



**CITY COUNCIL MEETING
GLADSTONE, MISSOURI
MONDAY, FEBRUARY 8, 2021**

The City Council will meet in Closed Executive Session at 6:10 pm Monday, February 8, 2021, Gladstone City Hall, 7010 North Holmes, Gladstone, Missouri. The Closed Executive Session is closed pursuant to RSMo. Open Meeting Act Exemption 610.021(1) for Litigation and Confidential or Privileged Communications with Legal Counsel, 610.021(2) Real Estate, and 610.021(12) Negotiated Contracts.

OPEN STUDY SESSION: 6:30 PM

1. Perception Study: Consultants from Trozzolo Communications will provide Phase 3 of the Perception Study and Unified Messaging Strategy.
2. Fire Station #2 Expansion/Renovation: Staff from Hoefer Wysocki Architects will present the current design specifications for this project.

REGULAR MEETING: 7:30 PM

TENTATIVE AGENDA

1. Meeting Called to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of Agenda.
5. Approval of the January 25, 2021, Closed City Council Meeting Minutes.

6. Approval of the January 25, 2021, Regular City Council Meeting Minutes.

7. CONSENT AGENDA.

RESOLUTION R-21-09 A Resolution authorizing the City Manager to execute a contract with Orr Wyatt Streetscapes in the total amount not to exceed \$705,625.55 for the Rock Creek Greenway Trail – Phase 2; City Project #TP2072; Federal Project #TAP-3323(412).

RESOLUTION R-21-10 A Resolution authorizing acceptance of a proposal from PB Hoidale for the purchase and installation of the FuelMaster Fleet Management Software and Gate Upgrade in the total amount of \$28,013.25.

RESOLUTION R-20-11 A Resolution authorizing acceptance of a proposal from Orth Tech Sports Medical Incorporated, for the acquisition of eight (8) Freemotion Incline Trainers in the total amount of \$46,760.00.

RESOLUTION R-21-12 A Resolution authorizing the City Manager to execute a contract with Kitch's Lawncare & Landscape Service, Incorporated, for the contractual landscape services of certain City of Gladstone Parks and City facilities.

REGULAR AGENDA.

8. Communications from the Audience.

Members of the public are invited to speak about any topic not listed on the agenda. When speaking, please state your name and address for the record and limit comments to 5 minutes.

9. Communications from the City Council.

10. Communications from the City Manager.

11. RESOLUTION R-21-13 A Resolution amending or revising the 2021 General Fund, Community Center and Parks Sales Tax Fund, Public Safety Sales Tax Fund, Combined Waterworks & Sewer System Fund, Capital Improvement Sales Tax Fund, Transportation Sales Tax Fund, and Capital Equipment Replacement Fund for the City of Gladstone, Missouri, and authorizing expenditures of funds.

- 12. FIRST READING BILL NO. 21-06** An Ordinance to opt out of the State Imposed Sales Tax Holiday.
- 13. FIRST READING BILL NO. 21-07** An Ordinance allowing the "Show Me Green Sales Tax Holiday" to apply to the local sales taxes of the City of Gladstone between April 19 and April 25, 2021.
- 14. FIRST READING BILL NO. 21-08** An Ordinance authorizing the City Manager to execute an agreement between the City of Gladstone, Missouri, and the City of Kansas City, Missouri, authorizing the transfer of \$20,000.00 to the City of Gladstone, Missouri, to provide swim lessons to Clay and Platte County residents.
- 15. Other Business.**
- 16. Adjournment.**

Representatives of the News Media may obtain copies of this notice by contacting:

| | |
|--------------------------|-------------------|
| City Clerk Ruth Bocchino | Posted at 2:30 pm |
| City of Gladstone | February 4, 2021 |
| 7010 North Holmes | |
| Gladstone, MO 64118 | |
| 816-423-4096 | |



***Department of Community Development
Memorandum ASG 21-2***

DATE: February 3, 2021

TO: Scott Wingerson, City Manager

FROM: Austin Greer, Assistant To The City Manager/Planning Administrator

SUBJECT: Perception Study & Unified Messaging Strategy by Trozzolo Communications

Description: City Staff has been working with Trozzolo Communications to gauge residents/non-resident's perception of the City of Gladstone as well as developing and implementing a unified messaging strategy internally and externally.

Background: Trozzollo has been engaged and performed a perception analysis. This analysis determined that Gladstone currently lacks identity in the region. Since completion of the perception analysis, City Staff has been working with Trozzollo on Phase 3, which focuses on key brand messaging, logo, and tagline.

Attached, you will find a presentation that provides multiple options for suggested logos and taglines.

After the presentation and City Council input, the next steps include:

- Logo testing with key constituents
- Final logo, seal and tagline
- Brand graphic standards with logo, tagline, color palette and font library

On Monday, February 8th, the team from Trozzolo will present these options to City Council and be available for questions.

The consultants from Trozzolo that will be presenting on Monday night will be Natalie Long, Ross Wuetherich and Joshua Brewster.

THURSDAY, NOVEMBER 19, 2020

Gladstone Brand Recommendations



GET IT TOGETHER

trezzini&co

Trezzini

BRAND INITIATIVES

Primary Research

- Deep-dive meeting with city leadership.
- 32 interviews with residents, nonresidents, business owners and council members.
- Perception survey.

Brand Messaging

- Summary of key findings and insights for brand strategy.
- Brand messaging platform and key message framework.

Logo and Tagline

- Design of four logo concepts.
- Four tagline options.
- Logo testing with key city constituents.
- Final logo and brand guidelines for the city.

RESEARCH INSIGHTS

RESEARCH INSIGHTS

- **Insiders Are In Love.**
- Residents know Gladstone as a safe, family-friendly community that has excellent city services and accessibility to Kansas City. But they don't appear to be "selling" Gladstone beyond its boundaries.

RESEARCH INSIGHTS

- **Outsiders Looking In Are Less Than Impressed.**
- The grass isn't greener from the outside looking in. Old perceptions die hard, as nonresidents do not recognize Gladstone as a crave-able place to live or visit.

RESEARCH INSIGHTS

- **The Battle Lines Are Being Drawn.**
- Without a desire from outsiders to live, work and play in Gladstone, the city is at risk of a downturn as the next generation of residents chooses between Gladstone and everywhere else. And the competition is only getting thicker.

CHALLENGES TO OVERCOME

- **Defining Gladstone as a community.**

Lack of clear definition of what is and is not in Gladstone. It's not a street or neighborhood.

- **Identity issues.**

Neutral perceptions or the "epitome of average."

- **Revitalization.**

Overcoming old knowledge or perceptions of crime, middle- or low-class housing and lack of amenities.

KEY AUDIENCES

KEY AUDIENCES



Longtime Residents



Young Professionals



Families

BRAND STRATEGY

SUMMARY OF BRAND PILLARS

- **Everyone feels at home.** We don't know an outsider here.
- **One degree to action.** People feel heard and are responded to.
- **Community culture.** Public services, parks and rec, festivals.
- **"Real" transformation.** Evolving and improving community, yet staying true to its roots.

BRAND STRATEGY



Brand Platform



Brand Statement:

Gladstone provides a real place to call home with an evolving community and excellent city services.

A brand statement describes the "mental space" an organization should occupy in the minds of a target audience. It serves as a foundational, internal statement to guide a brand's marketing strategies.



Brand Idea:

Where innovation and progress call home.

A simple phrase or statement that clarifies why the brand is important in the eyes and hearts of your target audience. It is more than what you do and how you do it. It defines your purpose, your cause, your belief.



Brand Driver:

We're all in.

A word, phrase or notion that captures the essence of the brand's promise and is relevant to the target audience. It must be clear, simple and inspire action.

BRAND STRATEGY



Key Messages

We're all in.

Key Messages:

Inspired. Innovative. Invested.

INSPIRED

- Our transformation is grounded in a solid work ethic and a sense of pride in our hometown.
- We are a vibrant community with parks, entertainment, quality infrastructure and highly regarded emergency services.
- This is home. There are many types of neighborhoods and a mix of home options for every stage of life.



INNOVATIVE

- Our city is focused on what's ahead, setting goals and achieving them.
- In contrast to other cities that are revamping their downtowns, we are building our downtown and creating new spaces for community gatherings.
- Entrepreneurs and new ventures have a home here, and help strengthen our city's reputation and contribution to the region.



INVESTED

- We are fully invested in fostering a welcoming community, where people of all walks of life thrive.
- Residents are heard, and are invited to invest themselves and take an active role in shaping our city's future.
- Our city is in it together, focused on developing the best possible community for the next generation of residents and businesses.

LOGO EXPLORATION

CITY OF GLADSTONE VISUAL AUDIT



LOGOS AND SEALS



SEAL IS USED FOR HISTORICAL REFERENCE



SEAL IS USED FOR OFFICIAL CITY BUSINESS

LOGO EXPLORATION

Concept 1



TOGETHER WE GROW

This logo mark is an overarching expression of growth and connection. Visually, there is a nod to our city's roots. The symbol of a tree also suggests community, a place we all call home. The diverse shades of interwoven lines make a statement of coming together for the betterment of Gladstone.

CONCEPT 1



CONCEPT 1



LOGO EXPLORATION



Concept 2

FIND YOUR MOMENT

In an evolving community like Gladstone, there's opportunity for everyone. We built this mark to express the warm, welcoming feeling of home and a sense of community. The organic shape gives it an approachable feel while symbolizing the spark of excitement that comes with big ideas and innovation.

CONCEPT 2



CONCEPT 2





LOGO EXPLORATION



Concept 3

HOME MATTERS MOST

Whether it's the location of your business or where you raise your family, the place you call home makes you who you are. Hidden within this mark you'll find elements of an open door and welcome mat along with an abstract lowercase "g." These three brightly colored shapes are a symbol that Gladstone's doors are open to all who work and live here.

CONCEPT 3



CONCEPT 3



LOGO EXPLORATION



Concept 4

WELCOME POSSIBILITY

Gladstone is a community that embraces the importance of family, business, innovation and progress. This mark was inspired by the idea that our city is home to all these notions. We welcome each possibility with open arms and a sense of unity and "all in."

CONCEPT 4



CONCEPT 4





ALL LOGOS



LOGO EXPLORATION



Competitive Review

LOGO COMPETITIVE REVIEW



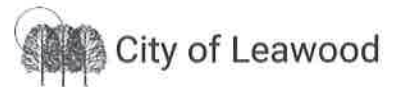
LOGO COMPETITIVE REVIEW



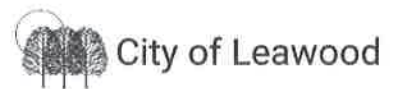
LOGO COMPETITIVE REVIEW



LOGO COMPETITIVE REVIEW



LOGO COMPETITIVE REVIEW



LOGO EXPLORATION



Next Steps

NEXT STEPS

- Logo testing with key constituents.
- Final logo, seal and tagline.
- Brand graphic standards with logo, tagline, color palette and font library.

LOGO TESTING

- What are your first impressions of this logo?
- What is the logo trying to convey; what is its message?
- How unique is the logo?
- How well does the logo fit with the City of Gladstone?
- After reviewing the logo options, please rank the logos from 1 to 4, with 1 being the logo you find most appealing, and 4 being the logo you find least appealing.
- Now, please rank the logos from 1 to 4 on which logo you find to be most appropriate for, or relevant to, the City of Gladstone.



Thank you.



trozzolo.com

816.842.8111





**Department of Public Safety
Administration
Memorandum MJH 21-04**

DATE: February 3, 2021

TO: Scott C. Wingerson, City Manager

FROM: Chief Michael J. Hasty, Director of Public Safety *mjh*

CC: Justin Merkey, Director of Parks, Recreation, and Cultural Arts
Division Chief Sean Daugherty, Fire/EMS Division Commander

RE: FIRE STATION #2 EXPANSION/RENOVATION – STUDY SESSION

In July, 2020, the City Council approved a resolution (R-20-23) authorizing you to sign a contract for professional services with the architectural firm Hoefer Wysocki for the design of the expansion and renovation of Public Safety Department Fire Station #2. This project is a result of recommendations from the citizen-led strategic planning process, *Gladstone – Shaping Our Future*, and the prioritization of this project is highlighted in Gladstone City Council Goals this year.

After you signed the contract with Hoefer Wysocki, Ken Henton (Partner and Public Safety/Municipal Practice Leader) arranged a “kick off” meeting for this project at Gladstone City Hall on August 11, 2020. A group of employees assigned to the Public Safety Department Fire/EMS Division were selected to be part of the “design team” to work with staff from Hoefer Wysocki to develop the design specifications for the project. Public Safety Department employees assisting on the team include: Division Chief Sean Daugherty, Battalion Chief Shawn Rulon, Fire Captain Travis Wessel, P/FF Chayla Hurd, and EMT/FF Adam Namanny. At the “kick off” meeting, Mr. Henton reviewed the process for the design and construction of the expansion and renovation of Fire Station #2. The process included significant participation and input from the design team.

The design team has met multiple times to review and refine the specifications for the project. They also traveled to area fire stations (including Gladstone Public Safety Department Fire Station #1) to view stations that were either recently constructed or renovated to collect ideas for our project. Staff from Hoefer Wysocki led multiple charrettes and programming meetings providing information on cost estimates that included budget impact. Justin Merkey, Director of Parks, Recreation, and Cultural Arts attended most of the meetings and provided valuable input in the design development. Substantial effort was rendered to minimize costs throughout the process.

The final specifications for the project are complete and Hoefer Wysocki finalized the construction documents. Key features of the proposed construction includes a comprehensive renovation of 10,230 square feet of existing space at the fire station as well as two additions to the building that will add 5,648 square feet. An addition to the southeast portion of the fire station will include eight individual sleeping rooms, four additional toilet/shower rooms, a “day room,” and a laundry room. An addition to the northwest portion of the station will include space for a training/community room (1,128 square feet), two lavatories, general storage closet, and two offices.

The training/community room is a noteworthy addition to the fire station as it enables community outreach and education programs to be held in the forward area of the building that is more inviting to the public and does not interfere with the living quarters of the firefighters. It also will create new opportunities to expand in-house training programs with sufficient space and technical support. This proposed addition substantially changes the view of the building from the street and will be an excellent symbol of the results of the efforts of individuals who supported *Gladstone – Shaping Our Future*.

The renovation of existing space will provide area for an air bottle fill station, general storage area, equipment/supply area, and SCBA repair room. The current training room will be renovated to establish an area for exercise equipment currently being housed in the southeast portion of the fire apparatus bay. Movement of the exercise equipment will provide additional room in the bay for tool repair and general tool maintenance. Also included in the proposal is parking area on the north side of the station which will provide an additional sixteen spaces for vehicle parking that will not interfere with entrance/egress from the fire apparatus bays.

Some bid alternates are included in the proposed project for consideration. One of the bid alternates raises the maximum height of the apparatus bay doors with arches to accommodate vehicles with a higher profile (most new aerial apparatus require the additional height). The bid alternate also includes bi-fold bay doors which significantly enhances the appearance of the front of the building. Other bid alternates include including completing the brick exterior for the east side of the structure (instead of stucco), replacement of space heaters in the apparatus bay, and enhanced concrete surface for the additional parking to accommodate heavy vehicles.

The staff from Hoefer Wysocki architectural firm developed a presentation for the City Council and will be available to provide the information at the next Study Session on Monday, February 8, 2021. The staff from Hoefer Wysocki and I will be available to answer questions from the City Council that evening. Once the council signals support for the proposal and the revised budget estimates, a public “open house” will be scheduled to solicit feedback/input from citizens interested in the project.

The project will be presented to the Board of Zoning Adjustment to consider a variance for the northwest addition. Once these processes are complete, the bidding will commence and the Guaranteed Maximum Price (GMP) will be established. It is anticipated that construction can commence this spring. The PowerPoint presentation is attached.



CITY OF GLADSTONE

FIRE STATION NO. 2

RENOVATION/EXPANSION



HOEFER WYSOCKI



Turner

BHC RHODES
Civil Engineering • Surveying • Utilities

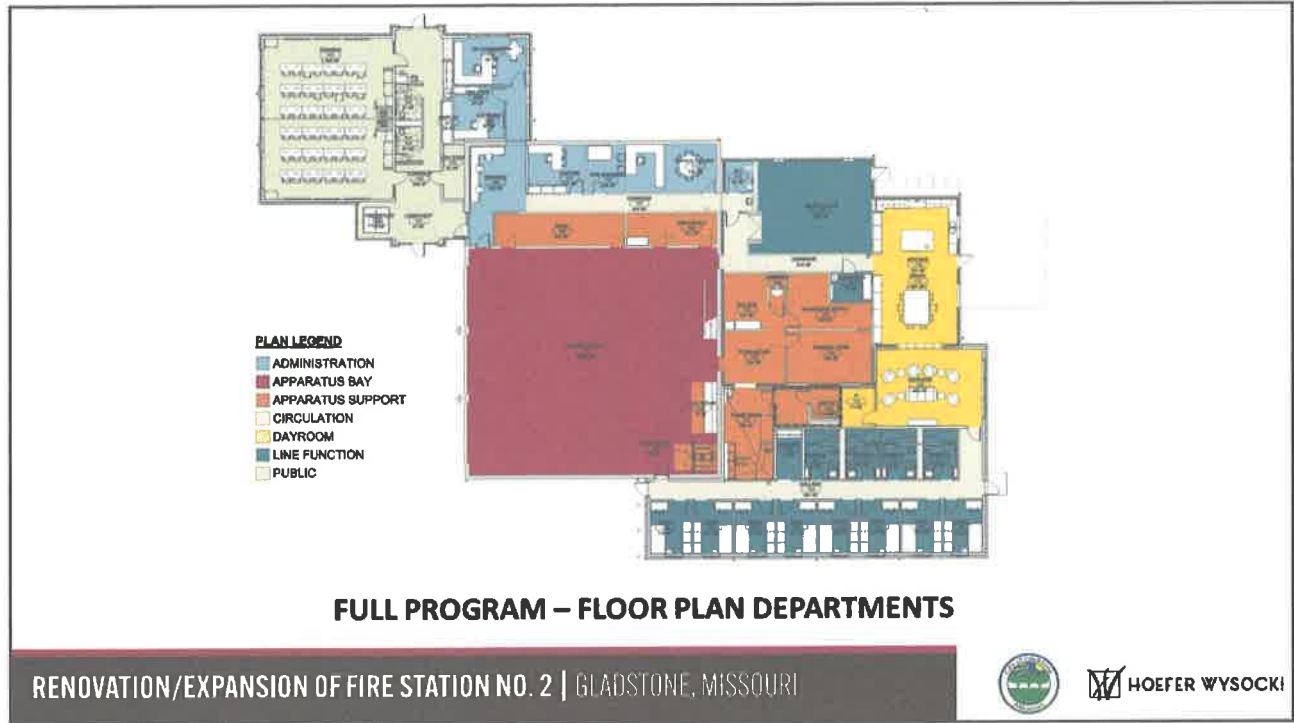


FIRE STATION #2

RENOVATION/EXPANSION OF FIRE STATION NO. 2 | GLADSTONE, MISSOURI



HOEFER WYSOCKI









TRAINING/COMMUNITY ROOM

RENOVATION/EXPANSION OF FIRE STATION NO. 2 | GLADSTONE, MISSOURI



HOEFER WYSOCKI

Training Room Use In Recent Fire Stations

Several fire stations around the metro have included a public use training room as part of their stations, including:

- KCMO Station 35: Emergency operations center (or backup), internal training and briefings
- Raytown Station 1: Emergency operations center (or backup), outside trainers and large meetings
- Sugar Creek Police and Fire: Emergency operations center (or backup), both police and fire, and community outreach and training sessions
- Riverside Public Safety: Emergency operations center (or backup), internal training (including bringing in outside trainers), for large meetings and for community outreach
- Olathe Fire Administration: Training (including bringing in outside trainers), and for large meetings
- South Metro Station 1: Training (including bringing in outside trainers), and for large meetings, board meetings
- Pleasant Valley Fire Station: Training (including bringing in outside trainers), and for large meetings
- Gladstone Potential Uses: Emergency Operations Center (or backup), Departmental Training, Public Service

RENOVATION/EXPANSION OF FIRE STATION NO. 2 | GLADSTONE, MISSOURI



HOEFER WYSOCKI

Training Room Expected Schedule of Use

Emergency Operations Center (or alternate) and Training Room

EMS Training (Paramedics & EMTs)

Advanced Cardiac Life Support (ACLS), Pediatric Advanced Life Support (PALS), Advanced Medical Life Support (AMLS), Pre Hospital Trauma Life Support (PHTLS), Basic Life Support (BLS), Automatic External Defibrillators (AED), advanced electrocardiogram (ECG) interpretation, and other topics presented by the EMS Chief, Medical Directors (physicians) of the Ambulance Service, or other medical professionals.

**Note: Gladstone DPS is an accredited training site for EMS Continuing Education through the Missouri Department of Health and the National Association of Emergency Medical Technicians (NAEMT)*

RENOVATION/EXPANSION OF FIRE STATION NO. 2 | GLADSTONE, MISSOURI



 HOEFER WYSOCKI

Training Room Expected Schedule of Use

Fire Training

Fire Cause & Origin, fire investigation, fire behavior, rescue operations, Incident Command System, Fire Officer, leadership in the fire service, pumper operations, aerial operations, emergency vehicle operations, safe driver, self-contained breathing apparatus (SCBA), ladders, ventilation, forcible entry, tools, extrication, ropes/knots, apparatus placement at fire scene, size-up, hazardous materials (HAZMAT), building construction, pre-planning, after action review (post-fire)

RENOVATION/EXPANSION OF FIRE STATION NO. 2 | GLADSTONE, MISSOURI



 HOEFER WYSOCKI

Training Room Expected Schedule of Use

Programs Delivered to the Community

- Station Tours
- Hands-Only CPR
- CPR (Healthcare Provider/Heartsaver)
- First Aid (i.e. Boy Scouts, Girl Scouts, & other community groups)
- Fire Prevention
- Fire Extinguisher Training
- Fire Safety

RENOVATION/EXPANSION OF FIRE STATION NO. 2 | GLADSTONE, MISSOURI



 HOEFER WYSOCKI

Training Room Expected Schedule of Use

Gladstone Emergency Management Agency (GEMA) & Other Uses

Regular meetings of GEMA volunteers use training room for ongoing training and planning

Special event planning for department personnel

Routine meetings of Northland Fire Chiefs

There will be routine use of training room during the daytime hours Monday through Saturday by Fire/EMS personnel

Meetings, training, and events will be scheduled in training room regularly during the evening hours for community engagement and/or training events (at least one evening per week on average)

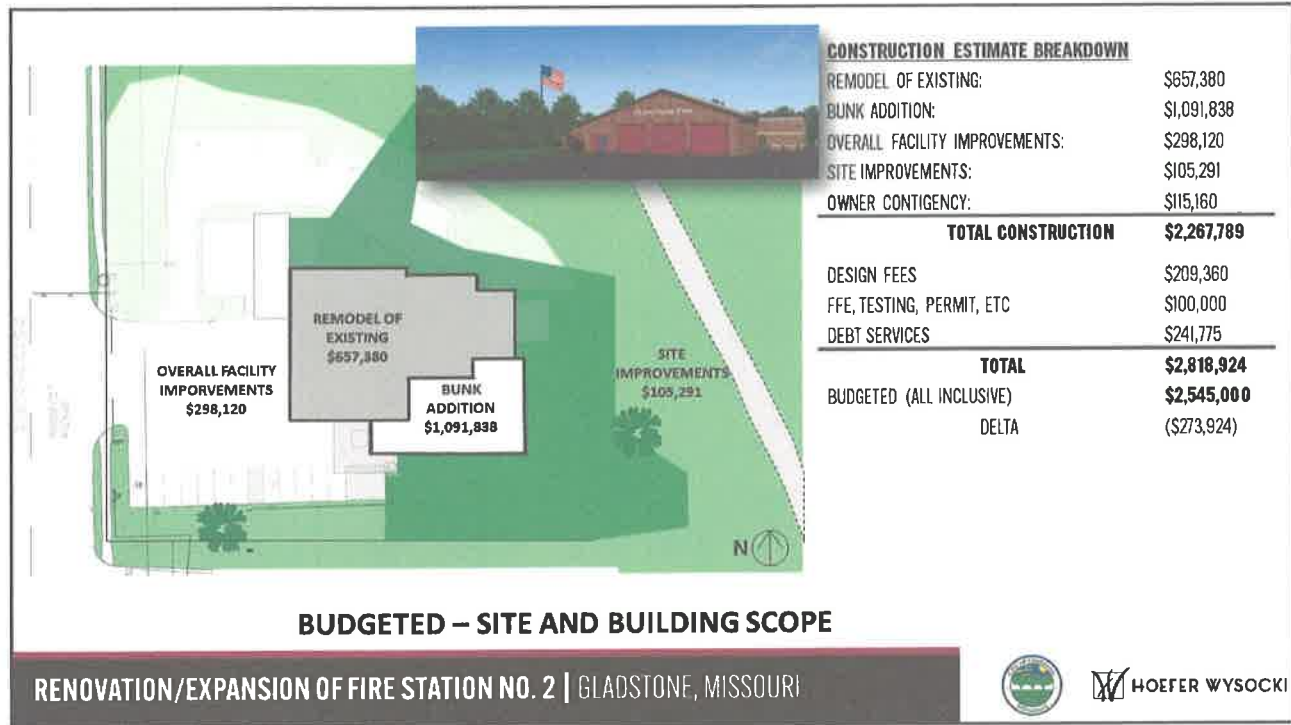
Neighborhood Organization Meetings

Civic & Club Gatherings

RENOVATION/EXPANSION OF FIRE STATION NO. 2 | GLADSTONE, MISSOURI



 HOEFER WYSOCKI



Next Steps:

- City Council building project scope/budget consensus to move forward
- Public Open House - public presentations and input
- Variance consideration
(Right-of-way set-back variance with Board of Zoning Adjustment)
- Bidding and GMP
- Anticipated Construction Start Spring 2021

RENOVATION/EXPANSION OF FIRE STATION NO. 2 | GLADSTONE, MISSOURI



 HOEFER WYSOCKI



RENOVATION/EXPANSION OF FIRE STATION NO. 2 | GLADSTONE, MISSOURI



 HOEFER WYSOCKI



**MINUTES
REGULAR CITY COUNCIL MEETING
GLADSTONE, MISSOURI
MONDAY, JANUARY 25, 2021**

PRESENT: Mayor Jean Moore
Mayor Pro Tem R.D. Mallams
Councilman Bill Garnos
Councilman Tom Frisby
Councilmember Tina Spallo

City Manager Scott Wingerson
Assistant City Manager Bob Baer
City Clerk Ruth Bocchino
City Attorney Chris Williams

Item No. 1. On the Agenda. Meeting Called to Order.

Mayor Moore opened the Regular City Council Meeting Monday, January 25, 2021, at 7:30 pm.

Item No. 2. On the Agenda. ROLL CALL.

City Clerk Ruth Bocchino called Roll. All Councilmembers were present.

Item No. 3. On the Agenda. Pledge of Allegiance to the Flag of the United States of America.

Mayor Moore asked all to join in the Pledge of Allegiance to the Flag of the United States of America.

Item No. 4. On the Agenda. Approval of Agenda.

The Agenda was approved as published.

Item No. 5. On the Agenda. Approval of the January 11, 2021, Closed City Council Meeting Minutes.

Mayor Pro Tem Mallams moved to approve the minutes of the January 11, 2021, Closed City Council meeting as presented. **Councilmember Spallo** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

Item No. 6. On the Agenda. Approval of the January 11, 2021, Regular City Council Meeting Minutes.

Mayor Pro Tem Mallams moved to approve the minutes of the January 11, 2021, Regular City Council meeting as presented. **Councilmember Spallo** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

Item No. 7. On the Agenda. CONSENT AGENDA.

Following the Clerk's reading:

Councilmember Spallo moved to approve the Consent Agenda as published. **Mayor Pro Tem Mallams** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

Councilmember Spallo moved to approve **RESOLUTION R-21-06** A Resolution authorizing acceptance of a proposal from Mac's Sportswear, a business located at 8445 North Main Street, Kansas City, Missouri, for uniforms and pro-shop items to assist the Parks, Recreation, and Cultural Arts Department in conducting recreational programming and authorizing the City Manager to sign a contract for such services. **Mayor Pro Tem Mallams** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

Councilmember Spallo moved to approve **RESOLUTION R-21-07** A Resolution authorizing acceptance of a proposal from Central Square and MULES for the purchase of software to provide network and database access for Law Enforcement Systems for the total purchase amount of \$28,000.00. **Mayor Pro Tem Mallams** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

Councilmember Spallo moved to approve **FINANCIAL REPORT FOR 1 MONTH ENDING DECEMBER 31, 2020.** **Mayor Pro Tem Mallams** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

REGULAR AGENDA.

Item No. 8. On the Agenda. Communications from the audience.

There were none.

Item No. 9. On the Agenda. Communications from the City Council.

Councilmember Spallo stated: *"Thank you, Mayor. I just have a couple of things. Obviously we are all very excited that the Chiefs are in the Super Bowl. I just really want to ask our residents*

to be careful and to be very cautious in their celebrations; to limit their gatherings. Believe me there is no one more excited about this or want to have a big party than I am. I will be refraining from doing that for the safety of my family and myself. Enjoy yourselves but be very cautious in doing so. I had the opportunity to have a Zoom meeting with some members of the Oaks HOA and it was great to sit down and talk to those residents and hear about some of their, really not concerns, but questions that they had. They were very organized and engaged and that is always refreshing to know that your citizens are appreciative of the services that we are providing and wanting to be more educated on what we have to provide them. I want to thank Director Nebergall for the information that he provided to me to be able to conduct that meeting and I look forward to the opportunity to speak to other HOA groups if they so engage my assistance. One last thing, I was reading a Facebook post that my cousin had put out and he had mentioned that his two sons had landed on the Dean's list at MU. I go to the Dean's list and I'm looking through and there are several residents from Gladstone that are on there and I'm very proud of that. One in particular that I think needs to be recognized, and I know he won't be happy about me doing this, but Miss Rachel Wingerson is on the Dean's list for her first semester at MU. So congratulations to Rachel. Thank you."

Councilman Garnos stated: *"I just wanted to mention we had a good Parks and Rec Advisory Board meeting last week where we got updated on our projects and the information you saw here this evening. It was all well received and supported by the Park Board. That's it tonight, thank you."*

Mayor Moore stated: *"Well I have the opportunity on Thursday to give the State of the City to the Gladstone Area Chamber of Commerce meeting, so I'm looking forward to that. Every month, after our first meeting, the Mayor is invited to be a part of the Northland Regional Chamber of Commerce Board of Director's meeting. It's all been by Zoom. If there is ever anything that anybody wants to update, for me to update that group, please let me know. The City Manager is always very helpful to give me little tidbits. It's really, really great to be a part of that organization and always Parkville and Riverside and Gladstone are always present and I'm just really pleased that we have a spot on that Board of Directors and I just think it is an important spot for us to have; to be a part of that organization. It is an important organization in the Northland. That's it for me. So now we will go, we usually have you, Mr. Wingerson, before we have this. So now we have a different order here tonight so I will go to Item No. 10."*

Item No. 10. On the Agenda. Appoint Comprehensive Plan Task Force Members.

Mayor Moore stated: *"You may remember that we decided that with the onset of our new comp plan that oftentimes we do establish a Task Force from the citizenry to help us make decisions on that all important document; all important work that comp plan will represent. We did appoint two people in December to that Board but we now have the rest of our members that we will be appointing; so I will read those individuals."*

Mayor Moore read the appointments. See attached.

Mayor Pro Tem Mallams moved to approve the names listed for the Comprehensive Plan Task Force membership. **Councilman Frisby** seconded. The Vote: "aye", Councilmember Tina

Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

Item No. 11. On the Agenda. Communications from the City Manager.

City Manager Scott Wingerson stated: *"Thank you, Mayor, and thank you Councilmember Spallo for acknowledging Rachel and her effort in her studies. She is very proud and we are very proud of her, so thank you for calling that out. COVID-19 update: About 18,000 cases in Clay County; 247 deaths unfortunately; and about 1,411 cases attributed to Gladstone residents. Again, that remains proportionately rational to our population in the County; maybe a little bit less. We want to continue to encourage; there is a lot of information out there about vaccines, timings, and things like that. We want to encourage people during this transition time to continue to mask up; to continue to follow the virus protocols by social distancing and washing their hands frequently. In terms of the vaccine itself, we have received quite a few calls from residents about "when is our turn" question. The simple answer is we don't know; that is extraordinarily frustrating but that is the answer that we have and we have to share at this point. What I can tell you is that we are part of two planning groups with the hospitals on the East and West side of the County to create vaccine centers so as soon as we have any information about where those centers might be, we will share that information with you and then of course the public. More importantly, what people on this side of the state and the Kansas City region are looking for is a reliable supply of the vaccine itself because we can do all of the planning right here down on the grass roots kind of level, where the rubber hits the road kind of level, but if we don't have a vaccine to distribute it's incredibly difficult to plan; so planning is underway. This is an all-out effort; we will be fully committed to this effort probably 12-14 weeks once it starts and we will cooperate with our regional partners. That's the information I have on the vaccine and the vaccine centers. As that evolves, we encourage everyone to keep in touch with our Website and our Social Media pages for updates that can be relied on. Thank you, Mayor."*

Item No. 12. On the Agenda. **RESOLUTION R-21-08** A Resolution authorizing the City Manager to enter into a purchasing agreement with Conrad Fire Equipment, 19922 West 162nd Street, Olathe, Kansas, for one 2021 Pierce Saber 1500 GPM Pumper Fire Engine and specified fire/rescue equipment, for a total cost of \$532,903.06.

Councilman Garnos moved to approve **RESOLUTION R-21-08** A Resolution authorizing the City Manager to enter into a purchasing agreement with Conrad Fire Equipment, 19922 West 162nd Street, Olathe, Kansas, for one 2021 Pierce Saber 1500 GPM Pumper Fire Engine and specified fire/rescue equipment, for a total cost of \$532,903.06. **Mayor Pro Tem Mallams** seconded.

Councilman Garnos stated: *"Mayor, one comment. Next time we buy a Firetruck, we need to have a picture in the package. It's always exciting to get a new Firetruck, it's hard to get excited about 11 pages of specifications."*

The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

Item No. 13. On the Agenda. PUBLIC HEARING: Site Plan Revision for 6221 North Chestnut Avenue-DaVita Kidney Dialysis Medical Clinic.

Mayor Moore opened the Public Hearing at 7:45 pm.

Austin Greer approached Council and stated: *"Good evening, Mayor and City Council. Mr. Mark Kinney, the Applicant, is seeking site plan approval for the purpose of renovating the building located at 6221 North Chestnut Avenue in order to operate a DaVita Kidney Dialysis Medical Clinic. Their plan is to significantly remodel the interior and exterior of the building, replace the pavement on the property and improve the landscaping. The construction material being used on the exterior of the building will be brick and EIFS. The Applicant is proposing two additions to the existing building:*

- 351 SQ. FT. to the North East side of the building.*
- 1,871 SQ. FT. to the West side of the building.*

In the BMP analysis conducted by Kaw Valley Engineering, impervious surface will be reduced by 2,760 SQ. FT. and therefore BMPs and detention are not required per APWA standards. However, the developer has agreed to provide BMPs via increased landscaping. Also, the analysis indicates that runoff drains towards the southwest corner of the property. The landscape plan shows additional trees and landscaping being planted on the western side of the property along N. Chestnut Avenue. City Staff recommends that the following conditions be considered if the City Council chooses to approve this project request:

- 1. Any and all disturbed areas shall be sodded.*
- 2. All manicured grass and landscaped areas shall be irrigated and maintained in perpetuity.*
- 3. All mechanical equipment on the roof and ground shall be screened from public view similar in design to the rest of the structure. Mechanical screening will be submitted and approved as part of the building permit.*
- 4. Relocate the trash dumpster to the NW corner of the parking lot away from adjacent residential properties to the east.*
- 5. The trash dumpster shall be enclosed with materials consistent with the primary building. Specific construction materials and colors shall be submitted and approved as part of the building permit.*
- 6. All exterior lighting on the site shall be LED and designed to reduce adverse impact on adjoining residential properties.*
- 7. Trash service and medical clinic deliveries shall occur between the hours of 7:00 a.m. to 10:00 p.m.*
- 8. Tractor trailers, RV's, storage containers, and other commercial vehicles shall not be parked or stored overnight on the premises.*
- 9. Signage compliant with the sign code shall be used. Signage shall be approved at the time of permitting.*

City Staff recommends that the request be APPROVED contingent upon the conditions listed above. Also, if you don't mind, I would like to enter three documents into the record: No. 1. Documents included in the Council packet for the Public Hearing on January 25, 2021. No. 2. Title VII, Zoning and Planning Ordinance of the City Code. No. 3. Newspaper publication notices of the Public Hearing for January 25, 2021. Tonight we have Mr. Mark Kinney, the applicant, with us tonight and Mr. Tom Watson if you guys have any questions please feel free to ask and we will do our best."

Mr. Mark Kinney approached Council and stated: "Good evening. My name is Mark Kinney. I'm with Genesis KC Development. We are an internal Development Group with DaVita Kidney Care. This site was chosen by our operations team due to some demographics and proximity to current patients and potentially growing population this site was selected. It is working very well for us the way the site lays out. It's been great working with Austin and Alan. Those two have been very encouraging and a lot of feedback which we typically don't get from municipalities where we do permitting of the building and so forth. Again, our primary function is to treat patients and we would like to get this open and treating patients as soon as possible."

Mayor Moore stated: "Where is the nearest Dialysis Center that is like this?"

Mr. Kinney stated: "This is what we call a Denovo, it's a new center so it is placed based on the need of patients either travelling by this area or having to pass through this area to get to an existing clinic. I know there is one in the North Kansas City and I know there is one, I think, further North in Liberty. Again, as we grow and our facilities age and so forth, we are always looking for a better location so to speak; anyone that is on dialysis is in a sense on Medicaid/Medicare services so we can kind of tell where those optimum spots are and again we had a choice of this site and a site down on Antioch in front of the mall which I think was in North Kansas City and we preferred this site. We always do appreciate working with city staff on this and look forward to get this started."

Mayor Moore stated: "How many typical patients would there be in a given day once you are up and operational and have a full complement of patients?"

Mr. Kinney stated: "This one will have what is called an 'in-center hemo-dialysis', ICHD, that has 16 chairs. An ICHD patient is in the chair approximately 3 ½ to 4 hours."

Mayor Moore stated: "You're saying 6-0, 60 chairs?"

Mr. Kinney stated: "16. The patients are in and they typically run 3-4 shifts, so that is 16 x 4; and again, this is a Denovo, so a new center, so that will not be right off the bat. I mean as patients are transferred to this or are given the opportunity to treat here, and they do have some, what they call home-training and peritoneal dialysis training; so people just come in and for a short period of time, go through a training. Home dialysis is becoming more and more popular and it's actually being encouraged by Medicare/Medicaid to treat at home because you are obviously more comfortable as long as you have a caregiver with the ability to take care of you. You don't have to go to a dialysis center three times a week."

Mayor Moore asked if there was anyone in the audience that wished to speak in favor of the application.

There were none.

Mayor Moore asked if there was anyone in the audience that wished to speak in opposition of the application.

There were none.

Mayor Moore closed the Public Hearing at 7:53 pm.

Item No. 14. On the Agenda. FIRST READING BILL NO. 21-04 An Ordinance approving a Site Plan Revision for property at 6221 North Chestnut Avenue, Gladstone, Missouri.

Mayor Pro Tem Mallams moved **Bill No. 21-04** be placed on its First Reading. **Councilmember Spallo** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0). The Clerk read the Bill.

Mayor Pro Tem Mallams moved to accept the First Reading of **Bill No. 21-04**, waive the rule, and place the Bill on its Second and Final Reading. **Councilmember Spallo** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0). The Clerk read the Bill.

Mayor Pro Tem Mallams moved to accept the Second and Final Reading of **Bill No. 21-04**, and enact the Bill as **Ordinance 4.542**. **Councilmember Spallo** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

Item No. 15. On the Agenda. CONSIDER BUILDING PERMIT: DaVita Dialysis Center, 6221 North Chestnut Avenue.

Councilman Garnos moved to approve the **BUILDING PERMIT:** DaVita Dialysis Center, 6221 North Chestnut Avenue. **Mayor Pro Tem Mallams** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

Item No. 16. On the Agenda. FIRST READING BILL NO. 21-05 An Ordinance calling a General Election for the election of two positions to the Gladstone City Council on Tuesday, April 6, 2021; describing the form of the ballot and directing the City Clerk to submit certification of such election to the Clay County Board of Election Commissioners pursuant to RSMo. 115.125.

Councilmember Spallo moved **Bill No. 21-05** be placed on its First Reading. **Councilman Frisby** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby,

Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0). The Clerk read the Bill.

Councilmember Spallo moved to accept the First Reading of **Bill No. 21-05**, waive the rule, and place the Bill on its Second and Final Reading. **Councilman Frisby** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0). The Clerk read the Bill.

Councilmember Spallo moved to accept the Second and Final Reading of **Bill No. 21-05**, and enact the Bill as **Ordinance 4.543**. **Councilman Frisby** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilman Bill Garnos, Mayor Pro Tem R.D. Mallams, and Mayor Jean Moore. (5-0)

Item No. 17. On the Agenda. Other Business.

There was none.

Item No. 18. On the Agenda. Adjournment.

Mayor Moore adjourned the January 25, 2021, Regular City Council meeting at 7:59 pm.

Respectfully submitted:

Ruth E. Bocchino, City Clerk

Approved as presented: ____

Approved as modified: ____

Jean B. Moore, Mayor

AGENDA ITEM #10
BOARD & COMMISSION APPOINTMENT RECOMMENDATIONS
FOR CITY COUNCIL ACTION JANUARY 25, 2021

COMPREHENSIVE PLAN TASK FORCE

| | |
|-----------------|---|
| New Appointment | Mike Ebenroth & Bill Turnage (Planning Commission (2) |
| New Appointment | Brenda Lowe & Ron Guglielmino (Capital Improvements (2) |
| New Appointment | Jason Sharpsteen & Jim Olshefski (Parks & Recreation Advisory Board (2) |
| New Appointment | Dallas Ascencio (Environmental Mgmt. Advisory Committee (1) |
| New Appointment | D.D. Zimmerman (Neighborhood Commission (1) |
| New Appointment | Dave Stanley (TIF/CDC (1) |
| New Appointment | Tina Spallo (Non-voting Council Liaison (1) |

Previously Appointed- December 2020

New Appointment Cameron Nave (At-large)

New Appointment Maitland Mehlhaff (At-large)

RESOLUTION NO. R-21-09

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH ORR WYATT STREETSCAPES IN THE TOTAL AMOUNT NOT TO EXCEED \$705,625.55 FOR THE ROCK CREEK GREENWAY TRAIL – PHASE 2; CITY PROJECT #TP2072; FEDERAL PROJECT #TAP-3323(412).

WHEREAS, ten proposals were received for the construction of the Rock Creek Greenway Trail – Phase 2 Project and the proposal of Orr Wyatt Streetscapes in the amount of \$705,625.55 has been determined by the Director of Public Works to be the lowest and best proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract with Orr Wyatt Streetscapes for work as outlined in the contract for a total amount not to exceed \$705,625.55, pending MoDOT approval.

FURTHER, THAT, funds for such purpose are authorized from the Transportation Sales Tax Fund and a grant from the Federal Transportation Alternatives Program administered by the Missouri Department of Transportation.

INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 8th DAY OF FEBRUARY 2021.

Jean B. Moore, Mayor

ATTEST:

Ruth E. Bocchino, City Clerk



Request for Council Action

RES ☒ # R-21-09

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 2/2/2021

Department: Public Works

Meeting Date Requested: 2/8/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Contract Award, Project TP2072, Rock Creek Greenway Trail, Phase 2, pending MoDOT approval.

Background:

Ten bids were received for this project:

| | |
|--|----------------|
| Orr Wyatt Streetscapes | \$705,625.55 |
| Gunter Construction Company | \$773,811.00 |
| MegaKC Corporation | \$776,096.50 |
| National Streetscape, Inc. | \$784,168.00 |
| Linaweaver Construction Inc. | \$785,969.30 |
| Primetime Contracting Corp. | \$808,005.00 |
| Sands Construction Company | \$839,162.20 |
| Julius Kaaz Construction Company Inc. | \$882,731.00 |
| Pyramid Excavation & Construction | \$892,104.00 |
| Radmacher Brothers Excavating Co. Inc. | \$1,025,553.00 |

The project consists of construction of approximately 1,900 LF of 10 foot wide concrete trail, pedestrian improvements and related appurtenances in the vicinity of Rock Creek.

Budget Discussion: Funds are budgeted in the amount of \$750,000 from the TST Fund. The project will be partially funded with a \$400,000 grant from the Federal Highway Administration. Ongoing costs are estimated to be \$ 1,500 annually. Previous years' funding was \$50,000. The Engineer's Estimate for the project is \$844,886.

Public/Board/Staff Input:

Orr Wyatt Streetscapes previously constructed the Shoal Creek Trail Segment 4 project for the City. Staff was pleased with their performance and is looking forward to working with them again.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Timothy A. Nebergall
Department Director/Administrator

JM
City Attorney

SW
City Manager

RESOLUTION NO. R- 21-10

A RESOLUTION AUTHORIZING ACCEPTANCE OF A PROPOSAL FROM PB HOIDALE FOR THE PURCHASE AND INSTALLATION OF THE FUELMaster FLEET MANAGEMENT SOFTWARE AND GATE UPGRADE IN THE TOTAL AMOUNT OF \$28,013.25.

WHEREAS, the City of Gladstone uses a FuelMaster fleet management and gate system; and

WHEREAS, the current fleet management system and gate are in need of an upgrade; and

WHEREAS, the Department of Public Works recommends the acceptance of the proposal from Hoidale.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, be and is hereby authorized to accept the proposal of Hoidale in the amount of \$28,013.25.

FURTHER, THAT, funds for such purpose are authorized from the General and CWSS Funds.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI THIS 8th DAY OF FEBRUARY 2021.

Jean B. Moore, Mayor

Attest:

Ruth E. Bocchino, City Clerk



Request for Council Action

☒ RESOLUTION # R-21-10

☐ BILL #

ORDINANCE #

Date: 2/2/2021

Department/Office: Public Works

Meeting Date Requested: 2/8/2021

Public Hearing: ☐ Yes ☒ No Date: Click here to enter a date.

Subject: FuelMaster Fleet Management Software and Gate Upgrade.

Requested Action: Approval of bid from Hoidale

Background: The City of Gladstone has a FuelMaster fleet management system that is in need of upgrading. The system is used for tracking fuel usage, fuel efficiency, preventative maintenance schedules, and gate access to the Public Works Facility.

FuelMaster has now progressed into a "cloud" based system that can be accessed by multiple users. Currently, the system can only run on one computer. Also, the upgrade includes a new head for the FuelMaster podium at the fuel pumps and a new gate operation system.

Hoidale is the local vendor for FuelMaster.

Budget Discussion: Funds are budgeted in the amount of \$30,000 in FY21 from the General Fund. Ongoing costs are estimated to be \$1,000 annually.

Public/Board/Staff Input: n/a

Recommendation: Staff recommends the approval of a proposal from Hoidale for the purchase and installation of the FuelMaster fleet management software and gate upgrade in the total amount of \$28,013.25.

Distribute Original Contracts to: ☐ City Clerk

Tim Nebergall

Legal JM

City Manager SW

RESOLUTION NO. R-21-11

A RESOLUTION AUTHORIZING ACCEPTANCE OF A PROPOSAL FROM ORTHO TECH SPORTS MEDICAL INCORPORATED, FOR THE ACQUISITION OF EIGHT (8) FREEMOTION INCLINE TRAINERS IN THE TOTAL AMOUNT OF \$46,760.00.

WHEREAS, staff specified eight (8) Freemotion Incline Trainers available through a single source vendor representing the State of Missouri Territory; and

WHEREAS, it is the recommendation of the Department of Parks, Recreation and Cultural Arts to accept the bid of Ortho Tech Sports Medical, Inc. for eight (8) Freemotion Incline Trainers in the total amount of \$46,760.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, be and is hereby authorized to accept the proposal of Ortho Tech in the amount of \$46,760.00.

FURTHER, THAT, funds for such purpose are authorized from the 2020 COP Project Fund.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI THIS 8th DAY OF FEBRUARY 2021.

Jean B. Moore, Mayor

ATTEST:

Ruth E. Bocchino, City Clerk



Request for Council Action

RES ☒ # R-21-11

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 1/27/2021

Department: Parks & Recreation

Meeting Date Requested: 2/8/2021

Public Hearing: Yes ☐ Date:

Subject: Community Center Purchase of Freemotion 10.9b Incline Trainers

Background: The current incline trainers (treadmills with an incline of 30 degrees) are 8+ years old. The current incline trainers have been well received by members and will be replaced with the newer generation. OrthoTech is the only dealer of Freemotion in our area.

Budget Discussion: Funds are budgeted in the amount of \$ 46,760 from the OTHER Fund (2020 COP Project Fund). Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$0

Public/Staff Input/Commission: Staff has evaluated other incline trainer options and has concluded that Freemotion is the overall best fit for the center.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Justin Merkey
Department Head

JM
City Attorney

SW
City Manager



P.O. Box 430
720 East Monroe
Herrin IL 62948
United States
618-942-6611

Proposal

Date 1/27/2021
Quote # 414240

Expires 2/26/2021
Exp. Close 1/27/2021
Sales Rep Tom Johnston
Project
Terms Net 30 Days
In-House Logo No

Bill To

Finance Dept./Acct Division
City of Gladstone
PO Box 10719
Gladstone MO 64118-0719
United States

Ship To

City Of Gladstone Parks & Recs
Community Center
6901 N. Holmes
Gladstone MO 64118
United States

| Item | Quantity | Item Description | Rate | Amount |
|---|----------|--|----------|--------------------|
| FMTK74 218-Black Freight Orthotech | 8 | Freemotion 10.9b Incline Trainer with LCD | 5,295.00 | 42,360.00 |
| | 8 | | 550.00 | 4,400.00 |
| Total | | | | \$46,760.00 |

Signature _____ **Date** _____

Order will be processed upon receipt of down payment. Down payments are non-refundable. Credit cards may not be used for transactions larger than \$10,000. Inside delivery means bringing equipment past first threshold only & does not include installation or cleanup. Special delivery fees apply to deliveries with single doors, long distances, stairs, elevators, etc. All sales are final on custom orders. Orthotech Sports Medical Equipment maintains a Security Interest in all equipment until paid in full. There is a 25% restocking fee for all canceled orders. Pre owned items sold AS IS, NO REFUNDS. DISCLAIMER: NO REPRESENTATION OR STATEMENTS AND NO WARRANTIES, EXPRESSED OR IMPLIED, OTHER THAN MANUFACTURERS' WARRANTY, ARISES APART FROM THIS QUOTE CONCERNING THE ABOVE ITEMS EXCEPT AS STATED IN WRITING ON THIS QUOTE.

RESOLUTION NO. R-21-12

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH KITCH'S LAWN CARE & LANDSCAPE SERVICE, INCORPORATED, FOR THE CONTRACTUAL LANDSCAPE SERVICES OF CERTAIN CITY OF GLADSTONE PARKS AND CITY FACILITIES.

WHEREAS, proposals were received for contract landscape services for the 2021 season, and the proposal from Kitch's Lawn Care and Landscape Services, Incorporated, has been determined to be the best overall bid.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract for contractual landscape services of certain City of Gladstone Parks and City Facilities, for the 2021 season in the amount of \$33,940.00.

FURTHER, THAT, funds are hereby authorized for such purpose from the General Fund.

INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 8th DAY OF FEBRUARY 2021.

Jean B. Moore, Mayor

ATTEST:

Ruth E. Bocchino, City Clerk



Request for Council Action

RES ☒ # R-21-12

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 2/2/2021

Department: Parks & Recreation

Meeting Date Requested: 2/8/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Contractual Landscape Service

Background: A Bid for Contractual Landscape Services was advertised and proposals were received.

Budget Discussion: Funds are budgeted in the amount of \$ 33,940 from the General Fund. Ongoing costs are estimated to be \$ 33,940 annually. Previous years' funding was \$NA

Public/Board/Staff Input: Staff have checked references, evaluated the services provided by Kitch's Lawncare and Landscape Services, Inc., and have determined they are the best overall bid for contractual landscape services.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Justin Merkey
Department Director/Administrator

JM
City Attorney

SW
City Manager

RESOLUTION NO. R-21-13

A RESOLUTION AMENDING OR REVISING THE 2021 GENERAL FUND, COMMUNITY CENTER AND PARKS SALES TAX FUND, PUBLIC SAFETY SALES TAX FUND, COMBINED WATERWORKS & SEWER SYSTEM FUND, CAPITAL IMPROVEMENT SALES TAX FUND, TRANSPORTATION SALES TAX FUND, AND CAPITAL EQUIPMENT REPLACEMENT FUND FOR THE CITY OF GLADSTONE, MISSOURI, AND AUTHORIZING EXPENDITURES OF FUNDS.

WHEREAS, The Council of the City of Gladstone, Missouri, has determined the need for additional appropriations in the above referenced funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the Transportation Sales Tax Fund be adopted or amended as set forth below:

| | FY19 BUDGET RESOLUTION NO. R-20-21 | REVISING BUDGET RESOLUTION NO. R-21-xx | INCREASE (DECREASE) |
|--|--|---|------------------------|
| <u>General Fund Expenditures</u> | \$20,373,273 | \$21,266,143 | \$892,870 |
| <u>Community Center Parks Sales Tax Expenditures</u> | \$4,293,764 | \$5,150,964 | \$857,200 |
| <u>Public Safety Sales Tax Fund Expenditures</u> | \$950,769 | \$955,769 | \$5,000 |
| <u>Combined Water & Sewerage System Expenditures</u> | \$11,839,095 | \$14,557,595 | \$2,718,500 |
| <u>Capital Improvement Sales Tax Expenditures</u> | \$2,328,250 | \$6,121,037 | \$3,792,787 |
| <u>Transportation Sales Tax Expenditures</u> | \$3,861,700 | \$5,202,031 | \$1,340,331 |
| <u>Capital Equipment Replacement Fund Expenditures</u> | \$538,960 | \$638,960 | \$100,000 |

FURTHER, THAT, the City Manager of the City of Gladstone, Missouri is hereby authorized to expend the amounts as shown in the Revised Budgets.

INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 8th DAY OF FEBRUARY, 2021.

Jean B. Moore, Mayor

ATTEST:

Ruth E. Bocchino, City Clerk



Request for Council Action

RES ☒ # R-21-13

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 1/28/2021

Department: Finance

Meeting Date Requested: 2/8/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: 2021 Midyear Budget

Background: The 2021 Midyear Budget review was presented to the City Council on January 25, 2021. Staff recommendations will be on the agenda for City Council approval.

Budget Discussion: Funds are budgeted in the amount of \$ [Click here to enter amount](#) from the Choose a Fund Fund. Ongoing costs are estimated to be \$ [Click here to enter amount](#) annually. Previous years' funding was \$ [Click here to enter amount](#)

Public/Board/Staff Input: Staff is recommending that the 2021 budget be amended as presented in the January 25th open study session. Two changes have been made to the information presented (see Exhibit A updated and Exhibit G updated). Budget has been added to accommodate the trade in of the 2012 Fire Truck in the General Fund. Budget has also been added for the purchase of a batwing mower from the CERF fund in the amount of \$40,000. Funding for the mower will come from an equity transfer. Accompanying the request for Council Action form is the 2021 Fiscal Year Midyear Budget memo and resolution.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Dominic Accurso
Department Director/Administrator

JM
City Attorney

SW
City Manager



Department of Finance

Memorandum

DATE: January 21, 2021

TO: Scott Wingerson, City Manager

FROM: Dominic Accurso, Director of Finance

RE: 2021 Fiscal Year Midyear Budget

With the 2021 fiscal year 50% complete and the 2020 fiscal year closed, we have a better understanding of how recent events have and will continue to affect city operations. COVID-19 brought both financial and operational uncertainty for 2020 and 2021. Staff has managed to continue offering high levels of services to the public while keeping all facilities open to the public throughout the majority of the pandemic. Staff was also able to obtain the same AA- bond rating for the 2020 Certificates of Participation (COP) during these trying economic times.

For the 2020 Midyear budget review and even the 2021 budget, uncertainty and conservatism drove the budget process. Sales and use tax have continued to steadily increase for the 2021 fiscal year, as it has in previous fiscal years, benefiting most of the budgeted funds. Intergovernmental revenues and property tax collections have also increased due to available CARES Act funding and increased property valuations. Charges for services and fines and forfeitures revenue streams have been affected the most with the inability to have gatherings, while gross receipts taxes continue to decline.

The midyear budget review for fiscal year 2021 is hereby submitted to the City Council for review. This memorandum and exhibits will provide information on the General Fund, Community Center and Parks Tax Fund (CCPT), Public Safety Sales Tax Fund (PSST), Combined Water and Sewerage System Fund (CWSS), Capital Improvements Sales Tax Fund (CIST), Transportation Sales Tax Fund (TST) and Capital Equipment Replacement Fund (CERF). The comparisons referencing budgeted revenues and expenditures in the narrative are based on the December interim financial report.

GENERAL FUND (Exhibit A)

During the first six months of the fiscal year, the General Fund has experienced multiple events that have called for adjustments in both revenue and expense. Based on information in the December Interim Financial Statement, operating revenue is trending \$500,000 higher than the previous year. Property tax, sales, and use taxes collections have all increased from the same time

last year by \$200,000. The majority of the additional ½ cent sales tax will be transferred (\$1,000,000) to CIST for debt service for the new Public Safety Headquarters and renovation of the fire station. Intergovernmental revenue has increased due to CARES Act funding passed through to the City by Clay County and the State of Missouri.

Revenue from gross receipts taxes, licenses & permits, charges for services, fines & forfeitures, and miscellaneous revenue have all declined during the 2021 fiscal year. Wireless and telecom gross receipts have continued to decline over the past five years. Gross receipts from electricity and natural gas have decreased over the past year as pandemic relief continues to affect the collection of payments. Licenses and permits are showing a small decrease in all classes of licensing. The pandemic has caused revenue from charges for services to decrease by 23%. Revenues streams most affected have been emergency medical services, recreation, and senior activities. The pandemic has also affected fines & forfeitures, decreasing revenue by 20%.

Increases in non-operating revenues include debt proceeds and an increase in the equity transfer. With proceeds from the 2020A COP, the City will purchase a new fire truck. The equity transfer was also increased to provide for additional “one-time” expenses such as retirement accruals to long time City employees, a legal review of the City’s ordinances, pay down of debt, a portion of a new snow plow, and additional supplemental requests.

Corresponding changes have been made in budgeted expenditures to address the changes in revenue and the needs of the City. The increase in Public Safety is due to the purchase of the fire truck. The change between Community Development and Public Works is mainly due the allocation of leased vehicles. Expenditures in Parks and Recreation decreased due to the unfilled part time positions during the first half of the fiscal year and a reduction in senior activities. Increases in non-departmental are due mostly to “one-time” expenditures such as retirement benefits, the General Fund’s portion of debt issuance costs, additional pay down of debt, and an additional transfer to the Community Center Fund.

Total changes in revenue are \$793,298 for total revenue for the General Fund of \$21,216,894. Total expenditures increased \$834,394 to \$21,207,667. This will result in revenues over expenditures of \$9,227 and ending fund balance of \$3,629,956.

COMMUNITY CENTER AND PARK TAX FUND (Exhibit B)

The Community Center and Parks Tax Fund has been and continues to be affected by the pandemic as 30% of the funds revenues are derived from charges for service and facility rental. The community center and natatorium division are projecting a revenue decrease of \$300,000 from charges for services and facility rental while the outdoor pool division is expecting a decrease of an additional \$50,000 in operating revenues. The Community Center will receive debt proceeds from the 2020A COP in the amount of \$930,000 for renovations to the outdoor pool and other improvements to the center. Other non-operating revenue increases are transfers and equity transfer to offset revenue shortfalls. Staff will continue working on strategies to ensure the continuity of programming and services for the fund.

Due to the decreased revenue projections, staff examined strategies to reduce budgeted expenditures for the CCPT fund. Staff managed to find cost savings in the areas of staffing, programing, and supplies (\$28,000 in the Community Center division, \$31,000 in the Natatorium

division, and an additional \$20,000 in the Outdoor Pool division) in the amount of \$79,000. Increases in the Community Center, Natatorium, Outdoor Pool divisions and debt requirements are due to projects from the 2020A COP in the amount of \$930,000 (\$700,000 for the outdoor pool renovation, \$100,000 in fitness equipment, \$40,000 to replace the carpet in the banquet rooms, \$60,000 to paint the natatorium, and \$30,000 for pool deck repairs). The net change from expenditure reduction and projects from the 2020A COP are an additional \$857,200 in budgeted expenditures. Staff is recommending total budgeted expenditures for the CCPT fund to increase to \$5,150,964. Revenue over expenditures for the year is projected to be \$620 with an ending fund balance of \$356,336.

PUBLIC SAFETY SALES TAX FUND (Exhibit C)

Total revenue for the PSST Fund is in line with expected budgeted revenue. Sales tax is up 3% from the previous year. Total revenues are projected to increase over original projections by \$4,925 to \$957,600. Actual expenditures are below expected expenditures due to staffing levels throughout the fiscal year. Additional funding is being recommended to convert an existing City vehicle into a tactical vehicle in the amount of \$5,000. Total budgeted expenditures are estimated to be \$955,769. Projected ending fund balance for PSST is \$177,565.

COMBINED WATERWORKS AND SEWERAGE SYSTEM (CWSS) FUND (Exhibit D)

Actual revenues for the CWSS Fund are in line with projected revenues. Water and sewer demand has been higher since the start of the pandemic. Major revenue changes to the CWSS fund include debt proceeds of \$2.5 million and an increase of the equity transfer of \$200,000 to fund maintenance on the City's lime sludge lagoons. Total revenues for the CWSS fund are projected to be \$14,557,595.

Expenditures for the CWSS Fund are slightly under the previous year due to the timing of water and sewer line replacements and changes in personnel. Staff is recommending increases in the Water Production division of \$200,000 for the lime sludge lagoon maintenance, an increase of \$1,646,000 in water operations for water main replacements from the 2020A COP, \$20,000 in non-departmental to increase the senior discount, and \$852,500 in additional debt service and debt issuance cost for the 2020A COP. Total expenditures for the CWSS fund are projected to be \$14,557,595. Projected ending fund balance for the fund will be \$216,550

CAPITAL IMPROVEMENT SALES TAX FUND (Exhibit E)

Changes for the CIST Fund are mainly due to the 2020A COP. An adjustment has been made for sales tax, an increase of \$35,000. The transfer of \$1,000,000 from the General Fund's additional ½ cent sales tax has also been added. CIST also received \$2,745,000 in debt proceeds for the renovation of the fire station and work at the Atkins-Johnson Farm.

Corresponding changes have been made for the budgeted expenditures of the 2020A COP. Debt service for the fund has increased by \$1,000,000 and projects in the amount of \$2,745,000 have been added to the fund (\$2,545,000 for the fire station renovation and \$200,000 for work at the

Atkins Johnson Farm). Budgeted expenditures for projects to be completed from previous years of \$47,787 have also been added for total budget expenditures of \$6,121,037. Projected ending fund balance for the fund is \$169,431.

TRANSPORTATION SALES TAX FUND (Exhibit F)

Adjustments needed for the Transportation Sales Tax Fund include 2020A COP projects and funding for prior year's projects cost to complete. Revenue adjustments in the fund are sales tax (to bring sales tax receipts in line with CIST) and debt proceeds of \$1,000,000. Adjustments for budget expenditures include the addition of debt service for the 2020A COP (\$50,000), additional mill and overlay (\$500,000), and the downtown parking project (\$500,000). Funding for projects to complete from previous years is \$265,331 and has also been added. Total budgeted expenditures for the TST Fund are 5,202,031. Projected ending fund balance for the fund is \$100,364.

CAPITAL EQUIPMENT REPLACEMENT FUND (Exhibit G)

Budget adjustments in the CERF fund are to assist in funding supplemental General Fund requests. Total revenue for the fund is projected to be \$601,000. Total budgeted expenditures are projected to be \$598,960

CONCLUSION

In conclusion, the General Fund, the Community Center Park Tax Fund, the Public Safety Sales Tax Fund, Combined Water and Sewer System Fund, Capital Improvement Sales Tax Fund, Transportation Sales Tax Fund and Capital Equipment Replacement Fund will end the fiscal year with a positive fund balance and within policy. These adjustments will assist staff in carrying out council goals and give the City the flexibility needed to continue and improve operations at the City.

Staff recommends changing budget authority for the General Fund to 21,207,667, CCPT Fund to \$5,150,964, PSST Fund to \$955,769, CWSS Fund to \$14,557,595, CIST Fund to \$6,121,037, TST Fund to \$5,202,031, and CERF Fund to \$598,960. A resolution to amend the 2021 Budget based on recommended budgets will be placed on the Council agenda for consideration on February 8, 2021. If you have any questions, please contact me at your convenience.

GENERAL FUND
STATEMENT OF REVENUES & EXPENDITURES

| | 2020 <u>Actual</u> | 2021 <u>Original</u> | 2021 <u>Midyear</u> | <u>Variance</u> |
|------------------------------|-----------------------|-------------------------|------------------------|-----------------|
| Revenue Sources | | | | |
| Property Tax | 3,609,023 | 3,764,050 | 3,782,050 | 18,000 |
| Sales Tax | 4,305,103 | 4,125,550 | 4,240,275 | 114,725 |
| 2019 Sales Tax | 822,054 | 1,750,000 | 1,750,000 | - |
| Gross Receipts Tax | 3,021,831 | 3,221,500 | 3,191,500 | (30,000) |
| Licenses & Permits | 642,929 | 707,550 | 658,050 | (49,500) |
| Intergovernmental | 1,342,677 | 1,367,800 | 1,472,800 | 105,000 |
| Charges for Services | 2,997,669 | 3,353,646 | 2,988,719 | (364,927) |
| Fines & Forfeitures | 565,426 | 770,000 | 660,000 | (110,000) |
| Misc. Revenue & Transfers | <u>1,139,059</u> | <u>1,113,500</u> | <u>1,293,500</u> | <u>180,000</u> |
| Operating Revenue | 18,445,772 | 20,173,596 | 20,036,894 | (136,702) |
| Debt Proceeds | 1,000,000 | - | 570,000 | 570,000 |
| Equity Transfer | <u>-</u> | <u>250,000</u> | <u>610,000</u> | <u>360,000</u> |
| Total Revenue | 19,445,772 | 20,423,596 | 21,216,894 | 793,298 |
| Expenditures | | | | |
| General Administration | 1,175,841 | 1,397,271 | 1,409,571 | 12,300 |
| Finance | 1,387,154 | 1,533,819 | 1,523,319 | (10,500) |
| Public Safety | 9,103,361 | 9,581,327 | 10,067,377 | 486,050 |
| Public Works | 2,208,632 | 2,279,232 | 2,295,707 | 16,475 |
| Community Development | 760,153 | 753,281 | 738,700 | (14,581) |
| Parks & Recreation | 2,196,668 | 2,526,789 | 2,316,289 | (210,500) |
| 2019 Sales Tax Transfer | - | 1,000,000 | 1,000,000 | - |
| Non Departmental & Transfers | <u>2,088,234</u> | <u>1,301,554</u> | <u>1,856,704</u> | <u>555,150</u> |
| Total Expenditures | 18,920,043 | 20,373,273 | 21,207,667 | 834,394 |

Analysis of Funds Available

| | 2020 <u>Actual</u> | 2021 <u>Original</u> | 2021 <u>Midyear</u> |
|----------------------------------|-----------------------|-------------------------|------------------------|
| Beginning Funds Available | 3,705,000 | 4,230,729 | 4,230,729 |
| Revenues | 19,445,772 | 20,423,596 | 21,216,894 |
| Equity Adjustment | <u>-</u> | <u>(250,000)</u> | <u>(610,000)</u> |
| Net Funds Available | 23,150,772 | 24,404,325 | 24,837,623 |
| Expenditures | <u>(18,920,043)</u> | <u>(20,373,273)</u> | <u>(21,207,667)</u> |
| Ending Funds Available | 4,230,729 | 4,031,052 | 3,629,956 |
| 20% Fund Balance Requirement | | | 3,621,821 |
| Over/(Under) | | | 8,134 |
| Revenue Over(Under) Expenditures | | 50,323 | 9,227 |

GENERAL FUND **STATEMENT OF REVENUES & EXPENDITURES**

| | 2020 <u>Actual</u> | 2021 <u>Original</u> | 2021 <u>Midyear</u> | <u>Variance</u> |
|------------------------------|-----------------------|-------------------------|------------------------|-----------------|
| Revenue Sources | | | | |
| Property Tax | 3,609,023 | 3,764,050 | 3,782,050 | 18,000 |
| Sales Tax | 4,305,103 | 4,125,550 | 4,240,275 | 114,725 |
| 2019 Sales Tax | 822,054 | 1,750,000 | 1,750,000 | - |
| Gross Receipts Tax | 3,021,831 | 3,221,500 | 3,191,500 | (30,000) |
| Licenses & Permits | 642,929 | 707,550 | 658,050 | (49,500) |
| Intergovernmental | 1,342,677 | 1,367,800 | 1,472,800 | 105,000 |
| Charges for Services | 2,997,669 | 3,353,646 | 2,988,719 | (364,927) |
| Fines & Forfeitures | 565,426 | 770,000 | 660,000 | (110,000) |
| Misc. Revenue & Transfers | <u>1,139,059</u> | <u>1,113,500</u> | <u>1,353,500</u> | <u>240,000</u> |
| Operating Revenue | 18,445,772 | 20,173,596 | 20,096,894 | (76,702) |
| Debt Proceeds | 1,000,000 | - | 570,000 | 570,000 |
| Equity Transfer | <u>-</u> | <u>250,000</u> | <u>610,000</u> | <u>360,000</u> |
| Total Revenue | 19,445,772 | 20,423,596 | 21,276,894 | 853,298 |
| Expenditures | | | | |
| General Administration | 1,175,841 | 1,397,271 | 1,409,571 | 12,300 |
| Finance | 1,387,154 | 1,533,819 | 1,523,319 | (10,500) |
| Public Safety | 9,103,361 | 9,581,327 | 10,125,853 | 544,526 |
| Public Works | 2,208,632 | 2,279,232 | 2,295,707 | 16,475 |
| Community Development | 760,153 | 753,281 | 738,700 | (14,581) |
| Parks & Recreation | 2,196,668 | 2,526,789 | 2,316,289 | (210,500) |
| 2019 Sales Tax Transfer | - | 1,000,000 | 1,000,000 | - |
| Non Departmental & Transfers | <u>2,088,234</u> | <u>1,301,554</u> | <u>1,856,704</u> | <u>555,150</u> |
| Total Expenditures | 18,920,043 | 20,373,273 | 21,266,143 | 892,870 |

Analysis of Funds Available

| | 2020 <u>Actual</u> | 2021 <u>Original</u> | 2021 <u>Midyear</u> |
|----------------------------------|-----------------------|-------------------------|------------------------|
| Beginning Funds Available | 3,705,000 | 4,230,729 | 4,230,729 |
| Revenues | 19,445,772 | 20,423,596 | 21,276,894 |
| Equity Adjustment | <u>-</u> | <u>(250,000)</u> | <u>(610,000)</u> |
| Net Funds Available | 23,150,772 | 24,404,325 | 24,897,623 |
| Expenditures | <u>(18,920,043)</u> | <u>(20,373,273)</u> | <u>(21,266,143)</u> |
| Ending Funds Available | 4,230,729 | 4,031,052 | 3,631,480 |
| 20% Fund Balance Requirement | | | 3,610,126 |
| Over/(Under) | | | 21,353 |
| Revenue Over(Under) Expenditures | | 50,323 | 10,751 |

COMMUNITY CENTER PARKS SALES TAX FUND
STATEMENT OF REVENUES & EXPENDITURES

| | 2020 <u>Actual</u> | 2021 <u>Original</u> | 2021 <u>Midyear</u> | <u>Variance</u> |
|--|-----------------------|-------------------------|------------------------|-----------------|
| Revenue Sources | | | | |
| Community Center/Natatorium | | | | |
| Sales Tax | 892,469 | 894,075 | 899,000 | 4,925 |
| Charges for Services | 869,628 | 907,947 | 702,587 | (205,361) |
| Facility Rental | 133,965 | 161,440 | 63,605 | (97,835) |
| Intergovernmental | 175,000 | 175,000 | 175,000 | - |
| Total Community Center/Natatorium | 2,071,062 | 2,138,462 | 1,840,192 | (298,271) |
| Outdoor Pool | | | | |
| Charges for Services | 121,332 | 159,279 | 117,388 | (41,891) |
| Facility Rental | 50,927 | 51,244 | 40,287 | (10,957) |
| Total Outdoor Pool | 172,259 | 210,523 | 157,675 | (52,848) |
| Total Operating Revenue | 2,243,321 | 2,348,985 | 1,997,867 | (351,119) |
| | | | | |
| Intergovernmental | 525,000 | 525,000 | 525,000 | - |
| Misc. Revenue | 31,033 | 62,773 | 57,773 | (5,000) |
| Transfers in | 769,900 | 777,700 | 877,700 | 100,000 |
| Debt Proceeds | - | - | 930,000 | 930,000 |
| Equity Transfer | - | 579,306 | 763,244 | 183,938.00 |
| Total Non-Operating Revenue | 1,325,933 | 1,944,779 | 3,153,717 | 1,208,938 |
| | | | | |
| Total Revenue | 3,569,254 | 4,293,764 | 5,151,584 | 857,819 |
| | | | | |
| Expenditures | | | | |
| Community Center | 938,368 | 876,829 | 975,529 | 98,700 |
| Natatorium | 725,914 | 912,969 | 963,419 | 50,450 |
| Outdoor Pool | 106,120 | 197,302 | 810,802 | 613,500 |
| Non-Departmental | 118,346 | 138,549 | 138,549 | - |
| Debt Requirements | 2,160,994 | 2,168,115 | 2,262,665 | 94,550 |
| Total Expenditures | 4,049,742 | 4,293,764 | 5,150,964 | 857,200 |

Analysis of Funds Available

| | 2020 <u>Actual</u> | 2021 <u>Actual</u> | 2021 <u>Midyear</u> |
|---------------------------|-----------------------|-----------------------|------------------------|
| Beginning Funds Available | 1,599,448 | 1,118,960 | 1,118,960 |
| Revenues | 3,569,254 | 4,293,764 | 5,151,584 |
| Equity Adjustment | - | (579,306) | (763,244) |
| Net Funds Available | 5,168,702 | 4,833,418 | 5,507,300 |
| Expenditures | (4,049,742) | (4,293,764) | (5,150,964) |
| Ending Funds Available | 1,118,960 | 539,654 | 356,336 |

Revenue Over(Under) Expenditures

-

620

PUBLIC SAFETY SALES TAX FUND
STATEMENT OF REVENUES & EXPENDITURES

| | 2020 | 2021 | 2021 | |
|------------------------------|----------------|-----------------|----------------|-----------------|
| | <u>Actual</u> | <u>Original</u> | <u>Midyear</u> | <u>Variance</u> |
| Revenue Sources | | | | |
| Sales Tax | 892,304 | 894,075 | 899,000 | 4,925 |
| Misc. Revenue & Transfers | 4,936 | 14,600 | 14,600 | - |
| Equity Transfer | - | 44,000 | 44,000 | - |
| Total Revenue | <u>897,240</u> | <u>952,675</u> | <u>957,600</u> | <u>4,925</u> |
| Expenditures | | | | |
| PSST Law | 612,250 | 696,942 | 701,942 | 5,000 |
| Non Departmental & Transfers | <u>241,149</u> | <u>253,827</u> | <u>253,827</u> | <u>-</u> |
| Total Expenditures | <u>853,399</u> | <u>950,769</u> | <u>955,769</u> | <u>5,000</u> |

Analysis of Funds Available

| | 2020 | 2021 | 2021 |
|---------------------------|------------------|------------------|------------------|
| | <u>Actual</u> | <u>Actual</u> | <u>Midyear</u> |
| Beginning Funds Available | 222,912 | 266,753 | 224,659 |
| Revenues | 897,240 | 952,675 | 952,675 |
| Equity Adjustment | - | (44,000) | (44,000) |
| Net Funds Available | 1,120,152 | 1,175,428 | 1,133,334 |
| Expenditures | <u>(853,399)</u> | <u>(950,769)</u> | <u>(955,769)</u> |
| Ending Funds Available | 266,753 | 224,659 | 177,565 |

| | | |
|----------------------------------|-------|-------|
| Revenue Over(Under) Expenditures | 1,906 | 1,831 |
|----------------------------------|-------|-------|

COMBINED WATERWORKS & SEWER SYSTEM FUND
STATEMENT OF REVENUES & EXPENDITURES

| | 2020 <u>Actual</u> | 2021 <u>Original</u> | 2021 <u>Midyear</u> | <u>Variance</u> |
|--------------------------------|-----------------------|-------------------------|------------------------|-----------------|
| Revenue Sources | | | | |
| Water | 4,103,882 | 4,403,600 | 4,428,600 | 25,000 |
| Sanitation | 6,699,556 | 7,101,872 | 7,116,872 | 15,000 |
| Misc. Revenue | <u>92,250</u> | <u>139,744</u> | <u>108,744</u> | <u>(31,000)</u> |
| Operating Revenue | 10,895,687 | 11,645,216 | 11,654,216 | 9,000 |
| Debt Proceeds | - | - | 2,500,000 | 2,500,000 |
| Equity Transfer | <u>-</u> | <u>200,000</u> | <u>403,379</u> | <u>203,379</u> |
| Total Revenue | 10,895,687 | 11,845,216 | 14,557,595 | 2,712,379 |
| Expenditures | | | | |
| Water Production | 1,294,574 | 1,335,560 | 1,535,560 | 200,000 |
| Water Operations & Maintenance | 1,889,157 | 2,043,811 | 3,689,811 | 1,646,000 |
| Sewer Collection | 374,674 | 523,967 | 523,967 | - |
| Non Departmental & Transfers | 6,569,398 | 6,884,822 | 6,904,822 | 20,000 |
| Debt Requirements | <u>1,059,341</u> | <u>1,050,935</u> | <u>1,903,435</u> | <u>852,500</u> |
| Total Expenditures | 11,187,144 | 11,839,095 | 14,557,595 | 2,718,500 |

Analysis of Funds Available

| | 2020 <u>Actual</u> | 2021 <u>Original</u> | 2021 <u>Midyear</u> |
|-----------------------------------|-----------------------|-------------------------|------------------------|
| Beginning Funds Available | 3,260,204 | 2,968,748 | 2,968,748 |
| Revenues | 10,895,687 | 11,845,216 | 14,557,595 |
| Equity Adjustment | <u>-</u> | <u>(403,379)</u> | <u>(403,379)</u> |
| Net Funds Available | 14,155,891 | 14,410,585 | 17,122,964 |
| Expenditures | <u>(11,187,144)</u> | <u>(11,839,095)</u> | <u>(14,557,595)</u> |
| Ending Funds Available | 2,968,748 | 2,571,490 | 2,565,369 |
| 20% Fund Balance Requirement | | 2,134,319 | 2,348,819 |
| Over/(Under) | | 437,171 | 216,550 |
| Revenue Over/(Under) Expenditures | | 6,121 | - |

CAPITAL IMPROVEMENT SALES TAX FUND

STATEMENT OF REVENUES & EXPENDITURES

| | 2021 | 2021 | |
|---|------------------|------------------|------------------|
| | <u>Original</u> | <u>Midyear</u> | <u>Variance</u> |
| Revenue Sources | | | |
| Sales Tax | 1,715,000 | 1,750,000 | 35,000 |
| Interest & Misc. Revenue | 2,500 | 2,500 | - |
| Intergovernmental | 132,360 | 132,360 | - |
| Transfers | - | 1,000,000 | 1,000,000 |
| Debt Proceeds | - | 2,745,000 | 2,745,000 |
| Total Revenue | 1,849,860 | 5,629,860 | 3,780,000 |
| Expenditures | | | |
| Debt Service/Transfer | | | |
| 2017 Lease Purchase (Ends 6/1/32) | 93,000 | 93,000 | - |
| 2011 COP - Refinanced 2017 (Ends 6/1/23) | 356,200 | 356,200 | - |
| 2016 Lease Purchase (Ends 1/22/30) | 97,000 | 97,000 | - |
| 2015 COP - Refinanced 2017 (Ends 6/1/26) | 678,000 | 678,000 | - |
| 2015 COP (Ends 6/1/30) | 114,000 | 114,000 | - |
| The Heights - (Ends 7/1/36) | 136,900 | 136,900 | - |
| 2020A COP | - | 1,000,000 | 1,000,000 |
| Engineering Transfer | 100,000 | 100,000 | - |
| Arts Council | 17,150 | 17,150 | - |
| Stormwater Projects | | | |
| Stormwater Master Plan Impementation | | | |
| Stormwater Master Plan - Carriage Commons Box Culvert | 150,000 | 150,000 | - |
| Stormwater Master Plan - NE 76th St & N. Tracy | 150,000 | 150,000 | - |
| Stormwater Master Plan - Phase 1 NE 68th & N. Bellefontaine | 120,000 | 120,000 | - |
| Misc. Stormwater Projects | 75,000 | 75,000 | - |
| Park Projects | | | |
| Parks Master Plan Implementation | | | |
| Hamilton Heights Park Play Surface | 16,000 | 16,000 | - |
| Oak Grove Park Concessions | 200,000 | 200,000 | - |
| Parks Trail Replacement Program - Happy Rock | 25,000 | 25,000 | - |
| Facility Projects | | | |
| Atkins-Johnson Farm Project | - | 200,000 | 200,000 |
| Shaping Our Future - Police Station/Fire Station Improvements | - | 2,545,000 | 2,545,000 |
| Projects to Complete | - | 47,787 | |
| Total Budgeted Expenditures | 2,328,250 | 6,121,037 | 3,792,787 |
| Est Funds Available at 6/30 | 182,218 | 169,431 | |

TRANSPORTATION SALES TAX FUND
STATEMENT OF REVENUES & EXPENDITURES

| | 2021 | 2021 | |
|---|------------------|------------------|------------------|
| | <u>Original</u> | <u>Midyear</u> | <u>Variance</u> |
| Revenue Sources | | | |
| Sales Tax | 1,715,000 | 1,750,000 | 35,000 |
| Interest & Misc. Revenue | 2,500 | 2,500 | - |
| Intergovernmental | 1,989,324 | 1,989,324 | - |
| Transfers | 150,000 | 150,000 | - |
| Debt Proceeds | - | 1,000,000 | 1,000,000 |
| Total Revenue | 3,856,824 | 4,891,824 | 1,035,000 |
| Expenditures | | | |
| Debt Service/Transfer | | | |
| 2017 Lease Purchase (Ends 6/1/32) | 111,000 | 111,000 | - |
| 2011 COP - Refinanced 2017 (Ends 6/1/23) | 55,000 | 55,000 | - |
| 2015 COP (Ends 6/1/30) | 34,000 | 34,000 | - |
| 2015 COP - Refinanced 2017 (Ends 6/1/26) | 100,000 | 100,000 | - |
| 2010 GO (Ends 3/1/23) | 226,700 | 226,700 | - |
| The Heights - (Ends 7/1/36) | 115,000 | 115,000 | - |
| 2020 COP | - | 50,000 | 50,000 |
| Engineering Transfer | 100,000 | 100,000 | - |
| Local transit | 50,000 | 50,000 | - |
| KCATA & Stop Improvements | 75,000 | 75,000 | - |
| Road Projects | | | |
| Street Mill & Overlay Program | 450,000 | 950,000 | 500,000 |
| Intermediate Maintenance | 150,000 | 150,000 | - |
| City Intermediate Maintenance - Community Center | 20,000 | 20,000 | - |
| NE 76th Street Construction | 1,100,000 | 1,100,000 | - |
| Road District Project - TBD | 325,000 | 350,000 | 25,000 |
| Downtown Parking | - | 500,000 | 500,000 |
| Sidewalk/Trail Projects | | | |
| Curb, Gutter, Sidewalk Replacement | 100,000 | 100,000 | - |
| ADA/Curbcut Sidewalks | 50,000 | 50,000 | - |
| Traffic/Ped Signal Upgrades - N. Oak & NE 72nd St | 50,000 | 50,000 | - |
| Rock Creek Greenway Trail - Phase 2 | 750,000 | 750,000 | - |
| Projects to Complete | - | 265,331 | |
| Total Budgeted Expenditures | 3,861,700 | 5,202,031 | 1,340,331 |
| Est Funds Available at 6/30** | 655,732 | 100,364 | |

CAPITAL EQUIPMENT REPLACEMENT FUND
STATEMENT OF REVENUES & EXPENDITURES

| | 2020 | 2021 | 2021 | |
|---------------------------|----------------|-----------------|----------------|-----------------|
| | <u>Actual</u> | <u>Original</u> | <u>Midyear</u> | <u>Variance</u> |
| Revenue Sources | | | | |
| Taxes/Transfers | 475,095 | 475,000 | 500,000 | 25,000 |
| Misc. Revenue | 78,054 | 101,000 | 101,000 | - |
| Equity Transfer | - | - | - | - |
| Total Revenue | <u>553,148</u> | <u>576,000</u> | <u>601,000</u> | <u>25,000</u> |
| Expenditures | | | | |
| Capital Expenditures | 127,151 | 300,000 | 260,000 | (40,000) |
| Debt Requirements | 57,354 | 88,960 | 88,960 | - |
| Transfers out | <u>200,000</u> | <u>150,000</u> | <u>250,000</u> | <u>100,000</u> |
| Total Expenditures | <u>384,506</u> | <u>538,960</u> | <u>598,960</u> | <u>60,000</u> |

Analysis of Funds Available

| | 2020 | 2021 | 2021 |
|----------------------------------|------------------|------------------|------------------|
| | <u>Actual</u> | <u>Original</u> | <u>Midyear</u> |
| Beginning Funds Available | 169,705 | 338,348 | 338,348 |
| Revenues | 553,148 | 576,000 | 601,000 |
| Equity Adjustment | - | - | - |
| Net Funds Available | <u>722,853</u> | <u>914,348</u> | <u>939,348</u> |
| Expenditures | <u>(384,506)</u> | <u>(538,960)</u> | <u>(598,960)</u> |
| Ending Funds Available | <u>338,348</u> | <u>375,388</u> | <u>340,388</u> |
| Revenue Over(Under) Expenditures | | 37,040 | 2,040 |

CAPITAL EQUIPMENT REPLACEMENT FUND **STATEMENT OF REVENUES & EXPENDITURES**

| | 2020 | 2021 | 2021 | |
|---------------------------|----------------|-----------------|----------------|-----------------|
| | <u>Actual</u> | <u>Original</u> | <u>Midyear</u> | <u>Variance</u> |
| Revenue Sources | | | | |
| Taxes/Transfers | 475,095 | 475,000 | 500,000 | 25,000 |
| Misc. Revenue | 78,054 | 101,000 | 101,000 | - |
| Equity Transfer | - | - | 40,000 | 40,000 |
| Total Revenue | <u>553,148</u> | <u>576,000</u> | <u>641,000</u> | <u>65,000</u> |
| Expenditures | | | | |
| Capital Expenditures | 127,151 | 300,000 | 300,000 | - |
| Debt Requirements | 57,354 | 88,960 | 88,960 | - |
| Transfers out | <u>200,000</u> | <u>150,000</u> | <u>250,000</u> | <u>100,000</u> |
| Total Expenditures | <u>384,506</u> | <u>538,960</u> | <u>638,960</u> | <u>100,000</u> |

Analysis of Funds Available

| | 2020 | 2021 | 2021 |
|----------------------------------|------------------|------------------|------------------|
| | <u>Actual</u> | <u>Original</u> | <u>Midyear</u> |
| Beginning Funds Available | 169,705 | 338,348 | 338,348 |
| Revenues | 553,148 | 576,000 | 641,000 |
| Equity Adjustment | - | - | (40,000) |
| Net Funds Available | <u>722,853</u> | <u>914,348</u> | <u>939,348</u> |
| Expenditures | <u>(384,506)</u> | <u>(538,960)</u> | <u>(638,960)</u> |
| Ending Funds Available | 338,348 | 375,388 | 300,388 |
| Revenue Over(Under) Expenditures | | 37,040 | 2,040 |

AN ORDINANCE TO OPT OUT OF THE STATE IMPOSED SALES TAX HOLIDAY.

Legislative Findings

1. The Missouri General Assembly has passed and the Governor has signed, House Bill 64 that establishes a “sales tax holiday” for the first weekend in August; and
2. The legislation does not provide for the reimbursement to local governments for lost revenues, and
3. The sales tax holiday will reduce local revenues, and
4. Municipalities depend on sales tax revenues to provide essential services for the citizens, including police, fire, ambulance, parks, streets, code enforcement, and emergency preparedness and response, among other services; and
5. These sales taxes were approved by a vote of the people who expect the promised services, and
6. The legislation authorizes local governments to opt out of the sales tax holiday by ordinance of the governing body.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLADSTONE AS FOLLOWS:

Section One. The City Council of the City of Gladstone hereby declines to grant the temporary sales tax exemption provided for under Section 144.049 RSMo., 2005, for sales of certain clothing, personal computers, certain computer software, and school supplies that occur within the boundaries of the City of Gladstone beginning at 12:01 a.m. on the first Friday in August and ending at midnight on the Sunday following from local sales taxes.

Section Two. The City Clerk is hereby directed to send written notice to the State of Missouri Department of Revenue as soon as possible, but no later than 45 days prior to the sales tax holiday, of the decision to opt out of the “Sales Tax Holiday,” by forwarding a cover letter and certified copy of this ordinance.

Section Three. This ordinance shall be in full force and effect from and after the date of its passage and approval.

INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 8th DAY OF FEBRUARY, 2021.

Jean B. Moore, Mayor

ATTEST:

Ruth E. Bocchino, City Clerk



Request for Council Action

RES ☐ # City Clerk Only

BILL ☒ # 21-06

ORD # 4.544

Date: 1/28/2021

Department: Finance

Meeting Date Requested: 2/8/2021

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Back to School Sales Tax Holiday.

Background: The Back to School Tax Holiday occurs on the first Friday in August beginning at 12:01 A.M. and lasting until Sunday at midnight. Cities that choose not to participate in the holiday must enact an ordinance to not participate no later than 45 days prior to the holiday.

Budget Discussion: Funds are budgeted in the amount of \$ Click here to enter amount from the Choose a Fund Fund. Ongoing costs are estimated to be \$ Click here to enter amount annually. Previous years' funding was \$Click here to enter amount

Public/Board/Staff Input: The Back to School tax Holiday occurs on the first Friday in August and ending on that Sunday. An ordinance is on the City Council agenda for February 8, 2021 for consideration. For the City to participate, the City Council should vote NO on the ordinance.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Dominic Accurso
Department Director/Administrator

JM
City Attorney

SW
City Manager

AN ORDINANCE ALLOWING THE "SHOW ME GREEN SALES TAX HOLIDAY" TO APPLY TO THE LOCAL SALES TAXES OF THE CITY OF GLADSTONE BETWEEN APRIL 19 AND APRIL 25, 2021.

WHEREAS, Sec. 144.526, RSMo. Supp. 2008, establishes the "Show Me Green Sales Tax Holiday" to exempt retail purchases of certain qualifying appliances from state sales tax; and

WHEREAS, Sec. 144.526.4, RSMo. Supp. 2008 also provides that political subdivisions in the State may allow the Show Me Green Sales Tax Holiday to apply to local sales taxes by enacting an ordinance to do so; and

WHEREAS, the Show Me Green Sales Tax Holiday encourages the purchase of energy efficient appliances by exempting them from sales tax, thereby effectively reducing the consumer's cost for such appliances; and

WHEREAS, incentivizing consumer awareness of and investment in energy efficient appliances can reasonably be expected to reduce energy consumption across the state and have the added benefit of promoting retail sales activity in order to assist in overcoming the economic crises we all face; and

WHEREAS, the City Council finds and believes that the City's participation in the Show Me Green Sales Tax Holiday by also exempting qualifying purchases from local sales taxes will enhance the incentive to consumers and further advance the laudable goals the Holiday is intended to accomplish as aforesaid.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

Section 1.

For purposes of this Ordinance, the following terms shall mean: (1) "*Appliance*", clothes washers and dryers, water heaters, trash compactors, dishwashers, conventional ovens, ranges, stoves, air conditioners, furnaces, refrigerators and freezers, and heat pumps.

(2) "*Energy star certified*", any appliance approved by both the United States Environmental Protection Agency and the United States Department of Energy as eligible to display the energy star label, as amended from time to time.

Section 2.

By enacting this ordinance the City of Gladstone hereby elects to allow the Show Me Green Sales Tax Holiday established by Sec. 144.526, RSMo. Supp. 2008, to apply to its local sales taxes so that there shall be exempted from local sales taxes all retail sales of any energy star certified new appliance, up to one thousand five hundred dollars per appliance, during a seven-day period beginning at 12:01 a.m. on April 19, 2021 and ending at midnight on April 25, 2021.

Section 3.

This ordinance shall not apply to any retailer when less than two percent of the retailer's merchandise offered for sale qualifies for the sales tax holiday. Such retailer shall offer a sales tax refund in lieu of the sales tax holiday.

Section 4.

The Missouri Department of Revenue shall be notified by March 16th of the adoption of this Ordinance and the election to allow the Show Me Green Sales to Holiday to apply within the City of Gladstone.

Section 5.

This Ordinance shall be in full force and effect both from and after its passage and approval by the City Council.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 8th DAY OF FEBRUARY, 2021.

Jean B. Moore, Mayor

ATTEST:

Ruth Bocchino, City Clerk

1st Reading: February 8, 2021

2nd Reading: February 8, 2021



Request for Council Action

RES ☐ # City Clerk Only

BILL ☒ # 21-07

ORD # 4.545

Date: 1/28/2021

Department: Finance

Meeting Date Requested: 2/8/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Show Me Green Sales Tax Holiday.

Background: Every year, the City Council is presented with an ordinance to participate in the "Show Me Green" sales tax holiday. The ordinance will be on the agenda for the February 8th City Council meeting.

Budget Discussion: Funds are budgeted in the amount of \$ [Click here to enter amount](#) from the Choose a Fund Fund. Ongoing costs are estimated to be \$ [Click here to enter amount](#) annually. Previous years' funding was \$ [Click here to enter amount](#)

Public/Board/Staff Input: The Missouri "Show Me Green" sales tax holiday grants businesses in the City the ability to exempt sales tax on the purchase of retail Energy Star Certified appliances, up to one thousand five hundred dollars per appliance. Appliance is defined as clothes washers and dryers, water heaters, trash compactors, dishwashers, conventional ovens, ranges, stoves, air conditioners, furnaces, refrigerators and freezers, and heat pumps. The sales tax holiday is between 12:01 A.M. April 19, 2021 to midnight April 25, 2021.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Dominic Accurso
Department Director/Administrator

JM
City Attorney

SW
City Manager

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF GLADSTONE, MISSOURI, AND THE CITY OF KANSAS CITY, MISSOURI, AUTHORIZING THE TRANSFER OF \$20,000.00 TO THE CITY OF GLADSTONE, MISSOURI, TO PROVIDE SWIM LESSONS TO CLAY AND PLATTE COUNTY RESIDENTS.

Cooperative Agreement

1. The City of Kansas City received a grant of \$20,000 from the Linscomb Foundation to teach swim lessons to Clay and Platte County Residents. Due to Covid-19 restrictions, the City of Kansas City cannot fulfill the grant requirements.
2. The City of Kansas City has received permission from the Linscomb Foundation to enter such agreement and transfer the grant funds to the City of Gladstone for use toward teaching swim lessons.
3. The City of Gladstone will provide complimentary swim lessons through the use of such funds to Clay and Platte County Residents. Once funding is exhausted, no more complimentary lessons will be provided.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GLADSTONE, MISSOURI AS FOLLOWS:

1. The City of Gladstone hereby enters into a Cooperative Agreement with the City of Kansas City to provide complimentary swim lessons to residents of Clay and Platte Counties. Complimentary classes will be funded through a \$20,000.00 Linscomb Foundation grant the City of Kansas City, Missouri, has received and cannot fulfill due to Covid-19 restrictions; and
2. The City Manager is directed to execute the Cooperative Agreement in substantially the form presented to the City Council.

INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 8th DAY OF FEBRUARY, 2021.

Jean B. Moore, Mayor

ATTEST:

Ruth E. Bocchino, City Clerk

FIRST READING: February 8, 2021

SECOND READING: February 8, 2021



Request for Council Action

RES ☐ # City Clerk Only

BILL ☒ # 21-08

ORD # 4.546

Date: 1/28/2021

Department: Parks & Recreation

Meeting Date Requested: 2/8/2021

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Gladstone/Kansas City Swim Lesson Grant

Background: Due to Covid-19 restrictions, the City of Kansas City cannot fulfil the requirements of a \$20,000 Linscomb grant received to provide swim lessons to Clay and Platte County Residents and is requesting the assistance in fulfilling this obligation through the City of Gladstone.

Budget Discussion: Funds are budgeted in the amount of \$ from the Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$0

Public/Board/Staff Input: The Gladstone Community Center Aquatics team is excited for the possibility to enter into this agreement and provide complimentary lessons to Clay and Platte County Residents.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Justin Merkey
Department Director/Administrator

JM
City Attorney

SW
City Manager