



**MINUTES  
CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
MONDAY, MAY 23, 2011**

**ADJOURNMENT TO CLOSED EXECUTIVE SESSION  
6:00 PM**

Mayor Barry McCullough opened the City Council Meeting to adjourn to a Closed Executive Session on May 23, 2011, at 6:00 PM. Councilman Les Smith made a motion to adjourn to Closed Executive Session pursuant to Missouri Open Meeting Act Exemption 610.021(1) for Litigation and Confidential or Privileged Communications with Legal Counsel, and 610.021(2) for Real Estate Acquisition Discussion, and 610.021(3) for Personnel Discussion. Councilmember Jean Moore seconded.

Roll Call Vote: All "aye" – Councilmember Jean Moore, Councilman Les Smith, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (4-0).

Councilman Brian Hill was also present at the Closed Executive Session.

Mayor Barry McCullough adjourned the Closed Executive Session.

**REGULAR CITY COUNCIL MEETING  
7:30 PM**

**PRESENT:** Mayor Barry McCullough  
Mayor Pro Tem Carol Suter  
Councilman Les Smith  
Councilmember Jean Moore  
Councilman Brian Hill

City Manager Kirk Davis  
Assistant City Manager Scott Wingerson  
City Counselor Randall Thompson  
City Clerk Cathy Swenson

**Item 2. on the Agenda.      ROLL CALL.**

Mayor Barry McCullough opened the Regular May 23, 2011, City Council Meeting at 7:30 PM in the Gladstone City Council Chambers, and noted that all Council members were present.

**Item 3. on the Agenda. PLEDGE OF ALLEGIANCE.**

Mayor Barry McCullough led the Pledge of Allegiance, in which all joined.

**Item 4. on the Agenda. APPROVAL OF THE REGULAR MAY 9, 2011, CITY COUNCIL MEETING MINUTES.**

Councilman Brian Hill moved to approve the **REGULAR MAY 9, 2011, CITY COUNCIL MEETING MINUTES** as presented. Mayor Pro Tem Carol Suter seconded. The vote: All “aye” – Councilman Brian Hill, Councilmember Jean Moore, Councilman Les Smith, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0).

**Item 5. on the Agenda. PROCLAMATION:** recognizing the many contributions of **STEVE AND VICTORIA BINDSEIL** to the City of Gladstone Community.

Mayor McCullough read and presented the Proclamation to Steve and Victoria Bindseil.

Mr. Bindseil thanked the Mayor and City Council members, and said he and his wife love living in the Gladstone community, and they like living in a place where not only the community gets involved in different city events, but it is also nice working with City employees, who are responsive to the citizens’ needs. The City Council is always willing to listen to any ideas that he and his wife, Victoria, may have. Mr. Bindseil said he was at the Englewood Hy-Vee, where they caught a shoplifter. He asked the manager if they were going to call the Kansas City police. The manager’s reply was that it would take them an hour and a half to get there. Mr. Bindseil said that when he would call from the Gladstone Hy-Vee, depending on what he said, the police would arrive between one to four minutes. These are some of the great things about living in Gladstone. The City is responsive to the needs of the store and also to the needs of the community. Mr. Bindseil said he and Victoria appreciate living in the Gladstone area.

Mayor McCullough thanked Mr. and Mrs. Bindseil for all they have done for the community.

**Item 6. on the Agenda. CONSENT AGENDA**

Following the Clerk’s reading, Mayor Pro Tem Carol Suter moved to approve the Consent Agenda as presented. Councilman Les Smith seconded. The vote: All “aye” – Councilman Brian Hill, Councilmember Jean Moore, Councilman Les Smith, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0).

Mayor Pro Tem Carol Suter moved to adopt **RESOLUTION R-11-42**, authorizing the City Manager to execute a Cooperative Agreement with the City of Liberty, Missouri for street sweeping. Councilman Les Smith seconded. The vote: All “aye” – Councilman

Brian Hill, Councilmember Jean Moore, Councilman Les Smith, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0).

Mayor Pro Tem Carol Suter moved to adopt **RESOLUTION R-11-43**, accepting a Temporary Construction Easement and a Quit-Claim Deed from certain property owners in conjunction with the Northeast 70<sup>th</sup> Terrace and North Walnut Street Improvements. Councilman Les Smith seconded. The vote: All “aye” – Councilman Brian Hill, Councilmember Jean Moore, Councilman Les Smith, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0).

Mayor Pro Tem Carol Suter moved to adopt **RESOLUTION R-11-44**, authorizing execution of a contract with Wilson Plumbing Company, in the total amount not to exceed \$492,126.86 for the 2011 Small Water Main Replacement Project. Councilman Les Smith seconded. The vote: All “aye” – Councilman Brian Hill, Councilmember Jean Moore, Councilman Les Smith, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0).

Mayor Pro Tem Carol Suter moved to approve the **FINANCIAL REPORT FOR APRIL 2011**. Councilman Les Smith seconded. The vote: All “aye” – Councilman Brian Hill, Councilmember Jean Moore, Councilman Les Smith, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0).

## **REGULAR AGENDA**

### **Item 7. on the Agenda.      Communications from the Audience.**

Donald Harper, 1606 NE 68th Terrace, said as a member of the Parks and Recreation Advisory Board, he wished to comment that in most everything that has been done in the Parks area, Steve Bindseil has always been there, even if it is 5:00 in the morning for the 5K Run, or something. He has always been there, right behind the City in anything that is done. Mr. Harper said he wished to say thanks from the Parks Board side to him.

Mr. Harper said the Joplin tragedy brought a question to his mind, and he asked if our City has a reverse 911 system. The tornado in Joplin happened in the late afternoon, when people were not in bed asleep. Mr. Harper asked if Gladstone citizens could be notified by telephone in the event of an emergency. Mr. Harper asked do we have it and if not, why not? It would seem to be a great thing to wake people up in the middle of the night to tell folks to go to their basements.

City Manager Kirk Davis replied there is not a reverse 911 system in Gladstone. City Manager Davis asked Captain Bob Baer, who was in the audience, if North Kansas City started a reverse calling system, and have they dropped that because of costs?

Captain Baer said that was correct, and the City of Gladstone was in a cooperative effort with several other cities, like Liberty, and the other cities started to drop out because of the expense. Our City found out in the last tornado, when we actually used it, that we used up the minutes so fast, the billing was astronomical.

Mayor McCullough asked if there has been a possibility of lower rates since that time, or could that be looked into since it has been several years?

City Manager Davis said that has not been looked into for a long time, and he would be happy to do that.

**Item 8. on the Agenda.      Communications from the City Council.**

**Councilman Brian Hill** thanked City staff and members of the community for the very successful opening of the Farmers' Market last week. It was well attended and he hopes the attendance continues, and the vendors continue. It is a great City program.

**Councilmember Jean Moore** had no comments at this time.

**Councilman Les Smith** said that Mr. Bindseil is a great contributor to our community, not just through his role as the Gladstone store manager, but personally, he and Victoria have given a lot to our community. They have a real passion for helping others. Councilman Smith said as a side note, Victoria makes the most awesome apple pie ever, anytime, anywhere.

Councilman Smith said he wished to hitchhike on Councilman Hill's comments regarding the Farmers' Market, and also mention that we had a play structure ribbon cutting on Saturday. It was an interactive play structure, and it fits in nicely with our theme of a healthy community. Councilman Smith congratulated the Parks and Recreation Department for this nice event.

Councilman Smith said there were a number of things at the Farmers' Market that will be of benefit to the Council's team in the Strive to Thrive competition. Fruits and vegetables were discussed that day, and he found a ton of cherries in his cherry pie, for example, and there was potato bread and kettle corn, so it was a very worthwhile event, and it is helping the Council team greatly.

Councilman Smith said the tragedy in Joplin makes us appreciate even more the way that we are prepared. He has been through three tornados. Way back, one hit in the area of Gladstone Bowl, the second hit in 2003, and one subsequent to that. It just proves that the efforts put into our Emergency Response Plan that we put on the shelf pay off, and it is good to be able to pull it off the shelf, and he commends the City Manager on down through the Public Safety Department, Public Works and others for having those plans in place so we could respond to our citizens' needs when that happened in our community.

**Mayor Pro Tem Carol Suter** said she wished to express her heartfelt sympathy to the people of Joplin and also her pride in our city, that we are one of the many who are ready, willing and able to respond to help them in any way that we can, and to offer our equipment and personnel. Mayor Pro Tem Suter said she also wished to express her support and appreciation, especially to Parks and Recreation and Public Works, as the holiday reminds us this week that summer has kicked off, and their workload now goes up

even more than what they normally do. We really appreciate everything they do, and all the programs that we offer to the community. Public Works, especially, in addition to their regular work, is working on the City's single source trash hauling contract, and now as they are working in cooperation with Joplin, she really appreciates the extra energy and effort that they are putting into improving our community and others.

**Mayor Barry McCullough** said he wished to commend City Manager Kirk Davis and staff as a whole. He called Mr. Davis last evening a little after 8:00 PM, to see what our City's capabilities were for donating assistance to Joplin, and by this morning there was a plan, and implementation and our commitment was made, as well as extensive communication with the folks in Joplin. Mayor McCullough said he was very happy to see the efficiency of our staff and our ability to assist a neighboring community, even though they are three hours away, and he appreciates that effort.

Mayor McCullough said our City had a fantastic opening for the National Kids To Parks Day, and christening our playground equipment; although, he believes the kids had already christened it pretty well. There was a nice turnout with City Council, and staff was there in full force, and several of our Parks Board members were there. It was a very nice get-together.

**Item 8a. on the Agenda.      Board and Commission Appointments.**

Councilmember Les Smith moved to appoint Jim Butler to the Environmental Management Advisory Committee and David Fricke to the Neighborhood Commission. Mayor Pro Tem Carol Suter seconded. The vote: All "aye" – Councilman Brian Hill, Councilmember Jean Moore, Councilman Les Smith, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0).

**Item 9. on the Agenda.      Communications from the City Manager.**

City Manager Kirk Davis reported City Hall is closed Monday for Memorial Day. City Manager Davis said the person the Council wanted to mention and did not is Becky Jarrett who really put in a lot of time to organize the Farmers' Market and to plan the kickoff event. City Manager Davis asked Assistant City Manager Scott Wingerson to pass along his appreciation for the effort she made, as well as a number of other employees, but especially, Becky – he very much appreciates it.

City Manager Davis said Joplin was mentioned. Many communities from the metro area responded to this tragedy. Our City as well responded. We have a commitment to that city for at least three weeks, with efforts from Public Works and a little help from Parks and Recreation, and some of the equipment that we have been able to acquire, along with these staff members, are all headed down there. Fire Inspector Chuck Duddy is going to coordinate some of the efforts there, and is down there now working with them, and will put our people to work tomorrow when they get there. We did not have a problem getting people to volunteer for what will be very tough duty. City Manager Davis said he was very proud of our Public Works and Parks employees.

**Item 10. on the Agenda. PUBLIC HEARING:** on the proposed Fiscal Year 2012 Annual Operating Budget for the City of Gladstone, Missouri.

Mayor McCullough opened the Public Hearing.

City Manager Davis began by saying submitted herewith is the Fiscal Year 2012 budget and program of services for the City of Gladstone. The annual budget for FY 12 as proposed represents the strategic, administrative and financial plan of the City. The budget is the product of a comprehensive team effort from every level of the municipal organization. The FY 12 budget illustrates a conservative approach utilized by the City Council and City staff to develop a proposed budget, which benefits the entire City and the residents. The budget continues a conservative revenue prognostication. The projects are very achievable. It maintains the overall budget constraints necessary for fiscal stability, not only this year, but in the future. The budget still manages to maintain a required commitment to outstanding services for all Gladstone residents, as well as to the employees who provide those citizens services. This budget continues the emphasis on City Council goals, our redevelopment initiatives, as well as the momentum that was established by Gladstone on the Move. It also meets the Budget Team's goals of funding personnel merit increases this year, requested positions in Parks and Recreation, Public Works and Public Safety, as well as mitigating health care costs and funding a reasonable fleet replacement schedule.

City Manager Davis said in the General Fund, total budgeted revenues are projected to be \$16,059,982. In that fund, property tax revenues are projected to be \$3,237,961, a decrease of \$70,004, or 2.12 percent. General Fund Sales Tax revenue is projected to remain flat at \$3,144,000. Gross Receipts Tax revenue is projected at \$3,600,000 or 22.4 percent of the budget. This is a slight decrease of \$2,000 over FY 11. Property tax, sales tax, and gross receipts tax are a little over 60 percent of our revenue picture. License and Permit revenues are projected for \$407,600 for FY12, which reflects a small decrease of \$1,300 over FY 11. Intergovernmental Revenue for FY 12 is expected to increase by \$61,573. These revenues are projected to be \$1,228,089 or 7.6 percent of total revenues. Charges for services total \$2,603,360 or 16 percent of total revenues and are projected to decrease \$27,777 for FY 12. Fines and Forfeitures revenue account for 6.8 percent of total revenues, and are estimated to be \$1,093,000 in FY 12. This is an anticipated increase of approximately \$28,400 over FY 11. Miscellaneous Revenue and Transfers (\$746,112) are expected to decrease \$474,478. A large portion of the Miscellaneous Revenue in FY 11 was for the one time T-Mobile Wireless settlement. These revenues are not available for FY 12, which accounts for the expected decrease. Fund balance exceeds the 20 percent reserve requirement by \$6,402 with a positive net income of \$72,733.

City Manager Davis reported in the General Fund, on the expenditure side, projected expenditures are \$15,987,249. This represents a \$834,332 decrease or 4.96 percent decrease compared to FY 11 expected expenditures. Personnel services show an overall increase of an estimated \$57,886 or .5 percent over FY 11 expected. As projected, health care costs for FY 12 will increase about \$120,000. LAGERS will also increase for Public

Safety employees for about \$62,000. On the positive side, the base salary cost for FY 12 include a recommended 2 percent merit pay pool, and new positions totaling approximately \$58,000 in costs. Supplies and services have decreased by \$150,086 over FY 11, mainly due to good management and fiscally conservative budgets submitted by the Department Heads. Capital purchases were funded in the amount of \$177,325. Debt service and transfers have decreased by \$744,983 over FY 11 expected.

City Manager Davis continued by reporting that relative to the capital and supplemental requests, the proposed budget attempted to address the top budget priorities of each department, and recommended funding a total of \$355,841 for capital and supplemental requests this year. It is maybe the most we have had in several years for capital and supplemental. Capital purchases recommended for funding amounts to \$177,325. In Public Safety, two motorcycles will be replaced, one patrol car with all necessary lighting and equipment, as well as two Life Packs and one Auto Pulse. Five items costing \$427,000 will be lease financed over four years for a total projected FY 12 cost of \$88,125. The fleet lease was paid off in FY 11, and therefore, some funding became available. Items to be financed for Public Works and Public Safety include a one-ton 4X4 dump truck, with a plow; a wheeled loader with a bucket that will be split with the water fund; a tractor with a cab and boom mower; a dump truck with a plow and spreader; and an animal control van in Public Safety. In Parks and Recreation, there is an infield ball diamond groomer and a used half-ton truck funded. On the supplemental side, Finance is going to receive \$41,000 for technology improvements. Public Safety received funding for \$14,015 for digitizing records, \$19,331 for bulletproof vests, and an additional \$1,500 for microfilming costs. One additional part-time kennel attendant was funded. Public Works funding totaled \$26,272. This includes \$8,000 to upgrade signage to reflect new standards, and \$18,272 for additional personnel: one seasonal maintenance worker and to reclass an engineer in training. In Parks and Recreation, \$53,025 was recommended for funding. Parks and Recreation items include \$27,250 in building requests for a tool storage shed and City Hall roof repairs. Recommended funding for supplemental included \$1,600 for a trifold marketing stuffer, \$750 increase in credit card processing fees, and \$23,425 for personnel that includes a part-time Arts Coordinator and a part-time Park Crew member. Non Departmental requests totaled \$6,000 for tuition reimbursements.

