



**CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
MONDAY, MAY 10, 2021**

The City Council will meet in Closed Executive Session at 5:45 pm Monday, May 10, 2021, Gladstone City Hall, 7010 North Holmes, Gladstone, Missouri. The Closed Executive Session is closed pursuant to RSMo. Open Meeting Act Exemption 610.021(1) for Litigation and Confidential or Privileged Communications with Legal Counsel, 610.021(2) Real Estate, and 610.021(3) Personnel.

**OPEN STUDY SESSION: 6:30 PM**

1. Fiscal Year 2022 Budget Presentation: Staff will discuss the proposed budgets for the Capital Improvement Program (CIST & TST), Special Revenue Funds (CCPT & PSST), and Special Parks and Playground Fund. (North and South Conference Rooms)

**REGULAR MEETING: 7:30 PM**

**TENTATIVE AGENDA**

1. Meeting Called to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of Agenda.
5. Approval of the April 26, 2021, Closed City Council Meeting Minutes.
6. Approval of the April 26, Regular City Council Meeting Minutes.
7. PROCLAMATION: Emergency Medical Services Week.

## 8. CONSENT AGENDA.

**RESOLUTION R-21-25** A Resolution authorizing the City Manager to execute a contract with Parrish and Sons Construction, LLC, in the total amount not to exceed \$199,114.50 for the 2021 Curb, Gutter, Sidewalk, and Trail Program-Phase 1; Project TP2104.

**RESOLUTION R-21-26** A Resolution authorizing acceptance of work under contract with Vance Brothers, Incorporated, for the 2019 Intermediate Maintenance Project, and authorizing final payment in the amount of \$7,849.77 for Project TP2003.

### **CONSIDER SPECIAL EVENT PERMITS:**

Cello Music Recital, Linden Square, 602 NE 70<sup>th</sup> Street, Saturday, May 22, 2021, 3:30-5:30 pm.

Flag Retirement Ceremony, Big Shoal Cemetery, 4125 NE 64<sup>th</sup> Street, Monday, June 14, 2021, 7:00-10:00 pm.

Rock the Block Client Appreciation Picnic, Linden Square, 602 NE 70<sup>th</sup> Street, Sunday, June 27, 2021, 3:00-6:00 pm.

Community Walk, Happy Rock Park West, 7512 N. Antioch Road, Saturday, September 25, 2021, 8:00 am-12:00 pm.

### **REGULAR AGENDA.**

#### **9. Communications from the Audience.**

*Members of the public are invited to speak about any topic not listed on the agenda. When speaking, please state your name and address for the record and limit comments to 5 minutes.*

#### **10. Communications from the City Council.**

#### **11. Communications from the City Manager.**

**12. FIRST READING: BILL NO. 21-14** An Ordinance of the City of Gladstone, Missouri, to establish a procedure to disclose potential conflicts of interest and substantial interests for certain municipal officials pursuant to the State of Missouri Ethics Law.

**13. PUBLIC HEARING:** Amending Section 6.110.570, Levying sewer service charges and commodity rate charges in the city.

**14. FIRST READING BILL NO. 21-15** An Ordinance amending Section 6.110.570 of the Code of Ordinances of the City of Gladstone, Missouri, levying sewer service charges and commodity rate charges in the city.

**15. FIRST READING BILL NO. 21-16** An Ordinance amending Section 6.110.100 of the Code of Ordinances of the City of Gladstone, Missouri, regarding Water Service Rates in the city.

**16. Other Business.**

**17. Adjournment.**

Representatives of the News Media may obtain copies of this notice by contacting:

City Clerk Ruth Bocchino  
City of Gladstone  
7010 North Holmes  
Gladstone, MO 64118  
816-423-4096

Posted at 3:45 pm  
May 6, 2021



**OFFICE OF THE CITY MANAGER**  
**MEMORANDUM**

**DATE:** May 4, 2021

**TO:** R. D. MALLAMS, MAYOR  
BILL GARNOS, MAYOR PRO TEM  
JEAN MOORE, COUNCILMEMBER  
TOM FRISBY, COUNCILMAN  
TINA SPALLO, COUNCILMEMBER

**FROM:** SCOTT WINGERSON, CITY MANAGER  
DOMINIC ACCURSO, DIRECTOR OF FINANCE  
TIM NEBERGALL, DIRECTOR OF PUBLIC WORKS

**SUBJECT:** STUDY SESSION #2  
CAPITAL PROJECT FUNDS AND SPECIAL REVENUE FUND BUDGETS  
FOR FISCAL YEAR 2022

The purpose of this memorandum is to transmit to the City Council information concerning the Fiscal Year 2022 (FY22) Budget for the Capital Project Funds and Special Revenue Funds. These funds will be the subject of discussion during the FY22 Budget Study Session scheduled for 6:30 P.M. Monday, May 10, 2021. This memorandum is intended to provide a narrative summary of the attachments and support the FY22 budget requests for these funds.

**CAPITAL IMPROVEMENT PROGRAM**

The Capital Improvement Program (CIP) is an important policy document considered by the City Council. Capital project construction is critical to maintaining the quality of life and economic vitality of any community. The City of Gladstone's 2022-2026 CIP was developed to plan effectively for future needs given current resources and City Council Goals.

The CIP document provides the City Council, Capital Improvement Program Committee, staff, and public with a framework for planning and scheduling capital projects. The plan presents a clear picture of projects scheduled for the current year. The process of updating the plan annually also provides an opportunity to revise the document based on changing community needs and priorities, economic conditions, revised cost estimates, or alternative funding sources.

The capital funds are comprised primarily of debt service. As in the past several years, minimal discretionary funding is available which impacts the ability to address every concern. The following paragraphs highlight proposed expenditures.

**Capital Improvement Sales Tax Fund (CIST)** Regular funding for the CIST fund comes from a ½ cent sales tax. Additional funding for projects come from various granting sources and issuing debt.

As in previous years, this fund carries a significant amount of debt that has proven to be financially prudent given historically low interest rates (see Exhibit A). Parks, storm water, facility, and roadway projects were completed at a pace that was not possible on a pay-as-you-go basis. Highlights of this year's program include:

- **Storm Water Projects (\$355,000)**
  - Carriage Commons box culvert
  - Santerra detention basin
  - Misc. storm water projects
- **Parks Projects (\$85,000)**
  - Repair and resurface tennis courts at 72<sup>nd</sup> Street
  - Repair and resurface tennis courts at Happy Rock
  - Parks Trail Replacement at Happy Rock
- **Facility Projects (\$17,000,000)**
  - Fire Station renovation
  - Public Safety Headquarters (\$5.5 million budgeted in FY22 and \$5.5 million in FY23)
  - City Hall renovation (FY23)
- **Funding for Art (\$17,850)**

**Transportation Sales Tax Fund (TST)** This fund is used for transportation related improvements including the street maintenance program, major street projects, sidewalks, and trails (see Exhibit B). The fund revenues are comprised of a ½ cent sales tax, transfers from the General and CWSS Funds, various granting sources, and the Special Road District. Staff has done an exemplary job obtaining federal grants to maximize the scope of many projects. Highlights include:

- **Road Projects (\$2,385,000)**
  - NE 76<sup>th</sup> Street
  - Street mill & overlay
  - Intermediate maintenance
- **Sidewalk & Trail Projects (\$405,000)**
  - Curb, gutter, and sidewalk
  - Linden Connector Trail

Projects programmed in the FY22 Capital Improvement Budget are funded without altering current property tax structure or existing fiscal policies of the City. Overall, the health of the capital funds is positive. An important note is the City continues to be successful in leveraging local dollars with federal funds. The 5 year program includes over \$1.5 million in federal funds.

## **COMMUNITY CENTER AND CITY PARKS FUND**

In February of 2005, the citizens of Gladstone approved a .25% Parks Sales Tax to be used to construct a community center. In a partnership with the North Kansas City School District, a natatorium was added to the project to be funded by shared expenses and bonds. The Community Center offers aerobic exercise and dance areas, weight, strength, and cardio training areas, regulation basketball courts, walking/jogging track, meeting areas for up to 300 people, 25 meter competitive pool, dive well, and seating for 1,500 spectators in the competition pool/dive area.

**Revenue** As mentioned in the first study session, revenue streams for the Community Center and Parks Fund were greatly affected by COVID-19. Exhibit C displays operating revenues by category for 2019 and 2020 actual, 2021 Midyear, and 2022 Proposed. During the pandemic, charges for services (memberships, day passes, and swim fees) and facility rental declined. For the 2022 fiscal year, staff is anticipating revenues for the Community Center (and activities) to rebound to pre-COVID levels.

Exhibit D, Community Center and Park Fund - Estimated FY22 Revenues and Expenditures, itemizes the estimated revenues and expenditures for the fund. Details are provided in the following narrative.

Total revenues for the Community Center/Natatorium are projected to be \$4,358,940. Operating revenue is projected to be \$2,586,831. This is an increase of \$508,190 over 2021 midyear projections. Revenues projected for the fund reflects pre-COVID activity levels and may not be attainable. A modest increase in sales tax is projected for the fund. Charges for services for the Community Center are projected to increase \$361,544 over midyear. Facility rental for the Community Center is expected to increase \$88,108. Revenues for the Municipal Pool are also expected to increase over midyear 2021 projections. Both charges for services and facility rental are projected to increase \$57,538.

Non-operating revenues total \$1,772,109, a decrease of \$1,381,608 from 2021 midyear projections. The decrease is mainly attributed to the debt proceeds from the 2020 COP received in FY21 (\$930,000) and a decrease in the equity transfer (\$326,135). Non-operating revenues for the fund include the NKCS D capital user fee (\$525,000), interest earnings and other miscellaneous revenue (\$21,700), an annual infrastructure transfer for Community Center from TST Fund (\$100,000) and annual debt transfer from the CIST Fund (\$688,300), as well as an equity transfer of \$437,109.

