



**CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
MONDAY, JUNE 14, 2021**

The City Council will meet in Closed Executive Session at 6:45 pm Monday, June 14, 2021, Gladstone City Hall, 7010 North Holmes, Gladstone, Missouri. The Closed Executive Session is closed pursuant to RSMo. Open Meeting Act Exemption 610.021(1) for Litigation and Confidential or Privileged Communications with Legal Counsel, 610.021(2) Real Estate, and 610.021(3) Personnel.

**OPEN STUDY SESSION: 7:15 PM**

1. Northland Neighborhoods, Inc.: Deb Hermann and Katrina High from NNI will present the annual report for 2021-2022.

**REGULAR MEETING: 7:30 PM**

**TENTATIVE AGENDA**

1. Meeting Called to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of Agenda.
5. Approval of the May 24, 2021, Closed City Council Meeting Minutes.
6. Approval of the May 24, 2021, Regular City Council Meeting Minutes.
7. **PROCLAMATION:** World Elder Abuse Prevention Day
8. **CONSENT AGENDA.**

**RESOLUTION R-21-30** A Resolution accepting Easements from certain property owners in conjunction with the 8 Northwest 61<sup>st</sup> Terrace Storm Drain Improvement Project.

**RESOLUTION R-21-31** A Resolution declaring certain city property surplus and authorizing the sale and/or disposal of such property held by the city to the highest bidder via online auction, sealed bid, and/or otherwise disposed of as approved by the City Manager.

**RESOLUTION R-21-32** A Resolution authorizing acceptance of work under contract with Metro Asphalt, Incorporated, for the 2019 Mill and Overlay Program, and authorizing final payment in the amount of \$55,630.94 for Project TP2006.

### **CONSIDER OUTDOOR OUTDOOR SPECIAL EVENTS:**

Independence Day Celebration, 7600 N. Troost Avenue, Oak Grove Park, Sunday, July 4, 2021, 5:00-11:30 pm.

Theater in the Park, 7600 N. Troost Avenue, Oak Grove Park, Friday, July 9, Saturday, July 10, Sunday, July 11; Friday, August 13, Saturday, August 14, Sunday, August 15, 5:00-11:30 pm.

**CONSIDER BUILDING PERMIT:** Gladstone Chrysler, Dodge, Ram & Jeep addition, 5610 N. Oak Trafficway.

### **REGULAR AGENDA.**

#### **9. Communications from the Audience.**

*Members of the public are invited to speak about any topic not listed on the agenda. When speaking, please state your name and address for the record and limit comments to 5 minutes.*

#### **10. Communications from the City Council.**

#### **11. Communications from the City Manager.**

#### **12. RESOLUTION R-21-33** A Resolution adopting the 2022 Annual Operating Budget for the City of Gladstone, Missouri, and authorizing the expenditures of funds for municipal services.

- 13. FIRST READING BILL NO. 21-19** An Ordinance authorizing the City Manager to enter into an agreement with Clay County for the collection of property tax.
- 14. FIRST READING BILL NO. 21-20** An Ordinance amending the Code of Ordinances of the City of Gladstone, Missouri, to establish the Police Department, the Fire Department, and create the positions of Chief of Police and Fire Chief.
- 15. Other Business.**
- 16. Adjournment.**

Representatives of the News Media may obtain copies of this notice by contacting:

City Clerk Ruth Bocchino	Posted at 3:00 pm
City of Gladstone	June 10, 2021
7010 North Holmes	
Gladstone, MO 64118	
816-423-4096	



## ***Community Development Memorandum***

**TO:** Scott Wingerson, City Manager

**FROM:** Alan D. Napoli, Community Development Administrator | Building Official

**DATE:** June 8, 2021

**CC:** Austin Greer, Assistant to the City Manager | Community Development Director

**RE:** Northland Neighborhoods, Inc. 2020-2021 Annual Report

Northland Neighborhoods, Inc. (NNI) a nonprofit organization dedicated to neighborhood improvement and revitalization in the Northland, Clay and Platte Counties, presented their annual report to the Neighborhood Commission on Monday, June 7, 2021.

Deb Hermann, CEO for NNI and Katrina High, Special Projects Coordinator for NNI will present the annual report to the City Council during the June 14, 2021 City Council Open Study Session. Deb Hermann will update the City Council and what NNI has been up to for the past year with COVID-19. Katrina High will update the City Council on Neighborhood progress during the past year with COVID-19 and what some of the next steps will be.

Staff will present NNI's 2021-2022 agreement for City Council's consideration at the June 28, 2021 City Council meeting.



**MINUTES  
REGULAR CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
MONDAY, MAY 24, 2021**

**PRESENT:** Mayor R.D. Mallams  
Mayor Pro Tem Bill Garnos  
Councilmember Jean Moore  
Councilman Tom Frisby  
Councilmember Tina Spallo

City Manager Scott Wingerson  
City Clerk Ruth Bocchino  
City Attorney Chris Williams

**ABSENT:** Assistant City Manager Bob Baer

**Item No. 1. On the Agenda.** Meeting Called to Order.

**Mayor Mallams** opened the Regular City Council Meeting Monday, May 24, 2021, at 7:30 pm.

**Item No. 2. On the Agenda.** ROLL CALL.

City Clerk Ruth Bocchino called Roll. All Councilmembers were present.

**Item No. 3. On the Agenda.** Pledge of Allegiance to the Flag of the United States of America.

**Mayor Mallams** asked all to join in the Pledge of Allegiance to the Flag of the United States of America and thanked VFW Post 10906 for presenting the Colors: Carla Gleaton, Jim Cox, James Zimmerman and Stan Stoner.

**Item No. 4. On the Agenda.** Approval of Agenda.

The agenda was approved as published.

**Item No. 5. On the Agenda.** Approval of the May 10, 2021, Closed City Council Meeting Minutes.

**Mayor Pro Tem Garnos** moved to approve the minutes of the May 10, 2021, Closed City Council meeting as presented. **Councilmember Spallo** seconded. The Vote: "aye",

Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Item No. 6. On the Agenda.** Approval of the May 10, 2021, Regular City Council Meeting Minutes.

**Mayor Pro Tem Garnos** moved to approve the minutes of the May 10, 2021, Regular City Council meeting as presented. **Councilmember Spallo** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Item No. 7. On the Agenda. CONSENT AGENDA.**

Following the Clerk’s reading:

**Councilmember Moore** moved to approve the Consent Agenda as published. **Councilman Frisby** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Councilmember Moore** moved to approve **RESOLUTION R-21-27** A Resolution authorizing the City Manager to execute a contract with Fidelity Payment Services (Cardknox) for the purpose of credit card processing **Councilman Frisby** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Councilmember Moore** moved to approve **RESOLUTION R-21-28** A Resolution authorizing the City Manager to execute a contract with Metro Asphalt Incorporated, in the total amount not to exceed \$829,693.70 for the 2021 Mill and Overlay Program Project TP2206. **Councilman Frisby** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Councilmember Moore** moved to approve **RESOLUTION R-21-29** A Resolution authorizing the City Manager to execute a contract with Vance Brothers, Incorporated, in the total amount not to exceed \$233,788.20 for the 2021 Intermediate Maintenance Project TP2203. **Councilman Frisby** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Councilmember Moore** moved to approve the Special Event Permit, Birthday gathering, 7600 N. Troost Avenue, Oak Grove Park, Sunday, May 30, 2021, 5:00-9:00 pm. **Councilman Frisby** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Councilmember Moore** moved to approve the **FINANCIAL REPORT MONTH END APRIL 2021**. **Councilman Frisby** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

## REGULAR AGENDA.

### Item No. 8. On the Agenda. Communications from the audience.

There were none.

### Item No. 9. On the Agenda. Communications from the City Council.

**Councilmember Spallo** stated: *"Yes, Mayor. I just want to thank our Code Enforcement Officers. They have been getting out and monitoring tall grass and I know that is a huge job at this time of year and I wanted to say thank you for monitoring that and making sure that all these properties are taken care of properly."*

**Mayor Mallams** stated: *"I have just one comment. Chief Hasty, back there behind the post. This is your last City Council meeting, isn't that correct? He has announced his retirement and this is coming from every one of us that are seated here. Over the years you have served in many different positions in Public Safety starting out as Firefighter, EMT, Safety and Training Officer, Battalion Chief, and Director of Public Safety since 2007. From each one of us, we thank you, our community thanks you for your conscientious and selfless service to our city. Thank you, and congratulations on your retirement."*

### Item No. 10. On the Agenda. Communications from the City Manager.

City Manager Scott Wingerson stated: *"Mayor, thank you very much. Just some numbers to share with you tonight and building on your comments just a minute ago about Director Hasty. This is approximately his 350th Council meeting, so he has spent a year in this room over the course of 38 years of service. I thought he would be interested in that trivia. 86 is the number of Emergency Operations Center meetings we have had internally related to the pandemic. It started every day, then every other day, then every third day, every fifth day, once a week, once every other week, and then once every three weeks. Today was the last one. We closed the Emergency Operations Center down this morning about 8:30. We are pleased to report that. Finally, and probably most importantly, one is the number of babies in the Greer household later this week. Don't forget that. Thank you, Mayor."*

### Item No. 11. On the Agenda. PUBLIC HEARING: Budget Fiscal Year 2021-2022.

**Mayor Mallams** opened the Public Hearing at 7:38 pm.

Finance Director Dominic Accurso approached Council. Please see attached documents for detail information.

There were no comments either for or against the Budget Fiscal Year 2021-2022.

**Mayor Mallams** closed the Public Hearing at 7:59 pm.

**Item No. 12. On the Agenda. PUBLIC HEARING:** Special Use Permit: KC Tint Works. *(The application was withdrawn by the applicant. This hearing was opened and immediately closed).*

**Mayor Mallams** opened the Public Hearing at 8:00 pm and immediately closed the Public Hearing at 8:00 pm.

**Item No. 13. On the Agenda. FIRST READING BILL NO. 21-17** An Ordinance directing the City Manager to execute a Cooperative Agreement with the North Kansas City School District No. 74 for providing a School Resource Officer at Antioch Middle School.

**Mayor Pro Tem Garnos** moved **Bill No. 21-17** be placed on its First Reading. **Councilmember Spallo** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0). The Clerk read the Bill.

**Mayor Pro Tem Garnos** moved to accept the First Reading of **Bill No. 21-17**, waive the rule, and place the Bill on its Second and Final Reading. **Councilmember Spallo** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0). The Clerk read the Bill.

**Mayor Pro Tem Garnos** moved to accept the Second and Final Reading of **Bill No. 21-17**, and enact the Bill as **Ordinance 4.555**. **Councilmember Spallo** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Item No. 14. On the Agenda. FIRST READING BILL NO. 21-18** An Ordinance approving the delivery of Certificates of Participation Series 2021A (Capital Projects), of the City of Gladstone, Missouri, for the purpose of providing financing for various Capital Projects of the city and authorizing and approving certain documents and actions in connection therewith.

**Councilmember Moore** moved **Bill No. 21-18** be placed on its First Reading. **Councilman Frisby** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0). The Clerk read the Bill.

**Councilmember Moore** moved to accept the First Reading of **Bill No. 21-18**, waive the rule, and place the Bill on its Second and Final Reading. **Councilman Frisby** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0). The Clerk read the Bill.

**Councilmember Moore** moved to accept the Second and Final Reading of **Bill No. 21-18**, and enact the Bill as **Ordinance 4.556**. **Councilman Frisby** seconded. The Vote: “aye”, Councilmember Tina Spallo, Councilman Tom Frisby, Councilmember Jean Moore, Mayor Pro Tem Bill Garnos, and Mayor R.D. Mallams. (5-0)

**Item No. 15. On the Agenda.** Other Business.



City Manager Wingerson stated: *"Mayor, if I could, make two introductions. People you already know. Tom Kaleko from Baker Tilly, our municipal financial advisor, in case you had any questions on Item 14; and Rick McConnell, our bond counsel with Armstrong Teasdale. I thank both of them and their teams for putting together the financing package that we just approved. Thank you."*

**Item No. 16. On the Agenda.** Adjournment.

**Mayor Mallams** adjourned the May 24, 2021, Regular City Council meeting at 8:05 pm.

Respectfully submitted:

\_\_\_\_\_  
Ruth E. Bocchino, City Clerk

Approved as presented: \_\_\_\_

Approved as modified: \_\_\_\_

\_\_\_\_\_  
Mayor R.D. Mallams



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☒ # City Clerk Only

ORD # City Clerk Only

Date: 5/18/2021

Department: Finance

Meeting Date Requested: 5/24/2021

Public Hearing: Yes ☒ Date: 5/24/2021

Subject: 2022 Fiscal Year Budget

Background: Staff presented 2022 Fiscal Year Budget recommendations to the City Council during two Study Sessions. The General Fund, Capital Equipment Replacement Fund (CERF), and Water & Sewer Fund (CWSS) was presented on April 26th, and the Capital Funds (CIST & TST) and special revenue funds (CCPT, PSST, and Special Parks Fund) were presented on May 10th. Although the City is not required to hold a public hearing for the Budget, the City Council and staff understands the importance of full disclosure and transparency to the stakeholders of our Community. A resolution to adopt the 2022 Fiscal Year Budget will be on the June 14th City Council agenda.

Budget Discussion: Funds are budgeted in the amount of \$ [Click here to enter amount](#) from the Choose a Fund Fund. Ongoing costs are estimated to be \$ [Click here to enter amount](#) annually. Previous years' funding was \$ [Click here to enter amount](#)

Public/Board/Staff Input: See Public Hearing Document

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Dominic Accurso  
Department Director/Administrator

City Attorney

City Manager

# **City of Gladstone**

## **Public Hearing**

### **Budget Draft**



**July 1, 2021 to June 30, 2022**



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# **FISCAL YEAR 2021-2022 BUDGET**

## **CITY MANAGER'S BUDGET MESSAGE**

May 19, 2021

R. D. Mallams, Mayor  
Bill Garnos, Mayor Pro Tem  
Jean Moore, Councilmember  
Tom Frisby, Councilman  
Tina Spallo, Councilmember

Submitted herewith is the Fiscal Year 2022 (FY22) budget and program of services for the City of Gladstone. The annual budget for FY22 as proposed represents the strategic, administrative and financial plan of the City of Gladstone. This budget is the product of a comprehensive team effort from every level of the municipal organization. Supervisors generated budget requests with input from their employees. Department Heads reviewed, refined, and modified requests from supervisors to address department responsibilities and to reach the goals set by the City Council. Departmental submissions were then reviewed and adjusted by the Budget Team, consisting of the City Manager, Assistant City Manager, Finance Director, Human Resources Administrator, and Assistant to the City Manager, in an effort to balance financial constraints and service delivery mandates. Capital, supplemental, technology, and building requests, as well as capital improvement and enterprise funds, were reviewed and adjusted by the Budget Team. This process has been thorough and maintains the efficient and effective delivery of City services, but does not end with adoption of the budget document. The FY22 budget presents a balanced program of services and cost control measures which will be monitored throughout the year to provide the quality programs and services important to the citizens of Gladstone.

The FY22 budget is intended to serve as a policy document, a financial plan, an operations guide and a communication device. The following overview of the FY22 budget illustrates the conservative approach utilized by the City Council and City Staff to develop a proposed budget plan which benefits the entire City of Gladstone and its residents.

### **INTRODUCTION**

The Budget Team began with City Council goals as guiding policies for developing the budget. The proposed budget seeks to implement Council objectives through the reallocation of existing resources and the allocation of new resources where necessary.

## **2021 CITY COUNCIL GOALS**

- Keep Gladstone as a safe place with a focus on crime reduction, traffic enforcement, and the recruitment and retention of high-quality police officers, firefighters and EMS personnel.
- Prioritize the development of our Public Safety Building and Fire Station Number
- Continue implementation of parks, cultural arts, facilities, streets, sidewalks, storm water, potable water, and comprehensive master plans.
- Continue commitment to downtown and commercial corridors through effective and innovative strategies.
- Continue to enhance the proactive residential and commercial code enforcement program that has been established.
- Develop an innovative housing strategy designed to meet the needs of our diverse residents, encourage quality residential density, promote investment, and preserve and increase housing values.
- Create a long-term development and programming plan for Atkins-Johnson Farm and Museum to make it sustainable.
- Complete the messaging strategy designed to communicate Gladstone as home.
- Promote Diversity, Equity, and Inclusion in all that we do to continue to be a welcoming city to everyone.

## **COVID-19 IMPACT**

The COVID-19 pandemic first appeared during the 2020 fiscal year. With very little statistical data available or comparable recent events to compare it to, the financial impact of the pandemic was difficult to forecast. Sales and use tax collections for the City continued to grow at a modest pace during the pandemic despite the limited operation or closing of local businesses. Revenue streams that were negatively impacted were the Community Center, Municipal Pool, emergency medical services, recreation activities and fines and forfeitures. Reasonably calculating lost revenue due to the pandemic will be difficult. Using 2019 fiscal year actual amounts as a base year to compare fiscal year 2020 actual amounts to, the City's revenues were reduced approximately \$1.4 million in the 2020 fiscal year (\$1.1 million in the General Fund and \$375,000 for the Community Center). The revenue shortfall for the 2021 fiscal year (projected) will be approximately \$1.5 million (\$900,000 in the General Fund and \$600,000 for the Community Center).



On March 27, 2020 the CARES Act was signed into law offering state and local governments some relief from the impact of COVID-19. Clay County disbursed CARES Act funds to the City of Gladstone to mitigate the effects of the virus. The scope of allowable costs for these funds were very limited and “revenue replacement” was not an option. The City was able to use the funds to provide personal protective equipment (PPE) to employees and citizens while visiting City facilities, unbudgeted overtime costs due to the pandemic, COVID-19 testing, grants to Gladstone businesses, and utility or rent assistance for Gladstone residents. Funds were also used to increase the City’s cyber security and improve “work from home” capabilities.

Recently, Congress passed the American Rescue Plan that will offer additional assistance to state and local governments. Details of the bill are scarce, but it has been reported that municipalities will be allowed to use the funds for revenue replacement to the extent the reduction in revenue is due to COVID-19, provide assistance to small businesses, households and economic recovery, and investments in water, sewer, and broadband infrastructure. The performance period for the available funds will be through December 31, 2024. Two restrictions of the bill are that funds cannot be used to directly or indirectly offset tax rate reductions or delay a tax or tax increase and that funds cannot be deposited into any pension fund. Funds that will be made available to the City of Gladstone have not been added or considered in this budget. Staff anticipates that additional information on the plan will be available in May.

## **GENERAL FUND**

### **REVENUES**

Revenue projections for FY22 are based on FY21 mid-year revenue projections, revenue trends, and the current local economy. Please reference Table 1 on the next page. Additional revenue detail is also included on page 32.

Total budgeted revenues are projected to be \$20,483,988, a net decrease of \$792,906. Total operating revenues are projected to be \$19,971,738, an increase of \$189,344 from midyear projections. The increase is mostly due to increases in charges for services and sales tax.

Property tax revenue is projected to be \$3,809,050 representing an increase of \$27,000. This year is an assessment year and real estate valuations are projected to increase based on increased property valuation and a positive CPI.

Table 1

<u>Revenue</u>	<u>2021 Expected</u>	<u>2022 Budget</u>	<u>Incr/(Decr) From 2021 Expected</u>
Property Tax	\$ 3,782,050	\$ 3,809,050	\$ 27,000
Sales/Use Tax	4,240,275	4,405,000	164,725
2019 Sales Tax	1,750,000	1,795,000	45,000
Gross Receipts Tax	3,191,500	3,115,000	(76,500)
Licenses & Permits	658,050	649,530	(8,520)
Intergovernmental	1,472,800	1,358,000	(114,800)
Charges for Service	2,988,719	3,264,646	275,927
Fines & Forfeitures	660,000	660,000	-
Misc. Revenue	1,039,000	915,512	(123,488)
<b>Operating Revenue</b>	<b>19,782,394</b>	<b>19,971,738</b>	<b>189,344</b>
Transfers	314,500	207,250	(107,250)
Debt Proceeds	570,000	-	(570,000)
Equity Adjustment	610,000	305,000	(305,000)
<b>Non-Operating Revenue</b>	<b>1,494,500</b>	<b>512,250</b>	<b>(982,250)</b>
<b>Total Revenue</b>	<b>21,276,894</b>	<b>20,483,988</b>	<b>(792,906)</b>

General Fund Sales Tax Revenue is projected to increase \$209,725 (\$164,725 for the 1% general sales tax and \$45,000 for the 2019 sales tax) to \$6,200,000. The 4% increase is due to the introduction of 2 new industries into the Gladstone sales tax mix for the 2022 fiscal year and the increased collection of use tax.

Gross Receipts Tax revenue is projected to be \$3,115,000 or \$76,500 below FY21 midyear projected. Gross Receipts revenue are based on historical trends and anticipated rate adjustments. Gross receipts are expected to continue decline in future years due to changes in patterns and legislation. For example, the number and cost of phone land lines continue to decrease as well as the number of people and businesses switching from cable television services to streaming services. A new bill that is expected to pass in the state legislature will also decrease the taxable amount of cable services from 5% to 2%.

License and Permit revenue is projected to be \$649,530 for a decrease of \$8,520. Staff is expecting an increase in business licensing compliance with the new software and a decrease from permitting due to the number of expected large projects in the planning process.



Intergovernmental Revenue for FY22 is expected to decrease by \$114,800. These revenues are projected to be \$1,358,000 or 7% of total operating revenue. The decrease is due to the availability of CARES Act funds in the 2021 fiscal year but not in the 2022 fiscal year. Intergovernmental revenues are mainly composed of grants, gasoline taxes, vehicle registration taxes, motor vehicle sales taxes, and Special Road District revenues.

Charges for Services totaling \$3,264,646 or 16% of total revenues are projected to increase by \$275,927. The increase is due to the assumption that activity levels we begin to return to pre-COVID levels (recreation activities and emergency medical transports).

