



**CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
MONDAY, NOVEMBER 28, 2022**

The City Council will meet in a Closed Executive Session at 7:00 pm, Monday, November 28, 2022, Gladstone City Hall, 7010 North Holmes, Gladstone, Missouri. The Closed Executive Session is closed pursuant to RSMo. Open Meeting Act Exemption 610.021 (1) for Litigation and Confidential or Privileged Communications with Legal Counsel, 610.021 (2) Real Estate, 610.021(3) Personnel, 610.021(9) Employee Groups, and 610.021 (12) Negotiated Contract.

**REGULAR MEETING 7:30 PM**

**TENTATIVE AGENDA**

- 1. Meeting Called to Order.**
- 2. Roll Call.**
- 3. Pledge of Allegiance to the Flag of the United States of America.**
- 4. Approval of the Agenda.**
- 5. Approval of the November 14, 2022, Closed City Council Meeting Minutes.**
- 6. Approval of the November 14, 2022, Regular City Council Meeting Minutes.**
- 7. Communications from the Audience:** *Members of the public are invited to speak about any topic not listed on the agenda. While speaking, please state your name and address for the record and limit comments to 5 minutes.*

8. **Communications from the City Council.**
9. **Communications from the City Manager.**
10. **CONSENT AGENDA**

**CONSIDER SPECIAL EVENT PERMITS:**

Good Shepherd Church is hosting a disc golf tournament, Sunday, December 4, 2022, 11:30 am to 3:30 pm, Hobby Hill Park.

Duck's Flying Discs-Kansas City, Professional Disc Golf Association (PDGA) Charity to benefit Northland Animal Welfare Society (NAWS), Saturday, January 7, 2023, 8:00 am to 4:00 pm, Hobby Hill Park.

**RESOLUTION R-22-60** A Resolution authorizing the City Manager to execute a professional services contract with Cook, Flatt & Strobel Engineers, Incorporated in the total amount not to exceed \$60,000.00 for the design of the Linden Connector Trail, Project TP2373.

**RESOLUTION R-22-61** A Resolution authorizing acceptance of a proposal from Mid-America Pump, in the total amount not to exceed \$26,668.17 to replace the motor on High Service Pump No. 3 at the Water Treatment Plant, Project WP2390.

**RESOLUTION R-22-62** A Resolution authorizing the City Manager to execute an agreement with BusComm Incorporated, for the purchase of additional recording ports and channels to expand the digital recording system in the Emergency Services Dispatch Center in the amount of \$36,727.50.

**CONSIDER FINANCIAL REPORT MONTH END OCTOBER 2022.**

**REGULAR AGENDA**

11. **PUBLIC HEARING:** Amending Chapter 105 – Animal Regulations in Title II – Public Health, Safety, and Welfare in the Gladstone City Code relating to Residential Hens and Bees.

- 12. FIRST READING BILL NO. 22- 40** An Ordinance Amending Chapter 105 – Animal Regulations in Title II – Public Health, Safety, and Welfare in the Gladstone City Code relating to Residential Hens and Bees.
- 13. Other Business.**
- 14. Adjournment.**

Representatives of the News Media may obtain copies of this notice by contacting:  
Kris Keller, City Clerk  
City of Gladstone  
7010 North Holmes  
Gladstone, MO 64118  
816-423-4096

Date November 23, 2022  
Posted at: 12:00 PM



**MINUTES  
REGULAR CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
MONDAY, NOVEMBER 14, 2022**

**PRESENT:** Mayor Bill Garnos  
Mayor Pro Tem Jean Moore  
Councilman R.D. Mallams  
Councilmember Tina Spallo  
Councilman Les Smith

City Manager Scott Wingerson  
Assistant City Manager Bob Baer  
City Attorney Chris Williams  
Deputy City Clerk Becky Jarrett

**ABSENT:** City Clerk Kris Keller

**Item No. 1. On the Agenda.** Meeting Called to Order.

Mayor Garnos opened the Regular City Council Meeting of Monday, November 14, 2022, at 7:30 pm.

**Item No. 2. On the Agenda.** Roll Call.

Mayor Garnos stated that all Councilmembers were present.

**Item No. 3. On the Agenda.** Pledge of Allegiance to the Flag of the United States of America.

Mayor Garnos asked all to join in the Pledge of Allegiance to the Flag of the United States of America. Afterwards, he requested a moment of silence in remembrance of Stan Stoner, who was a member of the Gladstone VFW Color Guard and who had presented the colors at City Council meetings for many years.

**Item No. 4. On the Agenda.** Approval of Agenda.

The agenda was approved as published.

**Item No. 5. On the Agenda.** Approval of the October 24, 2022, Closed City Council Meeting Minutes.

**Councilman Mallams** moved to approve the minutes of the October 24, 2022, Closed City Council meeting as presented. **Councilmember Spallo** seconded. The Vote: "aye", Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Item No. 6. On the Agenda.** Approval of the October 24, 2022, Regular City Council Meeting Minutes.



**Councilman Mallams** moved to approve the minutes of the October 24, 2022, Regular City Council meeting as presented. **Councilmember Spallo** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Item No. 7. On the Agenda.** Communication from the Audience.

There were no communications from the audience.

**Item No. 8. On the Agenda.** Communication from the City Council.

**Councilman Mallams** shared information about VFW Color Guard member Stan Stoner, who passed away on November 8, 2022. He outlined his distinguished military and law enforcement careers and expressed that Stan touched the lives of many and would be missed by all.

**Mayor Garnos** spoke about the General Election last week and congratulated the newly-elected members of the Clay County Commission, as well as Presiding Clay County Commissioner Jerry Nolte, who was re-elected for another term. He acknowledged the County Constitution and the composition of the new Clay County Commission to a non-partisan seven (7) member commission was a major milestone. He mentioned Veteran’s Day last week and thanked the veterans for their service. He further announced Board and Commission interviews were Monday, November 14, 2022 and Tuesday, November 15, 2022. Finally, he invited everyone to the Mayor’s Christmas Tree Lighting ceremony on Tuesday, November 22, 2022 at Linden Square, which marks the beginning of the holiday season and the annual Mayor’s Christmas Tree Fund Drive. He added that FOX4 news meteorologist Joe Lauria will be the Master of Ceremonies, choirs from Antioch Middle School and Chapel Hill Elementary Schools will be present, and Arvest Bank will be providing cookies, hot chocolate, and cider. Three Northland Organizations have been chosen to be the recipients of the fundraising efforts; Feed Northland Kids, Gladstone Neighbors Helping Neighbors, and the Gladstone Animal Shelter.

**Item No. 9. On the Agenda.** Communication from the City Manager.

**City Manager Wingerson** announced that Public Works staff were prepared for the expected snow and thanked them in advance for their continuous work throughout the winter. He also reported upcoming events: Holidays at the Farm will be held, December 10, 2022 from 12:00-3:00 pm and 7:00-9:00 pm and that City Council Candidate filing opens December 6, 2022.

**Item No. 10. On the Agenda.** Consent Agenda.

Following the Clerks’ reading:

**Councilman Smith** moved to approve the Consent Agenda as published. **Mayor Pro Tem Moore** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Councilman Smith** moved to approve **RESOLUTION R-22-55** A Resolution authorizing acceptance of a proposal from efurnitureMax LLC, for the purchase of twelve (12) Concept Seating Chairs for the Co-located Emergency Services Communications Center in the total amount of \$21,540.00. **Mayor Pro Tem Moore** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Councilman Smith** moved to approve **RESOLUTION R-22-56** A Resolution authorizing the City Manager to execute a contract with Orr Wyatt Streetscapes, in the total amount not to exceed

\$1,477,389.25 for the 2022/23 Water Main Replacements; Project WP2386. **Mayor Pro Tem Moore** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Councilman Smith** moved to approve **RESOLUTION R-22-57** A Resolution authorizing the City Manager to execute a Time and Materials Contract with David E. Ross Construction Company in the total amount not to exceed \$75,000 for the Water Treatment Plant West Secondary Basin Repair; Project WP2388. **Mayor Pro Tem Moore** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Councilman Smith** moved to approve a **Building Permit** for Chapel Hill Elementary School, 3220 NE 67<sup>th</sup> Terrace. **Mayor Pro Tem Moore** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Councilman Smith** moved to approve a **Building Permit** for Parkside at Hobby Hill, 7506 and 7508 N. Oak Trafficway. **Mayor Pro Tem Moore** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Item No. 11. On the Agenda.** **RESOLUTION R-22-58** A Resolution Adopting a Mission Statement, Vision Statement, and Goals for the City of Gladstone, Missouri for 2023-2024.

**Mayor Pro Tem Moore** moved to adopt **RESOLUTION R-22-58** A Resolution Adopting a Mission Statement, Vision Statement, and Goals for the City of Gladstone, Missouri for 2023-2024. **Councilmember Spallo** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Item No. 12. On the Agenda.** **RESOLUTION R-22-59** A Resolution supporting an updated Comprehensive Plan.

**Councilmember Spallo** moved to adopt **RESOLUTION R-22-59** A Resolution Adopting a Mission Statement, Vision Statement, and Goals for the City of Gladstone, Missouri for 2023-2024. **Councilman Smith** seconded.

**Mayor Garnos** confirmed with City Manager Wingerson that the Comprehensive Plan was the Planning Commission’s document and the Resolution they passed was in support of the Plan. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Item No. 13. On the Agenda.** **FIRST READING BILL NO. 22-38** An Ordinance authorizing the City Manager to enter into a Cooperative Agreement with the Excelsior Springs Police Department to establish a Mutual Aid Agreement in the event assistance or resources are requested.

**Councilman Mallams** moved **Bill No. 22-38** be placed on its First Reading. **Councilmember Spallo** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0) The Clerk read the Bill.

**Councilman Mallams** moved to accept the first reading of **Bill No. 22-38**, waive the rule and place the bill on its Second and Final Reading. **Councilmember Spallo** seconded. The Vote: “aye”,

Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0) The Clerk read the Bill.

**Councilman Mallams** moved to accept the Second and Final Reading of Bill No. 22-38, and enact the Bill as **Ordinance 4.615**. **Councilmember Spallo** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Item No. 14. On the Agenda.** **FIRST READING BILL NO. 22-39** An Ordinance authorizing the City Manager to enter into a Cooperative Agreement with the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) to provide Law Enforcement Resources to the Project Safe Neighborhoods Task Force.

**Councilmember Spallo** moved **Bill No. 22-39** be placed on its First Reading. **Mayor Pro Tem Moore** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0) The Clerk read the Bill.

**Councilmember Spallo** moved to accept the first reading of **Bill No. 22-39**, waive the rule and place the bill on its Second and Final Reading. **Mayor Pro Tem Moore** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0) The Clerk read the Bill.

**Councilmember Spallo** moved to accept the Second and Final Reading of Bill No. 22-39, and enact the Bill as **Ordinance 4.616**. **Mayor Pro Tem Moore** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, Mayor Pro Tem Moore, and Mayor Garnos. (5-0)

**Item No. 15. On the Agenda.** Other Business

There was no other business.

**Item No. 16. On the Agenda.** Adjournment

Mayor Garnos adjourned the November 14, 2022, Regular City Council meeting at 7:46 pm.