**Expenditures** Total proposed FY22 expenditures for the CCPT Fund amount to \$4,358,940. This is a decrease of \$792,024 over FY21 midyear budget. The decrease is due to capital projects from the 2020 COP, budgeted in FY21. Total operating expenditures amount to \$2,158,690. Operating expenditures for the Community Center, Natatorium, and Municipal Pool are projected to be \$882,095, \$958,968, and \$178,888 respectively. Non-Departmental expenditures are projected to be \$138,739. Insurance and miscellaneous costs that are difficult to specifically assign to operating centers are accounted for in Non-Departmental. Debt requirements total \$2,200,250 in FY22.

**Personnel and Benefits** The FY22 proposed budget reflects total personnel costs of \$1,264,309: \$520,959 for the Community Center, \$620,122 for the Natatorium, and \$123,228 for the Municipal Pool. This Budget includes continued support of the Compensation and Classification Plan that is consistent with the General Fund FY22 Budget. Benefit adjustments are also consistent with the General Fund FY22 Budget.

**Supplemental Requests** FY22 Supplemental Requests for CCPT are listed in Exhibit F. Total requests amounted to \$65,820. Funding for additional community programming is being recommended by the budget team (amounts have been added into the part time payroll budget). Recent and ongoing investments in the Community Center from the 2020A COP total \$930,000. The investment includes new fitness equipment, new carpeting in the banquet areas, and bathhouse renovation at the outdoor pool. Other requests were considered but not recommended due to the current financial position of the Fund.

## **PUBLIC SAFETY SALES TAX FUND**

The proposed Public Safety Sales Tax Fund (PSST) FY22 Budget will provide for all operating costs and debt service requirements promised to the voters in 2010. Total revenues are estimated at \$985,818. Total expenditures are estimated at \$985,818. Fund balance is projected to be \$127,120 at the end of FY22. The historic programming of the PSST Fund has been to fund six law enforcement officers and related equipment expenses, fund two squad cars, and to pay the debt service on the new radio system project. This budget funds these priorities. See Exhibit G.

### **Revenue**

The proposed revenues for the PSST Fund amount to \$985,818. Revenue projections for sales tax (\$900,000) are based on expected sales tax collections consistent with all other funds. Miscellaneous revenues are projected to be \$21,500 for interest earnings and the sale of assets. An equity transfer of \$64,318 is also budgeted.

### **Expenditures**

Total proposed FY22 expenditures for the PSST Fund are \$985,818. Operating expenditures are projected to be \$679,318. Non-operating expenditures are projected to be \$306,500.

### **Personnel and Benefits**

The FY22 proposed budget reflects total personnel costs of \$496,902. This includes funding for an average 3% increase consistent with the General Fund FY22 Budget.

### **Supplemental Requests**

FY22 Supplemental Requests for PSST are listed in Exhibit I. Total requests amounted to \$515,200 and of this amount \$90,000 was recommended for funding. This includes two patrol vehicles with emergency equipment.

### **SPECIAL PARKS AND PLAYGROUND FUND**

The "Ordinance Providing for Open Spaces" was enacted by the City Council on October 11, 1965, and amended on January 26, 1970 for the purpose of providing additional parkland, or funds to purchase, develop, and maintain city parks and playgrounds. The sub-divider may dedicate a portion of the land for parks, or pay a fee on a lot or acreage basis.

**Revenue** Revenue in the amount of \$500 is projected for FY22.

**Expenditures** No expenditures are requested for this budget.

The fund balance is projected to be \$7,500.

### **SUMMARY**

Exhibits A through I for the Capital Project Funds, the Community Center Parks Tax Fund, and other Special Revenue Funds reflect the revenues and proposed expenditures for FY22. The changes in fund balances are detailed on the exhibits and provide an indication of the financial condition of each fund.

The Capital Improvements Committee have reviewed the Capital Plan and voted to unanimously recommend approval of the proposed 2022 CIST and TST budgets.

On the May 10<sup>th</sup> Agenda is a public hearing to consider sewerage rate increases and is part of the meeting packet. The Public Hearing on the FY22 Budget will be held on May 24<sup>th</sup> during the City Council meeting. The formal adoption of the Budget is scheduled for City Council consideration on June 14<sup>th</sup> agenda. If you have any questions, please contact me at your convenience. I would like to thank the City Council and all City staff involved for their assistance in preparing this budget.



**CAPITAL IMPROVEMENT SALES TAX FUND**  
**STATEMENT OF REVENUES & EXPENDITURES**

<b>Revenue Sources</b>	<b><u>FY2022</u></b>	<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>
Sales Tax	1,785,000	1,802,850	1,820,879	1,839,087	1,857,478
Interest & Misc. Revenue	1,800	1,800	1,800	1,800	1,800
Intergovernmental	52,360	-	-	-	-
Transfers	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Debt Proceeds	14,600,000	-	-	-	-
<b>Total Revenue</b>	<b><u>17,439,160</u></b>	<b><u>2,804,650</u></b>	<b><u>2,822,679</u></b>	<b><u>2,840,887</u></b>	<b><u>2,859,278</u></b>
<b>Expenditures</b>					
Debt Service/Transfer					
2021 COP	870,000	870,000	895,000	885,000	885,000
2020A COP	133,000	133,000	105,000	125,000	125,000
2017 Lease Purchase (Ends 6/1/32)	71,000	71,000	125,000	125,100	125,100
2011 COP - Refinanced 2017 (Ends 6/1/23)	370,000	369,000	-	-	-
2016 Lease Purchase (Ends 1/22/30)	97,000	97,000	97,000	97,000	97,000
2015 COP - Refinanced 2017 (Ends 6/1/26)	689,000	689,000	686,000	690,000	690,000
2015 COP (Ends 6/1/30)	115,000	113,000	153,000	149,000	153,000
The Heights - (Ends 7/1/36)	136,000	136,000	136,000	136,000	136,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
Arts Council	17,850	18,029	18,209	18,391	18,575
<b>Storm water Projects</b>					
Storm water Master Plan Implementation	-	100,000	210,000	220,000	230,000
Carriage Commons Box Culvert	255,000	-	-	-	-
Santerra Detention Basin	25,000	-	-	-	-
Misc. Storm water Projects	75,000	75,000	75,000	75,000	75,000
<b>Park Projects</b>					
Parks Master Plan Implementation	-	10,000	200,000	200,000	200,000
NE 72nd Tennis Court Repair	20,000	-	-	-	-
Happy Rock Tennis Court Repair	40,000	-	-	-	-
Parks Trail Replacement Program - Happy Rock	25,000	25,000	20,000	20,000	20,000
<b>Facility Projects</b>					
Fire Station Renovation	5,000,000	-	-	-	-
Public Safety Headquarters	5,500,000	5,500,000	-	-	-
City Hall	-	1,000,000	-	-	-
<b>Total Budgeted Expenditures</b>	<b><u>13,538,850</u></b>	<b><u>9,306,029</u></b>	<b><u>2,820,209</u></b>	<b><u>2,840,491</u></b>	<b><u>2,854,675</u></b>

**Analysis of Funds Available**

<b>Beginning Funds Available</b>	<b>2,751,431</b>	<b>6,651,741</b>	<b>150,362</b>	<b>152,832</b>	<b>153,228</b>
Revenues	<u>17,439,160</u>	<u>2,804,650</u>	<u>2,822,679</u>	<u>2,840,887</u>	<u>2,859,278</u>
<b>Net Funds Available</b>	<b>20,190,591</b>	<b>9,456,391</b>	<b>2,973,041</b>	<b>2,993,719</b>	<b>3,012,506</b>
Expenditures	<u>(13,538,850)</u>	<u>(9,306,029)</u>	<u>(2,820,209)</u>	<u>(2,840,491)</u>	<u>(2,854,675)</u>
<b><u>Ending Funds Available</u></b>	<b><u>6,651,741</u></b>	<b><u>150,362</u></b>	<b><u>152,832</u></b>	<b><u>153,228</u></b>	<b><u>157,831</u></b>