City Manager Davis stated this budget focuses on Council goals, and he would not go through all of the Council goals, as the Council has received updates just recently on those. For the public's benefit, those goals include: Implementation of the \$3.7 Million Road Improvement Program, which is essentially 76<sup>th</sup> Street, Broadway and two overlay components. Implement the \$5 Million Water/Sewer Improvement Program. This budget memo contains a chart for all of those improvements. Implement the Public Safety Sales Tax Program, that is, the six officers, related equipment, automobiles, and the payments on the new Public Safety radio system. Initiatives for Redevelopment of the Village Center, that includes North Oak Streetscape Project that is nearing completion. The 2011 COP (Certificates of Participation) includes a number of improvements in the Village Center area. The Gladstone 18 building is moving forward. Continue Emphasis and Implementation of Housing and Neighborhood Initiatives. There was discussion this evening about the safe residents program, and a number of neighborhood grants. There are

10 or 12 objectives mentioned in the memo. Implement Practices in Support of the Mayor's Climate Projection Agreement. Many things have happened, such as the Home Show, the building efficiency grants, the water storage solar mixer, the LED lights and so forth. Continue Emphasis on Developing Community Health Program Initiatives. There is our third annual Health Fair coming up this year. The Farmers' Market falls in this category as an objective. The walking competitions are underway. Physical fitness is being promoted at the Community Center, the outdoor pool, in the parks and in the playgrounds and elsewhere. We are very committed to that objective. A new community garden was started in a partnership with North Kansas City School District last year. It is anticipated that will continue. Pursue Single Source Solid Waste Disposal. This is in the works as we speak. City Manager Davis said this concludes all the objectives listed in the memo, and a few more, and are funded in this budget, and this concludes his presentation on the General Fund.

Councilman Smith reported that the City Council had asked that a second patrol car be funded for Public Safety, and asked if he missed that.

City Manager Davis replied that item is coming up in the Public Safety Sales Tax portion of the memo.

City Manager Davis continued by saying in the Water Fund, the proposed budget for FY 12 will provide for all operating costs and debt service requirements. Total revenues are estimated at \$8,345,420, and total expenses are estimated at \$8,329,887, resulting in a net income of \$15,533. The key to the Water Fund budget includes a couple of points about rates. The water rate for production and distribution of potable water is currently \$3.34 per 1,000 gallons. This rate has not changed since July of 2008. The current administrative fee charge is \$7.63. This fee has not changed since July of 2009. The FY 12 budget proposal includes a \$.20 rate increase per 1,000 gallons of water and a \$.35 increase in the administrative fee. Based on these recommended increases, the average bi-monthly bill would increase by \$2.77. The requested \$.20 increase or \$140,000 annually is planned to fund the lease purchase of an automated water meter reading system (AMR). Currently, City meters are all read manually, a very labor-intensive system. There are many times during the winter months when the accumulation of ice and snow makes it impossible to read meters and bills must be estimated and adjusted in the next billing cycle. In addition to controlling labor costs and billing inefficiencies, there are other significant benefits to an AMR system. These include improved billing accuracy over the manual reading of each individual meter, the ability to read meters quickly, and better customer service. Currently, the meter reading is a contracted service. The last time the meter reading contract was advertised, there was only one vendor, which is a concern. The continuity of service for meter reading is therefore at risk as well. Changing from a bi-monthly billing to a monthly billing makes movement to an automated meter reading system pretty important. In the Council's FYIN last week, there was a paragraph about how those costs broke down and why we are not suggesting moving full fledge into it this year, but do it over a couple of years; primarily, because of rate shock. It will ultimately save the rate payers money, but we need to ease into it. The requested \$.35 increase in the administrative fee will generate \$20,500 annually and is planned to fund the supplemental request that covers the estimated

FY 12 cost of transaction processing fees for accepting credit cards for utility payments both on-line and at the counter. The Estimated Statement of Revenues and Expenses indicates total operational expenses of \$6,956,940 in FY 12, for an increase of \$735,937 over FY 11. The majority of this increase, or \$644,725, is due to the sewer rate and service charge increase. The proposed FY 12 operating expenses increased by 11.83 percent. If you factor out the Kansas City sewer rate and service charge increase, the percentage increase in operational expenses would be 1.5 percent. Non-operating expenses include all FY 12 debt payments, which is about \$660,447. These include \$207,988 for the 2010 Bond Series, \$24,512 for the 2011 COPS, an estimated \$112,500 to pay off the fleet replacement lease, and an estimated \$315,447 to pay off the Mill Creek Sewer Loan. Capital outlay totals \$712,500, and \$300,000 of the capital outlay budget is dedicated to water line replacement projects. Funds in the amount of \$152,500 will be used to purchase capital as detailed in the supplemental and capital section of the memo. The balance of \$260,000 continues the annual reserve set aside for water plant repairs and the proposed leasing of the automated meter reading system. In the supplemental section for the Water/Sewer Fund, FY 12 supplemental requests funded from the Water Production Division includes an increase of \$3,500 for lime sludge removal for FY 12. A dump truck, one half of a wheeled loader with a bucket, a transit connect van, and water main break restorations, and water meter service parts were funded from the Water Operations Division.

City Manager Davis reported that the Capital Improvements Program was outlined on pages 59-63 in the memo. The budget includes approximately \$5,000,000 for road improvements this year, and approximately \$2,000,000 for stormwater improvements, and approximately \$2,000,000 for parks and building improvements. With the Bond issues and so forth, and with our annual maintenance program, this year will be one of our stronger years in terms of Capital Improvements, and if all the numbers are added up, it will be approximately \$25,000,000 in construction if it is done in one year.

City Manager Davis continued by saying that the Community Center and City Parks Fund FY 12 budget will provide for all operating costs and debt service requirements. Total revenues are estimated at \$3,081,738. Total expenditures are estimated at \$3,081,687. Supplemental requests in the Community Center Fund were funded at \$39,130, and includes treadmill replacement, group instructor contracts and personal training fees. In the Natatorium Division, supplemental requests for \$4,645 were funded for the 300-gallon bleach tanks and replacement of pool pump impellers. In the Outdoor Pool Division, \$1,500 was requested to fund the extra cost of accepting credit cards at the concession stands.

City Manager Davis said this is the first year for the Public Safety Sales Tax Fund. The revenues are projected at \$674,000, and the expenditures are expected to be \$662,000. The specific purpose of this fund was to fund six new law enforcement officers, pay the debt service on the new radio system and pay for any other related equipment and training in that fund. Not all of the six officers are hired right now; we are still awaiting processing on two. The supplemental requests amounted to \$116,000, which were fully funded. This amount includes \$25,000 for a license plate reader, \$6,200 for a radar unit, \$27,500 for a

Dodge Charger patrol car, and \$58,000 for two Ford Explorers. We felt the need to diversify our fleet in police; we had some problems last winter in the snow. We wanted to have at least a couple of vehicles in Patrol that got around well in difficult driving conditions, and that is why there is this request.

City Manager Davis said, on behalf of the management team, he would like to formally thank the City Council for reviewing all of the documentation submitted. The proposed FY 12 budget reflects a great deal of work by many people within the City organization. Special thanks go to Finance Department Director Debra Daily, City Attorney Randall Thompson, and Financial Analyst Beth Saluzzi. They all worked very hard in putting this budget together and deserve a lot of credit.

Mayor Pro Tem Suter said since she has been on the City Council, one of the things that impresses her the most about Gladstone is our fiscal management. We started into this recession in a pretty comfortable position. The longer it goes, each budget year is less comfortable, but we are still able to move forward, and she appreciates the creativity that City Manager Davis and the budget team puts into this, and the discipline to stay conservative and make sure that when we err, we err in a positive way instead of a negative way. It is benefiting the citizens enormously.

There being no comments from the audience, Mayor McCullough closed the Public Hearing.

**Item 11. on the Agenda.      Other Business.**

There was no other business.

**Item 12. on the Agenda.      Questions from the News Media.**

There were no News Media present.

**Item 13. on the Agenda.      Adjournment.**

There being no further business to come before the May 23, 2011, Gladstone Regular City Council Meeting, Mayor Barry McCullough adjourned the meeting.

Respectfully submitted:

---

Cathy Swenson, City Clerk

Approved as submitted: \_\_\_\_  
Approved as corrected/amended: \_\_\_\_

---

Mayor Barry McCullough