Respectfully submitted:

---

Kris Keller, City Clerk

Approved as presented: \_\_\_\_\_

Approved as modified: \_\_\_\_\_

---

Bill Garnos, Mayor



## ***Request for Council Action***

**RES** ☐ # City Clerk Only

**BILL** ☐ # City Clerk Only

**ORD** # City Clerk Only

Date: 11/10/2022

Department: Community Development

Meeting Date Requested: 11/28/2022

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Good Shepherd Church will be hosting a disc golf tournament at Gladstone's Hobby Hill Park on Sunday, December 4, 2022. The event will begin at 11:30 am and should conclude by 3:30 pm. There will be temporary signs posted for the event.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00

Public/Board/Staff Input: See attached letter of transmittal

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: NOVEMBER 10, 2022**  
**PERMIT NO.: SEP22-00097**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: GOOD SHEPHERD DISC GOLF**  
**TOURNAMENT LOCATION OF EVENT: HOBBY HILL PARK**  
**7601 N BROADWAY AVENUE**  
**DATE OF EVENT: SUNDAY, DECEMBER 4, 2022**  
**TIME OF EVENT: 11:30AM TO 3:30PM**  
**EST. ATTENDANCE: 60±**

## REQUESTED TEMPORARY VARIANCE:

- ☐ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Other – Section \_\_\_\_\_
- ☐ Other – Section \_\_\_\_\_

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

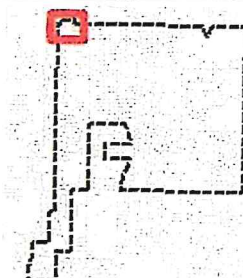
*Alan D. Napoli, C.B.O.*


















Community Development Administrator | Building Official

## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





-  KCPL Lights
-  Gladstone Lights
-  School Point
-  Bike Parking
-  Bus Stop
-  Point of Interest
-  Church
-  Apartment Point
-  Street Centerline
-  Edge Of Pavement
-  Driveway
-  City Limits
-  Parcel
-  House Number
-  School Polygon
-  Villages
-  Apartment Polygon

## Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 11/14/2022

Department: Community Development

Meeting Date Requested: 11/28/2022

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: This event is a Professional Disc Golf Association (PDGA) Charity sanctioned event to benefit Northland Animal Welfare Society (NAWS). The event will take place on Saturday, January 7, 2023 at Hobby Hill Park. Players will play one (1) round of disc golf. No alcohol will be served. Additional donations will be accepted on behalf of NAWS during the event. NAWS is a 501(c)(3) charitable organization. The shelter is being rented to assist with the event.

For more information on PDGA please see: <https://www.pdga.com/td/pdga-competition-endowment-program>

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00

Public/Board/Staff Input: See attached letter of transmittal

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: NOVEMBER 14, 2022**  
**PERMIT No.: SEP22-00098**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: DUCK'S FLYING DISCS – KANSAS CITY: BENEFIT FOR NAWs**  
**LOCATION OF EVENT: HOBBY HILL PARK**  
**7601 N BROADWAY AVENUE**  
**DATE OF EVENT: SATURDAY, JANUARY 7, 2023**  
**TIME OF EVENT: 8:00 AM TO 4:00 PM**  
**EST. ATTENDANCE: 80±**

## REQUESTED TEMPORARY VARIANCE:

- ☐ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Other – Section \_\_\_\_\_
- ☐ Other – Section \_\_\_\_\_

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

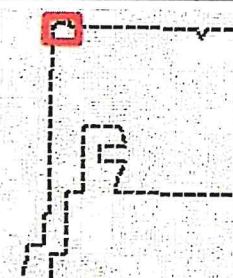
Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**



## **RESOLUTION R-22-60**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES CONTRACT WITH COOK, FLATT & STROBEL ENGINEERS, INCORPORATED IN THE TOTAL AMOUNT NOT TO EXCEED \$60,000.00 FOR THE DESIGN OF THE LINDEN CONNECTOR TRAIL, PROJECT TP2373.**

**WHEREAS**, City staff issued a Request for Proposals (RFP) to design the Linden Connector Trail from the Northland Innovation Center located at 6889 North Oak Trafficway to the intersection of Missouri Route 1 and Northeast 68<sup>th</sup> Street; and

**WHEREAS**, a total of two proposals were received and staff selected Cook, Flat & Strobel Engineers, Incorporated to begin contract negotiations.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to enter into a professional services contract with Cook, Flatt & Strobel Engineers, Incorporated in the total amount not to exceed \$60,000.000 for the design of the Linden Connector Trail.

**FURTHER, THAT**, funds for such purpose are programmed in the TST Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 28TH DAY OF NOVEMBER 2022.**

---

Bill Garnos, Mayor

ATTEST:

---

Kris Keller, City Clerk



## *Request for Council Action*

RES ☒ # R-22-60

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 11/21/2022

Department: Public Works

Meeting Date Requested: 11/28/2022

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Contract Award, Project TP2373, Linden Connector Trail Design

Background:

The Linden Connector Trail is a proposed east-west trail through Gladstone from the Northland Innovation Center at 6889 N. Oak Trafficway to the intersection of Missouri Route 1 and NE 68<sup>th</sup> Street. The proposed trail will include a combination of on-street and off-street facilities as shown on the attached map. Construction of the proposed project will be partially offset with a \$475,000 grant through the Federal Transportation Alternatives program.

City staff issued a Request for Proposals (RFP) to design the improvements and received responses from Cook, Flatt & Strobel (CFS) Engineers, Incorporated and VSM Engineering. Staff selected CFS Engineers to begin contract negotiations.

Budget Discussion: Funds are programmed in the TST Fund.

Public/Board/Staff Input: CFS Engineers has performed work for the City in the past including the design of Phase 2 of the Rock Creek Greenway Trail. Staff recommends that the City execute a professional services contract with CFS Engineers in the total amount not to exceed \$60,000.00.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Timothy A. Nebergall  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager

**Plan**

Proposed Shared Roadway

Proposed Bike Lanes

Proposed Shared Use Path

NE 68th Street

NE 68th Street

Rock Creek Meadow Natural Area

Northhaven Condos

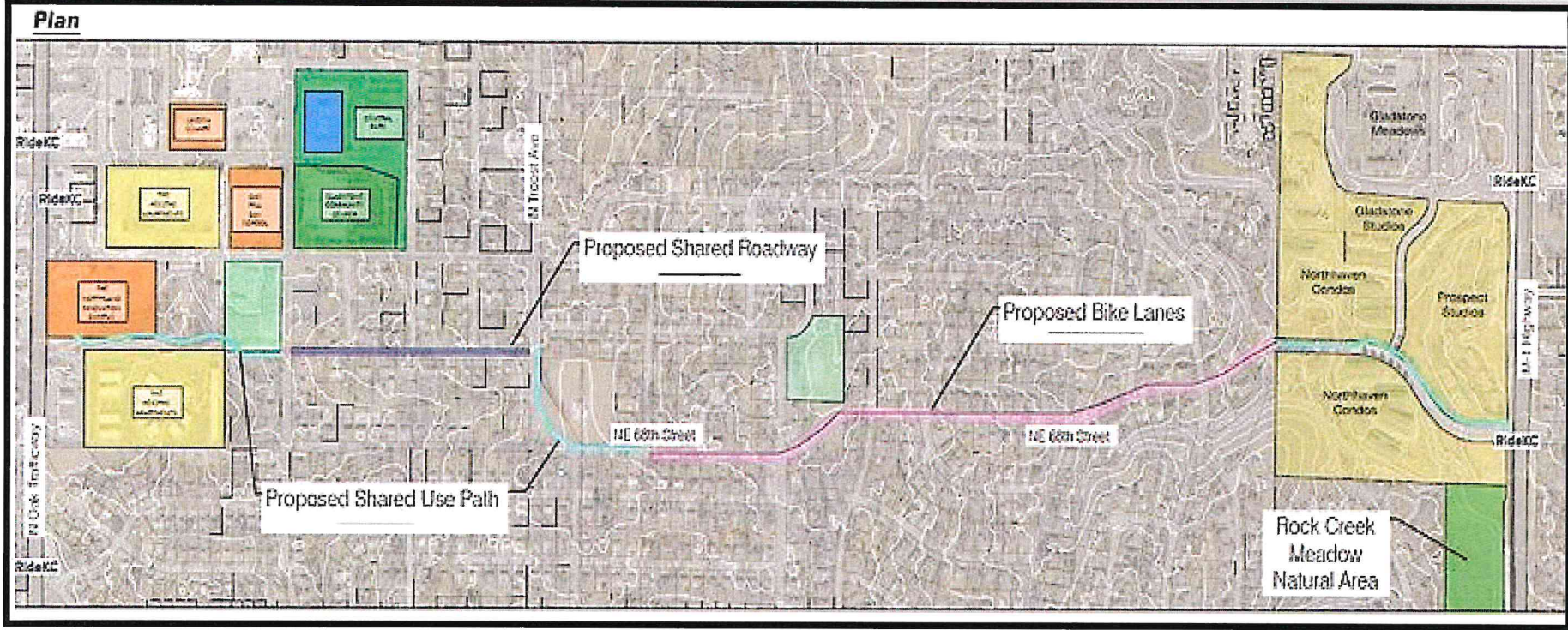
Prospect Studios

Gladdstone Meadows

M Troost Ave

M-1 Highway

RideKC





**RESOLUTION NO. R- 22-61**

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A PROPOSAL FROM MID-AMERICA PUMP IN THE TOTAL AMOUNT NOT TO EXCEED \$26,668.17 TO REPLACE THE MOTOR ON HIGH SERVICE PUMP NO. 3 AT THE WATER TREATMENT PLANT, PROJECT WP2390.**

**WHEREAS**, staff requested quotes from four vendors and the proposal of Mid-America Pump in the amount of \$26,668.17 has been determined by the Director of Public Works to be the lowest and best proposal.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract with Mid-America Pump for a total amount not to exceed \$26,668.17.

**FURTHER, THAT**, funds for such purpose are authorized from the Combined Waterworks and Sewerage System (CWSS) Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI THIS 28TH DAY OF NOVEMBER 2022.**

---

Bill Garnos, Mayor

Attest:

---

Kris Keller, City Clerk



## *Request for Council Action*

RES ☒ # R-22-61

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 11/21/2022

Department: Public Works

Meeting Date Requested: 11/28/2022

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Contract Award, Project WP2390, High Service Pump No. 3 Motor Replacement

Background:

High Service Pump No. 3 is one of three (3) pumps that deliver finished water from the water treatment plant to the distribution system. The motor for this pump is not in service and requires replacement. City staff requested proposals from the following four (4) vendors to complete the work:

Mid-America Pump	\$26,668.17
Douglas Pump	\$27,123.00
Empire Electric	No Bid
Yates Electric	No Bid

Budget Discussion: Funds are budgeted in the amount of \$27,000 from the Combined Waterworks and Sewerage System (CWSS) Fund.

Public/Board/Staff Input:

Mid-America Pump has worked with for the City in the past and has the experience to complete the project. Staff recommends that the City award the contract to Mid-America Pump.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Timothy A. Nebergall  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager



**High Service Pump No. 3**

**RESOLUTION NO. R-22-62**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH BUSCOMM INCORPORATED FOR THE PURCHASE OF ADDITIONAL RECORDING PORTS AND CHANNELS TO EXPAND THE DIGITAL RECORDING SYSTEM IN THE EMERGENCY SERVICES DISPATCH CENTER IN THE AMOUNT OF \$36,727.50.**

**WHEREAS**, the present recording system in the emergency services dispatch center is in need of additional recording ports and channels to accommodate the needs of the City of Liberty and Clay County when they co-locate in the space; and

**WHEREAS**, adding the additional ports and channels will require hardware compatible with the present recording system, which was purchased in 2022, thus requiring the equipment to be purchased from the sole source provider; and

**WHEREAS**, staff has reviewed the proposal from BusComm and recommended that it be accepted.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute an agreement with BusComm Incorporated for the purchase of additional ports and channels to expand the digital recording system for the emergency services dispatch center at a cost not to exceed \$36,727.50.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI THIS 28TH DAY OF NOVEMBER 2022.**

\_\_\_\_\_  
Bill Garnos, Mayor

ATTEST:

\_\_\_\_\_  
Kris Keller, City Clerk





## *Request for Council Action*

RES ☒ # R-22-62

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 11/22/2022

Department: General Administration

Meeting Date Requested: 11/28/2022

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: A Resolution authorizing the City Manager to execute an agreement with BusComm, Incorporated for the purchase of additional ports and channels needed to expand the digital recording system in the emergency services dispatch center in the amount of \$36,727.50.

Background: The recording system in the communications center provides the ability to record, store, and recall radio transmissions and phone conversations on every assigned radio talkgroup and all 911 and non-emergency phone lines coming into the dispatch consoles. The current recording system was purchased in 2022 and has the ability to be expanded to accommodate the needs of the City of Liberty and Clay County when they move into the co-located space that is presently under construction. The hardware needed to expand the current recorder is specific to the brand of recording system, thus making this purchase required from the sole source provider. Staff has reviewed the proposal from BusComm and has found it to be reasonable. Funding for the digital recorder expansion will be from American Rescue Plan Act (ARPA) funding that has been designated for co-located dispatch equipment.

Budget Discussion: Funds are budgeted in the amount of \$36,727.50 from the OTHER Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$0

Public/Board/Staff Input: Staff recommends approval of the proposed Resolution

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Bob Baer  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager



## **Gladstone Police Department**

### **Support Services Division - Memorandum**

---

**DATE: 11/22/2022**

**TO: Assistant City Manager Bob Baer**

**FROM: Administrative Services Manager Rob Sanderson**

**CC: Captain Karl Burris; Police Chief Fred Farris**

**RE: Dispatch Channel Recorder Expansion**

In late August of 2022, the Police Department purchased and installed a Verint long-term dispatch channel recorder through BusComm. The recorder was purchased with a large enough chassis to support the other agencies joining us in the co-located dispatch project.

Over the past few months, we have compiled the recording requirements of the Liberty Police Department and Clay County Sheriff's Office. It was determined that an additional 48 channels were needed. This was submitted to BusComm who returned the attached quote of \$36,727.50.

This is a sole source acquisition through BusComm. Therefore, no other bids were sought.

Please let me know if you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read "Rob Sanderson", is written over a horizontal line.

Rob Sanderson



<b>AGREEMENT NUMBER</b>
SC22-200688
<b>ACCOUNT EXECUTIVE</b>
Scott Cason
<b>DATE PREPARED</b>
09-27-2022

**Physical Address:**  
BusComm Incorporated  
2025 Craigshire Road, Suite 110  
St. Louis, MO 63146  
(314) 567-7755

**Mailing Address:**  
BusComm Incorporated  
PO Box 628  
Fenton, MO 63026

## Sales Agreement and Guaranteed Maintenance Support (GMS) Agreement

<b>INVOICE TO:</b>	<b>INSTALLATION IF DIFFERENT:</b>
Rob Sanderson	Same
Gladstone Department of Public Safety	
7010 North Holmes	
Gladstone, MO 64118	

Customer Phone Number	Tax Status	Customer Status	Customer Purchase Order Number
(816)423-4020	Exempt	Existing	

QTY	Item Number	Description	Per Unit	Total Equip Amount	Required GMS Total Annual Rate
<b>Addition of Liberty PD and Clay County Sheriff to Gladstone Recording Solution</b>					
2	89-270-0015	Add On AudioCodes LD Card 24 Analog Ports (PCI-e)	\$3,082.50	\$6,165.00	
48	93-630-0003	Verint Public Safety Call Recording (Channel based)	\$520.00	\$24,960.00	
Warranty:	None		<b>Sub-Total</b>	\$31,125.00	\$5,232.60
Finance Proposal:	N/A		<b>Installation</b>	\$5,602.50	
Advance Payments:	All financing transactions require the first and last payments due upon execution the Finance Agreement.		<b>Training</b>	\$0.00	
			<b>Tax</b>	\$0.00	
Documentation Fee:	A documentation fee equal to \$175.00 will be due upon execution of the financing contracts.		<b>Total</b>	\$36,727.50	\$5,232.60

**Special Instructions**

Please include the Sales Agreement Number on your Purchase Order.

### Payment Terms

100% upon completion of installation.

Payments made via credit card will be charged a 3.5% convenience fee on the payment.

## Customer Requirements

### 1. Physical Installation Requirements:

- Customer will provide necessary space to install the recorder. Note that space for the speakers, keyboard, mouse and monitor must be considered.
- If you are installing the recorder in a rack or cabinet, you will need to include rails with your purchase or provide a shelf or tray in the rack or cabinet for the recorder.

### 2. Environmental Requirements:

- Ambient Temperature - +45 to +85 Degrees F
- Relative Humidity – 40% to 60% Non-Condensing
- Altitude – 0 to 10,000 Feet

### 3. Telephone Recorder Connections:

- Customer must provide a punch down (66) block within 6 feet of the recorder's install site to accommodate 6' installation cables. Longer cables are available if required but must be pre-ordered. This termination will represent parallel connections of analog audio or digital station (tap) extension terminations. Please contact your sales representative for information regarding digital trunk connections.

### 4. Radio Recorder Connections:

- Customer must provide a punch down block (66) within 6 feet of the recorder's install site to accommodate 6' installation cables. Longer cables are available if required but must be pre-ordered. These terminations represent the required radio frequencies and/or "selected audio" positions. These terminations will be a two-wire connection of transmit/receive audio for each required frequency and/or microphone/speaker for each "selected audio" position.

### 5. Passive VOIP Recording:

- Customer must provide the RJ-45 network cable to the recorder from a configured SPAN port. The SPAN port will provide a mirrored copy of all the packets from the phones which are to be recorded. The Customer is responsible for configuring and maintaining this managed switch.

### 6. Multicast Recording:

- Customer must provide the RJ-45 network cable from the managed switch to the recorder. It is the customer's responsibility to ensure the recorder can "join" and "see" the multicast traffic. The Customer is responsible for configuring and maintaining this managed switch.

### 7. Active Recording:

- Customer must provide the RJ-45 network cable from the managed switch to the recorder. It is the customer's responsibility to ensure the recorder is on the correct network. The Customer is responsible for configuring and maintaining this managed switch.

### 8. Screen Recording:

- Customer must provide a suitable network infrastructure for recording necessary screens. This includes, but is not limited to computers, switchers/routers and network bandwidth. The Customer is responsible for providing the necessary network security for the screen recording clients to access the recorder.

### 9. LAN/WAN Recorder Connection:

- A representative from your IT Department must be present at the time of installation. The recorder can operate either using DHCP or a static IP. Customer is responsible for identifying which method is used and providing the details to the installation team prior to installation. Customer must provide the RJ-45 network cable from the managed switch to the recorder. If the recorder will reside on a different IP subnet than remote workstations, it is the Customer's responsibility to provide connectivity between the subnets. The Customer is responsible for providing the necessary network security for the recorder to function correctly.

### 10. Quality of Lines:

- The recorder is normally connected as a passive device and records any audio present on the lines connected to the system. This includes any noise, hum, static, or crosstalk caused by noise from the telephone system, patches, and radio system. Customer will be responsible for providing clear audio to the recorder.

### 11. Audio Termination Labeling:

- Customer will be responsible for clearly identifying and labeling all terminations to be connected to the recorder. Any lines that are not clearly identified and labeled will be excluded and not set up with the recorder unless alternate arrangements are made in advance.



**12.Remote Diagnostics:**

- The recorder can be remotely monitored and managed. This service requires Internet accessibility but you, as the user, can determine when and who can attach to your recorder.

**13.Power Connections:**

- Customer must provide a standard 110v electrical outlet at the recorder's intended site. Adequate power connections for the Monitor and Speakers must also be available. Unless specifically detailed in the proposal, the Customer is responsible for providing an appropriately sized Uninterruptible Power Supply.

**14.Motorola Astro P25, Motorola SmartNet Trunked Radio Interface, Motorola SmartZone Trunked Radio Interface:**

- If included in the system order, Customer will be responsible for providing the AIS Server, the serial link between the Motorola SystemWatch PC and the recorder, or the link and IP address to interface with the Motorola ATIA port. A separate Installation Guide/Customer Requirements document will be provided outlining the additional requirements involved with integrating with these system.

**15.Virus Protection:**

- Customer will be responsible for providing Anti Virus software to be installed on the recorder. We recommend either Norton or McAfee and will assist with the installation and configuration of the Anti Virus software. Virus infection is not included in the Warranty or subsequent service coverage and costs for repairing a system infected with a virus will be billed to the Customer.

**16.Operating System Updates:**

- Customer will be responsible for downloading and applying Operating System Updates on the recorder (after the initial system installation). Operating System Updates are not included in the Warranty or subsequent service coverage and costs for applying them will be billed to the Customer.

**17.Administrator and User List:**

- Customer will provide a list of users and passwords of individuals who will be accessing the recorder with appropriate (Administrator/User) designations to the installation team.

**18.Installation Team Responsibilities:**

- Recorder Installation – the installation team will unpack the recorder and make connection to the identified audio terminations and network connections.
- Channel Testing – Installation team will test each channel connected to the recorder.
- System Setup – Installation team will set up the recorder to maximize system performance. Included in this set up is the naming of channels and setting up users within the system.
- Training – Installation team will provide up to two hours of training for up to ten users at the time of installation. If a second visit is required because the personnel to be trained were not available at the time of installation, additional charges may apply.
- Other Vendor Effort – Customer is responsible for any charges from other vendors including, but not limited to, telephone, radio, network services, or cabling for either site preparation or installation completion. In no case will the installation team request the support of any other vendor without Customer's prior approval.

**19.Existing Recording System:**

- The installation team will disconnect the existing recording system. The Customer will be responsible for the physical removal of the existing recording system.

**20.Additional Services:**

- Any installation requirements beyond those described above may require a pre-installation site visit and will require a separate installation quote above and beyond the standard installation services that may have been quoted previously. In such cases, a separate and mutually agreed scope-of-work document will be provided.



## Terms and Conditions

### 1. Warranty

BusComm Incorporated warrants the equipment against defective parts and workmanship for the period designated on page 1 of the Sales Agreement. Upon notification of a defect, BusComm Incorporated shall have the option to repair or replace the defective part of the equipment, and such repair or replacement shall be Customer's sole and exclusive remedy. All replaced parts shall become the property of BusComm Incorporated. In addition, during the warranty period, BusComm Incorporated shall perform, free of charge, all necessary maintenance to keep the equipment in good working condition and repair, including the furnishings of all necessary labor and materials.

BusComm Incorporated furnishes this warranty in lieu of all other warranties; either expressed or implied warranties of merchantability and fitness for a particular purpose. Any and all warranties shall be void as to equipment damaged or rendered unsupportable by negligence of non-BusComm Incorporated personnel, misuse, theft, vandalism, fire, water or other peril, or moving, repair, relocation or alteration of the equipment not authorized by BusComm Incorporated. BusComm Incorporated shall not be liable for any damages, incidental, consequential, or otherwise, or commercial loss from any causes, nor for personal injury or property damage, except as such is caused by negligence of BusComm Incorporated employees. BusComm Incorporated's liability is limited to the repair or replacement of defective parts.

### 2. General Terms

(A) It is in our mutual interest to make installations as efficient as possible. You must provide an installation environment in accordance with the Customer Requirements and Recommendations outlined in your proposal and Sales Agreement. You should let us know in advance of any unique site problems or if you need assistance preparing your environment so we can provide a quote for additional site preparation work.

(B) We do business with you because we can satisfy your needs and understand your ability to meet your obligations to us. If you want to assign your rights or obligations under this agreement, we reserve the right to approve that assignment to make sure that our risks are not being increased.

(C) BusComm Incorporated is not liable for incidental or consequential damages for non-performance of any obligation under this agreement.

(D) BusComm Incorporated will make every effort to deliver the equipment as soon as possible, but cannot guarantee a specific delivery date.

(E) This order becomes a mutually binding agreement upon signature of the purchasing party. Once an order is placed, purchaser has the right to cancel this contract until midnight of the third business day after the day on which the purchaser signs this agreement. "Third Business Day" shall exclude all intervening Saturdays, Sundays and national and state holidays. Notice of cancellation, if given by mail, is effective when deposited in the mail properly addressed with postage prepaid. No refunds will be given for orders cancelled after the third business day.

(F) By signing this agreement, you have created a security agreement and have given BusComm Incorporated a purchase money security interest in the equipment. To protect our right to repossess the equipment if you have not paid for it, we may file a copy of this agreement as a financing statement with the appropriate state authorities and you agree to sign a financial statement, if requested. You are also representing that you are financially solvent and able to pay for this equipment when you are invoiced for it.

(G) The sale price does not include any personal property, use taxes or similar taxes imposed by the purchaser's home state. You are responsible for paying these. Appropriate sales taxes, if applicable, will be collected.

(H) In the unlikely event BusComm Incorporated has to take steps to collect payments due beyond invoicing, we can hold your organization responsible for interest at the maximum lawful rate from the due date of payment, costs of collection, and reasonable attorney's fees.

### 3. Comprehensive Guaranteed Maintenance Support Agreement (GMS)

BusComm Incorporated shall provide maintenance support to Customer for the items purchased from BusComm Incorporated. Any accessories will not be covered by the GMS Agreement. Accessories include, but are not limited to, headsets, foot pedals, microphones, SpeechMics, and DPM's. BusComm Incorporated shall begin providing support following the warranty period stated on page 1 of the Sales Agreement. BusComm Incorporated's Comprehensive GMS Agreement provides prompt response to all support calls twenty-four (24) hours per day, seven (7) days a week, and three hundred and sixty-five (365) days a year. The Customer is guaranteed priority support and response to reported system issues within thirty (30) minutes of receipt of Customer's support request.

Please see the Comprehensive GMS Agreement for complete details.

### 4. Uncontrollable Circumstances

If the performance of any part of this contract by BusComm Incorporated is prevented, hindered, delayed or otherwise made impractical by reason of any flood, riot, fire, strike, explosion, war or any other cause beyond the control of BusComm Incorporated, BusComm Incorporated shall be excused from such performance to the extent that it is prevented, hindered or delayed by such causes. Upon the occurrence of any such events, BusComm Incorporated shall use its reasonable efforts to notify Customer of the nature and extent of any such condition. It is also understood that all delivery and installation dates are approximate, and BusComm Incorporated shall under no circumstances be liable for damages – special, consequential, or otherwise – resulting from delays in delivery, installation or cutover.

Guaranteed Maintenance Support		
GMS Purchase Order Number	Customer Initials for GMS	Pro Rate GMS
		New    Existing
Customer Approval		
APPROVED BY:	PRINT NAME	PRINT TITLE
<b>X</b>		



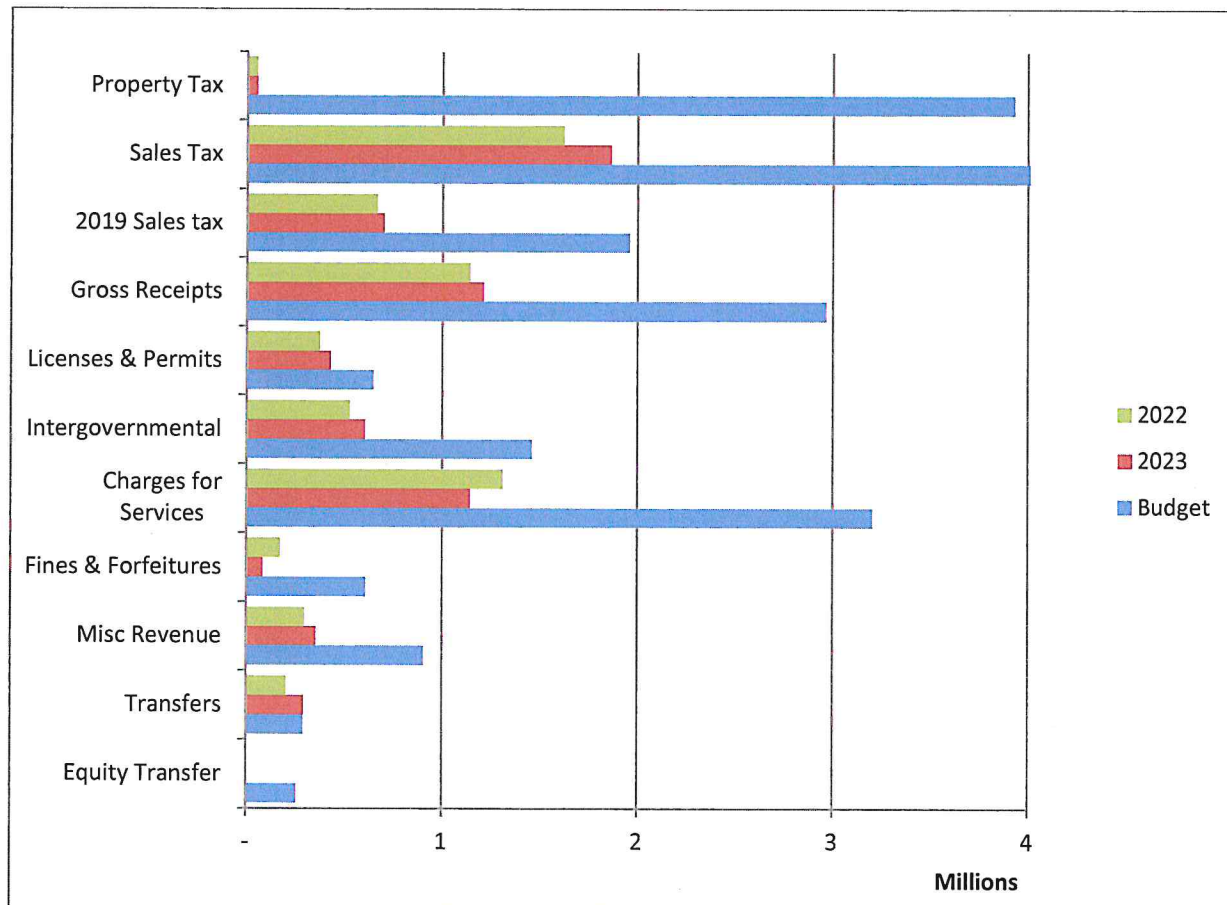
# CITY OF GLADSTONE MISSOURI

Financial Report for 4 Months Ending  
October 31, 2022

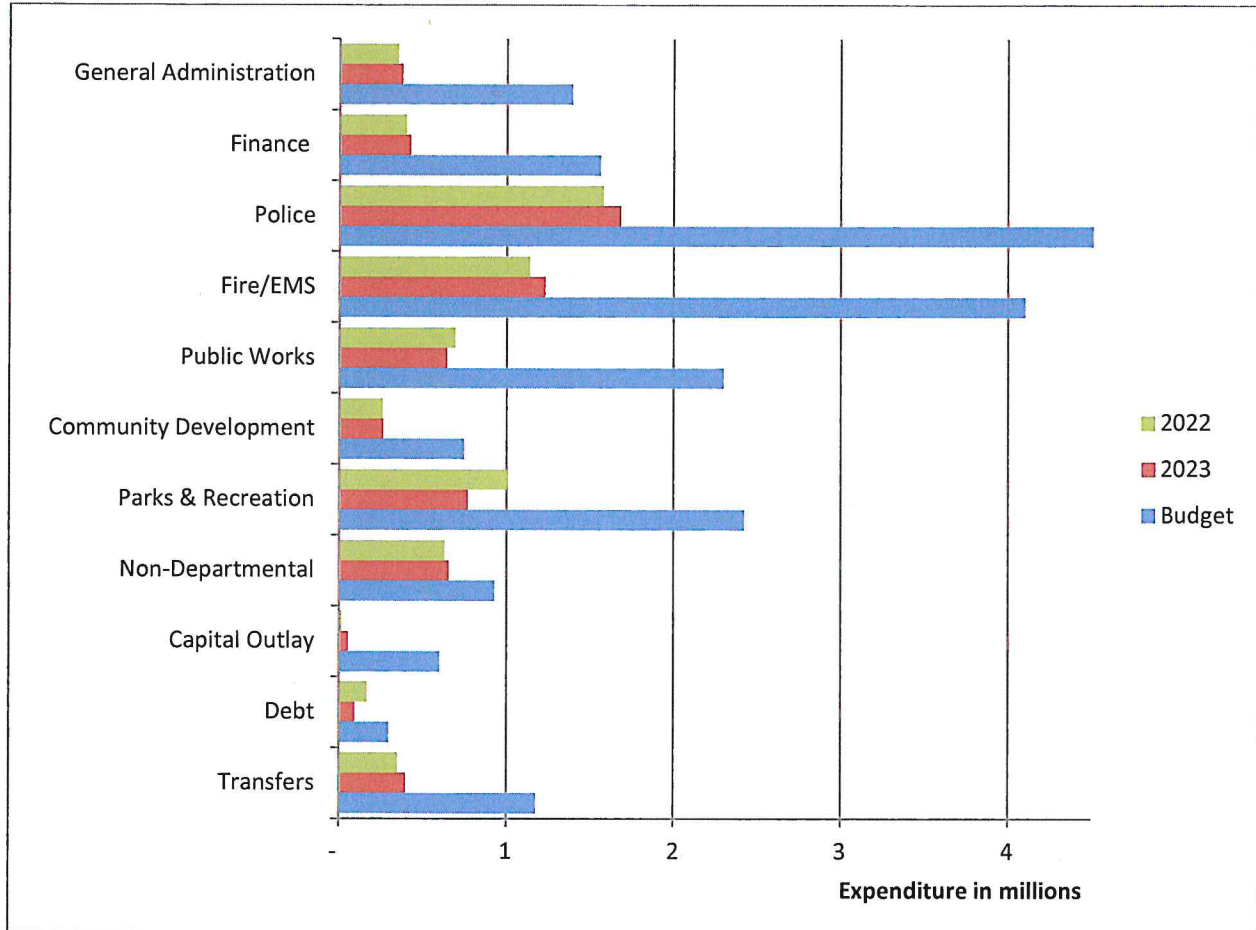
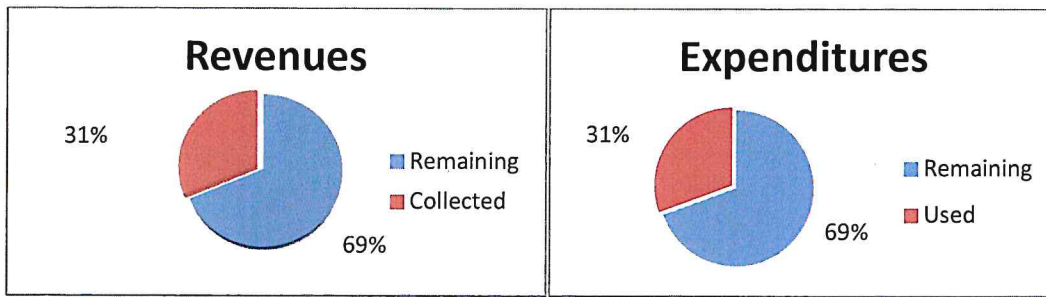
## GENERAL FUND

### General Fund Revenues

Total revenues for the General Fund through 4 months or 33% of this fiscal year are \$6,735,551 compared to total budgeted revenues for the year of \$21,483,512 or 31% of budgeted revenue. Revenue from property tax is \$51,494. Sales tax on a cash basis is \$1,866,087 or \$242,130 (15%) more than last year. The 2019 sales tax (1/2 cent sales tax passed in 2019) is \$701,188, an increase of 5%. Gross receipts taxes are \$1,212,201, an increase of \$68,549 or 6% from last year due to increases and timing in electricity gross receipts and the hotel tax. License and Permit revenues are \$427,050, 13% or \$50,345 more than FY22 due to business license renewals, building, and mechanical permits. Intergovernmental revenue is \$605,380 or \$76,204 (14%) over the previous year due to increased receipts from the state gas tax. Charges for Services are \$1,212,201 a decrease of 13% or \$169,154 compared to the previous year primarily due to senior activities. Fines and Forfeitures have decreased \$91,752 or 53% from the same time last year to \$82,702. Miscellaneous Revenue is \$353,994, an increase of \$54,685 due to interest revenue. Debt proceeds are not budgeted for the current fiscal year. Revenue from inter-fund transfers is \$293,000. An equity transfer of \$256,500 is budgeted for the General Fund.



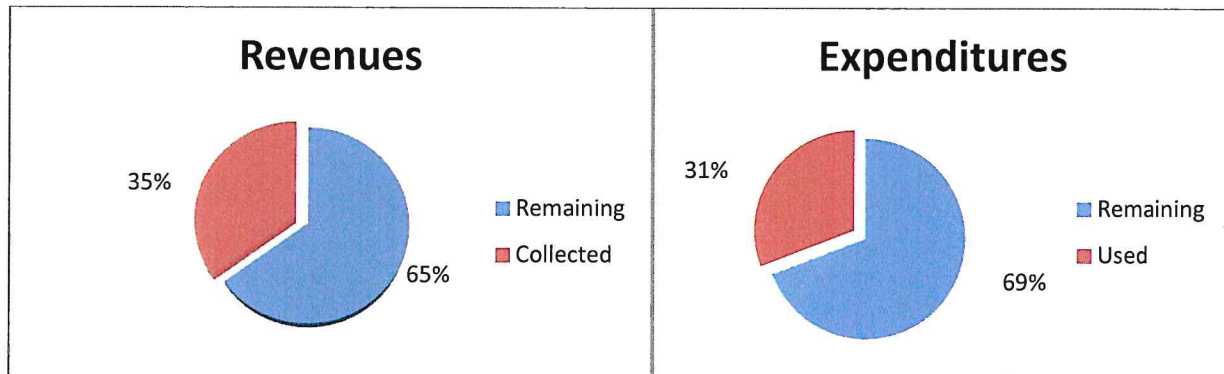
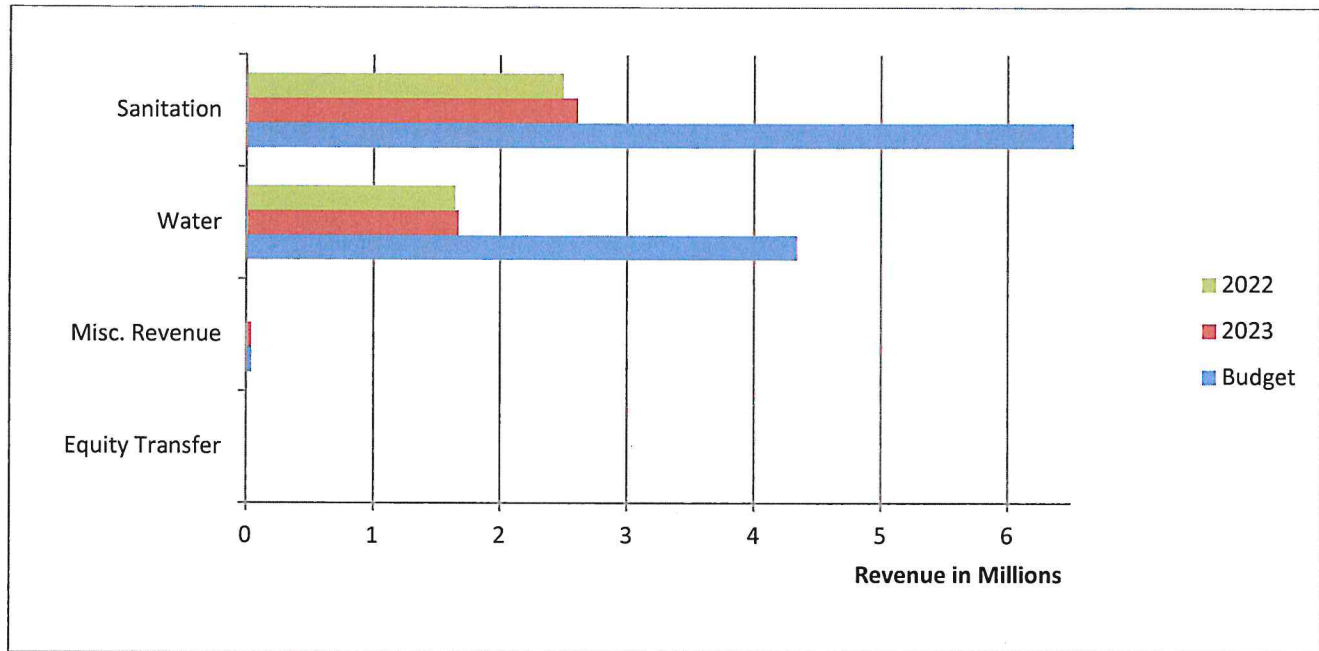




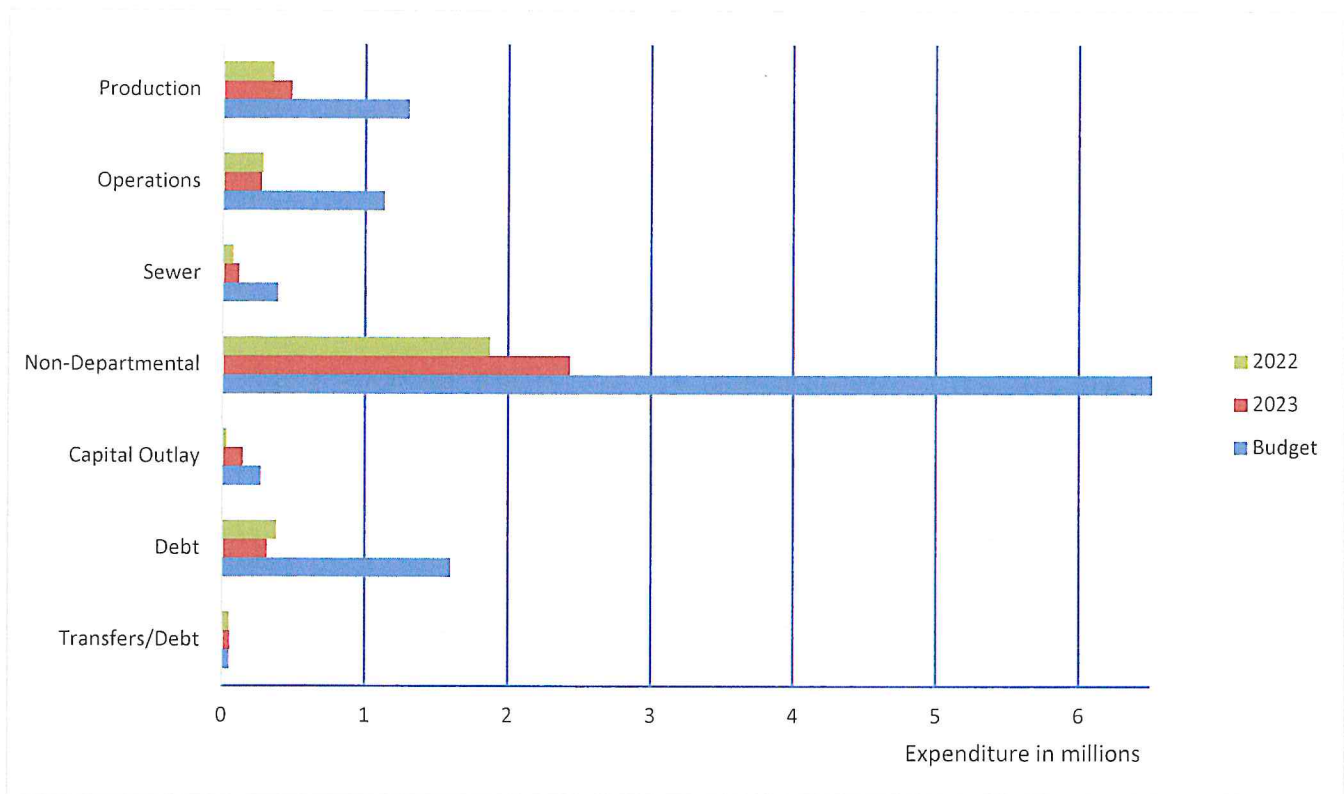
Expenditures through 4 months or 33% of this fiscal year amounted to \$6,566,121 or 31% of FY23 budgeted expenditures of \$21,483,512. This indicates that actual expenditures are less than 1% or \$20,845 less than last year's expenditures of \$6,586,966. General Administration expenditures are \$374,578, an increase of \$26,631 or 8% due to changes in staffing. Finance expenditures have increased \$24,249 (6%) to \$421,795. Police expenditures are \$1,681,929, an increase of \$103,432 or 7%. Fire/EMS expenditures have increased \$91,517 to \$1,228,418. Public Works expenditures are \$642,432, \$50,618 or 7% less than the prior year due to the timing of contractual obligations and heavy equipment maintenance. Community Development expenditures are \$258,795, a decrease of \$863. Parks & Recreation expenditures are \$766,281, down \$242,001 from the same time last year due to senior activities. Non-Departmental expenditures are \$653,547, an increase of \$22,387 due to the comprehensive plan update and increases in liability and property insurance. Capital Outlay is \$51,404. Payments for debt are \$91,972, a decrease of \$74,617 due to lease purchases falling off the debt schedule. Transfers will occur throughout the fiscal year. Current revenues exceed current expenditures in the amount of \$169,429.

## COMBINED WATER AND SEWERAGE SYSTEM FUND

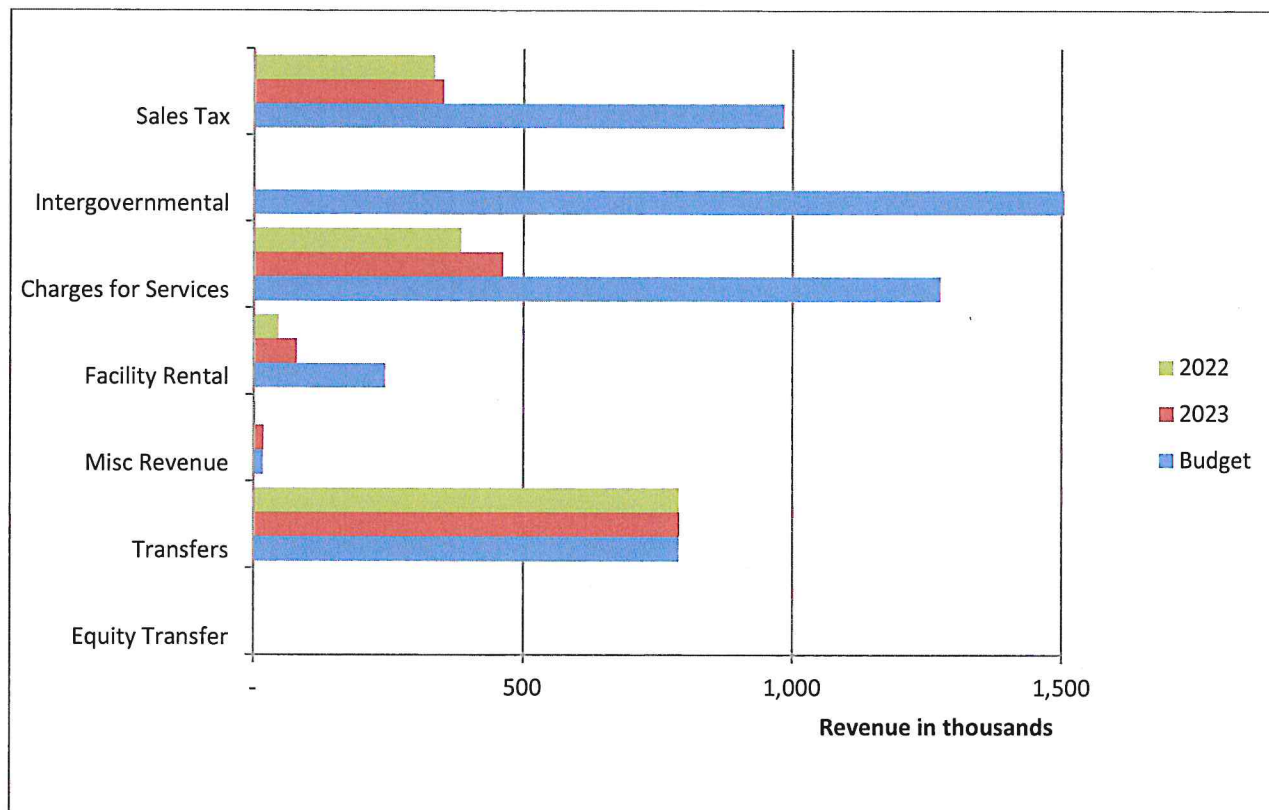
Total budgeted revenues for the fiscal year are \$12,324,296. Total revenues through 4 months or 33% of this fiscal year, amounted to \$4,316,979 or 35% of FY23 budgeted revenues. Charges for sanitation are \$2,608,547, an increase of \$112,565. Charges for water are comparable to the previous year at \$1,670,190. Miscellaneous revenue has increased \$31,560 to \$38,242 due to interest revenue.



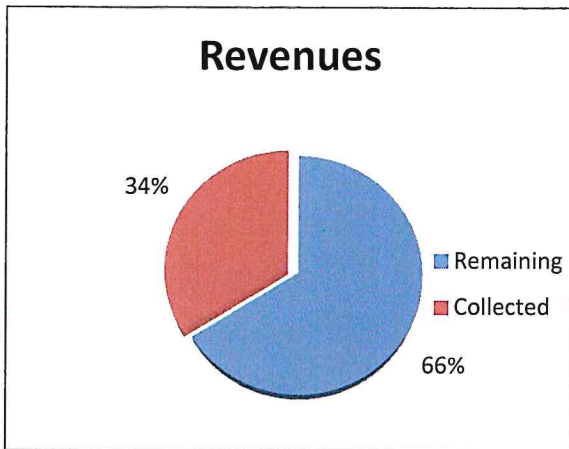
Total budgeted expenditures for the fiscal year are \$12,311,796. Total expenditures through 4 months or 33% of this fiscal year amounted to \$3,792,098 or 31% of FY23 budgeted expenditures. Production expenditures are \$476,052, an increase of \$121,618 due to increases in chemical costs and repairs to the east secondary basin. Operations division expenditures are \$269,112, a decrease of \$14,972 due to the timing of purchases of supplies. Sewer division expenditures have increased \$35,419 to \$109,822 due to changes in staffing. Non-departmental expenditures are \$2,431,906, an increase of \$558,525 due to increased sewer charges from Kansas City. Capital outlay is \$141,667, an increase of \$110,919 due to water main repairs. Payments for debt have decreased 19% or \$67,603 to \$313,539 due to lease purchases falling off the debt schedule. Current revenues exceed current expenditures by \$524,881.



### COMMUNITY CENTER AND PARKS TAX FUND

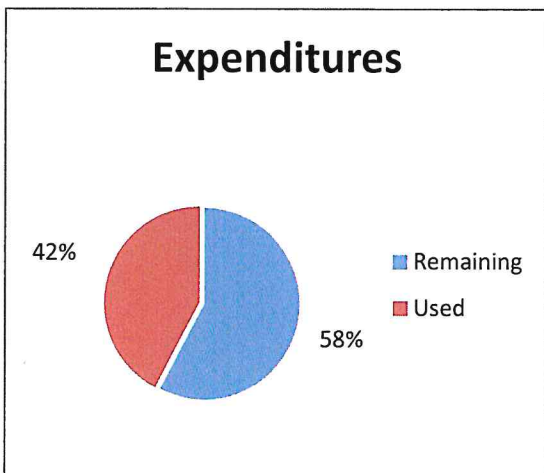
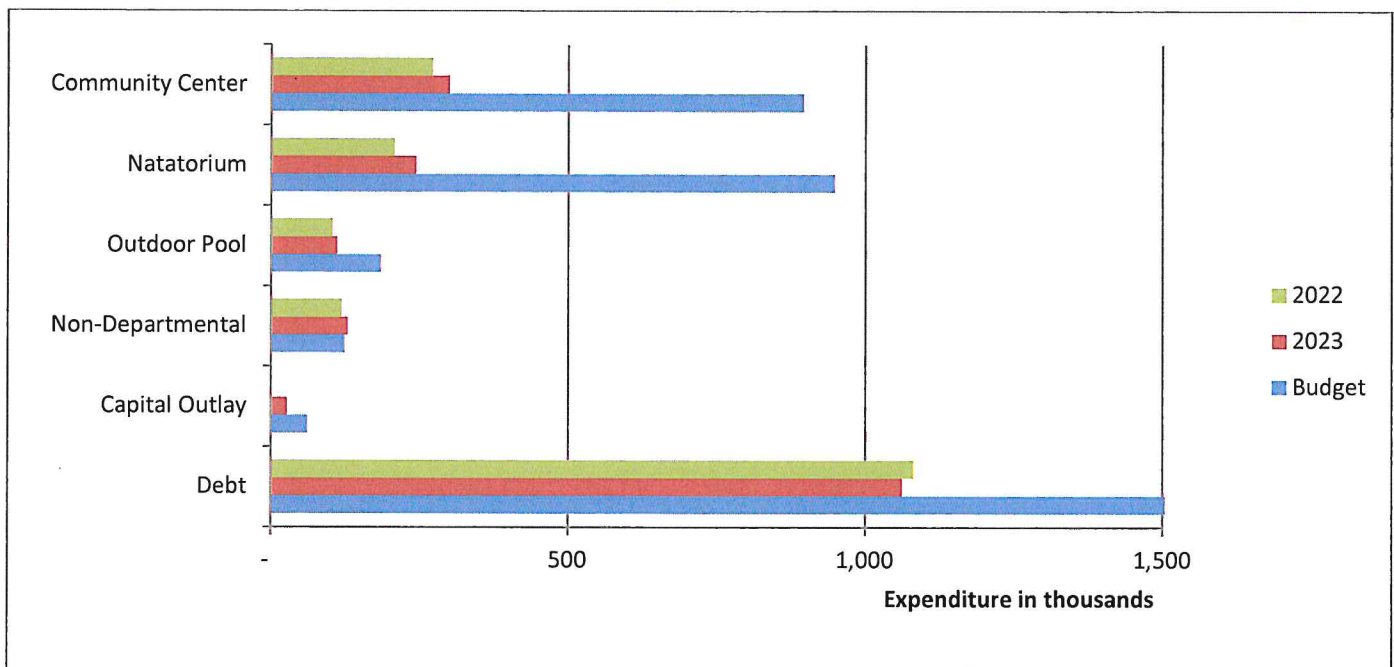






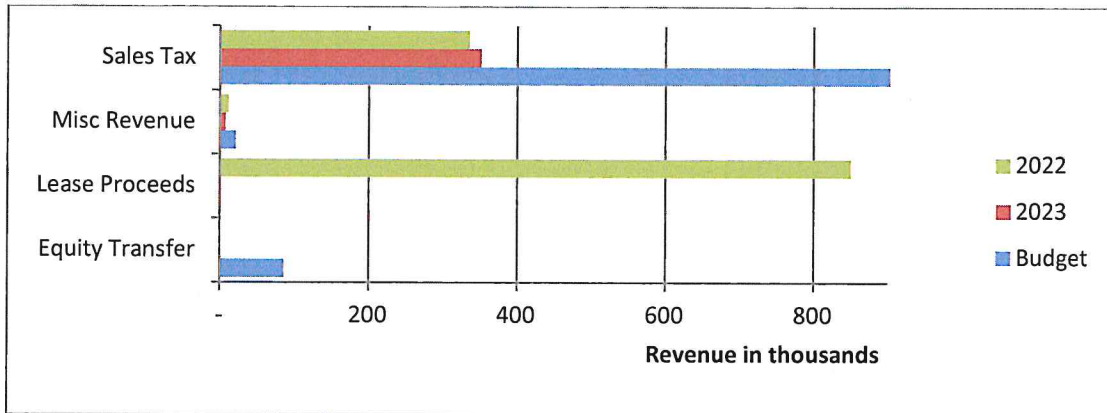
Total budgeted revenues for the fiscal year are \$5,009,081. Total revenues through 4 months or 33% of this fiscal year, amounted to \$1,699,183 or 34% of FY23 budgeted revenues. Sales tax received is \$350,970, an increase of \$15,887 (5%) from the previous year. Intergovernmental revenue consists of a charge to the North Kansas City School District for the natatorium \$700,000 and \$1,000,000 in ARPA funding. Revenue from the NKC School District is usually received in January and ARPA funding will be added at year end. Charges for services are \$462,136, an increase of \$77,746 (20%). Revenue from facility rental is \$79,097, an increase of \$32,536 (70%). Miscellaneous revenue is \$17,980. Transfers

to the fund are \$789,000. There is no equity transfer budgeted for the fiscal year.

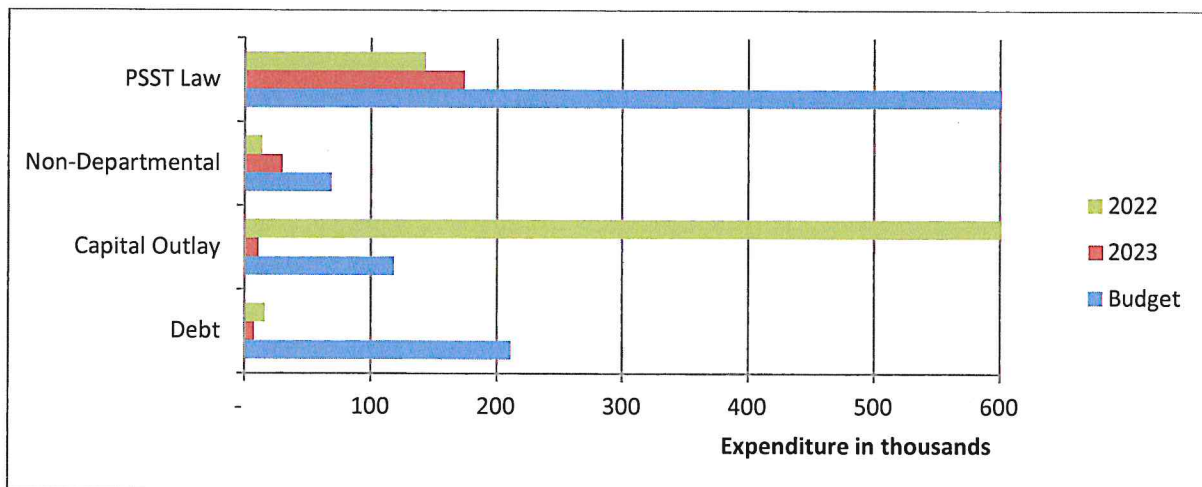
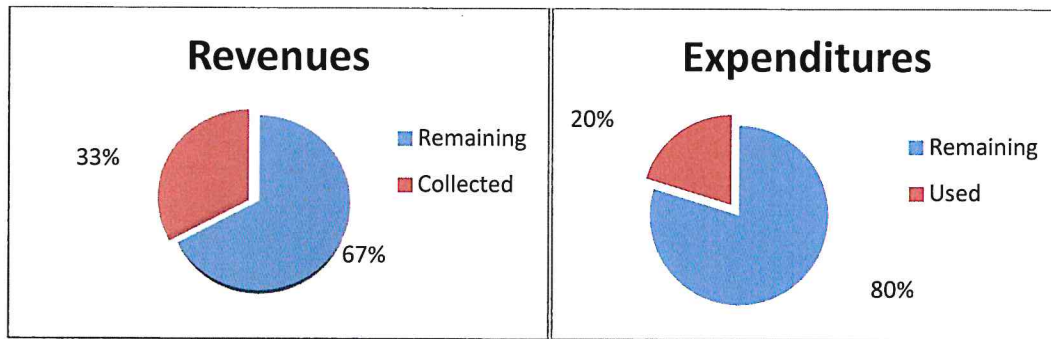


Total budgeted expenditures for the fiscal year are \$4,409,870. Total expenditures through 4 months or 33% of this fiscal year amounted to \$1,868,296 or 42% of FY23 budgeted expenditures. Community Center expenditures are \$298,947, an increase of \$27,757 (10%) due to changes in staffing. Natatorium expenditures are \$243,114, an increase of \$35,543 (17%) due to increases in building maintenance. Outdoor Pool expenditures are \$110,208, an increase of \$6,972 (7%) due to increases in part time personnel costs and chemicals. Non-departmental expenditures have increased \$9,186 to \$128,066 due to increases in property and liability insurance. Payments for debt are comparable to the previous year at \$1,061,567. Current expenditures exceed current revenues by \$169,112.

## PUBLIC SAFETY SALES TAX FUND



Total budgeted revenues for the fiscal year are \$1,091,512. Total revenues through 4 months or 33% of this fiscal year amounted to \$358,550 or 33% of FY23 budgeted revenues. Sales tax on a cash basis is \$350,963, or an increase of \$15,887 (5%). Miscellaneous revenue is \$7,587. No lease proceeds are budgeted for this fiscal year. An equity transfer of \$86,012 is budgeted for the fund.



Total budgeted expenditures for the fiscal year are \$1,091,512. Total expenditures through 4 months or 33% of this fiscal year are \$221,636 or 20% of the FY23 budgeted expenditures. Law division is \$173,562, an increase of \$30,376 from the same time last year. Non-Departmental is \$29,641, compared to \$13,733 during the previous year. Capital outlay is \$10,995. Payments for debt is \$7,438, a decrease of \$8,721 due to debt issuance cost from the radio project in the previous year. Current revenue over expense for the fund is \$136,915.

Respectfully submitted,

A handwritten signature in dark ink, reading "Dominic Accurso". The signature is written in a cursive style with a large, stylized initial "D".

Dominic Accurso  
Director of Finance



**BILL NO. 22-40**

**ORDINANCE NO. 4.617**

**AN ORDINANCE AMENDING CHAPTER 105 – ANIMAL REGULATIONS IN TITLE II – PUBLIC HEALTH, SAFETY, AND WELFARE IN THE GLADSTONE CITY CODE RELATING TO RESIDENTIAL HENS AND BEES.**

**WHEREAS**, by its own motion, the City Council of the City of Gladstone has requested to amend Chapter 105. – Animal Regulations in Title II – Public Health, Safety, and Welfare in order to allow for the keeping of residential hens and bees;

**WHEREAS**, a public hearing on said amendment was held by the Planning Commission of the City of Gladstone on the 7<sup>th</sup> day of November, 2022, pursuant to the required public notice; and

**WHEREAS**, the Planning Commission has submitted its recommendation to the City Council of the City of Gladstone to amend the Public Health, Safety, and Welfare Code as set forth herein; and

**WHEREAS**, the City Council held a public hearing on the 28<sup>th</sup> day of November, 2022 pursuant to the required notice; and

**WHEREAS**, the City Council finds that it is in the best interest of the citizens of the City of Gladstone to enact the following use regulations within the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**Section 1. That Chapter 105. – Animal Regulations of the Code be amended as follows:**

Chapter 105. – Animal and Insect Regulations

**Section 2. That Section 2.105.160 of the Code be amended to read as follows:**

Sec. 2. 2.105.160. – Keeping horses and livestock

Horses and livestock must be kept on a lot containing at least three acres under the following conditions. Horses, ponies, cattle, hogs, mules, sheep, goats and other similar animals shall be kept in a detached accessory building which shall be located not less than 100 feet from any street, and not less than 50 feet from any property line. Not more than one horse, pony, cattle, hog, mule, sheep, goat or other animal shall be kept on each 10,000 square feet of land area.

**Section 3. That Chapter 105 of Title II of the Code be amended by adding Sec. 2.105.161. – Keeping Backyard Hens to read as follows:**

**Sec. 2.105.161 – Keeping Backyard Hens**

For single-family residential lots smaller than one hundred and thirty thousand six hundred and eighty (130,680) square foot in area (3 acres) may keep up to six (6) female hens in accordance with the following provisions:

- a. Prior to keeping or housing hens, a person shall first submit an application for a hen permit to the City of Gladstone Community Development Department. Said permits are a one-time fee and non-transferable. Each applicant must submit information or evidence of the following for a permit:
  - i. All hens must have access to a covered enclosure (or coop) that allows for the housing of hens. In addition, all coops must have direct access to an enclosed run area. All coops and runs shall be located in the rear yard and be designed in a manner to minimize their visual impact. All coops and runs shall be at least ten (10) feet from any property line and at least fifty (50) feet from any residential structure, deck, or porch not owned by the permittee.
  - ii. The coop and run may not exceed eighty (80) square feet.
  - iii. The maximum height of the coop shall be eight (8) feet.
- b. The keeping of roosters and guinea hens, or any fowl other than female chickens (hens) is prohibited.
- c. At all times, hens shall either be kept in a coop or a run as defined above.
- d. All feed and other items associated with the keeping of hens shall be kept clean and sanitary at all times and be protected so as to prevent the infestation of rats, mice, or other rodents.
- e. The hens are not raised for the purpose of slaughtering.
- f. Individuals that wish to own or maintain hens on property that they do not own must include written permission from the property owner or landlord that explicitly indicates that the permittee has permission to own or maintain hens on the subject property. Such written permission shall be supplied as part of the hen license application.
- g. If an inspection is required as a result of a nuisance complaint, the Animal Control Officer and/or Code Enforcement Officer will inspect the property.
- h. Notwithstanding the issuance of a permit by the city, private restrictions on the use of property shall remain enforceable and may prohibit the keeping of hens as provided herein. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.
- i. If the requirements of this section are not fully complied with, the city may revoke any permit granted under this section and/or initiate prosecution for a civil infraction violation.
- j. The Community Development Director and/or the Police Chief and/or their designee have the authority to order the removal of the hens, coop, and run if a nuisance is determined and/or there is a proven impact to the general safety,

health, and welfare of the general public.

For single-family residential lots larger than one hundred and thirty thousand six hundred and eighty (130,680) square foot in area (3 acres) may keep a maximum of ten (10) female chickens (hens).

- k. The coop and run may not exceed one-hundred (100) square feet.

**Section 4. That Chapter 105 of Title II of the Code be amended by adding Sec. 2.105.162. – Residential Bee Keeping to read as follows:**

**Sec. 2.105.162. – Residential Bee Keeping**

For single-family residential lots smaller than one hundred and thirty thousand and six hundred and eighty (130,680) square foot in area (3 acres) may keep one (1) beehive in accordance with the following provisions:

- a. Prior to keeping or housing bees, a person shall first submit an application for a residential bee keeping permit to the City of Gladstone Community Development Department. Said permits are a one-time fee and are nontransferable. Each applicant must submit information or evidence of the following for a permit.
  - i. All bees must have a man-made hive (house, structure, etc.) that they call home. The hive shall be located in the rear yard and be designed in a manner to minimize their visual impact. All hives must be at least ten (10) feet from any property line and at least fifty (50) feet from any residential structure, deck, or porch not owned by the permittee.
  - ii. The beehive may not exceed 25 inches by 16 inches.
- b. Beekeepers that wish to own or maintain a beehive on property that they do not own must include written permission from the property owner or landlord that explicitly indicates that the beekeeper has permission to own or maintain a beehive on the subject property. Such written permission shall be supplied as part of the beekeeping application.
- c. Hives shall not be located within 50 feet of a pre-existing swimming pool or pre-existing kenneled animal.
- d. A supply of fresh water shall be maintained in a location readily accessible to the hive on the site throughout the day to prevent bees from congregating at neighboring swimming pools or other sources of water on nearby properties.
- e. If an inspection is required as a result of a nuisance complaint, the Animal Control Officer and/or Code Enforcement Officer will inspect the property only.
- f. It shall be unlawful for any beekeeper to keep a hive in such a manner as to cause any unhealthy condition or interfere with the normal use of adjoining properties.
  - i. Hive placement and related bee movement such that bees, without provocation, interfere with the reasonable freedom of movement of persons in a public right-of-way, or the location of bees have a proven impact to the general safety, health, and welfare of the general public.



- g. Notwithstanding the issuance of a permit by the city, private restrictions on the use of property shall remain enforceable and may prohibit the keeping of bees as provided herein. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.
- h. If the requirements of this section are not fully complied with, the city may revoke any permit granted under this section and/or initiate prosecution for a civil infraction violation.
- i. The Community Development Director and/or the Police Chief and/or their designee have the authority to order the removal of the bees and hive if a nuisance is determined and/or there is a proven impact to the general safety, health, and welfare of the general public.

For single-family residential lots larger than one hundred and thirty thousand six hundred and eighty (130,680) square foot in area (3 acres) may keep a maximum of two (2) bee hives.

**SECTION 5. - SEVERABILITY CLAUSE.** The provisions of this Ordinance are declared to be severable. If any section, sentence, clause, or phrase of the Ordinance shall for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decisions shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect; it being the legislative intent that this Ordinance shall remain in effect notwithstanding the invalidity of any part.

**SECTION 6. – EFFECTIVE DATE.** This ordinance shall become effective from and after its passage.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS THIS 28TH DAY OF NOVEMBER.**

---

Bill Garnos, Mayor

ATTEST:

---

Kris Keller, City Clerk

First Reading: November 28, 2022

Second Reading: November 28, 2022

File # 2022 -



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☒ # 22-40

ORD ☒ # 4.617

Date: 11/21/2022

Department: Community Development

Meeting Date Requested: 11/28/2022

Public Hearing: Yes ☒ Date: 11/28/2022

Subject: Hen & Bee Ordinance

### Background:

Over the past couple of years, City Staff has been contacted by residents who have a desire to keep hens and bees on their residential property. These individuals who have inquired about keepings hens and bees typically live in a neighborhood on a ¼ or ½ acre lot. Public interest on this topic was also expressed during the citizen-based strategic planning process called Gladstone: Shaping Our Future.

Currently, the City of Gladstone's codes and ordinances do not adequately address these topics and create confusion for residents and City Staff. In the City Council packet, you will see a draft ordinance that was vetted by other members of City Staff and the Planning Commission. This project was discussed in an open study session with the Planning Commission in September 2022 and approval was recommended by the Planning Commission on their second time hearing the project on November 7, 2022.

In summary, the draft ordinance presented closely resembles the ordinance that the City of Liberty, MO passed a few years ago.

Below, are key highlights from the proposed ordinance:

### Hens

- Up to 3 acres – 6 hens (maximum)
- 3 acres or more – 10 hens (maximum)
- One time permit fee – Proposing \$20
- Coops and runs shall be at least 10 ft. from any property line and at least 50 ft. from any residential structure, deck, or porch not owned by the applicant.
- Private restrictions such as an HOA shall supersede city regulation.
- Enforcement will be a combination between Community Development (Code Enforcement) and Police (Animal Control).

**Bees**

- Up to 3 acres – 1 bee hive (maximum)
- 3 acres or more – 2 bee hives (maximum)
- One time permit fee – Proposing \$20
- All hives must be at least 10 ft. from any property line and at least 50 ft. from any residential structure, deck, or porch not owned by the applicant.
- Hives shall not be located within 50 ft. of a pre-existing swimming pool or pre-existing kenneled animal.
- A supply of fresh water shall be maintained in a location readily accessible to the hive on the site throughout the day to prevent bees from congregating at neighboring swimming pools or other sources of water on nearby properties.
- Private restrictions such as an HOA shall supersede city regulation.
- Enforcement will be a combination between Community Development (Code Enforcement) and Police (Animal Control).

Budget Discussion: Funds are budgeted in the amount of \$0 from the N/A Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$

Public/Board/Staff Input:

Public: An individual from the public spoke in favor of approving this ordinance.

Board: The Planning Commission voted in favor of approving the ordinance. 7 Yes – 2 No

Staff Input: Staff recommends approval

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Austin Greer  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager



### Hens (Chickens)

- Up to 3 acres – 6 hens (maximum)
- 3 acres or more – 10 hens (maximum)
- One time permit fee – Proposing \$20
- Coops and runs shall be at least 10 ft. from any property line and at least 50 ft. from any residential structure, deck, or porch not owned by the applicant.
- Private restrictions such as an HOA shall supersede city regulation.
- Enforcement will be a combination between Community Development (Code Enforcement) and Police (Animal Control).

### Bees

- Up to 3 acres – 1 bee hive (maximum)
- 3 acres or more – 2 bee hives (maximum)
- One time permit fee – Proposing \$20
- All hives must be at least 10 ft. from any property line and at least 50 ft. from any residential structure, deck, or porch not owned by the applicant.
- Hives shall not be located within 50 ft. of a pre-existing swimming pool or pre-existing kenneled animal.
- A supply of fresh water shall be maintained in a location readily accessible to the hive on the site throughout the day to prevent bees from congregating at neighboring swimming pools or other sources of water on nearby properties.
- Private restrictions such as an HOA shall supersede city regulation.
- Enforcement will be a combination between Community Development (Code Enforcement) and Police (Animal Control).

## Changes Made From PC & City Staff Discussion in September & November 2022

- Changed the amount of allowed hens for 3 acres or less to 6 hens and 3 acres and more to 10 hens.
- Charge a one-time permit fee of \$20 – similar to dog permit fee.
- Maximum height of the coop shall be 8 ft.
- The coop and run may not exceed 80 sq. ft. for 6 hens and not more than 100 sq. ft. for 10 hens.

PLANNING COMMISSION  
GLADSTONE, MISSOURI  
*Gladstone City Hall*  
Monday, November 7th, 2022  
7:00 pm

**Item 1 on the Agenda: Roll Call.**

**Present:** Gary Markenson  
Kate Middleton  
Bill Turnage  
Mike Ebenroth, Chair  
Jennifer McGee  
Kim Murch  
Chase Cookson, Vice Chair  
Brenda Lowe, Secretary  
Spencer Davis

**Absent:** James New  
Larry Whitton

**Council & Staff Present:**

Austin Greer, Community Development Director  
Angie Daugherty, Admin. Assistant  
Jean B. Moore, Mayor Pro Tem

**Item 2 on the Agenda: Pledge of Allegiance.**

Chair Ebenroth led the group in reciting the Pledge of Allegiance to the United States of America.

**Item 3 on the Agenda: Approval of the August 15th, 2022 Minutes.** Chair Ebenroth asked if there was a motion to approve the minutes from the August 15<sup>th</sup> meeting.

**Mr. Markenson moved to approve the minutes; Mr. Turnage seconded. The minutes were approved, 9-0.**

**Item 4 on the Agenda: Consideration: Chicken (Hens) & Bee Ordinances.** *The City Council Public Hearing is scheduled for Monday, November 28, 2022.*

Mr. Greer began his presentation using a PowerPoint.

As you can see on the screen there are two columns. I will start with the column addressing hens first then will follow-up with the second column in addressing bees. With hens up to three acres you can have six hens' maximum. If you have property three acres or more you can have ten hens' maximum. There would be a onetime permit fee similar to what we charge for a dog license and are proposing at \$20.00 fee. Coops and runs should be at least ten feet from any property line and at least 50 feet from any residential structure, deck, or porch that is not owned

by the applicant. Private restrictions such as an HOA supersede city regulation. Enforcement will come from a combination between the Community Development Department and Animal Control. On the right side of the PowerPoint you will see the category for bees. Up to three acres you would be able to have one bee hive maximum. If you have three acres or more you can have two bee hives maximum. There will be a onetime permit fee of \$20.00. All hives must be at least ten feet from any property line and at least 50 feet from any residential structure, deck or porch not owned by the applicant. Hives shall not be located within 50 feet of a preexisting swimming pool or preexisting kennel animal. A supply of fresh water shall be maintained in a location that is readily accessible to the hive on sight throughout the day to prevent these from congregating away from the hive. Private restriction such as an HOA would supersede any city regulation. Enforcement would be a combination of the Community Development Department and Animal Control. From our last conversation there seemed to be a lot of agreement to start but there were a few changes that were suggested. One of those changes were the amount of allowed hens for three acres or less. The proposed changed was to allow for six hens and anything over 3 acres the city would allow ten hens. A onetime permit fee of \$20.00 was somewhere in the middle that everyone agreed upon, because it was similar to the dog permit. Also, the maximum height of the coop shall be eight feet because of cleaning the coop properly. The coop and run may not exceed 80 square feet. Those were the primary changes from our last conversation that I added into the ordinance that was in your packet.

Tonight, I am looking for a recommendation from the commissioners in order to bring this proposed ordinance to City Council at the end of the month. If you have any questions I will do my best to answer.

Mr. Markenson asked if under permit is it possible to put something in there to check with their HOA restrictions. On the last page before you get to the ordinance on letter E it says the inspections required as a result of a nuisance complaint the Animal Control and Code Enforcement Officer will inspect the property only. What does the word only mean?

Mr. Greer stated that when it comes to bees they don't want to send our Animal Control or Code Enforcement Officers on site without proper training. Animal Control and Code Enforcement will go onsite and inspect but not walk up on the bee hives. We will get someone who is trained to handle bees to take a closer look for us.

Mr. Markenson read "it will be unlawful for any bee keeper to keep a hive and have any unhealthy conditions that would purposely interfere with the normal flow of adjoining properties." How would you show "purposely" interfere?

Mr. Greer stated that as an example there is a situation going on now where a particular property owner has multiple bee hives, hasn't communicated well with their neighbors, doesn't have a fence and the hives are very close to the property line. The multiple neighbors claim that due to the numerous bees on this property that migrate to their properties haven't been able to use their deck all last summer. Given the situation, you can likely categorize that as purposefully interfering with you adjacent neighbor.

Mr. Markenson stated it is the word "purposely" that he has a hard time with.



Mr. Greer stated that we can take purposely out of the ordinance if the rest of the Planning Commission is okay with that edit.

Ms. Lowe asked if on the hen's ordinance where it says that they may not be slaughtered she doesn't know if we can stop someone from doing this.

Mr. Greer stated that the ordinance does state hens cannot be slaughtered and staff is just trying to make their best effort, so that doesn't consistently happen or we know that it is happening. This is just saying you can have hen's but not for the purpose of slaughter.

Ms. Lowe asked about the amendment section talking about horses and livestock where it says not more than one of each animals. Is there anywhere in the regulations that restrict exotic animals?

Mr. Greer stated that his whole intent was to pull the chicken (hen) out of the narrative because that is what started to complicate things. He hasn't tackled horses, livestock, or other exotic animals. Staff has not had much of an issue with those categories.

Ms. Lowe asked about the waste from the chickens. What about having this waste too close to water ways or streams or sewer. She thinks there needs to be something in the ordinance regarding waste. We have tags for our dogs that shows they have shots is there something in the ordinance regarding health for these animals?

Mr. Greer stated that in section D it talks about sanitation. It reads "all feed and other items associated with keeping the hens shall be kept clean and sanitary at all times and be protected to prevent infestation of rats, mice and other rodents. I have not seen in other cities where their ordinance addresses waste. If necessary in the future, we can always modify the ordinance to make it better if need be.

Ms. Lowe stated that bees can be scary due to allergies. She thinks there will be unintended consequences in this ordinance.

Mr. Greer stated that he has had this discussion with their legal counsel because they are dealing with hens and bees in other cities as well. If a person was stung by their neighbor's bees it would legally need to be addressed by those two private parties and the city should not be included.

Ms. Middleton asked about the fee for permit. Would it be \$20.00 per hive or per chicken?

Mr. Greer stated that no this will just be a onetime \$20.00 fee.

Ms. Middleton asked if this could be grandfathered in.

Mr. Greer stated that it is hard to grandfather something in that was not legally established to begin with. Our goal is to have everyone come into compliance with the proposed ordinance.

Ms. Middleton stated that bee keeping is harder than you think. Not everyone is going to want to get a bee hive. She believes this will not be a big concern.

Ms. McGee stated that six chickens to one dog will produce the same amount of waste. I know dogs come in different shapes and sizes and that is not an exact conversion factor but if you want to estimate if a house has one dog and they can handle the waste of that dog in their trash or disposal then they can also handle six chickens. You don't want to use dog poop in a garden but there are ways you can use them in compost piles and you can put it in your garden and you are not putting it in the trash.

Ms. Lowe stated that she believes some type of signage is necessary if a property is keeping bees. She thinks this is important for city staff, sales people, and neighbors.

Mr. Davis asked do they have any language regarding the hens must stay inside the coop at all times.

Mr. Greer stated that they have to stay in the coop at all times.

Mr. Davis asked if they have a minimum lot requirement. Do we alert HOA's that the city is going to make these proposed changes?

Mr. Greer stated that most lots in Gladstone are a quarter acre. Staff does not notify the HOA. If you live within and HOA and you want to have chicken and bees generally when you buy your house you usually know you are supposed to check with your HOA.

Mr. Murch does not understand the motivation of wanting to be a farmer in the middle of the city. Is there a reason that people would have bees or chickens to sell the eggs or the honey? If this will be allowed, then it will be a home business.

Mr. Greer stated that he does not believe we are allowing commercialization of bees or chickens on residential lots given the allowed amount of hens and bee hives being proposed.

Mr. Murch stated that bees make a lot of honey. More than a family could consume.

Mr. Greer stated that with his understanding from the people that are interested in having chickens and bees is for their own personal use. If someone wanted to take commercialize their property for chickens or bees, then the city would address it.

Mr. Murch asked about 10 hens on three acres. One lot can have six hens then if you live on 3 acres or more you can have 10 hens. There is a substantial land difference there. Greater than three acres can have cattle and pigs and whatever but you can only have 10 chickens.

Mr. Greer stated that from there discussion at the last meeting that seemed to be ok with everyone. His goal is to simplify this ordinance as much as possible and three acres appeared to be a solid breaking point.

Mr. Murch stated that is says Animal Control is in charge in some of the inspections. He also sees that the Police Chief has the ability to deem a situation unsafe just as the Community Development Director.

Mr. Greer stated the Police Chief and Community Development Director would have final say equally. The Police Chief is aware of this ordinance.

Mr. Murch asked if there is any county or state DNR regulations that would impact chickens in the city from the county standpoint or other livestock.

Mr. Greer stated he does not have the answer to this question. When he was researching chicken and hens and bees across the metro he used Liberty as a template. Liberty's was passed maybe two or three years ago. It was very similar to what we are proposing tonight but I am unsure about your questions in regard to DNR and the county.

Chair Ebenroth asked about 8x10 coop size. He finds it hard that they would have more than six hens in that particular coop and are they allowed more than one coop?

Mr. Greer stated no they cannot have more than one coop.

Mr. Davis stated that maybe we should change the ordinance to state if you have more than three acres then you can have two coops?

Ms. McGee stated that there are minimum sizes for 10 hens.

Mr. Greer asked if Ms. McGee could shed some light on Mr. Davis's question.

Ms. McGee stated she would have to do some research on it as well.

Mr. Greer stated that he would need to adjust the size of the coop and run for 10 hens and three acres.

An individual from the public stood up and spoke. This individual neglected to state their name and address for the record.

Resident - He has a four-year-old daughter that suffers from a condition where she has severe food allergies to most foods. Eggs is one of the few food items that she can eat and get a solid source of protein. Their family decided to have their own chickens in order to supply their daughter with plenty of eggs. They compost their chicken waste in their garden and plants. Chickens also eat bugs, oak mites, etc. He would like for them to take this into consideration when voting on this ordinance.

Mr. Greer stated that if he were to adjust the language to remove the word "purposely" as Mr. Markenson suggested, add a HOA restriction to the permit application and adjust the square footage for accommodating 10 hens would you all consider the draft ordinance tonight.

**MOTION: By Mr. Markenson, second by Ms. Middleton to approve the Consideration of Chicken (Hens) & Bee Ordinances.**

Vote: Mr. Murch	No
Mr. Markenson	Yes
Mr. Turnage	Yes



Ms. Middleton	Yes
Chair Ebenroth	Yes
Ms. McGee	Yes
Mr. Davis	Yes
Mr. Cookson	Yes
Ms. Lowe	No

**The motion carried. (7-2)**

**Item 5 on the Agenda: Communication from the Public**

No communication

**Item 6 on the Agenda: Communication from the City Council**

Council Member Moore stated that she wanted to update everyone from their last council meeting that they received a draft update of the Comprehensive Plan and it was received well by the City Council Members. They will have that final draft Comprehensive Plan coming to you on November 21<sup>st</sup>. Austin told her tonight that the City Council will have that as a resolution on the November 14<sup>th</sup> City Council meeting. She wanted to thank all of you that are sitting here tonight and those that served on the Advisory Committee. It was a long and very involved process. Also, the Mayor's Christmas Tree is November 22<sup>nd</sup> and the Mayor has chosen three charities this year to receive funds from that effort. The charities are Feed Northland Kids, The Gladstone Animal Shelter, and Neighbors Helping Neighbors. She hopes they all have the opportunity to make it to the actual event and she hopes that they see fit to contribute to the Mayor's Christmas Tree this year.

**Item 7 on the Agenda: Communications from the City Staff**

Mr. Greer stated that Alicia Hommon has resigned her post from the Planning Commission and has moved to Kansas to pursue other opportunities.

Ms. Middleton asked if she closed her bakery.

Council Member Moore stated the hope was that maybe her staff would be able to take it over but we still think it is up in the air.

**Item 8 on the Agenda: Communications from the Planning Commission Members**

Mr. Markenson stated that the memo that they sent out on house bill 1662 is really an outrageous infringement on local self-government zoning. He has never seen anything like it in his 50 years working in the industry. Also, we will be voting on a marijuana proposal tomorrow in the election and it will probably pass. If it does, we will need an ordinance proposing a 6% tax.

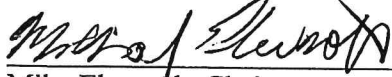
Ms. Middleton stated that everyone should go out and vote.

Mr. Turnage wanted to thank Public Works for last weekend's brush drop off event. Even at half price it was still a bargain.

**Item 9 on the Agenda: Adjournment**

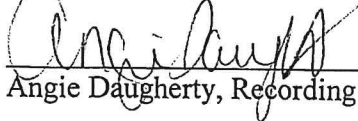
Chair Ebenroth adjourned the meeting at 7:40 pm.

Respectfully submitted:



Mike Ebenroth, Chair

Approved as submitted ☒



Angie Daugherty, Recording Secretary

Approved as corrected ☒