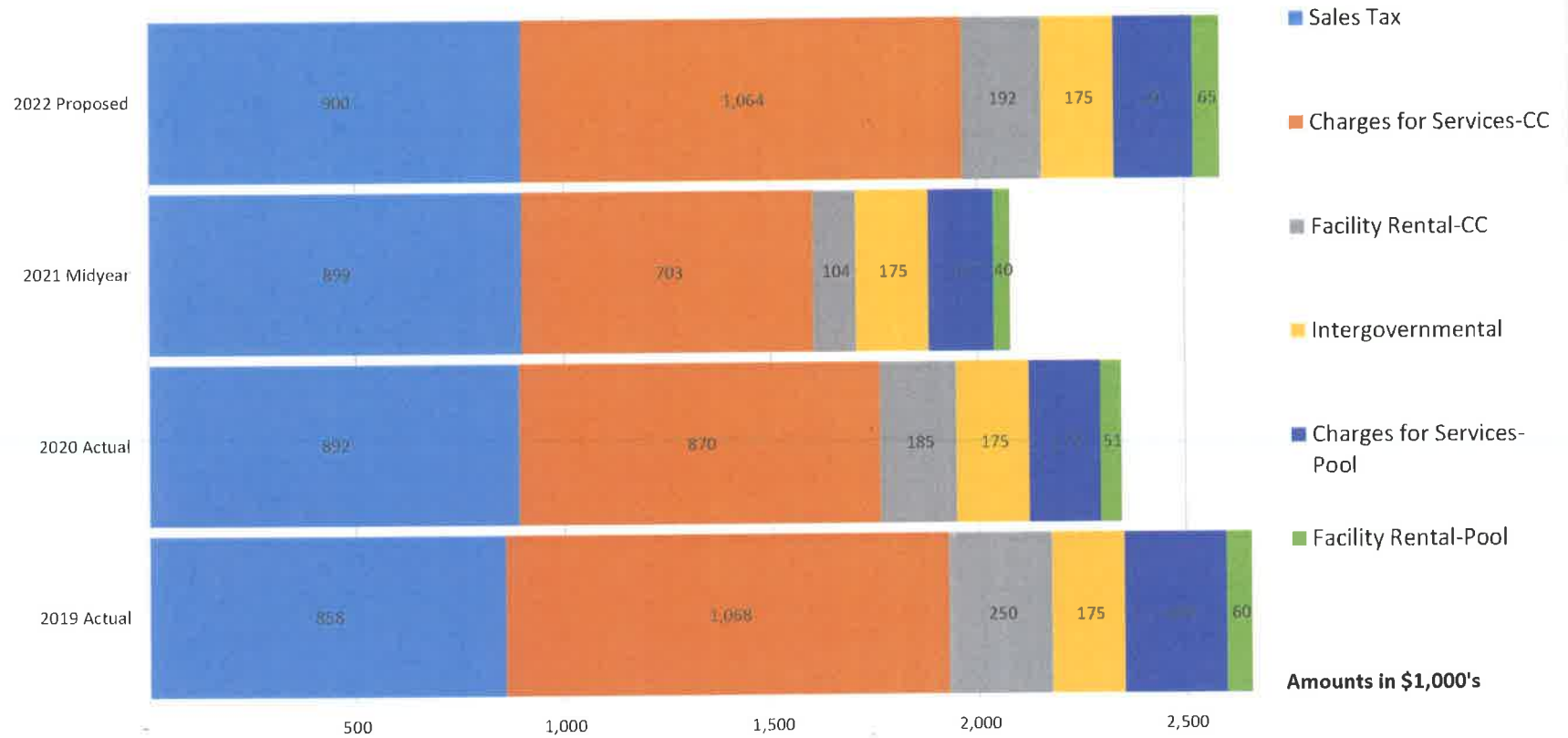
## TRANSPORTATION SALES TAX FUND STATEMENT OF REVENUES & EXPENDITURES

	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
<b>Revenue Sources</b>					
Sales Tax	1,785,000	1,802,850	1,820,879	1,839,087	1,857,478
Interest & Misc. Revenue	1,800	1,800	1,800	1,800	1,800
Intergovernmental	934,000	607,000	525,000	575,000	575,000
Transfers	<u>550,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
<b>Total Revenue</b>	<u><b>3,270,800</b></u>	<u><b>2,561,650</b></u>	<u><b>2,497,679</b></u>	<u><b>2,565,887</b></u>	<u><b>2,584,278</b></u>
<b>Expenditures</b>					
Debt Service/Transfer					
2020 COP	50,000	50,000	36,000	90,000	95,000
2017 Lease Purchase (Ends 6/1/32)	111,000	111,000	256,000	258,000	258,000
2011 COP - Refinanced 2017 (Ends 6/1/23)	63,000	63,000	-	-	-
2015 COP (Ends 6/1/30)	35,000	34,000	46,000	45,000	46,000
2015 COP - Refinanced 2017 (Ends 6/1/26)	100,000	100,000	100,000	100,000	100,000
2010 GO (Ends 3/1/23)	218,000	209,000	-	-	-
The Heights - (Ends 7/1/36)	115,000	115,000	115,000	115,000	115,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
Local transit	51,500	53,045	54,636	56,275	57,964
KCATA & Stop Improvements	72,100	74,263	76,491	78,786	81,149
<b>Road Projects</b>					
Street Mill & Overlay Program	390,000	530,000	645,000	550,000	565,000
Intermediate Maintenance	150,000	150,000	150,000	150,000	150,000
City Intermediate Maintenance	20,000	20,000	20,000	20,000	20,000
NE 76th Street Construction	1,500,000	-	-	-	-
Road District Project - TBD	325,000	325,000	325,000	325,000	325,000
<b>Sidewalk/Trail Projects</b>					
Curb, Gutter, Sidewalk Replacement	150,000	150,000	150,000	150,000	150,000
ADA/Curb cut Sidewalks	50,000	50,000	50,000	50,000	50,000
Traffic/Ped Signal Upgrades - 72nd & Troost	200,000	50,000	50,000	50,000	50,000
Linden Connector Trail	5,000	375,000	325,000	-	-
Vivion Road Trail - Mulberry to Bellevue	-	-	-	425,000	425,000
<b>Total Budgeted Expenditures</b>	<u><b>3,705,600</b></u>	<u><b>2,559,308</b></u>	<u><b>2,499,127</b></u>	<u><b>2,563,061</b></u>	<u><b>2,588,113</b></u>

### Analysis of Funds Available

<b>Beginning Funds Available</b>	<b>485,173</b>	<b>50,373</b>	<b>52,715</b>	<b>51,267</b>	<b>54,093</b>
Revenues	<u>3,270,800</u>	<u>2,561,650</u>	<u>2,497,679</u>	<u>2,565,887</u>	<u>2,584,278</u>
<b>Net Funds Available</b>	<b>3,755,973</b>	<b>2,612,023</b>	<b>2,550,394</b>	<b>2,617,154</b>	<b>2,638,371</b>
Expenditures	<u>(3,705,600)</u>	<u>(2,559,308)</u>	<u>(2,499,127)</u>	<u>(2,563,061)</u>	<u>(2,588,113)</u>
<b>Ending Funds Available</b>	<u><b>50,373</b></u>	<u><b>52,715</b></u>	<u><b>51,267</b></u>	<u><b>54,093</b></u>	<u><b>50,258</b></u>

### Community Center & Parks Fund Comparative Revenue



**COMMUNITY CENTER PARKS SALES TAX FUND**  
**STATEMENT OF REVENUES & EXPENDITURES**

	2020 <u>Actual</u>	2021 <u>Midyear</u>	2022 <u>Proposed</u>	<u>Variance</u>
<b>Revenue Sources</b>				
Community Center/Natatorium				
Sales Tax	892,469	899,000	900,000	1,000
Charges for Services	869,628	702,787	1,064,331	361,544
Facility Rental	184,892	103,892	192,000	88,108
Intergovernmental	175,000	175,000	175,000	-
<b>Total Community Center/Natatorium</b>	<b>2,121,989</b>	<b>1,880,679</b>	<b>2,331,331</b>	<b>450,652</b>
Outdoor Pool				
Charges for Services	172,259	157,675	190,500	32,825
Facility Rental	50,927	40,287	65,000	24,713
<b>Total Outdoor Pool</b>	<b>223,186</b>	<b>197,962</b>	<b>255,500</b>	<b>57,538</b>
<b>Operating Revenue</b>	<b>2,345,175</b>	<b>2,078,641</b>	<b>2,586,831</b>	<b>508,190</b>
Intergovernmental	525,000	525,000	525,000	-
Misc. Revenue	31,033	57,773	21,700	(36,073)
Transfers in	769,900	877,700	788,300	(89,400)
Debt Proceeds	-	930,000	-	(930,000)
Equity Transfer	-	763,244	437,109	(326,135)
<b>Non-Operating Revenue</b>	<b>1,325,933</b>	<b>3,153,717</b>	<b>1,772,109</b>	<b>(1,381,608)</b>
<b>Total Revenue</b>	<b>3,671,108</b>	<b>5,232,358</b>	<b>4,358,940</b>	<b>(873,418)</b>
<b>Expenditures</b>				
Community Center	875,670	848,829	882,095	33,266
Natatorium	695,945	881,969	958,968	76,999
Outdoor Pool	91,245	177,302	178,888	1,586
Non-Departmental	118,346	138,549	138,739	190
<b>Total Operating Expenditures</b>	<b>1,781,206</b>	<b>2,046,649</b>	<b>2,158,690</b>	<b>112,041</b>
Capital & Supplemental	109,692	841,650	-	(841,650)
Debt Requirements	2,160,994	2,262,665	2,200,250	(62,415)
<b>Total Non-Operating Expenditures</b>	<b>2,270,686</b>	<b>3,104,315</b>	<b>2,200,250</b>	<b>(904,065)</b>
<b>Total Expenditures</b>	<b>4,051,892</b>	<b>5,150,964</b>	<b>4,358,940</b>	<b>(792,024)</b>

**Analysis of Funds Available**

	2020 <u>Actual</u>	2021 <u>Midyear</u>	2022 <u>Proposed</u>
Beginning Funds Available	1,499,745	1,118,960	437,109
Revenues	3,671,107	5,232,357	4,358,940
Equity Adjustment	-	(763,244)	(437,109)
Net Funds Available	5,170,852	5,588,073	4,358,940
Expenditures	(4,051,891)	(5,150,964)	(4,358,940)
<b>Ending Funds Available</b>	<b>1,118,960</b>	<b>437,109</b>	<b>-</b>
Revenue Over(Under) Expenditures	(380,784)	81,393	-