Fines and Forfeitures revenue accounts for 3% of total revenues and is estimated to be \$660,000 in FY22. Legislation, limited operations, and open positions have had a major impact on fines and forfeitures over the past years.

Miscellaneous Revenue and Transfers are projected to be \$915,512 for FY22. This is a decrease of \$123,488 from FY21. The decrease is mainly due the number and types of vehicles disposed of during the 2021 fiscal year (fire truck, and vehicles replaced by the Enterprise lease).

Total Non-Operating Revenues are projected to be \$512,250, a decrease of \$982,250 due to decreases in the equity transfer, debt proceeds, and transfers.

## **EXPENDITURES**

General Fund FY22 projected expenditures are \$20,483,988. This represents a \$774,185 decrease compared to FY21 expected expenditures. Table 2 provides a budget comparison of the FY21 Expected Budget and the FY22 Proposed Budget, by object classification and department.

Additional detail is also provided on pages 33 and 34. The following narrative provides an explanation of the changes in each category of expenditures found in Table 2.

FY22 continues the Compensation and Classification Plan established in FY20. Notable changes in expenditures are a decreases in personnel services of \$203,044. The decrease is due to the retirement of multiple long time employees. Adjustments to benefit offerings plus budget strategies such as leasing equipment are being used to accomplish both Council and budget team goals. Additional capital and supplemental requests, operational increases, and a proposed average salary increase of 3% required funding. The following narrative provides additional expense budget details.

**Supplies and Services** Supplies and Services have increased by \$279,327 over FY21 expected. Supplies have decreased by \$15,533, due to small midyear adjustments during the 2021 fiscal year. Services are expected to increase by \$294,860. The increase in services is due to recreation activities returning to pre-COVID level (with the corresponding increase in Parks & Recreation).

**Debt Capital and Transfers** Debt, Capital, and Transfers have decreased by \$850,468. Debt payments will decrease \$211,432 due to a onetime payment and refinancing of a lease purchase. Capital decreased \$539,036 due to the purchase of a new fire truck in fiscal year 2021. Transfers from the General Fund will decrease by \$100,000.

**Table 2**

<b>Expenditures</b>	<b>2021 Expected</b>	<b>2022 Budget</b>	<b>Incr/(Decr) From 2021</b>
<b><u>Object Classification</u></b>			
Personnel Services	\$ 14,249,765	\$ 14,046,721	\$ (203,044)
Supplies	978,038	962,505	(15,533)
Services	3,440,649	3,735,509	294,860
Debt/Capital/Transfers	2,589,721	1,739,253	(850,468)
<b>Total Expenditures</b>	<b>\$ 21,258,173</b>	<b>\$ 20,483,988</b>	<b>\$ (774,185)</b>
<b><u>Department</u></b>			
General Administration	\$ 1,409,571	\$ 1,358,314	\$ (51,257)
Finance	1,458,819	1,484,803	25,984
Public Safety	9,428,942	9,493,477	64,535
Public Works	2,253,232	2,217,867	(35,365)
Community Development	718,700	707,665	(11,035)
Parks & Recreation	2,303,664	2,457,922	154,258
Non-Departmental	1,095,524	1,024,687	(70,837)
<b>Operating Expenditures</b>	<b>\$ 18,668,452</b>	<b>\$ 18,744,735</b>	<b>\$ 76,283</b>
Capital & Supplemental	\$ 753,036	\$ 214,000	\$ (539,036)
Debt Requirements	534,685	323,253	(211,432)
Transfers	1,302,000	1,202,000	(100,000)
<b>Total Non-Operating Expenditures</b>	<b>2,589,721</b>	<b>1,739,253</b>	<b>(850,468)</b>
<b>Total Expenditures</b>	<b>\$ 21,258,173</b>	<b>\$ 20,483,988</b>	<b>\$ (774,185)</b>

### **DEPARTMENT CAPITAL AND SUPPLEMENTAL REQUESTS**

General Fund Budget capital and supplemental requests by department are detailed on pages 50 and 51. The proposed budget attempts to address the top budget priorities of Public Safety, Public Works, and Parks and Recreation. Capital and supplemental request in the amount of \$214,000 are recommended for funding for FY22. Details are provided in the following narrative for recommended capital and supplemental requests.

**General Administration** General Administration is requesting supplemental funding for a legal code review. The budget team is recommending the funding of the \$6,000 request.

**Finance** Technology requests from all departments (\$84,891) made up the majority of the Finance requests. The top recommendations from the technology committee are the funding of Microsoft office licenses (\$9,540), a new email server (\$7,500), and iPads with cell data for the recreation division (\$3,000). Requests for printers were made by Public Works and Community Policing. IT will purchase the new printers and Microsoft Office licenses (if budget allows) as part of their regular budget. Additional supplemental requests from the finance department included additional funding for travel and training in the amount of \$2,750. Staff is recommending funding for the email server, iPads, and training (\$1,500) for a total of \$12,000.

**Public Safety** Requests totaled \$375,000. The budget team is recommending funding \$90,000 for two patrol vehicles with emergency equipment (two patrol vehicles are proposed in the PSST Fund), \$32,000 for a Zoll monitor/defibrillator, a supplemental of \$1,500 for increases in ammunition and \$5,000 in medical supplies. Total capital and supplemental recommended for Public Safety is \$128,500.

**Public Works** Requests totaled \$471,250. A request for \$6,750 to continue with the Enterprise vehicle lease and \$7,000 for an increase in holiday lighting budget is being recommended by the budget team for a total of \$13,750.

**Community Development** Requests totaled \$20,250 to continue with the Enterprise vehicle lease. The budget team is recommending the funding of this request.

**Parks and Recreation** Requests totaled \$502,034, and \$33,500 is being recommended for funding. The funding includes \$20,000 for lawn equipment/UTV, \$5,000 for new pitching mounds or machines, \$3,500 for disc golf programming, \$2,500 for the treatment of the Ash trees, and records shredding (\$2,500). Larger parks maintenance and repair projects will be considered for funding by CIST.

**Non-Departmental** No requests were submitted.

### **PERSONNEL CHANGES**

In the proposed FY22 Budget, personnel related expenditures of \$14,046,721 comprise 68% of the General Fund. Personnel services continue to represent the largest expenditure in the General Fund.

Base salary costs in FY22 include recommendations to address the challenges of meeting the council and budget goals and include an average 3% merit pay increase (\$300,000 estimate) to maintain the competitive salary structure established with the implementation of the new classification and compensation study (following the ½ cent sales tax initiative). These increases are somewhat offset by savings in various staffing modifications. The staffing modification savings include the continuation of hiring freezes for one new full-time position, and the continuation of FY21 hiring freezes for two full-time positions and two part-time positions.

**Staffing** The FY22 Budget proposal reflects the hiring freeze of a full-time position in Parks, Recreation and Cultural Arts – Recreation Specialist, a part-time position in Finance - Accounting Clerk and the reduction of overall part-time wages in Public Works – Streets and Parks, Recreation and Cultural Arts – Skating Attendants. It also includes the continuation of the FY21 hiring freeze of several additional positions: one regular full-time position in Public Works – Streets Maintenance Worker; one full-time position in Parks, Recreation and Cultural Arts – Parks Maintenance Worker, a part-time position in Community Development – Business Relations Commercial Code Enforcement Coordinator, and a part-time position in General Administration – Public Information Officer. These positions will be reconsidered as part of the midyear budget.

**Classification & Compensation Plan** The FY22 Budget proposal continues to support the Compensation & Classification structure that was initially implemented in the 2020 fiscal year. It anticipates a continuation of the modified merit “pay for performance plan” and the Public Safety Structured Proficiency-based Performance Compensation Plan based on an average 3% merit pool (\$300,000). Compensation researchers are expecting another year of average pay increases at around 3%. The City of Gladstone continues to compete with neighboring municipalities to fill open front-line positions, due to limited potential incumbents – especially in law enforcement and EMS/Fire. The Structured Proficiency-based Performance Compensation Plan demonstrates a public safety infrastructure investment and supports the recruitment and retention of high quality police officers and paramedic/firefighters. During the latter part of FY21, the City was able to move several of the front-line Public Safety staff to the “master” compensation level which represents a minimum of 5 years of professional experience and the attainment of specific skill-sets. Both the Structured Proficiency-based Performance Compensation Plan and the merit pay plan recognize that employees may be absorbing some increases in health care costs while providing the potential for a slight increase in their overall compensation.

For organizations giving pay raises, the expected average percentage increase has not changed much, with a majority of employers citing increases of 3% or less for 2021. The Conference Board’s Salary Increase Budgets for 2021 project at a median, salary budgets will increase 3% across all job levels, in line with earlier forecasts. Although pay raises may be greater for large organizations because researchers are projecting a tsunami of employee turnover. According to the Society of Human Resources Management 2020 survey, more than half of employees surveyed in North America plan to look for a new job in 2021, while separate research shows that a quarter of workers plan to quit their jobs outright once the COVID-19 pandemic subsides and recruiting efforts ramp up. Retention and turnover experts continue to predict voluntary job-leaving will increase significantly in 2021 as employees resume job searches they put off for the past year. However, in other research reports, economists and pay analyst are confirming the 2021 wage increases will stay moderate despite an expected pickup in economic growth as the COVID-pandemic recedes. It appears that much will depend on how quickly the COVID-19 crisis is resolved; companies appear to be taking a wait-and-see approach to adjusting their merit compensation programs.

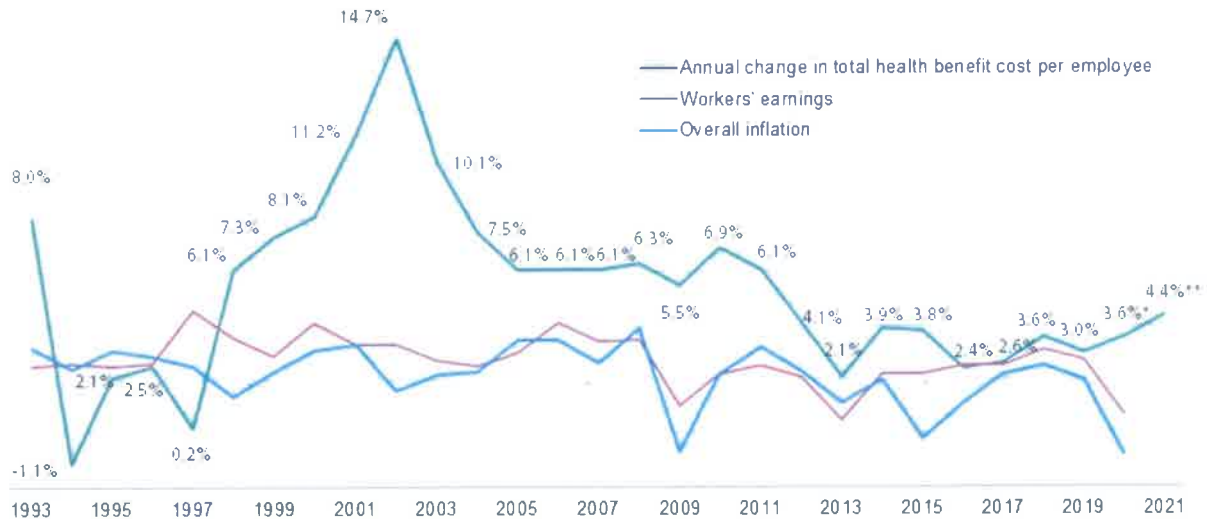
### **Benefits**

Employers expect a moderate health plan cost increase of 4.4%, on average, compared to the prior year, according to early results from HR consultancy Mercer’s National Survey of Employer-



Sponsored Health Plans. The increase is marginally lower than prior forecasts (before the uptake of the COVID-19 pandemic) which expected a 5.3% in health plan premiums for 2021. Mercer's projection is within the broad range of 4% to 10% forecasts by consultancy PwC's Health Research Institute. Mercer continues to report that health benefit cost growth is outpacing the rate of inflation and employee wages.

### Change in Total Health Benefit Cost Compared to Inflation and Workers' Earnings



Sources: Mercer's National Survey of Employer-Sponsored Health Plans; US Bureau of Labor Statistics

\*Projected.

\*\*Preliminary Data

Midwest Public Risk (MPR), the public entity risk pool trust, reports some initial drop in healthcare spending in 2021 which may reflect a decrease in utilization for non-COVID medical care. It appears many individuals delayed or went without medical care they otherwise would have received, particularly early in the COVID-19 pandemic. However, healthcare use appears to be picking up toward the end of the current policy year. Therefore, staff is recommending an overall average health insurance premium increase forecast of 1.6%.

Specifically, the Budget forecasts a 1.5% premium increase to the Choice Fund 2000 High Deductible Health Plan (HDHP) plan, 1% premium increase to the Choice Fund 2500 High Deductible Health Plan (HDHP) plan, a 1.8% increase to the Open Access plan and a 3.5% increase to the INO Buy-Up (INO 2). There is no increase expected of the INO 500/1500 Surefit plan. Additionally, the proposed rates anticipate that the City of Gladstone will not experience a loss ratio surcharge this fiscal year.

Within the proposed budget, employees may elect among several combinations of medical, dental and vision coverage or they may enroll in the dental and/or vision coverage while waiving the

medical coverage. The proposed budget includes no cost increase to the dental and vision plans for either the city or the employees. Therefore, the proposed employee contribution amounts for the dental and vision insurance from FY 21 to FY 22 remains as noted:

Dental – Delta Dental of Missouri

Coverage Level	Current Contribution	Proposed Contribution
Employee only	\$6.00/mo.	\$6.00/mo.
Family	\$13.14/mo.	\$13.14/mo.

Vision – Vision Service Plan

Coverage Level	Current Contribution	Proposed Contribution
Employee only	\$1.96/mo.	\$1.96/mo.
Employee + Spouse	\$4.42/mo.	\$4.42/mo.
Employee + Child(ren)	\$4.42/mo.	\$4.42/mo.
Family	\$4.96/mo.	\$4.96/mo.

For access to healthcare providers by phone or digitally, MPR made a mid-year change to the telemedicine services coverage provision offering both medical and mental health services at no charge to covered individuals. Therefore, many eligible individuals did not have to choose between healthcare and social distancing. In FY22, MPR anticipates making telemedicine services a priority by continuing to offer this service at no cost to eligible individuals. No other changes are anticipated in the FY22 medical plan provisions. The City continues to provide comprehensive and affordable benefits to its employees, while generally mirroring health plans that are commonly available in the marketplace.

The budget recommends the continued practice of offering employees the option to participate in either one of the following five plans – Open Access (OAP) 2000, In-Network Only 500 Surefit (INO 500SF), In-Network Only Plan Buy-Up, the Choice Fund 2000 High Deductible Health Care Plan (HDHP) or the Choice Fund 2500 High Deductible Health Care Plan (HDHP).

The HDHP plans offer low up-front premiums paired with a tax-free health savings account to purchase medical and pharmacy services. Staff recommends continuing to fund contributions to participant accounts to encourage employee engagement and health care consumerism utilizing the same employer contribution strategy as previous years – the City contributing the same amount to all plans regardless of the chosen plan by coverage levels. During the 2020/2021 Open Enrollment, 89% of eligible employees chose one of the two HDHP coverage options.

The Choice Fund 2500, which was added in FY21, has an individual only coverage deductible of \$2,500 with a \$5,000 out of pocket maximum and a family coverage deductible of \$5,000 with a \$10,000 out of pocket maximum. This plan proposed to provide a higher shared cost of care for active employees and offer a cost effective plan option for retirees who are paying the full cost of health insurance.

Nationally, enrollments in HDHPs have remained steady report Mercer's National Survey of Employer-Sponsored Health Plans. More than half the larger employers offer HDHPs alongside another type of plan. According to the Kaiser Family Foundation (KFF), the average deductible for a Health Savings Account (H.S.A.) eligible HDHP plan is \$2,303 individual and \$4,552 for family coverage. The International Foundation of Employee Benefits report somewhat similar amounts; it found that the average plan deductibles are approximately \$2,200 individual and over \$4,000 for family.

The following table reflects estimated or proposed changes in employee contribution amounts for each health care plan (under the wellness component):

Coverage Level	Choice Fund 2000/4000 HDHP		Choice Fund 2500/5000 HDHP	
	Current Contribution HDHP 2000	Proposed Contribution HDHP 2000	Current Contribution HDHP 2500	Proposed Contribution HDHP 2500
Employee only	\$0/mo.	\$5/mo.	\$0.00/mo.	\$0.00/mo.
Employee + Spouse	\$20/mo.	\$25/mo.	\$0.00/mo.	\$6.50/mo.
Employee + Child(ren)	\$15/mo.	\$20/mo.	\$0.00/mo.	\$6.00/mo.
Family	\$25/mo.	\$30/mo.	\$0.00/mo.	\$7.00/mo.

Employers are typically offering a high deductible plan paired with either a tax-free health savings or health reimbursement account. The HDHP meets the qualified IRS requirements and permits participants to utilize a portable Health Savings Account (H.S.A.) to purchase routine medical and pharmacy services. Staff recommends continuing to fund contributions to participant accounts to encourage employee participation and health care consumerism. The following table reflects estimated or proposed changes in employer contribution H.S.A. amounts for each HDHP health care plan (under the wellness component):

Health Savings  
Accounts

Coverage Level	Current Employer Contribution Choice Fund 2000	Proposed Contribution Choice Fund 2000		Current Employer Contribution Choice Fund 2500	Proposed Employer Contribution Choice Fund 2500
Employee only	\$121/mo.	\$118/mo.		\$153/mo.	\$148/mo.
Employee + Spouse	\$46/mo.	\$30/mo.		\$103/mo.	\$97/mo.
Employee + Child(ren)	\$46/mo.	\$30/mo.		\$103/mo.	\$97/mo.
Family	\$46/mo.	\$30/mo.		\$103/mo.	\$97/mo.

Staff recommends the continuation of the other three health plan options – two different co-payment in-network only plans; an enhanced and a base option. Also the Open Access 2000, which functions similar to a preferred provider 70 percent co-insurance plan. The following table reflects estimated or proposed changes in employer contribution amounts for each additional health care plan (under the wellness component):

Coverage Level	Enhanced CoPayment Plan		Base CoPayment Plan	
	Current Contribution Buy Up INO	Proposed Contribution Buy Up INO	Current Contribution INO 500 Sure Fit	Proposed Contribution INO 500 Sure Fit
Employee only	\$151.00/mo.	\$181.00/mo.	\$51.00/mo.	\$51.00/mo.
Employee + Spouse	\$626.00/mo.	\$696.00/mo.	\$386.00/mo.	\$386.00/mo.
Employee + Child(ren)	\$511.00/mo.	\$569.00/mo.	\$313.00/mo.	\$313.00/mo.
Family	\$743.00/mo.	\$825.00/mo.	\$461.00/mo.	\$461.00/mo.

Open Access Plans		
Coverage Level	Current Contribution OAP 2000	Proposed Contribution OAP 2000



Employee only	\$79.00/mo.	\$93.00/mo.
Employee + Spouse	\$450.00/mo.	\$482.00/mo.
Employee + Child(ren)	\$367.00/mo.	\$395.00/mo.
Family	\$537.00/mo.	\$575.00/mo.

Staff recommends that, under the wellness discount, the City provide employee only coverage at no cost through the HDHP 2500 plan. It includes the flat dollar cost of the employer contribution for the HDHP plan with Health Savings Account (H.S.A.) being applied to the other plan options. Employees then pay the difference in the premium differential for the open access and copayment plans. Furthermore, the proposed employee only contribution of the HDHPs and INO 500 Surefit plan options meets the ACA affordability requirements.

The proposed contribution strategy continues to give participants greater financial stake in their health and health care purchasing decisions. Although an increase is noted in the employee contribution amount for some of the health coverage plan options, the budget does propose alternative plan design options. The proposed increases maintain affordable health care options for our employees, yet allow the City to more effectively manage rising health care costs. Additionally, the City continues to work to reduce health plan costs through wellness initiatives, health risk assessments, health status improvement and disease management programs.

The FY22 budget reflects no substantial increases in Life, Accidental Death or Dismemberment, or Long-Term Disability insurances. Projected premiums are not expected to increase. Overall, the proposed benefits represent a notable commitment by the City to employees, while supporting the City's market-based total compensation system.

**Insurance** The City of Gladstone, as a founding principal, is a member of the public entity risk pool, Midwest Public Risk (MPR), for Employee Benefits, Workers' Compensation, and Property and Liability programs. Projected premiums for FY22 were not available for evaluation in conjunction with the City's annual budget process. However, the FY 22 recommended budget includes an estimated average 12% increase to the property and casualty/liability coverage and a 5% differential in the worker's compensation coverage. This is in line with a recent survey by brokerage Alera Group, which shows an average forecasted rate increase across property/casualty/liability lines of coverage of 11.5% with a low of 4.7% for workers' compensation.

## **COMBINED WATERWORKS AND SEWERAGE SYSTEM FUND**

The proposed budget for FY22 will provide for all operating costs and debt service requirements. Total revenues are estimated at \$12,227,438 and total expenses are estimated at \$12,227,438. See pages 45-47 for additional information

**Revenue** Operating revenues for the fund are \$12,161,800 for FY22, an increase of \$507,584 over FY21 expected operating revenues. The increase is due to an increase in both water and sewer rates. Miscellaneous revenues include interest revenue, interest subsidy, and other receipts. The decrease is due to decreases in interest revenue and conservative budgeting of delinquent fees. An equity transfer for FY22 is budgeted in the amount of \$65,638. This will provide funding to assist with capital and supplemental purchases. This projection is based on an analysis of current production and usage trends.

The current water rate is \$4.75 per thousand gallons with a monthly administration fee of \$9.27 per month. Water rates have remained unchanged since July of 2018. Staff is recommending an increase in the per thousand gallon charge of \$0.15 or 3% to \$4.90 per thousand gallons of usage. The monthly administration fee will stay the same at \$9.27 per month. The increase will help mitigate the increase in supplies and services costs that have continued to rise over the years. The average household uses 5,000 gallons of water per month, so the average cost of water would increase from \$33.02 to \$33.78.

The City's sewer treatment services are provided by Kansas City, Missouri and subject to their rate structure. Collection and treatment of sewerage is currently \$9.92 per 1,000 gallons and the sewer service charge is \$14.40 per monthly bill. Kansas City's new sewer fees have increased both the service charge and usage rate. The new sewer rate and fee changes to the City of Gladstone are effective as of May 1, 2021 (KCMO Ordinance No. 210177). The proposed new sewer charges are \$10.85 per 1,000 gallons with a service charge of \$15.26 per month. The average household produces 4,000 gallons of sewage per month, so the increase would take the average cost for sewer from 54.08 to \$58.66 or an increase of \$4.58 per month.

Water and Sewer Rates of Metropolitan Cities (page 47), compares Gladstone's water and sewer rates to those rates charged in comparable area communities for a monthly bill. At the proposed rate, a Gladstone monthly average water bill will be \$33.78 compared to an average water bill of \$37.08 for the metro area. This is \$3.30 below the average water bill for the listed cities after recommended adjustments. After factoring in the sewer portion, Gladstone total water and sewer bill is slightly above average by \$9.17.

**Expenses** Page 46, indicates total expenses of \$12,227,438 in FY22 is a decrease of \$2,330,157 from FY21. The decrease is due to the 2020A COP (\$2.5 million for accelerated water main replacements).

The proposed FY22 operating expenses have increased by 3%. Additional details for personnel are provided below. Operational supplies and maintenance increased by \$1,800 while service operations and maintenance show an overall increase of \$325,070, due to the increase in payments to Kansas City for sewer services.

Debt payments total \$1,682,300. Debt payments are as follows: \$647,500 for the 2020A COP, \$630,100 for the 2010 Bond Series, \$44,200 for the 2017 Lease Purchase (2011 COP plus new debt of \$167,398), \$267,200 for the 2013 lease purchase, \$28,200 for the 2016 First Bank lease, and \$65,100 for the 2015 lease purchase. Debt that will be falling of the schedule are as follows: 2015

lease purchase in fiscal year 2022, the 2010 Bond and 2013 lease purchase in fiscal year 2023, 2017 lease purchase in fiscal year 2032, 2016 lease purchase in fiscal year 2037, and the 2020A COP in the 2040 fiscal year.

**Personnel and Benefit Changes** The FY22 proposed budget reflects an increase in personnel services compared to FY21 Expected. This includes continued support for the Compensation and Classification Plan with a 1% range adjustment, as well as a 2% average merit pay increase which is consistent with the General Fund FY22 Budget. Benefit adjustments are also consistent with the General Fund FY22 Budget.

**Supplemental Requests** (Exhibit H) Capital and supplemental requests for CWSS amounted to \$210,750 and are listed in Exhibit G. A total of \$210,750 is recommended for funding. This consists of \$20,250 to continue the Enterprise vehicle lease (3 ½ ton trucks), \$182,500 for two new dump trucks, and \$8,000 to rebuild the backhoe boom.

### **CAPITAL IMPROVEMENT PROGRAM**

The Capital Improvement Program (CIP) is an important policy document considered by the City Council. Capital project construction is critical to maintaining the quality of life and economic vitality of any community. The City of Gladstone's 2022-2026 CIP was developed to plan effectively for future needs given current resources and City Council Goals.

The CIP document provides the City Council, Capital Improvement Program Committee, staff, and public with a framework for planning and scheduling capital projects. The plan presents a clear picture of projects scheduled for the current year. The process of updating the plan annually also provides an opportunity to revise the document based on changing community needs and priorities, economic conditions, revised cost estimates, or alternative funding sources.

The capital funds are comprised primarily of debt service. As in the past several years, minimal discretionary funding is available which impacts the ability to address every concern. The following paragraphs highlight proposed expenditures.

**Capital Improvement Sales Tax Fund (CIST)** Regular funding for the CIST fund comes from a ½ cent sales tax. Additional funding for projects come from various granting sources and issuing debt.

As in previous years, this fund carries a significant amount of debt that has proven to be financially prudent given historically low interest rates (page 40). Parks, storm water, facility, and roadway projects were completed at a pace that was not possible on a pay-as-you-go basis. Highlights of this year's program include:

- **Storm Water Projects (\$355,000)**
  - Carriage Commons box culvert
  - Santerra detention basin
  - Misc. storm water projects

- **Parks Projects (\$85,000)**
  - Repair and resurface tennis courts at 72<sup>nd</sup> Street
  - Repair and resurface tennis courts at Happy Rock
  - Parks Trail Replacement at Happy Rock
- **Facility Projects (\$17,000,000)**
  - Fire Station renovation
  - Public Safety Headquarters (\$5.5 million budgeted in FY22 and \$5.5 million in FY23)
  - City Hall renovation (FY23)
- **Funding for Art (\$17,850)**

**Transportation Sales Tax Fund (TST)** This fund is used for transportation related improvements including the street maintenance program, major street projects, sidewalks, and trails (see 41). The fund revenues are comprised of a ½ cent sales tax, transfers from the General and CWSS Funds, various granting sources, and the Special Road District. Staff has done an exemplary job obtaining federal grants to maximize the scope of many projects. Highlights include:

- **Road Projects (\$2,385,000)**
  - NE 76<sup>th</sup> Street
  - Street mill & overlay
  - Intermediate maintenance
- **Sidewalk & Trail Projects (\$405,000)**
  - Curb, gutter, and sidewalk
  - Linden Connector Trail

Projects programmed in the FY22 Capital Improvement Budget are funded without altering current property tax structure or existing fiscal policies of the City. Overall, the health of the capital funds is positive. An important note is the City continues to be successful in leveraging local dollars with federal funds. The 5 year program includes over \$1.5 million in federal funds.

### **COMMUNITY CENTER AND CITY PARKS FUND**

In February of 2005, the citizens of Gladstone approved a .25% Parks Sales Tax to be used to construct a community center. In a partnership with the North Kansas City School District, a natatorium was added to the project to be funded by shared expenses and bonds. The Community Center offers aerobic exercise and dance areas, weight, strength, and cardio training areas, regulation basketball courts, walking/jogging track, meeting areas for up to 300 people, 25 meter competitive pool, dive well, and seating for 1,500 spectators in the competition pool/dive area.



**Revenue** As mentioned in the first study session, revenue streams for the Community Center and Parks Fund were greatly affected by COVID-19. Exhibit C displays operating revenues by category for 2019 and 2020 actual, 2021 Midyear, and 2022 Proposed. During the pandemic, charges for services (memberships, day passes, and swim fees) and facility rental declined. For the 2022 fiscal year, staff is anticipating revenues for the Community Center (and activities) to rebound to pre-COVID levels.

Community Center and Park Fund - Estimated FY22 Revenues and Expenditures (page 37), itemizes the estimated revenues and expenditures for the fund. Details are provided in the following narrative.

Total revenues for the Community Center/Natatorium are projected to be \$4,358,940. Operating revenue is projected to be \$2,586,831. This is an increase of \$508,190 over 2021 midyear projections. Revenues projected for the fund reflects pre-COVID activity levels and may not be attainable. A modest increase in sales tax is projected for the fund. Charges for services for the Community Center are projected to increase \$361,544 over midyear. Facility rental for the Community Center is expected to increase \$88,108. Revenues for the Municipal Pool are also expected to increase over midyear 2021 projections. Both charges for services and facility rental are projected to increase \$57,538.

Non-operating revenues total \$1,772,109, a decrease of \$1,381,608 from 2021 midyear projections. The decrease is mainly attributed to the debt proceeds from the 2020 COP received in FY21 (\$930,000) and a decrease in the equity transfer (\$326,135). Non-operating revenues for the fund include the NKCSO capital user fee (\$525,000), interest earnings and other miscellaneous revenue (\$21,700), an annual infrastructure transfer for Community Center from TST Fund (\$100,000) and annual debt transfer from the CIST Fund (\$688,300), as well as an equity transfer of \$437,109.

**Expenditures** Total proposed FY22 expenditures for the CCPT Fund amount to \$4,358,940. This is a decrease of \$792,024 over FY21 midyear budget. The decrease is due to capital projects from the 2020 COP, budgeted in FY21. Total operating expenditures amount to \$2,158,690. Operating expenditures for the Community Center, Natatorium, and Municipal Pool are projected to be \$882,095, \$958,968, and \$178,888 respectively. Non-Departmental expenditures are projected to be \$138,739. Insurance and miscellaneous costs that are difficult to specifically assign to operating centers are accounted for in Non-Departmental. Debt requirements total \$2,200.250 in FY22.

**Personnel and Benefits** The FY22 proposed budget reflects total personnel costs of \$1,264,309: \$520,959 for the Community Center, \$620,122 for the Natatorium, and \$123,228 for the Municipal Pool. This Budget includes continued support of the Compensation and Classification Plan that is consistent with the General Fund FY22 Budget. Benefit adjustments are also consistent with the General Fund FY22 Budget.

**Supplemental Requests** FY22 Supplemental Requests for CCPT are listed on page 52. Total requests amounted to \$65,820. Funding for additional community programming is being recommended by the budget team (amounts have been added into the part time payroll budget). Recent and ongoing investments in the Community Center from the 2020A COP total \$930,000. The investment includes new fitness equipment, new carpeting in the banquet areas, and bathhouse renovation at the outdoor pool. Other requests were considered but not recommended due to the

current financial position of the Fund.

### **PUBLIC SAFETY SALES TAX FUND**

The proposed Public Safety Sales Tax Fund (PSST) FY22 Budget will provide for all operating costs and debt service requirements promised to the voters in 2010. Total revenues are estimated at \$985,818. Total expenditures are estimated at \$985,818. Fund balance is projected to be \$149,865 at the end of FY22. The historic programming of the PSST Fund has been to fund six law enforcement officers and related equipment expenses, fund two squad cars, and to pay the debt service on the new radio system project. This budget funds these priorities. See page 38.

#### **Revenue**

The proposed revenues for the PSST Fund amount to \$985,818. Revenue projections for sales tax (\$900,000) are based on expected sales tax collections consistent with all other funds. Miscellaneous revenues are projected to be \$21,500 for interest earnings and the sale of assets. An equity transfer of \$64,318 is also budgeted.

#### **Expenditures**

Total proposed FY22 expenditures for the PSST Fund are \$985,818. Operating expenditures are projected to be \$679,318. Non-operating expenditures are projected to be \$306,500.

#### **Personnel and Benefits**

The FY22 proposed budget reflects total personnel costs of \$496,902. This includes funding for an average 3% increase consistent with the General Fund FY22 Budget.

#### **Supplemental Requests**

FY22 Supplemental Requests for PSST are listed on page 53. Total requests amounted to \$515,200 and of this amount \$90,000 was recommended for funding. This includes two patrol vehicles with emergency equipment.

### **SPECIAL PARKS AND PLAYGROUND FUND**

The "Ordinance Providing for Open Spaces" was enacted by the City Council on October 11, 1965, and amended on January 26, 1970 for the purpose of providing additional parkland, or funds to purchase, develop, and maintain city parks and playgrounds. The sub-divider may dedicate a portion of the land for parks, or pay a fee on a lot or acreage basis.

**Revenue** Revenue in the amount of \$500 is projected for FY22.

**Expenditures** No expenditures are requested for this budget.

The fund balance is projected to be \$7,500.

## CAPITAL EQUIPMENT REPLACEMENT FUND

The Capital Equipment Replacement Fund (CERF) was established in 2001. This fund provides funds for capital purchases and projects. See page 44 for fund detail.

**Revenue** The Equipment Replacement Fund is projecting total revenue of \$600,000 from interest earnings, taxes and transfers. An equity transfer of \$87,947 will provide funding for additional capital and debt payments.

**Expenditures** Expenditures proposed for FY22 total \$687,947. This amount covers projected capital expenditures (\$300,000), and debt service of \$192,447. The majority of the capital and supplemental requests for General Fund will be funded by a transfer from CERF (\$195,500).

The estimated ending fund balance for FY22 will be \$250,149.

## CONCLUSION

In summary, the FY22 Budget continues the emphasis on achievement of Council and Budget Team goals, sustainable budget practices, and continued employee support and funding for the Compensation & Classification Plan.

The FY22 Budget is fiscally responsible and continues to support the provision of outstanding citizen services, programs, and staffing levels necessary to provide enhanced Citizen services. This Budget represents a stable organization that continues to plan for the future, and an organization that believes in providing excellent basic services.

The contents of the FY22 Budget are inclusive of various staff committee recommendations, department priorities, and review by the Budget Team comprised of Assistant City Manager Bob Baer, Director of Finance Dominic Accurso, Human Resource Administrator Charlene Leslie, Assistant to the City Manager Austin Greer, and myself. Thank you for your support and consideration of the proposed fiscal year 2022 Budget.

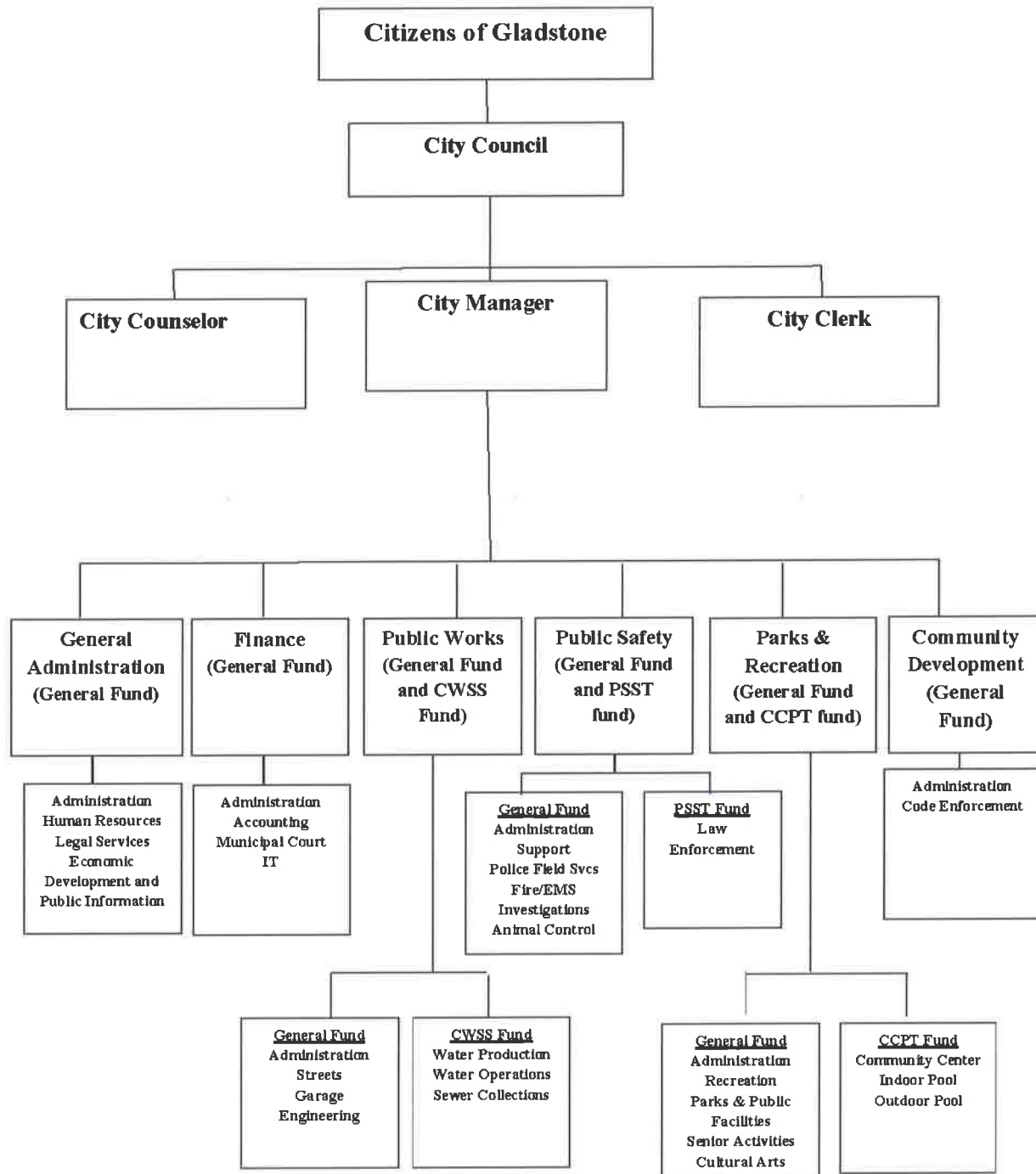
Respectfully submitted,

A handwritten signature in cursive script, reading "Scott Wingerson".

Scott Wingerson  
City Manager



## CITY OF GLADSTONE ORGANIZATION CHART







## **CITY OF GLADSTONE COUNCIL GOALS**

### **RESOLUTION R-20-53**

#### **A RESOLUTION ADOPTING A MISSION STATEMENT, VISION STATEMENT, AND GOALS FOR THE CITY OF GLADSTONE, MISSOURI, FOR 2020-2021.**

**WHEREAS**, the Council of the City of Gladstone believes that developing and implementing goals is a critical component in successfully managing the municipal resources entrusted to them; and

**WHEREAS**, the Council of the City of Gladstone recognizes that clearly articulated goals provide a valuable communication tool between a City government and its constituents; and

**WHEREAS**, the Council of the City of Gladstone is committed to implementing policies and allocating resources to promote these goals.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the following Mission Statement, Vision Statement, and Goals are adopted for the City of Gladstone, Missouri:

#### **MISSION STATEMENT**

**"The City Council, Boards, Commissions, and City Staff are inspired and invested to enhance Gladstone's quality of life and sense of community through innovative and effective leadership and inclusive citizen engagement."**

#### **GLADSTONE VISION**

- Invested in becoming an even more welcoming and inclusive community.
- A vibrant commercial center with revitalized corridors at North Oak and Antioch Road and an innovative financial strategy that encourages economic development.
- A diverse quality housing stock that encourages community investment, provides opportunities to age in place, and becomes a destination to raise families.
- Innovative transportation alternatives that promote mobility in the community and the region.
- Stature and reputation of Gladstone strengthened and maintained. Gladstone is a recognized leader and provides innovative contribution to regional issues.
- A continued strong and innovative partnership with schools and other entities that help us ensure a high quality of life.
- An inspiring sense of place with a clear identity including an emphasis on arts and culture. You know you are in Gladstone.



- A strong commitment to public safety and City infrastructure investment.
- An inspired, innovative, and invested City staff.
- Cooperative relationships with citizens highlighted by inclusive citizen engagement and participation.

Based on the Mission and Vision, the City Council establishes the following goals:

**2021 CITY COUNCIL GOALS**

1. Keep Gladstone as a safe place with a focus on crime reduction, traffic enforcement, and the recruitment and retention of high-quality police officers, firefighters and EMS personnel.
2. Prioritize the development of our Public Safety Building and Fire Station Number 2.
3. Continue implementation of parks, cultural arts, facilities, streets, sidewalks, stormwater, potable water, and comprehensive master plans.
4. Continue commitment to downtown and commercial corridors through effective and innovative strategies.
5. Continue to enhance the proactive residential and commercial code enforcement program that has been established.
6. Develop an innovative housing strategy designed to meet the needs of our diverse residents, encourage quality residential density, promote investment, and preserve and increase housing values.
7. Create a long-term development and programming plan for Atkins-Johnson Farm and Museum to make it sustainable.
8. Complete the messaging strategy designed to communicate Gladstone as home.
9. Promote Diversity, Equity, and Inclusion in all that we do to continue to be a welcoming city to everyone.

**INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 9<sup>th</sup> DAY OF NOVEMBER 2020.**

  
Jean B. Moore, Mayor

ATTEST:

  
Ruth F. Bocchino, City Clerk



**FISCAL YEAR 2022**  
**PART I SUMMARIES**



**CITY OF GLADSTONE, MISSOURI**  
**COMBINED BUDGET STATEMENT OF REVENUES,**  
**EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**BUDGETED FOR PERIOD ENDED JUNE 30, 2022**

**Governmental Fund Types**

<b>Revenue:</b>	<u><b>General</b></u>	<u><b>Community Center/Park Tax</b></u>	<u><b>Public Safety Sales Tax</b></u>	<u><b>Park &amp; Playground</b></u>
Taxes	13,124,050	900,000	900,000	500
Licenses and permits	649,530	-	-	-
Intergovernmental	1,358,000	700,000	-	-
Charges for services	3,264,646	1,254,831	-	-
Fines and forfeitures	660,000	-	-	-
Interest and Other	885,512	278,700	11,500	-
<b>Total Revenues</b>	<b>19,941,738</b>	<b>3,133,531</b>	<b>911,500</b>	<b>500</b>
<b>Expenditures:</b>				
General Administration	1,358,314	-	-	-
Finance	1,484,803	-	-	-
Public Safety	9,493,477	-	632,791	-
Public Works	2,217,867	-	-	-
Community Development	707,665	-	-	-
Culture and Recreation	2,457,922	2,019,951	-	-
Non-Departmental	1,024,687	138,739	46,527	-
Capital Outlay	214,000	-	90,000	-
Debt Service:				
Principal retirement	231,220	1,645,000	207,000	-
Interest & fiscal charges	92,033	555,250	9,500	-
<b>Total Expenditures</b>	<b>19,281,988</b>	<b>4,358,940</b>	<b>985,818</b>	<b>-</b>
<b>Excess Revenue o/(u) Expenditures</b>				
<b>Other financing sources (uses):</b>				
Operating transfers in	207,250	788,300	-	-
Operating transfers out	(1,202,000)	-	-	-
Sale of Fixed Assets	30,000	-	10,000	-
<b>Excess of rev., other sources o/(u) expenditures, other uses:</b>	<b>(305,000)</b>	<b>(437,109)</b>	<b>(64,318)</b>	<b>500</b>
<b>Fund Bal. 7/1/</b>	<b>4,064,331</b>	<b>437,109</b>	<b>224,581</b>	<b>7,000</b>
<b>Projected Fund Bal. 6/30/</b>	<b>\$ 3,759,331</b>	<b>\$ -</b>	<b>\$ 160,263</b>	<b>\$ 7,500</b>



**CITY OF GLADSTONE, MISSOURI**  
**COMBINED BUDGET STATEMENT OF REVENUES,**  
**EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**BUDGETED FOR PERIOD ENDED JUNE 30, 2022 (continued)**

	<u>Governmental Fund Types</u>			<u>Business Type Fund</u>	
	<u>Capital</u>				
	<u>Improvement Sales</u>	<u>Transportation</u>	<u>Capital Equipment</u>	<u>Combined</u>	<u>Total 2022</u>
	<u>Tax</u>	<u>Sales Tax</u>	<u>Replacement Fund</u>	<u>Water/Sewer</u>	<u>Budgeted</u>
				<u>System Fund</u>	
Revenue:					
Taxes	1,785,000	1,785,000	536,000	-	19,030,550
Licenses and permits	-	-	-	-	649,530
Intergovernmental	52,360	934,000	-	-	3,072,360
Charges for services	-	-	-	12,116,800	16,636,277
Fines and forfeitures	-	-	-	-	660,000
Interest and Other	1,800	1,800	64,000	45,000	1,260,312
<b>Total Revenues</b>	<b>1,839,160</b>	<b>2,720,800</b>	<b>600,000</b>	<b>12,161,800</b>	<b>41,309,029</b>
Expenditures:					
General Administration	-	-	-	-	1,358,314
Finance	-	-	-	-	1,484,803
Public Safety	-	-	-	-	10,126,268
Public Works	-	-	-	8,305,843	10,523,710
Community Development	-	-	-	-	831,265
Culture and Recreation	-	-	-	-	4,477,873
Non-Departmental	-	123,600	-	1,663,545	2,873,498
Capital Outlay	10,957,850	2,790,000	300,000	525,750	14,877,600
Debt Service:					
Principal retirement	1,233,711	401,978	138,880	1,544,000	6,150,100
Interest & fiscal charges	558,289	190,022	53,567	138,300	848,650
<b>Total Expenditures</b>	<b>12,749,850</b>	<b>3,505,600</b>	<b>492,447</b>	<b>12,177,438</b>	<b>53,552,081</b>
<b>Excess Revenue o/(u) Expenditures</b>					
<b>Other financing sources (uses):</b>					
Operating transfers in	1,000,000	550,000	-	-	2,545,550
Operating transfers out	(789,000)	(200,000)	(195,500)	(50,000)	(2,436,500)
Lease Proceeds	14,600,000	-	-	-	14,600,000
Sale of Fixed Assets	-	-	-	-	40,000
<b>Excess of rev., other sources</b>					
<b>o/(u) expenditures, other</b>					
<b>uses:</b>	<b>3,900,310</b>	<b>(434,800)</b>	<b>(87,947)</b>	<b>(65,638)</b>	<b>2,505,998</b>
<b>Fund Bal. 7/1/</b>	<b>2,751,431</b>	<b>485,173</b>	<b>338,096</b>	<b>2,589,704</b>	<b>10,887,027</b>
<b>Projected Fund Bal. 6/30/</b>	<b>\$ 6,651,741</b>	<b>\$ 50,373</b>	<b>\$ 250,149</b>	<b>\$ 2,524,066</b>	<b>\$ 13,393,025</b>



**FISCAL YEAR 2022**  
**PART II GENERAL FUND**



## GENERAL FUND

### STATEMENT OF EXPECTED/BUDGETED REVENUES, EXPENDITURES, AND CHANGES IN FUNDS AVAILABLE

#### GENERAL FUND

#### STATEMENT OF EXPECTED/BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUNDS AVAILABLE

	Actual <u>2020</u>	Budgeted <u>2021</u>	Expected <u>2021</u>	Budgeted <u>2022</u>
Beginning Unreserved Fund Balance	\$4,130,000	\$4,655,610	\$4,655,610	\$4,064,331
Less: Equity Adjustment	-	250,000	610,000	305,000
Revenues & Transfers	19,445,772	19,266,600	21,276,894	20,483,988
Total Funds Available	23,575,772	23,672,210	25,322,504	24,243,319
Expenditures	18,920,162	19,231,259	21,258,173	20,483,988
ENDING UNRESERVED FUND BALANCE	\$4,655,610	\$4,440,951	\$4,064,331	\$3,759,331

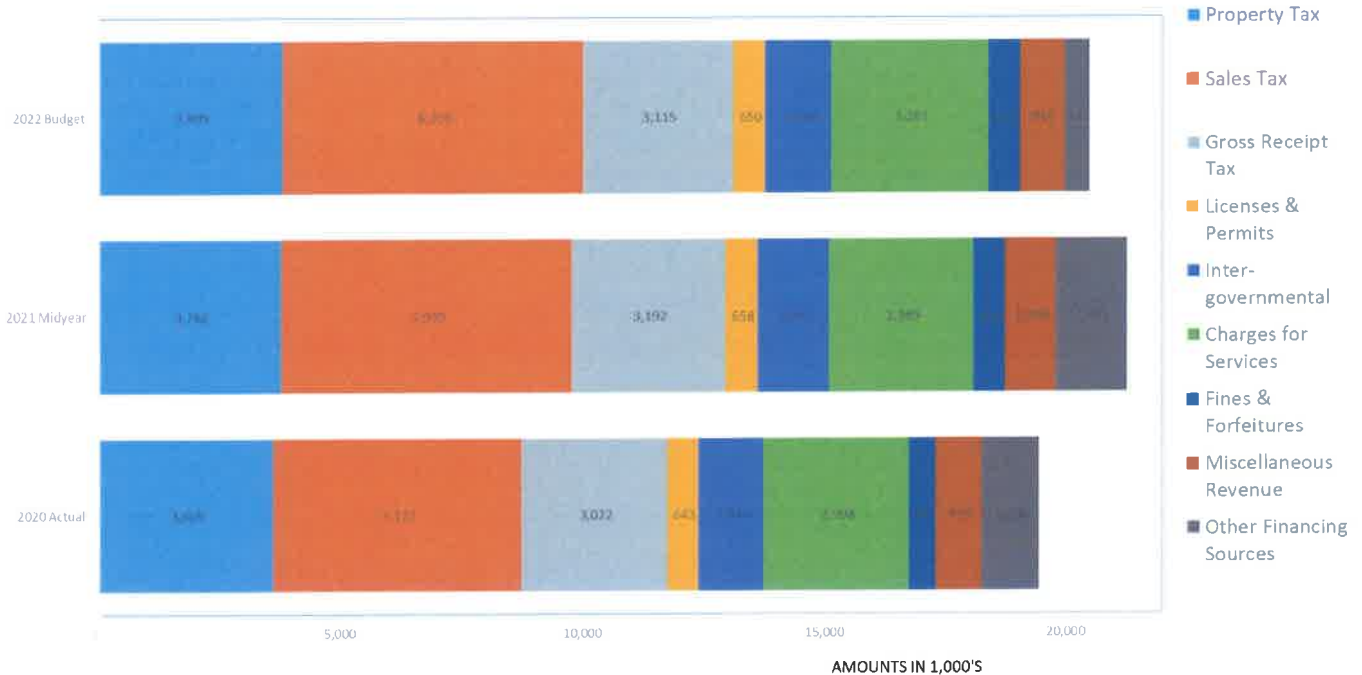


## GENERAL FUND

### SOURCE OF FUNDS

	<u>2020 Actual</u>	<u>2021 Midyear</u>	<u>2022 Budget</u>
Property Tax	3,609,023	3,782,050	3,809,050
Sales Tax	5,127,157	5,990,275	6,200,000
Gross Receipt Tax	3,021,831	3,191,500	3,115,000
Licenses & Permits	642,929	658,050	649,530
Intergovernmental	1,342,677	1,472,800	1,358,000
Charges for Services	2,997,669	2,988,719	3,264,646
Fines & Forfeitures	565,426	660,000	660,000
Miscellaneous Revenue	939,059	1,039,000	915,512
Other Financing Sources	1,200,000	1,494,500	512,250
	<u>19,445,771</u>	<u>21,276,894</u>	<u>20,483,988</u>

GENERAL FUND COMPARATIVE REVENUE







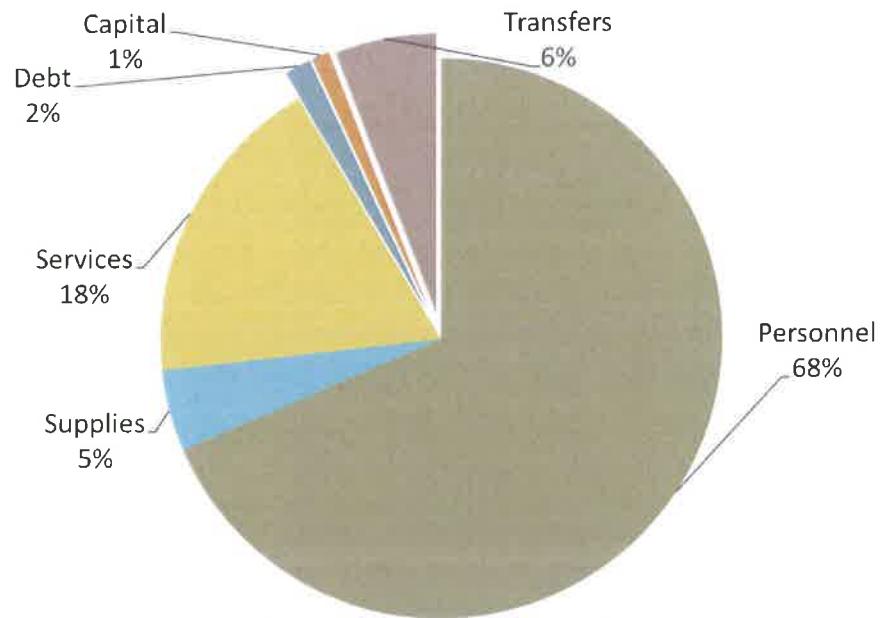
## GENERAL FUND

### SUMMARY OF EXPENDITURES—DEPARTMENT AND DIVISION CLASSIFICATIONS

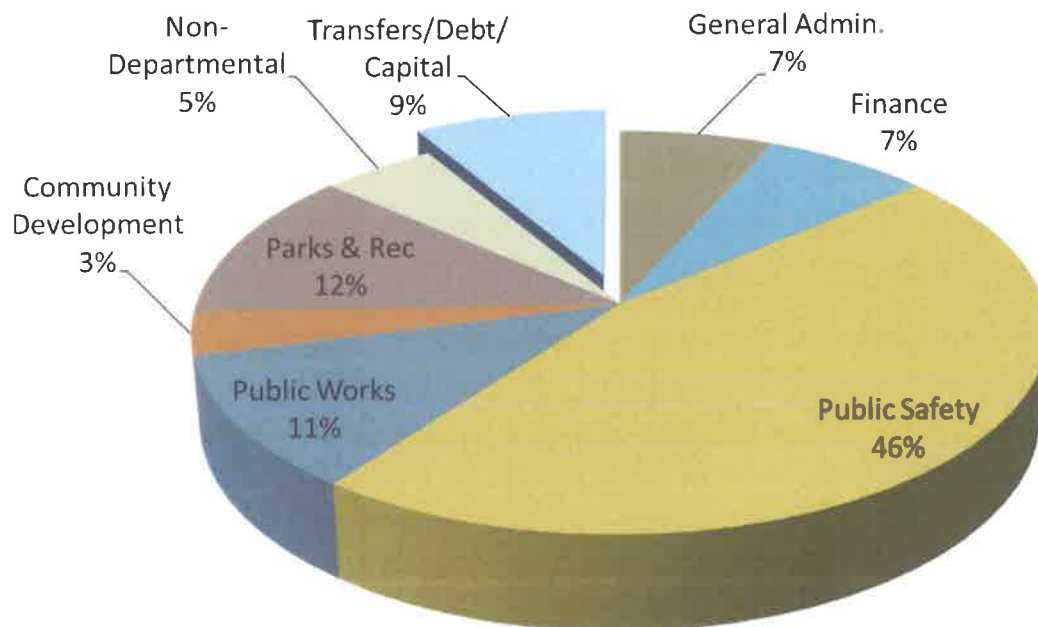
	<u>2020 Actual</u>	<u>2021 Midyear</u>	<u>2022 Proposed</u>
<b>GENERAL ADMIN</b>			
Personnel Services	832,928	980,176	1,002,709
Supplies	9,744	83,457	15,657
Services	333,239	345,938	339,948
Capital	-	-	6,000
<b>TOTAL</b>	<b>1,175,911</b>	<b>1,409,571</b>	<b>1,364,314</b>
<b>FINANCE</b>			
Personnel Services	999,217	1,027,255	1,040,236
Supplies	22,147	29,123	33,450
Services	365,840	402,441	411,117
Capital	-	64,500	12,000
<b>TOTAL</b>	<b>1,387,204</b>	<b>1,523,319</b>	<b>1,496,803</b>
<b>PUBLIC SAFETY</b>			
Personnel Services	8,367,446	8,812,584	8,893,819
Supplies	306,015	324,159	292,940
Services	286,187	292,199	306,718
Capital	73,825	627,036	128,500
Debt	69,888	69,875	-
<b>TOTAL</b>	<b>9,103,361</b>	<b>10,125,853</b>	<b>9,621,977</b>
<b>PUBLIC WORKS</b>			
Personnel Services	1,181,276	1,220,042	1,217,602
Supplies	306,017	257,940	237,350
Services	708,094	775,250	762,915
Capital	12,275	41,500	13,750
Debt	970	975	-
<b>TOTAL</b>	<b>2,208,632</b>	<b>2,295,707</b>	<b>2,231,617</b>
<b>COMM DEVELOPMENT</b>			
Personnel Services	646,769	569,726	569,941
Supplies	9,663	16,864	15,314
Services	103,721	132,110	122,410
Capital	-	20,000	20,250
<b>TOTAL</b>	<b>760,153</b>	<b>738,700</b>	<b>727,915</b>
<b>PARKS &amp; RECREATION</b>			
Personnel Services	1,118,670	1,305,189	1,287,945
Supplies	225,064	250,597	299,399
Service	848,286	747,878	870,578
Capital	-	-	33,500
Debt	4,647	4,655	-
<b>TOTAL</b>	<b>2,196,667</b>	<b>2,308,319</b>	<b>2,491,422</b>
<b>NONDEPARTMENTAL</b>			
Personnel Services	91,392	334,796	34,469
Supplies	12,194	15,895	68,395
Service	695,367	744,833	921,823
Capital	735,962	-	-
Debt	277,999	459,180	323,253
Transfers	275,319	1,302,000	1,202,000
<b>TOTAL</b>	<b>2,088,233</b>	<b>2,856,704</b>	<b>2,549,940</b>
<b>Total General Fund</b>			
Personnel Services	13,237,698	14,249,768	14,046,721
Supplies	890,844	978,035	962,505
Service	3,340,734	3,440,649	3,735,509
Capital	822,062	753,036	214,000
Debt	353,504	534,685	323,253
Transfers	275,319	1,302,000	1,202,000
<b>TOTAL GENERAL FUND</b>	<b>18,920,161</b>	<b>21,258,173</b>	<b>20,483,988</b>



## GENERAL FUND EXPENDITURES BY OBJECT



## EXPENDITURES BY DEPARTMENT





**FISCAL YEAR 2022**  
**PART III SPECIAL REVENUE FUNDS**



**SPECIAL PARKS & PLAYGROUND FUND  
ESTIMATED REVENUE & EXPENDITURES**

**Fiscal Year 2022**

Fund Balance, July 1, 2021 (Expected)	\$ 7,000
Budgeted Revenue	<u>500</u>
Total Funds Available	7,500
Budgeted Expenditures	<u>-</u>
Projected Fund Balance for June 30, 2022	\$ 7,500

The "Ordinance for Open Space" was enacted by the City Council on October 11, 1965, and amended on January 26, 1970, for the purpose of providing additional parkland, or funds to purchase, develop, and maintain City parks and playgrounds. The sub-divider may dedicate a portion of his land or pay a fee on a lot or an acreage basis.



# **COMMUNITY CENTER AND PARK FUND (RESTRICTED USE FUND) ESTIMATED REVENUE & EXPENDITURES**

**Established by Ord. No. 3.944  
FISCAL YEAR 2022**

	2020 <u>Actual</u>	2021 <u>Midyear</u>	2022 <u>Proposed</u>
<b>Revenue Sources</b>			
Community Center/Natatorium			
Sales Tax	892,469	899,000	900,000
Charges for Services	869,628	702,787	1,064,331
Facility Rental	184,892	103,892	192,000
Intergovernmental	175,000	175,000	175,000
<b>Total Community Center/Natatorium</b>	<b>2,121,988</b>	<b>1,880,679</b>	<b>2,331,331</b>
Outdoor Pool			
Charges for Services	172,259	157,675	190,500
Facility Rental	50,927	40,287	65,000
<b>Total Outdoor Pool</b>	<b>223,185</b>	<b>197,962</b>	<b>255,500</b>
<b>Operating Revenue</b>	<b>2,345,174</b>	<b>2,078,641</b>	<b>2,586,831</b>
Intergovernmental	525,000	525,000	525,000
Misc. Revenue	31,033	57,773	21,700
Transfers in	769,900	877,700	788,300
Debt Proceeds	-	930,000	-
Equity Transfer	-	763,244	437,109
<b>Non-Operating Revenue</b>	<b>1,325,933</b>	<b>3,153,717</b>	<b>1,772,109</b>
<b>Total Revenue</b>	<b>3,671,107</b>	<b>5,232,358</b>	<b>4,358,940</b>
<b>Expenditures</b>			
Community Center	875,670	848,829	882,095
Natatorium	695,945	881,969	958,968
Outdoor Pool	91,245	177,302	178,888
Non-Departmental	118,346	138,549	138,739
<b>Total Operating Expenditures</b>	<b>1,781,206</b>	<b>2,046,649</b>	<b>2,158,690</b>
Capital & Supplemental	109,692	841,650	-
Debt Requirements	2,160,994	2,262,665	2,200,250
<b>Total Non-Operating Expenditures</b>	<b>2,270,685</b>	<b>3,104,315</b>	<b>2,200,250</b>
<b>Total Expenditures</b>	<b>4,051,892</b>	<b>5,150,964</b>	<b>4,358,940</b>

## **Analysis of Funds Available**

	2020 <u>Actual</u>	2021 <u>Midyear</u>	2022 <u>Proposed</u>
Beginning Funds Available	1,499,745	1,118,960	437,109
Revenues	3,671,106	5,232,357	4,358,940
Equity Adjustment	-	(763,244)	(437,109)
Net Funds Available	5,170,851	5,588,073	4,358,940
Expenditures	(4,051,891)	(5,150,964)	(4,358,940)
<b>Ending Funds Available</b>	<b>1,118,960</b>	<b>437,109</b>	<b>-</b>
Revenue Over(Under) Expenditures	(380,785)	81,393	-

An ordinance providing for one-quarter of one percent tax on all retail sales was approved on February 14, 2005, for the purpose of funding the construction and operation of a Community Center.



## PUBLIC SAFETY SALES TAX ESTIMATED REVENUE & EXPENDITURES

Established by Ord. No. 4.152

FISCAL YEAR 2022

	2020 <u>Actual</u>	2021 <u>Midyear</u>	2022 <u>Proposed</u>
<b>Revenue Sources</b>			
Sales Tax	892,304	899,000	900,000
Misc. Revenue & Transfers	<u>4,936</u>	<u>14,600</u>	<u>21,500</u>
Operating Revenue	897,240	913,600	921,500
Equity Transfer	<u>-</u>	<u>44,000</u>	<u>64,318</u>
<b>Total Revenue</b>	<b><u>897,240</u></b>	<b><u>957,600</u></b>	<b><u>985,818</u></b>
<b>Expenditures</b>			
PSST Law	544,570	613,942	632,791
Non Departmental	<u>33,664</u>	<u>46,452</u>	<u>46,527</u>
<b>Total Operating Expenditures</b>	<b><u>578,234</u></b>	<b><u>660,394</u></b>	<b><u>679,318</u></b>
Capital & Supplemental	67,680	88,000	90,000
Debt Requirements	<u>207,485</u>	<u>207,375</u>	<u>216,500</u>
<b>Total Non-Operating Expendit</b>	<b><u>275,166</u></b>	<b><u>295,375</u></b>	<b><u>306,500</u></b>
<b>Total Expenditures</b>	<b><u>853,399</u></b>	<b><u>955,769</u></b>	<b><u>985,818</u></b>

### Analysis of Funds Available

	2020 <u>Actual</u>	2021 <u>Midyear</u>	2022 <u>Proposed</u>
Beginning Funds Available	222,909	266,750	224,581
Revenues	897,240	957,600	985,818
Equity Adjustment	<u>-</u>	<u>(44,000)</u>	<u>(64,318)</u>
Net Funds Available	1,120,149	1,180,350	1,146,081
Expenditures	<u>(853,399)</u>	<u>(955,769)</u>	<u>(985,818)</u>
<b>Ending Funds Available</b>	<b>266,750</b>	<b>224,581</b>	<b>160,263</b>

Revenue Over(Under) Expenditures	1,831	-
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An ordinance providing for one-quarter of one percent tax on all retail sales was approved on June 8, 2010, for the purpose of improving the public safety of the City.





**FISCAL YEAR 2022**  
**PART IV CAPITAL PROJECT FUNDS**



## CAPITAL IMPROVEMENT SALES TAX FUND ESTIMATED REVENUE & EXPENDITURES

Established by Ord. No. 2.737

FISCAL YEAR 2022

	FY2022
<b>Revenue Sources</b>	
Sales Tax	1,785,000
Interest & Misc. Revenue	1,800
Intergovernmental	52,360
Transfers	1,000,000
Debt Proceeds	14,600,000
<b>Total Revenue</b>	<b><u>17,439,160</u></b>
<b>Expenditures</b>	
Debt Service/Transfer	
2021 COP	870,000
2020A COP	133,000
2017 Lease Purchase (Ends 6/1/32)	71,000
2011 COP - Refinanced 2017 (Ends 6/1/23)	370,000
2016 Lease Purchase (Ends 1/22/30)	97,000
2015 COP - Refinanced 2017 (Ends 6/1/26)	689,000
2015 COP (Ends 6/1/30)	115,000
The Heights - (Ends 7/1/36)	136,000
Engineering Transfer	100,000
Arts Council	17,850
<b>Stormwater Projects</b>	
Storm water Master Plan Implementation	
Carriage Commons Box Culvert	255,000
Santerra Detention Basin	25,000
Misc. Stormwater Projects	75,000
<b>Park Projects</b>	
Parks Master Plan Implementation	
NE 72nd Tennis Court Repair	20,000
Happy Rock Tennis Court Repair	40,000
Parks Trail Replacement Program - Happy Rock	25,000
<b>Facility Projects</b>	
Fire Station Renovation	5,000,000
Public Safety Headquarters	5,500,000
City Hall	
<b>Total Budgeted Expenditures</b>	<b><u>13,538,850</u></b>
Beginning Funds Available	2,751,431
Revenues	<u>17,439,160</u>
Net Funds Available	20,190,591
Expenditures	<u>(13,538,850)</u>
<b>Ending Funds Available</b>	<b><u>6,651,741</u></b>

An ordinance providing for one-half of one percent tax on all retail sales was approved on November 3, 1987, for the purpose of funding capital improvements.



## TRANSPORTATION SALES TAX FUND ESTIMATED REVENUE & EXPENDITURES

Established by Ord. No. 3.482  
FISCAL YEAR 2022

	FY2022
<b>Revenue Sources</b>	
Sales Tax	1,785,000
Interest & Misc. Revenue	1,800
Intergovernmental	934,000
<u>Transfers</u>	<u>550,000</u>
<b>Total Revenue</b>	<b><u>3,270,800</u></b>
<b>Expenditures</b>	
Debt Service/Transfer	
2020 COP	50,000
2017 Lease Purchase (Ends 6/1/32)	111,000
2011 COP - Refinanced 2017 (Ends 6/1/23)	63,000
2015 COP (Ends 6/1/30)	35,000
2015 COP - Refinanced 2017 (Ends 6/1/26)	100,000
2010 GO (Ends 3/1/23)	218,000
The Heights - (Ends 7/1/36)	115,000
Engineering Transfer	100,000
Local transit	51,500
KCATA & Stop Improvements	72,100
<b>Road Projects</b>	
Street Mill & Overlay Program	390,000
Intermediate Maintenance	150,000
City Intermediate Maintenance	20,000
NE 76th Street Construction	1,500,000
Road District Project - TBD	325,000
<b>Sidewalk/Trail Projects</b>	
Curb, Gutter, Sidewalk Replacement	150,000
ADA/Curbcut Sidewalks	50,000
Traffic/Ped Signal Upgrades - 72nd & Troost	200,000
Linden Connector Trail	5,000
Vivion Road Trail - Mulberry to Belleview	-
<b>Total Budgeted Expenditures</b>	<b><u>3,705,600</u></b>
Beginning Funds Available	485,173
Revenues	<u>3,270,800</u>
Net Funds Available	3,755,973
Expenditures	<u>(3,705,600)</u>
<b>Ending Funds Available</b>	<b><u>50,373</u></b>

An ordinance providing for one-half of one percent tax on all retail sales was approved on November 7, 1995, for the purpose of funding transportation capital improvements.



## CITY OF GLADSTONE

### CAPITAL IMPROVEMENTS SALES TAX PROJECTS FIVE YEAR PLAN

	FY2022	FY2023	FY2024	FY2025	FY2026
<b>Revenue Sources</b>					
Sales Tax	1,785,000	1,802,850	1,820,879	1,839,087	1,857,478
Interest & Misc. Revenue	1,800	1,800	1,800	1,800	1,800
Intergovernmental	52,360	-	-	-	-
Transfers	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Debt Proceeds	14,600,000	-	-	-	-
<b>Total Revenue</b>	<b><u>17,439,160</u></b>	<b><u>2,804,650</u></b>	<b><u>2,822,679</u></b>	<b><u>2,840,887</u></b>	<b><u>2,859,278</u></b>
<b>Expenditures</b>					
Debt Service/Transfer					
2021 COP	870,000	870,000	895,000	885,000	885,000
2020A COP	133,000	133,000	105,000	125,000	125,000
2017 Lease Purchase (Ends 6/1/32)	71,000	71,000	125,000	125,100	125,100
2011 COP - Refinanced 2017 (Ends 6/1/23)	370,000	369,000	-	-	-
2016 Lease Purchase (Ends 1/22/30)	97,000	97,000	97,000	97,000	97,000
2015 COP - Refinanced 2017 (Ends 6/1/26)	689,000	689,000	686,000	690,000	690,000
2015 COP (Ends 6/1/30)	115,000	113,000	153,000	149,000	153,000
The Heights - (Ends 7/1/36)	136,000	136,000	136,000	136,000	136,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
Arts Council	17,850	18,029	18,209	18,391	18,575
<b>Stormwater Projects</b>					
Storm water Master Plan Implementation		100,000	210,000	220,000	230,000
Carriage Commons Box Culvert	255,000				
Santerra Detention Basin	25,000				
Misc. Stormwater Projects	75,000	75,000	75,000	75,000	75,000
<b>Park Projects</b>					
Parks Master Plan Implementation		10,000	200,000	200,000	200,000
NE 72nd Tennis Court Repair	20,000				
Happy Rock Tennis Court Repair	40,000				
Parks Trail Replacement Program - Happy Rock	25,000	25,000	20,000	20,000	20,000
<b>Facility Projects</b>					
Fire Station Renovation	5,000,000				
Public Safety Headquarters	5,500,000	5,500,000	-	-	-
City Hall		1,000,000	-	-	-
<b>Total Budgeted Expenditures</b>	<b><u>13,538,850</u></b>	<b><u>9,306,029</u></b>	<b><u>2,820,209</u></b>	<b><u>2,840,491</u></b>	<b><u>2,854,675</u></b>
Beginning Funds Available	2,751,431	6,651,741	150,362	152,832	153,228
Revenues	<u>17,439,160</u>	<u>2,804,650</u>	<u>2,822,679</u>	<u>2,840,887</u>	<u>2,859,278</u>
Net Funds Available	20,190,591	9,456,391	2,973,041	2,993,719	3,012,506
Expenditures	<u>(13,538,850)</u>	<u>(9,306,029)</u>	<u>(2,820,209)</u>	<u>(2,840,491)</u>	<u>(2,854,675)</u>
<b>Ending Funds Available</b>	<b><u>6,651,741</u></b>	<b><u>150,362</u></b>	<b><u>152,832</u></b>	<b><u>153,228</u></b>	<b><u>157,831</u></b>



## CITY OF GLADSTONE

### TRANSPORTATION SALES TAX PROJECTS FIVE YEAR PLAN

	FY2022	FY2023	FY2024	FY2025	FY2026
<b>Revenue Sources</b>					
Sales Tax	1,785,000	1,802,850	1,820,879	1,839,087	1,857,478
Interest & Misc. Revenue	1,800	1,800	1,800	1,800	1,800
Intergovernmental	934,000	607,000	525,000	575,000	575,000
Transfers	550,000	150,000	150,000	150,000	150,000
<b>Total Revenue</b>	<b><u>3,270,800</u></b>	<b><u>2,561,650</u></b>	<b><u>2,497,679</u></b>	<b><u>2,565,887</u></b>	<b><u>2,584,278</u></b>
<b>Expenditures</b>					
Debt Service/Transfer					
2020 COP	50,000	50,000	36,000	90,000	95,000
2017 Lease Purchase (Ends 6/1/32)	111,000	111,000	256,000	258,000	258,000
2011 COP - Refinanced 2017 (Ends 6/1/23)	63,000	63,000	-	-	-
2015 COP (Ends 6/1/30)	35,000	34,000	46,000	45,000	46,000
2015 COP - Refinanced 2017 (Ends 6/1/26)	100,000	100,000	100,000	100,000	100,000
2010 GO (Ends 3/1/23)	218,000	209,000	-	-	-
The Heights - (Ends 7/1/36)	115,000	115,000	115,000	115,000	115,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
Local transit	51,500	53,045	54,636	56,275	57,964
KCATA & Stop Improvements	72,100	74,263	76,491	78,786	81,149
<b>Road Projects</b>					
Street Mill & Overlay Program	390,000	530,000	645,000	550,000	565,000
Intermediate Maintenance	150,000	150,000	150,000	150,000	150,000
City Intermediate Maintenance	20,000	20,000	20,000	20,000	20,000
NE 76th Street Construction	1,500,000	-	-	-	-
Road District Project - TBD	325,000	325,000	325,000	325,000	325,000
<b>Sidewalk/Trail Projects</b>					
Curb, Gutter, Sidewalk Replacement	150,000	150,000	150,000	150,000	150,000
ADA/Curbcut Sidewalks	50,000	50,000	50,000	50,000	50,000
Traffic/Ped Signal Upgrades - 72nd & Troost	200,000	50,000	50,000	50,000	50,000
Linden Connector Trail	5,000	375,000	325,000	-	-
Vivion Road Trail - Mulberry to Belleview	-	-	-	425,000	425,000
<b>Total Budgeted Expenditures</b>	<b><u>3,705,600</u></b>	<b><u>2,559,308</u></b>	<b><u>2,499,127</u></b>	<b><u>2,563,061</u></b>	<b><u>2,588,113</u></b>
Beginning Funds Available	485,173	50,373	52,715	51,267	54,093
Revenues	<u>3,270,800</u>	<u>2,561,650</u>	<u>2,497,679</u>	<u>2,565,887</u>	<u>2,584,278</u>
Net Funds Available	3,755,973	2,612,023	2,550,394	2,617,154	2,638,371
Expenditures	<u>(3,705,600)</u>	<u>(2,559,308)</u>	<u>(2,499,127)</u>	<u>(2,563,061)</u>	<u>(2,588,113)</u>
<b>Ending Funds Available</b>	<b><u>50,373</u></b>	<b><u>52,715</u></b>	<b><u>51,267</u></b>	<b><u>54,093</u></b>	<b><u>50,258</u></b>



**EQUIPMENT REPLACEMENT FUND**  
**ESTIMATED REVENUE & EXPENDITURES**  
**FISCAL YEAR 2022**

	2020	2021	2022
	<u>Actual</u>	<u>Midyear</u>	<u>Proposed</u>
<b>Revenue Sources</b>			
Taxes/Transfers	512,804	500,000	536,000
Misc. Revenue	78,054	101,000	64,000
Equity Transfer	-	40,000	87,947
<b>Total Revenue</b>	<b>590,858</b>	<b>641,000</b>	<b>687,947</b>
<b>Expenditures</b>			
Capital Expenditures	127,151	300,000	300,000
Debt Requirements	57,354	88,960	192,447
Transfers out	200,000	250,000	195,500
<b>Total Expenditures</b>	<b>384,506</b>	<b>638,960</b>	<b>687,947</b>

**Analysis of Funds Available**

	2020	2021	2022
	<u>Actual</u>	<u>Midyear</u>	<u>Proposed</u>
Beginning Funds Available	169,704	376,056	338,096
Revenues	590,858	641,000	687,947
Equity Adjustment	-	(40,000)	(87,947)
Net Funds Available	760,562	977,056	938,096
Expenditures	(384,506)	(638,960)	(687,947)
<b>Ending Funds Available</b>	<b>376,056</b>	<b>338,096</b>	<b>250,149</b>

Revenue Over(Under) Expenditures 2,040 -

Equipment Replacement Fund was established in FY 2001 to fund the purchase of capital equipment.





**FISCAL YEAR 2022**  
**PART V ENTERPRISE FUND**



## COMBINED WATERWORKS & SEWERAGE SYSTEM FUND ESTIMATED STATEMENT OF REVENUES & EXPENSES

	2020 <u>Actual</u>	2021 <u>Midyear</u>	2022 <u>Proposed</u>
<b>Revenue Sources</b>			
Water	4,103,882	4,428,600	4,499,300
Sanitation	6,699,556	7,116,872	7,617,500
Misc. Revenue	92,250	108,744	45,000
<b>Operating Revenue</b>	<b>10,895,687</b>	<b>11,654,216</b>	<b>12,161,800</b>
Debt Proceeds	-	2,500,000	-
Equity Transfer	-	403,379	65,638
<b>Non-Operating Revenue</b>	<b>-</b>	<b>2,903,379</b>	<b>65,638</b>
<b>Total Revenue</b>	<b>10,895,687</b>	<b>14,557,595</b>	<b>12,227,438</b>
<b>Expenditures</b>			
Water Production	1,294,574	1,335,560	1,328,271
Water Operations & Maintenance	779,840	1,026,311	1,005,826
Sewer Collection	374,674	473,967	463,746
Non Departmental	6,519,398	6,804,822	7,171,545
<b>Operating Expenditures</b>	<b>8,968,485</b>	<b>9,640,660</b>	<b>9,969,388</b>
Capital & Supplemental	1,109,317	2,963,500	525,750
Debt Requirements	1,059,341	1,903,435	1,682,300
Transfers	50,000	50,000	50,000
<b>Total Non-Operating Expenditures</b>	<b>2,218,659</b>	<b>4,916,935</b>	<b>2,258,050</b>
<b>Total Expenditures</b>	<b>11,187,144</b>	<b>14,557,595</b>	<b>12,227,438</b>

### Analysis of Funds Available

	2020 <u>Actual</u>	2021 <u>Midyear</u>	2022 <u>Proposed</u>
Beginning Funds Available	3,284,539	2,993,083	2,589,704
Revenues	10,895,687	14,557,595	12,227,438
Equity Adjustment	-	(403,379)	(65,638)
Net Funds Available	14,180,226	17,147,299	14,751,504
Expenditures	(11,187,144)	(14,557,595)	(12,227,438)
<b>Ending Funds Available</b>	<b>2,993,083</b>	<b>2,589,704</b>	<b>2,524,066</b>
20% Fund Balance Requirement		1,928,132	1,993,878
Over/(Under)		661,572	530,188
Revenue Over/(Under) Expenditures		-	-



**Proposed Water & Sewer Rates of Metropolitan Cities  
Based on Average Household Usage  
As of April 1, 2021**

Assumption: Average water and sewer bill based on  
5,000 gallons water and 4,000 sewer monthly

<u>City</u>	<u>Water Amount</u>	<u>Sewer Amount</u>	<u>Total Amount</u>
Kansas City	\$ 46.83	\$ 71.29	\$ 118.12
Liberty	34.31	64.36	98.67
<b>Gladstone (Proposed 7/01/19)</b>	<b>33.78</b>	<b>58.66</b>	<b>92.44</b>
Raytown	43.35	48.71	92.06
Parkville	40.24	50.57	90.81
<b>Gladstone (Current as of 7/01/18)</b>	<b>33.02</b>	<b>54.08</b>	<b>87.10</b>
Grandview	54.91	29.38	84.29
Lee's Summit	34.23	39.24	73.47
Blue Springs	39.30	30.00	69.30
Independence	28.02	36.25	64.27
North Kansas City	16.56	38.04	54.60

**Gladstone Comparison to Average Rate of Metropolitan Cities**

	<b>Water</b>	<b>Sewer</b>	<b>Total</b>
<b>Average Rate as of 4/1/21</b>	<b>\$ 37.08</b>	<b>\$ 46.19</b>	<b>\$ 83.27</b>
<b>\$ Below/ (Above) Average</b>	<b>\$ 3.30</b>	<b>\$ (12.47)</b>	<b>\$ (9.17)</b>
<b>% Below (Above) Average</b>	<b>8.90%</b>	<b>-26.99%</b>	<b>-11.01%</b>
<b>\$ Below/ (Above) Highest</b>	<b>\$ 21.13</b>	<b>\$ 12.63</b>	<b>\$ 25.68</b>



**FISCAL YEAR 2022**  
**PART VII SUPPLEMENTAL and CAPITAL OUTLAY**



## GENERAL FUND

### PROPOSED 2022 CAPITAL AND SUPPLEMENTAL

Fund	Dep	Div	Object	Account Description	Narrative	Justification Amount	Budget Team recommend
<b>General Fund</b>							
101	10	11	440160	Contractual	Second half of legal code review	6,000	6,000
<b>Total General Administration</b>						<b>6,000</b>	<b>6,000</b>
101	20	21	440310	Travel	Travel associated with training for accountant position	250	250
101	20	21	440320	Training	Training for Accountant Position	2,500	1,250
101	20	24	420500	Small equipment supplies	Scheduling software (ESO)	2,385	-
101	20	24	420500	Small equipment supplies	Microsoft Office licenses	9,540	-
101	20	24	420500	Small equipment supplies	Color laser jet (PW)	1,550	-
101	20	24	420500	Small equipment supplies	Laser printer (Community Policing)	1,000	-
101	20	24	420500	Small equipment supplies	3 iPad with cell data (Recreation)	1,600	3,000
101	20	24	420500	Small equipment supplies	Applicant Pro software	2,800	-
101	20	24	420500	Small equipment supplies	FARO Zone software	2,300	-
101	20	24	460400	Equipment capital	911 Inform phone upgrade	17,866	-
101	20	24	460400	Equipment capital	Avaya phone system upgrade	15,000	-
101	20	24	460400	Equipment capital	Exchange email server	7,500	7,500
101	20	24	460400	Equipment capital	Vmware server	10,150	-
101	20	24	460400	Equipment capital	H & S servers	13,200	-
<b>Total Finance</b>						<b>87,641</b>	<b>12,000</b>
101	30	32	420230	Ammunition	Increased Ammunition Budget	3,500	1,500
101	30	32	460410	Automotive Capital	2 of 4 Ford Interceptors	90,000	90,000
101	30	34	430610	Automotive Supplies	Increased Automotive Supplies	10,000	-
101	30	34	430620	EMS Supplies	Increased EMS Supplies	10,000	5,000
101	30	34	460400	Equipment Capital	Zoll X Series Manual	32,000	32,000
101	30	34	460410	Automotive Capital	Two Quad Cab 4X4 Pick up Trucks for Fire Marshal & Division Chief.	82,000	-
101	30	37	440990	Misc Services	Incinerator Repair	5,000	-
101	30	37	460400	Equipment Capital	Processor	84,000	-
101	30	37	460410	Automotive Capital	2021 Ford Transit Van T-250	58,500	-
<b>Total Public Safety</b>						<b>375,000</b>	<b>128,500</b>



## GENERAL FUND PROPOSED 2022 CAPITAL AND SUPPLEMENTAL

Fund Dep	Div	Object	Account Description	Narrative	Justification Amount	Budget Team recommend
<b>General Fund</b>						
101	40	42	460400 Equipment Capital	Skid Loader	65,000	-
101	40	42	460400 Equipment Capital	Trailer Mounted Air Compressor	30,000	-
101	40	42	460410 Automotive Capital	F-750 or Equivalent Dump Truck w/ spreader and plow	100,000	-
101	40	42	460410 Automotive Capital	F-750 or Equivalent Dump Truck w/ spreader and plow	100,000	-
101	40	42	460410 Automotive Capital	F-550 or Equivalent Bucket Truck	158,000	-
101	40	43	420250 Small Tools	24V Heavy Equipment Jump Box	4,500	-
101	40	44	440160 Contractual	Holiday Lighting Increase	7,000	7,000
101	40	44	460410 Automotive Capital	Replace enterprise lease truck	6,750	6,750
<b>Total Public Works</b>					<b>471,250</b>	<b>13,750</b>
101	50	53	460410 Automotive Capital	Replace enterprise lease truck	20,250	20,250
<b>Total Community Development</b>					<b>20,250</b>	<b>20,250</b>
101	60	62	420510 Program Activities	5 Portable Pitching Mounds or Machines	5,000	5,000
101	60	62	440160 Contractual	Disc Golf Instruction	3,500	3,500
101	60	63	440160 Contractual	New Lighting for City Fountain (Consider Capital)	9,000	-
101	60	63	440161 Contractual-Gardener	Treatment of Ash Trees	5,500	2,500
101	60	63	440161 Contractual-Gardener	Hobby Hill Landscaping N&S Side of	7,000	-
101	60	63	440610 Advertising	Employment Ads	2,000	-
101	60	63	450110 Building (Services)	City-Wide Record Shredding (Consider non-departmental)	2,500	2,500
101	60	63	450110 Building (Services)	Fence @ Animal Shelter (Consider Animal Control Allocation)	4,000	-
101	60	63	450220 Parks (Services)	Repair Tennis Courts 72nd (Consider Capital if resurfacing)	15,500	-
101	60	63	450220 Parks (Services)	Resurface Happy Rock Tennis Courts (Consider Capital)	29,000	-
101	60	63	450220 Parks (Services)	Hamilton Heights Park-Play Surfacing (Consider Capital)	16,000	-
101	60	63	450220 Parks (Services)	Meadowbrook BB Court-Crack Fill	15,000	-
101	60	63	450220 Parks (Services)	Meadowbrook Sidewalk and Play Equipment (Consider Capital)	6,500	-
101	60	63	450220 Parks (Services)	Oak Grove Park Pond Dredging and PW Salt Storage New Roof (Consider Public Works Allocation)	64,000	-
101	60	63	460400 Equipment Capital	Two New Mowers @ 13K each	31,000	-
101	60	63	460400 Equipment Capital		26,000	10,000
101	60	63	460400 Equipment Capital	Two New Utility Vehicles @ 11K Each	22,000	10,000
101	60	63	460400 Equipment Capital	Replace Oak Grove Park Shelters	233,534	-
101	60	68	420511 Linden Square Program Act	VIP Whiskey Fest Event	5,000	-
<b>Total Parks and Recreation</b>					<b>502,034</b>	<b>33,500</b>
<b>Total Non-Departmental</b>					-	-
<b>Total General Fund</b>					<b>1,462,175</b>	<b>214,000</b>





