



**CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
MONDAY, APRIL 24, 2023**

The City Council will meet in a Closed Executive Session at 5:00 pm, Monday, April 24, 2023, Gladstone City Hall, 7010 North Holmes, Gladstone, Missouri. The Closed Executive Session is closed pursuant to RSMo. Open Meeting Act Exemption 610.021 (1) for Litigation and Confidential or Privileged Communications with Legal Counsel and 610.021 (2) Real Estate.

**OPEN STUDY SESSION 5:15 PM**

1. Fiscal Year 2024 Budget Presentation. North and South Conference Rooms.
2. Mayor Oath of Office- Jean B. Moore

**REGULAR MEETING 7:30 PM**

**TENTATIVE AGENDA**

1. Meeting Called to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Agenda.
5. Approval of the April 10, 2023, Closed City Council Meeting Minutes.

6. **Approval of the April 10, 2023, Regular City Council Meeting Minutes.**
7. **PROCLAMATION:** Building Safety Month.
8. **Communications from the Audience:** *Members of the public are invited to speak about any topic not listed on the agenda. While speaking, please state your name and address for the record and limit comments to 5 minutes.*
9. **Communications from the City Council.**
10. **Communications from the City Manager.**
11. **CONSENT AGENDA**

**CONSIDER SPECIAL EVENT PERMITS:**

Gladstone Spring Beautification Event, Happy Rock Park West, Friday, April 28, 2023 and Saturday, April 29, 2023, 8:00 am to 5:00 pm.

Gladstone Spring Brush Drop, Public Works Facility, Friday, May 5, 2023 through Sunday, May 7, 2023 8:00 am to 5:00 pm.

Gladstone Paper Shredding Event, Public Works Facility, Saturday, May 13, 2023, 9:00 am to 1:00 pm.

Oakhill Day School Picnic Celebration for students and families, Linden Square, Monday, May 15, 2023, 3:00 to 6:00 pm.

Gladstone Electronic Recycling Event, Public Works Facility, Saturday, June 24, 2023, 9:00 am to 1:00 pm.

Animal Control, Drive Thru Vaccination Clinic, Animal Control Facility, Saturday, July 8, 2023, 7:00 am to 4:00 pm.

Gladstone Household Hazardous Waste Collection, Happy Rock Park West, Saturday, August 5, 2023, 8:00 am to 12:00 pm.



Walk to End Alzheimer's, Happy Rock Park West, Saturday, October 14, 2023, 6:30 to 11:30 am.

Gladstone Area Chamber of Commerce, Bluesfest, Additional temporary variance for Street Use Permit to close NE 70<sup>th</sup> Street, between North Cherry Lane and North Cherry Street during the event for foot traffic, Friday, June 2, 2023 and Saturday, June 3, 2023, 5:00 to 10:00 pm.

**RESOLUTION R-23-11** A Resolution authorizing Change Order No. 2 in the amount of \$60,000 to the Professional Services Contract with Hoefer Welker Architects, for architectural design services for the interior renovation of City Hall.

**RESOLUTION R-23-12** A Resolution authorizing acceptance of work under contract with Shedigs It, LLC, for the 2022 Curb, Gutter and Sidewalk Program – Phase 1, Project TP2304, and authorizing final payment in the amount of \$500.

**RESOLUTION R-23-13** A Resolution authorizing the City Manager to execute a contract with Lan-Tel Communications Services, Incorporated, in the total amount not to exceed \$369,085.00 for the FY23 Curb, Gutter and Sidewalk Program - Phase 2, Project 2305.

**CONSIDER FINANCIAL REPORT FOR 8 MONTHS ENDING FEBRUARY 28, 2023.**

## **REGULAR AGENDA**

12. **PUBLIC HEARING:** Amending Section 6.110.570, Levying sewer service charges and commodity rate charges in the City.
13. **FIRST READING BILL NO. 23-17.** An Ordinance amending Section 6.110.570 of the Code of Ordinances of the City of Gladstone, Missouri, levying sewer service charges and commodity rate charges in the City.

- 14. FIRST READING BILL NO. 23-18** An Ordinance Amending Section 6.110.100 of the Code of Ordinances of the City of Gladstone, Missouri, regarding Water Service Rates in the City.
- 15. Other Business.**  
**Presentation:** Scott Wingerson.
- 16. Adjournment.**

Representatives of the News Media may obtain copies of this notice by contacting:

Kris Keller, City Clerk  
City of Gladstone  
7010 North Holmes  
Gladstone, MO 64118  
816-423-4096

Date: April 20, 2023  
Posted at: 4:00 PM  
Amended and reposted  
April 21, 2023 at 2:00 PM



**OFFICE OF THE CITY MANAGER**  
**MEMORANDUM**

DATE: April 24, 2023

TO: JEAN MOORE, MAYOR  
TINA SPALLO, MAYOR PRO TEM  
BILL GARNOS, COUNCILMEMBER  
R. D. MALLAMS, COUNCILMEMBER  
LES SMITH, COUNCILMEMBER

FROM: SCOTT WINGERSON, CITY MANAGER  
DOMINIC ACCURSO, DIRECTOR OF FINANCE  
AMANDA WHEELER, HUMAN RESOURCES ADMINISTRATOR

SUBJECT: 2024 FISCAL YEAR BUDGET STUDY SESSION

The purpose of this memorandum is to transmit to the City Council information and exhibits specifically discussing the General Fund, Community Center/Parks Sales Tax Fund (CCPT), Public Safety Sales Tax Fund (PSST), Capital Equipment Replacement Fund (CERF), the Combined Waterworks and Sewerage System Fund (CWSS), Capital Improvement Sales Tax Fund (CIST), and Transportation Sales Tax Fund (TST) revenues and expenditures for fiscal year 2024 (FY24). The presentation of the budgeted funds will be done in a single study session for the City Council's consideration. The public hearing for the budget will be scheduled for the May 22<sup>th</sup> meeting, with the 2024 fiscal year budget resolution scheduled for the June 12<sup>th</sup> meeting. This correspondence is not intended to be the annual budget message. It is merely intended to provide a narrative explanation and summary of the information contained in the attached reports.

**CITY COUNCIL GOALS**

As in past years, the Budget Team began with City Council goals as the guiding policy to develop the budget. The proposed budget seeks to implement these goals through the reallocation of existing resources and to program new resources when they become available.

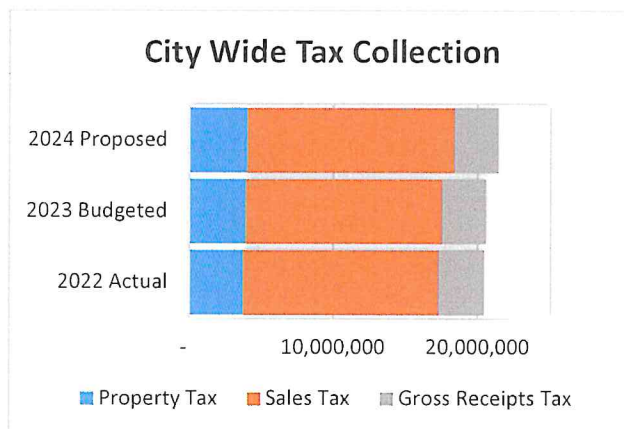
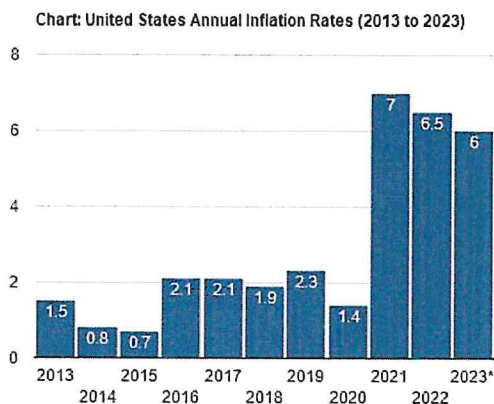
**2023 CITY COUNCIL GOALS**

1. Keep Gladstone as a safe place with a focus on crime reduction, traffic enforcement, and the recruitment and retention of high-quality police officers, firefighters and EMS personnel.
  - a. Renovation of Police Headquarters and Fire Station #2
  - b. Updating emergency response fleet
  - c. Continuation of pay structure (updated in FY2023 budget)

2. Continue implementation of parks, cultural arts, facilities, streets, sidewalks, storm water, water distribution and production, and comprehensive master plans.
  - a. Wellfield aquifer study
  - b. Capital Improvement Program projects (parks, streets, sidewalks, trails and facilities.)
3. Continue commitment to downtown and commercial corridors through effective and innovative development and redevelopment strategies.
  - a. Investment in infrastructure to stimulate private investment
  - b. Parkside at Hobby Hill
  - c. Eye Center of Gladstone
  - d. North Kansas City School District Early Education Center
4. Prioritize the proactive residential and commercial code enforcement program.
  - a. Continuation of black and orange sign usage for notification of violation
  - b. Additional base budget added for abatement of rubbish, weeds, grass, and trees.
5. Create a long-term master plan for development and programming at the Atkins-Johnson Farm and Museum.
  - a. Request for Qualifications have been issued.
  - b. Funding for project recommendations may be addressed with future debt issue.
6. Prioritize opportunities for neighborhood revitalization to meet the needs of our residents, encourage quality residential density and homeowner investment to preserve and increase housing values.
  - a. Parkside at Hobby Hill mixed use development
  - b. Continuing to work with NFP's to assist residents in need with home repair.
7. Promote initiatives to beautify Gladstone.
  - a. Beautification
  - b. Dumpster Days
  - c. Volunteer Corps
8. Promote diversity, equity, and inclusion in all that we do to continue to be a welcoming city to everyone.
  - a. Staff plans to schedule equity, inclusion, or implicit bias training during the 2024 fiscal year.

## **BUDGET CONSIDERATIONS**

In creating the 2024 fiscal year budget, the budget team considered multiple external and internal factors. One of the largest external factors was inflation. According to the U.S. Inflation Calculator and the U.S. Labor Department, the annual inflation rate for the United States was 6% for the 12 months ended February 2023, and 6.4% in the previous 12 month period. Although tax revenues as a whole are projected to increase (see graphic below) they are being outpaced by the increase in costs. Tax collections (sum of property tax, sales and use tax, and gross receipts tax for all funds) are projected to increase 1% from 2022 actual to 2023 budgeted, and 4% from 2023 budgeted to 2024 proposed.



As one of the largest expenditures, and most important resources of the City, discussions on personnel consume a majority of budget preparation and meetings. Dissemination of information, network security, and safety of our staff and stakeholders were a primary goal of the budget team. The proposed budget recommends the addition of 3 new positions: Communication/Public Relations Specialist, IT professional, and paramedic. Additional information on changes to personnel and benefits will be outlined in the personnel section of the memo.

Another goal of the budget team was to increase departments' base budget for certain expenditures that have become reoccurring. Some of these expenditures include software licensing, funding for staff to obtain a CDL, advertising for open positions, additional budget for the "Beautification" event(s), property abatement, and additional recreation programming.

With the 2020 and 2021 Certificates of Participation, the City invested \$22.5 million in facilities and infrastructure. During the 2023 fiscal year, two lease purchases (equipment leases) fell off the City's debt schedule. During the 2024 year, an additional equipment lease will fall off the debt

schedule along with the 2010 Revenue Bond (Water & Sewer Fund) and 2010 General Obligation bonds. Staff has worked together to compile a list of capital equipment to be proposed for a lease purchase during the 2024 fiscal year. Staff is also planning a larger debt issue that would invest an additional \$10 million in water production and transmission infrastructure and several million dollars in street and facility improvements.

In 2021, the federal government made additional funding available to state and local governments that were affected by the COVID-19 pandemic. The City was awarded \$5.5 million in Coronavirus State and Local Fiscal Recovery funds (SLFRF or ARPA). Clay County has pledged an additional \$1.8 million in ARPA funding to assist in accomplishing regional goals. Several projects are currently under way (assistance to the Community Center, co-located dispatch, water main replacements, mill and overlay, sidewalk repairs, and parks projects). Staff has also been successful with securing additional ARPA grants for capital projects and equipment. A federal grant in the amount of \$3 million has been awarded to the City to replace the problematic air conditioners on the roof of the natatorium. Staff is currently working with consultants and the granting agency to solidify the project scope. The federal government is requiring that all ARPA funding be encumbered by December 31, 2024 and expended no later than December 31, 2026.

Following this introduction are summaries and narrative for recommendations for the budgeted funds for the City of Gladstone for the 2024 fiscal year. The summaries and narrative provide additional detail on more specific revenue and expenditure line items.

## **GENERAL FUND**

### **REVENUES**

Revenue projections for FY24 are based on FY23 midyear revenue projections, revenue trends, and the current local economy. Please reference Tables 1 and 2 on the next pages. Additional revenue detail is also included in Exhibit A, Comparative Revenue Detail.

Total budgeted revenues are projected to be \$22,475,710, a net decrease of \$472,002. Total operating revenues are projected to be \$22,134,445, an increase of \$783,233 from midyear projections. The increase is mostly due to increases from sales and use tax (projection of 3% sales tax on recreational marijuana sales was not included into this calculation).

Property tax revenue is projected to be \$4,079,000 representing an increase of \$92,000. This year is an assessment year. Revenue estimates were projected using the valuation amounts for the 2023 fiscal year with a revenue increase to the current portion of real and personal property of 4%. CPI information from the state auditor for this year is 6.5%.



Table 1

| <u>Revenue</u>               | <u>2023<br/>Expected</u> | <u>2024<br/>Budget</u> | <u>Incr/(Decr)<br/>Over 2023<br/>Expected</u> |
|------------------------------|--------------------------|------------------------|---|
| Property Tax                 | \$ 3,987,000             | \$ 4,079,000           | \$ 92,000                                     |
| Sales/Use Tax                | 5,352,000                | 5,600,000              | 248,000                                       |
| 2019 Sales Tax               | 1,990,000                | 2,100,000              | 110,000                                       |
| Gross Receipts Tax           | 3,052,567                | 3,030,000              | (22,567)                                      |
| Licenses & Permits           | 683,530                  | 683,530                | -   |
| Intergovernmental            | 1,511,700                | 1,630,000              | 118,300                                       |
| Charges for Service          | 3,404,915                | 3,360,415              | (44,500)                                      |
| Fines & Forfeitures          | 310,000                  | 470,000                | 160,000                                       |
| Misc. Revenue                | 1,059,500                | 1,181,500              | 122,000                                       |
| <b>Operating Revenue</b>     | <b>\$ 21,351,212</b>     | <b>\$ 22,134,445</b>   | <b>\$ 783,233</b>                             |
| Transfers                    | 293,000                  | 100,000                | (193,000)                                     |
| Equity Adjustment            | 1,303,500                | 241,265                | (1,062,235)                                   |
| <b>Non-Operating Revenue</b> | <b>1,596,500</b>         | <b>341,265</b>         | <b>(1,255,235)</b>                            |
| <b>Total Revenue</b>         | <b>\$ 22,947,712</b>     | <b>\$ 22,475,710</b>   | <b>\$ (472,002)</b>                           |

General Fund Sales Tax Revenue is projected to increase \$358,000 (\$248,000 for the 1% general sales tax and \$110,000 for the 2019 sales tax) to \$7,700,000. The increase is due to increases in the cost of goods and new businesses/industries. As mentioned above, the additional sales tax on marijuana has not been included in the sales tax projection.

Gross Receipts Tax revenue is projected to be \$3,030,000 or \$22,567 below FY23 midyear projected. Gross Receipts revenue are based on historical trends and anticipated rate adjustments. Gross receipts are expected to continue to decline in future years due to changes in patterns and legislation. For example, the number and cost of phone land lines continue to decrease as well as the number of people and businesses switching from cable television services to streaming services.

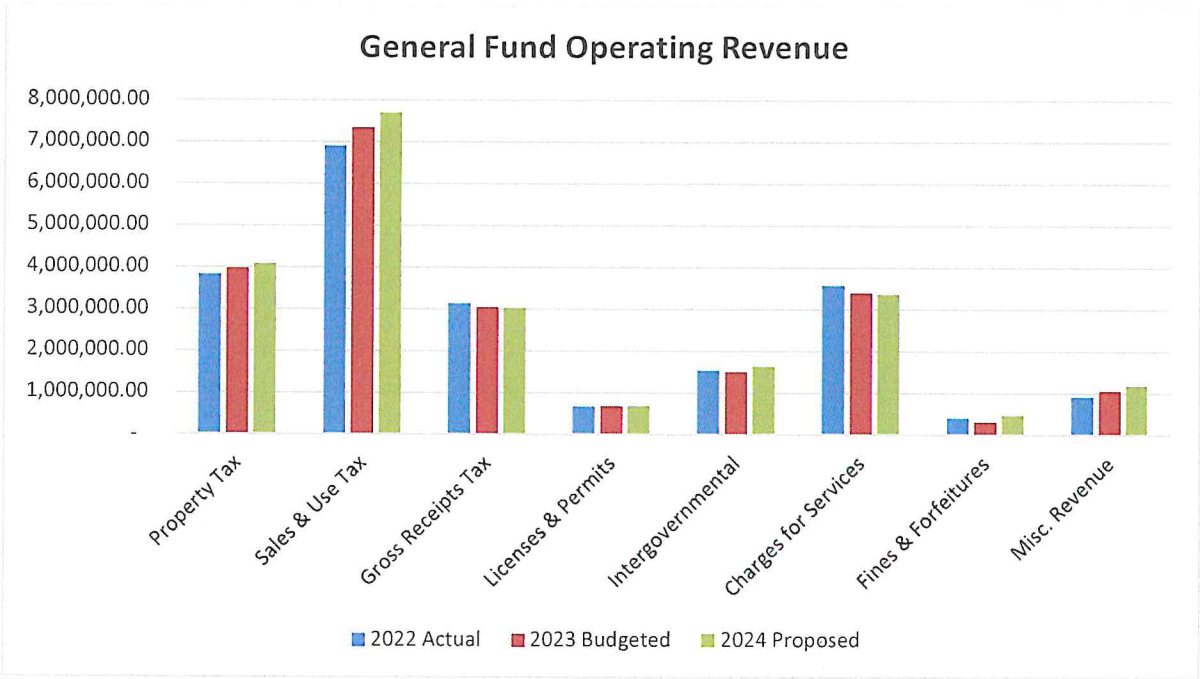
License and Permit revenue is projected to be \$683,530. Staff is expecting a high level of permitting due to large construction projects, similar to the 2023 fiscal year.

Intergovernmental Revenue for FY24 is expected to increase by \$118,300. These revenues are projected to be \$1,630,000 or 7% of total operating revenue. The increase is due to the incremental

increases from the gas tax. Intergovernmental revenues are mainly composed of grants, gasoline taxes, vehicle registration taxes, motor vehicle sales taxes, and Special Road District revenues.

Charges for Services total \$3,360,415 or 15% of the fund’s total revenue. The projected decrease of \$44,500 is due to a change in budgeting for AJ crop sales and decreases in adoptions from the animal shelter.

Table 2



Fines and Forfeitures revenue account for 2% of total revenues and is estimated to be \$470,000 in FY24. Open positions and legislation have had a major impact on fines and forfeitures over the past years.

Miscellaneous Revenue is projected to be \$1,181,500 for FY24. This is an increase of \$122,000 from FY23. The increase is mainly due increases in interest revenue and downtown business rent.

Total Non-Operating Revenues are projected to be \$341,265, a decrease of \$1,255,235 due to a decrease in the equity transfer (prior year expenditure of the Fire Truck and accrued compensated absences).



## EXPENDITURES

General Fund FY24 projected expenditures are \$22,475,710. This represents a \$472,002 decrease compared to FY23 expected expenditures. Table 3 provides a budget comparison of the FY23 Expected Budget and the FY24 Proposed Budget, by object classification and department.

Additional detail is also provided in Exhibit B. The following narrative provides an explanation of the changes in each category of expenditures found in Table 3.

Table 3

| Expenditures                            | 2023 Expected        | 2024 Budget          | Over 2023           | % of Total    |
|---|----------------------|----------------------|---------------------|---------------|
| <u>Object Classification</u>            |                      |                      |                     |               |
| Personnel Services                      | \$ 15,165,350        | \$ 15,502,483        | \$ 337,133          | 69.0%         |
| Supplies                                | 1,211,952            | 1,173,665            | (38,287)            | 5.2%          |
| Services                                | 3,915,910            | 3,860,662            | (55,248)            | 17.2%         |
| Debt/Capital/Transfers                  | 2,654,500            | 1,938,900            | (715,600)           | 8.6%          |
| <b>Total Expenditures</b>               | <b>\$ 22,947,712</b> | <b>\$ 22,475,710</b> | <b>\$ (472,002)</b> | <b>100.0%</b> |
| <u>Department</u>                       |                      |                      |                     |               |
| General Administration                  | \$ 1,393,009         | \$ 1,292,235         | \$ (100,774)        | 5.7%          |
| Finance                                 | 1,586,337            | 1,698,879            | 112,542             | 7.6%          |
| Police                                  | 5,986,383            | 6,329,127            | 342,744             | 28.2%         |
| Fire/EMS                                | 4,186,371            | 4,437,729            | 251,358             | 19.7%         |
| Public Works                            | 2,331,062            | 2,411,558            | 80,496              | 10.7%         |
| Community Development                   | 805,421              | 828,958              | 23,537              | 3.7%          |
| Parks & Recreation                      | 2,446,809            | 2,494,281            | 47,472              | 11.1%         |
| Non-Departmental                        | 1,557,820            | 1,044,043            | (513,777)           | 4.6%          |
| <b>Operating Expenditures</b>           | <b>20,293,212</b>    | <b>20,536,810</b>    | <b>243,598</b>      | <b>91.4%</b>  |
| Capital & Supplemental                  | 1,183,500            | 410,900              | (772,600)           | 1.8%          |
| Debt Requirements                       | 296,000              | 353,000              | 57,000              | 1.6%          |
| Transfers                               | 1,175,000            | 1,175,000            | -                   | 5.2%          |
| <b>Total Non-Operating Expenditures</b> | <b>\$ 2,654,500</b>  | <b>\$ 1,938,900</b>  | <b>\$ (715,600)</b> | <b>8.6%</b>   |
| <b>Total Expenditures</b>               | <b>\$ 22,947,712</b> | <b>\$ 22,475,710</b> | <b>\$ (472,002)</b> | <b>100.0%</b> |

**Personnel Services** Personnel services make up 69% of total General Fund expenditures. The FY24 budget continues the compensation and classification plan from the 2023 budget. Expenditures also allow for the addition of 3 new positions within the fund. Projected expenditures are estimated to be \$15,502,483 (an increase of \$347,133). Additional information on changes to personnel services can be found in the Personnel Changes section of the memo.

**Supplies and Services** Supplies are proposed to decrease \$26,287 from FY23 expected. This is substantially due to \$80,000 of budget added at midyear to cover unexpected repairs to the

Fire/EMS fleet. Services are expected to decrease by \$75,248. The decrease in services is due to the addition of the comprehensive plan, heavy equipment maintenance, and animal adoption fees for the FY2023 midyear budget (\$108,500 total). As mentioned in the introduction, staff is recommending increasing base budget requests for various items including fuel and maintenance contracts for the emergency generators, Replica software, additional funding for the “Beautification” event(s), property abatement, utilities, recreation activities, and advertising for open positions (\$107,000 total).

**Debt Capital and Transfers** Debt, Capital, and Transfers have decreased by \$715,600. Debt payments will increase \$57,000 to \$353,000 for the 2024 fiscal year. Capital decreased \$772,600 due to the purchase of a new fire truck. Transfers from the General Fund will stay the same at \$1,175,000. Later in the memo, staff will discuss an equipment lease purchase that may change the amount of debt proceeds, capital, and debt requirements for the General Fund, Capital Replacement Fund, and Combined Waterworks and Sewerage Fund.

#### **DEPARTMENT CAPITAL AND SUPPLEMENTAL REQUESTS**

General Fund Budget capital and supplemental requests by department are detailed in Exhibit C. The proposed budget attempts to address the top budget priorities of all departments. Capital and supplemental request in the amount of \$754,300 were made with \$622,140 being recommended for funding for FY24. Details are provided in the following narrative for the recommended capital and supplemental requests.

**General Administration** No requests were submitted.

**Finance** Requests for the Finance Department amounted to \$32,000. An additional \$5,000 is being requested to add a module to the Debtbook software to comply with GASB 96 (required for the annual comprehensive financial report). Funding for Replica software (data sharing contract between Gladstone and Clay County \$12,000) and City licensing and permitting software (\$15,000) is also being requested. The budget team is recommending funding for all 3 software packages at \$32,000 per year.

**Police** Requests and recommended capital and supplemental items for Police Department totaled \$228,000. This will provide funding for two patrol vehicles with emergency equipment (an additional two patrol vehicles are proposed in the PSST Fund) and 4 additional vehicles for detectives and command staff. Additional funding is being requested for additional adoption/veterinarian fees.

**Fire/EMS** Requests for the Fire/EMS department totaled \$43,700. The budget team is recommending funding for a grant match for bunker gear (\$20,000), additional supplies and gas detectors (\$15,000) and the continuation of the vehicle lease for the Fire Chief vehicle (\$8,750).

**Public Works** Requests totaled \$148,750. A request for increases in the contractual line item is being recommended (\$25,000) to fund annual additional costs of the Spring Beautification event(s). Recommendations for capital items include \$8,750 to continue with the Enterprise

vehicle lease and \$115,000 for a new snowplow and spreader. Total recommended capital and supplemental items for the Public Works Department is \$148,750.

**Community Development** Requests totaled \$66,250. The budget team is recommending funding to continue with the Enterprise vehicle lease (\$26,250 for 3 trucks) and a supplemental increase of \$40,000 for property abatement.

**Parks and Recreation** Requests totaled \$205,550, and \$73,390 is being recommended for funding. The funding includes annual supplemental increases for additional Theatre in the Park stipends (\$10,350), Linden Square programing (\$5,250), new movie screen and projector (\$5,500), property maintenance (\$25,650), and funding to repair the play structure at Hobby Hill West (\$4,840). Capital recommendations are funding the vehicle lease for the Parks, Recreation, and Cultural Arts Director (\$8,750) and a new side by side (UTV \$23,400). Larger parks projects are proposed for funding in CIST.

**Non-Departmental** The budget team is recommending funding of \$30,000 for entity wide open position advertising and building expenses for the new addition (utilities, cleaning, and maintenance).

### **PERSONNEL CHANGES**

In the proposed FY24 Budget, personnel related expenditures of \$15,502,483 comprise 69% of the General Fund. Personnel services continue to represent the largest expenditure in the General Fund.