**COMMUNITY CENTER & PARKS**  
**DEPARTMENT OBJECT CLASSIFICATION EXPENDITURE SUMMARY**  
**FISCAL YEAR 2020-2022**

	2020 <u>Actual</u>	2021 <u>Midyear</u>	2022 <u>Proposed</u>
<b>COMMUNITY CENTER</b>			
Personnel Services	556,187	495,157	520,959
Supplies	29,799	36,052	36,530
Services	289,685	317,620	324,606
Capital	64,848	126,700	-
<b>        TOTAL</b>	<b>940,519</b>	<b>975,529</b>	<b>882,095</b>
<b>NATATORIUM</b>			
Personnel Services	396,082	531,223	620,122
Supplies	40,534	40,778	43,650
Services	259,328	309,968	295,196
Capital	29,969	81,450	-
<b>        TOTAL</b>	<b>725,913</b>	<b>963,419</b>	<b>958,968</b>
<b>MUNICIPAL POOL</b>			
Personnel Services	57,222	126,642	123,228
Supplies	16,275	18,850	23,850
Services	17,748	31,810	31,810
Capital	14,875	633,500	-
<b>        TOTAL</b>	<b>106,120</b>	<b>810,802</b>	<b>178,888</b>
<b>NONDEPARTMENTAL</b>			
Personnel Services	-	-	-
Supplies	203	250	250
Service	118,143	138,299	138,489
Capital	-	-	-
Debt	2,160,994	2,262,665	2,200,250
<b>        TOTAL</b>	<b>2,279,340</b>	<b>2,401,214</b>	<b>2,338,989</b>
<b>TOTAL FUND</b>			
Personnel Services	1,009,491	1,153,022	1,264,309
Supplies	86,811	95,930	104,280
Service	684,904	797,697	790,101
Capital	109,692	841,650	-
Debt	2,160,994	2,262,665	2,200,250
<b>TOTAL</b>	<b>4,051,892</b>	<b>5,150,964</b>	<b>4,358,940</b>

## City of Gladstone - FY 2022 Supplemental and Capital Budget Requests

Fund	Narrative	Justification Amount	Budget Team recommend
<b>CCPT</b>			
	Refurbish outdoor pool structures	14,000	-
	Replace dumpin' buccaneer (leisure pool)	26,000	-
	Refurbish swaying palm tree (leisure pool)	3,000	-
	Replace pool bathhouse roof	18,000	-
	Community programming	4,820	<u>Amount added in payroll</u>
	<b>Total CCPT</b>	<b>65,820</b>	<b>-</b>

**PUBLIC SAFETY SALES TAX FUND**  
**STATEMENT OF REVENUES & EXPENDITURES**

	2020	2021	2022	
	<u>Actual</u>	<u>Midyear</u>	<u>Proposed</u>	<u>Variance</u>
<b>Revenue Sources</b>				
Sales Tax	892,304	899,000	900,000	1,000
Misc. Revenue & Transfers	<u>4,936</u>	<u>14,600</u>	<u>21,500</u>	<u>6,900</u>
<b>Operating Revenue</b>	<b>897,240</b>	<b>913,600</b>	<b>921,500</b>	<b>7,900</b>
Equity Transfer	<u>-</u>	<u>44,000</u>	<u>64,318</u>	<u>20,318</u>
<b>Total Revenue</b>	<b><u>897,240</u></b>	<b><u>957,600</u></b>	<b><u>985,818</u></b>	<b><u>36,118</u></b>
<b>Expenditures</b>				
PSST Law	544,570	613,942	632,791	18,849
Non Departmental	<u>33,664</u>	<u>46,452</u>	<u>46,527</u>	<u>75</u>
<b>Total Operating Expenditures</b>	<b>578,234</b>	<b>660,394</b>	<b>679,318</b>	<b>18,924</b>
Capital & Supplemental	67,680	88,000	90,000	2,000
Debt Requirements	<u>207,485</u>	<u>207,375</u>	<u>216,500</u>	<u>9,125</u>
<b>Total Non-Operating Expenditures</b>	<b>275,165</b>	<b>295,375</b>	<b>306,500</b>	<b>11,125</b>
<b>Total Expenditures</b>	<b><u>853,399</u></b>	<b><u>955,769</u></b>	<b><u>985,818</u></b>	<b><u>30,049</u></b>

**Analysis of Funds Available**

	2020	2021	2022
	<u>Actual</u>	<u>Midyear</u>	<u>Proposed</u>
Beginning Funds Available	222,909	266,750	224,581
Revenues	897,240	957,600	952,675
Equity Adjustment	<u>-</u>	<u>(44,000)</u>	<u>(64,318)</u>
Net Funds Available	1,120,149	1,180,350	1,112,938
Expenditures	<u>(853,399)</u>	<u>(955,769)</u>	<u>(985,818)</u>
<b>Ending Funds Available</b>	<b>266,750</b>	<b>224,581</b>	<b>127,120</b>

**PUBLIC SAFETY SALES TAX FUND**  
**DEPARTMENT OBJECT CLASSIFICATION EXPENDITURE SUMMARY**  
**FISCAL YEAR 2020-2022**

	2020 <u>Actual</u>	2021 <u>Midyear</u>	2022 <u>Proposed</u>
<b>PSST LAW</b>			
Personnel Services	440,712	473,053	496,902
Supplies	37,660	49,786	49,786
Services	66,198	91,103	86,103
Capital	67,680	88,000	90,000
<b>TOTAL</b>	<b>612,250</b>	<b>701,942</b>	<b>722,791</b>
<b>NONDEPARTMENTAL</b>			
Personnel Services	-	-	-
Supplies	-	-	-
Service	33,664	46,452	46,527
Capital	-	-	-
Debt	207,485	207,375	216,500
<b>TOTAL</b>	<b>241,149</b>	<b>253,827</b>	<b>263,027</b>
<b>TOTAL FUND</b>			
Personnel Services	440,712	473,053	496,902
Supplies	37,660	49,786	49,786
Service	99,862	137,555	132,630
Capital	67,680	88,000	90,000
Debt	207,485	207,375	216,500
<b>TOTAL</b>	<b>853,399</b>	<b>955,769</b>	<b>985,818</b>



## City of Gladstone - FY 2022 Supplemental and Capital Budget Requests

Fund	Narrative	Justification Amount	Budget Team recommend
<b>PSST</b>			
	MILO Firearms and Force Options Simulator	20,000	-
	Tru Narc Handheld Narcotics Analyzer	30,000	-
	License Plate Readers	75,200	-
	2 of 4 Ford Interceptors	90,000	90,000
	Lenco Bearcat	300,000	-
	<b>Total PSST</b>	<b>515,200</b>	<b>90,000</b>



**MINUTES  
REGULAR CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
MONDAY, APRIL 26, 2021**

**PRESENT:** Mayor R.D. Mallams  
Mayor Pro Tem Bill Garnos  
Councilmember Jean Moore  
Councilman Tom Frisby  
Councilmember Tina Spallo

City Manager Scott Wingerson  
Assistant City Manager Bob Baer  
City Clerk Ruth Bocchino  
City Attorney Chris Williams

**Item No. 1. On the Agenda.** Meeting Called to Order.

**Mayor Mallams** opened the Regular City Council Meeting Monday, April 26, 2021, at 7:34 pm.

**Item No. 2. On the Agenda.** **ROLL CALL.**

City Clerk Ruth Bocchino called Roll. All Councilmembers were present.

**Item No. 3. On the Agenda.** Pledge of Allegiance to the Flag of the United States of America.

**Mayor Mallams** asked all to join in the Pledge of Allegiance to the Flag of the United States of America, and thanked VFW Post 10906 for presenting the colors: Joe Liles, Carla Gleaton, Dennis Perkins, and Stan Stoner.

**Item No. 4. On the Agenda.** Approval of Agenda.

The agenda was approved as published.

**Item No. 5. On the Agenda.** Approval of the April 12, 2021, Regular City Council Meeting Minutes.

**Mayor Pro Tem Garnos** moved to approve the minutes of the April 12, 2021, Regular City Council meeting as presented. **Councilmember Moore** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Item No. 6. On the Agenda. PROCLAMATION:** Older Americans Month

**Mayor Mallams** read the Proclamation and presented it to Su Bacon.

**Item No. 7. On the Agenda. PROCLAMATION:** Building Safety Month

**Mayor Mallams** read the Proclamation and presented it to Alan Napoli.

**Item No. 8. On the Agenda. CONSENT AGENDA.**

Following the Clerk's reading:

**Councilmember Moore** moved to approve the Consent Agenda as published. **Councilmember Spallo** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Councilmember Moore** moved to approve **RESOLUTION R-21-21** A Resolution adopting changes to the Administration of the City of Gladstone's Flexible Benefits Plan. **Councilmember Spallo** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Councilmember Moore** moved to approve **RESOLUTION R-21-22** A Resolution authorizing the City Manager to execute a contract with Baker Tilly for the recruitment of a Police Chief. **Councilmember Spallo** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Councilmember Moore** moved to approve the following Special Event Permits:

Big Shoal Heritage Area Farm, 4109 NE Pleasant Valley Road, Big Shoal Farm, February 1, through November 1, 2021.

Gladstone Spring Beautification Event, 7512 NE Antioch Road, Happy Rock Park West, Friday, April 30, through Sunday, May 2, 2021, 8:00-5:00 daily.

Gladstone Spring Brush Drop Off, 4000 NE 76<sup>th</sup> Street, Public Works Facility, Friday, May 7, through Sunday, May 9, 2021, 8:00-5:00 daily.

**Councilmember Spallo** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Councilmember Moore** moved to approve **FINANCIAL REPORT FOR MONTH END MARCH, 2021**. **Councilmember Spallo** seconded. The Vote: "aye", Councilmember Tina

Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

## **REGULAR AGENDA.**

**Item No. 9. On the Agenda.** Communications from the audience.

There were none.