## CCPT FUND

### PROPOSED 2022 CAPITAL AND SUPPLEMENTAL

Fund Dep	Div	Object	Account Description	Narrative	Justification Amount	Budget Team recommend
<b>CCPT</b>						
202	80	85	450110 Buildings	Refurbish outdoor pool structures	14,000	-
202	80	83	460400 Equipment Capital	Replace dumpin' buccaneer (leisure pool)	26,000	-
202	80	83	450110 Buildings	Refurbish swaying palm tree (leisure	3,000	-
202	80	85	450110 Buildings	Replace pool bathhouse roof	18,000	-
			Community programming (payroll 4820)			
<b>Total CCPT</b>					<b>61,000</b>	<b>-</b>



## PSST FUND

### PROPOSED 2022 CAPITAL AND SUPPLEMENTAL

Fund	Dep	Div	Object	Account Description	Narrative	Justification Amount	Budget Team recommend
<b>PSST</b>							
203	39	39	460400	Equipment Capital	MLO Firearms and Force Options	20,000	-
203	39	39	460400	Equipment Capital	Tru Narc Handheld Narcotics Analyzer	30,000	-
203	39	39	460400	Equipment Capital	License Plate Readers	75,200	-
203	39	39	460410	Automotive Capital	2 of 4 Ford Interceptors	90,000	90,000
203	39	39	460410	Automotive Capital	Lenco Bearcat	300,000	-
<b>Total PSST</b>						<b>515,200</b>	<b>90,000</b>



## CWSS FUND

### PROPOSED 2022 CAPITAL AND SUPPLEMENTAL

Fund	Dep	Div	Object	Account Description	Narrative	Justification Amount	Budget Team recommend
<b>CWSS</b>							
501	70	72	440160	Contractual	Repair Well #3 (Consider whether	30,000	
501	70	73	440400	Service Machinery and Equip	Rebuild Boom on Backhoe (Consider	8,000	8,000
					F-750 or Equivalent Dump Truck w/		
101	40	42	460410	Automotive Capital	spreader and plow	100,000	100,000
501	70	73	460410	Automotive Capital	F-650 or Equivalent Dump Truck with	82,500	82,500
501	70	73	460410	Automotive Capital	Replace Enterprise lease vehicles (3)	20,250	20,250
<b>Total CWSS</b>						<b>240,750</b>	210,750



**City of Gladstone**

7010 N Holmes St.

Gladstone, MO 64118

(816) 436-2200

Fax (816) 436-2228

## **PROCLAMATION OF THE MAYOR**

**WHEREAS**, older adults deserve to be treated with respect and dignity to enable them to serve as leaders, mentors, volunteers and vital participating members of our communities; and

**WHEREAS**, in 2006, the International Network for the Prevention of Elder Abuse, in support of the United Nations International Plan of Action, proclaimed a day to recognize the significance of elder abuse as a public health and human rights issue; and

**WHEREAS**, 2021 marks the 15th Annual World Elder Abuse Awareness Day. Its recognition will promote a better understanding of abuse and neglect of older adults; and

**WHEREAS**, The National Center on Elder Abuse (NCEA) and the City of Gladstone recognize the importance of taking action to raise awareness and prevent and address elder abuse; and

**WHEREAS**, as our population lives longer, we are presented with an opportunity to think about our collective needs and future as a nation; and

**WHEREAS**, ageism and social isolation are major causes of elder abuse in the United States; and

**WHEREAS**, recognizing that it is up to all of us to ensure that proper social structures exist so people can retain community and societal connections, reducing the likelihood of abuse; and

**WHEREAS**, preventing abuse of older adults through maintaining and improving social supports like senior centers, human services and transportation will allow everyone to continue to live as independently as possible and contribute to the life and vibrancy of our communities; and

**WHEREAS**, where there is justice there can be no abuse; therefore, NCEA urges all people to restore justice by honoring older adults and join us in our engaging and empowering movement, and putting an end to abuse.

**NOW, THEREFORE**, I, R.D. Mallams, Mayor of the City of Gladstone, Missouri, on behalf of the citizens of Gladstone and the Gladstone City Council, do hereby proclaim June 15, 2021, as

## **WORLD ELDER ABUSE PREVENTION DAY**

in Gladstone, Missouri, and encourage all of our communities to recognize and celebrate older adults and their ongoing contributions to the success and vitality of our country.

Signed this day of 14th Day of June, 2021.

**RESOLUTION NO. R-21-30**

**A RESOLUTION ACCEPTING EASEMENTS FROM CERTAIN PROPERTY OWNERS IN CONJUNCTION WITH THE 8 NORTHWEST 61<sup>ST</sup> TERRACE STORM DRAIN IMPROVEMENT PROJECT.**

**WHEREAS**, easements from certain property owners are necessary for the City to construct public improvements in conjunction with the 8 NW 61<sup>st</sup> Terrace Storm Drain Improvements Project.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI AS FOLLOWS:**

**THAT**, the easements from the property owners attached hereto as Exhibits "A" through "B" are hereby accepted.

Permanent Easements

"A" – Michael & Paula Coleman  
"B" – William L. Draper

11 NW 61<sup>st</sup> Terrace  
8 NW 61<sup>st</sup> Street

**FURTHER, THAT**, the City Manager of the City of Gladstone is hereby authorized to execute and undertake and perform on behalf of the City of Gladstone, Missouri, the obligations and undertakings set forth in said conveyances; and

**FURTHER, THAT**, the City Clerk is hereby directed to record said documents in the Office of the Recorder of Deeds, Clay County, Missouri.

**INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI THIS 14<sup>TH</sup> DAY OF JUNE, 2021.**

\_\_\_\_\_  
R.D. Mallams, Mayor

ATTEST:

\_\_\_\_\_  
Ruth E. Bocchino, City Clerk





## *Request for Council Action*

RES ☒ # R-21-30

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 6/9/2021

Department: Public Works

Meeting Date Requested: 6/14/2021

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: 8 NW 61st Terrace Storm Miscellaneous Improvements

Background: Two field inlets and approximately 30-feet of pipe were installed to reduce the potential for flooding of 8 NW 60th Street (Bill Draper and Jill Hayes) and 100 NW 60th Street (Brandon Moore). Easements are needed from property owners, Mike and Paula Coleman and William L. Draper, for long-term maintenance of these facilities.

Budget Discussion: Funds are budgeted in the amount of \$ 8,000 from the CIST Fund. Ongoing costs are estimated to be \$ N/A annually. Previous years' funding was \$N/A

Public/Board/Staff Input: Staff requests that the easements listed on the attached resolution be submitted to the City Council for acceptance.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Timothy A. Nebergall  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager

**RESOLUTION NO. R-21-31**

**A RESOLUTION DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING THE SALE AND/OR DISPOSAL OF SUCH PROPERTY HELD BY THE CITY TO THE HIGHEST BIDDER VIA ONLINE AUCTION, SEALED BID, AND/OR OTHERWISE DISPOSED OF AS APPROVED BY THE CITY MANAGER.**

**WHEREAS**, the items set forth in the attachment, Exhibit "A" are no longer necessary for any municipal public purpose of the City; and

**WHEREAS**, the City Council finds that it is in the best interest of the citizens of the City of Gladstone that all of said items be sold to the highest bidder via online auction, sealed bid and/or otherwise disposed of appropriately as approved by the City Manager.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the items set forth in Exhibit "A" are hereby declared surplus property of the City of Gladstone; and

**FURTHER, THAT**, the City Manager of the City of Gladstone is hereby authorized to sell the items set forth in Exhibit "A" to the highest bidder via online auction, sealed bid, or otherwise disposed of as appropriate upon approval of the City Manager.

**INTRODUCED, READ, PASSED AND ADOPTED BY THE CITY COUNCIL OF GLADSTONE, MISSOURI, THIS 14<sup>TH</sup> DAY OF JUNE 2021.**

---

R.D. Mallams, Mayor

ATTEST:

---

Ruth E. Bocchino, City Clerk



## *Request for Council Action*

☒ RESOLUTION # R-21-31

☐ BILL #

ORDINANCE #

Date: 6/8/2021

Department/Office: Public Works

Meeting Date Requested: 6/14/2021

Public Hearing: ☐ Yes ☒ No Date: Click here to enter a date.

Subject: Surplus Property

**Requested Action:** Declare certain vehicles, lawn equipment, and gym equipment surplus

**Background:** The Departments of Public Works and Parks, Recreation, and Cultural Arts have prepared a list of vehicles, lawn equipment, and gym equipment that have no further use within city operations and request that these items be declared surplus and sold via online auction, sealed bid, and/or be disposed of appropriately as approved by the City Manager.

**Budget Discussion:** Funds are available in the amount of \$ from the General Fund. Ongoing costs are estimated to be \$ annually.

**Public/Board/Staff Input:** The items listed on the accompanying Resolution as Exhibit "A" have no further use within city operations.

**Recommendation:** It is the recommendation of the Departments of Public Works and Parks, Recreation, and Cultural Arts that the items listed on the accompanying Resolution as Exhibit "A" be declared surplus and sold via online auction, sealed bid, and/or otherwise disposed of appropriately as approved by the City Manager.

**Distribute Original Contracts to:** ☐ City Clerk

Tim Nebergall

Legal JM

City Manager SW

RCA DUE TO CITY CLERK WEDNESDAY 2:00 PM

Revised 1/10/2018

## Exhibit "A"

Asset #	Description	VIN	Mileage
1407	2009 Ford Ranger	1FTYR15E59PA09313	58,132
1405	2009 Ford Ranger	1FTYR15E19PA08311	107,880
1406	2009 Ford Ranger	1FTYR15E39PA08312	44,855
1404	2009 Ford Ranger	1FTYR14D69PA08314	117,390
1418	2009 Ford Escape	1FMCU49309KA99891	42,360
1413	2009 Ford Escape	1FMCU49389KA99895	134,462
1414	2009 Ford Escape	1FMCU493X9KA99896	125,359
1412	2009 Ford Escape	1FMCU49349KA99893	57,011
1417	2009 Ford Escape	1FMCU49359KA99899	48,345
1415	2009 Ford Escape	1FMCU49319KA99897	101,161
1442	2011 Ford F-350	1FDRF3HTXBEA92290	78,884
1416	2009 Ford Escape	1FMCU49369KA99894	80,714
1381	2008 Ford F-350	1FTWW30Y58EA02440	118,855
1440	2008 Gravely	229	Mower
1441	2008 Gravely	268	Mower

Make	Description	Model Number	Serial Number
Freemotion	Incline Trainer	FMTK75009.0	DD320290124
Freemotion	Incline Trainer	FMTK75009.0	CC600290305
Freemotion	Incline Trainer	FMTK75009.0	BB740290142
Freemotion	Recumbent Bike	FMEX2506P.0	DD500290270
Freemotion	Upright Bike	FMEX3506P.1	CC420290155
StarTrac	Stepper	STS 1 E Series E-Sti	0707-UO1116
SportsArt	Treadmill	T655	305060
SportsArt	Treadmill	T655	305062

## RESOLUTION NO. R-21-32

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK UNDER CONTRACT WITH METRO ASPHALT, INCORPORATED, FOR THE 2019 MILL AND OVERLAY PROGRAM, AND AUTHORIZING FINAL PAYMENT IN THE AMOUNT OF \$55,630.94 FOR PROJECT TP2006.**

**WHEREAS**, work under the contract with Metro Asphalt, Incorporated, for the 2019 Mill and Overlay Program, Project TP2006, has been completed to the satisfaction of the Director of Public Works.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri is hereby authorized to accept work under the contract and make final payment as follows:

Original Contract Amount:	\$ 877,189.90
Change Order(s):	<u>1,313,324.00</u>
Revised Contract Amount:	\$ <u>2,190,513.90</u>
Amount Paid to Date:	<u>2,134,882.96</u>
<b>Total Amount Due Final Pay:</b>	<b>\$ <u>55,630.94</u></b>

**FURTHER, THAT**, funds for such purpose are authorized from the Transportation Sales Tax Fund and the 2020 Certificate of Participation proceeds.

**INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 14<sup>th</sup> DAY OF JUNE 2021.**

\_\_\_\_\_  
R.D. Mallams, Mayor

ATTEST:

\_\_\_\_\_  
Ruth E. Bocchino, City Clerk



## *Request for Council Action*

RES ☒ # R-21-32

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 6/8/2021

Department: Public Works

Meeting Date Requested: 6/14/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Final payment approval, Project TP2006, 2019/2020 Mill & Overlay Program

Background: Work has been completed on the referenced project and the contractor, Metro Asphalt, Inc., has made application for final pay. Change Orders 1 through 4 increased the scope of work under this contract to incorporate additional streets. Change Order 5 through 7 further expanded the project scope to include the FY21 program and to reflect the actual quantities installed and verified by field measurement. The project included the placement of 24,000 tons of asphalt and the resurfacing of 25-lane miles of City streets.

Budget Discussion: Funds for this contract were budgeted in the TST Fund and the 2020 Certificate of Participation proceeds.

Original Contract Amount:	\$ 877,189.90
Change Order(s):	1,313,324.00
Revised Contract Amount:	\$ 2,190,513.90
Amount Paid to Date:	2,134,882.96
<b>Total Amount Due Final Pay:</b>	<b>\$ 55,630.94</b>

Public/Board/Staff Input:

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Timothy A. Nebergall  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager





## ***Request for Council Action***

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 5/26/2021

Department: Community Development

Meeting Date Requested: 6/14/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Parks, Recreation and Cultural Arts Department will be hosting the City' Annual Independence Day Celebration at Oak Grove Park starting at 7:00pm. The band Jillian Riscoe will open up the festivities, then the band Suburbans will perform followed by the Mayor's welcome, presentation of Colors and the National Anthem. All followed by the best fireworks display, presented by Premier Pyrotechnics. Please see attached Letter of Transmittal (Time of Event) for performance time-breakdown.

The Gladstone Rotary Club will be staffing their concessions trailer for this event. Note: if the new concessions stand is completed, the Rotary Club will use the new concession stand.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00

Public/Board/Staff Input: See attached letter of transmittal

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MAY 26, 2021**  
**PERMIT NO.: SEP21-00048**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: INDEPENDENCE DAY CELEBRATION**  
**LOCATION OF EVENT: 7600 N. TROOST AVENUE**  
**OAK GROVE PARK**  
**DATE OF EVENT: SUNDAY, JULY 4, 2021**  
**TIME OF EVENT: THE PARK OPENS AT 5:00PM AND CLOSSES AT 11:30PM**

- **7:00PM PRE-BAND JILLIAN RISCOE PERFORMS**
- **8:15PM BAND SUBURBANS TAKE THE STAGE**
- **9:00PM MAYOR'S WELCOME W/PRESENTATION OF COLORS**  
**FOLLOWED BY THE NATIONAL ANTHEM**
- **10:05PM FIREWORKS DISPLAY**

**EST. ATTENDANCE: 10,000±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.  
☒ Section 2.130.010(2) Park rules and regulations (hours).  
☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).  
☒ Section 2.135.040 Prohibition of smoking on or within all public park grounds.  
☒ Section 2.140.040 Public fireworks display prohibited, exceptions.  
☐ Section 5.110.1800 Drinking in public.  
☐ Section 5.160.230(a) Street use permit (street use permit allowed).  
☒ Section 9.1600.110 Temporary signs.  
☐ Other – Section \_\_\_\_\_  
☐ Other – Section \_\_\_\_\_

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

- ☒ Map  
☐ Other \_\_\_\_\_



## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages
- Apartment Polygon

### Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION



## ***Request for Council Action***

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 5/26/2021

Department: Community Development

Meeting Date Requested: 6/14/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Parks, Recreation and Cultural Arts Department will be hosting the City's Theatre in the Park series at Oak Grove Park. This year's productions are Matilda on July 9, 10 & 11, 2021 and Newsies on August 13, 14 & 15, 2021. The Park will open up at 5:00pm and close at 11:30pm. The shows will start at 8:30pm and conclude around 10:30pm.

The Gladstone Rotary Club will be staffing their concessions trailer for all six (6) performances. Note: if the new concessions stand is completed, the Rotary Club will use the new concession stand.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00

Public/Board/Staff Input: See attached letter of transmittal

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MAY 26, 2021**  
**PERMIT NO.: SEP21-00047**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: THEATRE IN THE PARK**  
**LOCATION OF EVENT: 7600 N. TROOST AVENUE**  
**OAK GROVE PARK**

**DATE OF EVENT: MATILDA-**  
▪ **FRIDAY, JULY 9, 2021**  
▪ **SATURDAY, JULY 10, 2021**  
▪ **SUNDAY, JULY 11, 2021**

**NEWSIES-**  
▪ **FRIDAY, AUGUST 13, 2021**  
▪ **SATURDAY, AUGUST 14, 2021**  
▪ **SUNDAY, AUGUST 15, 2021**

**TIME OF EVENT: THE PARK OPENS AT 5:00PM AND CLOSSES AT 11:30PM EACH NIGHT**  
**SHOW WILL BEGIN AT 8:30PM AND CONCLUDE AROUND 10:30PM**

**EST. ATTENDANCE: 2,000 – 4,000**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.  
☒ Section 2.130.010(2) Park rules and regulations (hours).  
☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).  
☒ Section 2.135.040 Prohibition of smoking on or within all public park grounds.  
☐ Section 2.140.040 Public fireworks display prohibited, exceptions.  
☐ Section 5.110.1800 Drinking in public.  
☐ Section 5.160.230(a) Street use permit (street use permit allowed).  
☒ Section 9.1600.110 Temporary signs.  
☐ Other – Section \_\_\_\_\_  
☐ Other – Section \_\_\_\_\_

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed:

*Alan D. Napoli, C.B.O.*

Community Development Administrator | Building Official

## ATTACHMENT(S):

- ☒ Map  
☐ Other \_\_\_\_\_



## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages
- Apartment Polygon

### Notes

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## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 6/8/21

Department: Community Development

Meeting Date Requested: 6/14/21

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Approval of Building Permit

Background: Last year Gladstone Dodge acquired all the property that they use for their dealership. In December of 2020 the Planning Commission and City Council approved the rezoning and siteplan. The siteplan included several site improvements such as landscaping, fencing and adding a new building specifically for the Jeep dealership. The location of the Jeep dealership will be located adjacent to N. Oak Trafficway within the space between the Dodge/Ram dealership and the used car dealership/service bays.

The building exterior will be an Aluminum Composite Material (ACM) including insulated glass system. See attached Facility Design – Exterior sheet for the following exterior finishes; the main part of the building will be ACM-1 Anthracite Gray, the accent around the main entrance and the insulated glass system will be ACM-2 Harvest Trail Bamboo Finish, the canopy will be ACM-3 DM HPA Silver and additional accent colors will include exterior paint EXP-1 SW 7067 Cityscape Finish: Satin and EXP-2 SW 6991 Black Magic Finish: Satin. A materials board will be available at the City Council meeting for viewing.

The addition will be 6,295 square feet; incorporating a showroom floor, customer lounge, several sales offices and a service drive.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00

Public/Board/Staff Input: See attached Building Permit Staff Report and accompanying plans.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official



# BUILDING PERMIT STAFF REPORT

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**CITY OF GLADSTONE**  
**Community Development Department**  
**7010 N. Holmes Street**  
**Gladstone, Missouri 64118**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: JUNE 8, 2021**  
**PERMIT NO.: BP21-00248**

## GENERAL INFORMATION

**BUSINESS/PROPERTY NAME:** Gladstone Chrysler, Dodge, Ram + Jeep  
**APPLICANT:** A3G Architects  
**STATUS OF APPLICANT:** Architect of record  
**OWNER:** Autosmart, LLC  
**REQUESTED ACTION:** Approval of building permit  
**PURPOSE:** Addition for Jeep Dealership  
**LOCATION:** 5610 N. Oak Trafficway  
**SIZE:** 6,295 sq. ft.

## ZONING INFORMATION

**EXISTING LAND USE:** CP-3  
**SURROUNDING LAND USE-N:** CP-3 and R-1  
**E:** Village of the Oaks  
**W:** R-1  
**S:** KCMO  
**COMPREHENSIVE PLAN:** General Commercial / Future Area Plan Study  
**ZONING HISTORY:** Rezoned from R-1, C-3, CP-2 and C-1 to CP-3 December 14, 2020; Ordinance #4.537

## APPLICABLE REGULATIONS

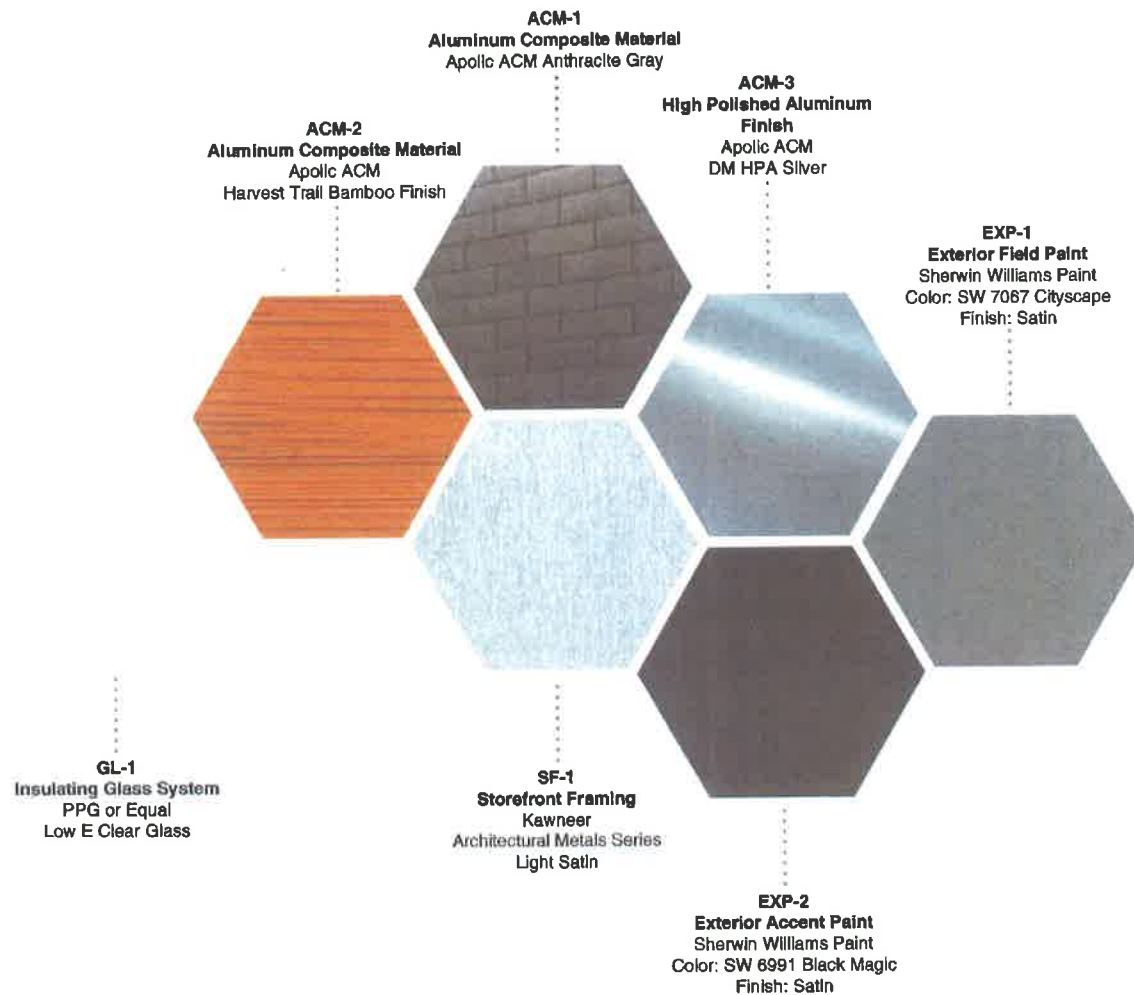
**2018 IBC, 2018 IEBC, 2017 NEC, 2018 IFC, 2018 IECC, 2018 IFGC, 2018 IMC, 2018 IPC, 2018 ISPSC AND 2009 ICC A117.1**

## ADDITIONAL COMMENTS

No Additional Comments

# FACILITY DESIGN - EXTERIOR

## EXTERIOR FINISHES



Note: Colors view on computer screen and printed may differ from actual material samples. Refer to actual material samples for color reference.

# Gladstone CDR+J Addition and Renovation

5610 N Oak Trafficway  
Gladstone, Missouri 64118



## GENERAL INFORMATION

- AD.0 Code Plans and Information
- AD.1 General Information and Wall Types
- CIVIL
- C1.1 Site Plan
- C1.2 Building Addition and Paving Plan
- C1.3 Paving Plan
- C1.4 Paving Plan
- C1.5 Demolition Plan

## ARCHITECTURAL

- D1.0 Site Demolition Plan
- D1.1 Building A Demolition Plan
- D1.2 Building B Demolition Plan
- D1.3 Exterior Demolition Elevation
- L1.0 Landscape and Fencing Plan
- L1.1 Building and Traffic Elevation Details
- A1.0 Addition New Floor Plan
- A1.1 Building A and Building B New Floor Plans
- A1.2 Addition Roof Plan
- A2.0 Exterior Elevations
- A3.0 Building Sections
- A3.1 Wall Sections
- A3.2 Wall Sections
- A3.3 Wall Sections
- A4.0 New Reflected Ceiling Plans
- A5.0 Enlarged Plans and Plan Details
- A6.0 Interior Elevations
- A7.0 Interior Elevations and Details
- A8.0 Open Schedule, Notes and Details
- A8.1 Window Types
- A8.2 New Room Finish Plan, Schedule and Notes
- A8.3 Existing Rooms Finish, Plans and Notes
- A8.4 Furniture and Graphics Plan, Schedule and Notes
- A9.0 Service Restroom
- A9.1 Parts Lift

## STRUCTURAL

- S1.0 General Notes
- S2.1 Foundation Plan
- S2.2 Roof Framing Plan
- S3.1 Foundation Sections
- S3.2 Foundation Sections
- S3.3 Foundation Sections
- S3.4 Roof Sections
- S3.5 Roof Sections
- S3.6 Existing Canopy Details
- S3.7 Elevator Plan and Details
- S3.8 Bracing Elevations
- S3.9 Moment Frame Elevation
- S3.10 Bracing Details
- S4.1 Typical Details
- S4.2 Typical Details

## MECHANICAL/ELECTRICAL/PLUMBING

- E1.0 Electrical Site Plan
- E2.0 Electrical Floor Plan Power
- E2.1 Electrical Floor Plan Lighting
- E2.2 Electrical Floor Plan Power
- E2.3 Electrical Floor Plan Power
- E2.4 Electrical Floor Plan Power
- E3.0 Electrical Schedules
- M2.0 Mechanical Floor Plan
- M2.1 Mechanical Enlarged Plan
- M3.0 Mechanical Details
- P2.0 Plumbing Floor Plan
- P2.1 Plumbing Floor Plan
- P3.0 Plumbing Schedules, Notes and Details
- E1 Electrical Floor Plan
- M1 Mechanical Floor Plan



ARCHITECT  
ASG Architects  
110 North Main Street  
Liberty, Missouri 64068  
816 581 8330

ARCHITECT CONSULTANT  
Mark Spurgeon  
816 679 8963



CIVIL ENGINEER  
Sam's Survey Co. Inc.  
201 NW 72nd Street  
Gladstone, Missouri 64118  
816 436 0732



STRUCTURAL ENGINEER  
Leigh & O'Kara  
250 NE Mulberry Suite 201  
Lee's Summit, Missouri 64086  
816 444 3144

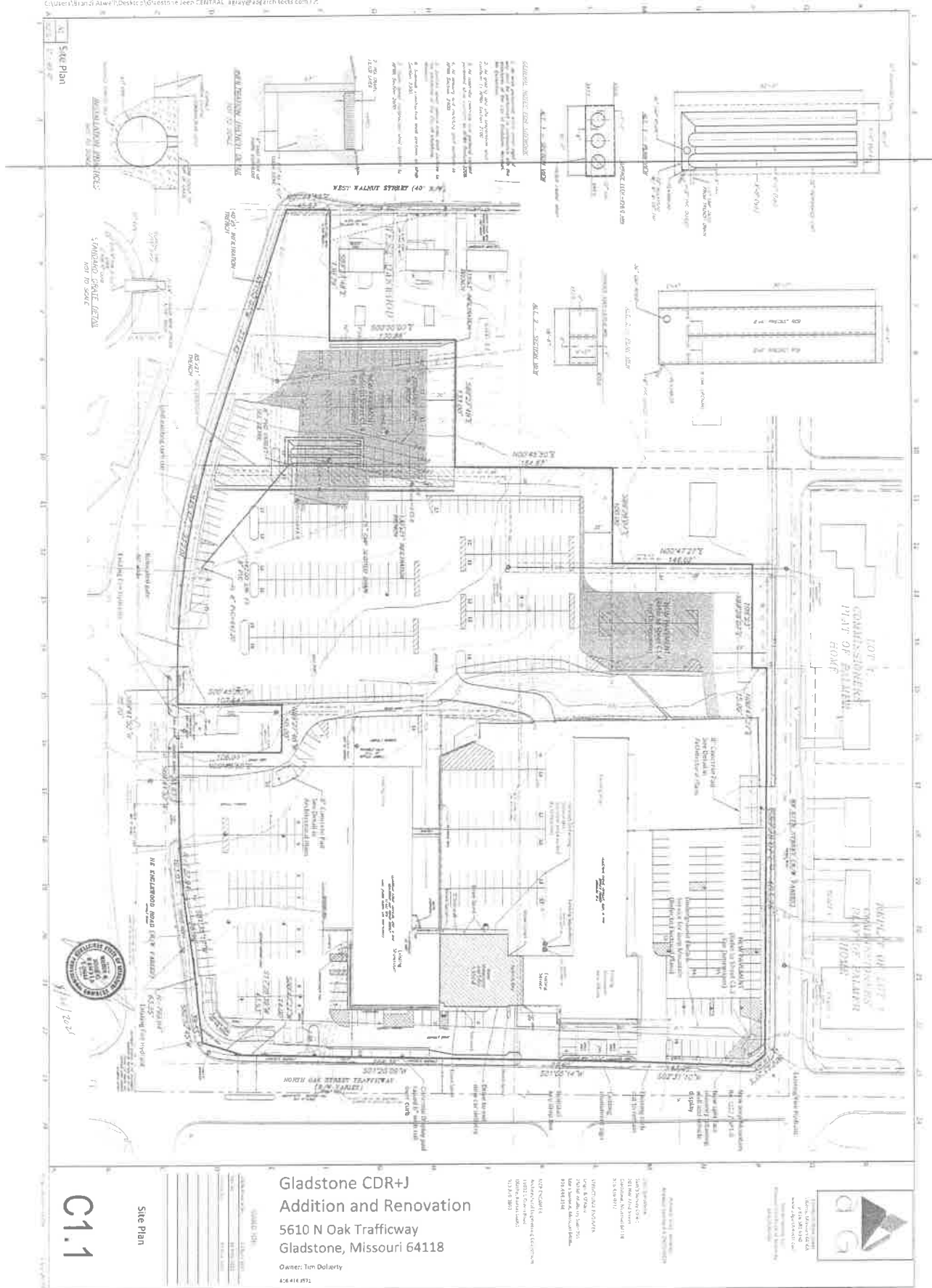


MHP ENGINEER  
Architectural Engineering Consortium  
11032 S. Green Road  
Olathe, Kansas 64061  
913 829 3805

## ISSUED FOR:

Project No. 19108 28 May 2022

Project Number 19108 Copyright 2021



Gladstone CDR+J  
Addition and Renovation  
5610 N Oak Trafficway  
Gladstone, Missouri 64118

Owner: Tim Doherty  
4-6-8163571

## Site Plan

C1.1

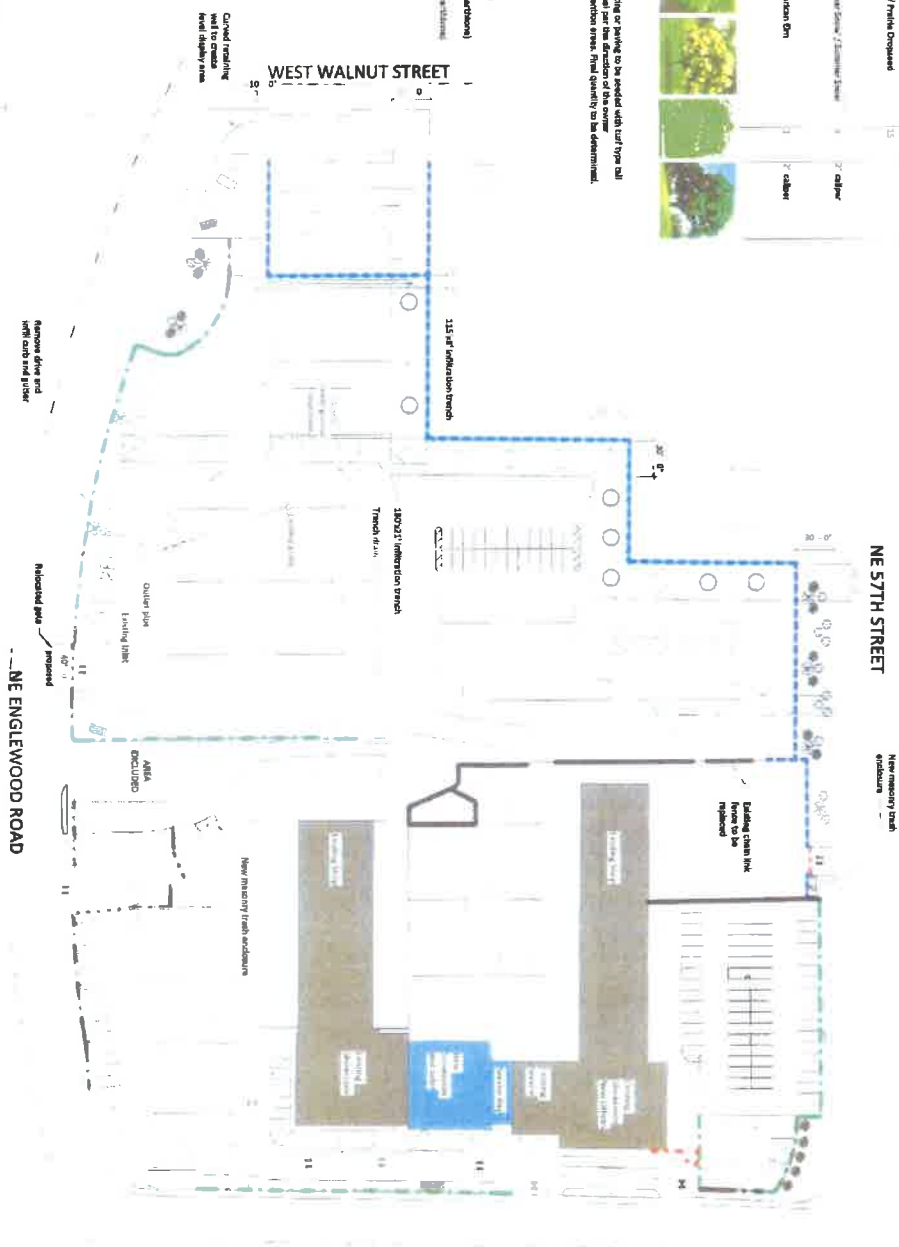


Project	Type	Calvin	Comments
<ul style="list-style-type: none"> <li>• <i>Stridula viridula</i> (varied "Sheldrake" / "Sheldrake" (very good) (varied))</li> </ul>	16	2" caliper	
<ul style="list-style-type: none"> <li>• <i>Stridula viridula</i> "To" / "archival" (varied)</li> </ul>	13	2" caliper	
<ul style="list-style-type: none"> <li>• <i>Stridula viridula</i> / "archival" (varied)</li> </ul>	15	2" caliper	
<ul style="list-style-type: none"> <li>• <i>Stridula viridula</i> "archival" (varied) / "archival" (varied)</li> </ul>	16	2" caliper	
<ul style="list-style-type: none"> <li>• <i>Stridula viridula</i> "archival" (varied) / "archival" (varied)</li> </ul>	17	2" caliper	

1. All strains not noted with planting or parking to be seeded with turf type tall fescue blend or approved equal per time direction of the owner.
2. Seeded buffalograss in diversion areas. Final quantity to be determined.

## INDEX

- Edging: Chalkboard Fence
- Mow 5/4 Vinyl Fence (lathings)
- Power 8/4 Vinyl Fence (lathings)
- Pipe Rail Fence
- Chain



### NORTH OAK TRAFFICWAY

**Gladstone Jeep**  
5610 N Oak Trafficway  
Gladstone, Missouri 64118

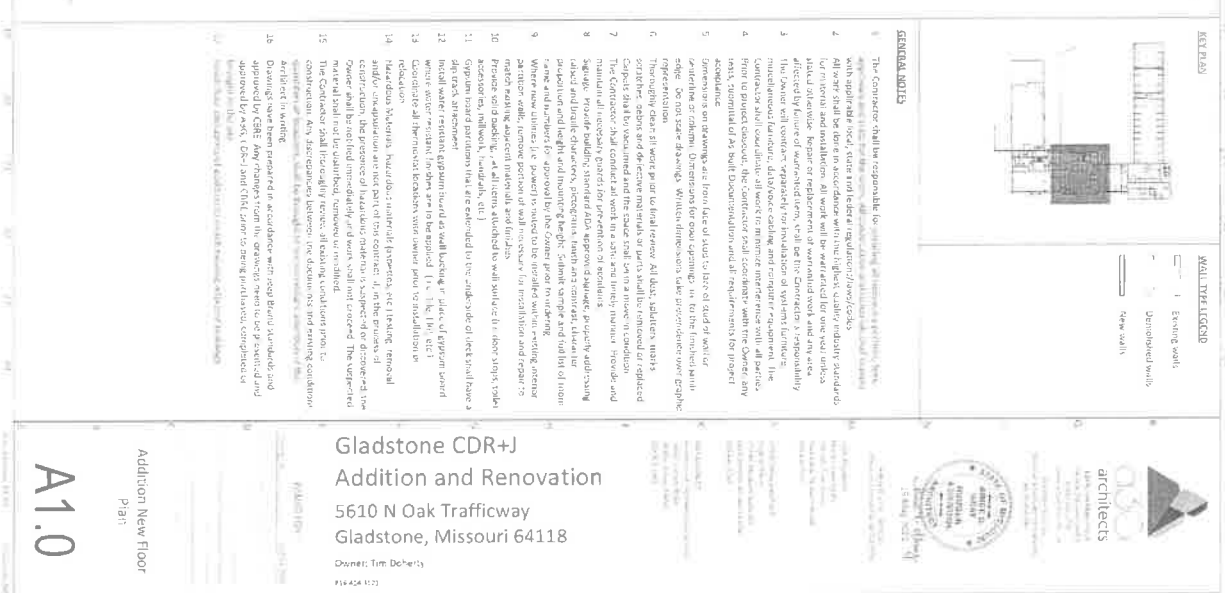
ISSUED FOR

20 October 2005

### Landscape and Fence

「

© Company's name









## RESOLUTION NO. R-21-33

### **A RESOLUTION ADOPTING THE 2022 ANNUAL OPERATING BUDGET FOR THE CITY OF GLADSTONE, MISSOURI, AND AUTHORIZING THE EXPENDITURES OF FUNDS FOR MUNICIPAL SERVICES.**

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, for the purpose of financing the conduct of affairs of the City of Gladstone, Missouri, during the fiscal year from July 1, 2021, and ending June 30, 2022 inclusive, the budget of the City's revenue and expenses for such period prepared and submitted to the Gladstone City Council by the City Manager is hereby approved and adopted as the Official Budget of the City of Gladstone, Missouri; and

**FURTHER, THAT**, the amounts set forth in the various funds are hereby appropriated to such uses, and authority is hereby given to the City Manager of the City of Gladstone, to expend the amounts shown for the purposes indicated; and

**FURTHER, THAT**, Annual Expenditures as shown in the Annual Budget and in each of the listed budgeted funds are:

Fund	Expenditure/Expense
General Fund	\$20,483,988
Capital Improvement Sales Tax Fund	\$13,538,850
Transportation Sales Tax Fund	\$3,705,600
Equipment Replacement Fund	\$687,947
Combined Waterworks Sewerage System Fund	\$12,227,438
Public Safety Sales Tax Fund	\$985,818
Comm Center/Parks Tax Fund	\$4,358,940
Special Parks & Playground Fund	\$0

**FURTHER, THAT**, the amounts for each fund, as shown in the Annual Budget, shall not be increased or decreased except by Council approval, but the various objects of expenses comprising the total appropriation for any fund may be increased or decreased at the discretion of the City Manager, providing the adjustments shall not increase the total amount appropriated for that fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 14TH DAY OF JUNE, 2021.**

\_\_\_\_\_  
R.D. Mallams, Mayor

ATTEST:

\_\_\_\_\_  
Ruth Bocchino, City Clerk



## *Request for Council Action*

RES ☒ # R-21-33

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 6/2/2021

Department: Finance

Meeting Date Requested: 6/14/2021

Public Hearing: Yes ☐ Date:

Subject: Adopting the Annual 2022 Fiscal Year Operating Budget

Background: Staff has presented the 2022 Fiscal Year Operating Budget for the General Fund, Capital Improvement Sales Tax Fund, Transportation Sales Tax Fund, Equipment Replacement Fund, Combined Waterworks and Sewerage System Fund, Public Safety Sales Tax Fund, Community Center and Parks Tax Fund, and the Special Parks and Playground Fund during Open Study Sessions and a Public Hearing. The Budget will serve as strategic, administrative and financial plan for the City for the 2022 Fiscal Year.

Budget Discussion: Funds are budgeted in the amount of \$ [Click here to enter amount](#) from the Choose a Fund Fund. Ongoing costs are estimated to be \$ [Click here to enter amount](#) annually. Previous years' funding was \$ [Click here to enter amount](#)

Public/Board/Staff Input: Staff is recommending that the 2022 budget be passed as presented at the Open Study Sessions and Public Hearing. The budgeted funds and amounts to expended are as follows: General Fund \$20,483,988, Capital Improvement Sales Tax Fund \$13,538,850, Transportation Sales Tax Fund \$3,705,600, Equipment Replacement Fund \$687,947, Combined Waterworks Sewerage System Fund \$12,227,438, Public Safety Sales Tax Fund \$985,818, Community Center/Parks Tax Fund \$4,358,940, and \$0 for the Special Parks & Playground Fund.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Dominic Accurso  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH CLAY COUNTY FOR THE COLLECTION OF PROPERTY TAX.**

**WHEREAS**, the City of Gladstone is a City of the third class and a political subdivision of the State of Missouri, organized and existing under the Constitution and laws of the state; and

**WHEREAS**, Clay County is a first class county and a political subdivision in the State of Missouri; and

**WHEREAS**, property taxes of various taxing authorities are collected and disbursed by the Office of Clay County Collector; and

**WHEREAS**, the City of Gladstone, Missouri, would benefit from the collection of property taxes of the City by the County Collector; and

**WHEREAS**, there are mutual benefits, obligations, and risks applicable to all parties when City taxes are collected on County tax bills, and thus negotiation of all rights and obligations affecting the collection of any money pertaining to a City or its programs on County tax bills is negotiable and subject to a bargained-for exchange; and

**WHEREAS**, this agreement shall serve as legal and proper notice that the Office of Clay County Collector hereby cancels any current contracts or agreements with the above referenced city, pertaining to the collection of City taxes on County tax bills, and seeks to replace such current contracts or agreements with this agreement in time to have City taxes appear on County tax bills in December 2021.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**Section 1.** The City Council of the City of Gladstone hereby authorizes the City to enter into an agreement with Clay County for collection of property tax and additional assessed fees (see Exhibit A).

**INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI THIS 14<sup>TH</sup> DAY OF JUNE, 2021.**

\_\_\_\_\_  
R.D. Mallams, Mayor

ATTEST:

\_\_\_\_\_  
Ruth Bocchino, City Clerk

1<sup>st</sup> Reading: June 14, 2021

2<sup>nd</sup> Reading: June 14, 2021



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☒ # 21-19

ORD # 4.557

Date: 6/9/2021

Department: Finance

Meeting Date Requested: 6/14/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Property Tax Collection

Background: The City of Gladstone entered into an agreement with Clay County to collect property taxes from residents and businesses in 2012. The County's charge for collection was 1.6% of total taxes collected. Since the County has been collecting taxes, collections have improved significantly. The proposed rate for tax collection is 2%. At a rate of 1.6%, Clay County would receive \$56,000 based on \$3.5 million in property tax revenue. The amount would increase to \$70,000 per year at 2%.

Budget Discussion: Funds are budgeted in the amount of \$ 61,000 from the General Fund. Ongoing costs are estimated to be \$ 70,000 annually. Previous years' funding was \$61,000

Public/Board/Staff Input: See resolution

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Dominic Accurso  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager

**AGREEMENT FOR COLLECTION OF  
CITY OF GLADSTONE, MISSOURI  
PROPERTY TAXES  
BEGINNING WITH THE TAX YEAR 2021, PERPETUAL**

**WHEREAS**, Clay County is a first class county and a political subdivision in the State of Missouri; and

**WHEREAS**, the City of Gladstone, Missouri, is a city located, in whole or in part, within the boundaries of Clay County; and

**WHEREAS**, property taxes of various taxing authorities are collected and disbursed by the Office of Clay County Collector; and

**WHEREAS**, the City of Gladstone, Missouri, would benefit from the collection of property taxes of the City by the County Collector; and

**WHEREAS**, there are mutual benefits, obligations, and risks applicable to all parties when City taxes are collected on County tax bills, and thus negotiation of all rights and obligations affecting the collection of any money pertaining to a City or its programs on County tax bills is negotiable and subject to a bargained-for exchange; and

**WHEREAS**, this agreement shall serve as legal and proper notice that the Office of Clay County Collector hereby cancels any current contracts or agreements with the above referenced city, pertaining to the collection of City taxes on County tax bills, and seeks to replace such current contracts or agreements with this agreement in time to have City taxes appear on County tax bills in December 2021.

**BE IT THEREFORE RESOLVED** that this agreement be and is hereby entered into this fourteenth day of June, 2021, by and between the current duly elected or appointed Clay County Collector, hereinafter "Collector"; the County of Clay, Missouri, hereinafter "County"; and the City of Gladstone, Missouri, hereinafter "City" as follows:

**PURPOSE:** This contract is for the purpose of the collection of City real and personal ad valorem property taxes by the County Collector, and disbursement of those funds to City.

**AUTHORITY:** This contract is authorized by Section 52.320 R.S.Mo. and is voluntarily entered into by the governing body of the County, the City, and the duly elected or appointed County Collector.

**TERM OF AGREEMENT AND CANCELLATION:** The agreement shall be in effect from execution of this agreement for taxes to be collected for the tax year 2021, due December 31, including all past due taxes or other amounts attributable to the City currently appearing in the tax records of the Clay County Collector. Unless breached or cancelled by any party, this agreement shall perpetually renew without need for any action or agreement of any party thereto so long as the statutes, ordinances, resolutions, and regulations pertaining to such collections remain materially consistent. Any party to this

agreement may cancel this agreement, applicable to subsequent tax years only, by giving written notice of cancellation to all other parties to the agreement on or before July 1 of any tax year. Beginning with the 2023 tax year, the office of Clay County Collector shall no longer be a separate entity, and all rights and obligations individually pertaining to the current duly elected Collector shall merge with the rights and obligations of the County itself, without need for renegotiation of this agreement. No cancellation will be effective for any line item, charge, assessment, fee, or tax existing in the tax records of the Clay County Collector at the time of cancellation.

**AUTOMATIC RENEWAL:** This agreement shall renew automatically and perpetually unless cancelled by any of the three parties (either party beginning in 2023) on or before July 1 of a tax year. Any such cancellation shall not be retroactive, and all amounts certified by the City to the Clay County Collector for tax years prior to the cancellation year shall remain collectible and enforceable on the Clay County tax bills until abated or compromised by operation of laws applicable to county taxes.

**SCOPE:** This contract applies to the collection of ad valorem property taxes related to Clay County properties, residents, and businesses only. Said taxes are commonly referred to as real estate taxes, personal property taxes, and business personal property taxes. Unless specifically described in Exhibit A, (check if attached X) no fines, fees, license fees, special assessments, or new categories of taxes will be accepted for collection. Nothing in this paragraph shall prevent City from using other methods to collect delinquent fees, assessments, or other items that could be included on property tax bills, provided however, the Collector shall be the exclusive collector of all amounts and categories of billing certified to the Collector for each tax year in which this agreement applies, and for three years thereafter. Because this agreement effectively cancels and replaces any pre-existing contract for collections of city taxes, the following tax bill line items, included on 2020 county tax bills, will be maintained on county tax bills until paid, abated, or compromised by operation of laws applicable to county taxes, using as a base amount the amount certified to the Collector in 2020, without any addition or modification by the City, for a period of three years. All such tax bill line items, listed below, will then be returned to the City for collection, effective January 1, 2024:

**REPRESENTATIONS OF CITY:** Notwithstanding any City ordinance or resolution,

- a. Cities wanting their taxes to be collected by the Collector shall certify their annual levy to the County Clerk on or before October 1 of each year. Failure to certify a levy to the Clerk by this date shall be considered breach of this contract.
- b. Cities wanting their taxes to be collected by the Collector shall notify the County Assessor of the boundaries and legal description of any special benefit district, community improvement district, tax increment financing district, or other special property tax district on or before August 1 of each year, using a form promulgated by the County Assessor. All such notifications shall include a precise list of county tax parcels affected by the special district, and no district boundaries that do not precisely coincide with a county tax parcel shall be collectible on county tax bills. For each such district, the City shall annually pay a fee to the County Assessor of 1% of the total tax revenue affected by the establishment of the district, not to exceed \$1,500. This fee shall be due and payable every month as tax revenue is collected, but shall be deducted from the monthly distribution of taxes to the City one time, on February 15 of each year. A separate receipt detailing such deductions shall be provided to the City when such a deduction is made.



- c. The City will designate a single account into which tax disbursements will be deposited electronically by the Collector. City will provide such other information and coordination as may reasonably be requested.
- d. City agrees to require a paid business personal property tax receipt before renewing business permits or licenses where applicable.
- e. For each category of special assessment noted on Exhibit A, the City agrees to certify to the Collector the principal amount ONLY of each assessment. If the City has engaged in collection efforts on its own prior to certifying the assessment to the Collector, any interest, penalty, or fee charged by the City, over and above the principal amount of the assessment, shall be removed from the amount given to the Collector at certification. Furthermore, only assessments for which the activity giving rise to the assessment occurred within 3 years prior to December 31 of the year in which the assessment is certified shall be collectible on county tax bills. For example, a mowing assessment for mowing that occurred in 2018 is no longer collectible on 2021 tax bills, but a mowing assessment for mowing that occurred in 2019, 2020, or 2021 may be collected on a 2021 county tax bill.
- f. No new line items shall be added to any county tax bill unless Exhibit A is amended in a writing approved by all parties to this agreement.
- g. There are certain categories of taxes or assessments that do not apply to all cities and counties, but that can apply if a city or county enters into an agreement with specific parties or entities for limited purposes allowed by law. State statutes often contemplate that such categories of taxes or assessments will be collected on tax bills. While state law may require the Collector to collect such items when they exist, state statute does not require county collectors to collect ad valorem taxes billed by cities. Therefore, in exchange for the Collector's agreement to collect ad valorem taxes billed by the City, the City agrees that either:
  - a. City will not enter into any agreement with any party or entity that might create a new obligation for the Collector to collect an additional tax or assessment not listed in Exhibit A; or
  - b. If City enters into any agreement with any party or entity that might create a new obligation for the Collector to collect an additional tax or assessment not listed in Exhibit A, the City agrees to retain sole responsibility to collect such additional tax or assessment on a separate City tax bill with no obligation on the part of the Collector to collect same, and to absorb any liability on the part of the Collector to collect such additional tax or assessment.
  - c. Entering into any agreement with any party or entity that creates a new obligation for the Collector to collect an additional tax or assessment not listed in Exhibit A without first obtaining consent of the Collector, or without complying with the requirements of section (b) above, shall be considered a material breach of this contract.
- h. For all categories of collection described in Exhibit A, the exact amounts to be collected and the parcels to which the collection apply shall be delivered in an electronic format acceptable to Collector on or before July 1 of each tax year. City represents that the taxes to be collected, including any set out in Exhibit A are properly collectible and agrees to defend and hold Collector and County harmless as to any claim associated with the collection of the tax. Any amount not certified to the Collector by July 1 shall not be collectible through the county tax sale conducted that year. Through September 15, cities may update amounts certified to the Collector by July 1. However, no new amounts, not previously certified to the Collector, may be added to the annual tax roll after July 1.

**REPRESENTATIONS OF COLLECTOR:** The County Clerk and Collector will add the City taxes to be collected to the County tax bill for other taxing authorities, to be collected in the same manner as for any other taxing entity. The Collector will disburse City taxes on the same basis and at approximately the same time that it disburses taxes to other taxing authorities. Collector will issue to City a written report monthly, stating the amount collected for each tax district within the city, and the amount withheld for fees with each deposit of disbursement of City taxes. The disbursement and report will be sent on or about the 15<sup>th</sup> of each month. County and Collector will maintain a web site on which the public, including city personnel, may check the payment status of any taxpayer account. Collector will issue a collection report on or about March 31 showing the total amount collected through December 31 of each tax year, the amount of delinquent taxes collected, and the amount remaining delinquent. The monthly report or annual settlement will show the amount disbursed, the year of the taxes, the amount of interest, if any, and any special districts within the City.

Collector does not guarantee the collection of property taxes. Collection of taxes is subject to various factors and problems, including, but not limited to taxpayer bankruptcy, relocation, change of address, etc. Real estate taxes due may be collected through sale pursuant to Chapter 140 R.S.Mo. in the same manner and subject to the same procedures as the real property taxes for schools and other taxing entities. Collector relies on taxpayer's need for a paid tax receipt to license vehicles as a primary personal property tax enforcement mechanism. Collector occasionally uses other methods to enforce collection, but is under no obligation to do so. If personal property taxes to be collected are more than three years past due, Collector may, at Collector's option, cease collection efforts, and issue a report of the same to the City.

**DELINQUENT TAXES:** Delinquent taxes will accrue an interest/penalty due from the taxpayer at the rate of 1.5% per month which will be added to the bill, and, when collected, will be disbursed with the principal amount to the City. Any partial payment will be prorated to principal, interest and fees. A one-time 9% penalty shall also apply to all delinquent taxes (RSMO 52.290), but no portion of this penalty is payable to the City. The Collector and/or the County shall have sole discretion to interpret statutes pertaining to waiver of interest and penalty. The City shall receive the same disbursement of taxes, interest, and penalty as paid to every other taxing jurisdiction appearing on a tax bill, less fees and costs specifically referenced in this contract.

**REPRESENTATIONS OF COUNTY:** The County will assist in authorizing such equipment, space and staffing as needed and agreed upon, to accomplish the additional responsibilities envisioned by this agreement.

**PAYMENT FOR COLLECTION SERVICES:** In consideration of the foregoing, the City will pay compensation as a percentage of the taxes and any fees or assessments collected, as follows:

A total of 2%, allocated as follows:

a.) To the County general fund, one percent (1%) of the sums collected pursuant to Section 52.260 RSMo

BILL #21-19 ORD #4.557

- b.) To the County Assessment Fund, 0.625% (five eighths of 1%) of the sums collected pursuant to Section 137.720 RSMo
- c.) To the Collector Tax Maintenance Fund, 0.375% (three eighths of 1%) of the sums collected pursuant to Section 52.320 RSMo, and
- d.) To the County Collector, a pro rata share of \$3,000 pursuant to Section 52.320 R.S.Mo.

City authorizes Collector to deduct the above sums, together with such additional charges as are set out in Exhibit A, if any, from the amounts disbursed to the City. Collector shall have the option of billing and deducting the payments described in this section monthly, quarterly, or annually, at the option of the Collector, provided the Collector give the City a detailed receipt for each such deduction. The Collector is unable to offer differing deduction schedules to different cities.

**OFFICIAL AND GOVERNMENTAL IMMUNITY:** Nothing in the agreement is intended to waive or does waive, official and/or governmental immunity.

**BREACH:** In the event any of the parties believe there has been a breach of this agreement, the aggrieved party will give 30 days notice of the problem or issue, and the other party shall have the right to cure within the 30 days so provided. However, time is of the essence regarding any item referenced in this agreement that is to be included on an annual tax bill, or as part of the annual tax sale, and the deadlines pertaining thereto, and regarding any obligation of the City to notify the Clerk of the levy to be applied. Failure to give timely notice of the levy, or of any item to be included on the annual tax bill could result in the City levy and/or the applicable item being excluded from the annual county tax bill.

**BOND:** The City may, at the City's expense, provide a bond securing performance of the County Collector under this Agreement, in an amount to be determined by the City.

**STATE STATUTES / LOCAL ORDINANCES:** If any state statute or local ordinance is in conflict with this agreement, now, or in the future, this agreement will be modified only to the extent necessary to comply with such law or ordinance, and the remainder of the provisions shall remain in effect for the tax year indicated above and any subsequent years to which this agreement applies.

**RECORDS RETENTION:** The County agrees to retain records related to tax collections in accordance with the standards for record retention described in state law, and as promulgated by the Attorney General for the State of Missouri. Requests for detailed or assembled information may result in additional charges consistent with state law.

**WRITTEN AGREEMENT:** This contract constitutes the complete agreement of the parties relating to the collection of taxes for the City, and supersedes all previous contracts, agreements and understandings of the parties, either oral or written, relating to the subject of this agreement. This contract cannot be modified, or any of the terms waived, except by an instrument in writing signed by the parties.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands the day and year first above written.

**CITY OF GLADSTONE, MISSOURI**

BY: \_\_\_\_\_  
City Manager Scott Wingerson

ATTEST:

\_\_\_\_\_  
City Clerk Ruth E. Bocchino

\_\_\_\_\_  
Attorney Chris Williams

**CLAY COUNTY, MISSOURI**

BY: \_\_\_\_\_  
Commissioner voting in the affirmative to approve  
this contract

ATTEST:

Approved as to form and content:

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Clay County Counselor

**CLAY COUNTY COLLECTOR**

\_\_\_\_\_  
Lydia McEvoy, Clay County Collector

**BILL NO. 21-20**

**ORDINANCE NO. 4.558**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GLADSTONE, MISSOURI, TO ESTABLISH THE POLICE DEPARTMENT, THE FIRE DEPARTMENT, AND CREATE THE POSITIONS OF CHIEF OF POLICE AND FIRE CHIEF.**

**WHEREAS**, the City currently has a Department of Public Safety, in which there are contained both the police and fire divisions; and

**WHEREAS**, the Director of Public Safety currently leads the Department of Public Safety; and

**WHEREAS**, the City desires to dissolve the position of the Director of Public Safety, establish the positions of the Chief of Police and the Fire Chief; and separate the Department of Public Safety to create the Gladstone Police Department and the Gladstone Fire Department; and

**WHEREAS**, to effectuate such changes, it is necessary to implement numerous amendments to the Code of Ordinances; and

**WHEREAS**, the amendments to the Code of Ordinances are reflected in a document entitled "Exhibit A, City of Gladstone, Missouri, Public Safety Department Amendment 2021," on file and in the City Clerk's office; and

**WHEREAS**, the City has previously enacted various other amendments to the Code of Ordinances not reflected in Exhibit A, referred to above; and

**WHEREAS**, the necessary changes regarding the Public Safety Department to those certain previous amendments not contained in Exhibit A, or not otherwise set forth herein, are reflected in a document entitled "Exhibit B, Public Safety Department Amendment 2021, Prior Amendments," on file and in the City Clerk's office; and

**WHEREAS**, the City Council desires to amend the Code to dissolve the position of the Director of Public Safety; establish the positions of the Chief of Police and the Fire Chief; and separate the Public Safety Department to create the Police Department and the Fire Department.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLADSTONE, MISSOURI AS FOLLOWS:**

Section 1. That the Code of Ordinances of the City of Gladstone, Missouri, is hereby amended to read as set forth in the document entitled "Exhibit A, City of Gladstone, Missouri, Public Safety Department Code of Ordinances Amendment 2021," on file and in the City Clerk's office.

Section 2. That the various amendments to the Code of Ordinances not reflected in Exhibit A, including those amendments enacted in Ordinance Nos. 4.513, 4.516, 4.522, 4.530, 4.531, 4.541,

4.549, 4.553, and 4.554 are not modified, amended or effected in any way except as otherwise set forth in Sections 3 & 4 herein.

Section 3. That certain amendments to the Code of Ordinances enacted but not yet reflected in Exhibit A (as described in Section 2), contain provisions that require amendment to reflect the changes sought herein, and those certain amendments are hereby amended to read as set forth in the document entitled "Exhibit B, Public Safety Department Amendment 2021, Prior Amendments," on file and in the City Clerk's office.

Section 4. That Section 5.110.3900 of the Code of Ordinances was amended on May 26, 2020, in Ordinance No. 4.516, and such amendment is not reflected in Exhibit A, and that Section 5.110.3900 of the Code of Ordinances of the City of Gladstone, Missouri is hereby amended to read as follows:

**Section 5.110.3900. – Employee Permits.**

- (a) All persons employed in the retail sale by the drink of alcoholic beverages or packaged alcoholic beverages must procure a permit to do so. To procure such a permit, each applicant shall submit an "Intent to Hire" form, must be fingerprinted by the Chief of Police or present a valid, Missouri state-issued identification with a Missouri Criminal History report dated within the last 30 days of application, submit to a photograph, complete an application form, and prove himself/herself to be a person of good moral character. On application, each applicant shall pay the sum of \$15.00 and shall be given a temporary card which will be good for a period not less than 30 days and may be extended to cover the period of time necessary for detailed investigation. On or before the expiration date of such temporary card, if the applicant meets the applicable requirements of the city and state, then such applicant will be given a permit card valid for three years from the date of the original application.
- (b) Upon the expiration of the permit card, the applicant may procure a new permit card in the same manner as before except no fingerprints will be required when and if a set of classified fingerprints of the applicant are in the files of the Chief of Police. The applicant must produce a valid, Missouri state-issued identification with a Missouri Criminal History report dated within the last 30 days of application and submit to a photograph. All permit cards shall bear a description of the applicant, identifying information (Missouri identification number, date of birth, and address) and photograph and shall be laminated to prevent alteration.
- (c) If any permitted employee shall be found guilty of violating or contributing to the violation of any of the provisions of this chapter, or is convicted of any crime, such employee's permit card shall be subject to suspension or revocation; provided such permitted employee shall be given a hearing in the same manner as other license holders under this chapter.

- (d) It shall be unlawful for any licensee of any retail establishment to have in such licensee's employ, for the purpose of selling or assisting in the sale or delivery of alcoholic beverages, any person who does not have a permit card.
- (e) Individuals in possession of a valid permit to dispense alcohol may utilize the permit to sell alcohol by the drink or packaged alcohol at a different employer provided the employer has a valid license to sell alcohol by the drink or packaged alcohol, the individual submits the required "Intent to Hire" form from the new employer with a Missouri Criminal History report dated within the last 30 days of submission to the Chief of Police. No additional fee will be required.

Section 5. That this Ordinance shall be in full force and effect from and after the date of its passage and approval.

Section 6. That all ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

**INTRODUCED, PASSED, SIGNED, AND MADE EFFECTIVE BY THE CITY COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, ON THIS 14TH DAY OF JUNE, 2021.**

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R.D. Mallams, Mayor

ATTEST:

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Ruth E. Bocchino, City Clerk

First Reading: June 14, 2021

Second Reading: June 14, 2021





## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☒ # 21-20

ORD # 4.558

Date: 6/8/2021

Department: General Administration

Meeting Date Requested: 6/14/2021

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

**Subject:** An Ordinance amending the code of Ordinances of the City of Gladstone, Missouri, to establish the Police Department, the Fire Department, and to create the positions of Chief of Police and Fire Chief.

**Background:** In 1968 the police and fire departments merged into the Public Safety Department under the leadership of the Director of Public Safety. At the time of the merger of the Police and Fire departments, the volunteer Fire Department had five drivers and a Chief, and the Police Department had fourteen Police Officers, a Chief, along with Reserve Police Officers. Following the consolidation of the Departments, all personnel became full-time and were cross-trained in police and fire services. In approximately 2000, the city realized that both emergency functions were becoming too specialized and they began filling vacancies within the Public Safety Department with personnel who were trained exclusively in the fields of Law Enforcement or Fire / Emergency Medical Services. With the recent retirement of the Public Safety Director, the City has determined the time is appropriate to formally split the Public Safety Department into separate Police and Fire Departments, each with their own Chief. The current Fire/EMS Division Chief will assume the title of Fire Chief and the City has contracted with Baker Tilly to conduct a national search for a qualified Police Chief. To formalize this new organizational structure, changes have to be made in the City Ordinances, which primarily remove the Public Safety and Public Safety Director references and replace them with Police Department, Fire Department, Chief of Police and Fire Chief respectively. The proposed Ordinance represents the necessary changes to the City Code and will formally allow the City to establish a separate Police and Fire Department.

**Budget Discussion:** Funds are budgeted in the amount of \$ 0 from the N/A Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$0

**Public/Board/Staff Input:** Staff recommends approval by the City Council

**Provide Original Contracts, Leases, Agreements, etc. to:** City Clerk and Vendor

Bob Baer  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager