



**CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
MONDAY, MAY 8, 2023**

The City Council will meet in a Closed Executive Session at 7:00 pm, Monday, May 8, 2023, Gladstone City Hall, 7010 North Holmes, Gladstone, Missouri. The Closed Executive Session is closed pursuant to RSMo. Open Meeting Act Exemption 610.021 (1) for Litigation and Confidential or Privileged Communications with Legal Counsel, 610.021 (2) Real Estate, 610.021(3) Personnel, 610.021(9) Employee Groups, and 610.021 (12) Negotiated Contract.

**OPEN STUDY SESSION 7:15 PM**

1. **FY24 Street Maintenance Program:** Director Tim Nebergall will present the proposed FY24 Street Maintenance Program.

**REGULAR MEETING 7:30 PM**

**TENTATIVE AGENDA**

1. **Meeting Called to Order.**
2. **Roll Call.**
3. **Pledge of Allegiance to the Flag of the United States of America.**
4. **Approval of the Agenda.**
5. **Approval of the April 24, 2023, Closed City Council Meeting Minutes.**
6. **Approval of the April 24, 2023, Regular City Council Meeting Minutes.**

7. **PROCLAMATION:** National Police Week.
8. **PROCLAMATION:** Older Americans Month.
9. **Communications from the Audience:** *Members of the public are invited to speak about any topic not listed on the agenda. While speaking, please state your name and address for the record and limit comments to 5 minutes.*
10. **Communications from the City Council.**
11. **Communications from the City Manager.**
12. **CONSENT AGENDA**

**CONSIDER SPECIAL EVENT PERMITS:**

Dentistry for Children, Patient Appreciation Day, Linden Square, Saturday, June 10, 2023, 10:00 am to 2:00 pm.

Law Enforcement National Night Out, Happy Rock Park East, Saturday, August 5, 2023, 6:00 to 9:00 pm.

Restoration 5K Run and 1K Walk, Atkins-Johnson Farm, Saturday, August 19, 2023, 6:00 am to 12:00 pm.

**CONSIDER FINANCIAL REPORT FOR 9 MONTHS ENDING MARCH 31, 2023.**

**REGULAR AGENDA**

13. **RESOLUTION R-23-14** A Resolution authorizing the City Manager to execute a contract with A. T. Switzer Painting Company, Incorporated, in the total amount not to exceed \$95,000.00 for the Painting Competition Pool and Dive Well Project CC2453.
14. **RESOLUTION R-23-15** A Resolution authorizing acceptance of work under contract with Turner Construction Company for the addition and renovation of Fire Station #2, and authorizing final payment in the amount of \$13,170.00 for Project CO2059.
15. **FIRST READING BILL NO. 23-19.** An Ordinance of the City of Gladstone, Missouri, to establish a procedure to disclose

potential conflicts of interest and substantial interests for certain municipal officials pursuant to the State of Missouri Ethics Law.

**16. Other Business.**

**17. Adjournment.**

Representatives of the News Media may obtain copies of this notice by contacting:

Kris Keller, City Clerk

Posted at: 2:30 PM

Date: May 4, 2023

City of Gladstone

7010 North Holmes

Gladstone, MO 64118

(816-423-4096



## *Department of Public Works Memorandum*

**DATE:** May 2, 2023

**TO:** Bob Baer, City Manager

**FROM:** Timothy A. Nebergall, Director of Public Works

**RE:** Proposed FY24 Street Maintenance Program

### **Background**

The City of Gladstone develops a street maintenance program each year. The street network is surveyed and a program called MicroPaver is used to quantify pavement condition using a Pavement Condition Index (PCI). The index, along with other considerations such as funding and traffic volume, is used to develop an equitable street maintenance program for the entire community.

The City typically utilizes three (3) techniques: intermediate maintenance, mill and overlay, and full-depth reconstruction. Intermediate maintenance is used on structurally sound pavements and includes a variety of techniques including crack seal, slurry seal, and microsurface. Mill and overlay consists of removing the top 2-inches of existing asphalt and resurfacing the roadway. This technique is typically accompanied by concrete work, including curb and sidewalk repairs and ADA ramps. The third and most expensive type of maintenance is full depth replacement which includes removing the entire roadway section, stabilizing the subgrade below, and reconstructing the pavement.

### **Completed FY23 Street Maintenance Program**

The City completed 16-lane miles of mill and overlay in FY23 at a total estimated cost of \$2.6M. The project included the placement of approximately 13,000-tons of asphalt, and the replacement of approximately 11,800-feet of curb and gutter, approximately 34,000 -square feet of sidewalk, and 150-handicap ramps. As you will recall, last year's program was subsidized using American Rescue Plan Act (ARPA) funds.

### **Proposed FY24 Street Maintenance Program**

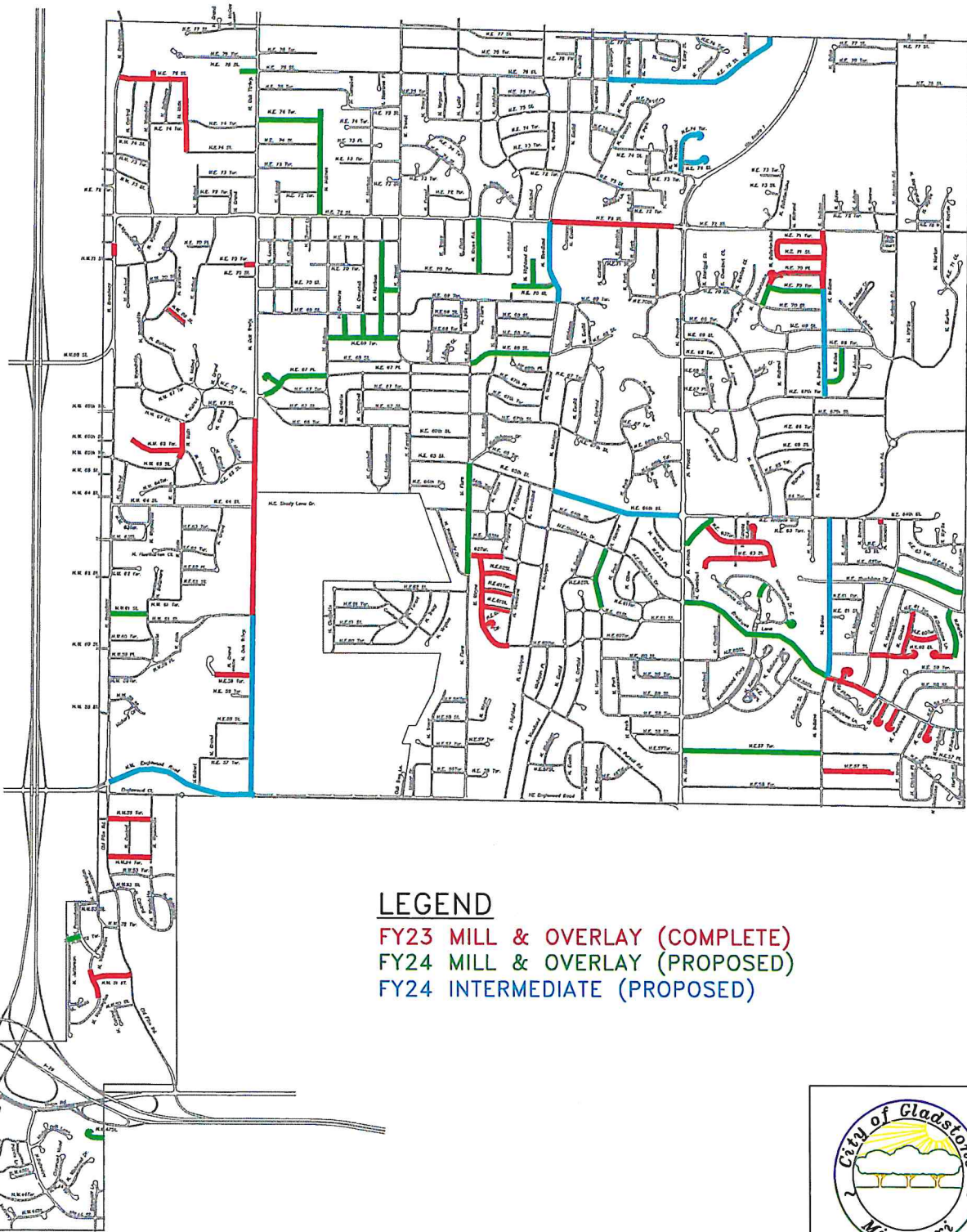
This year's proposed program includes approximately 12-lane miles of mill and overlay and 12-lane miles of intermediate maintenance. No full depth reconstruction is planned this year. Proposed funding includes \$1.0M budgeted in the TST Fund and another \$150,000 from the Regional Pavement Maintenance Program administered by MARC and paid for with Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funds.

If you have any questions, please contact me at your convenience.



Proposed FY24 Mill & Overlay		
Street	From	To
NE Brooktree	N. Indiana	M-1
N. Flora	N. Normandy	NE Shady Lane
NE 70th St	N. Woodland	CDS (West)
N. Highland Court	NE 70th St	CDS (North)
NE 76th Street	N. Oak	Dead-End (West)
NE 74th Ter	N. Oak	N. Holmes
NW 61st St	N. Broadway	N. Wyandotte
NE 67th Pl	N. Oak	N. Holmes
N. Bales	N. Indiana	NE 68th Ter
NE 70th Ter	N. Bellefontaine	N. Indiana
N. Bellefontaine	NE 70th St	NE 70th Ter
NE 62nd Ter	N. Cleveland	N. Jackson
N. Norton	NE 60th St	NE Shady Lane
NW 47th St	CDS (West)	City Limits
Kendallwood Pkwy	Woodlands Dr E	Woodlands Dr E
Woodlands Drive E	Woodlands Dr E	CDS (East)
Old Antioch Road	M-1	NE 64th St
NE 57th Ter	M-1	N. Indiana
NE 68th Ter	N. Holmes	N. Troost
NE 68th St	N. Flora	N. Woodland
N. Garfield	NE 61st St	NE Shady Lane
N. Holmes	NE 72nd St	NE 74th Ter
N. Charlotte	NE 68th Ter	NE 69th St
N. Campbell	NE 68th Ter	NE 69th St
N. Harrison	NE 68th Ter	NE 71st St
N. Kranz	NE 70th Ter	NE 72nd St

<b>Proposed FY24 Intermediate Maintenance</b>		
Street	From	To
NE 76th St	N. Brooklyn	NE City Limits
NW Englewood Rd	N. Broadway	N. Oak
N. Indiana	NE Brooktree Lane	NE 64th St
N. Woodland	NE 69th Ter	NE 72nd St
NE 64th/65th St	N. Flora	M-1
N. Oak	NE Englewood Rd	NW 61st St
N. Indiana	NE 67th Ter	NE 70th Ter
N. Prospect Ave	NE 73rd Ter	CDS (North)
NE 74th St	N. Prospect Ave	CDS (East)



## PRELIMINARY FY24 STREET MAINTENANCE PROGRAM



**MINUTES  
REGULAR CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
APRIL 24, 2023**

**PRESENT:** Mayor Jean Moore  
Mayor Pro Tem Tina Spallo  
Councilman Bill Garnos  
Councilman R.D. Mallams  
Councilman Les Smith  
  
City Manager Scott Wingerson  
Assistant City Manager Bob Baer  
City Attorney Chris Williams  
City Clerk Kris Keller  
Deputy City Clerk Becky Jarrett

**Item No. 1. On the Agenda.** Meeting Called to Order.

**Mayor Moore** opened the Regular City Council Meeting Monday, April 24, 2023, at 7:30 pm.

**Item No. 2. On the Agenda.** Roll Call

**Mayor Moore** stated all Councilmembers were present and there was a quorum.

**Item No. 3. On the Agenda.** Pledge of Allegiance to the Flag of the United States of America.

**Mayor Moore** asked all to join in the Pledge of Allegiance to the Flag of the United States of America and thanked the VFW Post 10906 members, Dennis Perkins, Gordon Harris, Jim Zimmerman, Joe Liles and Jim Cox.

**Item No. 4. On the Agenda.** Approval of the Agenda

The agenda was approved as published.

**Item No. 5. On the Agenda.** Approval of the April 10, 2023, Closed City Council Meeting Minutes.

**Councilman Mallams** moved to approve the minutes of the April 10, 2023, Closed City Council Meeting as presented. **Councilman Smith** seconded. The Vote: "aye", Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Item No. 6. On the Agenda.** Approval of the April, 10, 2023, Regular City Council Meeting Minutes.



**Councilman Mallams** moved to approve the minutes of the April 10, 2023, Regular City Council meeting as presented. **Councilman Smith** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Item No. 7. On the Agenda.** PROCLAMATION: Building Safety Month.

**Mayor Moore** read the Proclamation and presented it to Alan Napoli.

**Item No. 8. On the Agenda.**

Communications from the Audience.

Mitchell and Amber Gibson, 7625 N. Park Avenue requested to be grandfathered in or be issued a Special Use Permit (per the current Ordinance) to keep the two Juliana pigs that he was approved to have by an Animal Control officer four (4) years ago. He expressed that a condition could be added to the Special Use Permit, that the pigs could not be replaced, if either passed away. Mayor Moore requested that Community Development Director Austin Greer make arrangements to meet with the Gibson's regarding this situation.

John Bledsoe, 206 NE 76<sup>th</sup> Terrace, wanted to confirm that the Mosby Cave property was purchased by the City. He also shared his concerns and recommendations regarding the use of it. Mayor Moore requested that Public Works Director Tim Nebergall make arrangements to meet with Mr. Bledsoe regarding his concerns.

**Item No. 8. On the Agenda.** Communications from City Council

**Councilman Smith:**

- Congratulated Mayor Moore on her fourth term as Mayor.
- Acknowledged the former City staff and Councilmembers that were in the audience.

**Councilman Mallams:**

- Congratulated Mayor Moore.

**Councilman Garnos:**

- Congratulated Mayor Moore.
- Announced that he attended the Parks and Recreation Advisory Board meeting last week and shared the committee had received an update on the status of the new Oak Grove Park Shelters.

**Mayor Moore:**

- Reported that she attended the Capital Improvements Committee meeting where officers were elected and stated that it was a very productive meeting.
- Discussed the trash problem in the City and was excited to share that there is a newly established project, the Glad Green Team, who will meet for the first time on May 3, 2023 and again on May 6, 2023. She encouraged groups and individuals to volunteer and join the Glad Green Team to help keep the City clean. She announced that the Glad Green Team is scheduled to meet one Wednesday and one Saturday a month, from 8:00 am to 10:00 am. She reported that there will be designated areas in the City to pick up trash for a two (2) hour time period each scheduled Saturday and a picker, gloves, and trash bags will be provided. She stated that the first designated area will be along M-1, meeting at Wal-Mart on Wednesday, May 3, 2023 from 8:00 am to 10:00 am and the second on Saturday, May 6, 2023, meeting at Linden Square from 8:00 am to 10:00 am. The Mayor encouraged everyone to take part in cleaning up Gladstone.

**Item No. 9 On the Agenda.** Communications from the City Manager.

City Manager Wingerson:

- Congratulated the Mayor as well as the newly elected Councilmembers for another smooth transition in leadership. He announced that he would be retiring after 28 years. He shared the important roles of all the City staff and that working with all these people has made his career rewarding. He thanked his family and the Leadership Team for their constant support, the employees for their vital role, and for their dedication and caring toward the Community. He also thanked the community, businesses, and the partnerships for all the City projects.

**Item No. 11. On the Agenda.** Consent Agenda.

Following the Clerks' reading:

**Councilman Smith** moved to approve the Consent Agenda as published. **Mayor Pro Tem Spallo** seconded. The Vote: "aye", Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Councilman Smith** moved to approve the following **SPECIAL EVENT PERMITS**:

Gladstone Spring Beautification Event, Happy Rock Park West, Friday, April 28, 2023, and Saturday, April 29, 2023, 8:00 am to 5:00 pm.

Gladstone Spring Brush Drop, Public Works Facility, Friday, May 5, 2023, through Sunday, May 7, 2023, 8:00 am to 5:00 pm.

Gladstone Paper Shredding Event, Public Works Facility, Saturday, May 13, 2023, 9:00 am to 1:00 pm.

Oakhill Day School Picnic Celebration for students and families, Linden Square, Monday, May 15, 2023, 3:00 pm to 6:00 pm.

Gladstone Electronic Recycling Event, Public Works Facility, Saturday, June 24, 2023, 9:00 am to 1:00 pm.

Animal Control, Drive Thru Vaccination Clinic, Animal Control Facility, Saturday, July 8, 2023, 7:00 am to 4:00 pm.

Gladstone Household Hazardous Waste Collection, Happy Rock Park West, Saturday, August 5, 2023, 8:00 am to 12:00 pm.

Walk to End Alzheimer's, Happy Rock Park West, Saturday, October 14, 2023, 6:30 am to 11:30 am.

Gladstone Area Chamber of Commerce, Bluesfest, additional temporary variance for Street Use Permit to close NE 70th Street, between North Cherry Lane and North Cherry Street during the event for foot traffic, Friday, June 2, 2023, and Saturday, June 3, 2023, 5:00 to 10:00 pm.

**Mayor Pro Tem Spallo** seconded. The Vote: "aye", Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Councilman Smith** moved to approve **RESOLUTION R-23-11** A Resolution authorizing Change Order No. 2 in the amount of \$60,000 to the Professional Services Contract with Hoefer Welker Architects, for architectural design services for the interior renovation of City Hall. **Mayor Pro Tem Spallo** seconded. The Vote: "aye", Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Councilman Smith** moved to approve **RESOLUTION R-23-12** A Resolution authorizing acceptance of work contract with Shedigs It, LLC, for the 2022 Curb, Gutter and Sidewalk Program – Phase 1, Project TP2304, and authorizing final payment in the amount of \$500. **Mayor Pro Tem Spallo** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Councilman Smith** moved to approve **RESOLUTION R-23-13** A Resolution authorizing the City Manager to execute a contract with Lan-Tel Communications Services, Incorporated, in the total amount not to exceed \$369,085.00 for the FY23 Curb, Gutter and Sidewalk Program – Phase 2, Project 2305. Mayor Pro Tem Spallo seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Councilman Smith** moved to approve the **FINANCIAL REPORT FOR 8 MONTHS ENDING FEBRUARY 28, 2023**. **Mayor Pro Tem Spallo** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

### **Regular Agenda**

**Item No. 12. On the Agenda.** **PUBLIC HEARING:** Amending Section 6.110.570, Levying sewer service charges and commodity rate charges in the City.

**Mayor Moore** opened the Public Hearing at 7:53 pm.

Director of Finance, Dominic Accurso, addressed the Council and shared that staff recommends a water and sewer rate change to account for the increasing costs of expenses related to the decrease in water consumption, increased cost for operations and maintenance, and cost of water line breaks. He reported that the current water rate is \$4.90 per 1,000 gallons; staff is proposing a change to \$5.10 per 1,000 gallons as well as a service charge from \$9.27 to \$10.00. He proceeded to explain that Kansas City provides sewer treatment for Gladstone and Kansas City determines the cost. Currently 5,000 gallons of water and 4,000 gallons of sewage cost \$95.95 and staff recommends a change in the amount of \$101.45. The Kansas City rates will be effective May 1, 2023 and Gladstone rates will be effective June 1, 2023, if the proposal was accepted by the City Council. Director Accurso concluded his presentation and offered to answer questions.

**Mayor Moore** stated that this is a situation that no one wants to address, but it is something that must be voted on.

There was no one who spoke in favor.

There was no one who spoke in opposition.

**Mayor Moore** closed the Public Hearing at 7:58 pm.

**Item No. 13. On the Agenda.** **FIRST READING BILL NO. 23-17** An Ordinance amending Section 6.110.570 of the Code of Ordinances of the City of Gladstone, Missouri, levying sewer service charges and commodity rate charges in the City.

**Mayor Pro Tem Spallo** moved **BILL NO. 23-17** be placed on its First Reading. **Councilman Mallams** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0) The Clerk read the Bill.

**Mayor Pro Tem Spallo** moved to accept the First Reading of **BILL NO. 23-17**, waive the rule and place the Bill on its Second and Final Reading. **Councilman Mallams** seconded. The Vote: “aye”,



Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0) The Clerk read the Bill.

**Mayor Pro Tem Spallo** moved to accept the Second and Final Reading of **BILL NO. 23-17** and enact the Bill as **Ordinance 4.636**. **Councilman Mallams** seconded.

Mayor Moore stated **BILL NO. 23-17** stood enacted as **Ordinance Number 4.636**. Roll call vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Item No. 14. On the Agenda.** **FIRST READING BILL NO. 23-18** An Ordinance amending Section 6.110.100 of the Code of Ordinances of the City of Gladstone, Missouri, regarding Water Service Rates in the City.

**Councilman Mallams** moved **BILL NO. 23-18** be placed on its First Reading. **Councilman Smith** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0) The Clerk read the Bill.

**Councilman Mallams** moved to accept the First Reading of **BILL NO. 23-18**, waive the rule and place the Bill on its Second and Final Reading. **Councilman Smith** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0) The Clerk read the Bill.

**Councilman Mallams** moved to accept the Second and Final Reading of **BILL NO. 23-18** and enact the Bill as **Ordinance 4.637**. **Councilman Smith** seconded.

Mayor Moore stated **BILL NO. 23-18** stood enacted as **Ordinance Number 4.637**. Roll call vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Item No. 15. On the Agenda.** Other Business. Presentation: Scott Wingerson

**Mayor Pro Tem Spallo** presented City Manager Scott Wingerson with the City Flag.

**Councilman Mallams** presented City Manager Scott Wingerson with the Key to the City.

City Manager Wingerson thanked the Council and expressed his appreciation.

**Item No. 16. On the Agenda.** Adjournment.

**Mayor Moore** adjourned the April 24, 2023, Regular City Council meeting at 8:18 pm.

Respectfully submitted:

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Kris Keller, City Clerk

Approved as presented: \_\_\_\_\_

Approved as modified: \_\_\_\_\_

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Jean B. Moore, Mayor



# PROCLAMATION

To recognize National Police Week 2023 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

**WHEREAS**, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Gladstone Police Department; and

**WHEREAS**, since the first recorded death in 1786, there are currently 26,283 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

**WHEREAS**, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

**WHEREAS**, 556 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 245 officers killed in 2022 and 311 officers were killed in previous years; and

**WHEREAS**, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 35<sup>th</sup> Candlelight Vigil, on the evening of May 13, 2023; and

**WHEREAS**, the Candlelight Vigil is part of National Police Week, which will be *observed* this year May 9-20; and

**WHEREAS**, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

**NOW, THEREFORE**, I, Jean B. Moore, Mayor of the City of Gladstone, Missouri, on behalf of the members of the Gladstone City Council and all Gladstone residents, do hereby proclaim May 14-20, 2023, to be:

## POLICE WEEK

in the City of Gladstone, and publicly salute the service of law enforcement officers in our community and in communities across the nation.

Signed this 8<sup>th</sup> Day of May 2023

# PROCLAMATION

**WHEREAS**, the City of Gladstone includes a growing number of older Americans who contribute their time, wisdom, and experience to our community; and

**WHEREAS**, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

**WHEREAS**, the City of Gladstone recognizes the need to create a community that offers the services and support older adults may need to make choices about how they age; and

**WHEREAS**, the City of Gladstone can work to build an even better community for our older residents by:

- Not limiting our thinking about aging,
- Exploring and combating stereotypes,
- Emphasizing the many positive aspects of aging,
- Inspiring older adults to push past traditional boundaries, and
- Embracing our community's diversity.

**NOW, THEREFORE**, I, Jean B. Moore, Mayor of the City of Gladstone, Missouri, on behalf of the members of the Gladstone City Council and all Gladstone residents, do hereby proclaim May 2023 as:

## OLDER AMERICANS MONTH

and we urge every resident to celebrate our older citizens, help to create an inclusive society, and accept the challenge of flexible thinking around aging.

Signed this 8<sup>th</sup> day of May, 2023



## *Request for Council Action*

**RES** ☐ # City Clerk Only

**BILL** ☐ # City Clerk Only

**ORD** # City Clerk Only

Date: 4/18/2023

Department: Community Development

Meeting Date Requested: 5/8/2023

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Special Event Permit

Background: Dentistry for Children is requesting approval to host a Patient Appreciation day. The event will have a gaming truck, face painting, a balloon artist, and a shaved ice or ice cream truck for their patients to enjoy.

The event will take place at Linden Square on Saturday, June 10, 2023 from 10:00 am to 2:00 pm.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

BB  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 18, 2023**  
**PERMIT NO.: SEP23-00055**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: PATIENT APPRECIATION**  
**LOCATION OF EVENT: 602 NE 70<sup>TH</sup> STREET**  
**LINDEN SQUARE**  
**DATE OF EVENT: SATURDAY, JUNE 10, 2023**  
**TIME OF EVENT: 10:00 AM TO 2:00 PM**  
**EST. ATTENDANCE: 300±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage
- ☒ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

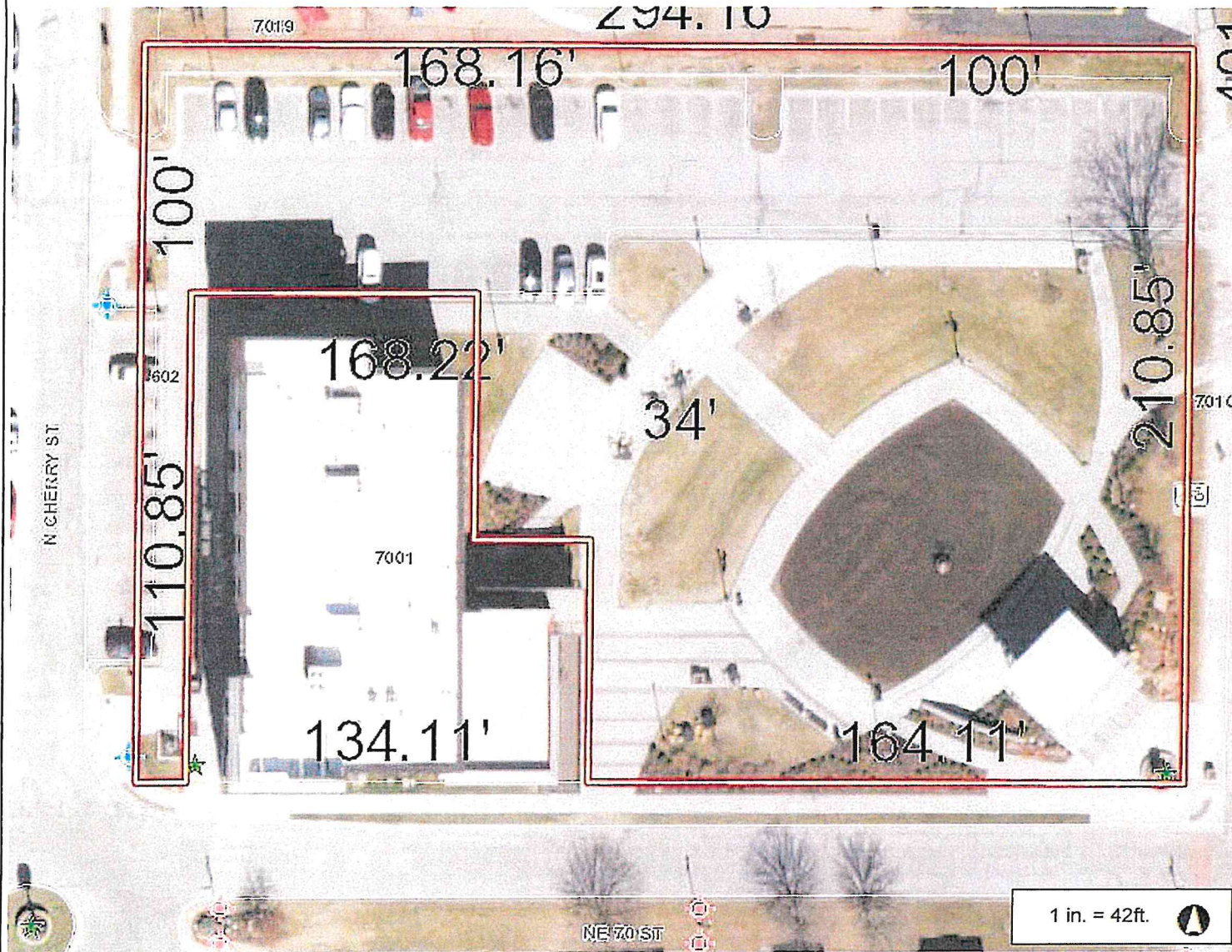
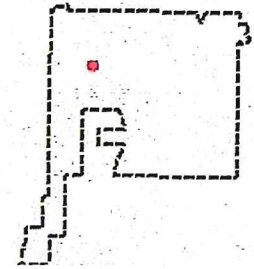
## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages
- Apartment Polygon

### Notes

83.3 0 41.67 83.3 Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION



## *Request for Council Action*

**RES** ☐ # City Clerk Only

**BILL** ☐ # City Clerk Only

**ORD** # City Clerk Only

Date: 4/25/2023

Department: Community Development

Meeting Date Requested: 5/8/2023

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Special Event Permit

Background: Gladstone Police Department will be hosting Law Enforcement National Night Out, a Community Out Reach event. There will be various local law enforcement departments present with pop up booths. Food trucks may be available and Lifeflight Air Ambulance will fly in for the event.

The event will take place at Happy Rock Park East on Saturday, August 5, 2023 from 6:00 pm to 9:00 pm.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

BB  
City Manager



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 25, 2023**  
**PERMIT NO.: SEP23-00061**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: LAW ENFORCEMENT NATIONAL NIGHT OUT**  
**LOCATION OF EVENT: 7511 NE ANTIOCH ROAD**  
**HAPPY ROCK PARK EAST**  
**DATE OF EVENT: SATURDAY, AUGUST 5, 2023**  
**TIME OF EVENT: 6:00 PM TO 9:00 PM**  
**EST. ATTENDANCE: 1,000±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☒ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage
- ☒ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

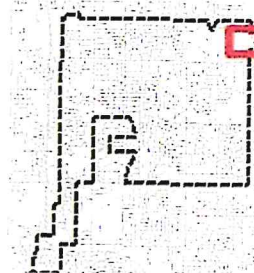
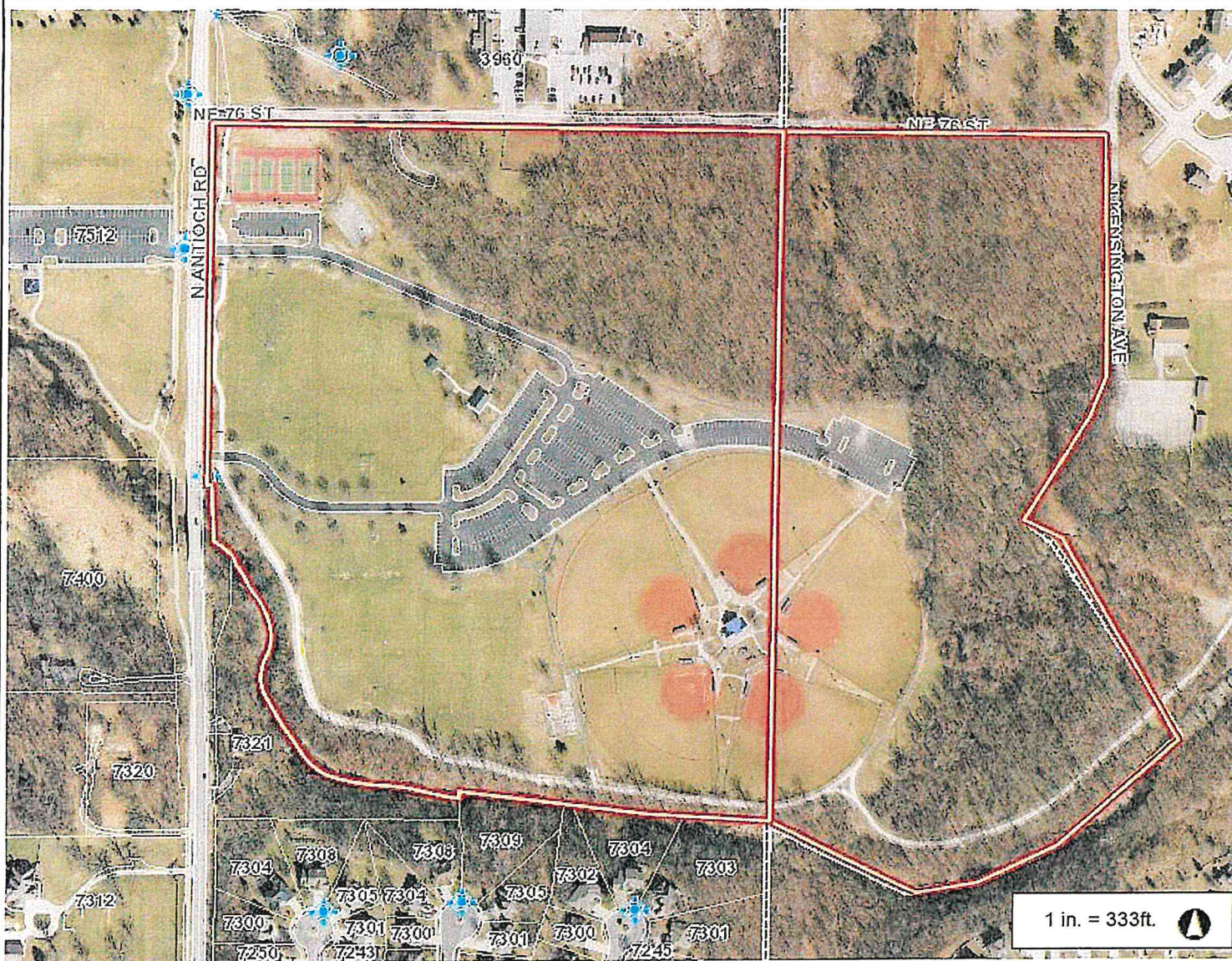
## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

### Notes

666.7 0 333.33 666.7 Feet

1 in. = 333ft.



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





## ***Request for Council Action***

**RES** ☐# City Clerk Only

**BILL** ☐# City Clerk Only

**ORD** # City Clerk Only

Date: 4/25/2023

Department: Community Development

Meeting Date Requested: 5/8/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Friends of the Atkins-Johnson Farm & Museum will be hosting their annual Restoration Run; a 5K run and 1K walk fundraising event. The funds raised will support the programs of the Atkins-Johnson Farm & Museum.

The 5K will start at the AJ Farm & Museum, run around the farm, along Pleasant Valley Road, through White Chapel Cemetery, back along Pleasant Valley Road and end at the AJ Farm & Museum. The 1K walkers will start at the AJ Farm & Museum and walk around the farm property.

The event will take place on Saturday, August 19, 2023 from 6:00 am to 12:00 pm. The run/walk should only impact traffic between the hours of 7:00 am to 9:00 am.

Budget Discussion: Funds are budgeted in the amount of \$ 0.00 from the N/A Fund. Ongoing costs are estimated to be \$ 0.00 annually. Previous years' funding was \$0.00.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

JM  
City Attorney

BB  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 25, 2023**  
**PERMIT NO.: SEP23-00056**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: FRIENDS OF THE ATKINS-JOHNSON FARM RESTORATION RUN**  
**LOCATION OF EVENT: 4109 PLEASANT VALLEY ROAD**  
**ATKINS-JOHNSON FARM & MUSEUM**  
**DATE OF EVENT: SATURDAY, AUGUST 19, 2023**  
**TIME OF EVENT: 6:00 AM TO 12:00 PM**  
**EST. ATTENDANCE: 150±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☒ Section 2.130.010(2) Park rules and regulations (hours).
- ☒ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☒ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

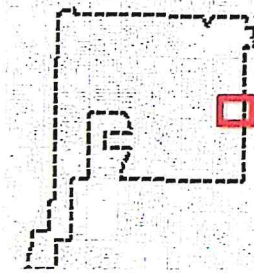
Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

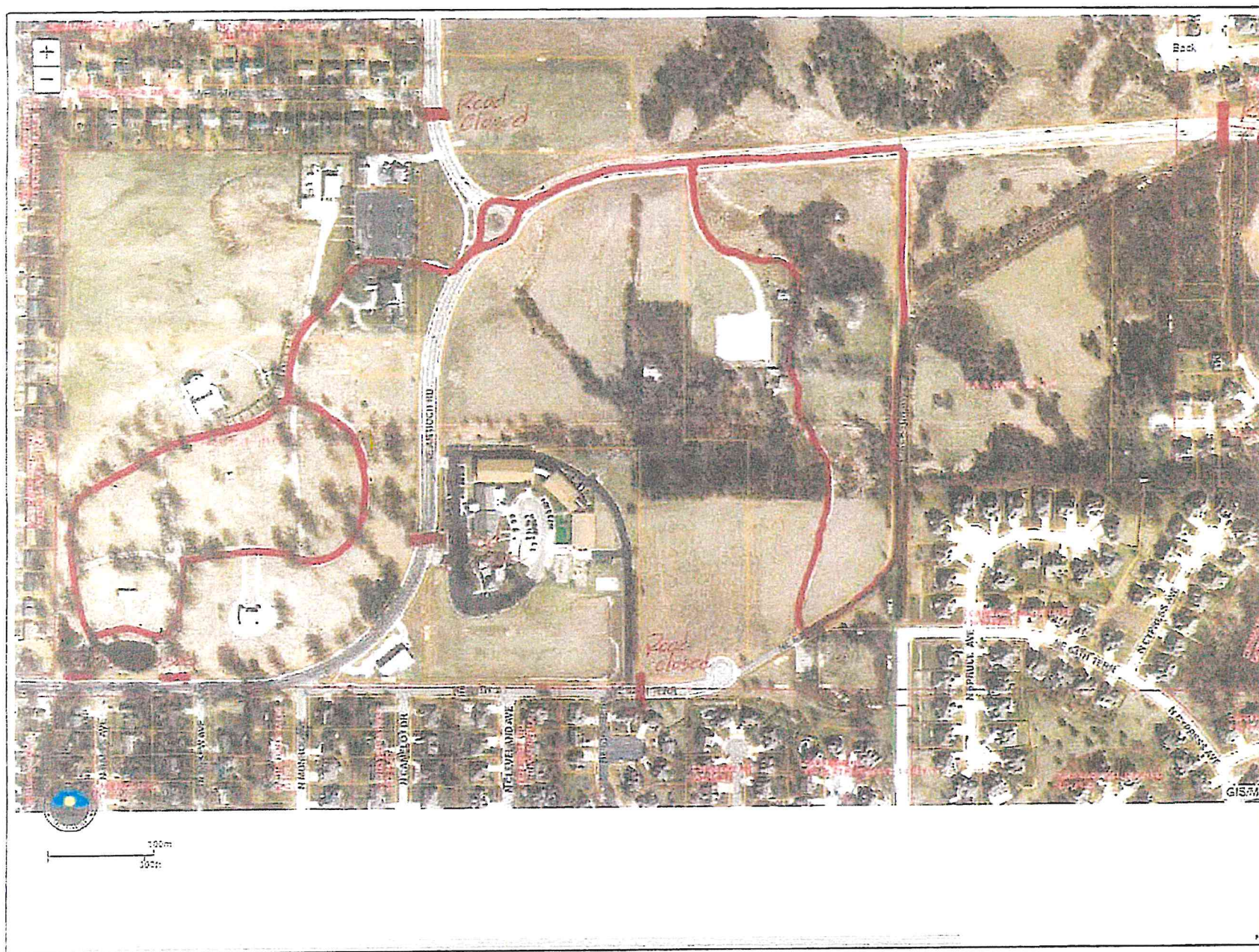
- ☒ Map
- ☐ Other \_\_\_\_\_





THIS MAP IS NOT TO BE USED FOR NAVIGATION









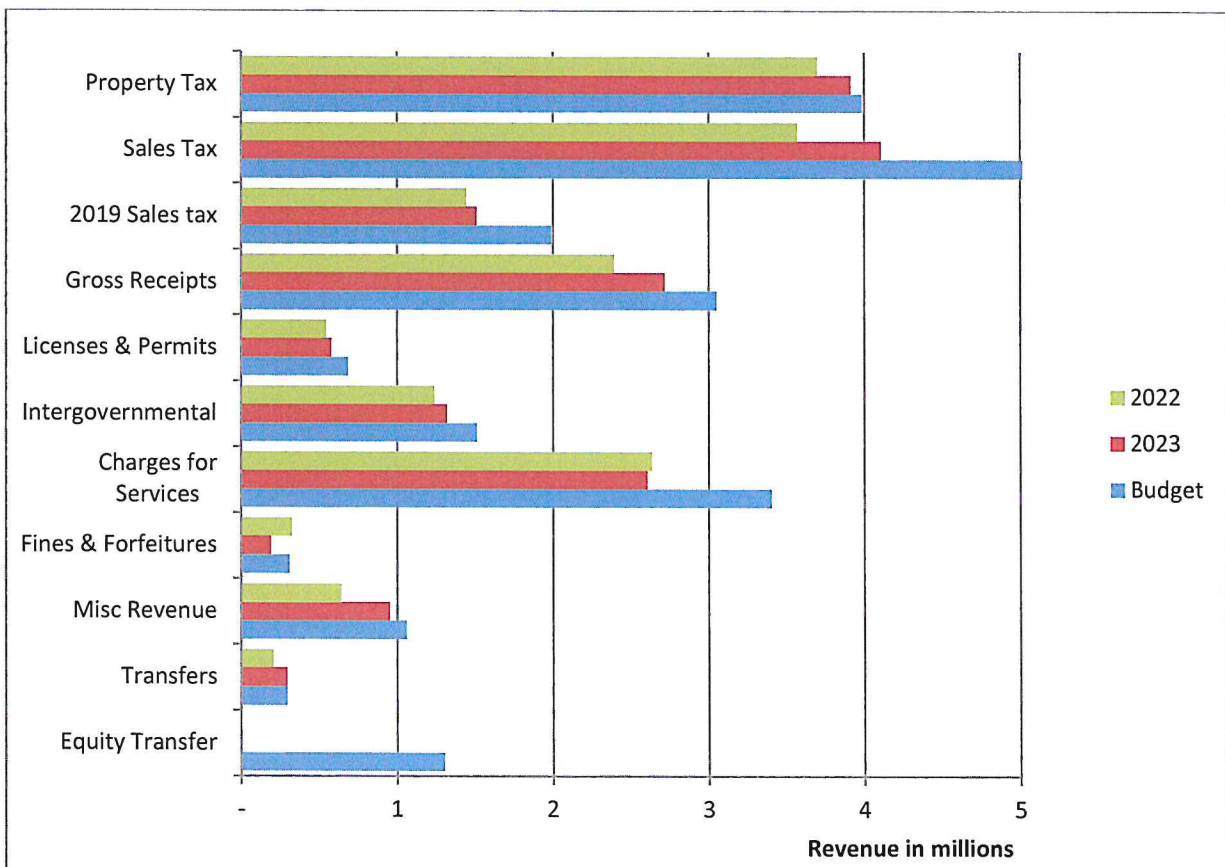
# CITY OF GLADSTONE MISSOURI

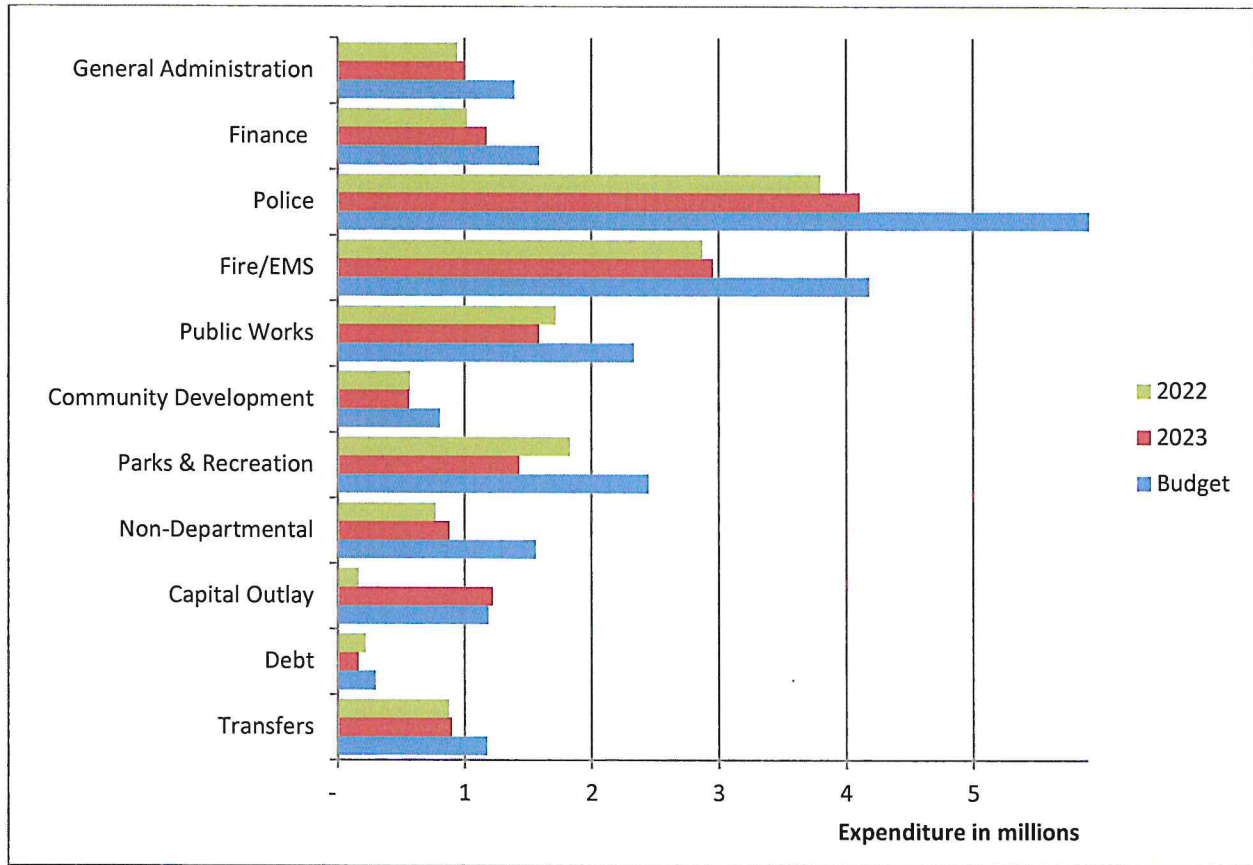
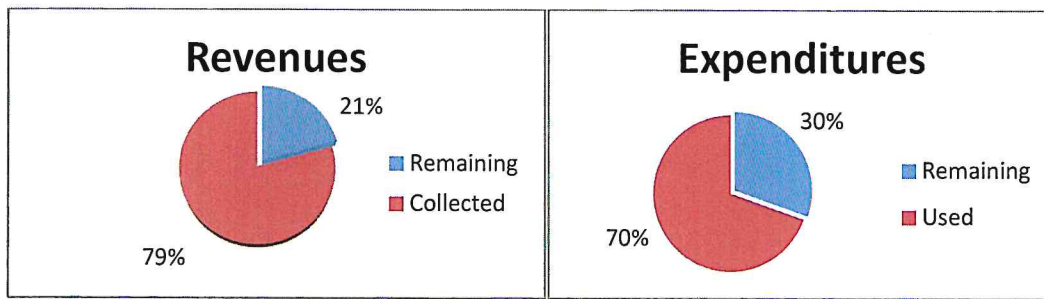
Financial Report for 9 Months Ending  
March 31, 2023

## GENERAL FUND

### General Fund Revenues

Total revenues for the General Fund through 9 months or 75% of this fiscal year are \$18,198,513 compared to total budgeted revenues for the year of \$22,947,712 or 79% of budgeted revenue. Revenue from property tax is \$3,915,171 or an increase of 6% or \$214,748 from the same time last year. Sales tax on a cash basis is \$4,106,803 or \$534,041 (15%) over last year. The 2019 sales tax (1/2 cent sales tax passed in 2019) is \$1,512,971, an increase of 5%. Gross receipts taxes are \$2,718,792, an increase of \$324,969 or 14% from last year due to increases and timing in electricity gross receipts and the hotel tax. License and Permit revenues are \$578,239 or \$34,611 (6%) more than FY22 due to building and mechanical permits. Intergovernmental revenue is \$1,320,581 or \$81,005 (7%) over the previous year due to increased receipts from the state gas tax. Charges for Services are \$2,607,927, a decrease of 1% or \$27,282 compared to the previous year primarily due to senior activities. Fines and Forfeitures have decreased \$133,141 or 41% from the same time last year to \$191,225. Miscellaneous Revenue is \$953,804, an increase of \$315,426 due to interest revenue and insurance proceeds. Debt proceeds are not budgeted for the current fiscal year. Revenue from inter-fund transfers is \$293,000. An equity transfer of \$1,303,500 is budgeted for the General Fund.



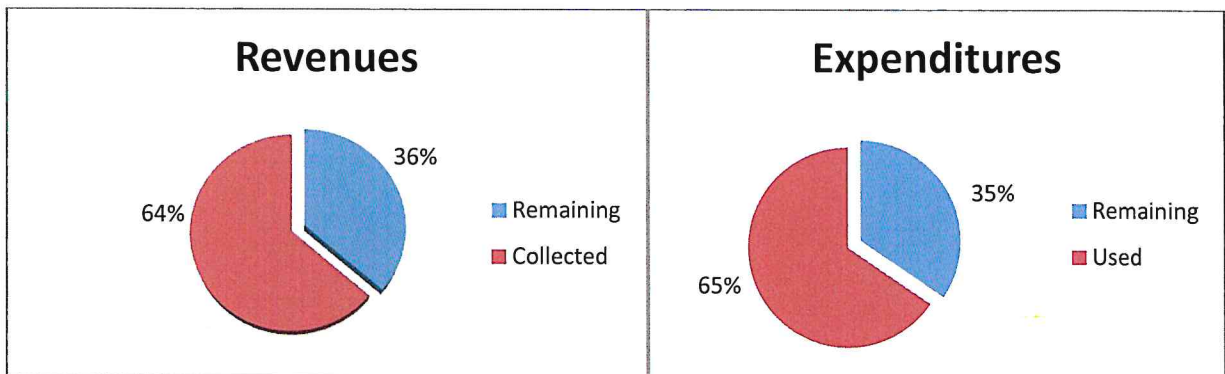
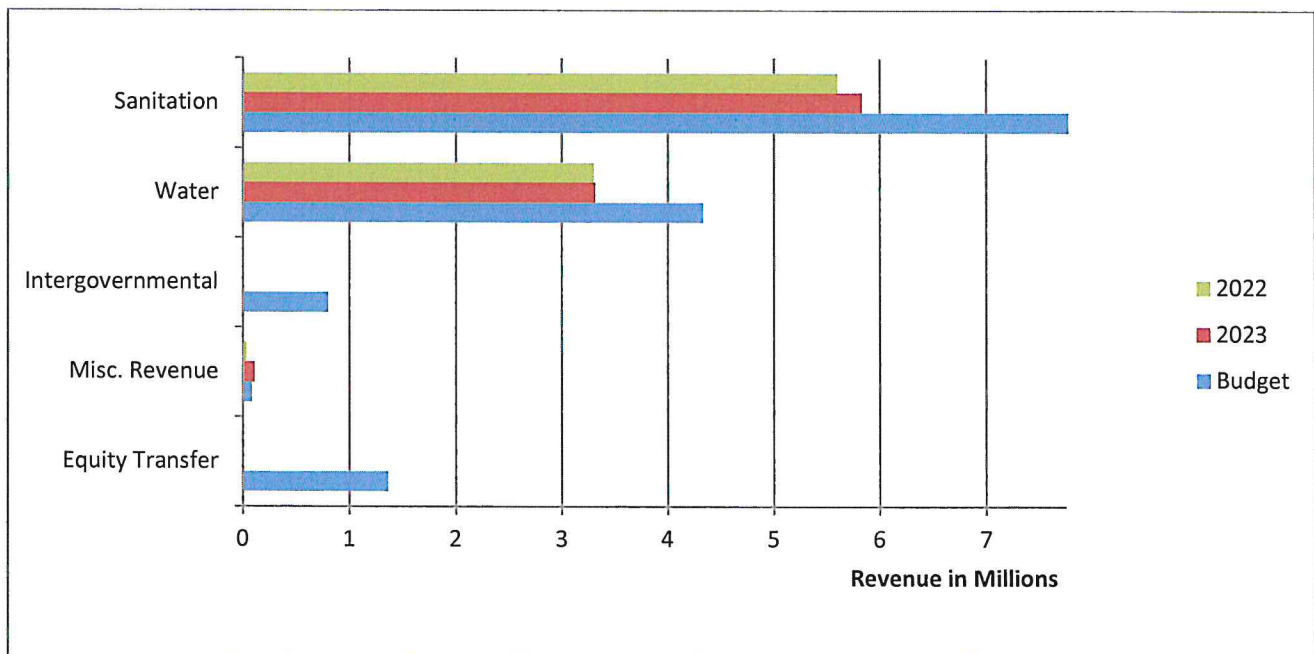


Expenditures through 9 months or 75% of this fiscal year amounted to \$15,970,988 or 70% of FY23 budgeted expenditures of \$22,947,712. This indicates that actual expenditures are 8% or \$1,206,160 more than last year's expenditures of \$14,764,828. General Administration expenditures are \$1,001,138, an increase of \$58,398 or 6% due to changes in staffing and contractual obligations. Finance expenditures have increased to \$1,175,447 due to changes in personnel and equipment maintenance. Police expenditures are \$4,109,457, an increase of \$311,105 or 8% due to increased personnel costs. Fire/EMS expenditures have increased \$82,720 to \$2,954,613 due to increases in personnel and vehicle maintenance and repairs. Public Works expenditures are \$1,586,904, \$129,848 or 8% less than the prior year due to decreases in heavy equipment maintenance and timing of contractual obligations. Community Development expenditures are \$560,908, a decrease of \$6,076. Parks & Recreation expenditures are \$1,427,719, down \$400,889 from the same time last year due to senior activities. Non-Departmental expenditures are \$879,279, an increase of \$110,858 due to liability and property insurance. Capital Outlay is \$1,220,251. Payments for debt are \$160,272, a decrease of \$57,569 due to lease purchases falling off the debt schedule. Transfers from the General Fund are \$895,000. Current revenues exceed current expenditures in the amount of \$2,227,526.

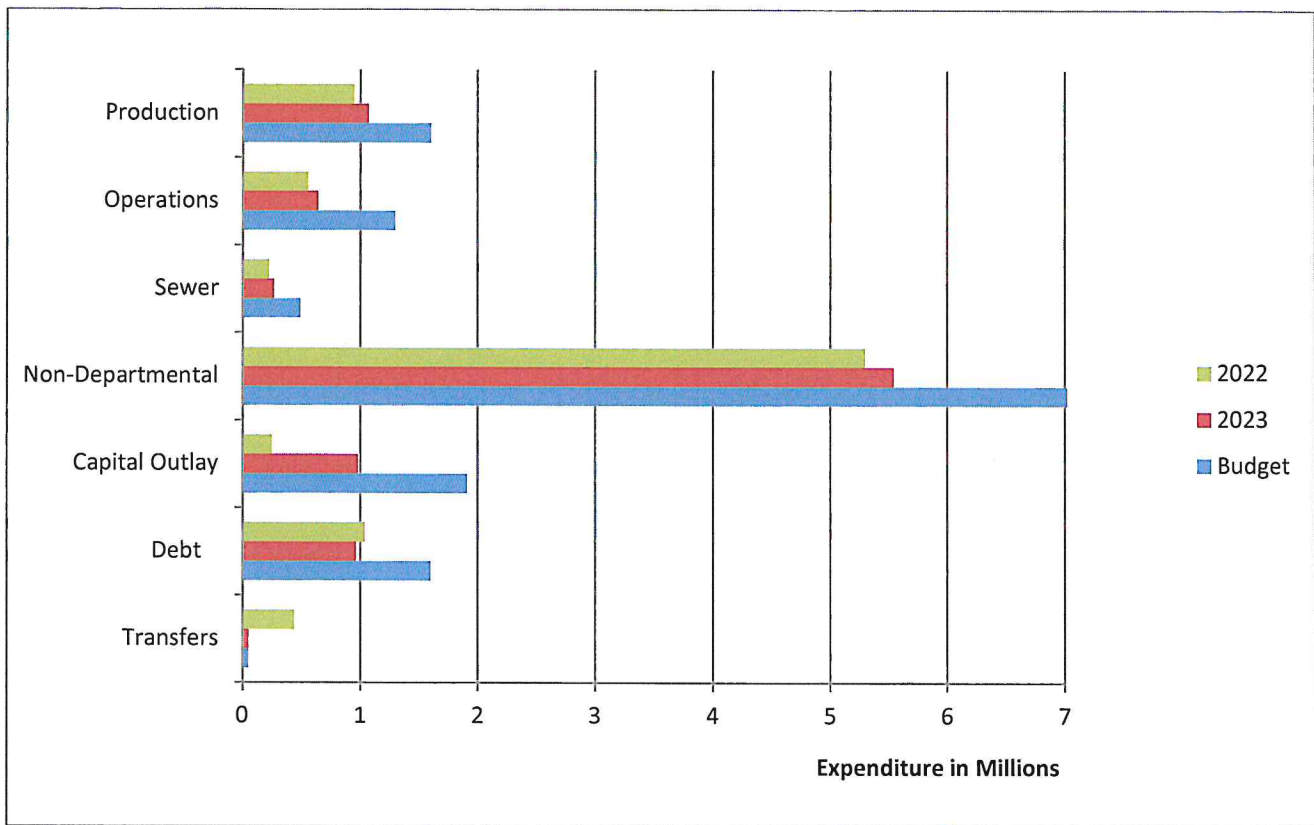


## COMBINED WATER AND SEWERAGE SYSTEM FUND

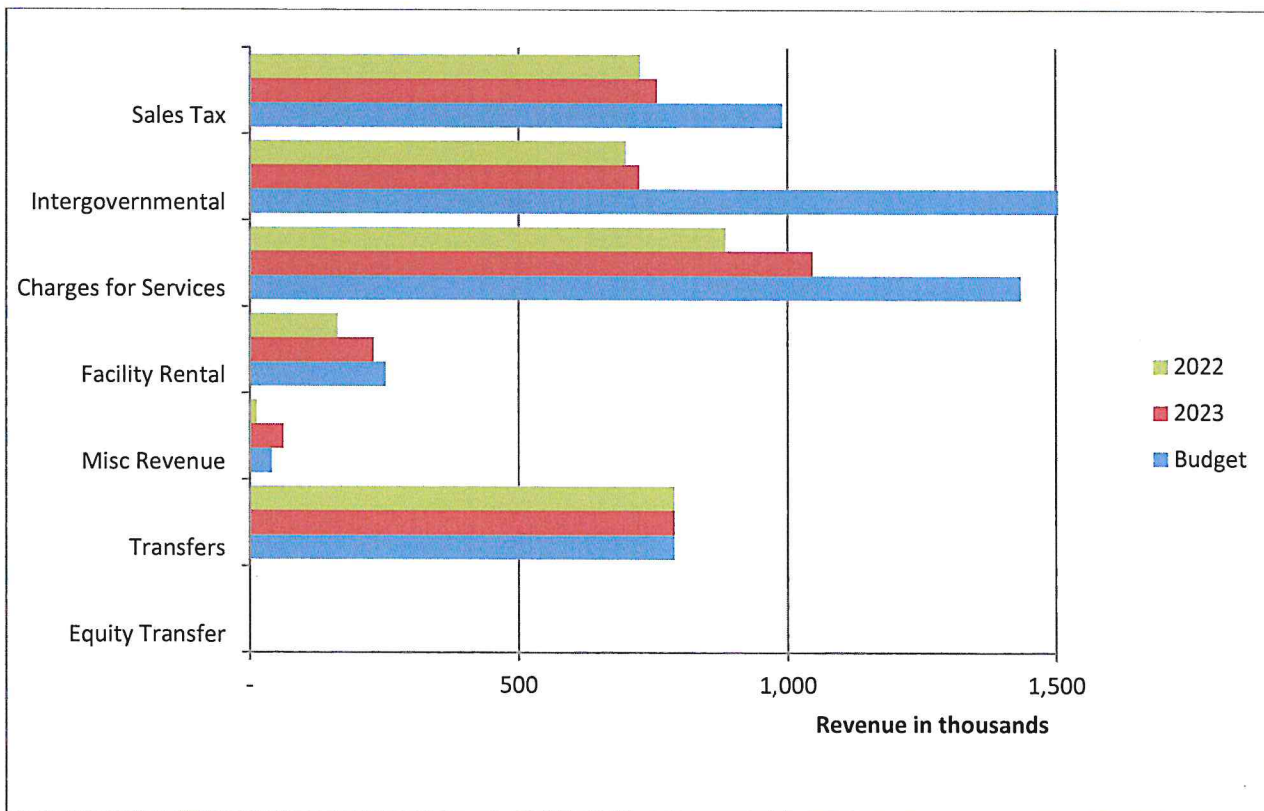
Total budgeted revenues for the fiscal year are \$14,528,296. Total revenues through 9 months or 75% of this fiscal year, amounted to \$9,254,692 or 64% of FY23 budgeted revenues. Charges for sanitation are \$5,829,704, an increase of \$230,736. Charges for water have increased to \$3,317,817. Intergovernmental revenue is budgeted at \$800,000 and will be recognized later in the fiscal year (Clay County ARPA contribution for water main replacements). Miscellaneous revenue has increased \$74,583 to \$107,171 due to interest revenue. An equity transfer of \$1,364,000 was budgeted at midyear to fund additional water main replacements (2020 COP project).

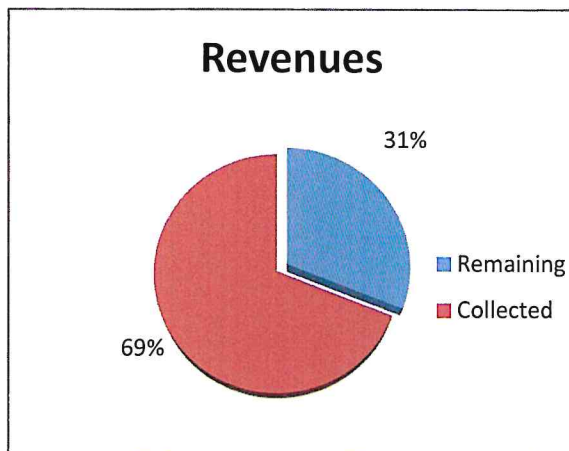


Total budgeted expenditures for the fiscal year are \$14,528,296. Total expenditures through 9 months or 75% of this fiscal year amounted to \$9,515,442 or 65% of FY23 budgeted expenditures. Production expenditures are \$1,069,672, an increase of \$122,231 due to increases in chemicals and repairs to the east secondary basin. Operations division expenditures are \$639,706, an increase of \$84,843 due to increases in personnel costs and supplies. Sewer division expenditures are \$266,335. Non-departmental expenditures are \$5,543,464, an increase of \$244,372 due to increased sewer charges from Kansas City. Capital outlay is \$981,348, an increase of \$731,780 due to water main repairs and replacements. Payments for debt have decreased 7% or \$74,645 to \$964,917 due to lease purchases falling off the debt schedule. Current expenditures exceed current revenues by \$260,749.



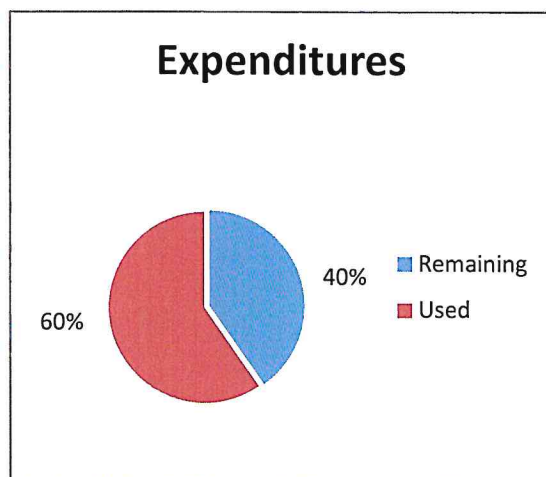
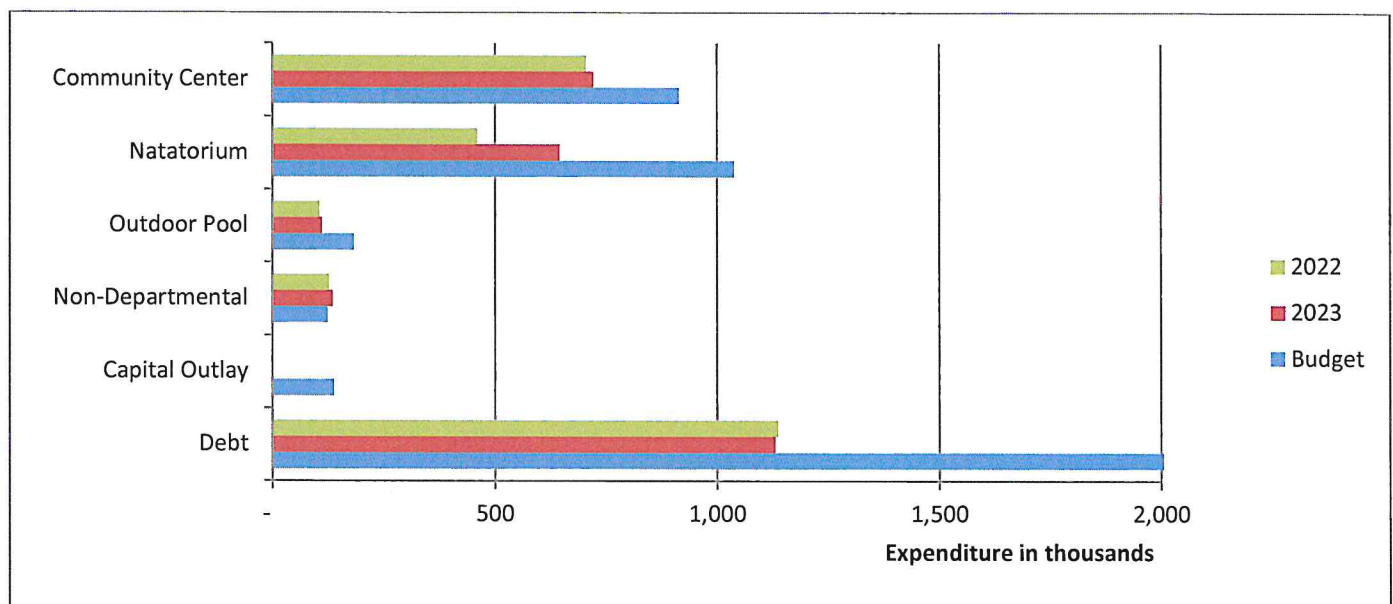
### COMMUNITY CENTER AND PARKS TAX FUND





Total budgeted revenues for the fiscal year are \$5,231,581. Total revenues through 9 months or 75% of this fiscal year, amounted to \$3,609,980 or 69% of FY23 budgeted revenues. Sales tax received is \$757,231, an increase of \$31,276 (4%) from the previous year. Intergovernmental revenue consists of a charge to the North Kansas City School District for the natatorium \$725,000 and \$1,000,000 in ARPA funding (ARPA funding will be added at year end). Charges for services are \$1,046,463, an increase of \$161,926 (18%). Revenue from facility rental is \$229,951, an increase of \$67,250 (41%). Miscellaneous revenue is \$62,335. Transfers to the fund are \$789,000. There is no equity transfer budgeted

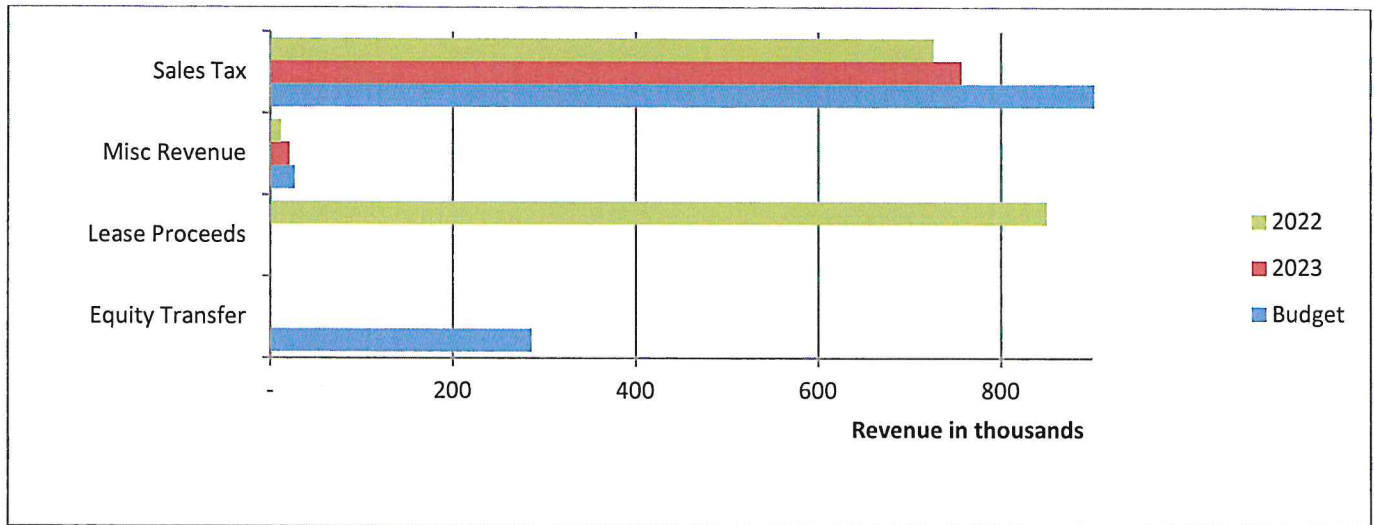
for the fiscal year.



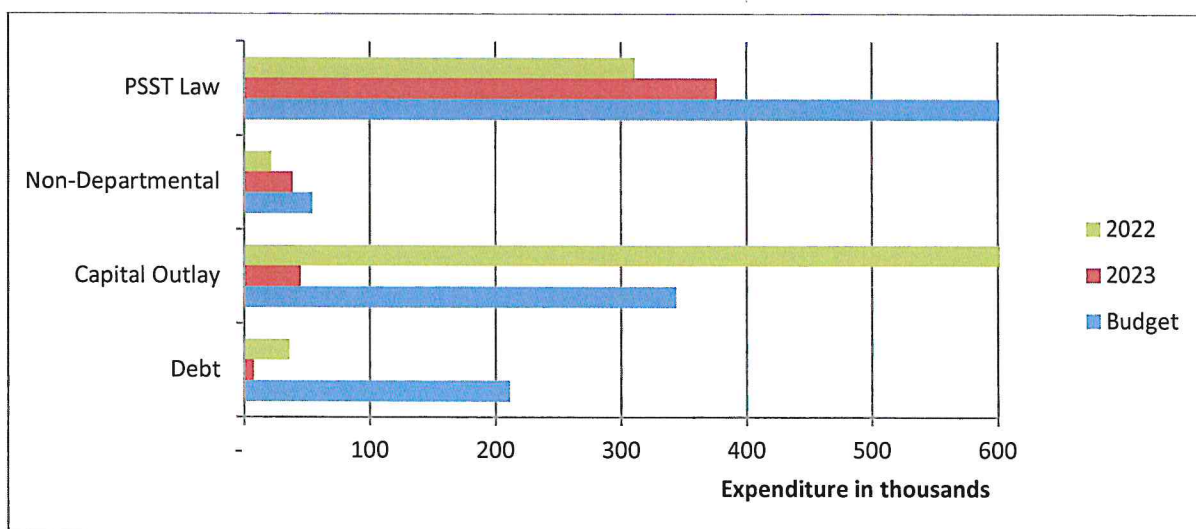
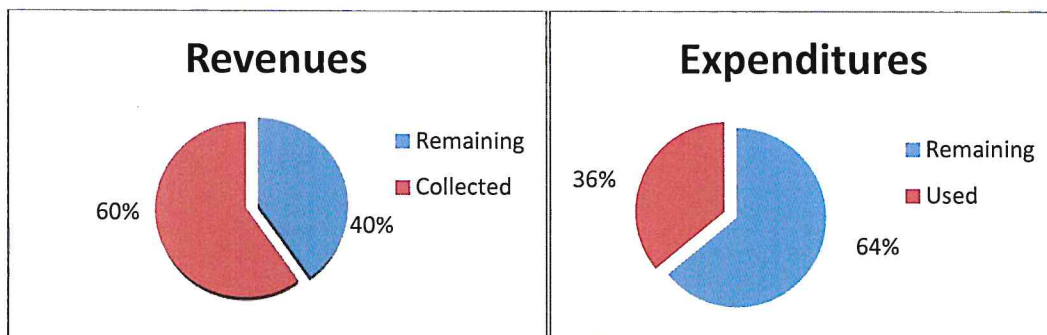
Total budgeted expenditures for the fiscal year are \$4,594,323. Total expenditures through 9 months or 75% of this fiscal year amounted to \$2,744,063 or 60% of FY23 budgeted expenditures. Community Center expenditures are \$722,115, an increase of \$16,478 (2%) due to changes in staffing and building maintenance. Natatorium expenditures are \$644,198, an increase of \$183,499 (40%) due to increases in building maintenance and personnel costs. Outdoor Pool expenditures are \$111,471, an increase of \$8,635 (7%) due to increases in part time personnel costs and chemicals. Non-departmental expenditures have increased \$8,635 to \$135,315 due to increases in property and liability insurance. Capital outlay for the fund is \$862. Payments for debt are comparable to the previous year at \$1,130,102. Current revenues exceed current expenditures by \$865,916.



## PUBLIC SAFETY SALES TAX FUND



Total budgeted revenues for the fiscal year are \$1,305,512. Total revenues through 9 months or 75% of this fiscal year amounted to \$778,115 or 60% of FY23 budgeted revenues. Sales tax on a cash basis is \$757,218, or an increase of \$31,278 (4%). Miscellaneous revenue is \$20,897. No lease proceeds are budgeted for this fiscal year. An equity transfer of \$286,012 is budgeted for the fund (completion of radio project from previous year).



Total budgeted expenditures for the fiscal year are \$1,302,512. Total expenditures through 9 months or 75% of this fiscal year are \$467,834 or 36% of the FY23 budgeted expenditures. Law division is \$376,543, an increase of \$65,717 from the same time last year. Non-Departmental is \$38,747, compared to \$21,724 during the previous year. Capital outlay is \$45,106. Payments for debt is \$7,438. The decrease is due to debt issuance cost from the radio project in the previous year. Current revenue over expense for the fund is \$310,281.

Respectfully submitted,

A handwritten signature in dark ink, reading "Dominic Accurso". The signature is written in a cursive style with a large, stylized initial "D".

Dominic Accurso  
Director of Finance



## *Request for Council Action*

RES ☒ # R-23-14

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 5/2/2023

Department: Parks & Recreation

Meeting Date Requested: 5/8/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Community Center Competition Pool and Dive Well Painting

Background: The Community Center's Competition and Dive Well Pools need to be repainted as the paint is chipping/failing.

Budget Discussion: Funds are budgeted in the amount of \$95,000 from the CCPT Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$0.

Public/Board/Staff Input: The Community Center's Competition and Dive Well is in need of being repainted. Staff is recommending A.T. Switzer Painting Company to prepare and paint the pool's surface and walls during the annual pool maintenance shut down in July. A.T. Switzer was the lowest bid, we have worked with them in the past and have been satisfied with their work.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Justin Merkey  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager



**RESOLUTION NO. R-23-14**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH A. T. SWITZER PAINTING COMPANY, INCORPORATED, IN THE TOTAL AMOUNT NOT TO EXCEED \$95,000.00 FOR THE PAINTING COMPETITION POOL AND DIVE WELL PROJECT CC2453.**

**WHEREAS**, two proposals were received for the Painting Competition Pool and Dive Well Project, and the proposal from A. T. Switzer Painting Company, Incorporated in the amount of \$95,000 has been determined by the Director of Parks, Recreation and Cultural Arts to be the best proposal.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract with A. T. Switzer Painting Company, Incorporated, for work as outlined in the agreement for a total amount not to exceed \$95,000.00, pending approval of the Fiscal Year 2024 budget.

**FURTHER, THAT**, funds for such purpose are authorized from the Community Center Park Tax Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 8TH DAY OF MAY 2023.**

---

Jean B. Moore, Mayor

ATTEST:

---

Kris Keller, City Clerk



## *Request for Council Action*

RES ☐ # R-23-15

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 4/26/2023

Department: Community Development

Meeting Date Requested: 5/8/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Final Payment, Addition and Renovation Fire Station #2, Project CO2059.

Background: Work has been completed on the referenced project and the contractor, Turner Construction Company, has made application for final pay. Change orders resulted from additional work on both the addition and renovation.

Budget Discussion: Funds for this project were budgeted in the COP Fund.

Original Contract Amount & Change Order #1:	\$4,039,453.00
Change Order(s):	<u>239,532.00</u>
Revised Contract Amount:	\$4,278,985.00
Amount Paid to Date:	<u>4,265,815.00</u>
<b>Total Amount Due Final Pay:</b>	<b><u>\$ 13,170.00</u></b>

Public/Board/Staff Input: See attached letter of transmittal

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Alan D. Napoli, C.B.O.  
Community Development Administrator | Building Official

JM  
City Attorney

BB  
City Manager

## RESOLUTION NO. R-23-15

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK UNDER CONTRACT WITH TURNER CONSTRUCTION COMPANY FOR THE ADDITION AND RENOVATION OF FIRE STATION #2, AND AUTHORIZING FINAL PAYMENT IN THE AMOUNT OF \$13,170.00 FOR PROJECT CO2059.**

**WHEREAS**, work under the contract with Turner Construction Company for the Addition and Renovation of Fire Station #2, project CO2059, has been completed to the satisfaction of the Community Development Administrator | Building Official.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri is hereby authorized to accept work under the contract and make final payment as follows:

Original Contract Amount & Change Order #1:	\$4,039,453.00
Change Order(s):	<u>239,532.00</u>
Revised Contract Amount:	\$4,278,985.00
Amount Paid to Date:	<u>4,265,815.00</u>
<b>Total Amount Due Final Pay:</b>	<b><u>\$ 13,170.00</u></b>

**FURTHER, THAT**, funds for such purpose are authorized from the 2021 Certificate of Participation Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 8TH DAY OF MAY, 2023.**

\_\_\_\_\_  
Jean B. Moore, Mayor

ATTEST:

\_\_\_\_\_  
Kris Keller, City Clerk





## *Request for Council Action*

RES ☐#

BILL ☒# 23-19

ORD ☒# 4.638

Date: 5/3/2023

Department: General Administration

Meeting Date Requested: 5/8/2023

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Conflict of Interest Disclosure Law for political subdivisions.

Background: When the General Assembly adopted the ethics/personal financial disclosure law in 1991, an MML-supported amendment allowed municipal officials to adopt their own simplified personal financial disclosure requirements by ordinance. This law affects only municipalities with an annual operating budget in excess of \$1 million. The General Assembly requires each political subdivision to readopt the ordinance every two years. However, in order to avoid the significant consequences of the failure to readopt the ordinance, MML urges municipalities with an annual operating budget more than \$1 million to adopt the personal financial disclosure ordinance annually, and by Sept. 15 each year, and to forward a copy of the ordinance to the Missouri Ethics Commission.

Budget Discussion: Funds are budgeted in the amount of \$ 0 from the N/A Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$0.

Public/Board/Staff Input: Staff recommends passage of the Ordinance.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Kris Keller  
City Clerk

JM  
City Attorney

BB  
City Manager

**AN ORDINANCE OF THE CITY OF GLADSTONE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS PURSUANT TO THE STATE OF MISSOURI ETHICS LAW.**

**WHEREAS**, pursuant to Missouri State Law, municipalities with an annual operating budget in excess of One Million Dollars are required to readopt an ordinance every two years by September 15<sup>th</sup> establishing a procedure to comply with personal financial disclosure requirements for submission to the Missouri Ethics Commission; and

**WHEREAS**, the City of Gladstone, Missouri has determined it advisable to annually re-adopt such an ordinance to ensure full compliance with State Law.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**Section 1.**     **Declaration of Policy.** The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

**Section 2.**     **Conflicts of Interest.** The Mayor or any member of the City Council who has a substantial personal or private interest, as defined by Missouri statutes 105.450 to 105.492, in any legislation shall disclose on the records of the City Council the nature of his interest and shall disqualify himself from voting on any matters relating to this interest.

**Section 3.**     **Disclosure Reports.** Each Elected Official, the City Manager, the Assistant City Manager, the City Treasurer, the Finance Director, and the City Counselor (if employed full time), shall disclose the following information by May 1<sup>st</sup> if any such transactions were engaged in during the previous calendar year:

a. For such person, and all persons within the first degree of lineal consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.

b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which



such person had a substantial interest as defined in R.S.Mo. 105.450, as amended, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.

c. The City Manager, Assistant City Manager, City Treasurer, Finance Director, and their spouses and dependent children also shall disclose by May 1<sup>st</sup> for the previous calendar year the following information:

1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;

2. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted by any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;

3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

**Section 4. Filing of Reports.** The reports, in the attached format, shall be filed with the City Clerk and the Missouri Ethics Commission.

**Section 5. When Filed.** The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year:

a. Each City Manager, Assistant City Manager, City Treasurer, Finance Director, and City Counselor (if employed full time), shall file the statement within thirty days of such appointment or employment;

b. Every other person required to file a financial interest shall file the statement annually not later than May 1st and the statement shall cover the calendar year ending the immediately preceding December 31st; provided that any member of the City Council may supplement the financial interest statement to report additional interests acquired after December 31st of the covered year until the date of filing of the financial interest statement.

**Section 6. Filing of Ordinance.** The City Clerk is directed to send a certified copy of this ordinance to the Missouri Ethics Commission.

**Section 7.**     **Effective Date.** This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect until amended or repealed by the City Council.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 8TH DAY OF MAY, 2023.**

---

Jean B. Moore, Mayor

ATTEST:

---

Kris Keller, City Clerk

1st Reading: May 8, 2023

2nd Reading: May 8, 2023