**Item No. 10. On the Agenda.** Communications from the City Council.

**Councilmember Moore** stated: *"Thank you, Mayor. I just wanted to say how nice it was to see the VFW crew back tonight. I couldn't believe it's been a whole year since we have seen them. KUDOS to them. They make a great contribution to our meeting"*

**Councilman Frisby** stated: *"I just want to reiterate what Councilmember Moore said. It was nice to have the Colors presented in person. Thank you."*

**Mayor Pro Tem Garnos** stated: *"Thank you, Mayor. I just wanted to thank Director Merkey and all the Parks and Rec staff for the inaugural Hobby Hill Disc Golf Tournament a couple of weekends ago. I was there at the beginning for the throwing out of the first disc and from what I understand, the comments have been very well received from the tournament, the park, and just the people we talked to at the very beginning of it. It was all very positive and I'm glad we had the patience and we are finally there. It was very well received by everyone. Thank you, Justin."*

**Mayor Mallams** stated: *"I'd like to begin by commending our previous Mayor, Jean Moore, for her guidance and leadership over the past year. And, to each member of our City Council for their support. As we look forward to the upcoming year in Gladstone, I think we all believe that it will be a very exciting year for us. We'd like to wish Erica Layton well and continued success with her new position with Jackson County Parks and Recreation. For years, Erica has supervised the program and the improvements of the museum at Atkins-Johnson Farm. That concludes my comments."*

**Item No. 11. On the Agenda.** Communications from the City Manager.

City Manager Scott Wingerson stated: *"Thank you, Mayor. Two quick things. I hope that everybody takes advantage of Spring Beautification this weekend and brush disposal the following weekend. Usually very well received and I'm sure it's going to be a very successful event and I hope everybody takes advantage of it. Clay County Public Health Center issued enhanced guidance for COVID-19 protocol. You can take a look at those at the city website or Clay County Public Health website; either one of those. Thank you, Mayor."*

**Item No. 12. On the Agenda.** **RESOLUTION R-21-23** A Resolution authorizing the City Manager to execute a contract with Blue Moon Hauling, LLC, in the total amount not to exceed \$1,143,619.55 for the 2021 Water Main Replacements-Phase 1, Project WP2186.

**Councilmember Spallo** moved to approve **RESOLUTION R-21-23** A Resolution authorizing the City Manager to execute a contract with Blue Moon Hauling, LLC, in the total amount not to exceed \$1,143,619.55 for the 2021 Water Main Replacements-Phase 1, Project WP2186. **Councilmember Moore** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Item No. 13. On the Agenda. RESOLUTION R-21-24** A Resolution authorizing the City Manager to execute a contract with Custom Lighting Services, LLC DBA Black and McDonald, in the total amount not to exceed \$224,696.50 for the Northeast 72<sup>nd</sup> and North Troost Traffic Signal Upgrades, Project TP2102.

**Councilmember Moore** moved to approve **RESOLUTION R-21-23** A Resolution authorizing the City Manager to execute a contract with Blue Moon Hauling, LLC, in the total amount not to exceed \$1,143,619.55 for the 2021 Water Main Replacements-Phase 1, Project WP2186. **Councilman Frisby** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Item No. 14. On the Agenda. CONSIDER BUILDING PERMIT:** Gladstone Fire Station #2; Hoefer Welker, Architect, 6569 N. Prospect Avenue.

**Mayor Mallams** stated: *"City Manager, will we have any presentation in regard to the building permit?"*

City Manager Wingerson stated: *"No, sir, the building permit is consistent with the Study Session that Hoefer Welker presented six, eight weeks ago. It is the larger of the two projects that was presented to the Council; it includes the community training room and enhancements related to that."*

**Mayor Mallams** stated: *"So basically we are looking for a motion for the approval, if that is what we desire."*

City Manager Wingerson stated: *"Yes, sir."*

**Councilmember Moore** moved to approve the **BUILDING PERMIT:** Gladstone Fire Station #2; Hoefer Welker, Architect, 6569 N. Prospect Avenue. **Mayor Pro Tem Garnos** seconded. The Vote: "aye", Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Item No. 15. On the Agenda.** Other Business.

There was none.

**Item No. 16. On the Agenda.** Adjournment.

**Mayor Mallams** adjourned the April 26, 2021, Regular City Council meeting at 7:52 pm.

Respectfully submitted:

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Ruth E. Bocchino, City Clerk

Approved as presented: \_\_\_\_

Approved as modified: \_\_\_\_

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Mayor R.D. Mallams

## **PROCLAMATION**

**WHEREAS**, Emergency Medical Service is a vital public service; and

**WHEREAS**, the members of Emergency Medical Service teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, Emergency Medical Service has grown to fill a gap by providing important out of hospital care; including preventative medicine, follow-up care, and access to telemedicine; and

**WHEREAS**, the Emergency Medical Service system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

**WHEREAS**, the members of Emergency Medical Service teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of Emergency Medical Service providers by designating Emergency Medical Services Week.

**NOW, THEREFORE, I**, R.D. Mallams, Mayor of Gladstone, Missouri, in recognition of this event, on behalf of the City Council and the citizens of Gladstone, do hereby proclaim the week of May 16-22, 2021, as

## **EMERGENCY MEDICAL SERVICES WEEK**

with the EMS Strong theme, **THIS IS EMS: Caring for Our Communities**, I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

**RESOLUTION NO. R-21-25**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH PARRISH AND SONS CONSTRUCTION, LLC, IN THE TOTAL AMOUNT NOT TO EXCEED \$199,114.50 FOR THE 2021 CURB, GUTTER, SIDEWALK, AND TRAIL PROGRAM – PHASE 1; PROJECT TP2104.**

**WHEREAS**, eight proposals were received for the 2021 Curb, Gutter, Sidewalk, and Trail Program – Phase 1; TP2104, and the proposal of Parrish and Sons Construction, LLC in the amount of \$199,114.50 has been determined by the Director of Public Works to be the lowest and best proposal.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract with Parrish and Sons Construction, LLC for work as outlined in the contract for a total amount not to exceed \$199,114.50.

**FURTHER, THAT**, funds for such purpose are authorized from the Transportation Sales Tax fund.

**INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 10<sup>th</sup> DAY OF MAY 2021.**

\_\_\_\_\_  
Mayor R.D. Mallams

ATTEST:

\_\_\_\_\_  
Ruth E. Bocchino, City Clerk





## *Request for Council Action*

RES ☒ # R-21-25

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 5/3/2021

Department: Public Works

Meeting Date Requested: 5/10/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Contract Award, Project TP2104, 2021 Curb, Gutter, Sidewalk & Trail Program – Phase 1.

Background:

Eight bids were received for this project:

Parrish & Sons Construction	\$199,114.50
BKM Construction LLC	\$205,398.50
Lan-Tel Communications & Underground	\$215,117.50
Orr Construction Management	\$227,775.50
Sands Construction LLC	\$258,120.60
Julius Kaaz Construction Company Inc.	\$265,157.50
McConnell & Associates	\$269,365.00
Terry Snelling Construction, Inc.	\$273,000.00

The project consists of the installation of approximately 2,800 LF of curb & gutter replacement, 4,275 SF of sidewalk and trail replacement, ADA ramps, restoration, and other associated work.

Budget Discussion: Funds are budgeted in the amount of \$200,000 from the Transportation Sales Tax Fund. Ongoing costs are estimated to be \$ 200,000 annually. Previous years' funding was \$500,000. The Engineer's Estimate for the project is \$215,175.

Public/Board/Staff Input:

Parrish & Sons Construction is a company based in Kansas City, MO that has been in business for a total of 18 years. City staff contacted references for Parrish & Sons Construction and all were positive.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Timothy A. Nebergall  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager

## RESOLUTION NO. R-21-26

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK UNDER CONTRACT WITH VANCE BROTHERS, INCORPORATED, FOR THE 2019 INTERMEDIATE MAINTENANCE PROJECT, AND AUTHORIZING FINAL PAYMENT IN THE AMOUNT OF \$7,849.77 FOR PROJECT TP2003.**

**WHEREAS**, work under the contract with Vance Brothers, Incorporated, for the 2019 Intermediate Maintenance, Project TP2003, has been completed to the satisfaction of the Director of Public Works.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri is hereby authorized to accept work under the contract and make final payment as follows:

Original Contract Amount:	\$ 174,500.00
Change Order(s):	(17,504.47)
Revised Contract Amount:	\$ 156,995.53
Amount Paid to Date:	149,145.76
<b>Total Amount Due Final Pay:</b>	<b>\$ 7,849.77</b>

**FURTHER, THAT**, funds for such purpose are authorized from the Transportation Sales Tax Fund.

**INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 10<sup>th</sup> DAY OF MAY 2021.**

\_\_\_\_\_  
Mayor R.D. Mallams

ATTEST:

\_\_\_\_\_  
Ruth E. Bocchino, City Clerk



## *Request for Council Action*

RES ☒ # R-21-26

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 5/3/2021

Department: Public Works

Meeting Date Requested: 5/10/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Final payment approval, Project TP2003, 2019 Intermediate Maintenance Project

Background: Work has been completed on the referenced project and the contractor, Vance Brothers, Inc., has made application for final pay. Change Orders reduced the scope of work under this contract to the quantities actually installed per field measurement.

Budget Discussion: Funds for this contract were budgeted in the TST Fund.

Original Contract Amount:	\$ 174,500.00
Change Order(s):	<u>(17,504.47)</u>
Revised Contract Amount:	\$ 156,995.53
Amount Paid to Date:	<u>149,145.76</u>
<b>Total Amount Due Final Pay:</b>	<b><u>\$ 7,849.77</u></b>

Public/Board/Staff Input:

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Timothy A. Nebergall  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 4/27/2021

Department: Community Development

Meeting Date Requested: 5/10/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: Dana Woolard Hughlett Cello Studio will host a student music recital. Approximately twenty (20) students will play one at a time, some with piano accompaniment. The event will be held at the Linden Square stage on Saturday, May 22, 2021 from 3:30pm till 5:30pm with the music beginning at 4:00pm.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00

Public/Board/Staff Input: See attached letter of transmittal

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 27, 2021**  
**PERMIT NO.: SEP21-00038**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: CELLO MUSIC RECITAL**  
**LOCATION OF EVENT: LINDEN SQUARE**  
**602 NE 70<sup>TH</sup> STREET**  
**DATE OF EVENT: MAY 22, 2021**  
**TIME OF EVENT: 3:30PM – 5:30PM**  
**EST. ATTENDANCE: 75±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☐ Section 9.1600.110 Temporary signs.
- ☐ Other – Section \_\_\_\_\_
- ☐ Other – Section \_\_\_\_\_

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed:

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_



## Gladstone, MO



1 in. = 42ft.



