



**MINUTES
CITY COUNCIL MEETING
GLADSTONE, MISSOURI
MONDAY, FEBRUARY 13, 2012**

**ADJOURNMENT TO CLOSED EXECUTIVE SESSION
5:30 PM**

Mayor Barry McCullough opened the City Council Meeting to adjourn to a Closed Executive Session on February 13, 2012, at 5:30 PM. Councilmember Jean Moore made a motion to adjourn to Closed Executive Session pursuant to Missouri Open Meeting Act Exemption 610.021(1) for Litigation and Confidential or Privileged Communications with Legal Counsel, and 610.021(2) for Real Estate Acquisition Discussion, and 610.021(3) for Personnel Discussion. Mayor Barry McCullough seconded.

Roll Call Vote: All "aye" – Councilman Bill Garnos, Councilmember Jean Moore, and Mayor Barry McCullough. (3-0).

Mayor Pro Tem Carol Suter and Councilman Brian Hill were also present at the Closed Executive Session.

Mayor Barry McCullough adjourned the Closed Executive Session.

**REGULAR CITY COUNCIL MEETING
7:30 PM**

PRESENT: Mayor Barry McCullough
Mayor Pro Tem Carol Suter
Councilmember Jean Moore
Councilman Brian Hill
Councilman Bill Garnos

City Manager Kirk Davis
Assistant City Manager Scott Wingerson
City Counselor Randall Thompson
City Clerk Cathy Swenson

Item 2. on the Agenda. ROLL CALL.

Mayor Barry McCullough opened the Regular February 13, 2012, City Council Meeting at 7:30 PM in the Gladstone City Council Chambers, and noted that all Council members were present.

Item 3. on the Agenda. PLEDGE OF ALLEGIANCE.

Mayor Barry McCullough led the Pledge of Allegiance, in which all joined.

Item 4. on the Agenda. APPROVAL OF THE REGULAR JANUARY 23, 2012, CITY COUNCIL MEETING MINUTES.

Councilmember Jean Moore moved to approve the **REGULAR JANUARY 23, 2012, CITY COUNCIL MEETING MINUTES** as presented. Councilman Brian Hill seconded.

The vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0)

Item 5. on the Agenda. CONSENT AGENDA

Following the Clerk’s reading, Mayor Pro Tem Carol Suter moved to accept the Consent Agenda as presented. Councilmember Jean Moore seconded. The vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0)

Mayor Pro Tem Carol Suter moved to adopt **RESOLUTION R-12-18**, authorizing acceptance of a proposal from Shawnee Mission Ford for the purchase of a 2012 Transit Connect Van for the net purchase amount of \$23,479.00. Councilmember Jean Moore seconded. The vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0)

Mayor Pro Tem Carol Suter moved to adopt **RESOLUTION R-12-19**, accepting Temporary and Permanent Construction Easements in conjunction with the Northeast 67th Street and North Woodland Avenue Drainage Improvement Project. Councilmember Jean Moore seconded. The vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0)

Mayor Pro Tem Carol Suter moved to approve a **BUILDING PERMIT:** for installation and replacement of antennas on the Antioch Water Tower. Owner: City of Gladstone. Applicant: CLS Group. Councilmember Jean Moore seconded. The vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0)

Mayor Pro Tem Carol Suter moved to approve a **BUILDING PERMIT:** for installation and replacement of antennas on the Linden Water Tower. Owner: City of Gladstone. Applicant: CLS Group. Councilmember Jean Moore seconded. The vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0)

Mayor Pro Tem Carol Suter moved to approve a **Class “AR & B” Liquor by the Drink With Sunday Sales License** to Suzie Q’s Smokehouse LLC, dba Suzie Q’s Smokehouse, 6221 North Chestnut Avenue. Managing Officer: Sue Knoblauch. Councilmember Jean Moore seconded. The vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0)

Mayor Pro Tem Carol Suter moved to approve a **LIMITED ONE-DAY LIQUOR BY THE DRINK LICENSE** to Oakhill Day School, 7019 North Cherry, for the annual auction event to be held on Saturday, March 3, 2012. Hours: 6:00 PM - 11:59 PM. Managing Officer: Sarah Jane Van Duser. Councilmember Jean Moore seconded. The vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0)

Mayor Pro Tem Carol Suter moved to approve the **DECEMBER FINANCIAL REPORT.** Councilmember Jean Moore seconded. The vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0)

Item 6. on the Agenda. COMMUNICATIONS FROM THE AUDIENCE.

There were no communications from the audience.

Item 7. on the Agenda. COMMUNICATIONS FROM THE CITY COUNCIL.

Councilman Bill Garnos stated that the Council has been working on an out-reach program with the community, and beginning a week from Wednesday, there will be a “Coffee with Council”, where no more than two Council members will be meeting with members of the community over coffee to discuss community issues. This will be held at Starpoint Café at 10:00 AM, on Wednesday, February 22. Councilman Garnos said he has the privilege of doing the first one, along with Mayor Pro Tem Suter.

Councilman Brian Hill had no comments at this time.

Councilmember Jean Moore had no comments at this time.

Mayor Pro Tem Carol Suter said she had been at a number of meetings in the last few weeks, where a number of interesting things were discussed. Some numbers came to her attention that she wished to share. From the builders’ development group, EDC, and their neighborhood study, there is number that says that 58 percent of Gladstone residents have moved here since the year 2000. That is a big number. According to the 2010 census, in the last ten years, the percentage

of Hispanic residents in Gladstone has increased by 97 percent. In the last ten years, the percentage of African American residents in Gladstone has increased by 141 percent. The number of people age 65 and older has increased 7 percent. The number of married couples with children has declined by 21 percent in our community in the last ten years. Households headed by single women with children have increased 12 percent in Gladstone.

Mayor Pro Tem Suter said she feels Gladstone has probably changed more in the past ten years than maybe at any other time in its history, and that rate of change is probably not going to slow down. Mayor Pro Tem Suter said she and Building Official Alan Napoli attended a First Tier Suburbs meeting, where the Mid America Regional Council (MARC) had a fantastic analysis of First Tier Suburbs and the changing demographics, which included what kinds of jobs there are in a community, what kind of work people in the community do, education levels, and all kinds of information. They also have this information available for every city.

Mayor Pro Tem Suter said she felt it would be a good exercise to take advantage of the ten-year census, and invite MARC to give a presentation at one of our City Council Open Study Sessions, and she would like for all the City's Boards and Commission members to be invited to learn how our community is changing. Mayor Pro Tem Suter stated she was at a Northland Chamber meeting where the City of Kansas City Planning Department was discussing their plan for the Nashua/Gashland area, which is basically from the northern edge of Gladstone to Highway I-435, and across to Highway I-29. That section of Kansas City, Missouri is anticipating population growth in the next 30 years of 75,000 to 130,000 people. The changes that are going to come to this part of the universe are just huge, and learning more about these facts and figures will help us know how to better serve our community.

Mayor Barry McCullough offered Kudos to the folks who take care of the snow removal. He received several compliments. One citizen even called him to thank him for the snow removal. The citizen said he knew where the city boundaries were!

Item 8. on the Agenda. COMMUNICATIONS FROM THE CITY MANAGER.

City Manager Kirk Davis reported that City Hall would be closed Monday for the Presidents' Day holiday, and City Hall will be open for business as usual on Tuesday morning.

Item 9. on the Agenda. FIRST READING BILL 12-2, amending Title IX of the City Code by repealing Chapter 2800, Abatement of Dangerous Buildings, and enacting in lieu thereof a new Chapter 2800, Abatement of Dangerous Buildings, which includes establishment of a Building Commission.

Councilman Brian Hill moved to place **Bill 12-2** on its First Reading. Mayor Pro Tem Carol Suter seconded. The vote: All "aye" – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter, and Mayor Barry McCullough. (5-0). The Clerk read the Bill.

Councilman Brian Hill moved to accept the First Reading of **Bill 12-2**, Waive the Rule and place the Bill on its Second and Final Reading. Mayor Pro Tem Carol Suter seconded. The vote: All

“aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter, and Mayor Barry McCullough. (5-0). The Clerk read the Bill.

Councilman Brian Hill moved to accept the Second and Final Reading of **Bill 12-2**, and to enact the Bill as **Ordinance 4.205**. Mayor Pro Tem Carol Suter seconded.

Roll call vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter, and Mayor Barry McCullough. (5-0).

Item 10. on the Agenda. **RESOLUTION 12-20**, amending or adopting the 2012 General Fund, Combined Water and Sewerage System Fund, Transportation Sales Tax Fund, Capital Improvement Sales Tax Fund, Capital Equipment Replacement Fund, Public Safety Sales Tax Fund, and Community Center and Park Fund for the City of Gladstone, Missouri, and authorizing expenditures of funds.

City Manager Davis asked if he might present his comments before the City Council considered action on Resolution 12-20. The City Council deals with three budgets in a year: the annual budget, the re-appropriations budget, and the mid-year budget. Each time there are adjustments, and the last one is the basis for the next one. This is the basis for the annual budget, which the City Council will be considering this spring. The budget was set conservatively due to a recessionary economy, and despite the fact that a number of adjustments were made all of the funds being presented are balanced. Costs continue to increase from current levels for things like, personnel, fuel, operational issues like electricity, supplies, technology, postage, and we are trying to catch up on capital and fleet replacement programs. That impact is seen in this mid-year budget. Although a balanced mid-year budget is presented, we must continue to encourage and seek additional program efficiencies, revenue enhancement, and new investment in our community. We have to be fiscally prudent as we move forward, yet we cannot lose sight of all of these objectives.

City Manager Davis said that in the General Fund, overall, the total operating revenue projection of \$16,304,063 will increase by \$244,081, and accounting adjustments will increase total revenue by \$374,081. An example of an accounting adjustment might be Gladstone on the Move, who said to set aside \$30,000 per year for an ambulance. That has been done out of property tax revenue every year. This is the fifth year, and we bought an ambulance. The money was in savings, but it has to be brought from savings into the General Fund, which is a credit, and then it is paid out when the ambulance is bought, which is a debit to expenses, which raises the budget \$150,000, because that is the cost of an ambulance, even though we have the money. There is roughly \$300,000 in accounting adjustments. Total revenue receipts increased \$618,000 and expenditures increased \$615,000, with about \$300,000 of that in accounting entries.

City Manager Davis said he was pleased to say that sales tax is up about \$100,000, which is the first time we have seen this kind of increase at mid-year in some time. This may be an indication that the economy is starting to turn around. Intergovernmental revenue increased \$80,000. Charges for services are projected to increase by \$53,000. After subtracting the required accounting adjustments, \$241,111 is the actual expenditure increase, and of that \$34,500 is for

personnel, and \$128,000 is for operations and capital. There were some increases for the cost of insurance (\$26,000), electricity (\$25,000), and fuel (\$15,000). The \$128,000 operational increases include \$19,500 for fire station upgrades. This is Antioch Station #2. These upgrades were needed and had not been done for about 20 years. It is a lot better environment there now. Funds in the amount of \$30,000 are budgeted for recreation programs, which are offset by revenue increases, so it balances. Funds in the amount of \$30,000 were budgeted for an additional police car. As revenues are up a little bit, we are able catch up the fleet that was deferred the past three or four years. Funds in the amount of \$27,300 are budgeted for historic preservation, which is primarily for the cemetery, which is head stone restoration, locating graves and so forth. Funds in the amount of \$10,000 are budgeted for repairs for Public Safety vehicles. We have three aging Crown Victoria vehicles that we need to keep in service until we catch up. The garage budget had to be increased a little bit, because the repairs are fairly significant to keep those cars running, and they are used on the street.

City Manager Davis continued by saying that personnel increases are \$34,500, and include a person who will eventually be the curator at the Farm, and as the Council knows, we are awaiting the approval of tax credits. Once those tax credits are approved, we can begin the process of making the museum ready, and we need someone who is an expert in that field. City Manager Davis said he is suggesting since the tax credits have not yet been approved, that this person not be hired until May 1, as there is no point in hiring them now, if we do not yet have that approval. That is another Council communication, as we need to push for those tax credits as the Council mentioned in a Study Session. A couple of people are being moved from part time to full time; one in Public Works at the counter to help with customer service issues, and the other one would be a part time Court Clerk moving to full time. Over the last couple of years, our dockets have grown substantially, and we need some more time at the counter to reduce lines and to handle the number of tickets that are being processed through the Municipal Court. The General Fund is balanced, with a net income of about \$75,000 and exceeds the 20 percent required fund balance by \$4,558.

City Manager Davis stated in the Community Center Fund, which includes the outdoor pool, the outdoor pool needs painting, which is about a \$50,000 adjustment that needs to be made here at mid-year, that was not budgeted in the annual budget. We had intended to fund a family slide, but those bids came in at approximately \$220,000, and we had budgeted approximately \$105,000, based on engineers' estimates. That project is not yet moving forward. The painting does need to be done, and the revenues are such that we have an increase of about \$59,500. There is about the same amount of money in some small expenditures plus the \$50,000 for the painting.

City Manager Davis stated there is about \$890,000 total revenues in the Public Safety Sales Tax Fund, which includes the fund balance left over from last year, which was the first year of collections. We added that to the annual Public Safety Sales Tax, and we also increased that sales tax by roughly \$14,000, consistent with what was done in the General Fund. Expenditures are expected to increase by \$135,000 over the original budget of \$694,000. Those expenditures will be the Public Safety share for the storage facility at Public Works, which is \$100,000, defibrillators in the squad cars, which is \$26,000, and one additional police car for \$30,000. There is one police car in the General Fund and one in this fund, so there will be two squad cars

purchased and added to the fleet replacement. The projected ending fund balance for the Public Safety Sales Tax Fund is about \$60,000.

City Manager Davis said the Capital Equipment Replacement Fund “CERF” was discussed at the Goal Setting Session, so he would like to give an update on this fund. When the City did the Certificates of Participation, we originally thought we would fund the Gladstone 18 Project and the senior bus with some of those bond proceeds, but he recommends using CERF money to do that. Some equipment for the Gladstone 18 Project will be leased with the debt service to be paid from CERF. There was about \$1.8 million in the fund to start, and there will be about \$1.8 million at the end of the day. Half of the storage shed is paid through Public Safety, and half will be paid through CERF. It is a \$200,000 building and demolition. The new fire truck that was purchased last year was financed at \$500,000, but the truck came in at \$542,000. There was some sustainability improvements added to the truck that made it appealing. That extra \$42,000 is coming out of CERF, which is a mid-year adjustment. The CERF Fund will provide \$50,000 to fund some Central Park improvements, to be paid back from future Capital Improvement Sales Tax revenues.

City Manager Davis moved to the Combined Waterworks and Sewerage System Fund budget by saying the adjustments are much smaller. We still have a balanced budget. There is an overall increase in budgeted expenses of \$24,500. This does not include a rate increase. In Water Production, we have an increase of \$7,500 for overtime in personnel. To counter this, \$5,000 was cut in personnel for overtime in Water Operations and Maintenance. Water Operations and Maintenance also requested an increase of \$10,000 for supplies to cover the increased costs related to the large number of water line breaks. Sewer Collection has increased the equipment repair line item by \$12,000 to cover the costs of needed repairs to the sewer vacuum truck. This is a balanced budget, which exceeds the 20 percent fund balance reserve requirement, and a net income of about \$1,000.

City Manager Davis said the City Council has a Resolution on tonight’s agenda. City Manager Davis said he would be happy to answer any questions from the City Council, and said he would like to thank the Budget Team which includes Assistant City Manager Scott Wingerson, Finance Director Debra Daily, City Counselor Randall Thompson, Human Resources Administrator Charlene Leslie, and Financial Analyst Beth Saluzzi for all their help in putting together this mid-year budget, which has not been easy, but they have done a good job.

There were no questions from the City Council at this time.

Councilman Brian Hill moved to adopt **RESOLUTION 12-20**, amending or adopting the 2012 General Fund, Combined Water and Sewerage System Fund, Transportation Sales Tax Fund, Capital Improvement Sales Tax Fund, Capital Equipment Replacement Fund, Public Safety Sales Tax Fund, and Community Center and Park Fund for the City of Gladstone, Missouri, and authorizing expenditures of funds. Councilmember Jean Moore seconded. The vote: All “aye” – Councilman Bill Garnos, Councilman Brian Hill, Councilmember Jean Moore, Mayor Pro Tem Carol Suter and Mayor Barry McCullough. (5-0)

Item 11. on the Agenda. OTHER BUSINESS.

There was no other business.

Item 12. on the Agenda. QUESTIONS FROM THE NEWS MEDIA.

There were no members of the media present.

Item 13. on the Agenda. ADJOURNMENT.

There being no further business to come before the February 13, 2012, Gladstone Regular City Council Meeting, Mayor Barry McCullough adjourned the meeting.

Respectfully submitted:

Cathy Swenson, City Clerk

Approved as submitted: ____
Approved as corrected/amended: ____

Mayor Barry McCullough