Base salary costs in FY24 include recommendations of an average 3% merit pay increase to maintain a competitive salary structure. These increases and the applicable equity adjustments to certain positions are recommended to be effective November 1, 2023.

The proposed budget reflects adding three additional positions, all paid through the General Fund. This includes a Communication/Public Relations Specialist, IT Analyst, and a Paramedic.

The Communication/Public Relations Specialist will create clear and concise communication between the city and the residents of Gladstone by promoting a positive public image on social media. With the new Police Headquarters being built and the additional 11 dispatch stations, the IT Analyst would ensure that the IT infrastructure is reliable and secure and the team can proactively address any potential issues before they become critical problems. The Paramedic is to help cover Kelly Days as agreed upon in the Collective Bargaining Agreement.

### **Benefits**

Each year, Midwest Public Risk (MPR), reviews the benefits structure and pricing to assure the benefits remain competitive, and pricing can support the program. The process for this year involved the Board of Directors, the Benefits Advisory Committee, and Staff.

After a formal RFP for our Medical Insurance third-party administrator, (TPA), and Network, the decision was made to move from CIGNA to UMR, (United Medical Resources). Founded in 1983,

UMR, UnitedHealthcare's third-party administrator, is the nation's largest TPA. UMR is meant to give administrative assistance to a variety of health plans that are self-funded. Every effort has been made to have the plan coverages, exclusions and practices remain the same as our prior plans. Changing carriers can cause some uneasiness with employees. To help relieve some of the uncertainty, the budget recommends the City continue with the same contributions as FY23.

| What will stay the same?                                 | What will change?                                     |
|--|---|
| 1) Medical Plan Options                                  | 1) New ID cards, website, mobile app and phone number |
| 2) All current hospitals, plus additional in SE Missouri | 2) Network Name: UnitedHealthcare Choice Plus Network |
| 3) Pharmacy will remain with CVS/Caremark                | 3) Bank for Health Savings Account: Optum Bank        |

CIGNA also provided a narrow network plan, Local Plus, which is not offered by UMR. This plan will no longer be an option after July 1, 2023 (13 employees elected for this type of coverage). The budget also recommends the continued practice of offering employees the option to participate in either one of the following four plans:

#### Medical

| Proposed Per Month Contributions | Choice Fund 2000/4000 HDHP<br>New Name: QHDHP 2000-2 |                             | Choice Fund 2500/5000 HDHP<br>New Name QHDHP 2500 |                             |
|----------------------------------|--|-----------------------------|---|-----------------------------|
| Coverage Level                   | Employee Contribution                                | Employer Contribution (HSA) | Employee Contribution                             | Employer Contribution (HSA) |
| Employee only                    | \$10   | \$103                       | \$0.00  | \$129                       |
| Employee + Spouse                | \$42   | \$28                        | \$8.50  | \$70                        |
| Employee + Child(ren)            | \$29   | \$28                        | \$8.00  | \$70                        |
| Family                           | \$58   | \$28                        | \$9.00  | \$70                        |



| <b>Proposed<br/>Per Month<br/>Contributions</b> | <b>INO 2<br/>(Same Name)</b> | <b>OAP 2000<br/>New Name: Copay 2000</b> |
|---|------------------------------|--|
| <b>Coverage Level</b>                           | Proposed Contribution        | Proposed Contribution                    |
| <b>Employee only</b>                            | \$199                        | \$109                                    |
| <b>Employee + Spouse</b>                        | \$724                        | \$504                                    |
| <b>Employee + Child(ren)</b>                    | \$590                        | \$410                                    |
| <b>Family</b>                                   | \$858                        | \$602                                    |

The Cares Act allowed all plans to cover Virtual Health at 100% on all plan types. This Act has been extended and UMR will continue to cover Virtual Health for urgent care and mental health at 100% as allowed.

Prudent RX is a specialty program provided at no cost from CVS/Caremark. This is a voluntary program that employees can participate in for certain specialty medications. This program will provide these medications at no cost to the member and provide savings of the cost of the medication to the plan. This was added to the Copay plans for the 2022-2023 plan year. This will now be added to the QHDHPs effective July 1, 2023. This 0% cost share will apply after the member deductible has been met to meet the IRS limitations.

Currently, disposable insulin pumps are covered by the medical plan. There is a new disposable insulin pump on the market that is only dispensed through a pharmacy. This change will allow members access to this new product.

**Both Dental and Vision had no change.**

| <b>Proposed<br/>Per Month<br/>Contributions</b> | <b>Dental (Delta Dental)</b> | <b>Vision (VSP)</b>   |
|---|------------------------------|-----------------------|
| <b>Coverage Level</b>                           | Proposed Contribution        | Proposed Contribution |
| <b>Employee Only</b>                            | \$9.00                       | \$4.00                |
| <b>Employee + Spouse</b>                        | \$22.00                      | \$8.00                |
| <b>Employee + Child(ren)</b>                    | \$22.00                      | \$8.00                |
| <b>Family</b>                                   | \$22.00                      | \$11.00               |

The FY24 budget reflects no substantial increases in Life, Accidental Death or Dismemberment, or Long-Term Disability insurances. Projected premiums are not expected to increase.

**Insurance** The City of Gladstone, as a founding principal, is a member of the public entity risk pool, Midwest Public Risk (MPR), for Employee Benefits, Workers' Compensation, and Property and Liability programs. Projected premiums for FY24 were not available for evaluation in conjunction with the City's annual budget process. However, the FY 24 recommended budget includes an estimated average 3% increase to the property and casualty/liability coverage.

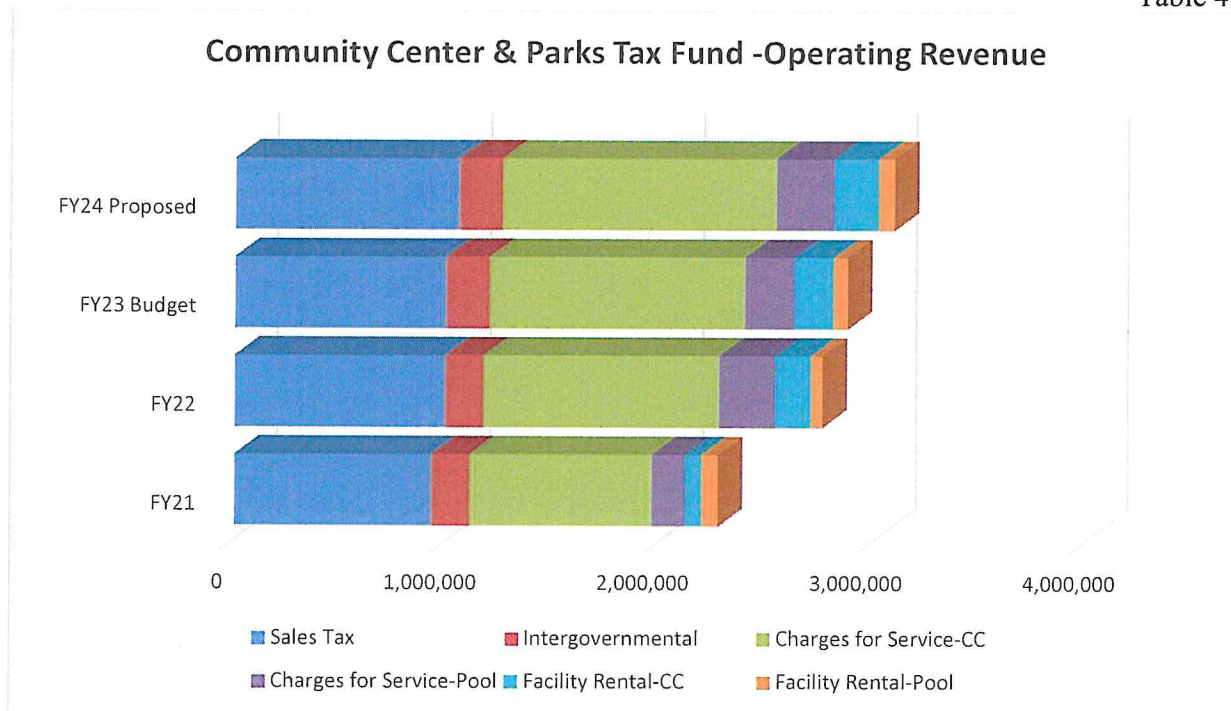
### **COMMUNITY CENTER AND CITY PARKS FUND**

In February of 2005, the citizens of Gladstone approved a .25% Parks Sales Tax to be used to construct a community center. In a partnership with the North Kansas City School District, a natatorium was added to the project to be funded by shared expenses and bonds. The Community Center offers aerobic exercise and dance areas, weight, strength, and cardio training areas, regulation basketball courts, walking/jogging track, meeting areas for up to 300 people, 25 meter competitive pool, dive well, and seating for 1,500 spectators in the competition pool/dive area.

**Revenue** Revenue streams for the Community Center and Parks Fund were greatly affected by COVID-19. Table 4 displays operating revenues by category for 2021 and 2022 actual, 2023 midyear, and 2024 proposed. During the pandemic, charges for services (memberships, day passes, and swim fees) and facility rental declined. To assist the Community Center operations, the City allocated \$1,500,000 (\$1,000,000 in FY23 and \$500,000 in FY24) of ARPA funding to pay for certain expenditures. For the 2024 fiscal year, staff is anticipating operating revenues for the Community Center to exceed pre-COVID levels.

Exhibit D, Community Center and Park Fund - Estimated FY24 Revenues and Expenditures, itemizes the estimated revenues and expenditures for the fund. Details are provided in the following narrative.

Table 4



Total revenues for the Community Center/Natatorium are projected to be \$4,935,650. Operating revenue is projected to be \$3,095,250. This is an increase of \$218,419 (8%) over 2023 midyear projections. Sales tax is projected to increase \$60,000 or 6%. Charges for services for the Community Center are projected to increase \$85,919 over midyear estimates due to increases in membership and membership rates (last change was in 2010). Facility rental for the Community Center is expected to increase \$25,000. Revenues for the Municipal Pool are also expected to increase over midyear 2023 projections. Both charges for services and facility rental are projected to increase an additional \$47,500 (16%) for fiscal year 2024.

Non-operating revenues total \$1,840,400, a decrease of \$514,350 from 2023 midyear projections. The decrease is attributed to the ARPA allocation to the fund. Non-operating revenues for the fund include the NKCSO capital user fee (\$525,000), ARPA funding (\$500,000), interest earnings and other miscellaneous revenue (\$29,850), an annual infrastructure transfer for Community Center from TST Fund (\$100,000) and annual debt transfer from the CIST Fund (\$685,550).

**Expenditures** Total proposed FY24 expenditures for the CCPT Fund amount to \$4,676,797. This is an increase of \$91,974. The increase is mainly due to the increase for part time wages, and insurance. Total operating expenditures amount to \$2,315,797. Operating expenditures for the

Community Center, Natatorium, and Municipal Pool are projected to be \$959,780, \$1,011,475, and \$190,503 respectively. Non-Departmental expenditures are projected to be \$154,039. Insurance and miscellaneous costs that are difficult to specifically assign to operating centers are accounted for in Non-Departmental. Debt requirements total \$2,261,000 in FY24.

**Personnel and Benefits** The FY24 proposed budget reflects total personnel costs of \$1,337,744: \$579,864 for the Community Center, \$629,812 for the Natatorium, and \$128,068 for the Municipal Pool. This Budget includes support of the compensation and classification plan and benefit adjustments that is consistent with the General Fund FY24

**Supplemental Requests** FY24 Supplemental Requests for CCPT are listed in Exhibit E. Total requests amounted to \$282,236. Supplemental recommendations include additional budget for cable service and trash removal (adding to base budget) in the amount of \$3,520 and \$16,040. Capital recommendations include new lane lines for the competition pool and dive well (\$7,187), flooring for the party/meeting room and preparation and painting of the competition pool and dive well (\$95,000).

### **PUBLIC SAFETY SALES TAX FUND**

The proposed Public Safety Sales Tax Fund (PSST) FY24 Budget will provide for all operating costs and debt service requirements promised to the voters in 2010. Total revenues are estimated at \$1,076,000. Total expenditures are estimated at \$1,006,872. Fund balance is projected to be \$404,403 at the end of FY24. The historic programming of the PSST Fund has been to fund six law enforcement officers and related equipment expenses, fund two squad cars, and to pay the debt service on the radio system project. This budget funds these priorities, and provides replacement cost related to previously purchased PSST equipment. See Exhibit G.

#### **Revenue**

The proposed revenues for the PSST Fund amount to \$1,076,000. Revenue projections for sales tax (\$1,050,000) are based on expected sales tax collections consistent with all other funds. Miscellaneous revenues are projected to be \$26,000 for interest earnings and the sale of assets.

#### **Expenditures**

Total proposed FY24 expenditures for the PSST Fund are \$1,006,872. Operating expenditures are projected to be \$799,872. Non-operating expenditures are projected to be \$207,000.

#### **Personnel and Benefits**

The FY24 proposed budget reflects total personnel costs of \$612,356. This includes funding for compensation and benefits consistent with the General Fund FY24 Budget.

#### **Supplemental Requests**

FY24 Supplemental Requests for PSST are listed in Exhibit G. Total requests amounted to \$105,000 and of this amount \$105,000 is recommended for funding. This includes a supplement



of \$5,000 for additional ammunition (added to the base budget) and two patrol vehicles with emergency equipment.

#### **CAPITAL EQUIPMENT REPLACEMENT FUND (Exhibit H)**

The Capital Equipment Replacement Fund (CERF) was established in 2001. This fund provides funds for capital purchases and projects.

**Revenue:** The Equipment Replacement Fund is projecting total revenue of \$465,000 from interest earnings, taxes and transfers.

**Expenditures:** Expenditures proposed for FY24 total \$465,000. This amount covers projected capital expenditures (\$300,000), debt service of \$65,000, and a transfer for the purchase of capital equipment for to the General Fund of \$100,000. Later in the memo, staff will discuss the possibility of a lease purchase for capital equipment that could be partially funded by CERF.

The estimated ending fund balance for FY23 will be \$540,342.

#### **COMBINED WATERWORKS AND SEWERAGE SYSTEM FUND (CWSS) (Exhibit I-K)**

The proposed budget for FY24 will provide for all operating costs and debt service requirements. Total revenues are estimated at \$12,906,102 and total expenses are estimated at \$12,906,102. Exhibit I CWSS Fund Estimated Statement of Revenues and Expenses, itemizes the estimated revenues and expenses for the fund.

**Revenue** Operating revenues for the fund are \$12,906,102 for FY24, a decrease of \$258,194 from FY23 expected operating revenues (due to ARPA funding for the water main replacement program of \$800,000). Water usage is projected to stay about the same (calculated by using 5 year monthly median usage). The increase for sanitation is due to an increase in sewer rates. Miscellaneous revenues include interest revenue, sale of assets, and other receipts. The increase is due to increases in interest rates in regards to interest revenue and investments. No equity transfer is budgeted for the 2023 fiscal year.

The current water rate is \$4.90 per thousand gallons (ordinance passed in 2021) with a monthly administration fee of \$9.27 per month (ordinance passed in 2017). Staff is recommending a change in both usage and administration fees for water for the 2024 fiscal year due to increases in costs (personnel, chemicals, utilities, infrastructure). The new usage rate is proposed to increase \$.20 to \$5.10 per thousand gallons of water. The change in proposed administration fee is \$.73 per month. The average household uses 5,000 gallons of water per month, so the average cost of water would increase from \$33.77 to \$35.50, or an increase of \$1.73 per month.

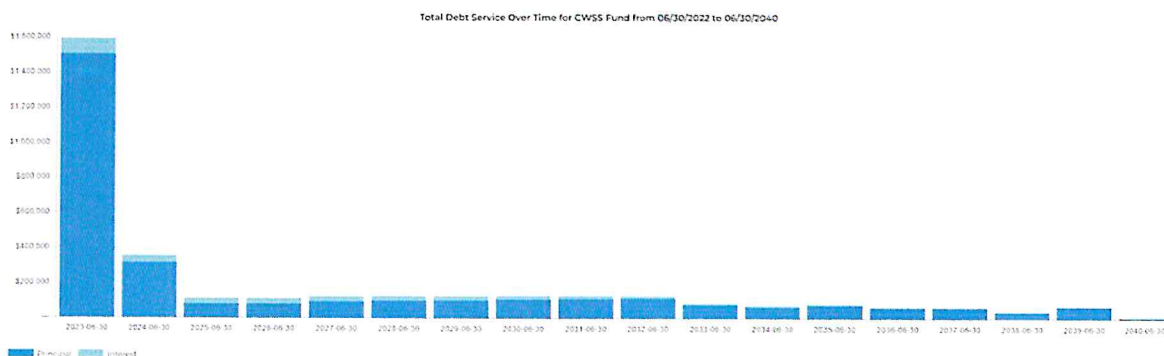
The City's sewer treatment services are provided by Kansas City, Missouri and subject to their rate structure. Collection and treatment of sewerage is currently \$11.50 per 1,000 gallons and the sewer service charge is \$16.18 per monthly bill. Kansas City's new sewer fees have increased both the service charge and usage rate. The new sewer rate and fee changes to the City of Gladstone are effective as of May 1, 2023. The proposed new sewer charges are \$12.20 per 1,000 gallons with a

service charge of \$17.15 per month. The average household produces 4,000 gallons of sewage per month, so the increase would take the average cost for sewer from \$62.18 to \$65.95 or an increase of \$3.71 per month.

Exhibit J, Water and Sewer Rates of Metropolitan Cities, compares Gladstone's water and sewer rates to those rates charged in comparable area communities for a monthly bill. **Something to consider is that many cities are in the budget process at this point in time and new rates may not be available.** At the proposed rate, a Gladstone monthly average water bill will be \$35.50 compared to an average water bill of \$39.65 for the metro area. This is \$4.15 below the average water bill for the listed cities after recommended adjustments. After factoring in the sewer portion, Gladstone total water and sewer bill is slightly above average by \$7.98.

**Expenses** The proposed FY24 operating expenses have increased by 1%. Additional details for personnel are provided below. Water production, operations & maintenance, and sewer decreased by \$195,229 (due to increased chemical costs, repairs at the secondary basin and water main breaks). The increase in Non-departmental is due to payment for sewer treatment (\$6,080,134, an increase of \$256,134).

Debt payments total \$362,000, a decrease of \$1,238,000. Debt payments are as follows: \$23,000 for the 2020A COP, \$42,000 for the 2017 Lease Purchase, \$29,000 for the 2016 First Bank lease, and \$268,000 for the 2013 lease purchase. Debt that will be falling off the schedule are as follows: 2013 lease purchase in fiscal year 2024, 2017 lease purchase in fiscal year 2032, 2016 lease purchase in fiscal year 2037, and the 2020A COP in the 2040 fiscal year. See chart below for CWSS debt service from FY23 through 2040.



Later in the memo, staff will present an option lease purchase for additional equipment in conjunction with the General Fund and Capital Equipment Replacement Fund. We will also present some preliminary information about a larger debt issue to upgrade the water plant and other water infrastructure.

**Personnel and Benefit Changes** The FY24 proposed budget reflects an increase in personnel services compared to FY23 Expected. This includes continued support for the Compensation and Classification Plan which is consistent with the General Fund FY24Budget. Benefit adjustments are

also consistent with the General Fund FY24 Budget.

**Supplemental Requests** (Exhibit K) Capital and supplemental requests for CWSS amounted to \$1,996,250 and are listed in Exhibit K. A total of \$1,902,234 is recommended for funding. This consists of \$26,250 to continue the Enterprise vehicle lease (3 ½ ton trucks), \$115,000 for a new 2 ton service truck and \$1.29 million in water main replacement.

### **CAPITAL IMPROVEMENT PROGRAM**

The Capital Improvement Program (CIP) is an important policy document considered by the City Council. Capital project construction is critical to maintaining the quality of life and economic vitality of any community. The City of Gladstone's 2023-2027 CIP was developed to plan effectively for future needs given current resources and City Council Goals.

The CIP document provides the City Council, Capital Improvement Program Committee, staff, and public with a framework for planning and scheduling capital projects. The plan presents a clear picture of projects scheduled for the current year. The process of updating the plan annually also provides an opportunity to revise the document based on changing community needs and priorities, economic conditions, revised cost estimates, or alternative funding sources.

The capital funds are comprised primarily of debt service. As in the past several years, minimal discretionary funding is available which impacts the ability to address every concern. The following paragraphs highlight proposed expenditures.

**Capital Improvement Sales Tax Fund (CIST)** Regular funding for the CIST fund comes from a ½ cent sales tax. Additional funding for projects come from various granting sources and issuing debt.

As in previous years, this fund carries a significant amount of debt that has proven to be financially prudent given historically low interest rates (see Exhibit L). Parks, storm water, facility, and roadway projects were completed at a pace that was not possible on a pay-as-you-go basis. Highlights of this year's program include:

- **Storm Water Projects (\$662,990)**
  - 68<sup>th</sup> & Bellefontaine
  - NE 76<sup>th</sup> Terrace
  - 6900 N Wyandotte bank stabilization
  - Misc. storm water projects
- **Parks Projects (\$77,397)**
  - 72<sup>nd</sup> Street Pickle ball court conversion
  - Happy Rock Softball complex
  - Atkins-Johnson Farm improvements (bridge replacement & comprehensive plan)
  - Dog park design

- **Facility Projects (\$4,325,000)**
  - Completion of Police Headquarters
  - City Hall exterior and interior renovation
- **Funding for Art (\$21,000)**

**Transportation Sales Tax Fund (TST)** This fund is used for transportation related improvements including the street maintenance program, major street projects, sidewalks, and trails (see Exhibit M). The fund revenues are comprised of a ½ cent sales tax, transfers from the General and CWSS Funds, various granting sources, and the Special Road District. Staff has done an exemplary job obtaining federal grants to maximize the scope of many projects. Highlights include:

- **Road Projects (\$1,327,000)**
  - Street mill & overlay
  - Intermediate maintenance
  - N Oak design (69<sup>th</sup> Street to 72<sup>nd</sup> Street)
- **Sidewalk & Trail Projects (\$1,010,000)**
  - Curb, gutter, and sidewalk
  - Linden Connector Trail

Projects programmed in the FY24 Capital Improvement Budget are funded without altering current property tax structure or existing fiscal policies of the City. Overall, the health of the capital funds is positive. An important note is the City continues to be successful in leveraging local dollars with federal funds.

### **FINANCING/ ISSUING DEBT**

As communicated throughout the memo, staff is always looking for ways to improve on providing services to our stakeholders. One of the issues that faces the City is aging equipment and infrastructure. Large equipment has become more and more difficult to obtain since the pandemic. Financing the equipment or infrastructure over its useful life can make it easier to obtain large amounts of equipment or add/replace infrastructure all at once.

### **Equipment Lease Purchase**

Over the past few years, the City has had more than one lease purchase fall off the debt schedule. This can free up money for operations or to be reinvested in capital equipment. The budget team is recommending an equipment lease purchase that would finance \$2.8 million in large equipment and have almost no impact to the proposed budget. The lease purchase would finance a new fire truck (\$1,200,000 funded by new marijuana sales tax), two snow plows (\$266,666), and a street sweeper (\$440,000) to be split between the General Fund and Capital Equipment Replacement Fund. The CWSS Fund would acquire a Vactor (\$575,000), mini excavator and trailer (\$100,000), and a dump truck (\$133,000). The equipment would be financed for 10 years and each fund would



pay about \$115,000 per year for debt service (or the amount of the snow plows/dump trucks proposed for the General Fund and CWSS Fund).

With the passage of the additional 3% sales tax for recreational marijuana, the additional revenue could be used for a vehicle replacement schedule for Fire/EMS. It is estimated that a dispensary can generate about \$150,000 in additional sales tax revenue. Staff is working on designing a lease purchase schedule that would finance a new fire truck every 5 years and a new ambulance every 2 years. Below is a chart of what the vehicle replacement schedule could look like, however, at this time there are still several unknown variables.

| Fire EMS Vehicle Replacement Schedule |            |           |           |            |           |           |           |                    |
|---------------------------------------|------------|-----------|-----------|------------|-----------|-----------|-----------|--------------------|
|                                       | Fire Truck | Ambulance | Ambulance | Fire Truck | Ambulance | Ambulance | Ambulance | Total Debt Service |
| FY24                                  | 130,000.00 |           |           |            |           |           |           | 130,000.00         |
| FY25                                  | 130,000.00 | 70,000.00 |           |            |           |           |           | 200,000.00         |
| FY26                                  | 130,000.00 | 70,000.00 |           |            |           |           |           | 200,000.00         |
| FY27                                  | 130,000.00 | 70,000.00 | 70,000.00 |            |           |           |           | 270,000.00         |
| FY28                                  | 130,000.00 | 70,000.00 | 70,000.00 |            |           |           |           | 270,000.00         |
| FY29                                  | 130,000.00 | 70,000.00 | 70,000.00 | 130,000.00 | 70,000.00 |           |           | 470,000.00         |
| FY30                                  | 130,000.00 |           | 70,000.00 | 130,000.00 | 70,000.00 |           |           | 400,000.00         |
| FY31                                  | 130,000.00 |           | 70,000.00 | 130,000.00 | 70,000.00 | 70,000.00 |           | 470,000.00         |
| FY32                                  | 130,000.00 |           |           | 130,000.00 | 70,000.00 | 70,000.00 |           | 400,000.00         |
| FY33                                  | 130,000.00 |           |           | 130,000.00 | 70,000.00 | 70,000.00 | 70,000.00 | 470,000.00         |

### Certificates of Participation

During the 2023 fiscal year, the 2010 Revenue Bond (CWSS) and 2010 General Obligation will fall off the City's debt schedule. Staff is working towards designing a debt structure that will be instrumental in financing the implementation of the Water Distribution Master Plan (\$10,000,000 estimated). Additional projects being considered for the COP will be the match portion of the N Oak (72<sup>nd</sup> to 69<sup>th</sup> Street), Vivion Road Trail, and Old Antioch Road projects. Funding for the implementation of the suggestions of the Atkins-Johnson Farm comprehensive plan are also being considered for this future COP.

## **CONCLUSION**

In summary, the General Fund, CCPT, PSST, CERF, CWSS, CIST, and TST FY24 budget continues the emphasis on achievement of Council and Budget Team goals, sustainable budget practices, and support and funding for a competitive Compensation & Classification Plan.

The FY24 Budget is fiscally responsible and continues to support the provision of outstanding citizen services, programs, and staffing levels necessary to provide enhanced citizen services. The enclosed attachments present an illustration of the City of Gladstone's budgeted funds financial condition.

The contents of the fiscal year 2024 Budget are inclusive of various staff committee recommendations, department priorities, and review by the Budget Team comprised of City Manager Scott Wingerson, Assistant City Manager Bob Baer, Finance Director Dominic Accurso, Human Resource Administrator Amanda Wheeler, and Community Development Director Austin Greer. Thank you for your support and consideration of the proposed fiscal year 2024 Budgets. If you have any questions, please feel free to contact me.

## GENERAL FUND COMPARATIVE REVENUE DETAIL

| <u>Account Description</u>             | <u>2022 Actuals</u> |                           | <u>2023 Expected</u> |                         |                           | <u>2024 Proposed</u> |                         |                           |
|--|---------------------|---------------------------|----------------------|-------------------------|---------------------------|----------------------|-------------------------|---------------------------|
|  | <u>Amount</u>       | <u>% of Total Revenue</u> | <u>Amount</u>        | <u>% Change from PY</u> | <u>% of Total Revenue</u> | <u>Amount</u>        | <u>% Change from PY</u> | <u>% of Total Revenue</u> |
| <b>Taxes</b>                           |                     |                           |                      |                         |                           |                      |                         |                           |
| <b>Property Tax</b>                    |                     |                           |                      |                         |                           |                      |                         |                           |
| Real Estate Current                    | 2,803,360           | 13%                       | 2,828,000            | 1%                      | 12%                       | 2,900,000            | 3%                      | 13%                       |
| Personal Current                       | 656,895             | 3%                        | 744,000              | 13%                     | 3%                        | 800,000              | 8%                      | 4%                        |
| Real Estate Delinquent                 | 39,552              | 0%                        | 55,000               | 39%                     | 0%                        | 50,000               | -9%                     | 0%                        |
| Personal Delinquent                    | 47,312              | 0%                        | 50,000               | 6%                      | 0%                        | 50,000               | 0%                      | 0%                        |
| Spec Assessments County                | 41,400              | 0%                        | 20,000               | -52%                    | 0%                        | 50,000               | 150%                    | 0%                        |
| Real Estate Railroad                   | 119,860             | 1%                        | 125,000              | 4%                      | 1%                        | 125,000              | 0%                      | 1%                        |
| Interest Penalty Property              | 24,433              | 0%                        | 25,000               | 2%                      | 0%                        | 25,000               | 0%                      | 0%                        |
| Weed Mowing                            | -                   | 0%                        | 65,000               | 0%                      | 0%                        | 10,000               | -85%                    | 0%                        |
| Demolitions                            | 100                 | 0%                        | -                    | -100%                   | 0%                        | -                    | 0%                      | 0%                        |
| Sur Tax Current                        | 67,723              | 0%                        | 56,000               | -17%                    | 0%                        | 50,000               | -11%                    | 0%                        |
| Surtax Delinquent                      | 1,779               | 0%                        | 1,000                | -44%                    | 0%                        | 1,000                | 0%                      | 0%                        |
| PILOT                                  | 17,455              | 0%                        | 18,000               | 3%                      | 0%                        | 18,000               | 0%                      | 0%                        |
| <b>Total Property Tax</b>              | <b>3,819,870</b>    | <b>18%</b>                | <b>3,987,000</b>     | <b>4%</b>               | <b>17%</b>                | <b>4,079,000</b>     | <b>2%</b>               | <b>18%</b>                |
| Sales Tax                              | 4,258,681           | 20%                       | 4,315,000            | 1%                      | 19%                       | 4,500,000            | 4%                      | 20%                       |
| Sales Tax-Additional General Sales Tax | 1,972,586           | 9%                        | 1,990,000            | 1%                      | 9%                        | 2,100,000            | 6%                      | 9%                        |
| Use Tax                                | 662,295             | 3%                        | 1,037,000            | 57%                     | 5%                        | 1,100,000            | 6%                      | 5%                        |
| <b>Total Sales Tax</b>                 | <b>6,893,562</b>    | <b>33%</b>                | <b>7,342,000</b>     | <b>7%</b>               | <b>32%</b>                | <b>7,700,000</b>     | <b>5%</b>               | <b>34%</b>                |
| Cigarette Tax                          | 126,743             | 1%                        | 125,000              | -1%                     | 1%                        | 125,000              | 0%                      | 1%                        |
| Electric Gross Receipts                | 1,640,321           | 8%                        | 1,675,000            | 2%                      | 7%                        | 1,675,000            | 0%                      | 7%                        |
| Natural Gas Gross Receipts             | 812,257             | 4%                        | 630,000              | -22%                    | 3%                        | 700,000              | 11%                     | 3%                        |
| Telecom Gross Receipts                 | 94,036              | 0%                        | 90,067               | -4%                     | 0%                        | 75,000               | -17%                    | 0%                        |
| Wireless Gross Receipts                | 147,891             | 1%                        | 150,000              | 1%                      | 1%                        | 125,000              | -17%                    | 1%                        |
| Cable Gross Receipts                   | 271,093             | 1%                        | 262,500              | -3%                     | 1%                        | 200,000              | -24%                    | 1%                        |
| Transient Tax                          | 40,368              | 0%                        | 120,000              | 197%                    | 1%                        | 130,000              | 8%                      | 1%                        |
| <b>Total Gross Receipts Tax</b>        | <b>3,132,709</b>    | <b>15%</b>                | <b>3,052,567</b>     | <b>-3%</b>              | <b>13%</b>                | <b>3,030,000</b>     | <b>-1%</b>              | <b>13%</b>                |
| <b>Total Taxes</b>                     | <b>13,846,141</b>   | <b>65%</b>                | <b>14,381,567</b>    | <b>4%</b>               | <b>63%</b>                | <b>14,809,000</b>    | <b>3%</b>               | <b>66%</b>                |
| <b>Licenses &amp; Permits</b>          |                     |                           |                      |                         |                           |                      |                         |                           |
| Liquor Sales Licenses                  | 22,073              | 0%                        | 25,000               | 13%                     | 0%                        | 25,000               | 0%                      | 0%                        |
| Liquor Dispensing License              | 8,131               | 0%                        | 10,000               | 23%                     | 0%                        | 10,000               | 0%                      | 0%                        |
| Animal License                         | 14,460              | 0%                        | 17,500               | 21%                     | 0%                        | 17,500               | 0%                      | 0%                        |
| General Business License               | 255,337             | 1%                        | 280,000              | 10%                     | 1%                        | 280,000              | 0%                      | 1%                        |
| Electrician License                    | 9,300               | 0%                        | 12,000               | 29%                     | 0%                        | 12,000               | 0%                      | 0%                        |
| Plumber License                        | 5,000               | 0%                        | 7,000                | 40%                     | 0%                        | 7,000                | 0%                      | 0%                        |
| Cigarette License                      | 19                  | 0%                        | 30                   | 58%                     | 0%                        | 30                   | 0%                      | 0%                        |



## GENERAL FUND COMPARATIVE REVENUE DETAIL

| <u>Account Description</u>                    | <u>2022 Actuals</u> |                           | <u>2023 Expected</u> |                         |                           | <u>2024 Proposed</u> |                         |                           |
|---|---------------------|---------------------------|----------------------|-------------------------|---------------------------|----------------------|-------------------------|---------------------------|
|   | <u>Amount</u>       | <u>% of Total Revenue</u> | <u>Amount</u>        | <u>% Change from PY</u> | <u>% of Total Revenue</u> | <u>Amount</u>        | <u>% Change from PY</u> | <u>% of Total Revenue</u> |
| <b>Taxes</b>                                  |                     |                           |                      |                         |                           |                      |                         |                           |
| Penalties & Interest                          | 14,513              | 0%                        | 2,500                | -83%                    | 0%                        | 5,000                | 100%                    | 0%                        |
| Building Permits                              | 185,394             | 1%                        | 180,000              | -3%                     | 1%                        | 180,000              | 0%                      | 1%                        |
| Plumbing Permits                              | 36,366              | 0%                        | 33,000               | -9%                     | 0%                        | 33,000               | 0%                      | 0%                        |
| Electrical Permits                            | 56,732              | 0%                        | 37,000               | -35%                    | 0%                        | 36,000               | -3%                     | 0%                        |
| Mechanical Permits                            | 36,968              | 0%                        | 34,000               | -8%                     | 0%                        | 37,000               | 9%                      | 0%                        |
| Sign Permits                                  | 7,700               | 0%                        | 10,000               | 30%                     | 0%                        | 10,000               | 0%                      | 0%                        |
| Special Event Permits                         | 3,300               | 0%                        | 500                  | -85%                    | 0%                        | 1,000                | 100%                    | 0%                        |
| Inspection Permits                            | -                   | 0%                        | 5,000                | 0%                      | 0%                        | 5,000                | 0%                      | 0%                        |
| Right of Way Permits                          | 13,650              | 0%                        | 30,000               | 120%                    | 0%                        | 25,000               | -17%                    | 0%                        |
| Miscellaneous Permits                         | 200                 | 0%                        | -                    | -100%                   | 0%                        | -                    | 0%                      | 0%                        |
| <b>Total Licenses &amp; Permits</b>           | <b>669,143</b>      | <b>3%</b>                 | <b>683,530</b>       | <b>2%</b>               | <b>3%</b>                 | <b>683,530</b>       | <b>0%</b>               | <b>3%</b>                 |
| <b>Intergovernmental</b>                      |                     |                           |                      |                         |                           |                      |                         |                           |
| Fed Intergov Public Safety                    | -                   | 0%                        | -                    | 0%                      | 0%                        | 20,000               | 0%                      | 0%                        |
| Heart of Am Regional Cybercrimes Forensic Lab | 9,011               | 0%                        | 10,000               | 11%                     | 0%                        | -                    | -100%                   | 0%                        |
| State Gasoline Tax                            | 745,298             | 4%                        | 806,200              | 8%                      | 4%                        | 900,000              | 12%                     | 4%                        |
| State Motor Vehicle Sales Tax                 | 251,285             | 1%                        | 235,000              | -6%                     | 1%                        | 255,000              | 9%                      | 1%                        |
| State Vehicle Registration Tax                | 120,364             | 1%                        | 117,500              | -2%                     | 1%                        | 120,000              | 2%                      | 1%                        |
| State Financial Institution Tax               | 62,867              | 0%                        | 5,000                | -92%                    | 0%                        | 5,000                | 0%                      | 0%                        |
| Special Road District                         | 195,490             | 1%                        | 175,000              | -10%                    | 1%                        | 175,000              | 0%                      | 1%                        |
| NKC School Dist SRO                           | 45,000              | 0%                        | 45,000               | 0%                      | 0%                        | 45,000               | 0%                      | 0%                        |
| Oaks Service Agreements                       | 107,322             | 1%                        | 118,000              | 10%                     | 1%                        | 110,000              | -7%                     | 0%                        |
| <b>Total Intergovernmental</b>                | <b>1,536,636</b>    | <b>7%</b>                 | <b>1,511,700</b>     | <b>-2%</b>              | <b>7%</b>                 | <b>1,630,000</b>     | <b>8%</b>               | <b>7%</b>                 |
| <b>Charges For Services</b>                   |                     |                           |                      |                         |                           |                      |                         |                           |
| <b>General</b>                                |                     |                           |                      |                         |                           |                      |                         |                           |
| Admin Services                                | 1,438,146           | 7%                        | 1,512,915            | 5%                      | 7%                        | 1,512,915            | 0%                      | 7%                        |
| Admin Svcs-Road District                      | 67,783              | 0%                        | 60,000               | -11%                    | 0%                        | 60,000               | 0%                      | 0%                        |
| Zoning / Subdivision Fees                     | 5,319               | 0%                        | 5,000                | -6%                     | 0%                        | 5,000                | 0%                      | 0%                        |
| Maps Reports Other                            | 5,963               | 0%                        | 8,000                | 34%                     | 0%                        | 8,000                | 0%                      | 0%                        |
| Sunshine Requests Fees Received               | 30                  | 0%                        | -                    | -100%                   | 0%                        | -                    | 0%                      | 0%                        |
| <b>Total General</b>                          | <b>1,517,241</b>    | <b>7%</b>                 | <b>1,585,915</b>     | <b>5%</b>               | <b>7%</b>                 | <b>1,585,915</b>     | <b>0%</b>               | <b>7%</b>                 |
| <b>Fire/EMS</b>                               |                     |                           |                      |                         |                           |                      |                         |                           |
| Emergency Medical Services                    | 1,082,902           | 5%                        | 1,151,500            | 6%                      | 5%                        | 1,150,000            | 0%                      | 5%                        |
| <b>Total Fire/EMS</b>                         | <b>1,082,902</b>    | <b>5%</b>                 | <b>1,151,500</b>     | <b>6%</b>               | <b>5%</b>                 | <b>1,150,000</b>     | <b>0%</b>               | <b>5%</b>                 |
| <b>Police</b>                                 |                     |                           |                      |                         |                           |                      |                         |                           |



## GENERAL FUND COMPARATIVE REVENUE DETAIL

| <u>Account Description</u>                         | <u>2022 Actuals</u> |                           | <u>2023 Expected</u> |                         |                           | <u>2024 Proposed</u> |                         |                           |
|--|---------------------|---------------------------|----------------------|-------------------------|---------------------------|----------------------|-------------------------|---------------------------|
|  | <u>Amount</u>       | <u>% of Total Revenue</u> | <u>Amount</u>        | <u>% Change from PY</u> | <u>% of Total Revenue</u> | <u>Amount</u>        | <u>% Change from PY</u> | <u>% of Total Revenue</u> |
| <b>Taxes</b>                                       |                     |                           |                      |                         |                           |                      |                         |                           |
| Animal Control Fees                                | 9,262               | 0%                        | 11,000               | 19%                     | 0%                        | 11,000               | 0%                      | 0%                        |
| Animal Control Microchipping                       | 2,235               | 0%                        | 3,000                | 34%                     | 0%                        | 3,000                | 0%                      | 0%                        |
| Animal Control Adoption Fees                       | 2,733               | 0%                        | 4,000                | 46%                     | 0%                        | 3,000                | -25%                    | 0%                        |
| Animal Control Adoption-Vet Fees                   | 36,057              | 0%                        | 60,000               | 66%                     | 0%                        | 35,000               | -42%                    | 0%                        |
| <b>Total Police</b>                                | <b>50,287</b>       | <b>0%</b>                 | <b>78,000</b>        | <b>55%</b>              | <b>0%</b>                 | <b>52,000</b>        | <b>-33%</b>             | <b>0%</b>                 |
| <b>Public Works</b>                                |                     |                           |                      |                         |                           |                      |                         |                           |
| Brush Disposal                                     | 35,098              | 0%                        | 40,000               | 14%                     | 0%                        | 35,000               | -13%                    | 0%                        |
| <b>Total Public Works</b>                          | <b>35,098</b>       | <b>0%</b>                 | <b>40,000</b>        | <b>14%</b>              | <b>0%</b>                 | <b>35,000</b>        | <b>-13%</b>             | <b>0%</b>                 |
| <b>Parks, Recreation &amp; Cultural Arts</b>       |                     |                           |                      |                         |                           |                      |                         |                           |
| Program activities revenue-Linden Square           | 17,600              | 0%                        | 25,000               | 42%                     | 0%                        | 25,000               | 0%                      | 0%                        |
| Recreation Concessions                             | 40,848              | 0%                        | 55,000               | 35%                     | 0%                        | 55,000               | 0%                      | 0%                        |
| Athletic Leagues                                   | 127,226             | 1%                        | 175,000              | 38%                     | 1%                        | 175,000              | 0%                      | 1%                        |
| Classes & Craft Fees                               | 11,606              | 0%                        | 25,000               | 115%                    | 0%                        | 25,000               | 0%                      | 0%                        |
| Senior Activities New Year                         | 2,700               | 0%                        | -                    | -100%                   | 0%                        | -                    | 0%                      | 0%                        |
| Senior Activities-previous year                    | 174,192             | 1%                        | -                    | -100%                   | 0%                        | -                    | 0%                      | 0%                        |
| Senior Activities - Day Trip                       | 93,597              | 0%                        | 82,500               | -12%                    | 0%                        | 82,500               | 0%                      | 0%                        |
| Senior Activities - Overnight                      | 415,124             | 2%                        | 165,000              | -60%                    | 1%                        | 165,000              | 0%                      | 1%                        |
| AJ Crops   | -                   | 0%                        | 12,000               | 0%                      | 0%                        | -                    | -100%                   | 0%                        |
| Other - Recreation Income                          | 5,421               | 0%                        | 10,000               | 84%                     | 0%                        | 10,000               | 0%                      | 0%                        |
| <b>Total Parks, Recreation &amp; Cultural Arts</b> | <b>888,313</b>      | <b>4%</b>                 | <b>549,500</b>       | <b>-38%</b>             | <b>2%</b>                 | <b>537,500</b>       | <b>-2%</b>              | <b>2%</b>                 |
| <b>Total Charges for Services</b>                  | <b>3,573,841</b>    | <b>17%</b>                | <b>3,404,915</b>     | <b>-5%</b>              | <b>15%</b>                | <b>3,360,415</b>     | <b>-1%</b>              | <b>15%</b>                |
| <b>Fines &amp; Forfeitures</b>                     |                     |                           |                      |                         |                           |                      |                         |                           |
| Fines / Municipal Court Fines                      | 316,472             | 1%                        | 250,000              | -21%                    | 1%                        | 375,000              | 50%                     | 2%                        |
| Fines / Municipal Court Costs                      | 38,907              | 0%                        | 25,000               | -36%                    | 0%                        | 40,000               | 60%                     | 0%                        |
| Fines / Bond Forfeitures                           | 33,255              | 0%                        | 20,000               | -40%                    | 0%                        | 40,000               | 100%                    | 0%                        |
| Fines / DUI Recoupment                             | 3,391               | 0%                        | 7,500                | 121%                    | 0%                        | 7,500                | 0%                      | 0%                        |
| Fines / Inmate Security Fund                       | 6,468               | 0%                        | 7,500                | 16%                     | 0%                        | 7,500                | 0%                      | 0%                        |
| <b>Total Fines &amp; Forfeitures</b>               | <b>398,492</b>      | <b>2%</b>                 | <b>310,000</b>       | <b>-22%</b>             | <b>1%</b>                 | <b>470,000</b>       | <b>52%</b>              | <b>2%</b>                 |
| <b>Misc. Revenue</b>                               |                     |                           |                      |                         |                           |                      |                         |                           |
| Interest Revenue                                   | 15,738              | 0%                        | 130,000              | 726%                    | 1%                        | 250,000              | 92%                     | 1%                        |
| Public Buildings                                   | 44,709              | 0%                        | 37,000               | -17%                    | 0%                        | 40,000               | 8%                      | 0%                        |
| Party Rental                                       | -                   | 0%                        | 1,500                | 0%                      | 0%                        | 1,500                | 0%                      | 0%                        |
| Tower Rental                                       | 374,158             | 2%                        | 360,000              | -4%                     | 2%                        | 360,000              | 0%                      | 2%                        |
| Rental of Buildings - Downtown                     | 367,514             | 2%                        | 348,000              | -5%                     | 2%                        | 425,000              | 22%                     | 2%                        |

# GENERAL FUND COMPARATIVE REVENUE DETAIL

| <u>Account Description</u>           | <u>2022 Actuals</u> |                           | <u>2023 Expected</u> |                         |                           | <u>2024 Proposed</u> |                         |                           |
|--------------------------------------|---------------------|---------------------------|----------------------|-------------------------|---------------------------|----------------------|-------------------------|---------------------------|
|                                      | <u>Amount</u>       | <u>% of Total Revenue</u> | <u>Amount</u>        | <u>% Change from PY</u> | <u>% of Total Revenue</u> | <u>Amount</u>        | <u>% Change from PY</u> | <u>% of Total Revenue</u> |
| <b>Taxes</b>                         |                     |                           |                      |                         |                           |                      |                         |                           |
| Linden Sponsorship                   | 13,220              | 0%                        | 10,000               | -24%                    | 0%                        | 10,000               | 0%                      | 0%                        |
| Sale of Assets                       | 31,819              | 0%                        | 108,000              | 239%                    | 0%                        | 50,000               | -54%                    | 0%                        |
| Insurance Settlements                | 22,945              | 0%                        | 20,000               | -13%                    | 0%                        | 20,000               | 0%                      | 0%                        |
| Safety/Loss Control                  | -                   | 0%                        | 25,000               | 0%                      | 0%                        | -                    | -100%                   | 0%                        |
| Cash Short/Over                      | 69                  | 0%                        | -                    | -100%                   | 0%                        | -                    | 0%                      | 0%                        |
| Miscellaneous Revenue                | 71,358              | 0%                        | 20,000               | -72%                    | 0%                        | 25,000               | 25%                     | 0%                        |
| <b>Total Misc. Revenue</b>           | <b>941,529</b>      | <b>4%</b>                 | <b>1,059,500</b>     | <b>13%</b>              | <b>5%</b>                 | <b>1,181,500</b>     | <b>12%</b>              | <b>5%</b>                 |
| <b>Other Financing Sources</b>       |                     |                           |                      |                         |                           |                      |                         |                           |
| Loan Proceeds                        | -                   | 0%                        | -                    | 0%                      | 0%                        | -                    | 0%                      | 0%                        |
| Transfer In - Tech                   | 11,750              | 0%                        | -                    | -100%                   | 0%                        | -                    | 0%                      | 0%                        |
| Transfer In - CERF                   | 195,000             | 1%                        | 293,000              | 50%                     | 1%                        | 100,000              | -66%                    | 0%                        |
| Equity Adjustment                    | -                   | 0%                        | 1,303,500            | 0%                      | 6%                        | 241,265              | -81%                    | 1%                        |
| <b>Total Other Financing Sources</b> | <b>206,750</b>      | <b>1%</b>                 | <b>1,596,500</b>     | <b>672%</b>             | <b>7%</b>                 | <b>341,265</b>       | <b>-79%</b>             | <b>2%</b>                 |
| <b>Total Revenue</b>                 | <b>21,172,533</b>   | <b>100%</b>               | <b>22,947,712</b>    | <b>8%</b>               | <b>100%</b>               | <b>22,475,710</b>    | <b>-2%</b>              | <b>100%</b>               |

**GENERAL FUND**  
**DEPARTMENT OBJECT CLASSIFICATION EXPENDITURE SUMMARY**  
**FISCAL YEAR 2022-2024**

|                         | 2022<br><u>Actual</u> | 2023<br><u>Midyear</u> | 2024<br><u>Proposed</u> |
|-------------------------|-----------------------|------------------------|-------------------------|
| <b>GENERAL ADMIN</b>    |                       |                        |                         |
| Personnel Services      | 886,919               | 1,039,904              | 939,130                 |
| Supplies                | 21,986                | 16,657                 | 15,657                  |
| Services                | 302,476               | 336,448                | 337,448                 |
| <b>TOTAL</b>            | <b>1,211,381</b>      | <b>1,393,009</b>       | <b>1,292,235</b>        |
| <b>FINANCE</b>          |                       |                        |                         |
| Personnel Services      | 958,459               | 1,069,799              | 1,184,366               |
| Supplies                | 33,450                | 48,610                 | 48,610                  |
| Services                | 361,347               | 467,928                | 465,903                 |
| <b>TOTAL</b>            | <b>1,353,256</b>      | <b>1,586,337</b>       | <b>1,698,879</b>        |
| <b>POLICE</b>           |                       |                        |                         |
| Personnel Services      | 4,595,535             | 5,505,879              | 5,871,473               |
| Supplies                | 209,104               | 217,056                | 217,106                 |
| Services                | 205,530               | 263,448                | 240,548                 |
| Capital                 | 96,204                | 285,000                | 220,000                 |
| <b>TOTAL</b>            | <b>5,106,373</b>      | <b>6,271,383</b>       | <b>6,549,127</b>        |
| <b>FIRE/EMS</b>         |                       |                        |                         |
| Personnel Services      | 3,730,879             | 3,934,717              | 4,231,075               |
| Supplies                | 178,451               | 208,884                | 163,884                 |
| Services                | 30,222                | 42,770                 | 42,770                  |
| Capital                 | 31,861                | 621,000                | 8,750                   |
| <b>TOTAL</b>            | <b>3,971,413</b>      | <b>4,807,371</b>       | <b>4,446,479</b>        |
| <b>PUBLIC WORKS</b>     |                       |                        |                         |
| Personnel Services      | 1,197,996             | 1,168,797              | 1,255,293               |
| Supplies                | 290,132               | 300,609                | 295,850                 |
| Services                | 855,602               | 861,656                | 860,415                 |
| Capital                 | 6,091                 | 197,500                | 123,750                 |
| <b>TOTAL</b>            | <b>2,349,821</b>      | <b>2,528,562</b>       | <b>2,535,308</b>        |
| <b>COMM DEVELOPMENT</b> |                       |                        |                         |
| Personnel Services      | 618,954               | 606,697                | 650,234                 |
| Supplies                | 15,920                | 14,814                 | 16,314                  |
| Services                | 127,413               | 183,910                | 162,410                 |
| Capital                 | 18,273                | 22,500                 | 26,250                  |
| <b>TOTAL</b>            | <b>780,560</b>        | <b>827,921</b>         | <b>855,208</b>          |

**GENERAL FUND**  
**DEPARTMENT OBJECT CLASSIFICATION EXPENDITURE SUMMARY**  
**FISCAL YEAR 2022-2024**

|                               | 2022<br><u>Actual</u> | 2023<br><u>Midyear</u> | 2024<br><u>Proposed</u> |
|-------------------------------|-----------------------|------------------------|-------------------------|
| <b>PARKS &amp; RECREATION</b> |                       |                        |                         |
| Personnel Services            | 1,027,336             | 1,295,655              | 1,337,087               |
| Supplies                      | 315,297               | 336,927                | 347,849                 |
| Service                       | 1,161,188             | 814,227                | 809,345                 |
| Capital                       | 20,000                | 7,500                  | 32,150                  |
| <b>        TOTAL</b>          | <b>2,523,821</b>      | <b>2,454,309</b>       | <b>2,526,431</b>        |
| <b>NONDEPARTMENTAL</b>        |                       |                        |                         |
| Personnel Services            | 67,008                | 543,902                | 33,825                  |
| Supplies                      | 64,595                | 68,395                 | 68,395                  |
| Service                       | 713,415               | 945,523                | 941,823                 |
| Capital                       | -                     | 50,000                 | -                       |
| Debt                          | 315,294               | 296,000                | 353,000                 |
| Transfers                     | 1,828,228             | 1,175,000              | 1,175,000               |
| <b>        TOTAL</b>          | <b>2,988,540</b>      | <b>3,078,820</b>       | <b>2,572,043</b>        |
| <b>Total General Fund</b>     |                       |                        |                         |
| Personnel Services            | 13,083,086            | 15,165,350             | 15,502,483              |
| Supplies                      | 1,128,935             | 1,211,952              | 1,173,665               |
| Service                       | 3,757,193             | 3,915,910              | 3,860,662               |
| Capital                       | 172,429               | 1,183,500              | 410,900                 |
| Debt                          | 315,294               | 296,000                | 353,000                 |
| Transfers                     | 1,828,228             | 1,175,000              | 1,175,000               |
| <b>TOTAL GENERAL FUND</b>     | <b>20,285,165</b>     | <b>22,947,712</b>      | <b>22,475,710</b>       |

# City of Gladstone - FY 2024 Supplemental and Capital Budget Requests

| Dept.                  | Div. | Object | Description              | Narrative  | Requested      | Approved       | Comment            |
|------------------------|------|--------|--------------------------|--|----------------|----------------|--------------------|
| GENERAL FUND           |      |        |                          |  | -              | -              |                    |
| GENERAL ADMINISTRATION |      |        |                          |  |                |                |                    |
| FINANCE                |      |        |                          |  |                |                |                    |
| 101                    | 21   | 440110 | Accounting/Auditing      | The City is now required to comply with GASB 87 (implemented during the 2022 fiscal year) and GASB 96. Staff looked at multiple consultants with debtbook being the most attractive with both GASB 87 and 96 implementations as well as debt management software. Cost of the GASB 87 implementation was \$10,000 per year (\$9,000 was added last year) and cost of GASB 96 will be and additional 3-5k per year. These GASB's deal with leased assets. | 5,000          | 5,000          | Add to base budget |
| 101                    | 24   | 440160 | Contractual              | An ordinance was passed during the 2022 fiscal year to be a part of a cooperative agreement with Clay County to use Replica software   | 12,000         | 12,000         | Add to base budget |
| 101                    | 24   | 450650 | Equipment maintenance    | The City entered into a contract with Central Square several years ago to provide software services. Staff has ran into several issues and has not been able to stop using Harris. The module has given the City the ability to do licensing online. Until then, both modules will need to be budgeted.  | 15,000         | 15,000         | Add to base budget |
| <b>TOTAL FINANCE</b>   |      |        |                          |  | <b>32,000</b>  | <b>32,000</b>  |                    |
| POLICE                 |      |        |                          |  |                |                |                    |
| 101                    | 32   | 460410 | Automotive capital       | 2 Police Vehicles  | 100,000        | 100,000        |                    |
| 101                    | 32   | 460410 | Automotive capital       | 4 Detective Vehicles   | 120,000        | 120,000        |                    |
| 101                    | 37   | 440810 | Adoption Fees            | Additional adoption fees   | 8,000          | 8,000          | Add to base budget |
| <b>TOTAL POLICE</b>    |      |        |                          |  | <b>228,000</b> | <b>228,000</b> |                    |
| Fire/EMS               |      |        |                          |  |                |                |                    |
| 101                    | 34   | 420240 | Uniforms                 | Match for bunker gear  | 20,000         | 20,000         |                    |
| 101                    | 34   | 420500 | Small Equipment Supplies | Gas detectors  | 8,000          | 8,000          | Add to base budget |
| 101                    | 34   | 420990 | Misc. Supplies           | Fire/EMS Supplies  | 7,000          | 7,000          | Add to base budget |
| 101                    | 34   | 460410 | Automotive Capital       | Replace Leased vehicle (Fire Chief)  | 8,750          | 8,750          |                    |
| <b>TOTAL FIRE EMS</b>  |      |        |                          |  | <b>43,750</b>  | <b>43,750</b>  |                    |



# City of Gladstone - FY 2024 Supplemental and Capital Budget Requests

| Dept.   | Div. | Object | Description           | Narrative  | Requested      | Approved       | Comment            |
|---|------|--------|-----------------------|--|----------------|----------------|--------------------|
| <b>PUBLIC WORKS</b>                               |      |        |                       |  |                |                |                    |
| 101   | 42   | 440160 | Contractual           | Beautification - The Beautification Event cost doubled last year. Staff is looking into different ways to provide this service as the trash haulers did not bid on the event. The cost of the event is expected to rise again this year. | 25,000         | 25,000         | Add to base budget |
| 101   | 42   | 460410 | Automotive Capital    | F-650 w/Plow & Spreader - This is a frontline snow/ice removal truck. It is in   | 115,000        | 115,000        |                    |
| 101   | 42   | 460410 | Automotive Capital    | Replace Leased Vehicle   | 8,750          | 8,750          |                    |
| <b>TOTAL PUBLIC WORKS</b>                         |      |        |                       |  | <b>148,750</b> | <b>148,750</b> |                    |
| <b>COMMUNITY DEVELOPMENT</b>                      |      |        |                       |  |                |                |                    |
| 101   | 53   | 440460 | Abatement             | Mowing & rubbish removal   | 40,000         | 40,000         | Add to base budget |
| 101   | 53   | 460410 | Automotive Capital    | Replace previous leased vehicles (3)   | 26,250         | 26,250         |                    |
| <b>TOTAL COMMUNITY DEVELOPMENT</b>                |      |        |                       |  | <b>66,250</b>  | <b>66,250</b>  |                    |
| <b>PARKS, RECREATION, AND CULTURAL ARTS</b>       |      |        |                       |  |                |                |                    |
| 101   | 61   | 460410 | Automotive Capital    | Replace previous leased vehicle  | 8,750          | 8,750          |                    |
| 101   | 62   | 420510 | Program Activity      | Soccer Goals for Recreation Youth Sports   | 11,000         |                |                    |
| 101   | 62   | 460400 | Program Activity      | Storage Shed @ Happy Rock Park Softball Fields   | 82,400         |                |                    |
| 101   | 62   | 440160 | Contractual           | Theatre in the Park Production Stipends Increase   | 10,350         | 10,350         | Add to base budget |
| 101   | 63   | 440160 | Contractual           | Removal of two dead trees @ Little Gully Park  | 5,300          | 5,300          | Add to base budget |
| 101   | 63   | 440161 | Contractual-Gardener  | Add'l funds to cover contract gardening increase expenses  | 10,000         | 10,000         | Add to base budget |
| 101   | 63   | 450220 | Parks Services        | Repair Play Structure @ Hobby Hill Park West   | 4,840          | 4,840          | Add to base budget |
| 101   | 63   | 460400 | Parks Capital Account | Kubota Side by Side  | 23,400         | 23,400         |                    |
| 101   | 63   | 460400 | Parks Capital Account | 72" Zero Turn Mower  | 14,649         |                |                    |
| 101   | 63   | 460400 | Parks Capital Account | New Utility Tractor  | 24,111         |                |                    |
| 101   | 68   | 420511 | LS Program Activity   | Linden Square Concert Series Entertainment Cost Increase   | 5,250          | 5,250          | Add to base budget |
| 101   | 68   | 420511 | LS Program Activity   | Purchase Movie Screen & Projector for LS Events  | 5,500          | 5,500          |                    |
| <b>TOTAL PARKS, RECREATION, AND CULTURAL ARTS</b> |      |        |                       |  | <b>205,550</b> | <b>73,390</b>  |                    |
| <b>NON-DEPARTMENTAL</b>                           |      |        |                       |  |                |                |                    |
| 101   | 99   | 440990 | Misc. Supplies        | New space expenses   | 10,000         | 10,000         |                    |
| 101   | 99   | 440990 | Misc. Supplies        | Open position advertising  | 20,000         | 20,000         |                    |
| <b>TOTAL NON-DEPARTMENTAL</b>                     |      |        |                       |  | <b>30,000</b>  | <b>30,000</b>  |                    |
| <b>TOTAL GENERAL FUND</b>                         |      |        |                       |  | <b>754,300</b> | <b>622,140</b> |                    |

**COMMUNITY CENTER PARKS SALES TAX FUND**  
**STATEMENT OF REVENUES & EXPENDITURES**

|  | 2022<br><u>Actual</u> | 2023<br><u>Midyear</u> | 2024<br><u>Proposed</u> | <u>Variance</u>  |
|--|-----------------------|------------------------|-------------------------|------------------|
| <b>Revenue Sources</b>                   |                       |                        |                         |                  |
| Community Center/Natatorium              |                       |                        |                         |                  |
| Sales Tax                                | 987,237               | 990,000                | 1,050,000               | 60,000           |
| Charges for Services                     | 1,110,465             | 1,204,331              | 1,290,250               | 85,919           |
| Facility Rental                          | 169,778               | 187,000                | 212,000                 | 25,000           |
| Intergovernmental                        | 175,000               | 200,000                | 200,000                 | -                |
| <b>Total Community Center/Natatorium</b> | <b>2,442,480</b>      | <b>2,581,331</b>       | <b>2,752,250</b>        | <b>170,919</b>   |
| Outdoor Pool                             |                       |                        |                         |                  |
| Charges for Services                     | 263,326               | 230,500                | 271,000                 | 40,500           |
| Facility Rental                          | 53,674                | 65,000                 | 72,000                  | 7,000            |
| <b>Total Outdoor Pool</b>                | <b>316,999</b>        | <b>295,500</b>         | <b>343,000</b>          | <b>47,500</b>    |
| <b>Operating Revenue</b>                 | <b>2,759,480</b>      | <b>2,876,831</b>       | <b>3,095,250</b>        | <b>218,419</b>   |
| Intergovernmental                        | 525,000               | 525,000                | 525,000                 | -                |
| ARPA                                     | -                     | 1,000,000              | 500,000                 | (500,000)        |
| Misc. Revenue                            | 17,793                | 41,200                 | 29,850                  | (11,350)         |
| Transfers in                             | 788,300               | 788,550                | 785,550                 | (3,000)          |
| <b>Non-Operating Revenue</b>             | <b>1,331,093</b>      | <b>2,354,750</b>       | <b>1,840,400</b>        | <b>(514,350)</b> |
| <b>Total Revenue</b>                     | <b>4,090,573</b>      | <b>5,231,581</b>       | <b>4,935,650</b>        | <b>(295,931)</b> |
| <b>Expenditures</b>                      |                       |                        |                         |                  |
| Community Center                         | 1,008,297             | 914,512                | 959,780                 | 45,268           |
| Natatorium                               | 670,122               | 1,038,088              | 1,011,475               | (26,613)         |
| Outdoor Pool                             | 177,242               | 191,524                | 190,503                 | (1,021)          |
| Non-Departmental                         | 129,317               | 124,039                | 154,039                 | 30,000           |
| <b>Total Operating Expenditures</b>      | <b>1,984,978</b>      | <b>2,268,163</b>       | <b>2,315,797</b>        | <b>47,634</b>    |
| Capital                                  | 609,234               | 119,660                | 100,000                 | (19,660)         |
| Debt Requirements                        | 2,197,870             | 2,197,000              | 2,261,000               | 64,000           |
| Transfers                                | 298,556               | -                      | -                       | -                |
| <b>Total Non-Operating Expenditures</b>  | <b>3,105,660</b>      | <b>2,316,660</b>       | <b>2,361,000</b>        | <b>44,340</b>    |
| <b>Total Expenditures</b>                | <b>5,090,638</b>      | <b>4,584,823</b>       | <b>4,676,797</b>        | <b>91,974</b>    |

**Analysis of Funds Available**

|                                  | 2022<br><u>Actual</u> | 2023<br><u>Midyear</u> | 2024<br><u>Proposed</u> |
|----------------------------------|-----------------------|------------------------|-------------------------|
| Beginning Funds Available        | 1,374,865             | 374,800                | 1,021,558               |
| Revenues                         | 4,090,573             | 5,231,581              | 4,935,650               |
| Net Funds Available              | 5,465,438             | 5,606,381              | 5,957,208               |
| Expenditures                     | (5,090,638)           | (4,584,823)            | (4,676,797)             |
| <b>Ending Funds Available</b>    | <b>374,800</b>        | <b>1,021,558</b>       | <b>1,280,411</b>        |
| Revenue Over(Under) Expenditures |                       | 646,758                | 258,853                 |

## City of Gladstone - FY 2024 Supplemental and Capital Budget Requests

| Dept.                              | Div. | Object | Description         | Narrative   | Requested      | Approved       | Comment  |
|------------------------------------|------|--------|---------------------|---|----------------|----------------|--|
| <b>COMMUNITY CENTER FUND</b>       |      |        |                     |   |                |                |  |
| <b>COMMUNITY CENTER</b>            |      |        |                     |   |                |                |  |
| 202                                | 82   | 440521 | Cable Service       | Additional monthly costs  | 1,760          | 1,760          | Add to base budget                             |
| 202                                | 82   | 450110 | Buildings           | Annual PM on 6 basketball goals                                 | 1,350          |                |  |
| 202                                | 82   | 450120 | Janitorial Services | Increase to monthly janitorial service                          | 7,020          | 7,020          | Add to base budget                             |
| 202                                | 82   | 450150 | Trash Service       | Increased costs for trash removal                               | 475            |                |  |
| 202                                | 82   | 460400 | Equipment Capital   | Security cameras  | 12,000         |                |  |
| 202                                | 82   | 460400 | Equipment Capital   | Replacement of flooring in Party/Meeting Rooms                  | 3,973          |                |  |
| 202                                | 82   | 460440 | Equipment Capital   | Replacement of 5 Octane Ellipticals                             | 22,750         |                |  |
| 202                                | 82   | 460440 | Equipment Capital   | Replacement of 5 Octane Seated Ellipticals                      | 24,250         |                |  |
| 202                                | 82   | 460440 | Equipment Capital   | Freight on Equipment  | 4,500          |                |  |
| 202                                | 82   | 460440 | Equipment Capital   | Revitalize Landscape on East Side of center                     | 12,588         |                |  |
| <b>TOTAL COMMUNITY CENTER</b>      |      |        |                     |   | <b>90,665</b>  | <b>8,780</b>   |  |
| <b>NATATORIUM</b>                  |      |        |                     |   |                |                |  |
| 202                                | 83   | 440521 | Cable Service       | Additional monthly costs  | 1,760          | 1,760          | Add to base budget                             |
| 202                                | 83   | 450110 | Buildings           | Replacement of lane lines in competition pool and dive well     | 7,187          | 7,187          |  |
| 202                                | 83   | 450110 | Buildings           | UV Bulb Replacement - Leisure Pool                              | 2,423          |                | Complete in FY23 year w/ pool painting savings |
| 202                                | 83   | 450110 | Buildings           | UV Bulb Replacement - Competition Pool                          | 3,038          |                | Complete in FY23 year w/ pool painting savings |
| 202                                | 83   | 450110 | Buildings           | UV Bulb Replacement - Diving Well                               | 3,038          |                | Complete in FY23 year w/ pool painting savings |
| 202                                | 83   | 450110 | Buildings           | Annual PM on 6 basketball goals                                 | 1,350          |                |  |
| 202                                | 83   | 450120 | Janitorial Services | Increase to monthly janitorial service/Increased swim meet rate | 9,020          | 9,020          | Add to base budget                             |
| 202                                | 83   | 450150 | Trash Service       | Increased costs for trash removal                               | 475            |                |  |
| 202                                | 83   | 460400 | Equipment Capital   | Security cameras  | 12,000         |                | Complete in FY23 year w/ pool painting savings |
| 202                                | 83   | 460400 | Equipment Capital   | Prep and paint competition pool                                 | 63,000         | 63,000         |  |
| 202                                | 83   | 460400 | Equipment Capital   | Prep and paint diving well                                      | 32,000         | 32,000         |  |
| 202                                | 83   | 460400 | Equipment Capital   | Replacement of flooring in Party/Meeting Rooms                  | 3,973          | 5,000          |  |
| 202                                | 83   | 460400 | Equipment Capital   | Replace Crestron system with updated audio system               | 12,368         |                |  |
| 202                                | 83   | 460440 | Equipment Capital   | Revitalize Landscape on East Side of center                     | 12,588         |                |  |
| <b>TOTAL NATATORIUM</b>            |      |        |                     |   | <b>164,218</b> | <b>117,967</b> |  |
| <b>OUTDOOR POOL</b>                |      |        |                     |   |                |                |  |
| 202                                | 85   | 450110 | Buildings           | Refurbish Municipal Pool Aquatic Playground Structures          | 18,000         |                |  |
| 202                                | 85   | 450110 | Buildings           | Install submersible pump in drop slide at Municipal Pool        | 9,353          |                |  |
| <b>TOTAL OUTDOOR POOL</b>          |      |        |                     |   | <b>27,353</b>  | <b>-</b>       |  |
| <b>TOTAL COMMUNITY CENTER FUND</b> |      |        |                     |   | <b>282,236</b> | <b>126,747</b> |  |



**PUBLIC SAFETY SALES TAX FUND**  
**STATEMENT OF REVENUES & EXPENDITURES**

|   | 2022<br><u>Actual</u>   | 2023<br><u>Midyear</u>  | 2024<br><u>Proposed</u> | <u>Variance</u>         |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>Revenue Sources</b>                  |                         |                         |                         |                         |
| Sales Tax                               | 987,217                 | 990,000                 | 1,050,000               | 60,000                  |
| Misc. Revenue & Transfers               | <u>12,469</u>           | <u>26,500</u>           | <u>26,000</u>           | <u>(500)</u>            |
| Operating Revenue                       | 999,685                 | 1,016,500               | 1,076,000               | 59,500                  |
| Debt Proceeds                           | 850,000                 | -                       | -                       | -                       |
| Equity Transfer                         | <u>-</u>                | <u>286,012</u>          | <u>-</u>                | <u>(286,012)</u>        |
| <b>Total Revenue</b>                    | <u><b>1,849,685</b></u> | <u><b>1,302,512</b></u> | <u><b>1,076,000</b></u> | <u><b>(167,012)</b></u> |
| <b>Expenditures</b>                     |                         |                         |                         |                         |
| PSST Law                                | 635,738                 | 693,574                 | 753,245                 | 59,671                  |
| Non Departmental                        | <u>24,635</u>           | <u>54,252</u>           | <u>46,627</u>           | <u>(7,625)</u>          |
| <b>Total Non-Operating Expenditures</b> | <b>660,372</b>          | <b>747,826</b>          | <b>799,872</b>          | <b>52,046</b>           |
| Capital                                 | 691,191                 | 343,686                 | 100,000                 | (243,686)               |
| Debt Requirements                       | <u>234,115</u>          | <u>211,000</u>          | <u>107,000</u>          | <u>(104,000)</u>        |
| <b>Total Non-Operating Expenditures</b> | <b>925,306</b>          | <b>554,686</b>          | <b>207,000</b>          | <b>(347,686)</b>        |
| <b>Total Expenditures</b>               | <u><b>1,585,679</b></u> | <u><b>1,302,512</b></u> | <u><b>1,006,872</b></u> | <u><b>(295,640)</b></u> |

**Analysis of Funds Available**

|                                  | 2022<br><u>Actual</u> | 2023<br><u>Midyear</u> | 2024<br><u>Proposed</u> |
|----------------------------------|-----------------------|------------------------|-------------------------|
| Beginning Funds Available        | 357,280               | 621,287                | 335,275                 |
| Revenues                         | 1,849,685             | 1,302,512              | 1,076,000               |
| Equity Adjustment                | <u>-</u>              | <u>(286,012)</u>       | <u>-</u>                |
| Net Funds Available              | 2,206,965             | 1,637,787              | 1,411,275               |
| Expenditures                     | <u>(1,585,679)</u>    | <u>(1,302,512)</u>     | <u>(1,006,872)</u>      |
| <b>Ending Funds Available</b>    | <b>621,287</b>        | <b>335,275</b>         | <b>404,403</b>          |
| Revenue Over(Under) Expenditures |                       | -                      | 69,128                  |

City of Gladstone - FY 2024 Supplemental and Capital Budget Requests

| Dept.                              | Div. | Object | Description        | Narrative  | Requested | Approved | Comment            |
|------------------------------------|------|--------|--------------------|--|-----------|----------|--------------------|
| PUBLIC SAFETY SALES TAX            |      |        |                    |  |           |          |                    |
|                                    |      |        |                    | Increased PD hiring and training department-wide has put a strain on our ammunition expenditures. Our commitment to building and maintaining an ammunition supply that can sustain market shortages after a significant event has led us to prioritize that spending to ensure an adequate inventory. There have also been steady and significant price increases in ammunition. |           |          |                    |
| 202                                | 39   | 420230 | Ammunition         |  | 5,000     | 5,000    | Add to base budget |
| 202                                | 39   | 460410 | Automotive Capital | 2 Police Vehicles  | 100,000   | 100,000  |                    |
| TOTAL PUBLIC SAFETY SALES TAX FUND |      |        |                    |  | 105,000   | 105,000  |                    |

# CAPITAL EQUIPMENT REPLACEMENT FUND

## STATEMENT OF REVENUES & EXPENDITURES

|                           | 2022<br><u>Actual</u> | 2023<br><u>Midyear</u> | 2024<br><u>Proposed</u> | <u>Variance</u>  |
|---------------------------|-----------------------|------------------------|-------------------------|------------------|
| <b>Revenue Sources</b>    |                       |                        |                         |                  |
| Taxes/Transfers           | 714,149               | 295,000                | 375,000                 | 80,000           |
| Misc. Revenue             | 61,900                | 150,000                | 90,000                  | (60,000)         |
| Equity Transfer           | <u>-</u>              | <u>494,000</u>         | <u>-</u>                | <u>(494,000)</u> |
| <b>Total Revenue</b>      | <b>776,049</b>        | <b>939,000</b>         | <b>465,000</b>          | <b>(474,000)</b> |
| <b>Expenditures</b>       |                       |                        |                         |                  |
| Capital Expenditures      | 132,986               | 555,000                | 300,000                 | (255,000)        |
| Debt Requirements         | 191,102               | 91,000                 | 65,000                  | (26,000)         |
| Transfers                 | <u>295,000</u>        | <u>293,000</u>         | <u>100,000</u>          | <u>(193,000)</u> |
| <b>Total Expenditures</b> | <b>619,087</b>        | <b>939,000</b>         | <b>465,000</b>          | <b>(474,000)</b> |

### Analysis of Funds Available

|                                  | 2022<br><u>Actual</u> | 2023<br><u>Midyear</u> | 2024<br><u>Proposed</u> |
|----------------------------------|-----------------------|------------------------|-------------------------|
| Beginning Funds Available        | 877,380               | 1,034,342              | 540,342                 |
| Revenues                         | 776,049               | 939,000                | 465,000                 |
| Equity Adjustment                | <u>-</u>              | <u>(494,000)</u>       | <u>-</u>                |
| Net Funds Available              | 1,653,429             | 1,479,342              | 1,005,342               |
| Expenditures                     | <u>(619,087)</u>      | <u>(939,000)</u>       | <u>(465,000)</u>        |
| <b>Ending Funds Available</b>    | <b>1,034,342</b>      | <b>540,342</b>         | <b>540,342</b>          |
| Revenue Over(Under) Expenditures |                       | -                      | -                       |

**COMBINED WATERWORKS & SEWER SYSTEM FUND**  
**STATEMENT OF REVENUES & EXPENDITURES**

|   | 2022<br>Actual    | 2023<br>Midyear   | 2024<br>Proposed  | Variance           |
|---|-------------------|-------------------|-------------------|--------------------|
| <b>Revenue Sources</b>                  |                   |                   |                   |                    |
| Water                                   | 4,309,671         | 4,335,500         | 4,516,677         | 181,177            |
| Sanitation                              | 7,435,564         | 7,945,000         | 8,276,925         | 331,925            |
| Intergovernmental                       | 9,367             | 817,500           | -                 | (817,500)          |
| Misc. Revenue                           | 43,581            | 66,296            | 112,500           | 46,204             |
| <b>Operating Revenue</b>                | <b>11,798,183</b> | <b>13,164,296</b> | <b>12,906,102</b> | <b>(258,194)</b>   |
| Debt Proceeds                           | -                 | -                 | -                 | -                  |
| Equity Transfer                         | -                 | 1,364,000         | -                 | (1,364,000)        |
| <b>Non-Operating Revenue</b>            | <b>-</b>          | <b>1,364,000</b>  | <b>-</b>          | <b>(1,364,000)</b> |
| <b>Total Revenue</b>                    | <b>11,798,183</b> | <b>14,528,296</b> | <b>12,906,102</b> | <b>(1,622,194)</b> |
| <b>Expenditures</b>                     |                   |                   |                   |                    |
| Water Production                        | 1,185,680         | 1,605,870         | 1,513,371         | (92,499)           |
| Water Operations & Maintenance          | 579,192           | 1,302,377         | 1,201,736         | (100,641)          |
| Sewer Collection                        | 281,470           | 490,121           | 488,032           | (2,089)            |
| Non Departmental                        | 7,127,844         | 7,569,928         | 7,853,729         | 283,801            |
| <b>Operating Expenditures</b>           | <b>9,174,186</b>  | <b>10,968,296</b> | <b>11,056,868</b> | <b>88,572</b>      |
| Capital & Supplemental                  | 1,273,834         | 1,910,000         | 1,437,234         | (472,766)          |
| Debt Requirements                       | 1,657,686         | 1,600,000         | 362,000           | (1,238,000)        |
| Transfers                               | 439,510           | 50,000            | 50,000            | -                  |
| <b>Total Non-Operating Expenditures</b> | <b>3,371,030</b>  | <b>3,560,000</b>  | <b>1,849,234</b>  | <b>(1,710,766)</b> |
| <b>Total Expenditures</b>               | <b>12,545,216</b> | <b>14,528,296</b> | <b>12,906,102</b> | <b>(1,622,194)</b> |

**Analysis of Funds Available**

|                               | 2022<br>Actual   | 2023<br>Midyear  | 2024<br>Proposed |
|-------------------------------|------------------|------------------|------------------|
| Beginning Funds Available     | 4,554,986        | 3,807,953        | 2,443,953        |
| Revenues                      | 11,798,183       | 14,528,296       | 12,906,102       |
| Equity Adjustment             | -                | (1,364,000)      | -                |
| Net Funds Available           | 16,353,169       | 16,972,249       | 15,350,055       |
| Expenditures                  | (12,545,216)     | (14,528,296)     | (12,906,102)     |
| <b>Ending Funds Available</b> | <b>3,807,953</b> | <b>2,443,953</b> | <b>2,443,953</b> |
| 20% Fund Balance              |                  | 2,193,659        | 2,211,374        |
| Over/(Under)                  |                  | 250,293          | 232,579          |

Revenue Over(Under) Expenditures

- -

**Proposed Water & Sewer Rates of Metropolitan Cities  
Based on Average Household Usage  
As of March 2023**

Assumption: Average water and sewer bill based on  
5,000 gallons water and 4,000 sewer monthly

| <u>City</u>                        | <u>Water<br/>Amount</u> | <u>Sewer<br/>Amount</u> | <u>Total<br/>Amount</u> |
|------------------------------------|-------------------------|-------------------------|-------------------------|
| Kansas City                        | \$ 50.15                | \$ 80.13                | \$ 130.28               |
| Parkville                          | 47.60                   | 61.64                   | 109.24                  |
| <b>Gladstone (proposed 5/1/23)</b> | <b>35.50</b>            | <b>65.95</b>            | <b>101.45</b>           |
| Liberty                            | 36.33                   | 64.36                   | 100.69                  |
| Raytown                            | 44.43                   | 52.13                   | 96.56                   |
| <b>Gladstone (as of 5/1/22)</b>    | <b>33.77</b>            | <b>62.18</b>            | <b>95.95</b>            |
| Grandview                          | 58.86                   | 31.06                   | 89.92                   |
| North Kansas City                  | 23.85                   | 57.08                   | 80.93                   |
| Lee's Summit                       | 36.45                   | 41.74                   | 78.19                   |
| Blue Springs                       | 41.20                   | 33.50                   | 74.70                   |
| Independence                       | 28.02                   | 42.25                   | 70.27                   |

**Gladstone Comparison to Average Rate of Metropolitan Cities**

|                                  | <u>Water</u>    | <u>Sewer</u>      | <u>Total</u>     |
|----------------------------------|-----------------|-------------------|------------------|
| <b>Average Rate as of 7/1/20</b> | <b>\$ 39.65</b> | <b>\$ 53.82</b>   | <b>\$ 93.47</b>  |
| <b>\$ Below/ (Above) Average</b> | <b>\$ 4.15</b>  | <b>\$ (12.13)</b> | <b>\$ (7.98)</b> |
| <b>% Below (Above) Average</b>   | <b>10%</b>      | <b>-23%</b>       | <b>-9%</b>       |
| <b>\$ Below/ (Above) Highest</b> | <b>\$ 14.65</b> | <b>\$ 14.18</b>   | <b>\$ 28.83</b>  |



# City of Gladstone - FY 2024 Supplemental and Capital Budget Requests

| Dept.                               | Div. | Object | Description                   | Narrative  | Requested      | Approved       | Comment            |
|-------------------------------------|------|--------|-------------------------------|--|----------------|----------------|--------------------|
| <b>CWSS FUND</b>                    |      |        |                               |  |                |                |                    |
| <b>WATER PRODUCTION</b>             |      |        |                               |  |                |                |                    |
| 501                                 | 72   | 420310 | Water Production<br>Chemicals | Cost of chemicals continue to increase   | 100,000        | 100,000        | Add to base budget |
| 501                                 | 72   | 440160 | Contractual                   | Wellfield Aquifer Study - KCMO is proposing the installation of radial collector wells in the vicinity of Gladstone's wells. Study will review the findings of KCMO that this work will not impact of the aquifer  | 35,000         | 35,000         |                    |
| 501                                 | 72   | 440160 | Contractual                   | Flow Test & Treat Well - City typically flow tests all wells and treats one well per year to maintain capacity. No well testing was performed in FY23 due to other repairs at the Water Treatment Plant.   | 15,000         | 15,000         |                    |
| 501                                 | 72   | 440160 | Contractual                   | New SCADA System - The existing SCADA system at the Water Treatment Plant is now over 10 years old and parts are becoming obsolete. A new system is required to efficiently operate the Plant as recommended in the Water Treatment Master Plan                                    | 90,000         |                |                    |
| 501                                 | 72   | 450250 | Lime Sludge Disposal          | Lime sludge disposal - Contractual lime sludge disposal with Kansas City.  | 20,000         | 20,000         | Add to base budget |
| 501                                 | 72   | 460400 | Vehicle Capital               | F-650 w/ plow & spreader - This is a frontline snow/ice removal truck. It is in need of dump bed replacement. Holes in bed have been patched multiple times. The new truck will have gasoline engine to save on the maintenance vs. the current diesel engine.                     | 115,000        | 115,000        |                    |
| <b>TOTAL WATER PRODUCTION</b>       |      |        |                               |  | <b>375,000</b> | <b>285,000</b> |                    |
| <b>Operations &amp; Maintenance</b> |      |        |                               |  |                |                |                    |
| 501                                 | 73   | 420250 | Small Tools                   | Concrete Saw - Used by all crews for the cutting of concrete and ductile iron pipe.  | 4,000          | 4,000          |                    |
| 501                                 | 73   | 430210 | Rock                          | Rock - Rock is used for backfill of water main break repairs. Price of rock has increased and additional rock is being used to shorten restoration times.  | 10,000         | 10,000         | Add to base budget |
| 501                                 | 73   | 430520 | Water Line Supplies           | Line item increase - Increase of cost of water main break repair parts   | 5,000          | 5,000          | Add to base budget |
| 501                                 | 73   | 430530 | Meters                        | Water Meters - Purchase an additional 200 replacement water meter registers. Existing registers are approximately 10 years old.  | 50,000         | 50,000         |                    |
| 501                                 | 73   | 440320 | Training                      | CDL training - Beginning February 7, 2022, CDL applicants are required by DOT to complete entry-level driver training from a provider listed on the Training Provider Registry of the Federal Motor Carrier Safety Administration (FMLSA). In-house training is no longer allowed. | 6,000          | 6,000          | Add to base budget |
| 501                                 | 73   | 460300 | Water Capital                 | Water main replacement - Replace approximately 5,700 linear feet of aging water main   | 1,300,000      | 1,295,984      |                    |

# City of Gladstone - FY 2024 Supplemental and Capital Budget Requests

| Dept.                          | Div. | Object | Description            | Narrative   | Requested | Approved  | Comment            |
|--------------------------------|------|--------|------------------------|---|-----------|-----------|--------------------|
|                                |      |        |                        | Service Line Inventory - As part of the Lead and Copper Rule Revisions (LCRR), all water systems must develop an inventory of all service line connections, both public and private. The goal is to identify the potential presence of lead. The inventory must be submitted to DNR by October 16, 2024 |           |           |                    |
| 501                            | 73   | 460300 | Water Capital          |   | 200,000   | 200,000   |                    |
| 501                            | 73   | 460410 | Vehicle Capital        | Replace leased vehicles (3)   | 26,250    | 26,250    |                    |
| TOTAL OPERATIONS & MAINTENANCE |      |        |                        |   | 1,601,250 | 1,597,234 |                    |
| SEWER                          |      |        |                        |   |           |           |                    |
|                                |      |        |                        | Sewer Line Cleaning - Sewer cleaning unit prices have increased approximately 15% in the last 3 years   |           |           |                    |
| 501                            | 74   | 450260 | Sewer Line Maintenance |   | 20,000    | 20,000    | Add to base budget |
| TOTAL SEWER                    |      |        |                        |   | 20,000    | 20,000    |                    |
| TOTAL CWSS FUND                |      |        |                        |   | 1,996,250 | 1,902,234 |                    |

# CITY OF GLADSTONE

## Capital Improvement Sales Tax Projects Five Year Plan

|  | FY24                     | FY25                     | FY26                     | FY27                     | FY28                     |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>Est Funds Available at 7/1/23</b>                     | <b>\$ 4,707,635</b>      | <b>\$ 154,635</b>        | <b>\$ 152,820</b>        | <b>\$ 152,658</b>        | <b>\$ 154,623</b>        |
| <b><u>Budgeted Revenues</u></b>                          |                          |                          |                          |                          |                          |
| Sales Tax  | 2,100,000                | 2,131,500                | 2,163,473                | 2,195,925                | 2,228,863                |
| 2019 Sales Tax Transfer                                  | 1,000,000                | 1,000,000                | 1,000,000                | 1,000,000                | 1,000,000                |
| Interest   | 30,000                   | 15,000                   | 15,000                   | 15,000                   | 15,000                   |
| DNR ARPA Funds (COVID Relief)                            | 395,000                  | -                        | -                        | -                        | -                        |
| Dog Park - Private Donation                              | 50,000                   | -                        | -                        | -                        | -                        |
| AJ Farm - Friends Donation                               | 10,000                   | -                        | -                        | -                        | -                        |
| <b>Total Budgeted Revenue</b>                            | <b><u>3,585,000</u></b>  | <b><u>3,146,500</u></b>  | <b><u>3,178,473</u></b>  | <b><u>3,210,925</u></b>  | <b><u>3,243,863</u></b>  |
| <b><u>Budgeted Expenditures</u></b>                      |                          |                          |                          |                          |                          |
| Debt Service   |                          |                          |                          |                          |                          |
| 2021 COP   | 900,000                  | 890,000                  | 886,000                  | 870,000                  | 860,000                  |
| 2020 COP (Ends 3/1/40)                                   | 105,000                  | 125,000                  | 125,000                  | 145,000                  | 155,000                  |
| 2017 Lease Purchase (Ends 6/1/32)                        | 154,000                  | 154,000                  | 154,000                  | 154,000                  | 154,000                  |
| 2016 Lease Purchase (Ends 1/22/30)                       | 97,000                   | 97,000                   | 97,000                   | 97,000                   | 97,000                   |
| 2015 COP - Refinanced 2017 (Ends 6/1/32)                 | 686,000                  | 690,000                  | 690,000                  | 690,000                  | 690,000                  |
| 2015 COP (Ends 6/1/30)                                   | 153,000                  | 149,000                  | 153,000                  | 149,000                  | 152,000                  |
| The Heights - (Ends 7/1/36)                              | 137,000                  | 137,000                  | 137,000                  | 137,000                  | 137,000                  |
| Engineering Transfer                                     | 100,000                  | 100,000                  | 100,000                  | 100,000                  | 100,000                  |
| Arts Council   | 21,000                   | 21,315                   | 21,635                   | 21,959                   | 22,289                   |
| <i>Subtotal</i>  | <i>2,353,000</i>         | <i>2,363,315</i>         | <i>2,363,635</i>         | <i>2,363,959</i>         | <i>2,367,289</i>         |
| <b><u>Stormwater Projects</u></b>                        |                          |                          |                          |                          |                          |
| Stormwater Master Plan Implementation                    | -                        | 75,000                   | 340,000                  | 355,000                  | 365,000                  |
| NE 68th Ter & N. Bellefontaine Storm Drainage            | 500,000                  | -                        | -                        | -                        | -                        |
| NE 76th Ter Storm Drainage & Parking                     | 300,000                  | 350,000                  | -                        | -                        | -                        |
| 6900 N. Wyandotte Bank Stabilization                     | 200,000                  | -                        | -                        | -                        | -                        |
| Miscellaneous Stormwater Projects                        | 75,000                   | 75,000                   | 75,000                   | 75,000                   | 75,000                   |
| <i>Subtotal</i>  | <i>1,075,000</i>         | <i>500,000</i>           | <i>415,000</i>           | <i>430,000</i>           | <i>440,000</i>           |
| <b><u>Park Projects</u></b>                              |                          |                          |                          |                          |                          |
| Parks Master Plan Implementation                         | -                        | -                        | 340,000                  | 355,000                  | 365,000                  |
| NE 72nd Tennis Pickleball Court Conversion               | 185,000                  | 80,000                   | -                        | -                        | -                        |
| Parks Trail Replacement Program                          | 75,000                   | 50,000                   | 60,000                   | 60,000                   | 75,000                   |
| Happy Rock Park Field Drainage                           | 50,000                   | -                        | -                        | -                        | -                        |
| Dog Park Design  | 50,000                   | -                        | -                        | -                        | -                        |
| AJ Farm Improvements                                     | 25,000                   | 155,000                  | -                        | -                        | -                        |
| <i>Subtotal</i>  | <i>385,000</i>           | <i>285,000</i>           | <i>400,000</i>           | <i>415,000</i>           | <i>440,000</i>           |
| <b><u>Facility Projects</u></b>                          |                          |                          |                          |                          |                          |
| Shaping Our Future                                       |                          |                          |                          |                          |                          |
| Police Headquarters (est. \$10,000,000 expended to date) | 3,025,000                | -                        | -                        | -                        | -                        |
| City Hall (Exterior)                                     | 300,000                  | -                        | -                        | -                        | -                        |
| City Hall (Interior)                                     | 1,000,000                | -                        | -                        | -                        | -                        |
| <i>Subtotal</i>  | <i>4,325,000</i>         | <i>-</i>                 | <i>-</i>                 | <i>-</i>                 | <i>-</i>                 |
| <b>Total Budgeted Expenditures</b>                       | <b><u>8,138,000</u></b>  | <b><u>3,148,315</u></b>  | <b><u>3,178,635</u></b>  | <b><u>3,208,959</u></b>  | <b><u>3,247,289</u></b>  |
| <b>Est Funds Available at 6/30*</b>                      | <b><u>\$ 154,635</u></b> | <b><u>\$ 152,820</u></b> | <b><u>\$ 152,658</u></b> | <b><u>\$ 154,623</u></b> | <b><u>\$ 151,198</u></b> |

\* Includes \$150,000 required reserve

**CITY OF GLADSTONE**  
**Transportation Sales Tax Projects Five Year Plan**

|  | FY24             | FY25             | FY26             | FY27             | FY28             |
|--|------------------|------------------|------------------|------------------|------------------|
| <b>Est Funds Available at 7/1/23</b>                   | <b>\$ 50,709</b> | <b>\$ 50,709</b> | <b>\$ 53,209</b> | <b>\$ 51,432</b> | <b>\$ 51,594</b> |
| <b><u>Budgeted Revenues</u></b>                        |                  |                  |                  |                  |                  |
| Sales Tax  | 2,100,000        | 2,131,500        | 2,163,473        | 2,195,925        | 2,228,863        |
| Interest   | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           |
| Transfer from GF-Prop Tax (sidewalks)                  | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| Transfer from GF-Prop Tax (transit)                    | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| Transfer from CWSS                                     | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| Special Road District Funds                            | 350,000          | 350,000          | 350,000          | 350,000          | 350,000          |
| Linden Connector Trail TAP Grant                       | 475,000          | -                | -                | -                | -                |
| N. Oak STP Grant (\$4,392,000 FY25)***                 | -                | -                | -                | -                | -                |
| Vivion Road Trail TAP/CMAQ Grant (\$1,602,027 FY27)*** | -                | -                | -                | -                | -                |
| Old Antioch Road STP Grant (\$1,408,000 FY27)***       | -                | -                | -                | -                | -                |
| <b>Total Budgeted Revenue</b>                          | <b>3,090,000</b> | <b>2,646,500</b> | <b>2,678,473</b> | <b>2,710,925</b> | <b>2,743,863</b> |
| <b><u>Budgeted Expenditures</u></b>                    |                  |                  |                  |                  |                  |
| Debt Service   |                  |                  |                  |                  |                  |
| 2020 COP (Ends 3/1/34)                                 | 35,000           | 90,000           | 95,000           | 105,000          | 107,000          |
| 2017 Lease Purchase (Ends 6/1/32)                      | 256,000          | 258,000          | 258,000          | 258,000          | 258,000          |
| 2015 COP (Ends 6/1/30)                                 | 46,000           | 45,000           | 46,000           | 46,000           | 46,000           |
| 2015 COP - Refinanced 2017 (Ends 6/1/32)               | 100,000          | 100,000          | 100,000          | 100,000          | 100,000          |
| The Heights - (Ends 7/1/36)                            | 116,000          | 116,000          | 116,000          | 116,000          | 116,000          |
| Engineering Transfer                                   | 100,000          | 100,000          | 100,000          | 100,000          | 100,000          |
| Local Transit  | 15,000           | 15,750           | 16,538           | 17,364           | 18,233           |
| KCATA & Stop Improvements                              | 85,000           | 89,250           | 93,713           | 98,398           | 103,318          |
| <i>Subtotal</i>  | <i>753,000</i>   | <i>814,000</i>   | <i>825,250</i>   | <i>840,763</i>   | <i>848,551</i>   |
| <b><u>Road Projects*</u></b>                           |                  |                  |                  |                  |                  |
| Street Mill & Overlay Program                          | 500,000          | 500,000          | 560,000          | 900,000          | 900,000          |
| Intermediate Maintenance                               | 197,000          | 200,000          | 200,000          | 275,000          | 275,000          |
| City Intermediate Maintenance                          | 20,000           | 20,000           | 20,000           | 20,000           | 20,000           |
| Road District Project - TBD                            | 350,000          | 350,000          | 350,000          | 350,000          | 350,000          |
| N. Oak Design - NE 69th to NE 72nd St                  | 260,000          | 285,000          | -                | -                | -                |
| Old Antioch Road Design- NE 68th Ter to NE 72nd St     | -                | -                | 250,000          | -                | -                |
| <i>Subtotal</i>  | <i>1,327,000</i> | <i>1,355,000</i> | <i>1,380,000</i> | <i>1,545,000</i> | <i>1,545,000</i> |
| <b><u>Sidewalk/Trail Projects*</u></b>                 |                  |                  |                  |                  |                  |
| Curb, Gutter, Sidewalk Replacement                     | 200,000          | 200,000          | 200,000          | 225,000          | 250,000          |
| ADA/Curbcut Sidewalks                                  | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| Traffic/Ped Signal Upgrades - NE 72nd & N. Woodland    | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| Linden Connector Trail                                 | 700,000          | -                | -                | -                | -                |
| Vivion Road Trail MoDOT Cost Share Application         | 10,000           | 175,000          | 175,000          | -                | -                |
| <i>Subtotal</i>  | <i>1,010,000</i> | <i>475,000</i>   | <i>475,000</i>   | <i>325,000</i>   | <i>350,000</i>   |
| <b>Total Budgeted Expenditures</b>                     | <b>3,090,000</b> | <b>2,644,000</b> | <b>2,680,250</b> | <b>2,710,763</b> | <b>2,743,551</b> |
| <b>Est Funds Available at 6/30**</b>                   | <b>\$ 50,709</b> | <b>\$ 53,209</b> | <b>\$ 51,432</b> | <b>\$ 51,594</b> | <b>\$ 51,906</b> |

\* Any remaining unused balances to be directed to the street mill & overlay program

\*\* Includes \$50,000 required reserve

\*\*\*Need to identify source of local match for construction



**MINUTES  
REGULAR CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
APRIL 10, 2023**

**PRESENT:** Mayor Bill Garnos  
Councilman R.D. Mallams  
Councilmember Tina Spallo  
Councilman Les Smith

City Manager Scott Wingerson  
Assistant City Manager Bob Baer  
City Attorney Chris Williams  
City Clerk Kris Keller

**ABSENT:** Mayor Pro Tem Jean Moore

**Item No. 1. On the Agenda.** Meeting Called to Order.

Mayor Garnos opened the Regular City Council Meeting Monday, April 10, 2023, at 7:30 pm.

**Item No. 2. On the Agenda.** Roll Call.

Mayor Garnos stated that all Councilmember were present except Mayor Pro Tem Moore and there was a quorum.

**Item No. 3. On the Agenda.** Pledge of Allegiance to the Flag of the United States of America.

Mayor Garnos asked all to join in the Pledge of Allegiance to the Flag of the United States of America.

**Item No. 4. On the Agenda.** Approval of the Agenda.

The agenda was approved as published.

**Item No. 5. On the Agenda.** Approval of the March 27, 2023, Closed City Council Meeting Minutes.

**Councilmember Spallo** moved to approve the minutes of the March 27, 2023, Closed City Council Meeting as presented. **Councilman Smith** seconded. The Vote: "aye", Councilman Smith, Councilmember Spallo, and Mayor Garnos. **Councilman Mallams** abstained (3-0).



**Item No. 6. On the Agenda.** Approval of the March 27, 2023, Regular City Council Meeting Minutes.

**Councilmember Spallo** moved to approve the minutes of the March 27, 2023, Regular City Council meeting as presented. **Councilman Smith** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, and Mayor Garnos. **Councilman Mallams** abstained (3-0).

**Item No. 7. On the Agenda.** Introduction of Past Mayors and City Council Members.

**Mayor Garnos** recognized Mr. Rick Moore, a prior Councilmember and Mayor.

**Item No. 8 On the Agenda.** Mayor’s State of the City Address.

Mayor Garnos referenced the Citizen-based Strategic Planning Initiative, Shaping Our Future, and in 2019, a half-cent sales tax was placed on the ballot and the residents of Gladstone agreed with it at 80% voter approval. This sales tax was voted to fund the building of a new Police Headquarters and other facility improvements.

Mayor Garnos highlighted successes this year and the exciting things that are up and coming:

- Groundbreaking of the new addition to City Hall, a \$14-million-dollar, 20,000 square foot Police Headquarters facility. Completion of the addition is expected around November 2023.
- The new state of the art Co-Located Emergency Services Communications Center, shared with the Clay County Sherriff’s Department, Excelsior Springs, and the City of Liberty. This shared dispatch center will allow the agencies to coordinate services and share costs for three of the largest law enforcement agencies in Clay County. He reported that it’s been a dynamic and positive multijurisdictional project and that other government agencies have inquired about the project due to the many benefits of shared dispatch services.
- Improvements are being made to the front of City Hall for aesthetics and to meet the Americans with Disabilities Act accessibility guidelines. The concrete louvers will remain, but colored and programmable LED lights will be added as an additional design feature.
- The \$4.5-million-dollar expansion and renovation of Fire Station #2 was completed in August 2022. The project added improved sleeping quarters, bathrooms, showers, and a community multipurpose/training room.
- Happy Rock East trail project was completed so the trail now loops around the park, the softball complex, and next to Shoal Creek.
- One of the biggest success stories over the past couple of years is the establishment of the North Kansas City School Districts Early Education Center. The City worked with the school district’s leadership on this property and the school district’s investment turned the area into a thriving part of our community. The terrific partnership between the City and the School District has allowed the temporary location of the Police Department.
- An upscale mixed use development is under construction and will add 225 luxury apartments and over 10,000 square feet of retail and office space. The project represents a private investment of approximately \$35 million dollars and is located on North Oak next to Hobby Hill Park. The first phase of this project should be completed and open for leasing in the fall of 2023.
- The downtown area was reconfigured for additional parking, due to the success of Summit Grill, Stone Canyon Pizza, iWerx, and the Fairfield by Marriott Hotel.

- Other improvements of the downtown area were made for walkability and to provide a downtown City Center feel.

Mayor Garnos announced that City Manager, Scott Wingerson would be retiring and shared that none of the improvements he mentioned this evening would have been possible without Scott's involvement. He announced that Assistant City Manager, Bob Baer will take the lead when Scott retires. He stated that Scott's contributions to the City were too numerous to mention, but did want to highlight the following about Scott because it will have an impact on this community for many years to come:

- He had the original vision for Linden Square and all that it could be for gathering and entertainment, while feeling like part of a community.
- He brought in a new appreciation for the Cultural Arts in Gladstone, and that the arts have been an intrinsic part of Gladstone's development, as they are an important part of a thriving community.
- He has been committed to ensure that Gladstone remains a welcoming and inclusive community and that Gladstone feels like home for everyone.

Mayor Garnos recognized that one of the hallmarks of strong city government is that it's bigger than any one person and that it can survive and thrive on its own and although the City hates to lose Scott; the Council knows that he's leaving Gladstone with a strong foundation for future growth and prosperity. He reported that Scott and Bob have nurtured a strong leadership team for Gladstone, along with great department heads and outstanding support for City employees. The Mayor stated that he's confident our community is going in the right direction. He announced Gladstone will have a new City Manager, it has a terrific new Police Chief, soon the selection of a new Fire Chief, and the election of a new Mayor. He shared that things look good in Gladstone and when asked about the City, the Mayor replies "Gladstone Rocks".

## **Regular Agenda**

**Item No. 9 On the Agenda.** Consider Special Event Permit: Girl Scout Thinking Day, Oak Grove Park, Saturday, April 15, 2023, 12:30 to 3:30 pm.

**Councilman Mallams** moved to approve the Special Event Permit. **Councilmember Spallo** seconded. The Vote: "aye", Councilman Smith, Councilmember Spallo, Councilman Mallams, and Mayor Garnos. (4-0)

**Item No. 10 on the Agenda.** Consider Special Event Permit: Big Shoal Heritage Area Farm, April 10, 2023 through November 14, 2023, Atkins-Johnson Farm.

**Councilman Mallams** moved to approve the Special Event Permit. **Councilman Smith** seconded. The Vote: "aye", Councilman Smith, Councilmember Spallo, Councilman Mallams, and Mayor Garnos. (4-0)

**Item No. 11. On the Agenda.** **FIRST READING BILL NO. 23-16** An Ordinance declaring the results of the Gladstone General Municipal Election held on Tuesday, April 4, 2023, as certified by the Clay County Board of Election Commissioners; declaring that candidates Les Smith and Tina Spallo have been elected to three year terms on the Gladstone City Council and declaring that the imposition of a sales tax on non-medical adult use marijuana at a rate of three percent has been approved by the voters of the City of Gladstone, Missouri.

**Councilman Mallams** moved **BILL NO. 23-16** be placed on its First Reading. **Councilmember Spallo** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, and Mayor Garnos. (4-0) The Clerk read the Bill.

**Councilman Mallams** moved to accept the First Reading of **BILL NO. 23-16**, waive the rule and place the Bill on its Second and Final Reading. **Councilmember Spallo** seconded. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, and Mayor Garnos. (4-0) The Clerk read the Bill.

**Councilman Mallams** moved to accept the Second and Final Reading of **BILL NO. 23-16**, and enact the Bill as **Ordinance 4.635**. **Councilmember Spallo** seconded.

**Mayor Garnos** stated **BILL NO. 23-16** stands enacted as **Ordinance Number 4.635**. Roll Call vote: “aye” Councilman Smith, Councilmember Spallo, Councilman Mallams, and Mayor Garnos. (4-0)

**Item No. 12. On the Agenda. CITY COUNCIL OATH OF OFFICE.** Les Smith and Tina Spallo.

The City Clerk administered the Oath of Office to Councilman Elect Les Smith, for position of Councilmember, effective April 4, 2023.

The City Clerk administered the Oath of Office to Councilmember Elect Tina Spallo, for position of Councilmember, effective April 4, 2023.

**Item No. 13. On the Agenda. ELECTION OF MAYOR AND OATH OF OFFICE.**

**Mayor Garnos** presided and opened nominations for the office of Mayor of the City of Gladstone. Councilman Mallams reported that it was his honor to nominate who has dedicated so many valuable hours to the City of Gladstone’s businesses and the residents she continues to set the standards for the members of the City Council Jean Moore to be the Mayor. **Councilmember Spallo** seconded.

As there were no further nominations for the office of Mayor to come before the City Council **Mayor Garnos** called for a vote. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, and Mayor Garnos. (4-0)

The Oath of Office will be administered by the City Clerk at Jean Moore’s convenience.

**Item No. 14. On the Agenda. ELECTION OF MAYOR PRO TEM.**

**Mayor Garnos**, with the Council’s permission presided and opened the nominations for the office of Mayor Pro Tem of the City of Gladstone.

**Councilman Smith** nominated Tina Spallo to fill the position of Mayor Pro Tem. Councilman Bill Garnos seconded.

As there were no further nominations for the office of Mayor Pro Tem to come before the City Council **Mayor Garnos** called for a vote. The Vote: “aye”, Councilman Smith, Councilmember Spallo, Councilman Mallams, and Mayor Garnos. (4-0)

**Councilmember Spallo** was voted in as Mayor Pro Tem.

**Councilman Garnos** handed the gavel to **Mayor Pro Tem Spallo** to complete the meeting.

**Item No. 15. On the Agenda.** Communications from the Audience.

Jim Oldebeken, 76<sup>th</sup> Terrace, addressed the Council and spoke about the recent election and that he felt it was a smooth running, orderly, and non-controversial election in our City. He reported that he was grateful for the slight increase in voter turnout in the City and expressed the need to keep increasing the numbers each year. He mentioned the importance of the Oath of Office for not only government but citizens. He spoke about an opportunity in regards to the 250<sup>th</sup> Anniversary Celebration of the Declaration of Independence, He believes Gladstone does remarkable things collaboratively and that the 250<sup>th</sup> Anniversary is a good opportunity to honor, evaluate, and measure ourselves. He expressed the idea of the public and private sector working collaboratively on not just a celebration, but something that would be meaningful and noteworthy for future generations.

**Item No. 16. On the Agenda.** Communications from City Council.

**Councilman Smith** shared the following thoughts:

- Jean Moore wasn't able to be present and he hoped that she feels better.
- Thanked the Council, his campaign team, and several individuals in the audience for their support.
- His appreciation toward Jim Oldebeken for organizing the campaign forum and working with the youth from Oak Park High School at that terrific event.
- Thanked his wife, Laura, for her constant support and expressed his appreciation to her.
- Congratulated Cody McElroy and Mike Ebenroth, candidates who ran for Council, and stated he hoped they will stay involved in the community.

**Councilman Mallams**

- Thanked Bill Garnos for his service to the community as Mayor the past year.
- Congratulated Tina and Les on their re-election.
- Thanked the spouses of Les and Tina for supporting them.

**Mayor Pro Tem Spallo**

- Agreed with the comments made by Les Smith regarding the election process.
- Thanked everyone for their support during the election process and stated that it was a challenge, a lot of work, and a partnership.
- Thanked her wife, Kathy and expressed her appreciation to her.
- Acknowledged the Atkins-Johnson Farm and Museum 10<sup>th</sup> Anniversary Celebration, Saturday, April 8, 2023. Reported there were good speakers and congratulated Director Justin Merkey for the fun and well-attended event.
- Recognized National Telecommunicators Week and requested that Chief Farris relay their appreciation for all that the dispatchers do on a daily basis, because we could not provide the type of public safety services that we do without them.

**Item No. 17. On the Agenda.** Communications from the City Manager.

City Manager Scott Wingerson

- Thanked former Mayor Garnos for the kind words and for his service as Mayor the past year.
- Congratulated Councilmember Smith for his re-election to City Council.

- Congratulated Mayor Pro Tem Spallo for her re-election to City Council and election as Mayor Pro Tem.
- Congratulated Jean Moore for her election as Mayor and advised that she will take the Oath of Office in a couple of weeks.

**Item No. 18. On the Agenda.** Other Business.

There was no other business.

**Item No. 19. On the Agenda.** Adjournment.

**Mayor Pro Tem Spallo** adjourned the April 10, 2023 Regular City Council meeting at 8:02 pm.

Respectfully submitted:

---

Kris Keller, City Clerk

Approved as presented: \_\_\_\_\_

Approved as modified: \_\_\_\_\_

---

Jean B. Moore, Mayor



# PROCLAMATION

**WHEREAS**, the City of Gladstone is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and;

**WHEREAS**, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

**WHEREAS**, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal, and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and;

**WHEREAS**, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

**WHEREAS**, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and;

**WHEREAS**, “It Starts with You,” the theme for Building Safety Month 2023, encourages us all to raise awareness about building safety on a personal, local and global scale, and;

**WHEREAS**, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

**NOW, THEREFORE**, I Jean B. Moore, Mayor of the City of Gladstone, Missouri, on behalf of the members of the Gladstone City Council and all Gladstone residents, do hereby proclaim the month of May 2023 as:

## BUILDING SAFETY MONTH



## *Request for Council Action*

**RES** ☐ # City Clerk Only

**BILL** ☐ # City Clerk Only

**ORD** # City Clerk Only

Date: 3/27/2023

Department: Community Development

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Public Works Department will host the City's Annual Spring Beautification event for Gladstone residents. This event is for residents to bring their bulky trash items for proper disposal.

This event will be held at Happy Rock Park West from 8:00 am to 5:00 pm on the following dates:

- Friday, April 28, 2023
- Saturday, April 29, 2023

If needed, traffic control will be handled between Public Works and the Police Department.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MARCH 17, 2023**  
**PERMIT No.: SEP23-00041**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: SPRING BEAUTIFICATION EVENT**  
**LOCATION OF EVENT: 7512 NE ANTIOCH ROAD**  
**HAPPY ROCK PARK WEST**  
**DATE OF EVENT: FRIDAY, APRIL 28, 2023**  
**SATURDAY, APRIL 29, 2023**  
**TIME OF EVENT: FRIDAY – 8:00 AM TO 5:00 PM**  
**SATURDAY – 8:00 AM TO 5:00 PM**  
**EST. ATTENDANCE: 1,000±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☒ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

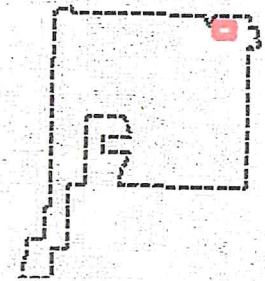
## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

### Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





## *Request for Council Action*

**RES** ☐ # City Clerk Only

**BILL** ☐ # City Clerk Only

**ORD** # City Clerk Only

Date: 3/17/2023

Department: Community Development

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Public Works Department will host the City's Annual Spring Brush Drop-off for Gladstone residents. Residents can bring their yard trimming, brush, leaves, and other yard waste for proper disposal.

The event will be held at the Public Works Facility from 8:00 am to 5:00 pm on the following dates:

- Friday, May 5, 2023
- Saturday, May 6, 2023
- Sunday, May 7, 2023

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MARCH 17, 2023**  
**PERMIT NO.: SEP23-00042**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: SPRING BRUSH DROP-OFF**  
**LOCATION OF EVENT: 4000 NE 76<sup>TH</sup> STREET**  
**PUBLIC WORKS FACILITY**  
**DATE OF EVENT: FRIDAY, MAY 5, 2023**  
**SATURDAY, MAY 6, 2023**  
**SUNDAY, MAY 7, 2023**  
**TIME OF EVENT: FRIDAY – 8:00 AM TO 5:00 PM**  
**SATURDAY – 8:00 AM TO 5:00 PM**  
**SUNDAY – 8:00 AM TO 5:00 PM**  
**EST. ATTENDANCE: 1,000±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





# Gladstone, MO



## Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

## Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





## ***Request for Council Action***

**RES** ☐# City Clerk Only

**BILL** ☐# City Clerk Only

**ORD** # City Clerk Only

Date: 3/17/2023

Department: Community Development

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Public Works Department will host the City's Annual Shredding Event – Paper Shredding. This event is for Gladstone residents to bring paper documents for secure disposal.

The event will be held at the Public Works Facility on Saturday, May 13, 2023 from 9:00 am to 1:00 pm.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MARCH 17, 2023**  
**PERMIT NO.: SEP23-00043**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: SHREDDING EVENT – PAPER SHREDDING**  
**LOCATION OF EVENT: 4000 NE 76<sup>TH</sup> STREET**  
**PUBLIC WORK FACILITY**  
**DATE OF EVENT: SATURDAY, MAY 13, 2023**  
**TIME OF EVENT: 9:00 AM TO 1:00 PM**  
**EST. ATTENDANCE: 175±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☐ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

### Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 3/9/2023

Department: Community Development

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: Oakhill Day School is hosting a picnic celebration for students and families.

The event will be held at Linden Square on Monday, May 15, 2023 from 3:00 pm to 6:00 pm

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MARCH 9, 2023**  
**PERMIT NO.: SEP23-00036**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: PICNIC CELEBRATION**  
**LOCATION OF EVENT: 602 NE 70<sup>TH</sup> STREET**  
**LINDEN SQUARE**  
**DATE OF EVENT: MONDAY, MAY 15, 2023**  
**TIME OF EVENT: 3:00 PM TO 6:00 PM**  
**EST. ATTENDANCE: 150±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.  
☐ Section 2.130.010(2) Park rules and regulations (hours).  
☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).  
☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.  
☐ Section 2.140.040 Public fireworks display prohibited, exceptions.  
☐ Section 5.110.1800 Drinking in public.  
☐ Section 5.160.230(a) Street use permit (street use permit allowed).  
☒ Section 9.1600.110 Temporary signs.  
☐ Other – Section \_\_\_\_\_  
☐ Other – Section \_\_\_\_\_

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

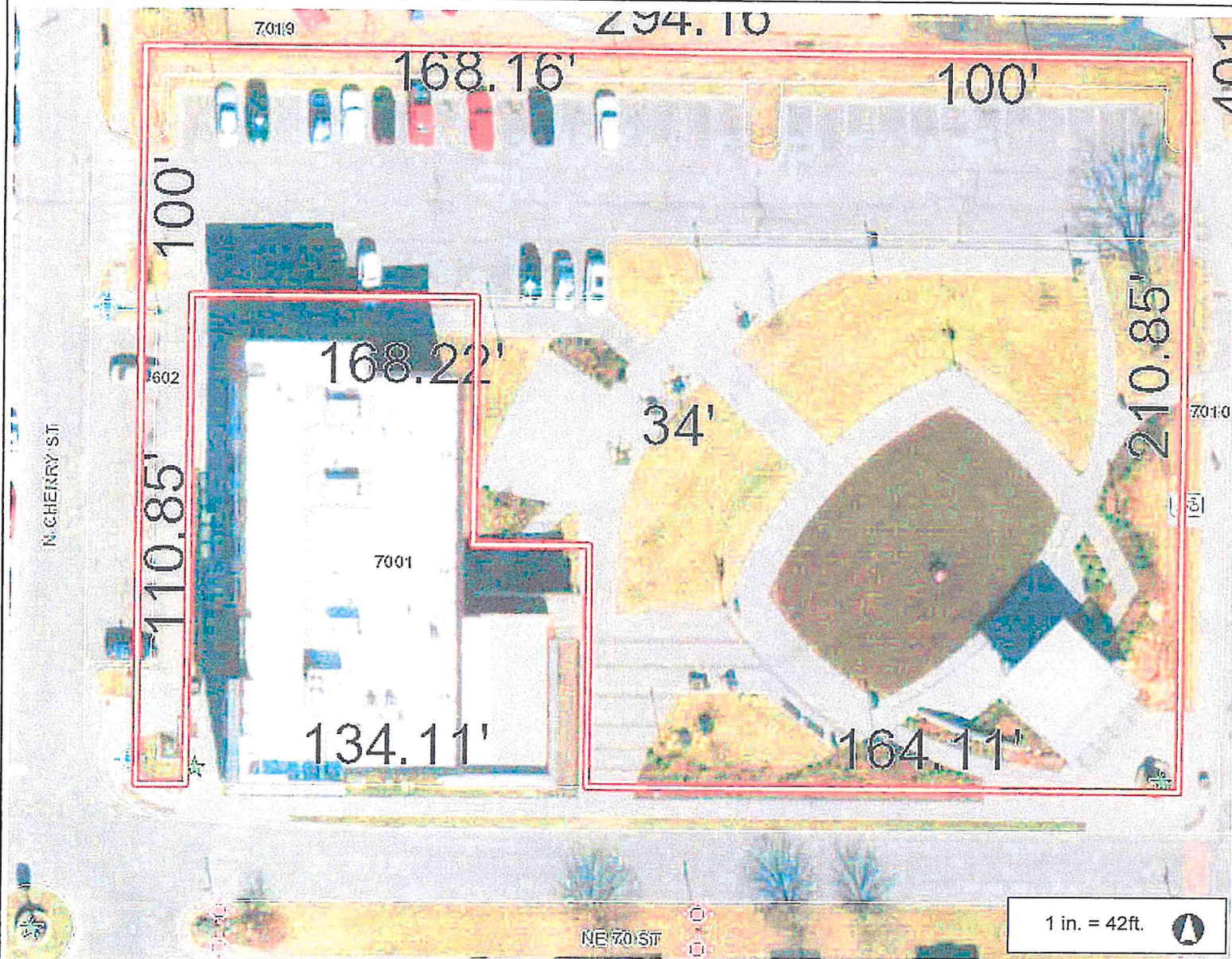
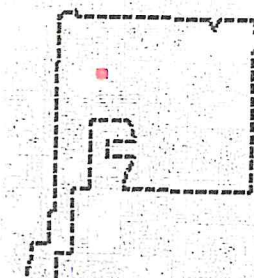
☒ Map

☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages
- Apartment Polygon

### Notes

83.3 0 41.67 83.3 Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 3/17/2023

Department: Community Development

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Public Works Department will host the City's Annual Electronic Recycling Event. Gladstone residents will be able to dispose of their electronic devices, at no cost, except for televisions (prices may vary).

The event will be held at the Public Works Facility on Saturday, June 24, 2023 from 9:00 am to 1:00 pm.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MARCH 17, 2023**  
**PERMIT No.: SEP23-00044**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: ELECTRONICS RECYCLING EVENT**  
**LOCATION OF EVENT: 4000 NE 76<sup>TH</sup> STREET**  
**PUBLIC WORKS FACILITY**  
**DATE OF EVENT: SATURDAY, JUNE 24, 2023**  
**TIME OF EVENT: 9:00 AM TO 1:00 PM**  
**EST. ATTENDANCE: 175+**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

☒ Map

☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

### Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 3/22/2023

Department: Community Development

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: Animal Control will host the City's Drive Thru Vaccination Clinic. No appointment is necessary and no exam fees will be charged; a variety of vaccination bundles will be available at a nominal cost. A grooming truck and a food truck will also be on site.

The event will be held at the Animal Control Facility on Saturday, July 8, 2023 from 7:00 am to 4:00 pm.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MARCH 22, 2023**  
**PERMIT NO.: SEP23-00046**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: DRIVE THRU VACCINATION CLINIC**  
**LOCATION OF EVENT: 3960 NE 76<sup>TH</sup> STREET**  
**ANIMAL CONTROL**  
**DATE OF EVENT: SATURDAY, JULY 8, 2023**  
**TIME OF EVENT: 7:00 AM TO 4:00 PM**  
**EST. ATTENDANCE: 175±**

## REQUESTED TEMPORARY VARIANCE:

- ☐ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage
- ☒ Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

### Notes

333.3 0 166.67 333.3 Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





## *Request for Council Action*

**RES** ☐ # City Clerk Only

**BILL** ☐ # City Clerk Only

**ORD** # City Clerk Only

Date: 3/17/2023

Department: Community Development

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Public Works Department will host the City's Annual Household Hazardous Waste Collection for the residents of Gladstone. This event is for residents to bring their household hazardous waste items for proper disposal.

This event will be held at Happy Rock Park West on Saturday, August 5, 2023 from 8:00 am to 12:00 pm.

If needed, traffic control will be handled between Public Works and the Police Department.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MARCH 17, 2023**  
**PERMIT NO.: SEP23-00045**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: HOUSEHOLD HAZARDOUS WASTE**  
**LOCATION OF EVENT: 7512 NE ANTIOCH ROAD**  
**HAPPY ROCK PARK WEST**  
**DATE OF EVENT: SATURDAY, AUGUST 5, 2023**  
**TIME OF EVENT: 8:00 AM TO 12:00 PM**  
**EST. ATTENDANCE: 200±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

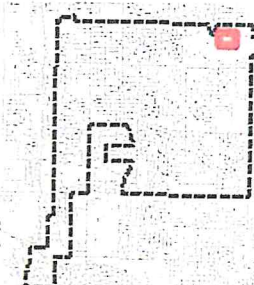
## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

### Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





## *Request for Council Action*

**RES** ☐ # City Clerk Only

**BILL** ☐ # City Clerk Only

**ORD** # City Clerk Only

Date: 3/9/2023

Department: Community Development

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Special Event Permit

Background: The Alzheimer's Association is hosting their annual "Walk to End Alzheimer's". The walk will utilize the paved walking trails from Happy Rock Park West to Maple Woods and back. The association will have a 10'x10' tent/canopy for check in.

The event will be held at Happy Rock Park West on Saturday, October 14, 2023 from 6:30 am to 11:30 am. The walk will begin at 8:00 am.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MARCH 9, 2023**  
**PERMIT NO.: SEP23-00037**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: WALK TO END ALZHEIMER'S**  
**LOCATION OF EVENT: 7512 NE ANTIOCH ROAD**  
**HAPPY ROCK PARK WEST**  
**DATE OF EVENT: SATURDAY, OCTOBER 14, 2023**  
**TIME OF EVENT: 6:30 AM TO 11:30 AM**  
**EST. ATTENDANCE: 500±**

## REQUESTED TEMPORARY VARIANCE:

- ☐ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Other – Section \_\_\_\_\_
- ☐ Other – Section \_\_\_\_\_

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

☒ Map

☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

### Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 4/4/2023

Department: Community Development

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit (Addendum)

Background: The Gladstone Area Chamber of Commerce is requesting an additional temporary variance for Gladstone Summertime Bluesfest. City Council approved their Special Event Permit (SEP23-00006) on February 13, 2023, which included six (6) temporary variances. In addition to the approved variances, the Chamber would like a temporary variance for a Street Use Permit. They would like to close NE 70<sup>th</sup> Street, both west and east bound between N Cherry Lane and N Cherry Street (see attached map). The closure would be only during the event itself and is for foot traffic. The Chamber has contacted The Heights.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

SW  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 4, 2023**  
**PERMIT NO.: SEP23-00006**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT (ADDENDUM)**

**NAME OF EVENT: GLADSTONE SUMMERTIME BLUESFEST**  
**LOCATION OF EVENT: 602 NE 70<sup>TH</sup> STREET**  
**LINDEN SQUARE**  
**DATE OF EVENT: FRIDAY, MAY 19, 2023**  
**SATURDAY, MAY 20, 2023**  
**TIME OF EVENT: FRIDAY – 5:00 PM TO 10:00 PM**  
**SATURDAY – 4:00 PM TO 10:00 PM**  
**EST. ATTENDANCE: 10,000±**

## REQUESTED TEMPORARY VARIANCE:

- ☐ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☒ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☐ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

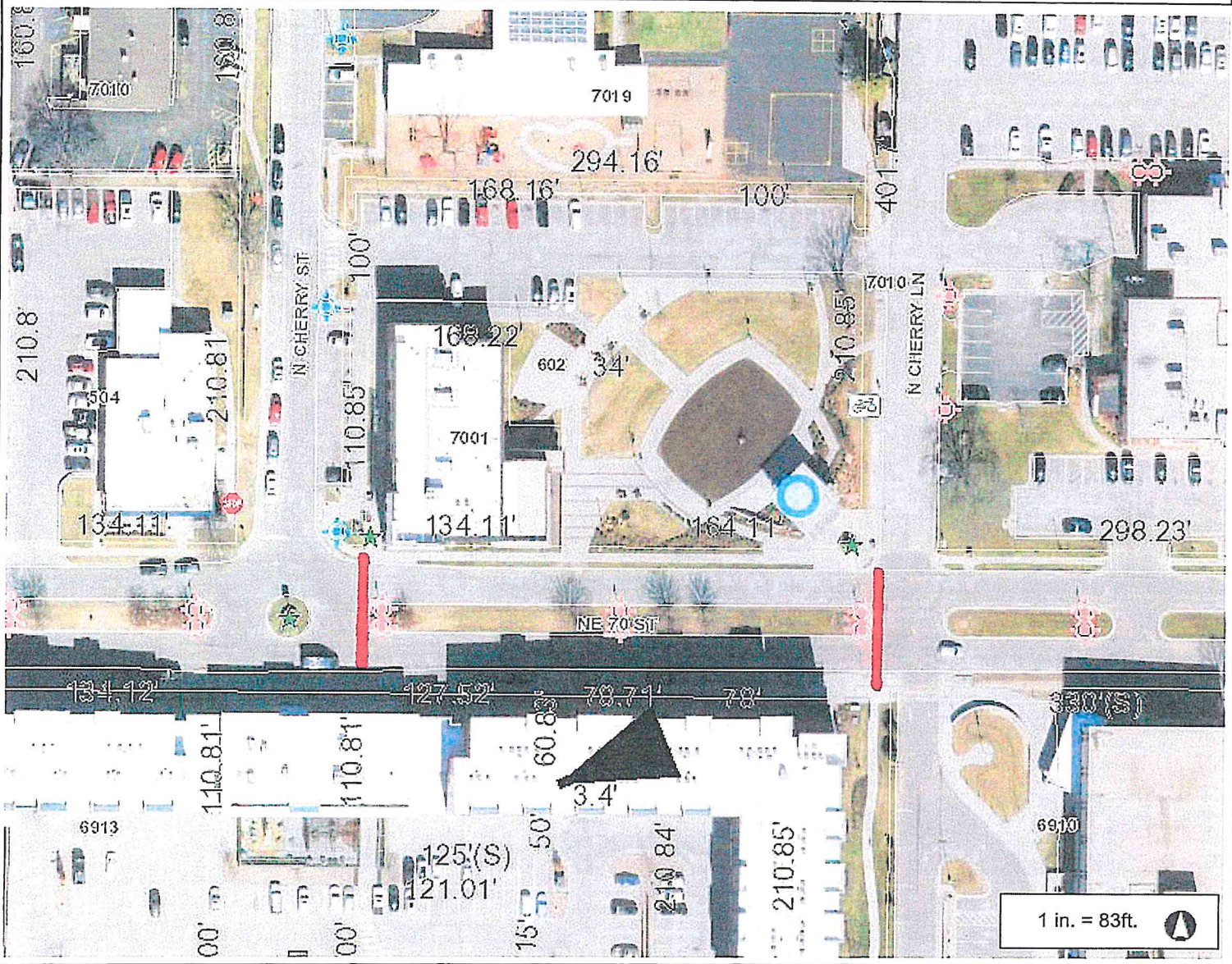
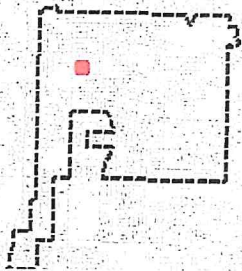
☒ Map

☐ Other \_\_\_\_\_





# Gladstone, MO



## Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages

## Notes

1 in. = 83ft.



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





## *Request for Council Action*

RES ☒ # R-23-11

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 4/10/2023

Department: General Administration

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: A Resolution authorizing Change Order No. 2 in the amount of \$60,000 to the Professional Services Contract with Hoefer Welker Architects, for architectural design services for the interior renovation of City Hall.

Background: The interior renovation of City Hall is hoped to address the front lobby, to include security upgrades for front counter staff, City Council chambers, and employee restrooms. After reviewing proposals from various architectural firms, City staff have determined that it is in the best interest of the City that the proposal by Hoefer Welker Architects be accepted. Hoefer Welker Architects have recently designed the addition and renovation of Fire Station #2 and the construction of Police Headquarters. The interior renovation project is scheduled to be completed in fiscal year 2024 under project CP2359 and funded from the Capital Improvement Sales Tax Fund.

Budget Discussion: Funds are budgeted in the amount of \$60,000.00 from the CIST Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$0.

Public/Board/Staff Input: Staff recommends approval of the proposed Resolution.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Bob Baer  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager

## RESOLUTION NO. R-23-11

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 IN THE AMOUNT OF \$60,000.00 TO THE PROFESSIONAL SERVICES CONTRACT WITH HOEFER WELKER ARCHITECTS, FOR ARCHITECTURAL DESIGN SERVICES FOR THE INTERIOR RENOVATION OF CITY HALL.**

**WHEREAS**, additional Architectural Design Services for the interior renovation of City Hall has been determined necessary and is recommended by the City Manager.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute Change Order No. 2 to the Professional Services Contract for architectural design services for the interior renovation of City Hall with Hoefer Welker Architects as follows:

|   |                               |
|---|-------------------------------|
| Amount Authorized by R-20-23                                | \$ 288,310.00                 |
| Change Order No. 1 Authorized by R-20-42                    | \$ 1,042,525.00               |
| Change Order No. 2 to include City Hall Interior Renovation | <u>\$ 60,000.00</u>           |
| <b>Revised Contract Amount:</b>                             | <b><u>\$ 1,390,835.00</u></b> |

**FURTHER, THAT**, funds for such purpose are authorized from the Capital Improvement Sales Tax Fund under Project #CP2359 City Hall Interior.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 24TH DAY OF APRIL 2023.**

\_\_\_\_\_  
Jean B. Moore, Mayor

ATTEST:

\_\_\_\_\_  
Kris Keller, City Clerk



# AIA® Document G802® – 2017

## Amendment to the Professional Services Agreement

**PROJECT: (name and address)**

Gladstone Public Safety  
Gladstone, MO

**AGREEMENT INFORMATION:**

Date: 03/16/2020

**AMENDMENT INFORMATION:**

Amendment Number: 02

Date: 03/21/2023

**OWNER: (name and address)**

City of Gladstone, MO  
7010 North Holmes Street  
Gladstone, MO 64118

**ARCHITECT: (name and address)**

Hoefer Welker, LLC  
11460 Tomahawk Creek Pkwy  
Suite 400  
Leawood KS 66211

The Owner and Architect amend the Agreement as follows:

Architect and MEP engineer to provide design services at City Hall for the remodel of the main council chamber, renovation of the main lobby and corridors, security and millwork upgrades to the front entry counters and an alternate to upgrade the two public restrooms.

Engineering design scope includes HVAC adjustments, plumbing, lighting, power, and IT/AV.

The Architect's compensation and schedule shall be adjusted as follows:

**Compensation Adjustment:**

lump sum fee of \$60,000

- Based on construction cost of \$750,000. If construction cost exceed this amount, fee may increase accordingly.

**Schedule Adjustment:**

estimated completion of design and documentation - August, 31 2023.

**SIGNATURES:**

Hoefer Welker, LLC

**ARCHITECT (Firm name)**

**SIGNATURE**

Nick Lawler, AIA, NCARB, LEED

AP bd+c, Vice President

**PRINTED NAME AND TITLE**

03/21/2023

**DATE**

City of Gladstone, MO

**OWNER (Firm name)**

**SIGNATURE**

Scott Wingerson, City Manager

**PRINTED NAME AND TITLE**

**DATE**





## *Request for Council Action*

RES ☒ # R-23-12

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 4/18/2023

Department: Public Works

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Final Payment, 2022 Curb, Gutter & Sidewalk Program – Phase 1, Project TP2304

Background: Work has been completed on the referenced project and the contractor, SheDigs It, LLC, has made application for final pay. Change orders resulted from additional curb and sidewalk replacement throughout the City including the Santerra subdivision.

Budget Discussion: Funds for this contract were budgeted in the TST Fund.

|                                    |                  |
|------------------------------------|------------------|
| Original Contract Amount:          | \$ 648,520.00    |
| Change Order(s):                   | 69,239.12        |
| Revised Contract Amount:           | \$ 717,759.12    |
| Amount Paid to Date:               | 717,259.12       |
| <b>Total Amount Due Final Pay:</b> | <b>\$ 500.00</b> |

Public/Board/Staff Input:

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Timothy A. Nebergall  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager

## RESOLUTION NO. R-23-12

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK UNDER CONTRACT WITH SHEDIGS IT, LLC, FOR THE 2022 CURB, GUTTER AND SIDEWALK PROGRAM – PHASE 1, PROJECT TP2304, AND AUTHORIZING FINAL PAYMENT IN THE AMOUNT OF \$500.**

**WHEREAS**, work under the contract with SheDigs It, LLC for the 2022 Curb, Gutter and Sidewalk – Phase 1, Project TP2304, has been completed to the satisfaction of the Director of Public Works.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri is hereby authorized to accept work under the contract and make final payment as follows:

|                                    |                  |
|------------------------------------|------------------|
| Original Contract Amount:          | \$ 648,520.00    |
| Change Order(s):                   | 69,239.12        |
| Revised Contract Amount:           | \$ 717,759.12    |
| Amount Paid to Date:               | 717,259.12       |
| <b>Total Amount Due Final Pay:</b> | <b>\$ 500.00</b> |

**FURTHER, THAT**, funds for such purpose are authorized from the Transportation Sales Tax Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 24TH DAY OF APRIL 2023.**

\_\_\_\_\_  
Jean B. Moore, Mayor

ATTEST:

\_\_\_\_\_  
Kris Keller, City Clerk



## *Request for Council Action*

RES ☒ # R-23-13

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 3/21/2023

Department: Public Works

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Contract Award, FY23 Curb, Gutter & Sidewalk Program – Phase 2, Project TP2305

Background:

Five bids were received for this project:

|                                       |              |
|---------------------------------------|--------------|
| Lan-Tel Communications Services, Inc. | \$369,085.00 |
| JD Bishop Construction LLC            | \$423,006.00 |
| Sands Construction Co.                | \$476,908.00 |
| SheDigs It LLC                        | \$481,594.00 |
| Tailor Made Exteriors LLC             | \$499,877.91 |

The project consists of approximately 3,800 LF of curb & gutter replacement, approximately 14,000 SF of sidewalk replacement, ADA ramps, restoration, and other associated work.

Budget Discussion: Funds are budgeted in the amount of \$400,000 from the Transportation Sales Tax Fund. Ongoing costs are estimated to be \$ 200,000 annually. Previous years' funding was \$200,000. The Engineer's Estimate for the project is \$400,000.

Public/Board/Staff Input:

In the past, the City's annual street maintenance program was completed over two (2) budget years with curb, gutter and sidewalk replacement performed in late spring/early summer followed by street resurfacing in late summer/early fall in the new budget year which starts July 1. This method allowed for the completion of street resurfacing without the potential impact of winter weather. Due to the size and complexity of the Pleasant Valley Road Project, the construction schedule in recent years was adjusted so that all street maintenance work is completed in the same budget year.

Because of the size of this budget year's street maintenance program, staff is proposing a second phase of the curb, gutter, and sidewalk program in preparation for FY24 street resurfacing. Furthermore, the program will include additional neighborhood sidewalk replacement as was discussed when programming ARPA funds. These neighborhoods will include Downtown Gladstone and the Mapelane Townhomes in the vicinity of N. Prospect and NE 74<sup>th</sup> Street. A map of the preliminary FY24 Street Maintenance Program is attached.



Lan-Tel is a company based in Grain Valley, MO. They have performed projects for the City in the past, including several previous curb, gutter and sidewalk programs. Staff has been pleased with their performance in the past and is looking forward to working with them again.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Timothy A. Nebergall  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager

**RESOLUTION NO. R-23-13**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH LAN-TEL COMMUNICATIONS SERVICES, INCORPORATED, IN THE TOTAL AMOUNT NOT TO EXCEED \$369,085.00 FOR THE FY23 CURB, GUTTER AND SIDEWALK PROGRAM - PHASE 2, PROJECT 2305.**

**WHEREAS**, five proposals were received for the FY23 Curb, Gutter and Sidewalk Program-Phase 2, Project TP2305, and the proposal of Lan-Tel Communications Services, Incorporated, in the amount of \$369,085.00 has been determined by the Director of Public Works to be the lowest and best proposal.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract with Lan-Tel Communications Services, Incorporated, for work as outlined in the contract for a total amount not to exceed \$369,085.00.

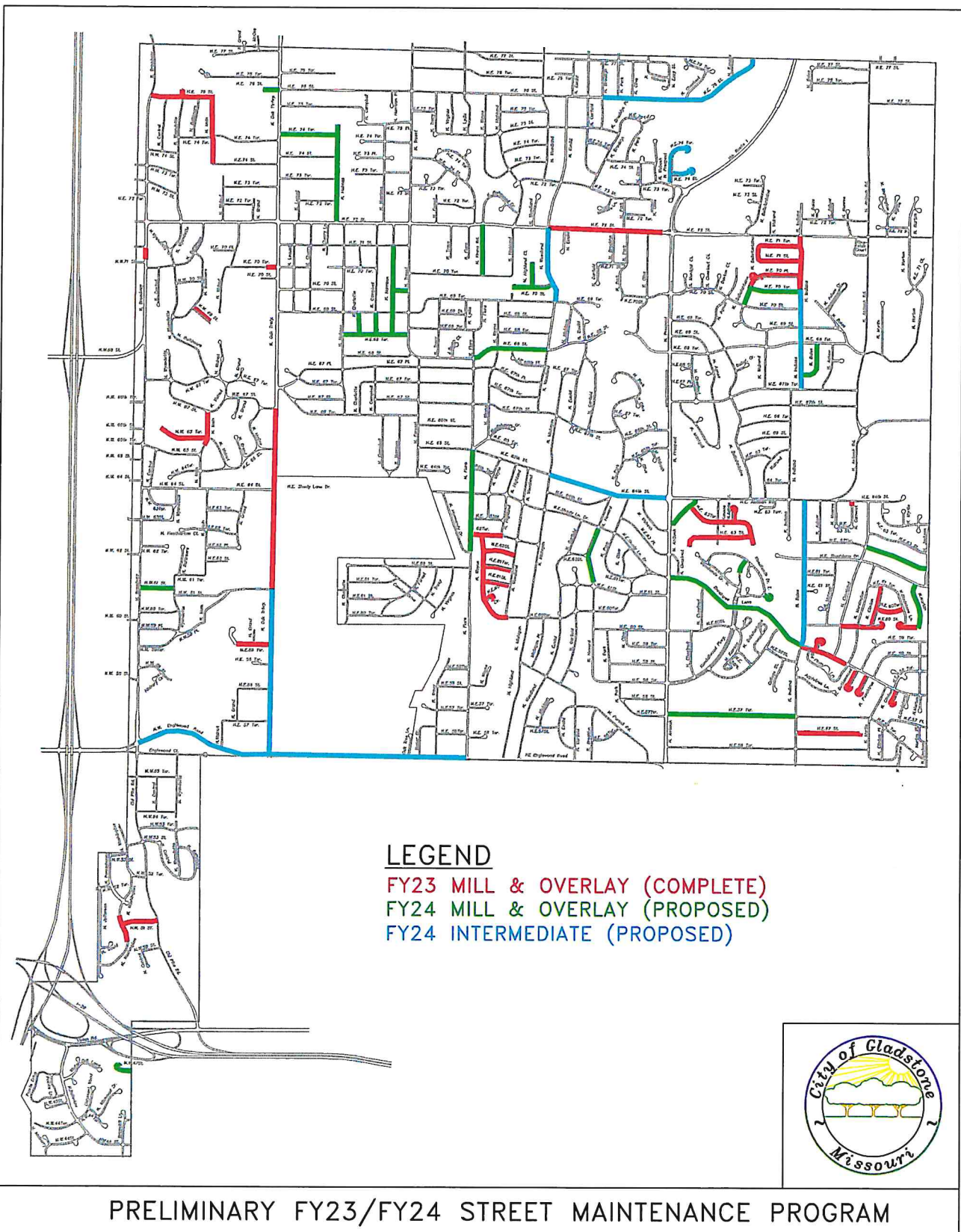
**FURTHER, THAT** funds for such purpose are authorized from the Transportation Sales Tax Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 24TH DAY OF APRIL 2023.**

\_\_\_\_\_  
Jean B. Moore, Mayor

ATTEST:

\_\_\_\_\_  
Kris Keller, City Clerk







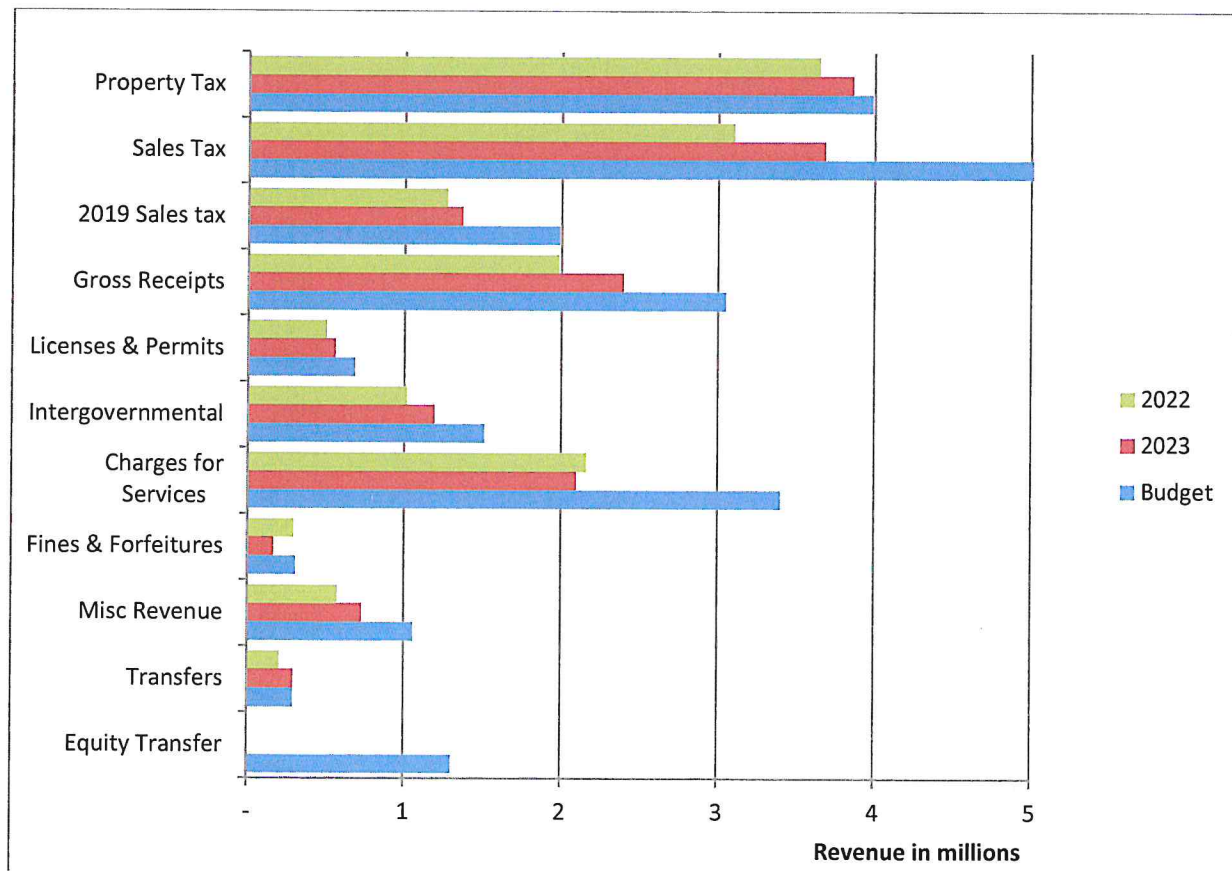
# CITY OF GLADSTONE MISSOURI

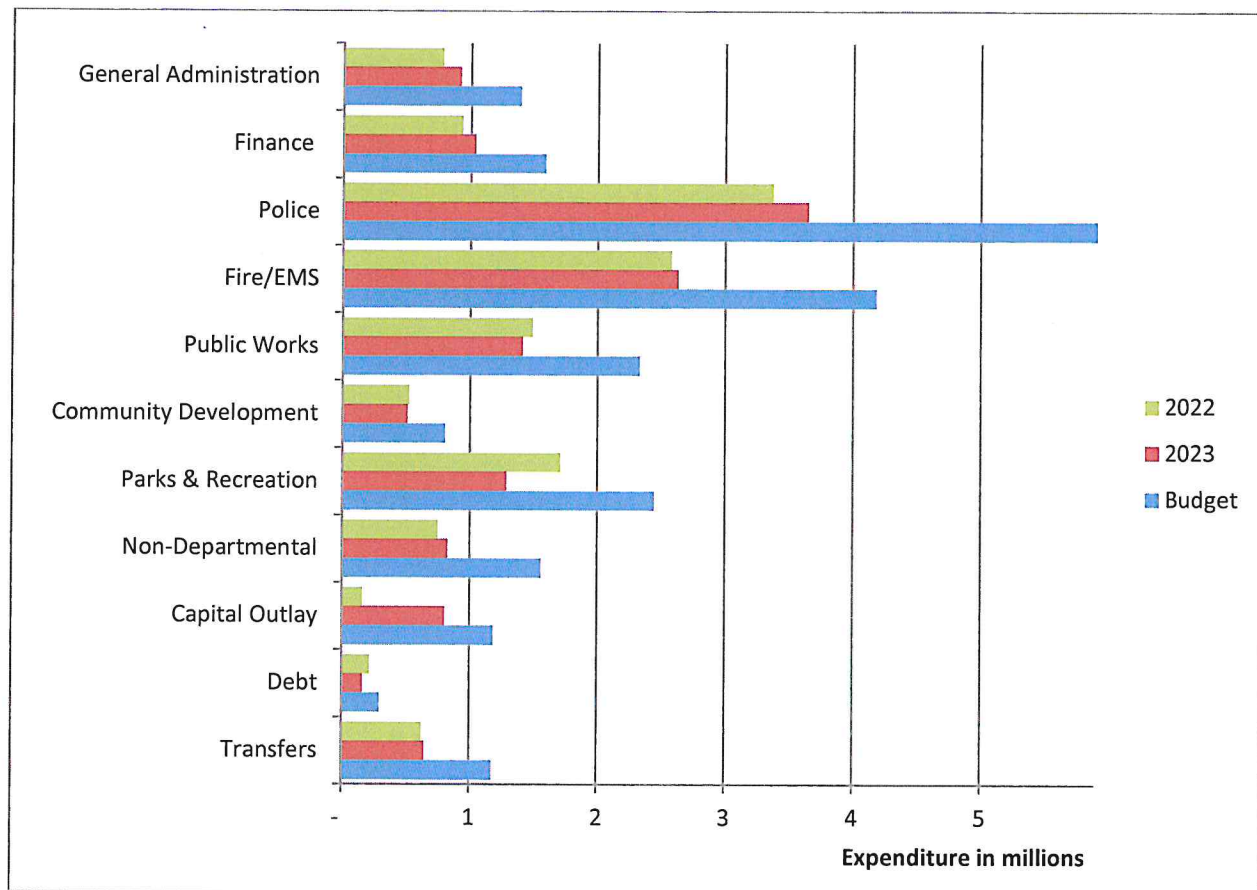
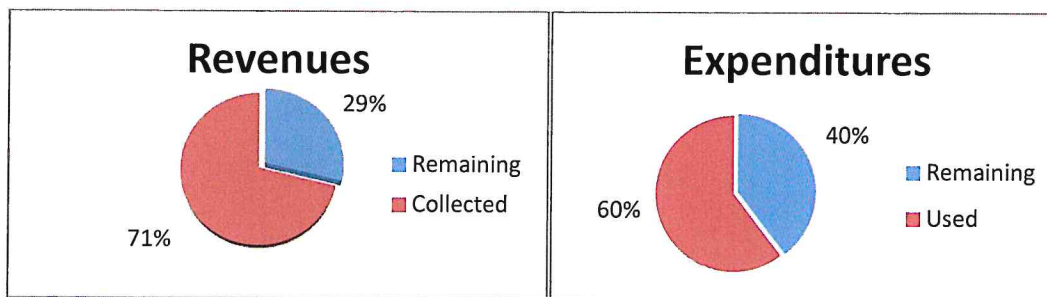
Financial Report for 8 Months Ending  
February 28, 2023

## GENERAL FUND

### General Fund Revenues

Total revenues for the General Fund through 8 months or 67% of this fiscal year are \$16,344,315 compared to total budgeted revenues for the year of \$22,947,712 or 71% of budgeted revenue. Revenue from property tax is \$3,863,052 or an increase of 6% or \$212,566 from the same time last year. Sales tax on a cash basis is \$3,683,350 or \$577,702 (19%) over last year. The 2019 sales tax (1/2 cent sales tax passed in 2019) is \$1,366,932, an increase of 7%. Gross receipts taxes are \$2,394,867, an increase of \$48,694 or 21% from last year due to increases and timing in electricity gross receipts and the hotel tax. License and Permit revenues are \$558,048 or \$57,227 (11%) more than FY22 due to building and mechanical permits. Intergovernmental revenue is \$1,191,495 or \$173,881 (17%) over the previous year due to increased receipts from the state gas tax. Charges for Services are \$2,097,178 a decrease of 3% or \$65,088 compared to the previous year primarily due to senior activities. Fines and Forfeitures have decreased \$129,817 or 44% from the same time last year to \$166,093. Miscellaneous Revenue is \$730,300, an increase of \$154,067 due to interest revenue. Debt proceeds are not budgeted for the current fiscal year. Revenue from inter-fund transfers is \$293,000. An equity transfer of \$1,303,500 is budgeted for the General Fund.



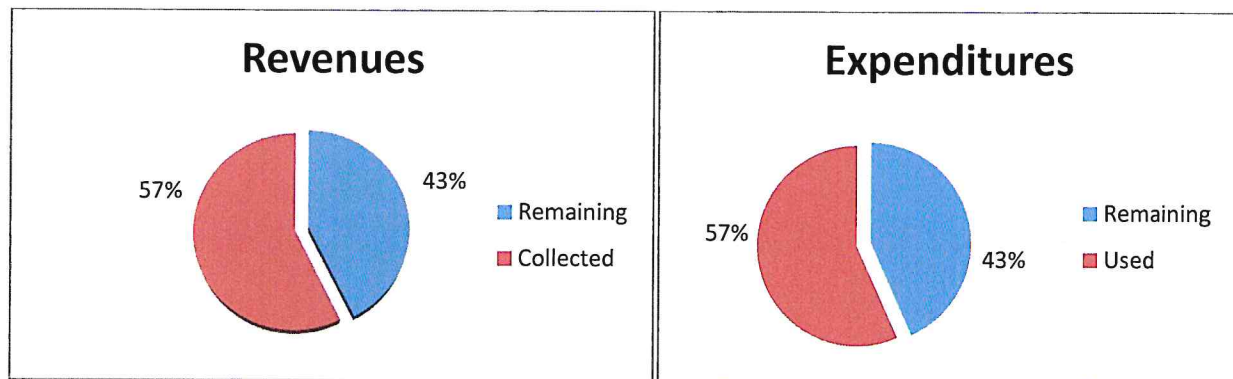
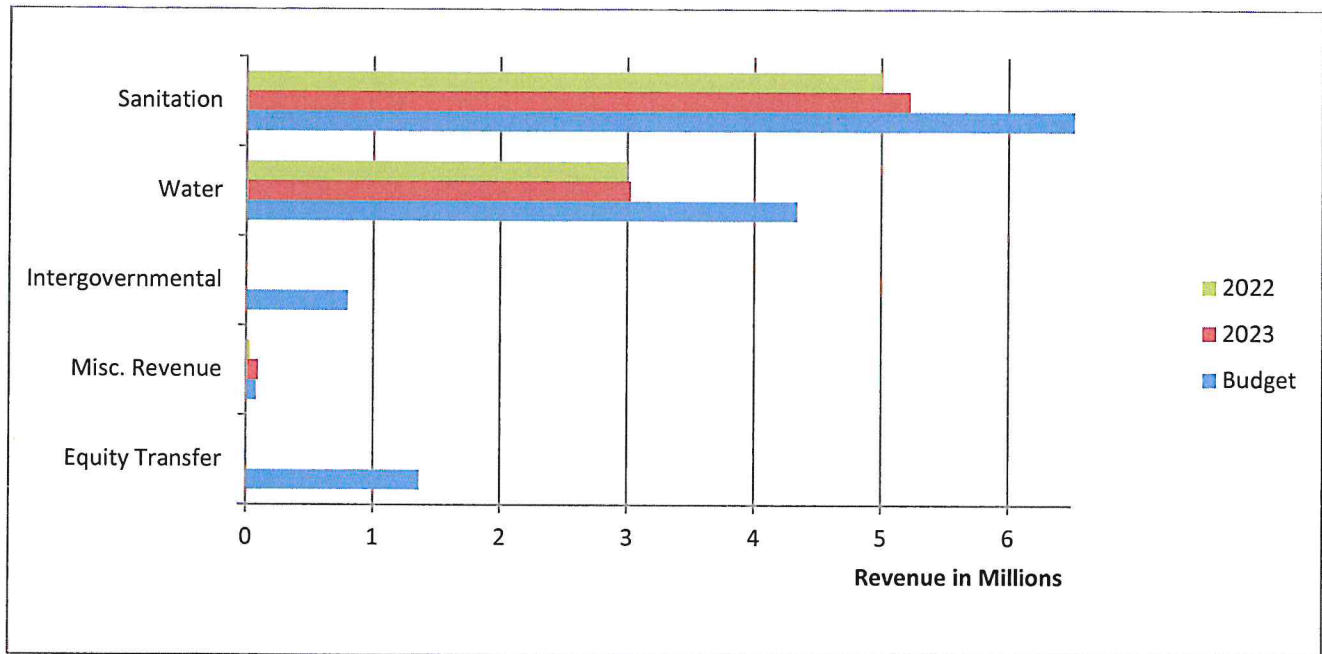


Expenditures through 8 months or 67% of this fiscal year amounted to \$13,864,468 or 60% of FY23 budgeted expenditures of \$22,947,712. This indicates that actual expenditures are 6% or \$729,608 more than last year's expenditures of \$13,134,860. General Administration expenditures are \$917,589, an increase of \$136,122 or 17% due to changes in staffing and contractual obligations. Finance expenditures have increased to \$1,035,732 due to changes in personnel and equipment maintenance. Police expenditures are \$3,646,532, an increase of \$271,238 or 8%. Fire/EMS expenditures have increased \$53,229 to \$2,630,665 due to increases in personnel and vehicle maintenance and repairs. Public Works expenditures are \$1,410,493, \$75,990 or 5% less than the prior year due to decreases in heavy equipment maintenance and timing of contractual obligations. Community Development expenditures are \$508,230, a decrease of \$14,228. Parks & Recreation expenditures are \$1,285,078, down \$423,615 from the same time last year due to senior activities. Non-Departmental expenditures are \$824,689, an increase of \$75,544 due to liability and property insurance. Capital Outlay is \$802,159. Payments for debt are \$158,301, a decrease of \$59,540 due to lease purchases falling off the debt schedule. Transfers from the General Fund are \$645,000. Current revenues exceed current expenditures in the amount of \$2,479,848.



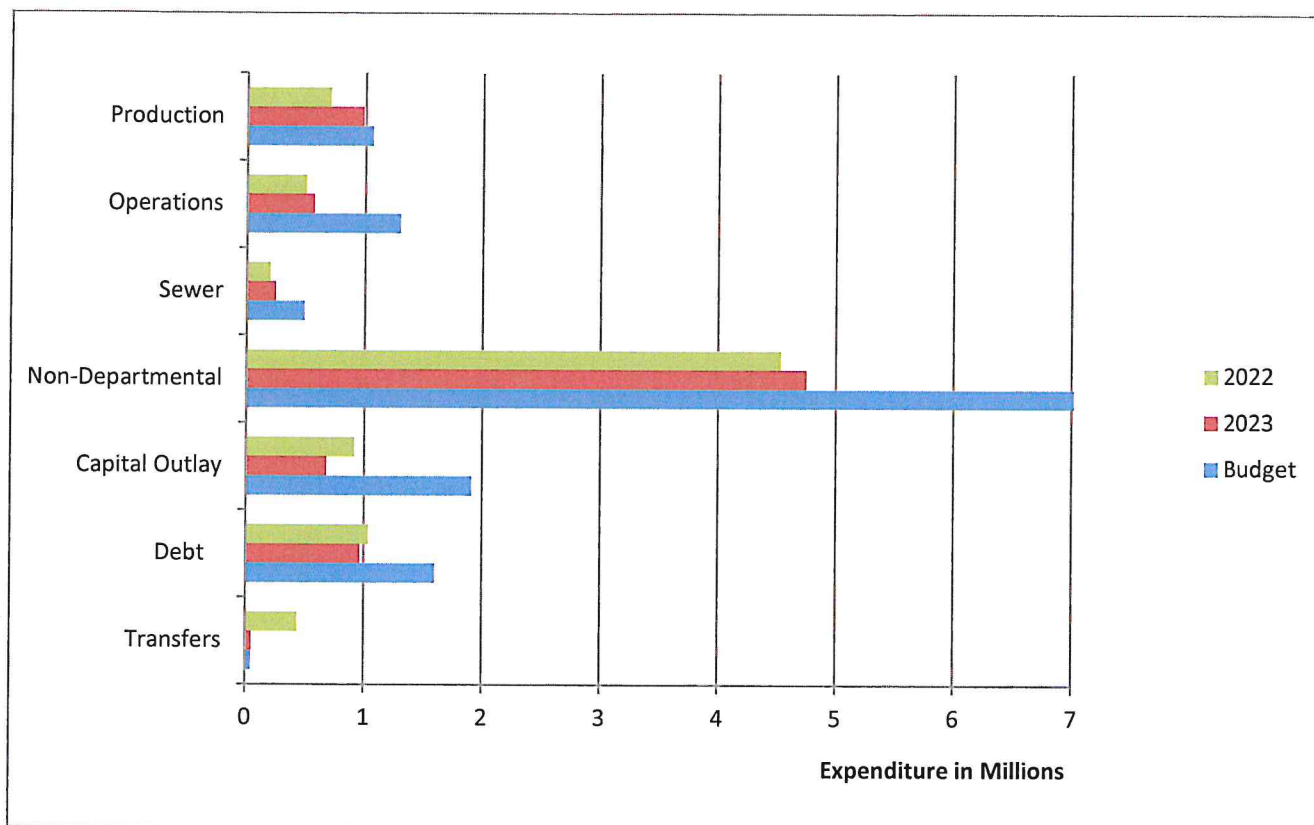
## COMBINED WATER AND SEWERAGE SYSTEM FUND

Total budgeted revenues for the fiscal year are \$14,528,296. Total revenues through 8 months or 67% of this fiscal year, amounted to \$8,339,414 or 57% of FY23 budgeted revenues. Charges for sanitation are \$5,223,417, an increase of \$222,954. Charges for water have increased to \$3,022,999. Intergovernmental revenue is budgeted at \$800,000 and will be recognized later in the fiscal year (Clay County ARPA contribution for water main replacement). Miscellaneous revenue has increased \$61,109 to \$92,998 due to interest revenue. An equity transfer of \$1,364,000 was budgeted at midyear to fund additional water main replacement (2020 COP project).

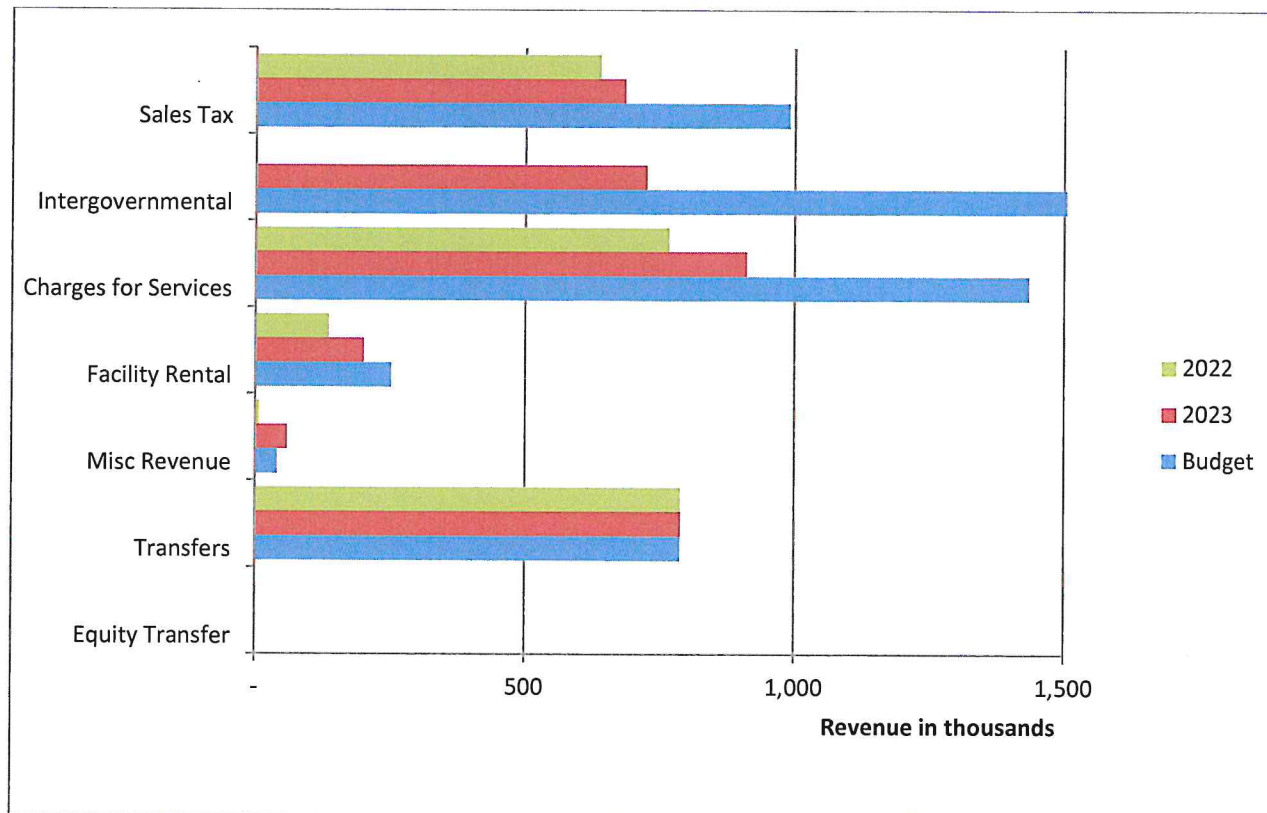


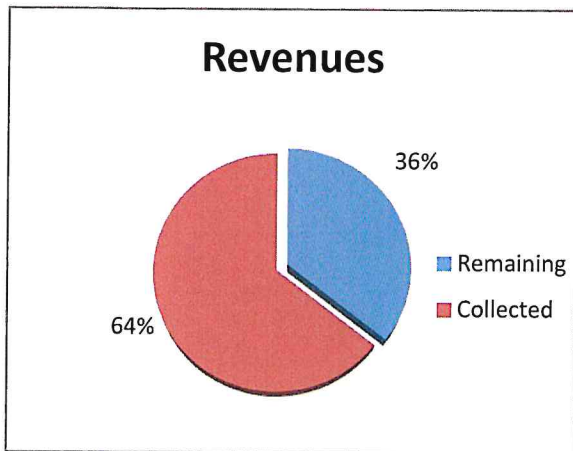
Total budgeted expenditures for the fiscal year are \$14,528,296. Total expenditures through 8 months or 67% of this fiscal year amounted to \$8,237,098 or 57% of FY23 budgeted expenditures. Production expenditures are \$981,964, an increase of \$273,947 due to increases in chemicals and repairs to the east secondary basin. Operations division expenditures are \$564,655, an increase of \$62,114. Sewer division expenditures are \$245,047. Non-departmental expenditures are \$4,751,172, an increase of \$238,822 due to increased sewer charges from Kansas City. Capital outlay is \$679,343, a decrease of \$238,822 due to water main repairs and replacements. Payments for debt have decreased 7% or \$74,645 to \$964,917 due to lease purchases falling off the debt schedule. Current revenues exceed current expenditures by \$102,315.





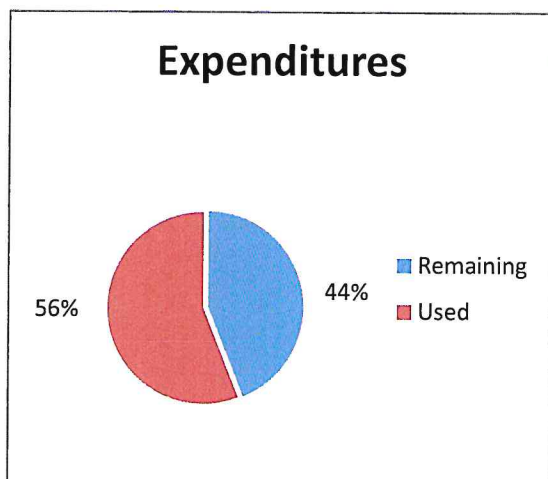
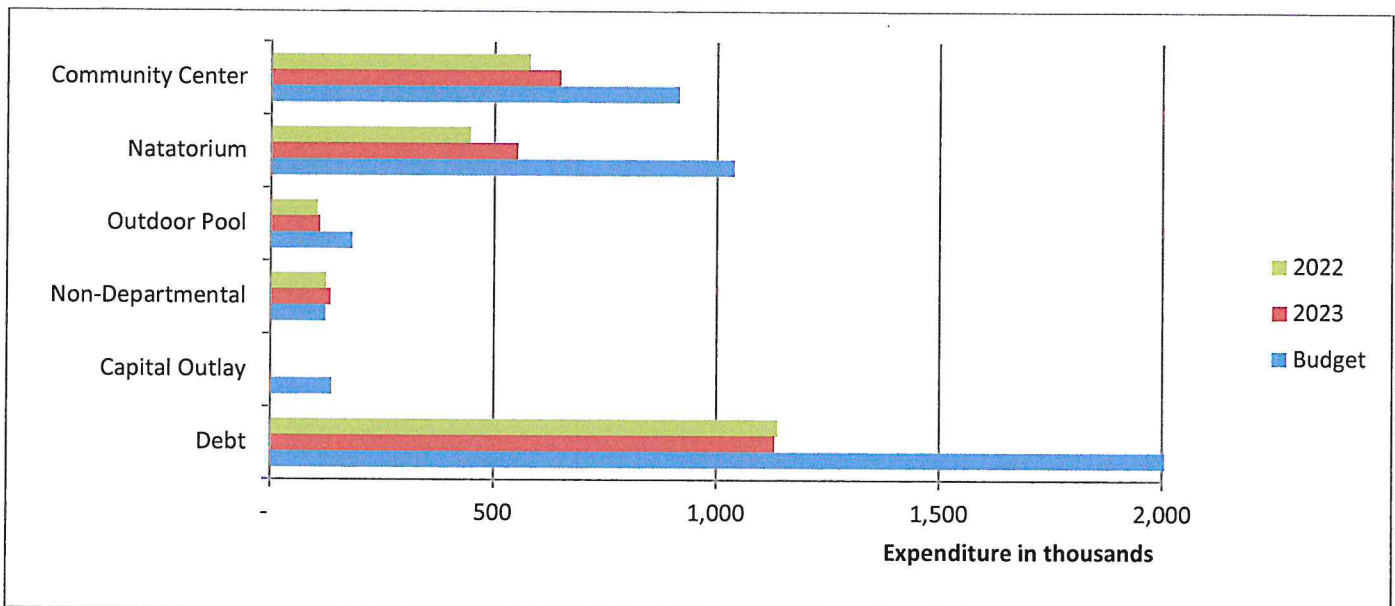
### COMMUNITY CENTER AND PARKS TAX FUND





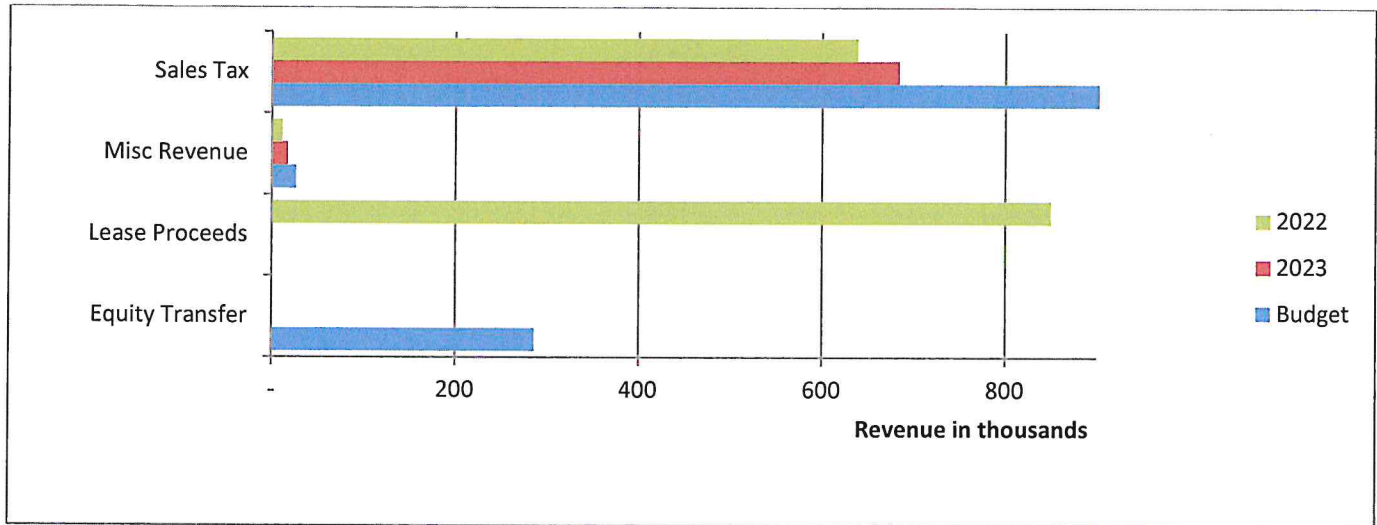
Total budgeted revenues for the fiscal year are \$5,231,581. Total revenues through 8 months or 67% of this fiscal year, amounted to \$3,367,831 or 64% of FY23 budgeted revenues. Sales tax received is \$684,204, an increase of \$45,516 (7%) from the previous year. Intergovernmental revenue consists of a charge to the North Kansas City School District for the natatorium \$725,000 and \$1,000,000 in ARPA funding (ARPA funding will be added at year end). Charges for services are \$910,662, an increase of \$143,490 (19%). Revenue from facility rental is \$200,228, an increase of \$64,592 (48%). Miscellaneous revenue is \$58,737. Transfers to the fund are \$789,000. There is no equity transfer budgeted

for the fiscal year.

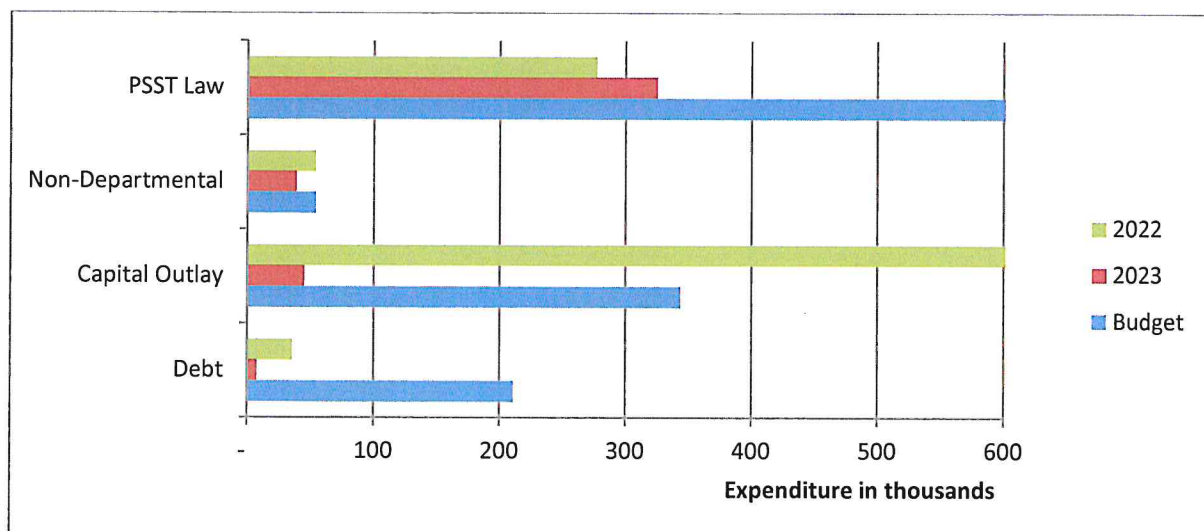
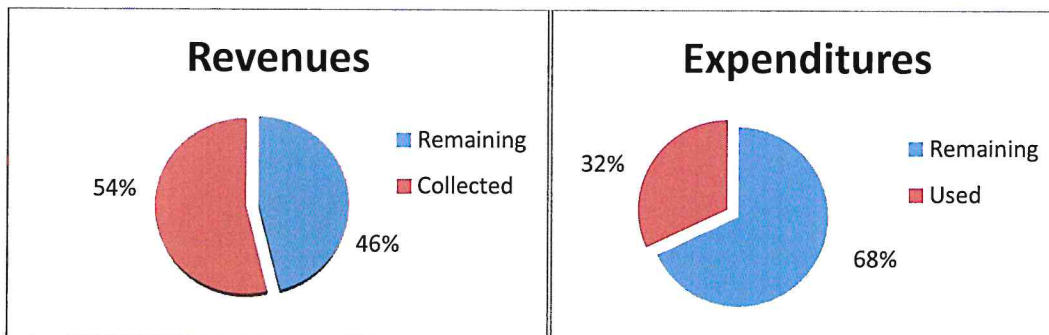


Total budgeted expenditures for the fiscal year are \$4,594,323. Total expenditures through 8 months or 67% of this fiscal year amounted to \$2,574,408 or 56% of FY23 budgeted expenditures. Community Center expenditures are \$647,241, an increase of \$67,453 (12%) due to changes in staffing and building maintenance. Natatorium expenditures are \$551,469, an increase of \$104,632 (23%) due to increases in building maintenance. Outdoor Pool expenditures are \$110,603, an increase of \$5,563 (5%) due to increases in part time personnel costs and chemicals. Non-departmental expenditures have increased \$9,047 to \$134,574 due to increases in property and liability insurance. Capital outlay for the fund is \$419. Payments for debt are comparable to the previous year at \$1,130,102. Current revenues exceed current expenditures by \$793,422.

## PUBLIC SAFETY SALES TAX FUND



Total budgeted revenues for the fiscal year are \$1,305,512. Total revenues through 8 months or 67% of this fiscal year amounted to \$701,547 or 54% of FY23 budgeted revenues. Sales tax on a cash basis is \$684,193, or an increase of \$45,519 (7%). Miscellaneous revenue is \$17,354. No lease proceeds are budgeted for this fiscal year. An equity transfer of \$286,012 is budgeted for the fund.





Total budgeted expenditures for the fiscal year are \$1,302,512. Total expenditures through 8 months or 67% of this fiscal year are \$416,292 or 32% of the FY23 budgeted expenditures. Law division is \$325,001, an increase of \$48,006 from the same time last year. Non-Departmental is \$38,747, compared to \$54,252 during the previous year. Capital outlay is \$45,106. Payments for debt is \$7,438. The decrease is due to debt issuance cost from the radio project in the previous year. Current revenue over expense for the fund is \$285,256.

Respectfully submitted,

A handwritten signature in dark ink, reading "Dominic Accurso". The signature is written in a cursive style with a large, stylized initial "D".

Dominic Accurso  
Director of Finance



## *Request for Council Action*

RES ☐# City Clerk Only

BILL ☒# 23-17 and 23-18

ORD # 4.636 and 4.637

Date: 4/19/2023

Department: Finance

Meeting Date Requested: 4/24/2023

Public Hearing: Yes ☒ Date: 4/24/2023

Subject: Water and Sewer Rate Changes

Background: Each year, the budget team and Director of Public Works take the opportunity to discuss past and current performance, revenues, and expenditures for the Combined Waterworks and Sewerage System Fund (CWSS). Items that are taken into consideration to calculate the cost to provide water and sewer services are water usage, personnel, supplies, services, payments for debt, and capital needs. The City produces water from their wells, and Kansas City Water handles the sewer treatment.

Budget Discussion: Funds are budgeted in the amount of \$0 from the N/A Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$.

Public/Board/Staff Input: After analysis of the needs of the CWSS fund, the budget team is recommending to change in the water administration fee and per 1,000 gallon fee (\$10.00 per month admin fee, and \$5.10 per 1,000 gallons). Staff received notification from KC Water that the charges for sewer treatment would increase effective May 1, 2023. To keep revenues and expenditures in-line for the fund, staff is recommending an increase to both the monthly administrative fee and per 1,000 gallon charge for sewer. The current monthly cost for sewer service is \$16.18 (monthly admin fee) and \$11.50 per 1,000 of usage. Staff is recommending a change in the monthly administrative fee of \$.97 to \$17.15 and a change in the per 1,000 gallon fee of \$.70 per 1,000 of usage to \$12.20 per 1,000 gallons (increases are in-line with changes from KC Water). For customers with average usage of 5,000 gallons of water and 4,000 gallons of sewage, the monthly payment would increase \$5.50 from \$95.95 per month to \$101.45.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Dominic Accurso  
Department Director/Administrator

JM  
City Attorney

SW  
City Manager

**AN ORDINANCE AMENDING SECTION 6.110.570 OF THE CODE OF ORDINANCES OF THE CITY OF GLADSTONE, MISSOURI LEVYING SEWER SERVICE CHARGES AND COMMODITY RATE CHARGES IN THE CITY.**

**WHEREAS**, pursuant to Section 250.233 RSMo., notice of a public hearing regarding proposed sewer rate changes in the City was provided by newspaper publication; and

**WHEREAS**, on April 24, 2023, a public hearing was held on the proposed sewer rate changes; and

**WHEREAS**, the City Council desires to adopt the proposed sewer rate changes as provided in this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**SECTION 1.** Section 6.110.570 of the Code of Ordinances of the City of Gladstone, Missouri is hereby deleted in its entirety and replaced with the following:

Sec. 6.110.570 Sewer Service Charges and Commodity Charges.

There is hereby levied a charge against every person occupying property having a sewer connection with the city sewer system or having sewers available for connection, or otherwise, discharging sewage, industrial waste, water or other liquid into the city's sewer system, such charge to be used to pay the cost of operating, maintaining, repairing, or enlarging the existing or future sewer systems. Such charge is to be the sum of a monthly service charge and a commodity rate charge to be computed and levied as follows:

- (a) Domestic Users. For residential water service accounts (one and two-family residences), a monthly service charge and a commodity rate charge each as established in subsection (c) of this section, except, that for the billing periods April through December, the commodity rate charge shall be based upon the lesser of actual water used or an average of water used during the winter period of December, January, and February, billed in January, February, and March, such charges shall be payable with each bill rendered throughout the year. Where residential water service accounts do not have an acceptable history of winter water use, the commodity rate charge for the period April through November shall be the commodity rate charge established in subsection (c) of this section, or ninety dollars and thirty five cents (\$90.35) per monthly billing, whichever is the lesser.
- (b) Commercial and Industrial Users. For commercial and industrial users (all persons and corporations other than the occupants of one and two-family residences), a monthly service charge and a commodity rate charge as established in subsection (c) of this section.



(c) Charges

- (1) A monthly service charge of \$17.15.
- (2) A commodity rate charge based on the total volume of water purchased by the customer during the billing period of \$12.20 per 1,000 gallons.

**SECTION 2. Effective Date.** The Sewer Service Charge and Commodity Rate Charges as set forth in this ordinance are effective May 1, 2023.

**SECTION 3. Severability.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional, or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 24TH DAY OF APRIL, 2023.**

\_\_\_\_\_  
Jean B. Moore, Mayor

ATTEST:

\_\_\_\_\_  
Kris Keller, City Clerk

First Reading: April 24, 2023

Second Reading: April 24, 2023

**BILL NO. 23-18**

**ORDINANCE NO. 4.637**

**AN ORDINANCE AMENDING SECTION 6.110.100 OF THE CODE OF ORDINANCES OF THE CITY OF GLADSTONE, MISSOURI, REGARDING WATER SERVICE RATES IN THE CITY.**

**WHEREAS**, the metered water service rates charged by the City of Gladstone are set forth in Section 6.110.100 of the Code of Ordinances of the City of Gladstone, Missouri; and

**WHEREAS**, the City Council desires to establish new rates for metered water service customers that are reasonable and appropriate, and serve the best interest of the citizens of the City of Gladstone.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**SECTION 1.** Section 6.110.100 of the Code of Ordinances of the City of Gladstone, Missouri is hereby deleted in its entirety and replaced with the following:

**Sec. 6.110.100. Service Rates.**

(a) The following rates shall be charged for all metered water service:

- (1) Minimum service charge of \$10.00 monthly.
- (2) Plus \$5.10 per 1,000 gallons used.

**SECTION 2.** Effective Date. The metered water service rates as set forth in Section 1 of this Ordinance shall be effective May 1, 2023.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 24TH DAY OF APRIL, 2023.**

\_\_\_\_\_  
Jean B. Moore, Mayor

ATTEST:

\_\_\_\_\_  
Kris Keller, City Clerk

1<sup>st</sup> Reading: April 24, 2023

2<sup>nd</sup> Reading: April 24, 2023

# PROCLAMATION

**WHEREAS, SCOTT WINGERSON** has announced his retirement following 28 years of devoted service to the City of Gladstone, Missouri; and

**WHEREAS, SCOTT WINGERSON's** years of employment have been marked by dedicated service to the residents of Gladstone in a variety of positions beginning in 1995 as the Director of Planning and Development and Assistant City Manager in 2002; and

**WHEREAS, SCOTT WINGERSON** has served as Gladstone's City Manager since 2016, while faithfully serving City Councilmembers, the business community, and Gladstone residents; and

**WHEREAS, SCOTT WINGERSON** has earned the highest commendation for the manner in which he has performed his duties to the City of Gladstone with special thanks for his leadership, dedication, professionalism, outstanding and transformational contributions to the Gladstone community. His humble, selfless service created a culture in which City staff could flourish. He has challenged his co-workers to think outside the box, make their own decisions, and problem solve. Over the years, he has served alongside his co-workers as a friend, confidant, and mentor; and

**WHEREAS, SCOTT WINGERSON** has been instrumental in millions of dollars in economic development projects, infrastructure, and facility improvements within the City of Gladstone; and

**WHEREAS, SCOTT WINGERSON** was key to implementing the vision for a thriving downtown that has received well over \$150 million in investments.

**NOW, THEREFORE,** I, Jean B. Moore, Mayor, of the City of Gladstone, Missouri, proudly convey the appreciation and best wishes of the Gladstone City Council and all Gladstone residents to:

## SCOTT WINGERSON

And do hereby proclaim April 24, 2023, in Gladstone, Missouri, as **SCOTT WINGERSON RECOGNITION DAY** on the occasion of his retirement and in tribute to his distinguished career with the City of Gladstone, Missouri.

Signed this 24th Day of April, 2023