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

### Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 4/26/2021

Department: Community Development

Meeting Date Requested: 5/10/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The American Legion Post 626 members are requesting to perform a flag retirement ceremony just after sunset on Monday, June 14, 2021 at the Big Shoal Cemetery; the event will begin around 7:00am and conclude by 10:00pm. They will use a portable fire pit to burn one (1) flag during the ceremony. Note: They have been advised that they will need a fire extinguisher on site. I have also advised the Fire Marshal of this event.

The ceremony will be open to the public and as part of the duties of the American Legion Post, they will assist anyone who has our nations flag and wishes to properly and respectfully dispose thereof.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00

Public/Board/Staff Input: See attached letter of transmittal

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 26, 2021**  
**PERMIT NO.: SEP21-00034**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: FLAG RETIREMENT CEREMONY**  
**LOCATION OF EVENT: BIG SHOAL CEMETERY**  
**4125 NE 64<sup>TH</sup> STREET**  
**DATE OF EVENT: MONDAY, JUNE 14, 2021**  
**TIME OF EVENT: 7:00PM – 10:00PM**  
**EST. ATTENDANCE: 50±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☒ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Title IX, Chapter 600, Section 307.1, Subsection 307.1.2 Prohibited burning
- ☒ Title IX, Chapter 600, Section 307.1, Subsection 307.6 Parkland

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

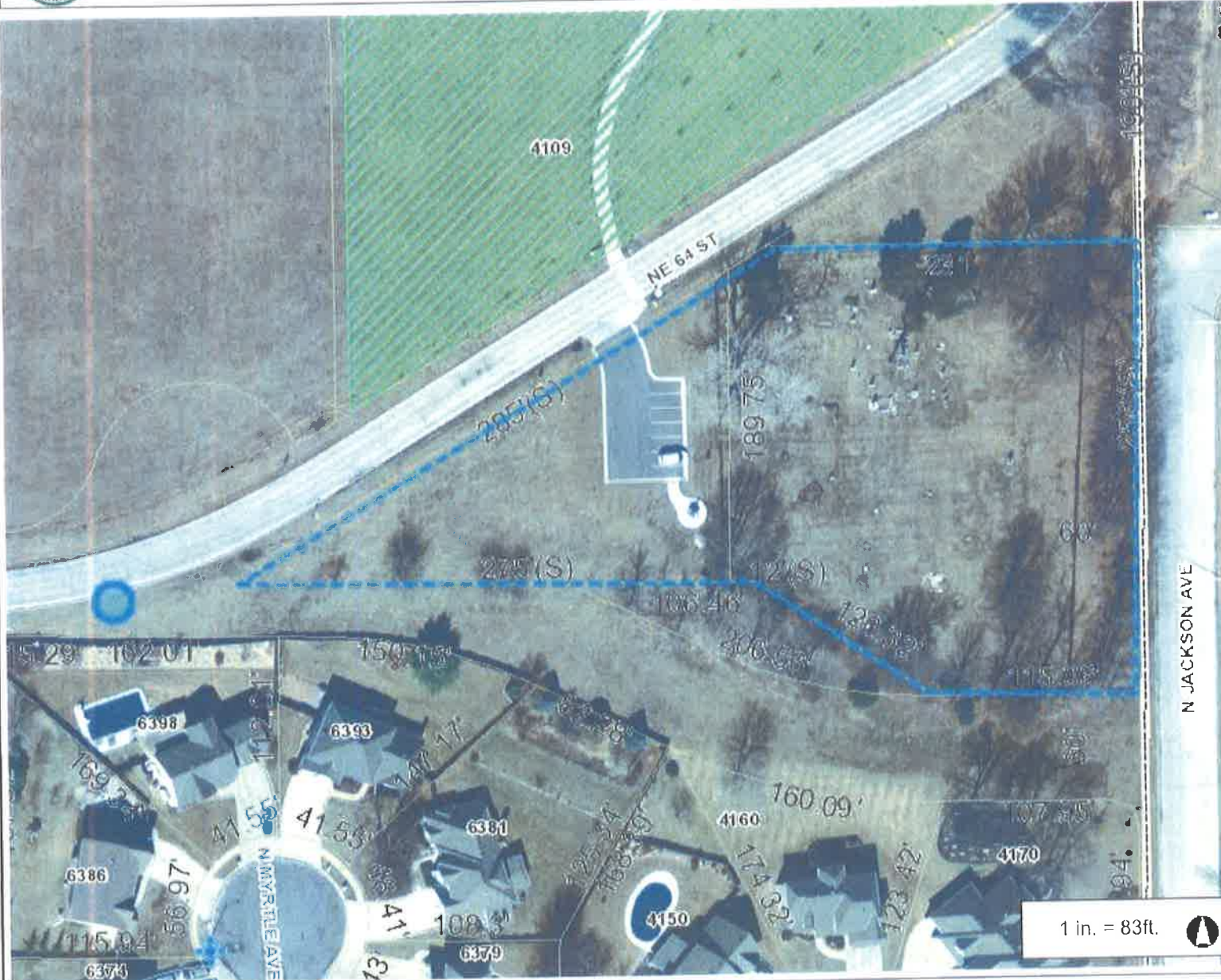
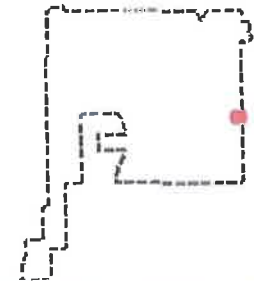
☒ Map

☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- City Park
- Villages
- Apartment Polygon

### Notes

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THIS MAP IS NOT TO BE USED FOR NAVIGATION



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 4/28/2021

Department: Community Development

Meeting Date Requested: 5/10/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: Nelson Home Group will be hosting their 3<sup>rd</sup> Annual Rock the Block Client Appreciation Picnic. The event will take place at Linden Square on Sunday, June 27, 2021 from 3:00pm till 6:00pm; with setup at 2:00pm. This year event will have an ice cream truck on site, along with food, non-alcoholic beverages, beer and wine. Entertainment for this year's event will a magician and light music via a DJ. They will be placing their team's real estate yard signs to direct attendees to the event.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00

Public/Board/Staff Input: See attached letter of transmittal

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 28, 2021**  
**PERMIT NO.: SEP21-00039**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: ROCK THE BLOCK CLIENT APPRECIATION PICNIC**  
**LOCATION OF EVENT: 602 NE 70<sup>TH</sup> STREET**  
**LINDEN SQUARE**  
**DATE OF EVENT: SUNDAY, JUNE 27, 2021**  
**TIME OF EVENT: 3:00PM – 6:00PM**  
**EST. ATTENDANCE: 200±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☒ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☒ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Other – Section \_\_\_\_\_
- ☐ Other – Section \_\_\_\_\_

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed:

  
Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

- ☒ Map
- ☒ Letter



April 23, 2021

To Whom It May Concern;

Nelson Home Group is requesting to hold our 3rd annual Rock the Block client appreciation event at your Linden Square venue on Sunday, June 27th, 2021 from 3pm to 6pm. We have secured Meltbox Ice cream truck to serve treats to our most important clients. Additionally beer and wine will be served to adults who wish to partake. There will also be a magician performing and light music from a DJ. Lastly, we plan to post our team's real estate yard signs on nearby sidewalks to direct attendees to our event.

Please accept this letter as a formal Letter of Justification, as required on your Type 4 Outdoor Special Events Application.

For additional questions or communication, kindly find my contact information below.

Thank you for your time and consideration.

Sincerely,

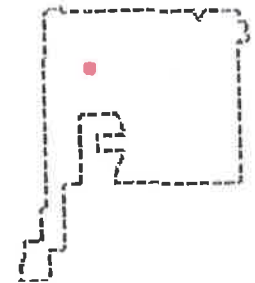
A handwritten signature in cursive script that reads 'Sara Nichols'.

Sara Nichols  
Director of Operations  
Nelson Home Group  
816.863.7787  
saranichols@kw.com





## Gladstone, MO



### Legend

- Stop Sign
- ◆ KCPL Lights
- ◆ Gladstone Lights
- ▲ School Point
- 🚲 Bike Parking
- 🚌 Bus Stop
- ★ Point of Interest
- ⛪ Church
- 🏠 Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- ▨ School Polygon
- Villages
- ▨ Apartment Polygon

### Notes

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## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 4/26/2021

Department: Community Development

Meeting Date Requested: 5/10/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The American Legion Post 626 members are hosting a 1- 2-mile community walk to bridge generational gaps and try to get younger generations to help or walk with older generations. The event will take place at Happy Rock Park West on Saturday, September 25, 2021 from 8:00am till 12:00pm. The walk will start at the pavilion and walk towards Maplewoods and back.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00

Public/Board/Staff Input: See attached letter of transmittal

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 26, 2021**  
**PERMIT NO.: SEP21-00035**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: COMMUNITY WALK**  
**LOCATION OF EVENT: HAPPY ROCK PARK WEST**  
**7512 N. ANTIOCH ROAD**  
**DATE OF EVENT: SATURDAY, SEPTEMBER 25, 2021**  
**TIME OF EVENT: 8:00AM – 12:00PM**  
**EST. ATTENDANCE: 50±**

## REQUESTED TEMPORARY VARIANCE:

- ☐ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Other – Section \_\_\_\_\_
- ☐ Other – Section \_\_\_\_\_

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





## Gladstone, MO



1 in. = 241ft.



481.3 0 240.64 481.3 Feet

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is for reference only. Data layers that appear on this map may or may not  
accurate, current, or otherwise reliable  
THIS MAP IS NOT TO BE USED FOR NAVIGATION



**AN ORDINANCE OF THE CITY OF GLADSTONE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS PURSUANT TO THE STATE OF MISSOURI ETHICS LAW.**

**WHEREAS**, pursuant to Missouri State Law, municipalities with an annual operating budget in excess of One Million Dollars are required to readopt an ordinance every two years by September 15<sup>th</sup> establishing a procedure to comply with personal financial disclosure requirements for submission to the Missouri Ethics Commission; and

**WHEREAS**, the City of Gladstone, Missouri has determined it advisable to annually re-adopt such an ordinance to ensure full compliance with State Law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**Section 1. Declaration of Policy.** The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

**Section 2. Conflicts of Interest.** The Mayor or any member of the City Council who has a substantial personal or private interest, as defined by Missouri statutes 105.450 to 105.492, in any legislation shall disclose on the records of the City Council the nature of his interest and shall disqualify himself from voting on any matters relating to this interest.

**Section 3. Disclosure Reports.** Each Elected Official, the City Manager, the Assistant City Manager, the City Treasurer, the Finance Director, and the City Counselor (if employed full time), shall disclose the following information by May 1<sup>st</sup> if any such transactions were engaged in during the previous calendar year:

a. For such person, and all persons within the first degree of lineal consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.

b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest as defined in R.S.Mo. 105.450, as amended, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.

c. The City Manager, Assistant City Manager, City Treasurer, Finance Director, and their spouses and dependent children also shall disclose by May 1<sup>st</sup> for the previous calendar year the following information:

1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;

2. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted by any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;

3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

**Section 4. Filing of Reports.** The reports, in the attached format, shall be filed with the City Clerk and the Missouri Ethics Commission.

**Section 5. When Filed.** The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year:

a. Each City Manager, Assistant City Manager, City Treasurer, Finance Director, and City Counselor (if employed full time), shall file the statement within thirty days of such appointment or employment;

b. Every other person required to file a financial interest shall file the statement annually not later than May 1st and the statement shall cover the calendar year ending the immediately preceding December 31st; provided that any member of the City Council may supplement the financial interest statement to report additional interests acquired after December 31st of the covered year until the date of filing of the financial interest statement.

**Section 6.**     **Filing of Ordinance.** The City Clerk is directed to send a certified copy of this ordinance to the Missouri Ethics Commission.

**Section 7.**     **Effective Date.** This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect until amended or repealed by the City Council.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE  
CITY OF GLADSTONE, MISSOURI, THIS 10<sup>th</sup> DAY OF MAY, 2021.**

---

Mayor R.D. Mallams

ATTEST:

---

Ruth E. Bocchino, City Clerk

1st Reading: May 10, 2021

2nd Reading: May 10, 2021



## *Request for Council Action*

RES ☐ #

BILL ☒ # 21-14

ORD # 4.552

Date: 5/6/2021

Department: General Administration

Meeting Date Requested: 5/10/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Conflict of Interest Disclosure Law for political subdivisions.

Background: When the General Assembly adopted the ethics/personal financial disclosure law in 1991, an MML-supported amendment allowed municipal officials to adopt their own simplified personal financial disclosure requirements by ordinance. This law affects only municipalities with an annual operating budget in excess of \$1 million. The General Assembly requires each political subdivision to readopt the ordinance every two years. However, in order to avoid the significant consequences of the failure to readopt the ordinance, MML urges municipalities with an annual operating budget more than \$1 million to adopt the personal financial disclosure ordinance annually, and by Sept. 15 each year, and to forward a copy of the ordinance to the Missouri Ethics Commission.

Budget Discussion: Funds are budgeted in the amount of \$ 0 from the N/A Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$0

Public/Board/Staff Input: Staff recommends passage of the Ordinance

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Ruth Bocchino  
City Clerk

JM  
City Attorney

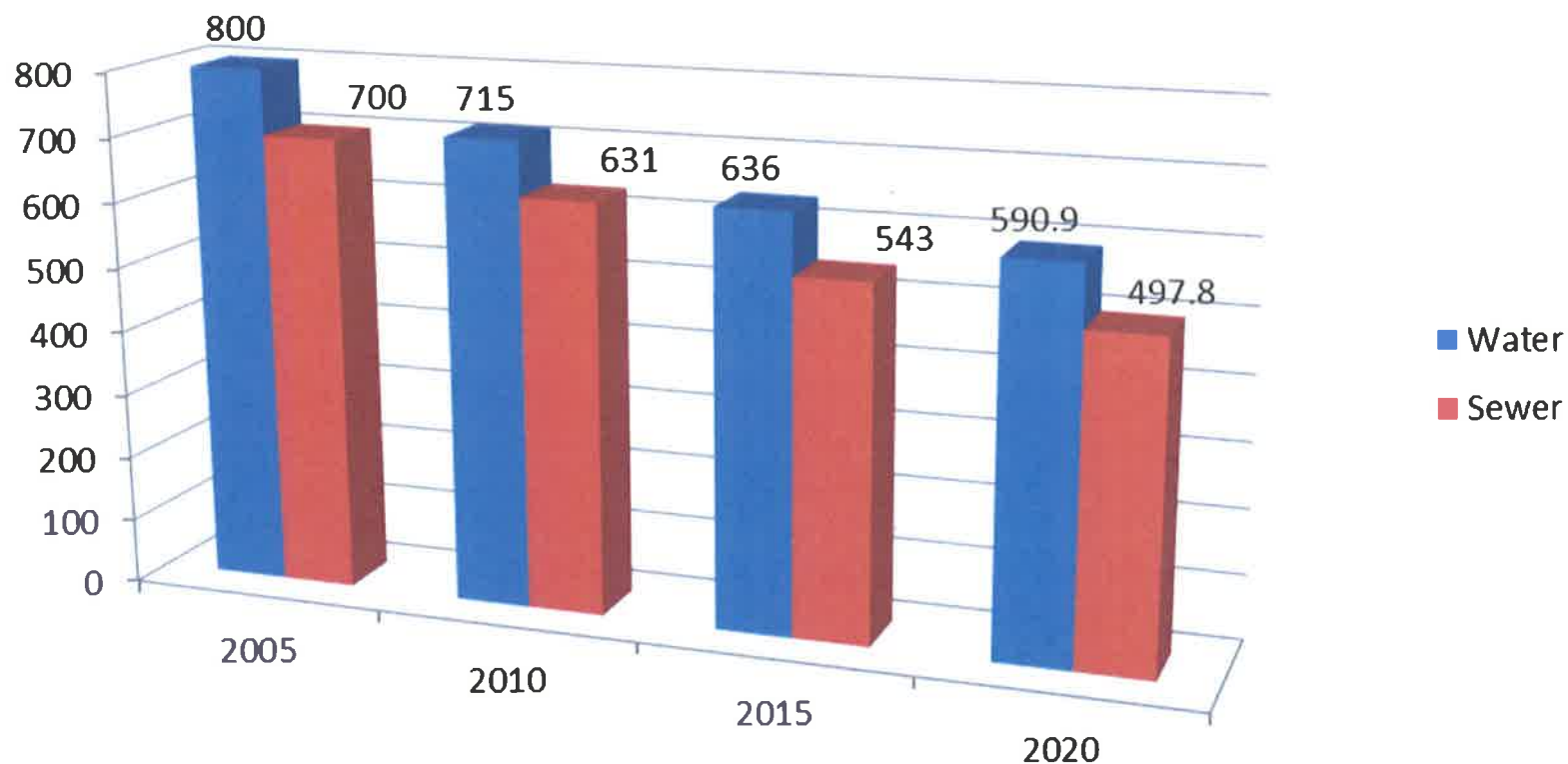
SW  
City Manager

# Sewer Rate Public Hearing



# Water and Sewer Consumption from 2005-2020

**Water and Sewer Consumption (in millions of gallons)**



# Proposed Water & Sewer Charges

- Water
  - Usage
    - Current - \$4.75 per 1,000 gallons
    - Proposed - \$4.90 per 1,000 gallons
  - Service charge
    - Current - \$9.27
    - Proposed - \$9.27
- Sewer
  - Usage
    - Current – \$9.92
    - Proposed - \$10.85
  - Service charge
    - Current - \$14.40
    - Proposed - \$15.26

**Proposed Water & Sewer Rates of Metropolitan Cities  
Based on Average Household Usage  
As of April 1, 2021**

Assumption: Average water and sewer bill based on  
5,000 gallons water and 4,000 sewer monthly

<u>City</u>	<u>Water Amount</u>	<u>Sewer Amount</u>	<u>Total Amount</u>
Kansas City	\$ 46.83	\$ 71.29	\$ 118.12
Liberty	34.31	64.36	98.67
<b>Gladstone (Proposed 7/01/19)</b>	<b>33.78</b>	<b>58.66</b>	<b>92.44</b>
Raytown	43.35	48.71	92.06
Parkville	40.24	50.57	90.81
<b>Gladstone (Current as of 7/01/18)</b>	<b>33.02</b>	<b>54.08</b>	<b>87.10</b>
Grandview	54.91	29.38	84.29
Lee's Summit	34.23	39.24	73.47
Blue Springs	39.30	30.00	69.30
Independence	28.02	36.25	64.27
North Kansas City	16.56	38.04	54.60

Total increase  
of \$5.34 per  
month

**Gladstone Comparison to Average Rate of Metropolitan Cities**

	<b>Water</b>	<b>Sewer</b>	<b>Total</b>
<b>Average Rate as of 4/1/21</b>	<b>\$ 37.08</b>	<b>\$ 46.19</b>	<b>\$ 83.27</b>
<b>\$ Below/ (Above) Average</b>	<b>\$ 3.30</b>	<b>\$ (12.47)</b>	<b>\$ (9.17)</b>
<b>% Below (Above) Average</b>	<b>8.90%</b>	<b>-26.99%</b>	<b>-11.01%</b>
<b>\$ Below/ (Above) Highest</b>	<b>\$ 21.13</b>	<b>\$ 12.63</b>	<b>\$ 25.68</b>



## Metropolitan Sewer Systems

	<u>Kansas City</u>	<u>Little Blue</u>	<u>Platte Co</u>	<u>Independent</u>	<u>Estimated Payment</u>
Kansas City	x				118.12
Liberty	x			x #	98.67
Gladstone (Proposed)	x				92.44
Raytown	x	x			92.06
Parkville			x		90.81
Lee's Summit		x			73.47
Independence	x	x			64.27
North Kansas City	x				54.60 *
Blue Springs		x		x	69.30

\* Rehabbed and lined entire sewer system

# Majority of sewage treated by municipality

Payment based on usage of 5,000 gallons of water and 4,000 gallons of sewage

**Questions or  
comments?**



**BILL NO. 21-15**

**ORDINANCE NO. 4.553**

**AN ORDINANCE AMENDING SECTION 6.110.570 OF THE CODE OF ORDINANCES OF THE CITY OF GLADSTONE, MISSOURI LEVYING SEWER SERVICE CHARGES AND COMMODITY RATE CHARGES IN THE CITY.**

**WHEREAS**, pursuant to Section 250.233 RSMo., notice of a public hearing regarding proposed sewer rate changes in the City was provided by newspaper publication; and

**WHEREAS**, on May 10, 2021, a public hearing was held on the proposed sewer rate changes; and

**WHEREAS**, the City Council desires to adopt the proposed sewer rate changes as provided in this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**SECTION 1.** Section 6.110.570 of the Code of Ordinances of the City of Gladstone, Missouri is hereby deleted in its entirety and replaced with the following:

Sec. 6.110.570 Sewer Service Charges and Commodity Charges.

There is hereby levied a charge against every person occupying property having a sewer connection with the city sewer system or having sewers available for connection, or otherwise, discharging sewage, industrial waste, water or other liquid into the city's sewer system, such charge to be used to pay the cost of operating, maintaining, repairing, or enlarging the existing or future sewer systems. Such charge is to be the sum of a monthly service charge and a commodity rate charge to be computed and levied as follows:

- (a) Domestic Users. For residential water service accounts (one and two-family residences), a monthly service charge and a commodity rate charge each as established in subsection (c) of this section, except, that for the billing periods April through December, the commodity rate charge shall be based upon the lesser of actual water used or an average of water used during the winter period of December, January, and February, billed in January, February, and March, such charges shall be payable with each bill rendered throughout the year. Where residential water service accounts do not have an acceptable history of winter water use, the commodity rate charge for the period April through November shall be the commodity rate charge established in subsection (c) of this section, or eighty dollars and thirty-six cents (\$80.36) per monthly billing, whichever is the lesser.
- (b) Commercial and Industrial Users. For commercial and industrial users (all persons and corporations other than the occupants of one and two-family residences), a monthly service charge and a commodity rate charge as established in subsection (c) of this section.

(c) Charges

- (1) A monthly service charge of \$15.26.
- (2) A commodity rate charge based on the total volume of water purchased by the customer during the billing period of \$10.85 per 1,000 gallons.

**SECTION 2. Effective Date.** The Sewer Service Charge and Commodity Rate Charges as set forth in this ordinance are effective June 1, 2021.

**SECTION 3. Severability.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional, or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 10TH DAY OF MAY, 2021.**

\_\_\_\_\_  
Mayor R.D. Mallams

Attest:

\_\_\_\_\_  
Ruth E. Bocchino, City Clerk

First Reading: May 10, 2021

Second Reading: May 10, 2021



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☒ # 21-15 and 21-16

ORD # 4.553 and 4.554

Date: 5/3/2021

Department: Choose Department

Meeting Date Requested: 5/10/2021

Public Hearing: Yes ☒ Date: 5/10/2021

Subject: Water and Sewer Rate Changes

Background: During the 2022 Fiscal Year Budget Open Study Session, staff discussed the need to adjust the water and sewer rates. The proposed water rate would increase \$.15 per 1,000 gallons to \$4.90. The monthly administration charge would stay the same at \$9.27 per month. Both per thousand gallon and administration fees will be increased for Sewer, as the fee structure from Kansas City drives the cost. The per 1,000 gallon charge will change from \$9.92 to \$10.85 per 1,000 gallons. The administration charge will change from \$14.40 to \$15.26 per month.

Budget Discussion: Funds are budgeted in the amount of \$ [Click here to enter amount](#) from the Choose a Fund Fund. Ongoing costs are estimated to be \$ [Click here to enter amount](#) annually. Previous years' funding was \$ [Click here to enter amount](#)

Public/Board/Staff Input: After analysis of the needs of the CWSS Fund, the budget team is recommending increasing both water and sewer rates for the City of Gladstone, Missouri. With the pandemic winding down and citizens returning to the workplace, staff is projecting a decline in usage for the 2022 fiscal year. To be able to fund operations, repayment of debt, and capital outlay, staff is recommending an increase in water usage of \$.15 per thousand gallons. That would change the water rate from \$4.75 to \$4.90 per thousand gallons. The monthly administration fee would stay the same at \$9.27. Charges for water have not been adjusted since 2018. The City received notification from KC Water that charges for sewer treatment would be effective May 1, 2021. The new sewer charges (in-line with the changes from KC Water) will be \$10.85 per thousand gallons with a monthly administration charge of \$15.26. This is an increase of \$.93 per thousand gallons and \$.86 in the monthly administration charge. For customers that use 5,000 gallons of water and 4,000 gallons of sewage, the monthly payment would increase \$5.31 per month from \$87.10 to \$92.41.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Dominic Accurso  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager

RCA DUE TO CITY CLERK WEDNESDAY 12:00 PM

**BILL NO. 21.16**

**ORDINANCE NO. 4.554**

**AN ORDINANCE AMENDING SECTION 6.110.100 OF THE CODE OF ORDINANCES OF THE CITY OF GLADSTONE, MISSOURI, REGARDING WATER SERVICE RATES IN THE CITY.**

**WHEREAS**, the metered water service rates charged by the City of Gladstone are set forth in Section 6.110.100 of the Code of Ordinances of the City of Gladstone, Missouri; and

**WHEREAS**, the City Council desires to establish new rates for metered water service customers that are reasonable and appropriate, and serve the best interest of the citizens of the City of Gladstone.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**SECTION 1.** Section 6.110.100 of the Code of Ordinances of the City of Gladstone, Missouri is hereby deleted in its entirety and replaced with the following:

**Sec. 6.110.100. Service Rates.**

(a) The following rates shall be charged for all metered water service:

- (1) Minimum service charge of \$9.27 monthly.
- (2) Plus \$4.90 per 1,000 gallons used.

**SECTION 2. Effective Date.** The metered water service rates as set forth in Section 1 of this Ordinance shall be effective June 1, 2021.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 10TH DAY OF MAY, 2021.**

---

Mayor R. D. Mallams

ATTEST:

---

Ruth E. Bocchino, City Clerk

1<sup>st</sup> Reading: May 10, 2021

2<sup>nd</sup> Reading: May 10, 2021



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☒ # 21-15 and 21-16

ORD # 4.553 and 4.554

Date: 5/3/2021

Department: Choose Department

Meeting Date Requested: 5/10/2021

Public Hearing: Yes ☒ Date: 5/10/2021

Subject: Water and Sewer Rate Changes

Background: During the 2022 Fiscal Year Budget Open Study Session, staff discussed the need to adjust the water and sewer rates. The proposed water rate would increase \$.15 per 1,000 gallons to \$4.90. The monthly administration charge would stay the same at \$9.27 per month. Both per thousand gallon and administration fees will be increased for Sewer, as the fee structure from Kansas City drives the cost. The per 1,000 gallon charge will change from \$9.92 to \$10.85 per 1,000 gallons. The administration charge will change from \$14.40 to \$15.26 per month.

Budget Discussion: Funds are budgeted in the amount of \$ Click here to enter amount from the Choose a Fund Fund. Ongoing costs are estimated to be \$ Click here to enter amount annually. Previous years' funding was \$Click here to enter amount

Public/Board/Staff Input: After analysis of the needs of the CWSS Fund, the budget team is recommending increasing both water and sewer rates for the City of Gladstone, Missouri. With the pandemic winding down and citizens returning to the workplace, staff is projecting a decline in usage for the 2022 fiscal year. To be able to fund operations, repayment of debt, and capital outlay, staff is recommending an increase in water usage of \$.15 per thousand gallons. That would change the water rate from \$4.75 to \$4.90 per thousand gallons. The monthly administration fee would stay the same at \$9.27. Charges for water have not been adjusted since 2018. The City received notification from KC Water that charges for sewer treatment would be effective May 1, 2021. The new sewer charges (in-line with the changes from KC Water) will be \$10.85 per thousand gallons with a monthly administration charge of \$15.26. This is an increase of \$.93 per thousand gallons and \$.86 in the monthly administration charge. For customers that use 5,000 gallons of water and 4,000 gallons of sewage, the monthly payment would increase \$5.31 per month from \$87.10 to \$92.41.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Dominic Accurso  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager