



**CITY COUNCIL MEETING
GLADSTONE, MISSOURI
MONDAY, JUNE 12, 2023**

The City Council will meet in a Closed Executive Session at 6:15 pm, Monday, June 12, 2023, Gladstone City Hall, 7010 North Holmes, Gladstone, Missouri. The Closed Executive Session is closed pursuant to RSMo. Open Meeting Act Exemption 610.021(2) Real Estate and 610.021(3) Personnel.

OPEN STUDY SESSION 6:45 PM

- 1. Operation Green Light:** Ray Webb will present an update to the MARC initiative Gladstone has been a part of since 2009.
- 2. Kansas City Area Transportation Authority (KCATA):** Richard Cowart and AJ Farris will present the annual update.

REGULAR MEETING 7:30 PM

TENTATIVE AGENDA

- 1. Meeting Called to Order.**
- 2. Roll Call.**
- 3. Pledge of Allegiance to the Flag of the United States of America.**
- 4. Approval of the Agenda.**
- 5. Approval of the May 22, 2023, Closed City Council Meeting Minutes.**

6. **Approval of the May 22, 2023, Regular City Council Meeting Minutes.**
7. **Communications from the Audience:** *Members of the public are invited to speak about any topic not listed on the agenda. While speaking, please state your name and address for the record and limit comments to 5 minutes.*
8. **Communications from the City Council.**
9. **Communications from the City Manager.**
10. **CONSENT AGENDA**

CONSIDER SPECIAL EVENT PERMITS:

Theatre in the Park Run/Walk Fundraiser, Oak Grove Park, Saturday, June 24, 2023, 8:00 am to 12:00 pm.

Good Shepherd Church (GS Disc Golf), Professional Disc Golf Association (PDGA) Flex Start (Disc Golf) Tournament, Hobby Hill Park, Sunday, August 13, 2023, 1:00 to 5:00 pm, Sunday, October 8, 2023, 8:00 am to 6:00 pm, and Sunday, December 10, 2023, 12:00 to 4:00 pm.

RESOLUTION R-23-20 A Resolution declaring certain City property surplus and authorizing the sales and/or disposal of such property held by the City to the highest bidder via online auction, sealed bid, and/or otherwise disposed of as approved by the City Manager.

RESOLUTION R-23-21 A Resolution authorizing acceptance of work under contract with Nationwide Turf Installation for the Happy Rock Park Trail Replacement, Project CP2358C, and authorizing final payment in the amount of \$500.00.

RESOLUTION R-23-22 A Resolution authorizing the City Manager to execute a Professional Engineering Services Agreement with VSM Engineering, LLC, in the total amount not to exceed \$65,080.00 for the Northeast 68th Terrace and North Bellefontaine Storm Drainage Project Design, Project CP2331.

**CONSIDER FINANCIAL REPORT FOR 10 MONTHS ENDING
APRIL 30, 2023.**

REGULAR AGENDA

- 11. RESOLUTION R-23-23** A Resolution authorizing the City Manager to execute a contract with Metro Asphalt, Incorporated, in the total amount not to exceed \$848,965.00 for the FY24 Mill and Overlay Program, Project TP2406.
- 12. RESOLUTION R-23-24** A Resolution adopting the 2024 Annual Operating Budget for the City of Gladstone, Missouri, and authorizing the expenditures of funds for Municipal Services.
- 13. PUBLIC HEARING:** Special Use Permit for a Wireless Communications Facility at 710 A Northeast 76th Street.
- 14. FIRST READING BILL NO. 23-20** An Ordinance granting a Special Use Permit subject to certain conditions to Tillman Infrastructure, LLC., to operate a wireless communications facility at 710 A Northeast 76th Street.
- 15. FIRST READING BILL NO. 23-21** An Ordinance directing the City Manager to execute a Cooperative Agreement with the North Kansas City School District for providing a School Resource Officer at Antioch Middle School.
- 16. Other Business.**
- 17. Adjournment.**

Representatives of the News Media may obtain copies of this notice by contacting:

Kris Keller, City Clerk Posted at: 3:10 pm

Date: June 8, 2023

City of Gladstone

7010 North Holmes

Gladstone, MO 64118

(816-423-4096



*Department of Public Works
Memorandum*

DATE: June 6, 2023
TO: Bob Baer, City Manager
FROM: Timothy A. Nebergall, Director of Public Works
RE: Operation Green Light Update

Purpose:

The purpose of this study session will be to update the City Council on Operation Green Light (OGL). Ray Webb from OGL will make the presentation.

Background:

Operation Green Light (OGL) is a regional initiative managed by the Mid-America Regional Council (MARC) with a goal of coordinating traffic signals to improve travel times and reduce vehicle emissions. The program includes 31 partner agencies and incorporates over 700 signalized intersections across the region. The North Oak corridor, which begins at North Burlington and ends at New Mark, includes six signalized intersections within the City of Gladstone.

OGL uses a regional wireless communication and software system that allows traffic signals to be monitored in real-time. Cities still maintain full control of each traffic signal; however, OGL has the ability to monitor, make changes, and troubleshoot; sometimes without even visiting the site.

Next Steps:

Gladstone has participated in OGL since 2009. A new cooperative agreement will be placed on the next City Council agenda to fund operations through 2026 at an annual cost of \$4,800. OGL operations are budgeted in the General Fund.

If you have any questions, please contact me at your convenience.



**Community Development Department
Memorandum**

DATE: June 5, 2023

TO: Bob Baer, City Manager

FROM: Alan D. Napoli, Community Development Administrator | Building Official

CC: Austin Greer, Assistant to the City Manager | Community Development Director

RE: Kansas City Area Transportation Authority Annual Transportation Contract

Kansas City Area Transportation Authority (KCATA) has provided public transportation to Gladstone residents for several years. The average daily ridership provided recently by KCATA for the 201 Route (N. Oak) and the 238 Route (NE Antioch) is attached. The upcoming transportation year has seen an extreme price increase over the current year's \$86,132.00 cost for the 201 Route (N. Oak), the 238 Route (NE Antioch), Flex Route, and maintenance for the shelters, benches, and garbage removal. The 2023 – 2024 transportation cost to the City would be as follows:

Service Cost 201	\$ 277,182.50
Service Cost 238	\$ 275,445.00
Service Cost Flex	\$ -
IRIS	\$ 97,604.00
ADA Paratransit	\$ 147,941.00
Total Service Estimate	\$ 798,172.50
COVID - (MO-2022-017 Reginal 5307 Cares)	\$ (73,089.00)
COVID - (MO-2022-031 CRRSAA - Zero Fare)	\$ (70,568.00)
COVID - (MO-2022-021 Reginal 5307 ARP)	\$(237,591.00)
Mo State	\$ (24,095.00)
Federal Preventive Maintenance	\$ (77,063.00)
Service After Reductions	\$ 315,766.50
Capital Contribution	\$ 23,489.96
Total Community Bill	\$ 339,256.46

Representative(s) from KCATA will provide a presentation at the June 12, 2023 Open Study Session and will be available for questions from the City Council.

201 ROUTE

STP_NAME	AVG_ON	AVG_OFF	Trash_Can	Bench_Sco	Poster_Bo	Shelter_Sc
ON N OAK AT NE 64TH ST SB	23	7	0	0	0	0
ON N OAK AT SHADY LANE NB	6	23	0	0	0	0
ON N OAK AT NE 70TH ST SB	13	4	1	1	0	1
ON N OAK AT 72ND NB	5	10	1	1	0	0
ON N OAK AT 72ND SB	8	5	0	0	0.5	0
ON N OAK AT NE 61ST ST SOU	8	4	1	1	0	0
ON N OAK AT NE ENGLEWOOD N	4	8	0	1	0	0
ON N OAK AT NE 70TH ST NB	3	8	1	1	0	0
ON N OAK AT 6270 N OAK NB	3	7	0	0	0	0
ON N OAK AT 76TH SB	6	3	0	1	0	0
ON N OAK AT NE 61ST TERR N	3	6	0	0	0	0
ON N OAK AT NE 67TH PL NB	3	5	1	1	0	0
ON N OAK AT NE ENGLEWOOD S	3	4	0	0	0	0
ON N OAK AT 76TH NB	2	5	0	0	0	0
ON N OAK AT 65TH ST NB	2	4	0	0	0	0
ON N OAK AT 74TH SB	5	2	0	0	0	0
ON N OAK AT NE 67TH PL SB	3	2	0	0	0	0
ON N OAK AT NE 58TH ST SB	2	2	0	0	0	0
ON N OAK AT 65TH ST SB	3	2	0	0	0	0
ON N OAK AT 74TH NB	1	3	0	0	0	0
ON N OAK AT 6269 N OAK SB	2	2	0	0	0	0
ON N OAK AT 59TH TERR NB	2	2	0	0	0	0
ON N OAK AT 72ND TERR NORT	1	2	0	0	0	0
ON N OAK AT WOODLAND DR NB	1	1	0	0	0	0
ON N OAK AT 59TH TERR SB	2	2	0	0	0	0
ON N OAK AT 77TH SB	1	0	0	0	0	0
ON N OAK AT 77TH NB	0	1	0	0	0	0

TOTAL Average Ridership	115	124
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238 Route

STP_NAME	AVG_ON	AVG_OFF	Trash_Can	Bench_Sco	Poster_Bo	Shelter_Sc
ON N PROSPECT AT 72ND SOUT	24	3	0	1	0	1
ON N PROSPECT AT 72ND NORT	3	21	0	0	0	0
ON ANTIOCH AT 60TH SB	7	3	0	0	0	0
ON ANTIOCH AT 60TH NB	2	6	0	0	0	0
ON N PROSPECT AT NE 68TH S	6	1	0	0	0	0
ON N PROSPECT AT 70TH NB	1	5	0	0	0	0
ON ANTIOCH AT 63RD PL SB	4	2	0	0	0	0
ON N ANTIOCH AT ENGLEWOOD	3	2	0	0		0
ON N PROSPECT AT 68TH TERR	1	4	0	0	0	0
ON N ANTIOCH AT NE 57TH TE	2	3	0	1	0	0
ON ANTIOCH AT ENGLEWOOD NB	2	3	0	1	0	0
ON ANTIOCH AT BROOKTREE NB	1	3	0	0	0	0
ON N PROSPECT AT 70TH SB	3	1	0	0	0	0
ON ANTIOCH BETWEEN 57TH TE	1	3	0	0	0	0
ON ANTIOCH AT N 62ND ST NB	1	2	0	0	0	0
ON N ANTIOCH AT N WABASH S	1	1	0	0	0	0
ON ANTIOCH AT 65TH TERR NO	1	1	0	0	0	0
ON N ANTIOCH AT NE 58TH ST	0	1	0	0	0	0
ON ANTIOCH AT 59TH NORTHBO	1	1	0	0 -		0

TOTAL Average Ridership	64	66
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MINUTES
REGULAR CITY COUNCIL MEETING
GLADSTONE, MISSOURI
MAY 22, 2023

PRESENT: Mayor Jean Moore
Mayor Pro Tem Tina Spallo
Councilman Bill Garnos
Councilman R.D. Mallams
Councilman Les Smith

City Manager Bob Baer
City Attorney Chris Williams
City Clerk Kris Keller
Deputy City Clerk Becky Jarrett

Item No. 1. On the Agenda. Meeting Called to Order.

Mayor Moore opened the Regular City Council Meeting Monday, May 22, 2023, at 7:37 pm.

Item No. 2. On the Agenda. Roll Call.

Mayor Moore stated that all Councilmembers were present and there was a quorum.

Item No. 3. On the Agenda. Pledge of Allegiance to the Flag of the United States of America.

Mayor Moore asked all to join in the Pledge of Allegiance to the Flag of the United States of America and thanked VFW Post 10906 for presenting the colors: Charlie Cram, Dennis Perkins, Jim Zimmerman, and Jim Cox. The mayor also welcomed Boy Scout Troop 271 from Hillside Christian Church.

Item No. 4. On the Agenda. Approval of the Agenda.

The agenda was approved as published.

Item No. 5. On the Agenda. Approval of the May 8, 2023, Closed City Council Meeting Minutes.

Councilman Mallams moved to approve the minutes of the May 8, 2023, Closed City Council Meeting as presented. **Councilman Smith** seconded. The Vote: "aye", Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

Item No. 6. On the Agenda. Approval of the May 8, 2023, Regular City Council Meeting Minutes.

Councilman Mallams moved to approve the minutes of the May 8, 2023, Regular City Council meeting as presented. **Councilman Smith** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

Item No. 7. On the Agenda. PROCLAMATION: World Elder Abuse Awareness Day.

Mayor Moore read and presented a proclamation to Ms. Charli Seitz, a Clay County Senior Services Board Member.

Item No. 8. On the Agenda. PROCLAMATION: Kansas City Water Services Department.

Director Tim Nebergall shared the positive partnership experience with the Kansas City Water Services Department during the recent water main break incident at N. Broadway and N.W. Englewood. Mayor Moore read a proclamation for the Kansas City Water Services Department.

Item No. 9 On the Agenda. Communications from the Audience.

There were no communications from the audience.

Item No. 10. On the Agenda. Communications from City Council

Councilman Smith discussed the possibility of eliminating individual liquor permits, if it wasn't a state statute for Third Class Cities and requested the City Attorney look into it. He expressed concern regarding the decreased attendance for Gladfest and Bluesfest, and that there may be potential to take a different approach. He discussed the possibility of forming a focus group that could include the Gladstone Chamber of Commerce, Community members and business owners.

Councilman Garnos shared that he attended the Board of Zoning Adjustment and Parks and Recreation Advisory meetings.

Mayor Pro Tem Spallo reported that the Gladstone outdoor pool will be opening Saturday, May 27, 2023. She shared the importance of remembering our fallen veterans and military members this upcoming weekend and announced that there was a price reduction for entry into the World War I museum and that special programs were planned during Memorial Day weekend.

Mayor Moore recognized the Fairfield Inn in Gladstone for the prestigious Marriott Platinum Circle Award they received. She shared that the award is given to properties that rank in the top 5% of the guest scores, demonstrating outstanding service, and dedication to guest satisfaction. She commended the hotel staff for their commitment to provide excellent service to their customers here in Gladstone. She also reported that she attended the Planning Commission meeting last week and that a new cell tower will come before the Council at the next meeting.

Item No. 11. On the Agenda. Communications from the City Manager.

There were no communications from the City Manager.

Item No. 12. On the Agenda. Consent Agenda.

Following the Clerks' reading:

Councilman Mallams moved to approve the Consent Agenda as published. **Councilman Smith** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

Councilman Mallams moved to approve the following **SPECIAL EVENT PERMITS**:

Local college band performing live music, Linden Square, Sunday, May 28, 2023, 4:00 to 8:00 pm.

Shores Real Estate, Summer Client Appreciation, Oak Grove Park, Tuesday, June 20, 2023, 5:00 – 9:00 pm.

Good Shepherd (GS Disc Golf) Church hosting Professional Disc Golf Association (PDGA) Flex Start (Disc Golf) Tournament, Hobby Hill Park, Friday, June 30, 2023, 12:00 to 6:00 pm.

Addendum to Law Enforcement National Night Out, Happy Rock Park East, is rescheduled to Friday, August 4, 2023, 6:00 to 9:00 pm.

Councilman Smith seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

REGULAR AGENDA

Item No. 13. On the Agenda. **PUBLIC HEARING:** Budget Fiscal Year 2023-2024.

Mayor Moore opened the Public Hearing at 7:57 pm.

Finance Director Dominic Accurso approached the Council and presented the Budget Fiscal Year 2023-2024. Please see attached documents for detailed information.

Councilman Garnos inquired about the lease purchase of a ladder truck and if a decision had been made. City Manager Baer reported that after consulting with the new Fire Chief, a decision was made to purchase a slightly used ladder truck in addition to a new pumper.

There were no comments either for or against the Budget Fiscal Year 2023-2024.

Mayor Moore closed the Public Hearing at 8:27 pm.

Item No. 14. On the Agenda. **RESOLUTION R-23-16** A Resolution authorizing the City Manager to execute a professional services contract with Ballard King and Associates, Ltd., in the amount of \$25,000.00 for the implementation of an Atkins Johnson Farm and Museum Event Space Feasibility Study.

Councilman Smith moved to approve **RESOLUTION R-23-16** A Resolution authorizing the City Manager to execute a professional services contract with Ballard King and Associates, Ltd in the amount of \$25,000.00 for the implementation of an Atkins Johnson Farm and Museum Event Space Feasibility Study. **Councilman Mallams** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

Item No. 15. On the Agenda. **RESOLUTION R-23-17** A Resolution authorizing acceptance of work under contract with Kissick Construction Company for the emergency repair and replacement

of the 20-inch Transmission Main at North Broadway and Northwest Englewood Road, Project WP2391 and authorizing final payment in the amount of \$51,743.24.

Mayor Pro Tem Spallo moved to approve **RESOLUTION R-23-17** A Resolution authorizing acceptance of work under contract with Kissick Construction Company, for the emergency repair and replacement of the 20-inch Transmission Main at North Broadway and Northwest Englewood Road, Project WP2391 and authorizing final payment in the amount of \$51,743.24. **Councilman Smith** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

Item No. 16. On the Agenda. RESOLUTION R-23-18 A Resolution authorizing the City Manager to enter into an agreement with Thermo Fisher Scientific for the purchase of a TruNarc Handheld Drug Analyzer in the amount of \$25,619.00.

Councilman Garnos moved to approve **RESOLUTION R-23-18** A Resolution authorizing the City Manager to enter into an agreement with Thermo Fisher Scientific for the purchase of a TruNarc Handheld Drug Analyzer in the amount of \$25,619.00. **Mayor Pro Tem Spallo** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

Item No. 17. On the Agenda. RESOLUTION R-23-19 A Resolution authorizing the City Manager to enter into an agreement with Zoll Medical Corporation for the purchase of two (2) AutoPulse mechanical cardiac compression devices in the total amount of \$39,500.00.

Councilman Mallams moved to approve **RESOLUTION R-23-19** A Resolution authorizing the City Manager to enter into an agreement with Zoll Medical Corporation for the purchase of two (2) AutoPulse mechanical cardiac compression devices in the total amount of \$39,500.00. **Councilman Smith** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

Item No. 18. On the Agenda. Other Business.

There was no other business.

Item No. 19. On the Agenda. Adjournment.

Mayor Moore adjourned the May 22, 2023, Regular City Council meeting at 8:30 pm.

Respectfully submitted:

Kris Keller, City Clerk

Approved as presented: _____

Approved as modified: _____

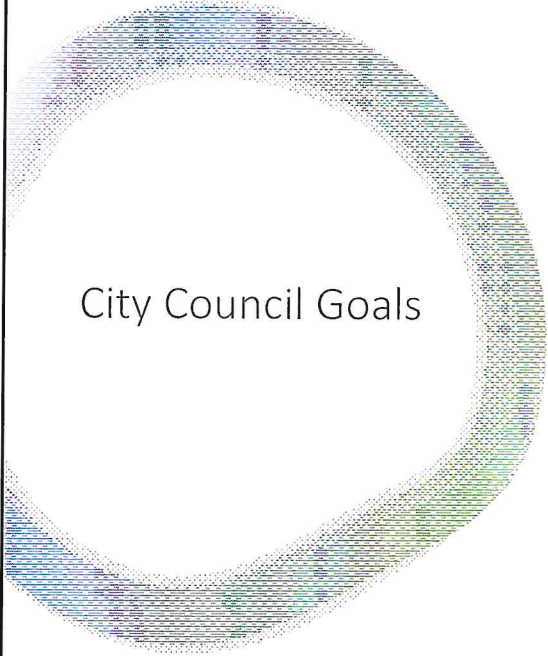
Jean B. Moore, Mayor



Presentation Overview

- City Council Goals & FY24 Budget Goals
- General Fund Budget Overview
- Community Center and Parks Fund (CCPT)
- Public Safety Sales Tax Fund (PSST)
- Capital Equipment Replacement Fund
- Combined Waterworks and Sewerage System Fund (CWSS)
- Capital Improvement Program
 - Capital Improvement Sales Tax Fund (CIST)
 - Transportation Tax Fund (TST)
- Summary & Questions

2



City Council Goals

Keep Gladstone as a safe place with a focus on crime reduction, traffic enforcement, and the recruitment and retention of high-quality police officers, firefighters and EMS personnel.

3



Council Goals

Invest	Commit	Prioritize	Sustain
<ul style="list-style-type: none">• Invest in our Quality of Life• Continue implementation of parks, cultural arts, facilities, streets, sidewalks, storm water, water distribution and production, and comprehensive master plans.	<ul style="list-style-type: none">• Commit to Development• Continue commitment to downtown and commercial corridors through effective and innovative development and redevelopment strategies.	<ul style="list-style-type: none">• Prioritize Proactive Enforcement• Prioritize the proactive residential and commercial code enforcement program.	<ul style="list-style-type: none">• Sustain AJ Farm• Create a long-term master plan for development and programming plan for Atkins-Johnson Farm and Museum.

4

Council Goals

Revitalize

- Prioritize opportunities for neighborhood revitalization to meet the needs of our residents.
- Encourage quality residential density and homeowner investment to preserve and increase housing values.

Beautify

- Promote initiatives to beautify Gladstone

Celebrate

- Promote diversity, equity, and inclusion in all that we do to continue to be a welcoming City to everyone

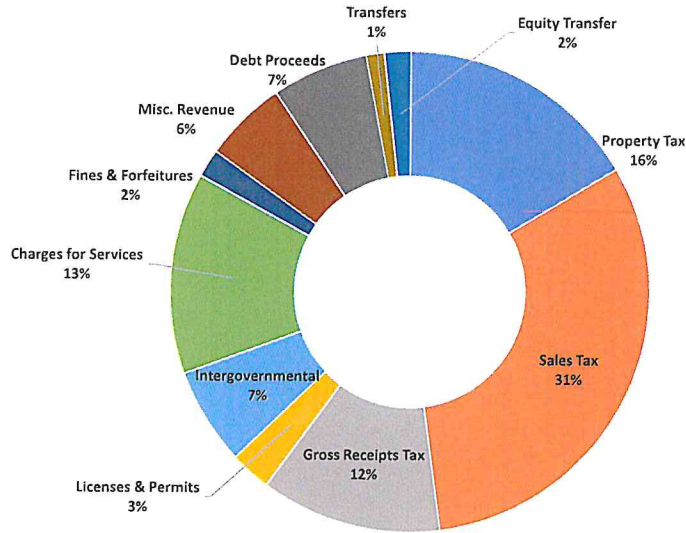
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FY24 BUDGET
GENERAL FUND

6

General Fund Revenues by Category



7

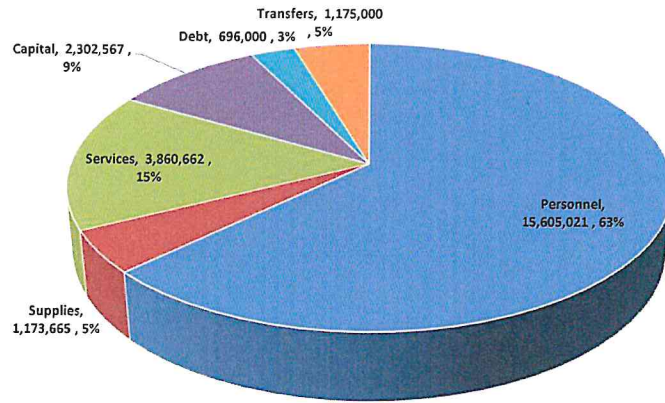
FY24 Budget - Revenues

GENERAL FUND STATEMENT OF REVENUES & EXPENDITURES

Revenue Sources	2022 <u>Actual</u>	2023 <u>Midyear</u>	2024 <u>Proposed</u>	<u>Variance</u>
Property Tax	3,819,870	3,987,000	4,079,000	92,000
Sales Tax	4,920,976	5,352,000	5,700,000	348,000
2019 Sales Tax	1,972,586	1,990,000	2,100,000	110,000
Gross Receipts Tax	3,132,709	3,052,567	3,040,000	(12,567)
Licenses & Permits	669,143	683,530	683,530	-
Intergovernmental	1,536,636	1,511,700	1,630,000	118,300
Charges for Services	3,573,841	3,404,915	3,360,415	(44,500)
Fines & Forfeitures	398,492	310,000	470,000	160,000
Misc. Revenue	<u>941,529</u>	<u>1,059,500</u>	<u>1,381,500</u>	<u>322,000</u>
Operating Revenue	20,965,783	21,351,212	22,444,445	1,093,233
Debt Proceeds	-	-	1,625,000	1,625,000
Transfers	206,750	293,000	300,000	7,000
Equity Transfer	-	<u>1,303,500</u>	<u>443,470</u>	<u>(860,030)</u>
Non-Operating Revenue	206,750	1,596,500	2,368,470	771,970
Total Revenue	<u>21,172,533</u>	<u>22,947,712</u>	<u>24,812,915</u>	<u>1,865,203</u>

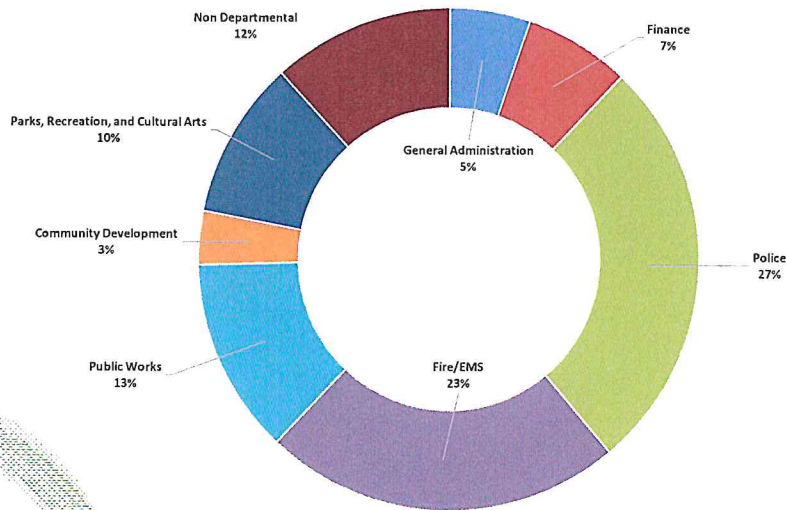
8

FY24 Budget – Expenditures by Category



9

FY24 Budget – Operating Expenditures by Department



10

FY24 Budget - Expenditures

Expenditures				
General Administration	1,211,382	1,393,009	1,292,235	(100,774)
Finance	1,353,255	1,586,337	1,698,879	112,542
Police	5,007,169	5,986,383	6,431,665	445,282
Fire/EMS	3,939,552	4,186,371	4,437,729	251,358
Public Works	2,343,730	2,331,062	2,411,558	80,496
Community Development	762,288	805,421	828,958	23,537
Parks & Recreation	2,503,821	2,446,809	2,494,281	47,472
Non Departmental	<u>848,017</u>	<u>1,557,820</u>	<u>1,044,043</u>	<u>(513,777)</u>
Operating Expenditures	17,969,215	20,293,212	20,639,348	346,136
Capital	172,428	1,183,500	2,302,567	1,119,067
Debt Requirements	315,294	296,000	696,000	400,000
2019 Sales Tax Transfer	1,000,000	1,000,000	1,000,000	-
Transfers	<u>828,228</u>	<u>175,000</u>	<u>175,000</u>	<u>-</u>
Total Non-Operating Expenditures	<u>2,315,951</u>	<u>2,654,500</u>	<u>4,173,567</u>	<u>1,519,067</u>
Total Expenditures	20,285,165	22,947,712	24,812,915	1,865,203

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Analysis of Funds Available

Beginning Funds Available	4,996,125	5,883,493	4,579,993
Revenues	21,172,533	22,947,712	24,812,915
Equity Adjustment	<u>-</u>	<u>(1,303,500)</u>	<u>(443,470)</u>
Net Funds Available	26,168,658	27,527,705	28,949,438
Expenditures	<u>(20,285,165)</u>	<u>(22,947,712)</u>	<u>(24,812,915)</u>
Ending Funds Available	5,883,493	4,579,993	4,136,523
20% Fund Balance Requirement		4,058,642	4,127,870
Over/(Under)		521,351	8,653
Revenue Over/(Under) Expenditures		-	-

12

Capital & Supplemental Requests FY24 (GENERAL FUND)

<p>Finance \$32,000</p> <ul style="list-style-type: none"> • Funding for GASB 96 disclosure (added to base budget) • Replica data sharing with Clay County (added to base budget) • Licensing and permitting software (added to base budget)
<p>Police \$228,000</p> <ul style="list-style-type: none"> • 2 Patrol vehicles with safety equipment • 4 vehicles for detectives and command staff • Supplemental for animal adoption fees (added to base budget)
<p>Fire/EMS \$1,343,750</p> <ul style="list-style-type: none"> • Continuation of Enterprise Lease (1 truck) • Gas detectors • Supplemental for EMS supplies (added to base budget) • Local match for bunker gear grant • Ladder Truck • Pumper

13

Capital & Supplemental Requests FY24 (GENERAL FUND)

<p>Public Works \$740,417</p> <ul style="list-style-type: none"> • Continuation of Enterprise lease (1 truck) • Contractual supplement for Beautification events (added to base budget) • F-650 or equivalent plow & Spreader (2) • Street Sweeper
<p>Community Development \$66,250</p> <ul style="list-style-type: none"> • Continuation of Enterprise lease (3 trucks) • Supplement for mowing & rubbish removal (added to base budget)

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Capital & Supplemental Requests FY24 (GENERAL FUND)

Parks, Recreation, & Cultural Arts \$73,390

- Continuation of Enterprise lease (1 truck)
- Theatre in the park production stipend (add to base budget)
- Tree removal(add to base budget)
- Supplement for contractual gardener (add to base budget)
- Repair play structure at Hobby Hill
- Supplement for Linden Square concert series (add to base budget)

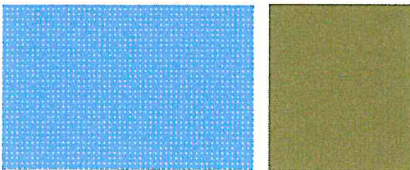
Non-Departmental \$30,000

- Advertising for open positions
- Budget for expenditures in police headquarters addition

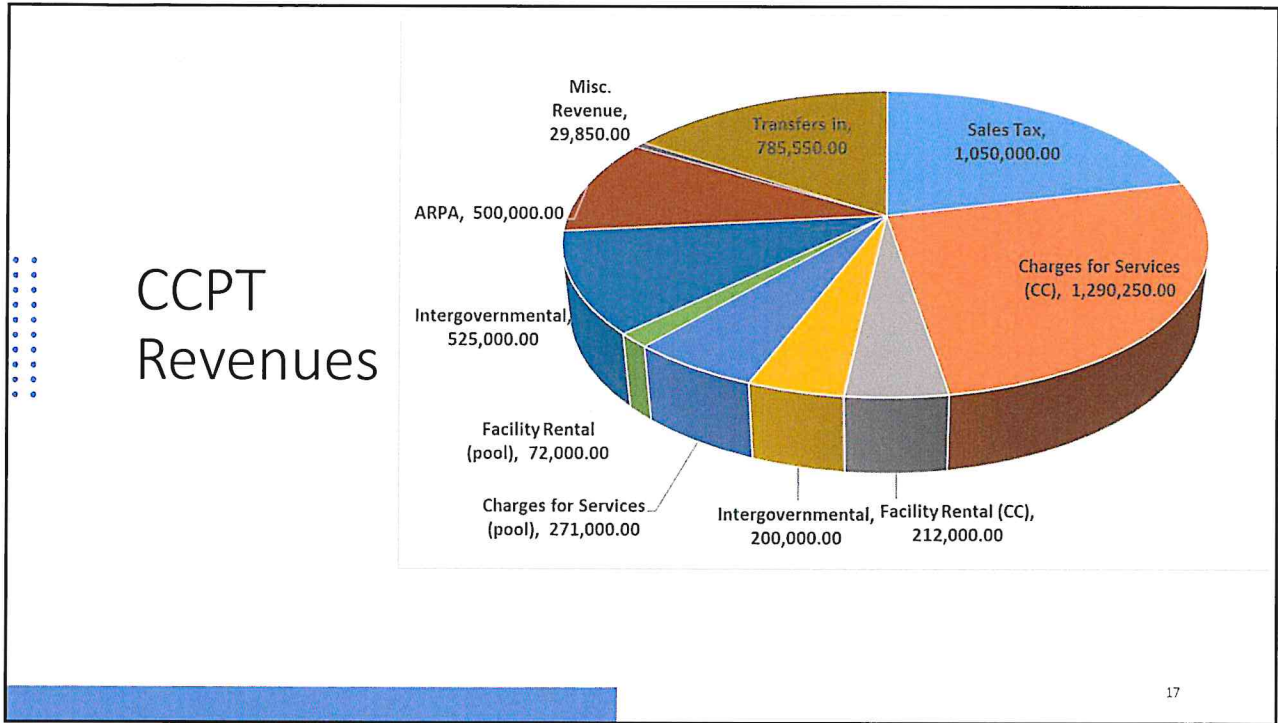
Total General Fund Capital & Supplemental **\$2,513,807**

15

Community Center & Park Fund (CCPT)

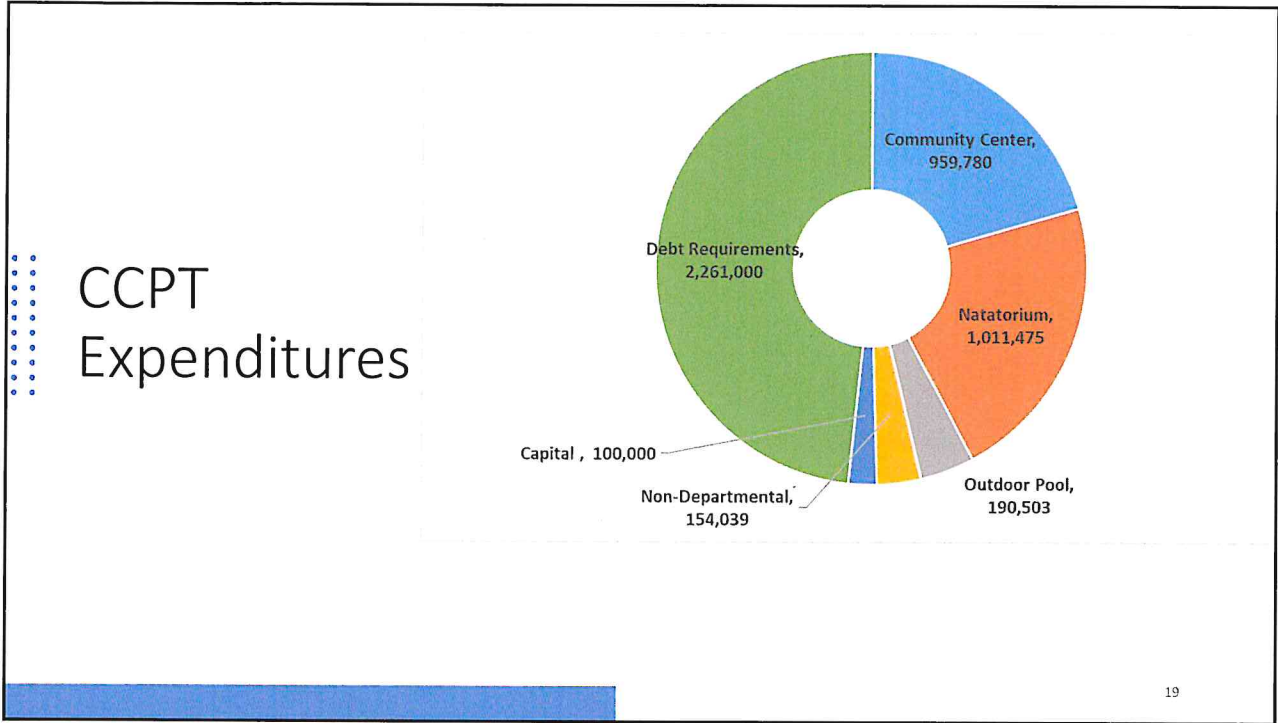


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COMMUNITY CENTER PARKS SALES TAX FUND STATEMENT OF REVENUES & EXPENDITURES

	2022 <u>Actual</u>	2023 <u>Midyear</u>	2024 <u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Community Center/Natorium				
Sales Tax	987,237	990,000	1,050,000	60,000
Charges for Services	1,110,465	1,204,331	1,290,250	85,919
Facility Rental	169,778	187,000	212,000	25,000
Intergovernmental	175,000	200,000	200,000	-
Total Community Center/Natorium	2,442,480	2,581,331	2,752,250	170,919
Outdoor Pool				
Charges for Services	263,326	230,500	271,000	40,500
Facility Rental	53,674	65,000	72,000	7,000
Total Outdoor Pool	316,999	295,500	343,000	47,500
Operating Revenue	2,759,480	2,876,831	3,095,250	218,419
Non-Operating Revenue				
Intergovernmental	525,000	525,000	525,000	-
ARPA	-	1,000,000	500,000	(500,000)
Misc. Revenue	17,793	41,200	29,850	(11,350)
Transfers in	788,300	788,550	785,550	(3,000)
Total Revenue	4,090,573	5,231,581	4,935,650	(295,931)



COMMUNITY CENTER PARKS SALES TAX FUND STATEMENT OF REVENUES & EXPENDITURES

	2022 <u>Actual</u>	2023 <u>Midyear</u>	2024 <u>Proposed</u>	<u>Variance</u>
Expenditures				
Community Center	1,008,297	914,512	959,780	45,268
Natatorium	670,122	1,038,088	1,011,475	(26,613)
Outdoor Pool	177,242	191,524	190,503	(1,021)
Non-Departmental	129,317	124,039	154,039	30,000
Total Operating Expenditures	1,984,978	2,268,163	2,315,797	47,634
Capital	609,234	119,660	100,000	(19,660)
Debt Requirements	2,197,870	2,197,000	2,261,000	64,000
Transfers	298,556	-	-	-
Total Non-Operating Expenditures	3,105,660	2,316,660	2,361,000	44,340
Total Expenditures	5,090,638	4,584,823	4,676,797	91,974

Community Center Sales Tax Fund



Analysis of Funds Available

	2022 <u>Actual</u>	2023 <u>Midyear</u>	2024 <u>Proposed</u>
Beginning Funds Available	1,374,865	374,800	1,021,558
Revenues	<u>4,090,573</u>	<u>5,231,581</u>	<u>4,935,650</u>
Net Funds Available	5,465,438	5,606,381	5,957,208
Expenditures	<u>(5,090,638)</u>	<u>(4,584,823)</u>	<u>(4,676,797)</u>
Ending Funds Available	374,800	1,021,558	1,280,411
Revenue Over(Under) Expenditures		646,758	258,853



City of Gladstone - FY 2024 Supplemental and Capital Budget Requests

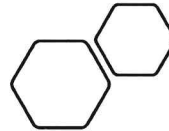
Dept.	Div.	Object Description	Narrative	Approved	Comment
COMMUNITY CENTER FUND					
COMMUNITY CENTER					
202	82	440521	Cable Service	1,760	Add to base budget
202	82	450120	Janitorial Services	7,020	Add to base budget
TOTAL COMMUNITY CENTER				8,780	
NATATORIUM					
202	83	440521	Cable Service	1,760	Add to base budget
202	83	450110	Buildings	7,187	
202	83	450120	Janitorial Services	9,020	Add to base budget
202	83	460400	Equipment Capital	63,000	
202	83	460400	Equipment Capital	32,000	
202	83	460400	Equipment Capital	5,000	
TOTAL NATATORIUM				117,967	
TOTAL COMMUNITY CENTER FUND				126,747	





Public Safety Sales Tax Fund

PUBLIC SAFETY SALES TAX FUND STATEMENT OF REVENUES & EXPENDITURES				
	2022	2023	2024	Variance
	Actual	Midyear	Proposed	
Revenue Sources				
Sales Tax	987,217	990,000	1,050,000	60,000
Misc. Revenue & Transfers	12,469	26,500	26,000	(500)
Operating Revenue	999,685	1,016,500	1,076,000	59,500
Debt Proceeds	850,000	-	-	-
Equity Transfer	-	286,012	-	(286,012)
Total Revenue	1,849,685	1,302,512	1,076,000	(167,012)
Expenditures				
PSST Law	635,738	693,574	753,245	59,671
Non Departmental	24,635	54,252	46,627	(7,625)
Total Non-Operating Expenditures	660,372	747,826	799,872	52,046
Capital	691,191	343,686	100,000	(243,686)
Debt Requirements	234,115	211,000	107,000	(104,000)
Total Non-Operating Expenditures	925,306	554,686	207,000	(347,686)
Total Expenditures	1,585,679	1,302,512	1,006,872	(295,640)
Analysis of Funds Available				
	2022	2023	2024	
	Actual	Midyear	Proposed	
Beginning Funds Available	357,280	621,287	335,275	
Revenues	1,849,685	1,302,512	1,076,000	
Equity Adjustment	-	(286,012)	-	
Net Funds Available	2,206,965	1,637,787	1,411,275	
Expenditures	(1,585,679)	(1,302,512)	(1,006,872)	
Ending Funds Available	621,287	335,275	404,403	



City of Gladstone - FY 2024 Supplemental and Capital Budget Requests

Dept.	Div.	Object	Description	Narrative	Requested	Approved	Comment
PUBLIC SAFETY SALES TAX							
				Increased PD hiring and training department-wide has put a strain on our ammunition expenditures. Our commitment to building and maintaining an ammunition supply that can sustain market shortages after a significant event has led us to prioritize that spending to ensure an adequate inventory. There have also been steady and significant price increases in ammunition.	5,000	5,000	Add to base budget
202	39	420230	Ammunition		100,000	100,000	
202	39	460410	Automotive Capital	2 Police Vehicles	105,000	105,000	
TOTAL PUBLIC SAFETY SALES TAX FUND					105,000	105,000	



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Capital Equipment Replacement Fund



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**CAPITAL EQUIPMENT REPLACEMENT FUND
STATEMENT OF REVENUES & EXPENDITURES**

	2022 Actual	2023 Midyear	2024 Proposed	Variance
Revenue Sources				
Taxes/Transfers	714,149	295,000	375,000	\$0,000
Misc. Revenue	61,900	150,000	90,000	(60,000)
Equity Transfer	-	494,000	200,000	(294,000)
Total Revenue	776,049	939,000	665,000	(274,000)
Expenditures				
Capital Expenditures	132,986	555,000	300,000	(255,000)
Debt Requirements	191,102	91,000	65,000	(26,000)
Transfers	295,000	293,000	300,000	7,000
Total Expenditures	619,087	939,000	665,000	(274,000)

Analysis of Funds Available

	2022 Actual	2023 Midyear	2024 Proposed
Beginning Funds Available	\$77,380	1,034,342	540,342
Revenues	776,049	939,000	665,000
Equity Adjustment	-	(494,000)	(200,000)
Net Funds Available	1,653,429	1,479,342	1,005,342
Expenditures	(619,087)	(939,000)	(665,000)
Ending Funds Available	1,034,342	540,342	340,342

Revenue Over(Under) Expenditures

Combined Water and Sewerage Fund (CWSS)

COMBINED WATERWORKS & SEWER SYSTEM FUND
STATEMENT OF REVENUES & EXPENDITURES

	2022 Actual	2023 Midyear	2024 Proposed	Variance
Revenue Sources				
Water	4,309,671	4,335,500	4,516,677	181,177
Sanitation	7,435,564	7,945,000	8,276,925	331,925
Intergovernmental	9,367	817,500	-	(817,500)
Misc. Revenue	43,581	66,296	166,833	100,537
Operating Revenue	11,798,183	13,164,296	12,960,435	(203,861)
Debt Proceeds	-	-	900,000	900,000
Equity Transfer	-	1,364,000	-	(1,364,000)
Non-Operating Revenue	-	1,364,000	900,000	(464,000)
Total Revenue	11,798,183	14,528,296	13,860,435	(667,861)

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COMBINED WATERWORKS & SEWER SYSTEM FUND
STATEMENT OF REVENUES & EXPENDITURES

	2022 Actual	2023 Midyear	2024 Proposed	Variance
Expenditures				
Water Production	1,185,680	1,605,870	1,513,371	(92,499)
Water Operations & Maintenance	579,192	1,302,377	1,201,736	(100,641)
Sewer Collection	281,470	490,121	488,032	(2,089)
Non Departmental	7,127,844	7,569,928	7,853,729	283,801
Operating Expenditures	9,174,186	10,968,296	11,056,868	88,572
Capital & Supplemental	1,273,834	1,910,000	2,215,567	305,567
Debt Requirements	1,657,686	1,600,000	538,000	(1,062,000)
Transfers	439,510	50,000	50,000	-
Total Non-Operating Expenditures	3,371,030	3,560,000	2,803,567	(756,433)
Total Expenditures	12,545,216	14,528,296	13,860,435	(667,861)

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COMBINED WATERWORKS & SEWER SYSTEM FUND
STATEMENT OF REVENUES & EXPENDITURES

Analysis of Funds Available

	2022	2023	2024
	Actual	Midyear	Proposed
Beginning Funds Available	4,554,986	3,807,953	2,443,953
Revenues	11,798,183	14,528,296	13,860,435
Equity Adjustment	-	(1,364,000)	-
Net Funds Available	16,353,169	16,972,249	16,304,388
Expenditures	(12,545,216)	(14,528,296)	(13,860,435)
Ending Funds Available	3,807,953	2,443,953	2,443,953
20% Fund Balance		2,193,659	2,211,374
Over/(Under)		250,293	232,579
Revenue Over/(Under) Expenditures		-	-

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City of Gladstone - FY 2024 Supplemental and Capital Budget Requests

Narrative	Prior	Requested	Approved	Comment
CWSS FUND				
WATER PRODUCTION				
Cost of chemicals continue to increase		100.000	100.000	Add to base budget
Wellfield Aquifer Study - KCMO is proposing the installation of radial collector wells in the vicinity of Gladstone's wells. Study will review the findings of KCMO that this work will not impact of the aquifer	1	35.000	35.000	
Flow Test & Treat Well - City typically flow tests all wells and treats one well per year to maintain capacity. No well testing was performed in FY23 due to other repairs at the Water Treatment Plant.	2	15.000	15.000	
New SCADA System - The existing SCADA system at the Water Treatment Plant is now over 10 years old and parts are becoming obsolete. A new system is required to efficiently operate the Plant as recommended in the Water Treatment Master Plan	12	90.000		
Line sludge disposal - Contractual lime sludge disposal with Kansas City.	3	20.000	20.000	Add to base budget
F-650 w/ plow & spreader - This is a frontline snow/ice removal truck. It is in need of dump bed replacement. Holes in bed have been patched multiple times. The new truck will have gasoline engine to save on the maintenance vs. the current diesel engine. (LP)	5	133.333	133.333	
TOTAL WATER PRODUCTION		393,333	303,333	

City of Gladstone - FY 2024 Supplemental and Capital Budget Requests				
Narrative	Prior	Requested	Approved	Comment
CWSS FUND				
Operations & Maintenance				
Concrete Saw - Used by all crews for the cutting of concrete and ductile iron pipe.	11	4,000	4,000	
Rock - Rock is used for backfill of water main break repairs. Price of rock has increased and additional rock is being used to shorten restoration times.	6	10,000	10,000	Add to base budget
Line item increase - Increase of cost of water main break repair parts	7	5,000	5,000	Add to base budget
Water Meters - Purchase an additional 200 replacement water meter registers. Existing registers are approximately 10 years old.	13	50,000	50,000	
CDL training - Beginning February 7, 2022, CDL applicants are required by DOT to complete entry-level driver training from a provider listed on the Training Provider Registry of the Federal Motor Carrier Safety Administration (FMVLSA). In-house training is no longer allowed.	4	6,000	6,000	Add to base budget
Water main replacement - Replace approximately 5,700 linear feet of aging water main	8	1,300,000	1,295,984	
Service Line Inventory - As part of the Lead and Copper Rule Revisions (LCRR), all water systems must develop an inventory of all service line connections, both public and private. The goal is to identify the potential presence of lead. The inventory must be submitted to DNR by October 16, 2024	9	200,000	200,000	
Skid Loader (LP)		85,000	85,000	
Vactor (LP)		575,000	575,000	
Mini Excavator & Trailer (LP)		100,000	100,000	
Replace leased vehicles (3)		26,250	26,250	
TOTAL OPERATIONS & MAINTENANCE		2,361,250	2,357,234	

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City of Gladstone - FY 2024 Supplemental and Capital Budget Requests				
Narrative	Prior	Requested	Approved	Comment
CWSS FUND				
SEWER				
Sewer Line Cleaning - Sewer cleaning unit prices have increased approximately 15% in the last 3 years	10	20,000	20,000	Add to base budget
TOTAL SEWER		20,000	20,000	
TOTAL CWSS FUND				

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Proposed Water & Sewer Charges

Water

- Usage
 - Current - \$4.90 per 1,000 gallons
 - Proposed - \$5.10 per 1,000 gallons
- Service charge
 - Current - \$9.27
 - Proposed - \$10.00

Sewer

- Usage
 - Current – \$11.50 per 1,000 gallons
 - Proposed - \$12.20 per 1,000 gallons
- Service charge
 - Current - \$16.18
 - Proposed - \$17.15

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Proposed Water & Sewer Rates of Metropolitan Cities Based on Average Household Usage

As of March 2023

Assumption: Average water and sewer bill based on
5,000 gallons water and 4,000 sewer monthly

	Water	Sewer	Total
Proposed Water & Sewer Rates of Metropolitan Cities Based on Average Household Usage As of March 2023			
Assumption: Average water and sewer bill based on 5,000 gallons water and 4,000 sewer monthly			
City	Water Amount	Sewer Amount	Total Amount
Kansas City	\$ 50.15	\$ 80.13	\$ 130.28
Parkville	47.60	61.64	109.24
Gladstone (proposed 5/1/23)	35.50	65.95	101.45
Liberty	36.33	64.36	100.69
Raytown	44.43	52.13	96.56
Gladstone (as of 5/1/22)	33.77	62.18	95.95
Grandview	58.86	31.06	89.92
North Kansas City	23.85	57.08	80.93
Lee's Summit	36.45	41.74	78.19
Blue Springs	41.20	33.50	74.70
Independence	28.02	42.25	70.27

Gladstone Comparison to Average Rate of Metropolitan Cities

	Water	Sewer	Total
Average Rate as of 7/1/20	\$ 39.65	\$ 53.82	\$ 93.47
\$ Below/ (Above) Average	\$ 4.15	\$ (12.13)	\$ (7.98)
% Below (Above) Average	10%	-23%	-9%
\$ Below/ (Above) Highest	\$ 14.65	\$ 14.18	\$ 28.83

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Facilities Master Plan



Cultural Arts Master Plan



Parks & Recreation Master Plan

FY24 BUDGET
Capital Improvement Program (CIST & TST)

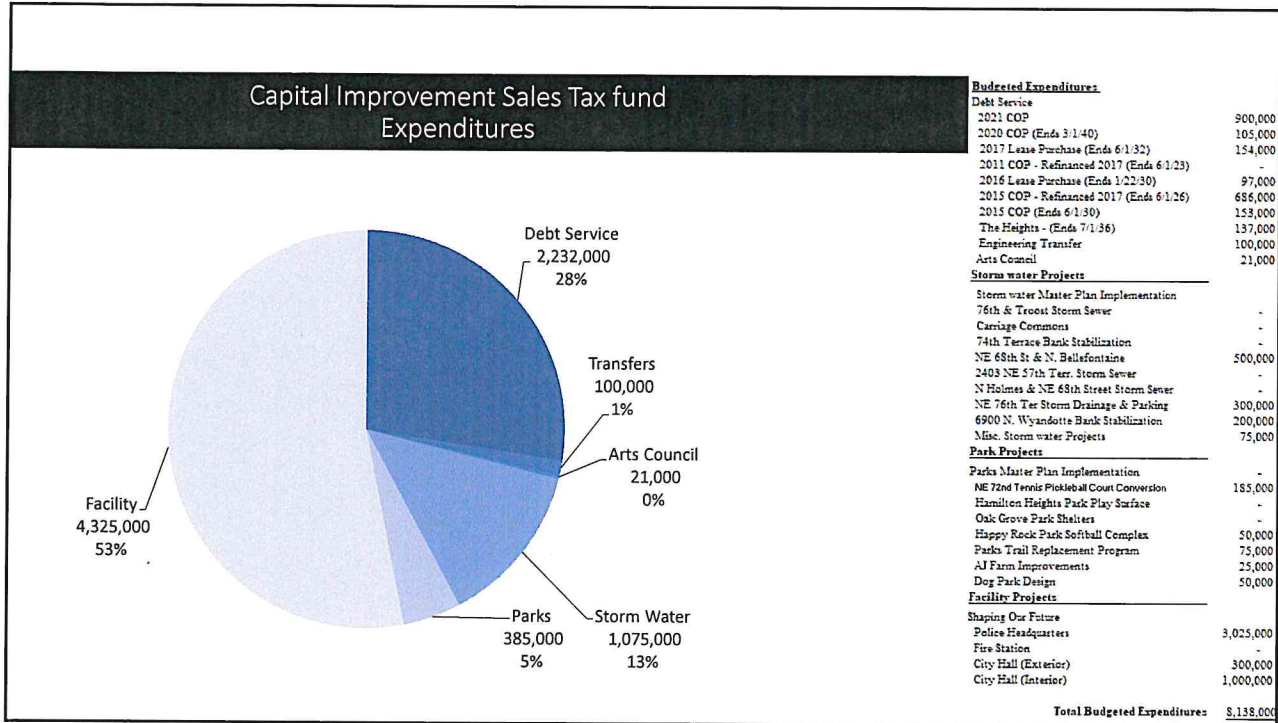
CAPITAL IMPROVEMENT SALES TAX FUND STATEMENT OF REVENUES & EXPENDITURES

Est Funds Available at 7/1/	\$4,707,635	
<u>Budgeted Revenues</u>		
Sales Tax	2,100,000	
2019 Sales Tax Transfer	1,000,000	
Interest	30,000	
ARPA	-	
Intergovernmental	395,000	
Misc. Revenue	60,000	
Total Budgeted Revenue	<u>3,585,000</u>	






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CAPITAL IMPROVEMENT SALES TAX FUND STATEMENT OF REVENUES & EXPENDITURES

Analysis of Funds Available

Beginning Funds Available	4,707,635
Revenues	<u>3,585,000</u>
Net Funds Available	8,292,635
Expenditures	<u>(8,138,000)</u>
Ending Funds Available	154,635



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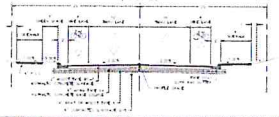
CITY OF GLADSTONE
Capital Improvement Sales Tax Projects Five Year Plan

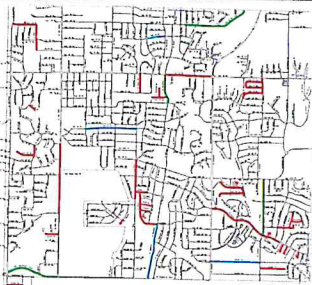
	FY24	FY25	FY26	FY27	FY28
Est Funds Available at 7/1/23	\$ 4,707,635	\$ 154,635	\$ 152,620	\$ 152,658	\$ 154,623
Budgeted Revenues					
Sales Tax	2,100,000	2,181,500	2,183,473	2,165,025	2,229,893
2019 Sales Tax Transfer	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Interest	30,000	15,000	15,000	15,000	15,000
DNR ARPA Funds (COVID Relief)	365,000	-	-	-	-
Dog Park - Private Donation	50,000	-	-	-	-
AJ Farm - Friends Donation	10,000	-	-	-	-
Total Budgeted Revenue	3,965,000	3,146,500	3,178,473	3,210,925	3,243,893
Budgeted Expenditures					
Debt Service					
2021 COP	900,000	860,000	896,000	870,000	860,000
2020 COP (Ends 5/1/40)	105,000	125,000	125,000	145,000	155,000
2017 Lease Purchase (Ends 6/1/22)	154,000	154,000	154,000	154,000	154,000
2016 Lease Purchase (Ends 1/22/30)	97,000	97,000	97,000	97,000	97,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	869,000	890,000	860,000	860,000	860,000
2015 COP (Ends 6/1/30)	153,000	140,000	153,000	149,000	152,000
The Heights - (Ends 7/1/39)	137,000	137,000	137,000	137,000	137,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
Arts Council	21,000	21,315	21,635	21,954	22,289
Subtotal	2,953,000	2,963,315	2,963,635	2,983,959	2,967,269
Stormwater Projects					
Stormwater Master Plan Implementation	-	75,000	340,000	365,000	365,000
NE 85th Ter & N. Bellefontaine Storm Drainage	500,000	-	-	-	-
NE 75th Ter Storm Drainage & Parking	300,000	350,000	-	-	-
6600 N. Wyandotte Bank Stabilization	200,000	-	-	-	-
Miscellaneous Stormwater Projects	75,000	75,000	75,000	75,000	75,000
Subtotal	1,075,000	500,000	415,000	430,000	440,000
Park Projects					
Parks Master Plan Implementation	-	-	340,000	365,000	365,000
NE 75th Tennis Pickleball Court Conversion	195,000	80,000	-	-	-
Park Trail Replacement Program	75,000	50,000	60,000	60,000	75,000
Happy Rock Park Field Drainage	50,000	-	-	-	-
Dog Park Design	50,000	-	-	-	-
AJ Farm Improvements	25,000	155,000	-	-	-
Subtotal	385,000	285,000	400,000	415,000	440,000
Facility Projects					
Shaping Our Future	3,025,000	-	-	-	-
Police Headquarters (est. \$10,000,000 expended to date)	300,000	-	-	-	-
City Hall (Exterior)	1,000,000	-	-	-	-
City Hall (Interior)	-	-	-	-	-
Subtotal	4,325,000	-	-	-	-
Total Budgeted Expenditures	8,138,000	3,148,315	3,178,635	3,208,959	3,247,269
Est Funds Available at 6/30*	\$ 154,635	\$ 152,820	\$ 152,658	\$ 154,620	\$ 151,188

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* Includes \$150,000 required reserve





	FY22 (Lane Miles)	FY23 (Lane Miles)
Microsurface Overlay	6	6
Total	22	27

LEGEND

■ MILL & OVERLAY (TSI)

■ MILL & OVERLAY (CWS)

■ INTERMEDIATE MAINTENANCE

TRANSPORTATION SALES TAX FUND
STATEMENT OF REVENUES & EXPENDITURES

2024

Est Funds Available at 7/1	<u>\$ 50,709</u>
<u>Budgeted Revenues</u>	
Sales Tax	2,100,000
Interest	15,000
Transfer from GF-Prop Tax (sidewalks)	150,000
Special Road District Funds	350,000
Recovery Zone Bonds (RZB) Subsidy	-
ARPA Funds	-
Misc. Revenue	-
Intergovernmental	475,000
Total Budgeted Revenue	<u>3,090,000</u>

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TRANSPORTATION SALES TAX FUND	
STATEMENT OF REVENUES & EXPENDITURES	
2024	
	<u>Proposed</u>
<u>Budgeted Expenditures</u>	
Debt Service	
2020 COP (Ends 3/1/34)	35,000
2017 Lease Purchase (Ends 6/1/32)	256,000
2011 COP - Refinanced 2017 (Ends 6/1/2)	-
2015 COP (Ends 6/1/30)	46,000
2015 COP - Refinanced 2017 (Ends 6/1/2)	100,000
2010 GO (Ends 3/1/23)	-
The Heights - (Ends 7/1/36)	116,000
Engineering Transfer	100,000
Local Transit	15,000
KCATA & Stop Improvements	85,000
<u>Road Projects*</u>	
Street Mill & Overlay Program	500,000
Intermediate Maintenance	197,000
City Intermediate Maintenance	20,000
Road District Project - TBD	350,000
N. Oak Design - NE 69th to NE 72nd	260,000
76th Street	-
Downtown Parking	-
<u>Sidewalk/Trail Projects*</u>	
Curb, Gutter, Sidewalk Replacement	200,000
ADA Curb cut Sidewalks	50,000
NE 72nd Sidewalk (N Olive to N Park)	-
Traffic/Ped Signal Upgrades	50,000
Rock Creek Greenway Trail	-
Linden Connector Trail	700,000
Vivion Road Trail - N. Mulberry to N. Bellevue	10,000
Total Budgeted Expenditures	<u>3,090,000</u>
Est Funds Available at 6/30	<u>\$ 50,709</u>



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TRANSPORTATION SALES TAX FUND

STATEMENT OF REVENUES & EXPENDITURES

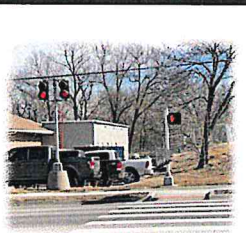
Analysis of Funds Available

Beginning Funds Available	50,709
Revenues	<u>3,090,000</u>
Net Funds Available	3,140,709
Expenditures	<u>(3,090,000)</u>
Ending Funds Available	50,709



N. Troost/NE 72nd Traffic/Pedestrian Signal



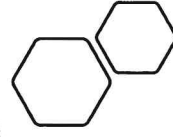
Fire Station No. 2 Pedestrian Signal

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CITY OF GLADSTONE
Transportation Sales Tax Projects Five Year Plan

	FY24	FY25	FY26	FY27	FY28
	\$ 50,706	\$ 50,700	\$ 53,200	\$ 51,432	\$ 51,584
Est Funds Available at 7/1/23					
Budgeted Revenues					
Sales Tax	2,100,000	2,131,500	2,163,473	2,195,925	2,228,883
Interest	15,000	15,000	15,000	15,000	15,000
Transfer from GF-Prop Tax (sidewalks)	50,000	50,000	50,000	50,000	50,000
Transfer from GF-Prop Tax (transit)	50,000	50,000	50,000	50,000	50,000
Transfer from CWSO	50,000	50,000	50,000	50,000	50,000
Special Road District Funds	350,000	350,000	350,000	350,000	350,000
Linden Connector Trail TAP Grant	475,000	-	-	-	-
N. Oak STP Grant (\$4,292,000 FY25)***	-	-	-	-	-
Vivion Road Trail TAP/CMAQ Grant (\$1,602,027 FY27)***	-	-	-	-	-
Old Antsoch Road STP Grant (\$1,498,000 FY27)***	-	-	-	-	-
Total Budgeted Revenue	3,050,000	2,646,500	2,678,473	2,710,925	2,743,663
Budgeted Expenditures					
Debt Service					
2020 COP - (Ends 3/1/34)	35,000	30,000	95,000	105,000	107,000
2017 Lease Purchase - (Ends 6/1/32)	252,000	258,000	259,000	258,000	258,000
2015 COP - (Ends 6/1/30)	40,000	45,000	40,000	40,000	40,000
2015 COP - Refinanced 2017 - (Ends 6/1/32)	100,000	100,000	100,000	100,000	100,000
The Heights - (Ends 7/1/28)	116,000	116,000	110,000	116,000	116,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
Local Transit	15,000	15,750	10,538	17,364	18,233
KCATA & Stop Improvements	85,000	89,250	93,713	98,368	103,319
Subtotal	753,000	814,000	615,250	640,763	648,251
Road Projects*					
Street Mill & Overlay Program	500,000	500,000	500,000	500,000	500,000
Intermediate Maintenance	187,000	200,000	200,000	275,000	275,000
City Intermediate Maintenance	20,000	20,000	20,000	20,000	20,000
Road District Project - TBD	350,000	350,000	350,000	350,000	350,000
N. Oak Design - NE 89th to NE 72nd St	260,000	285,000	-	-	-
Old Antsoch Road Design - NE 85th Ter to NE 72nd St	-	-	250,000	-	-
Subtotal	1,327,000	1,355,000	1,380,000	1,545,000	1,545,000
Sidewalk/Trail Projects*					
Curb, Gutter, Sidewalk Replacement	200,000	200,000	200,000	225,000	250,000
ADA/Curbcut Sidewalks	50,000	50,000	50,000	50,000	50,000
Traffic/Ped Signal Upgrades - NE 72nd & N. Woodland	50,000	50,000	50,000	50,000	50,000
Linden Connector Trail	700,000	-	-	-	-
Vivion Road Trail MoDOT Cost Share Application	10,000	175,000	175,000	-	-
Subtotal	1,010,000	475,000	475,000	325,000	350,000
Total Budgeted Expenditures	3,090,000	2,644,000	2,680,250	2,710,763	2,743,551
Est Funds Available at 6/30**	\$ 50,709	\$ 53,209	\$ 51,432	\$ 51,584	\$ 51,906

* Any remaining unused balances to be directed to the street mill & overlay program
** Includes \$50,000 required reserve
***Need to identify source of local match for construction



**FY24 Budget :
Questions?**

The FY24 budget resolution will be on the June 12th agenda

Thanks to:

- City Council
- Budget Team
 - Bob Baer
 - Amanda Wheeler
 - Austin Greer
 - Dominic Accurso



Request for Council Action

RES # City Clerk Only

BILL # City Clerk Only

ORD # City Clerk Only

Date: 5/26/2023

Department: Community Development

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: Gladstone Theatre in the Park will be hosting a “Nun run/walk” fundraiser/promotional event for the upcoming play Sister Act (6/30/23, 7/1/23, 7/2/23). The event is a one (1) mile event for runners and walkers.

The event will take place at Oak Grove Park on Saturday, June 24, 2023 from 8:00 am to 12:00 pm. There will be a coffee cart, shaved ice truck, face painting for children, and cast members from Sister Act will be performing before the run/walk starts.

Budget Discussion: N/A

Public/Board/Staff Input: N/A

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: MAY 26, 2023
PERMIT NO.: SEP23-00068
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: GLADSTONE THEATRE IN THE PARK - FUNDRAISER
LOCATION OF EVENT: 7600 N TROOST AVENUE
OAK GROVE PARK
DATE OF EVENT: SATURDAY, JUNE 24, 2023
TIME OF EVENT: 8:00 AM TO 12:00 PM
EST. ATTENDANCE: 100±

REQUESTED TEMPORARY VARIANCE:

- Section 2.120.050 Noise prohibited.
- Section 2.130.010(2) Park rules and regulations (hours).
- Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- Section 2.140.040 Public fireworks display prohibited, exceptions.
- Section 5.110.1800 Drinking in public.
- Section 5.160.230(a) Street use permit (street use permit allowed).
- Section 9.1600.110 Temporary signs.
- Section 2.100.250(1) Outdoor display, sale and storage
- Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: _____

Alan D. Napoli, C.B.O.

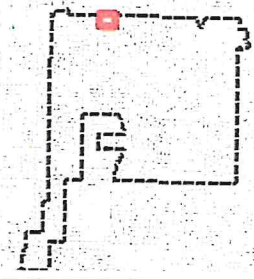
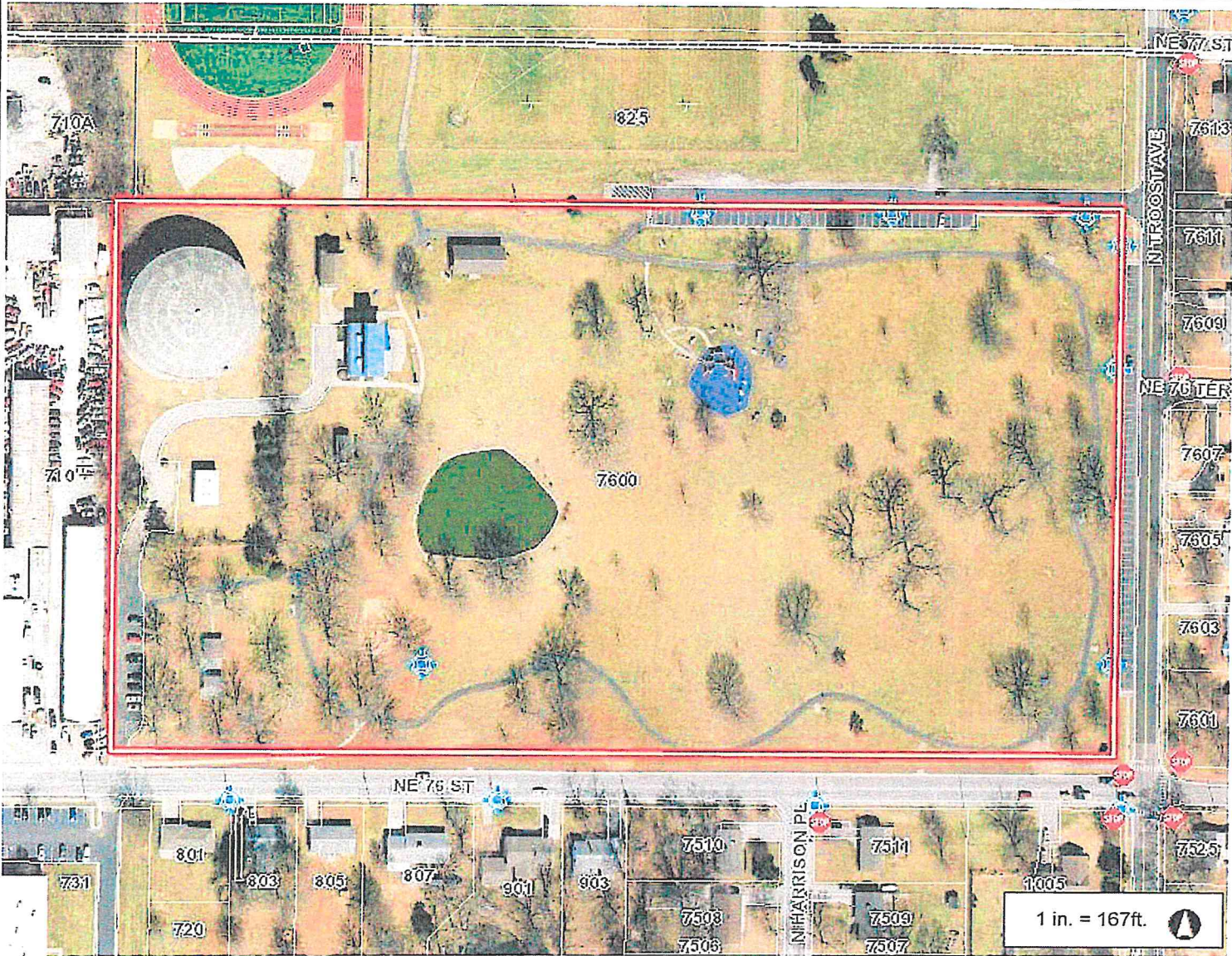
Community Development Administrator | Building Official

ATTACHMENT(S):

- Map
- Other _____



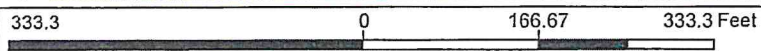
Gladstone, MO



- ### Legend
- Stop Sign
 - KCPL Lights
 - Gladstone Lights
 - School Point
 - Bike Parking
 - Bus Stop
 - Point of Interest
 - Church
 - Apartment Point
 - Street Centerline
 - Edge Of Pavement
 - Driveway
 - City Limits
 - Parcel
 - House Number
 - Villages
 - Apartment Polygon

1 in. = 167ft.

Notes



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 THIS MAP IS NOT TO BE USED FOR NAVIGATION



Request for Council Action

RES # City Clerk Only

BILL # City Clerk Only

ORD # City Clerk Only

Date: 5/26/2023

Department: Community Development

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Good Shepherd (GS Disc Golf) Church will be hosting the Professional Disc Golf Association (PDGA) Flex Start (Disc Golf) Tournament.

The event will take place at Hobby Hill Park on Sunday, August 13, 2023 from 1:00 pm to 5:00 pm. Temporary signs will be set out for the event.

Budget Discussion: N/A

Public/Board/Staff Input: N/A

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: MAY 26, 2023
PERMIT NO.: SEP23-00069
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: PDGA FLEX START TOURNAMENT (DISC GOLF)
LOCATION OF EVENT: 7601 N. BROADWAY AVENUE
HOBBY HILL PARK
DATE OF EVENT: SUNDAY, AUGUST 13, 2023
TIME OF EVENT: 1:00 PM TO 5:00 PM
EST. ATTENDANCE: 80±

REQUESTED TEMPORARY VARIANCE:

- Section 2.120.050 Noise prohibited.
- Section 2.130.010(2) Park rules and regulations (hours).
- Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- Section 2.140.040 Public fireworks display prohibited, exceptions.
- Section 5.110.1800 Drinking in public.
- Section 5.160.230(a) Street use permit (street use permit allowed).
- Section 9.1600.110 Temporary signs.
- Section 2.100.250(1) Outdoor display, sale and storage
- Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: _____

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

ATTACHMENT(S):

Map

Other _____



Request for Council Action

RES # City Clerk Only

BILL # City Clerk Only

ORD # City Clerk Only

Date: 5/26/2023

Department: Community Development

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Good Shepherd (GS Disc Golf) Church will be hosting the Professional Disc Golf Association (PDGA) Flex Start (Disc Golf) Tournament.

The event will take place at Hobby Hill Park on Sunday, October 8, 2023 from 8:00 am to 6:00 pm. Temporary signs will be set out for the event.

Budget Discussion: N/A

Public/Board/Staff Input: N/A

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: MAY 26, 2023
PERMIT NO.: SEP23-00070
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: PDGA FLEX START TOURNAMENT (DISC GOLF)
LOCATION OF EVENT: 7601 N. BROADWAY AVENUE
HOBBY HILL PARK
DATE OF EVENT: SUNDAY, OCTOBER 8, 2023
TIME OF EVENT: 8:00 AM TO 6:00 PM
EST. ATTENDANCE: 80±

REQUESTED TEMPORARY VARIANCE:

- Section 2.120.050 Noise prohibited.
- Section 2.130.010(2) Park rules and regulations (hours).
- Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- Section 2.140.040 Public fireworks display prohibited, exceptions.
- Section 5.110.1800 Drinking in public.
- Section 5.160.230(a) Street use permit (street use permit allowed).
- Section 9.1600.110 Temporary signs.
- Section 2.100.250(1) Outdoor display, sale and storage
- Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: _____

Alan D. Napoli, C.B.O.

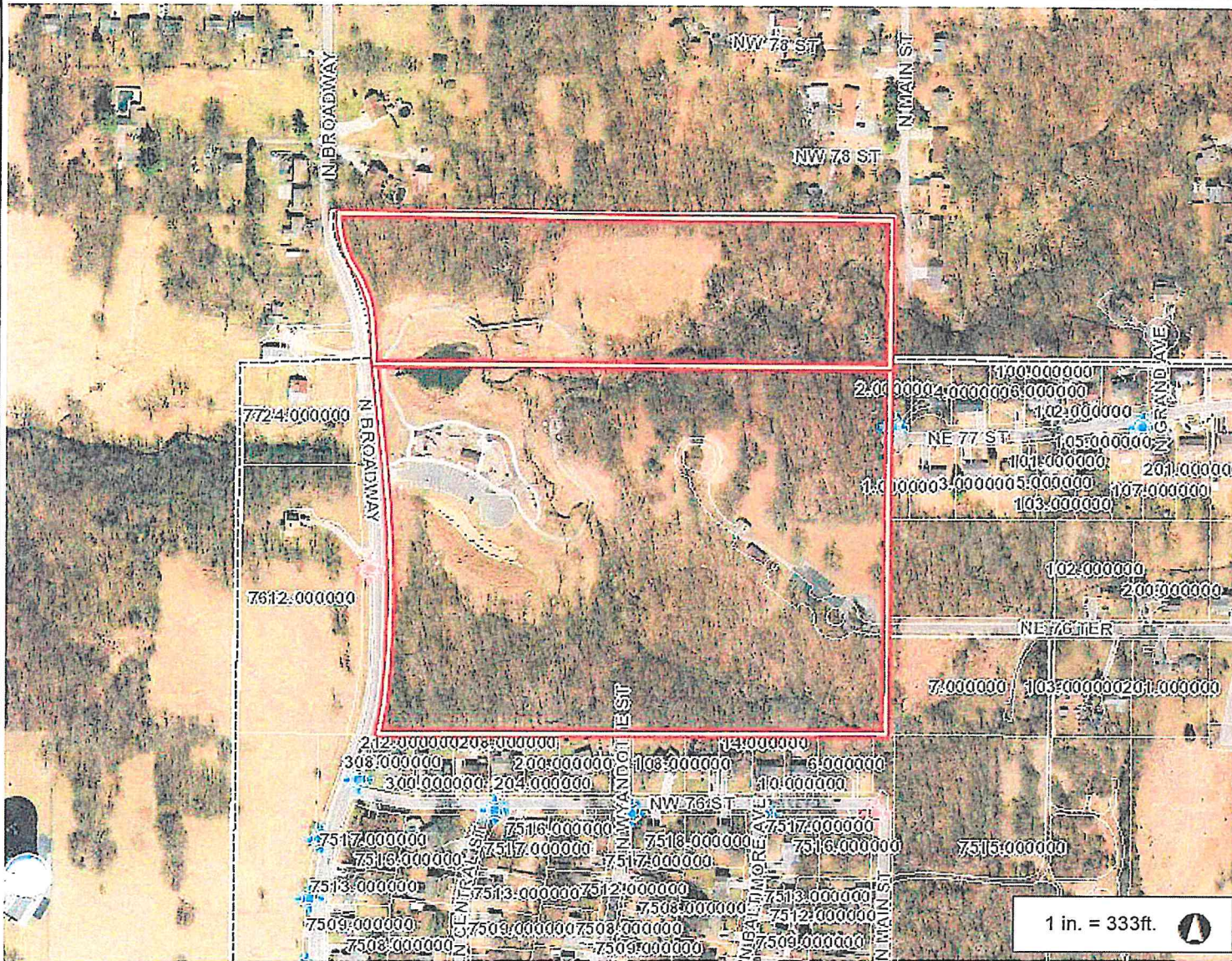
Community Development Administrator | Building Official

ATTACHMENT(S):

- Map
- Other _____



Gladstone, MO



- Legend**
- KCPL Lights
 - Gladstone Lights
 - School Point
 - Bike Parking
 - Bus Stop
 - Point of Interest
 - Church
 - Apartment Point
 - Street Centerline
 - Edge Of Pavement
 - Driveway
 - City Limits
 - Parcel
 - House Number
 - School Polygon
 - Villages
 - Apartment Polygon

1 in. = 333ft.

Notes

666.7 0 333.33 666.7 Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION



Request for Council Action

RES # City Clerk Only

BILL # City Clerk Only

ORD # City Clerk Only

Date: 5/26/2023

Department: Community Development

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Good Shepherd (GS Disc Golf) Church will be hosting the Professional Disc Golf Association (PDGA) Flex Start (Disc Golf) Tournament.

The event will take place at Hobby Hill Park on Sunday, December 10, 2023 from 12:00 pm to 4:00 pm. Temporary signs will be set out for the event.

Budget Discussion: N/A

Public/Board/Staff Input: N/A

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: MAY 26, 2023
PERMIT No.: SEP23-00071
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: PDGA FLEX START TOURNAMENT (DISC GOLF)
LOCATION OF EVENT: 7601 N. BROADWAY AVENUE
HOBBY HILL PARK
DATE OF EVENT: SUNDAY, DECEMBER 10, 2023
TIME OF EVENT: 12:00 PM TO 4:00 PM
EST. ATTENDANCE: 80±

REQUESTED TEMPORARY VARIANCE:

- Section 2.120.050 Noise prohibited.
- Section 2.130.010(2) Park rules and regulations (hours).
- Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- Section 2.140.040 Public fireworks display prohibited, exceptions.
- Section 5.110.1800 Drinking in public.
- Section 5.160.230(a) Street use permit (street use permit allowed).
- Section 9.1600.110 Temporary signs.
- Section 2.100.250(1) Outdoor display, sale and storage
- Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: _____

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

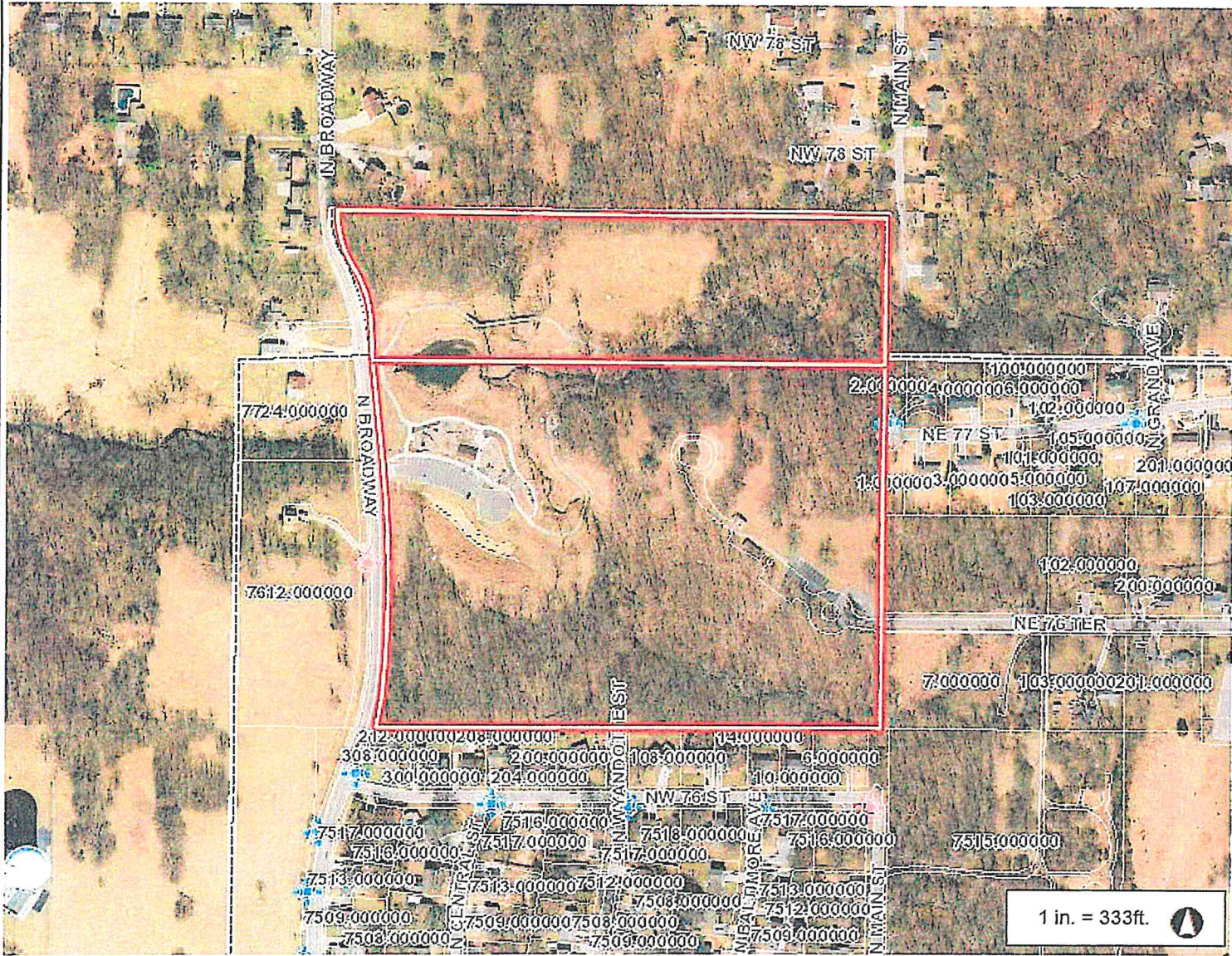
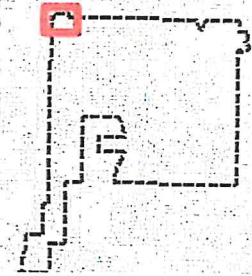
ATTACHMENT(S):

Map

Other _____



Gladstone, MO



Legend

- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

Notes

1 in. = 333ft.



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Request for Council Action

RES # R-23-20

BILL # City Clerk Only

ORD # City Clerk Only

Date: 6/1/2023

Department: Police

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: [Click here to enter a date.](#)

Subject: Surplus property, vehicles.

Background: The Police Department has prepared a list of vehicles that have no further use within city operations and request these vehicles be declared “surplus” and sold at auction (online) or be disposed of appropriately as approved by the City Manager.

Budget Discussion: N/A

Public/Board/Staff Input: Items have no further use within city operations and request the vehicles be declared “surplus” and sold at auction (online) or be disposed of as appropriate upon approval of the City Manager.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Fred Farris
Department Director/Administrator

JM
City Attorney

BB
City Manager



Gladstone Police Department Patrol Division - Memorandum

DATE: May 19, 2023

TO: Chief Fred Farris

FROM: Sgt. Bill Brier

CC:

RE: Vehicles for sale

Sir,

I am requesting the following vehicles to be presented to the City Council for consideration as declaring it surplus property. They have been replaced and will be sold through PurpleWave.com

2015 Ford Explorer 1FM5K8AR5FGB98551 Asset # 1517
2014 Dodge Charger 2C3CDXKT2EH364624 Asset # 1503
2014 Dodge Charger 2C3CDXKT1EH360547 Asset # 1504
2012 Ford Transit Van NM0LS7BN0CT095152 Asset # 1466
2009 Ford Escape 1FMCU49379KA99905 Asset # 1429

Respectfully submitted

Sgt. Bill Brier

RESOLUTION NO. R-23-20

A RESOLUTION DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING THE SALE AND/OR DISPOSAL OF SUCH PROPERTY HELD BY THE CITY TO THE HIGHEST BIDDER VIA ONLINE AUCTION, SEALED BID, AND/OR OTHERWISE DISPOSED OF AS APPROVED BY THE CITY MANAGER.

WHEREAS, the items set forth in the attachment, Exhibit “A” are no longer necessary for any municipal public purpose of the City; and

WHEREAS, the City Council finds that it is in the best interest of the citizens of the City of Gladstone that all of said items be sold to the highest bidder via online auction, sealed bid and/or otherwise disposed of appropriately as approved by the City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the items set forth in Exhibit “A” are hereby declared surplus property of the City of Gladstone; and

FURTHER, THAT, the City Manager of the City of Gladstone is hereby authorized to sell the items set forth in Exhibit “A” to the highest bidder via online auction, sealed bid, or otherwise disposed of as appropriate upon approval of the City Manager.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 12TH DAY OF JUNE 2023.

Jean B. Moore, Mayor

ATTEST:

Kris Keller, City Clerk

EXHIBIT A

2015 Ford Explorer	1FM5K8AR5FGB98551	Asset # 1517
2014 Dodge Charger	2C3CDXKT2EH364624	Asset # 1503
2014 Dodge Charger	2C3CDXKT1EH360547	Asset # 1504
2012 Ford Transit Van	NMOLS7BNOCT095152	Asset # 1466
2009 Ford Escape	1FMCU49379KA99905	Asset # 1429



Request for Council Action

RES # R-23-21

BILL # City Clerk Only

ORD # City Clerk Only

Date: 6/5/2023

Department: Public Works

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: Click here to enter a date.

Subject: Final payment approval, Project CP2358C, Happy Rock Park Trail Replacement.

Background: Work has been completed on the referenced project and the Contractor, Nationwide Turf Installation, has made application for final pay.

Budget Discussion: Funds for this contract were budgeted from the American Rescue Plan Act.

Original Contract Amount:	\$ 189,614.00
Change Order(s):	66,903.60
Revised Contract Amount:	<hr/> \$ 256,517.60
Amount Paid to Date:	256,017.60
Total Amount Due Final Pay:	<hr/> \$ 500.00 <hr/>

Public/Board/Staff Input: The change orders on this project are the result of adding the replacement of existing walk between the ballfields to the scope of work, the addition of hydroseeding in the spring, the construction of a bicycle ramp near the tennis courts and adjustment of plan quantities to the quantities actually installed per field measurement.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Timothy A. Nebergall
Department Director/Administrator

JM
City Attorney

BB
City Manager

RESOLUTION NO. R-23-21

A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK UNDER CONTRACT WITH NATIONWIDE TURF INSTALLATION FOR THE HAPPY ROCK PARK TRAIL REPLACEMENT, PROJECT CP2358C, AND AUTHORIZING FINAL PAYMENT IN THE AMOUNT OF \$500.00.

WHEREAS, work under the contract with Nationwide Turf Installation for the Happy Rock Park Trail Replacement, Project CP2358C, has been completed to the satisfaction of the Director of Public Works.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri is hereby authorized to accept work under the contract and make final payment as follows:

Original Contract Amount:	\$ 189,614.00
Change Order(s):	<u>66,903.60</u>
Revised Contract Amount:	\$ 256,517.60
Amount Paid to Date:	<u>256,017.60</u>
Total Amount Due Final Pay:	<u><u>\$ 500.00</u></u>

FURTHER, THAT, funds for such purpose are authorized from the American Rescue Plan Act.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 12TH DAY OF JUNE 2023.

Jean B. Moore, Mayor

ATTEST:

Kris Keller, City Clerk



Request for Council Action

RES # R-23-22

BILL # City Clerk Only

ORD # City Clerk Only

Date: 6/6/2023

Department: Public Works

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: [Click here to enter a date.](#)

Subject: Professional Engineering Services Agreement, Project CP2331, NE 68th Terrace and N. Bellefontaine Storm Drainage Design

Background: The 1999 Stormwater Master Plan and 2015 Stormwater Master Plan Update recommended improvements in the vicinity of NE 68th Terrace and N. Bellefontaine. These improvements will include culvert rehabilitation/replacement at NE 67th Terrace and NE 68th Terrace and bank stabilization along the channel at various locations. Gladstone was recently awarded \$395,000 in Missouri Department of Natural Resources American Rescue Plan Act (ARPA) funds to combine with \$105,000 in local funds to design and construct the project.

City staff issued a Request for Proposals (RFP) to complete the project design. A total of six (6) firms responded and VSM Engineering, LLC was selected.

Budget Discussion: The project is programmed in the CIST Fund.

Public/Board/Staff Input: Staff recommends that the City execute a professional engineering services agreement with VSM Engineering, LLC. Services will be billed on a time and materials basis not to exceed \$65,080.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Timothy A. Nebergall
Department Director/Administrator

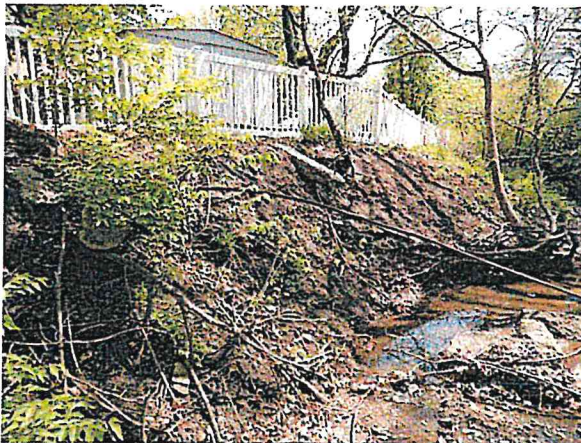
JM
City Attorney

BB
City Manager

Project Area 26 – CMP Culvert and Channel from 6811 N Bellefontaine Avenue to 6710 N Bellefontaine Avenue

Prioritization Rank	26	Project Cost Estimate	\$ 525,600
Cost to Priority Ratio	146	Total Priority Rating	3610
Drainage Area (ac)	132	100-yr Q (cfs)	593
		10-yr Q (cfs)	330
Stormwater Issue	Culvert flows under NE 68 th Ter enters channel behind homes between N Bellefontaine Ave and N Agnes Ave to culvert under NE 67 th Ter. Channel experiences moderate erosion along banks that are beginning to encroach on the resident's yards and fences. CMP culvert under NE 68 th Ter has holes at invert from excessive rust.		
Recommended Improvements	<ul style="list-style-type: none"> • Remove excessive brush and trees from channel. • Channel from culvert under NE 68th Ter to culvert under NE 67th Ter should be graded with 6' bottom width and 2.5:1 side slopes to contain channel flows. • Install riprap along bends and at constriction points and turf reinforcement mats along remaining slopes. • CMP culvert should be rehabilitated utilizing CCCP trenchless technology to extend service life and prevent disruption to residents. 		

Project Photo Documentation



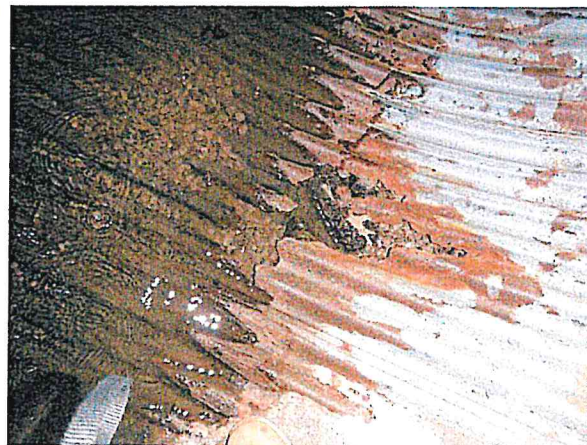
Severe Bank Erosion at 6701 N Agnes Avenue



Typical Bank Erosion at 6709 N Agnes Avenue



CMP Culvert Outlet at 6809 N Agnes Avenue



CMP Invert with Rust Holes at 6809 N Agnes Avenue

RESOLUTION NO. R-23-22

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH VSM ENGINEERING, LLC IN THE TOTAL AMOUNT NOT TO EXCEED \$65,080.00 FOR THE NORTHEAST 68TH TERRACE AND NORTH BELLEFONTAINE STORM DRAINAGE PROJECT DESIGN, PROJECT CP2331.

WHEREAS, City staff issued a Request for Proposals (RFP) to complete the Northeast 68th Terrace and North Bellefontaine Storm Drainage Project Design, Project CP2331; and

WHEREAS, a total of six (6) proposals were received and staff selected VSM Engineering, LLC to begin contract negotiations.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to enter into a professional engineering services agreement with VSM Engineering, LLC in the amount not to exceed \$65,080.00 for the Northeast 68th Terrace and North Bellefontaine Storm Drainage Project Design, Project CP2331.

FURTHER, THAT, funds for such purpose are programmed in the CIST Fund.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 12TH DAY OF JUNE 2023.

Jean B. Moore, Mayor

ATTEST:

Kris Keller, City Clerk



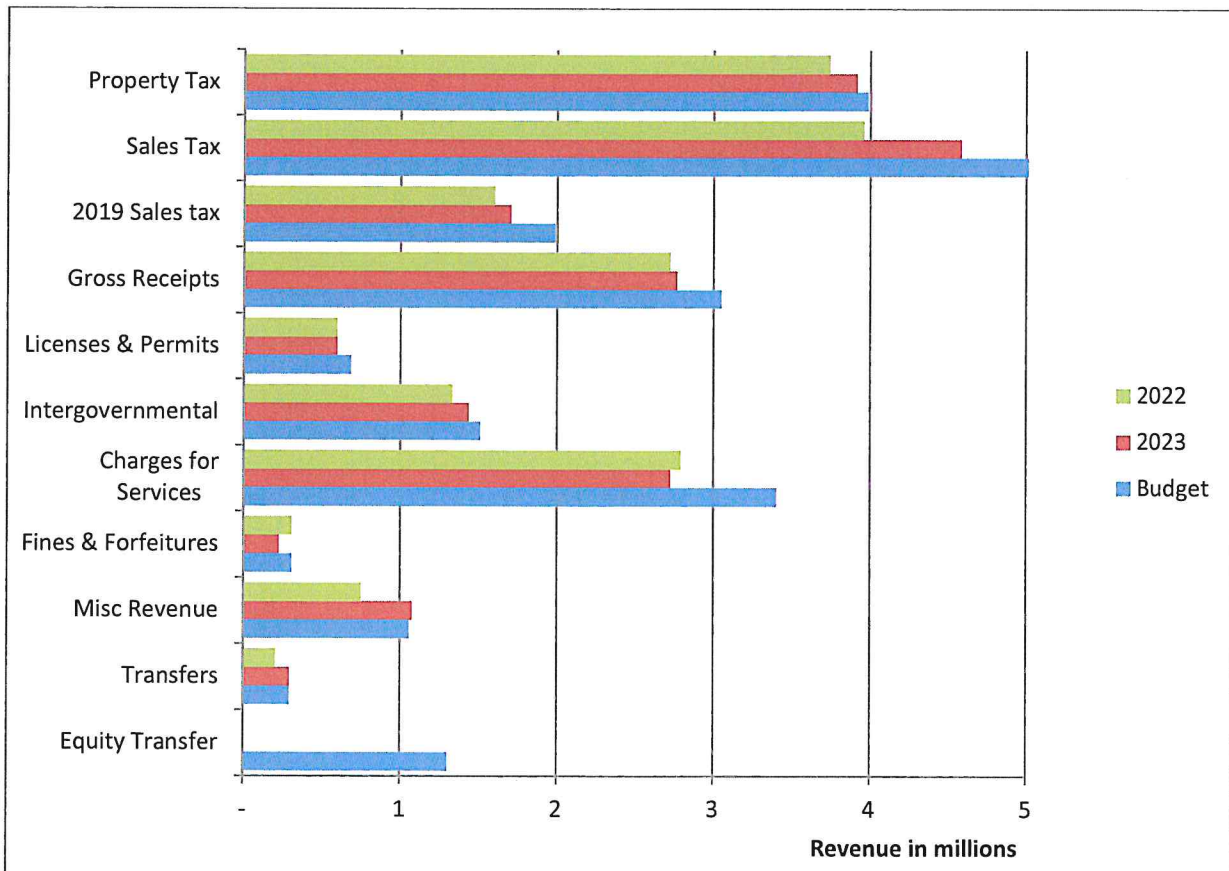
CITY OF GLADSTONE MISSOURI

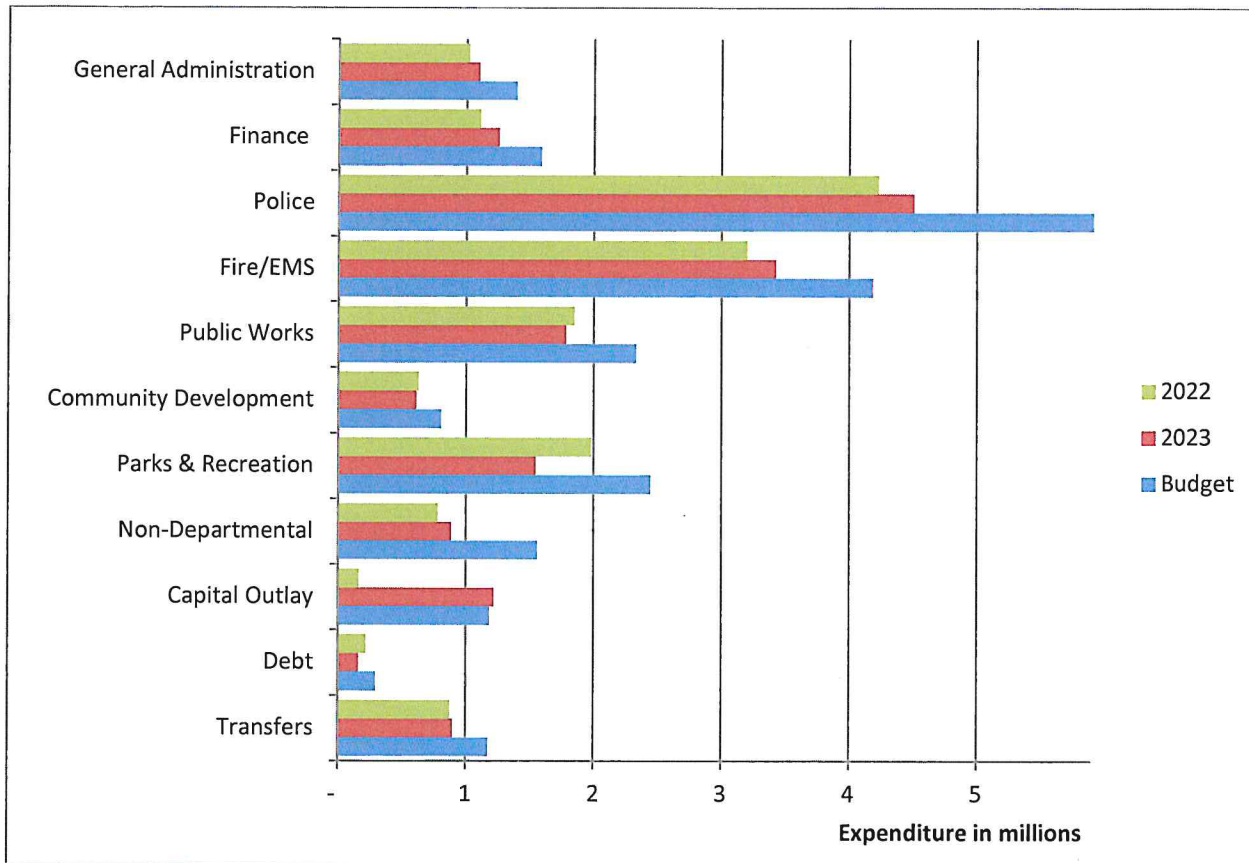
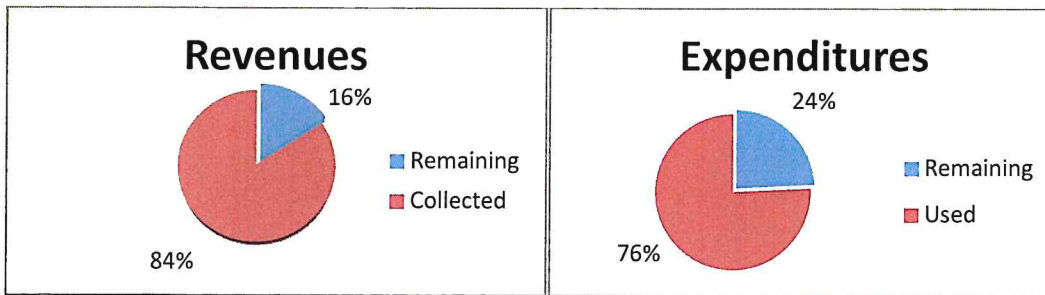
Financial Report for 10 Months Ending
April 30, 2023

GENERAL FUND

General Fund Revenues

Total revenues for the General Fund through 10 months or 83% of this fiscal year are \$19,330,422 compared to total budgeted revenues for the year of \$22,947,712 or 84% of budgeted revenue. Revenue from property tax is \$3,915,171 or an increase of 5% or \$172,160 from the same time last year. Sales tax on a cash basis is \$4,583,459 or \$620,945 (16%) over last year. The 2019 sales tax (1/2 cent sales tax passed in 2019) is \$1,707,070, an increase of 7%. Gross receipts taxes are \$2,768,771, an increase of \$44,020 or 2% from last year due to the hotel tax. License and Permit revenues are \$594,693, comparable to FY22. Intergovernmental revenue is \$1,436,958 or \$105,331 (8%) over the previous year due to increased receipts from the state gas tax. Charges for Services are \$2,728,002, a decrease of 2% or \$66,458 compared to the previous year primarily due to senior activities. Fines and Forfeitures have decreased \$82,102 or 26% from the same time last year to \$227,898. Miscellaneous Revenue is \$1,075,400, an increase of \$323,944 due to interest revenue and insurance proceeds. Debt proceeds are not budgeted for the current fiscal year. Revenue from inter-fund transfers is \$293,000. An equity transfer of \$1,303,500 is budgeted for the General Fund.

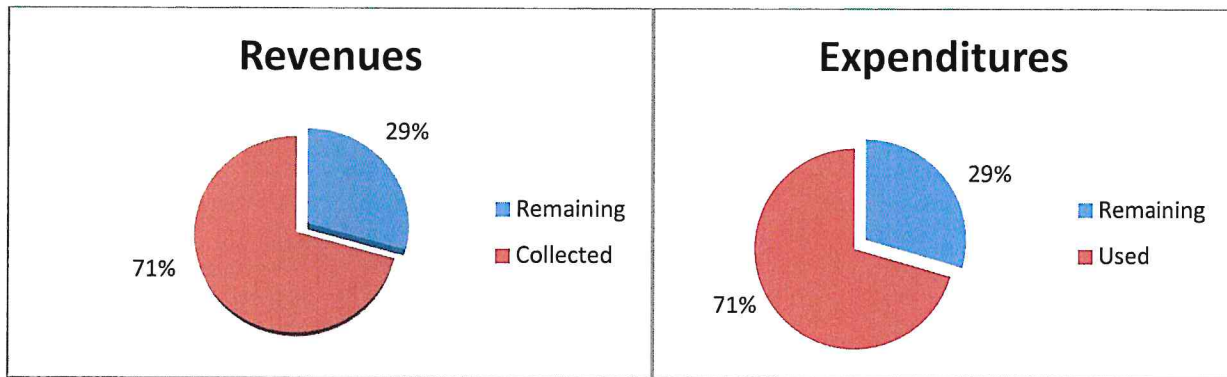
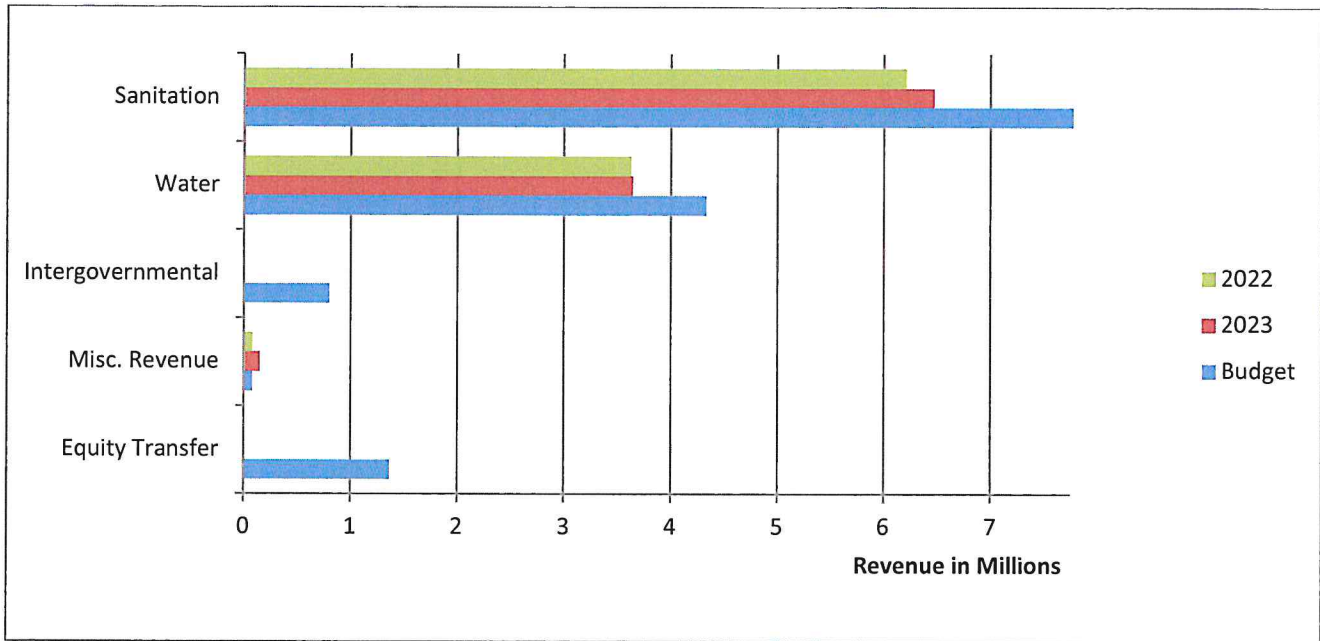




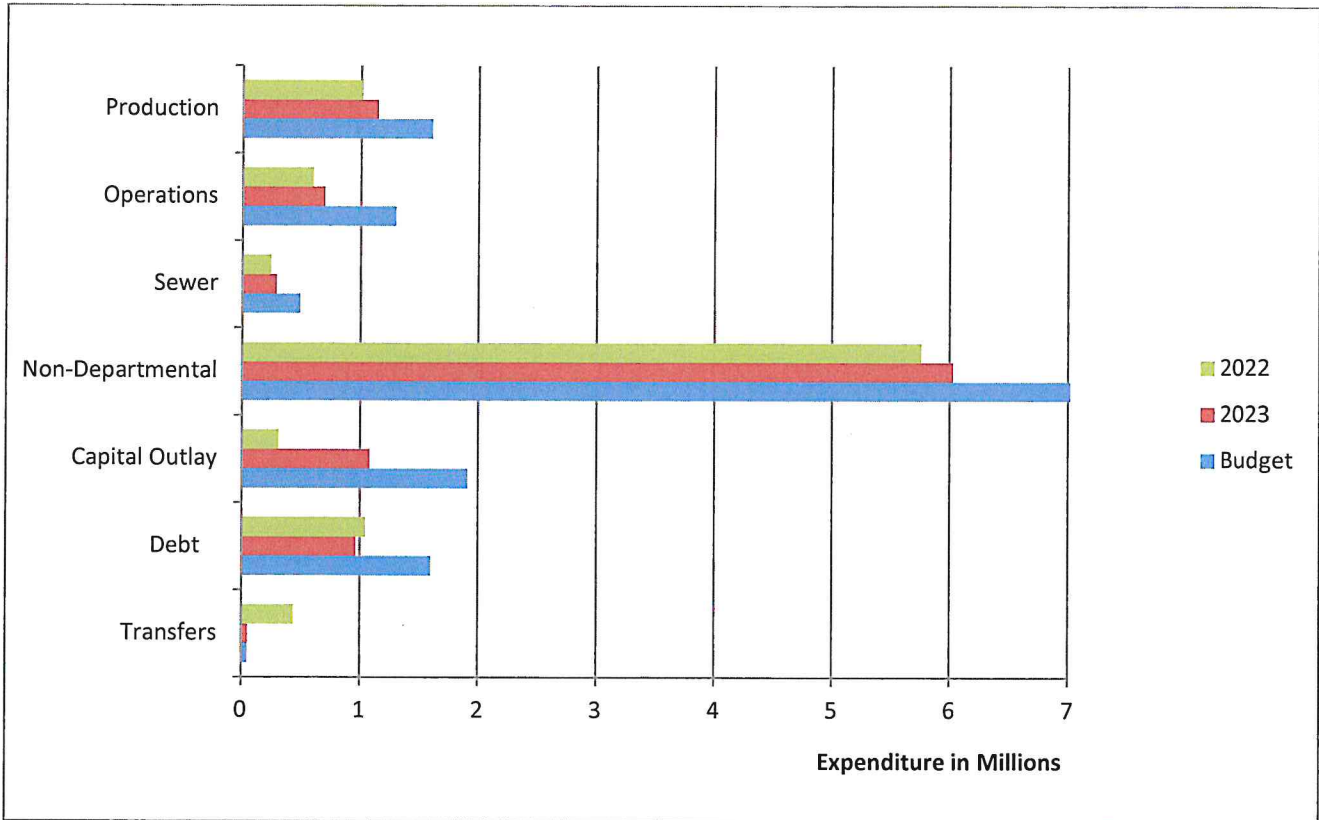
Expenditures through 10 months or 83% of this fiscal year amounted to \$17,381,785 or 76% of FY23 budgeted expenditures of \$22,947,712. This indicates that actual expenditures are 8% or \$1,337,878 more than last year's expenditures of \$16,043,907. General Administration expenditures are \$1,100,340, an increase of \$82,575 or 8% due to changes in staffing and contractual obligations. Finance expenditures have increased to \$1,254,177 due to changes in personnel and equipment maintenance. Police expenditures are \$4,505,733, an increase of \$276,508 or 7% due to increased personnel costs. Fire/EMS expenditures have increased \$227,505 to \$3,425,967 due to increases in personnel and vehicle maintenance and repairs. Public Works expenditures are \$1,780,841, \$65,891 or 4% less than the prior year due to decreases in heavy equipment maintenance and timing of contractual obligations. Community Development expenditures are \$610,647, a decrease of \$15,777. Parks & Recreation expenditures are \$1,543,368, down \$438,426 from the same time last year due to senior activities. Non-Departmental expenditures are \$885,189, an increase of \$105,352 due to liability and property insurance. Capital Outlay is \$1,220,251. Payments for debt are \$160,272, a decrease of \$57,569 due to lease purchases falling off the debt schedule. Transfers from the General Fund are \$895,000. Current revenues exceed current expenditures in the amount of \$1,948,436.

COMBINED WATER AND SEWERAGE SYSTEM FUND

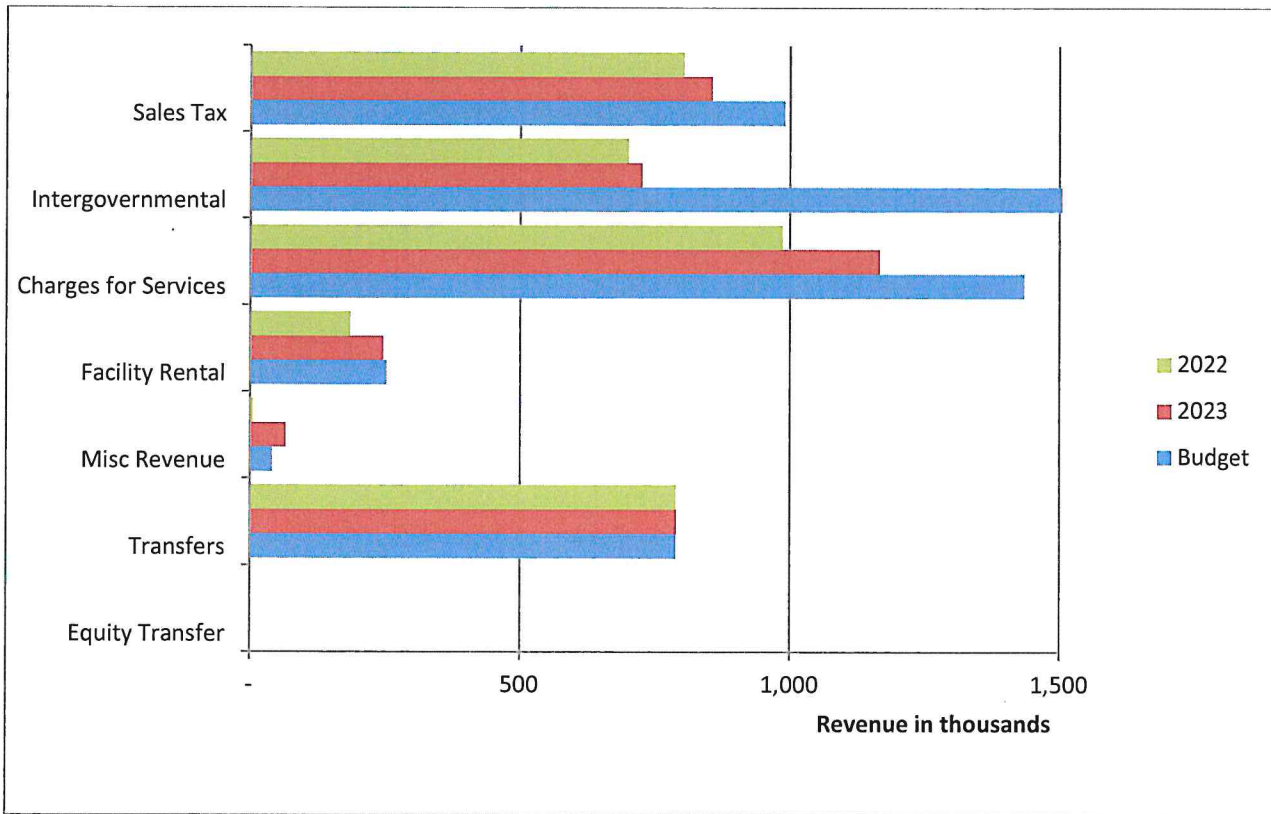
Total budgeted revenues for the fiscal year are \$14,528,296. Total revenues through 10 months or 83% of this fiscal year, amounted to \$10,266,219 or 71% of FY23 budgeted revenues. Charges for sanitation are \$6,470,297, an increase of \$260,156. Charges for water have increased to \$3,627,223. Intergovernmental revenue is budgeted at \$800,000 and will be recognized later in the fiscal year (Clay County ARPA contribution for water main replacements). Miscellaneous revenue has increased \$67,271 to \$151,067 due to interest revenue. An equity transfer of \$1,364,000 was budgeted at midyear to fund additional water main replacements (2020 COP project).

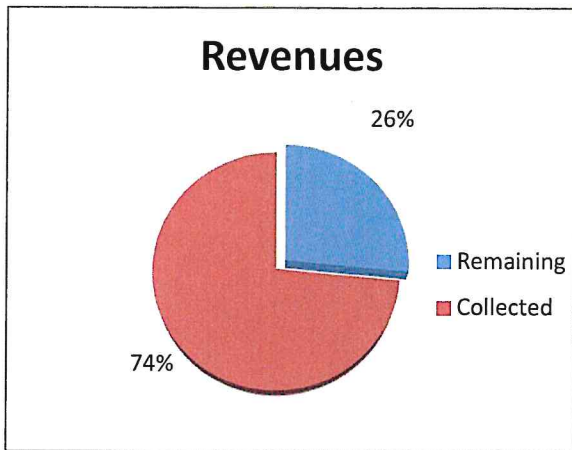


Total budgeted expenditures for the fiscal year are \$14,528,296. Total expenditures through 10 months or 83% of this fiscal year amounted to \$10,246,408 or 71% of FY23 budgeted expenditures. Production expenditures are \$1,142,326, an increase of \$136,590 due to increases in chemicals and repairs to the east secondary basin. Operations division expenditures are \$694,360, an increase of \$96,858 due to increases in personnel costs and supplies. Sewer division expenditures are \$289,519. Non-departmental expenditures are \$6,027,682, an increase of \$268,298 due to increased sewer charges from Kansas City. Capital outlay is \$1,077,604, an increase of \$765,525 due to water main repairs and replacements. Payments for debt have decreased 8% or \$82,826 to \$964,917 due to lease purchases falling off the debt schedule. Current revenues exceed current expenditures by \$19,811.



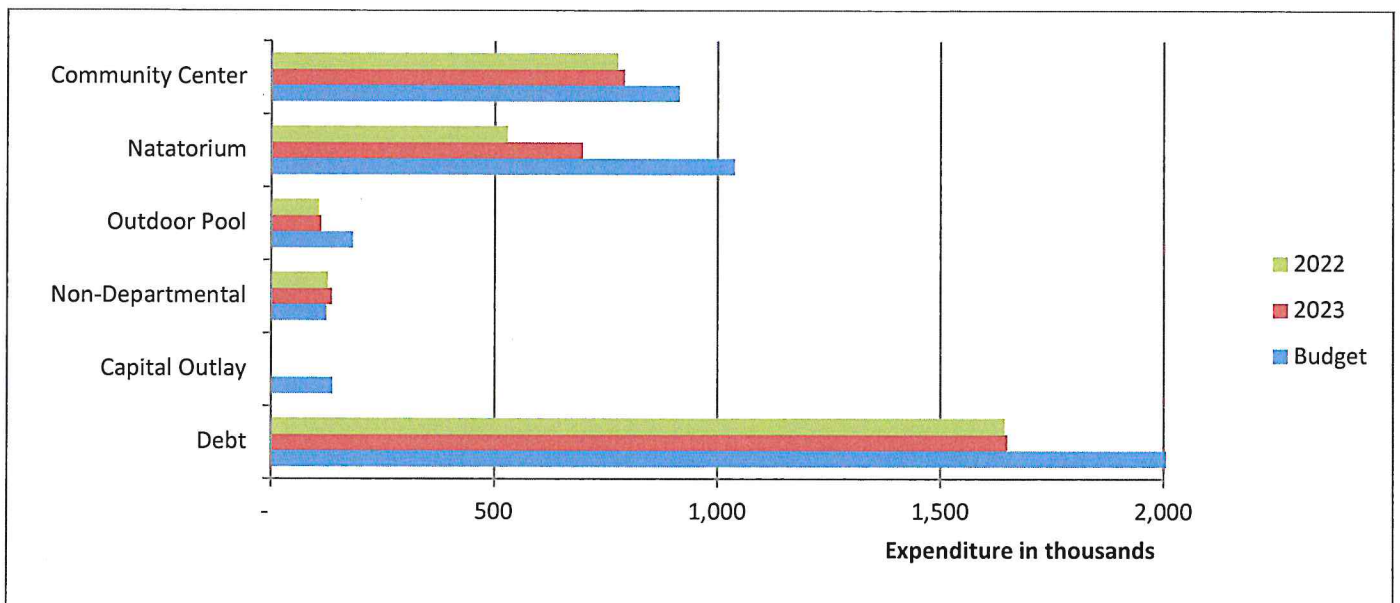
COMMUNITY CENTER AND PARKS TAX FUND



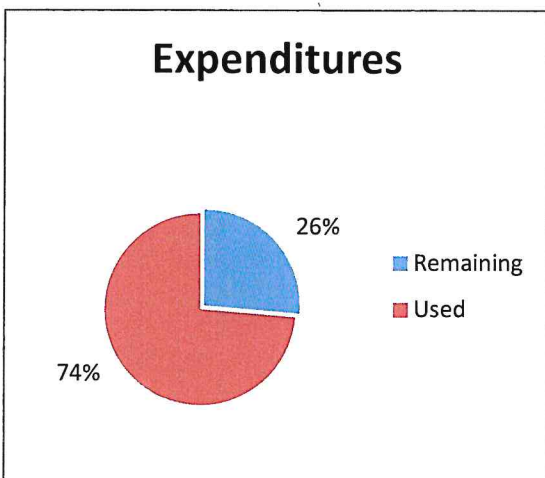


Total budgeted revenues for the fiscal year are \$5,231,581. Total revenues through 10 months or 83% of this fiscal year, amounted to \$3,845,726 or 74% of FY23 budgeted revenues. Sales tax received is \$854,318, an increase of \$51,340 (6%) from the previous year. Intergovernmental revenue consists of a charge to the North Kansas City School District for the natatorium \$725,000 and \$1,000,000 in ARPA funding (ARPA funding will be added at year end). Charges for services are \$1,165,880, an increase of \$179,317 (18%). Revenue from facility rental is \$245,819, an increase of \$60,493 (33%). Miscellaneous revenue is \$65,709. Transfers to the fund are \$789,000. There is no equity transfer budgeted

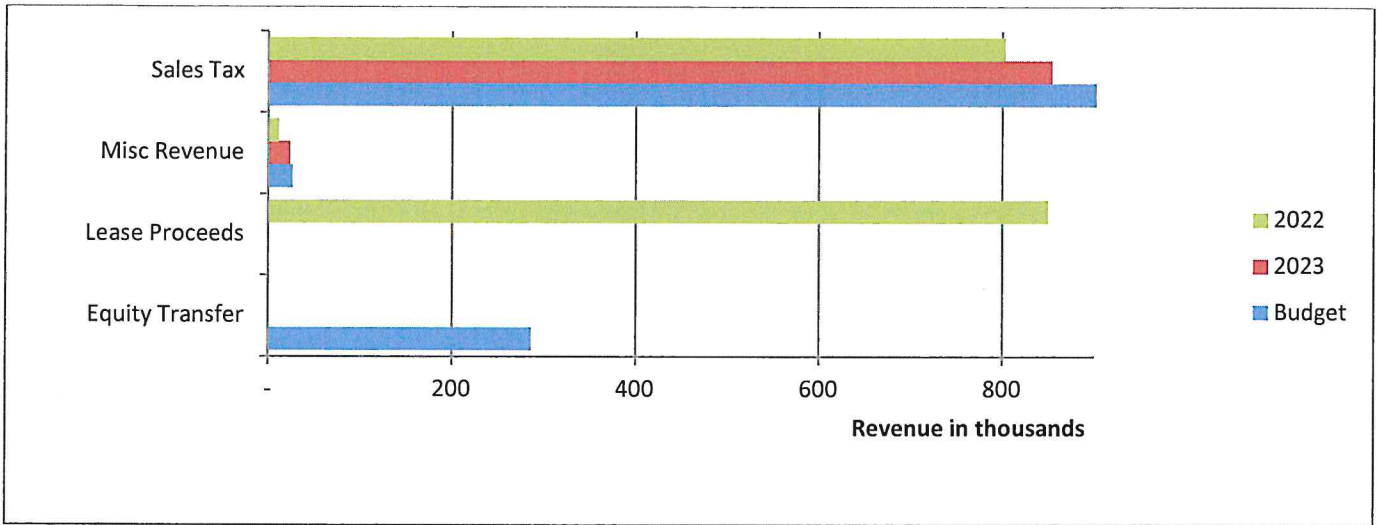
for the fiscal year.



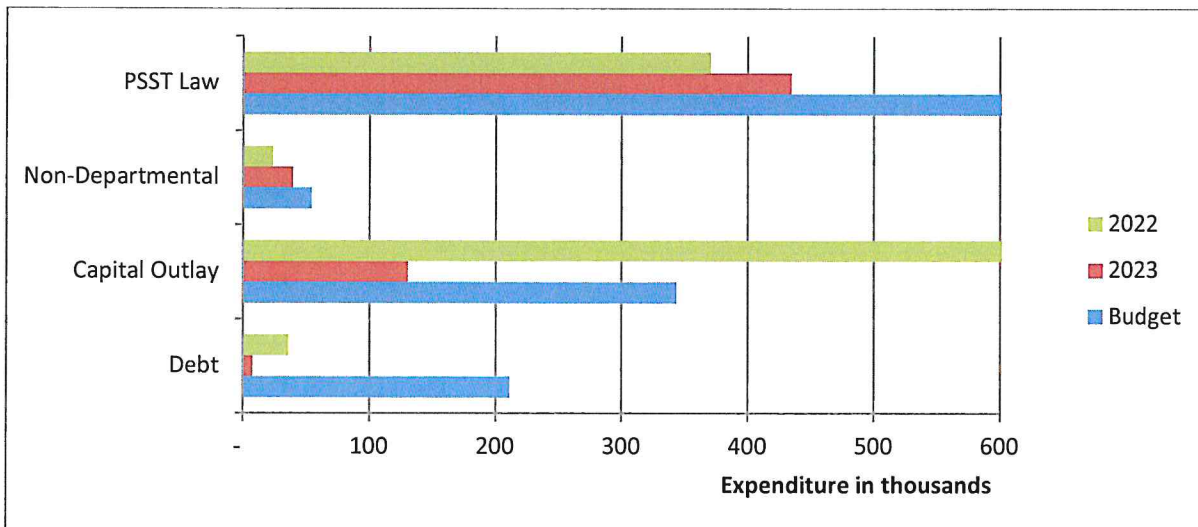
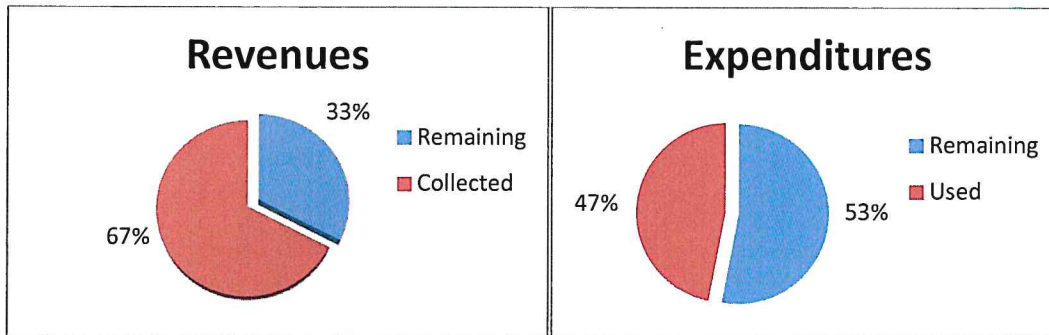
Total budgeted expenditures for the fiscal year are \$4,594,323. Total expenditures through 10 months or 83% of this fiscal year amounted to \$3,870,792 or 74% of FY23 budgeted expenditures. Community Center expenditures are \$790,346, an increase of \$15,117 (2%) due to changes in staffing and building maintenance. Natatorium expenditures are \$696,291, an increase of \$167,391 (32%) due to increases in building maintenance and personnel costs. Outdoor Pool expenditures are \$111,723, an increase of \$4,685 (4%) due to increases in part time personnel costs and chemicals. Non-departmental expenditures have increased \$9,150 to \$136,098 due to increases in property and liability insurance. Capital outlay for the fund is \$862. Payments for debt are comparable to the previous year at \$1,649,725. Current expenditures exceed current revenues by \$25,066.



PUBLIC SAFETY SALES TAX FUND



Total budgeted revenues for the fiscal year are \$1,305,512. Total revenues through 10 months or 83% of this fiscal year amounted to \$854,298 or 67% of FY23 budgeted revenues. Sales tax on a cash basis is \$854,298, or an increase of \$51,337 (6%). Miscellaneous revenue is \$24,271. No lease proceeds are budgeted for this fiscal year. An equity transfer of \$286,012 is budgeted for the fund (completion of radio project from previous year).



Total budgeted expenditures for the fiscal year are \$1,302,512. Total expenditures through 10 months or 83% of this fiscal year are \$611,517 or 47% of the FY23 budgeted expenditures. Law division is \$434,761, an increase of \$64,379 from the same time last year. Non-Departmental is \$39,250, compared to \$23,229 during the previous year. Capital outlay is \$130,068. Payments for debt is \$7,438. The decrease is due to debt issuance cost from the radio project in the previous year. Current revenue over expense for the fund is \$267,053.

Respectfully submitted,

A handwritten signature in black ink that reads "Dominic Accurso". The signature is written in a cursive style with a large, looped initial "D".

Dominic Accurso
Director of Finance



Request for Council Action

RES # R-23-23

BILL # City Clerk Only

ORD # City Clerk Only

Date: 6/6/2023

Department: Public Works

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: [Click here to enter a date.](#)

Subject: Contract Award, Project TP2406, FY24 Mill and Overlay Program.

Background:

Two bids were received for this project:

Metro Asphalt, Inc.	\$848,965.00
Superior Bowen Asphalt Company	\$1,021,555.60

The project consists of approximately 58,000 square yards of milling, 7,000 tons of asphalt and other associated work.

Budget Discussion: Funds are budgeted in the amount of \$850,000 from the Transportation Sales Tax Fund. Ongoing costs are estimated to be \$ 1,000,000 annually. Previous years' funding was \$1,500,000. The Engineer's Estimate for the project is \$927,258.

Public/Board/Staff Input:

Metro Asphalt is a company based in Independence, MO. They have performed mill and overlay projects for the City numerous times in the past. Staff has been pleased with their performance and is looking forward to working with them again.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Timothy A. Nebergall
Department Director/Administrator

JM
City Attorney

BB
City Manager

RESOLUTION NO. R-23-23

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH METRO ASPHALT, INCORPORATED, IN THE TOTAL AMOUNT NOT TO EXCEED \$848,965.00 FOR THE FY24 MILL AND OVERLAY PROGRAM, PROJECT TP2406.

WHEREAS, two proposals were received for the FY24 Mill and Overlay Program, Project TP2406, and the proposal of Metro Asphalt, Incorporated, in the amount of \$848,965.00 has been determined by the Director of Public Works to be the lowest and best proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract with Metro Asphalt, Incorporated, for work as outlined in the contract for a total amount not to exceed \$848,965.00.

FURTHER, THAT funds for such purpose are authorized from the Transportation Sales Tax Fund.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 12TH DAY OF JUNE 2023.

Jean B. Moore, Mayor

ATTEST:

Kris Keller, City Clerk



Request for Council Action

RES # R-23-24

BILL # City Clerk Only

ORD # City Clerk Only

Date: 6/6/2023

Department: Finance

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: 5/22/2023

Subject: 2024 Fiscal Year Budget

Background: Staff has presented the 2024 Fiscal Year Budget for the General Fund, Capital Improvement Sales Tax Fund, Transportation Sales Tax Fund, Equipment Replacement Fund, Combined Waterworks and Sewerage System Fund, Public Safety Sales Tax Fund, Community Center and Parks Tax Fund, and the Special Parks and Playground Fund during an Open Study Sessions and a Public Hearing. The Budget will serve as strategic, administrative and financial plan for the City for the 2024 Fiscal Year.

Budget Discussion: N/A

Public/Board/Staff Input: Staff is recommending that the 2024 budget be passed as presented at the Public Hearing. The budgeted funds and amounts to expended are as follows: General Fund \$24,812,915, Capital Improvement Sales Tax Fund \$8,138,000, Transportation Sales Tax Fund \$3,090,000, Capital Equipment Replacement Fund \$665,000, Combined Waterworks Sewerage System Fund \$13,860,435, Public Safety Sales Tax Fund \$1,006,872, Community Center/Parks Tax Fund \$4,676,797, and \$0 for the Special Parks & Playground Fund.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Dominic Accurso
Department Director/Administrator

JM
City Attorney

BB
City Manager

RESOLUTION NO. R-23-24

A RESOLUTION ADOPTING THE 2024 ANNUAL OPERATING BUDGET FOR THE CITY OF GLADSTONE, MISSOURI, AND AUTHORIZING THE EXPENDITURES OF FUNDS FOR MUNICIPAL SERVICES.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, for the purpose of financing the conduct of affairs of the City of Gladstone, Missouri, during the fiscal year from July 1, 2023, and ending June 30, 2024 inclusive, the budget of the City’s revenue and expenses for such period prepared and submitted to the Gladstone City Council by the City Manager is hereby approved and adopted as the Official Budget of the City of Gladstone, Missouri; and

THAT, the amounts set forth in the various funds are hereby appropriated to such uses, and authority is hereby given to the City Manager of the City of Gladstone, to expend the amounts shown for the purposes indicated; and

THAT, Annual Expenditures as shown in the Annual Budget and in each of the listed budgeted funds are:

Fund	Expenditure/Expense
General Fund	\$24,812,915
Capital Improvement Sales Tax Fund	\$8,138,000
Transportation Sales Tax Fund	\$3,090,000
Capital Equipment Replacement Fund	\$665,000
Combined Waterworks Sewerage System Fund	\$13,860,435
Public Safety Sales Tax Fund	\$1,006,872
Comm Center/Parks Tax Fund	\$4,676,797
Special Parks & Playground Fund	\$0

THAT, the amounts for each fund, as shown in the Annual Budget, shall not be increased or decreased except by Council approval, but the various objects of expenses comprising the total appropriation for any fund may be increased or decreased at the discretion of the City Manager, providing the adjustments shall not increase the total amount appropriated for that fund.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI THIS 12TH DAY OF JUNE 2023.

Jean B. Moore, Mayor

ATTEST:

Kris Keller, City Clerk



Request for Council Action

RES # City Clerk Only

BILL # 23-20

ORD # 4.639

Date: 6/6/2023

Department: Community Development

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: 6/12/2023

Subject: Wireless Communications Facility – 20 Year Special Use Permit

Background:

The applicant is proposing to build a wireless support structure that will expand service for Gladstone and Clay County residents on property located at 710A NE 76th Street. The monopole will be approximately 115' tall.

The surrounding uses of this proposed location are the following:

- M-1 Light Industrial (primarily auto related type businesses)
- R-1 Single Family Dwelling Unit (Oak Grove park, Oak Park High School, and Linden Mobile Home & RV Park)
- C-4 Small Warehouse and Storage District (Public Mini Storage)

Currently, this property is undeveloped, commercial and industrial in nature. The wireless support structure will have the capacity to accommodate up to four (4) different carriers. This facility will have a six (6) foot decorative masonry wall with landscaping in accordance with City Code since this facility is visible from the NE corner of the Linden Mobile Home & RV Park.

This wireless support structure is a leasehold space on the private property of Thomas Sims.

Budget Discussion: N/A

Public/Board/Staff Input:

Public Comments: None.

Planning Commission: Unanimous approval (11 Yes – 0 No).

City Staff: Recommends approval following the conditions located in the staff report.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Austin Greer
Department Director/Administrator

JM
City Attorney

BB
City Manager



Community Development Department

Staff Report

Date: May 11, 2023

File #:

Requested Action: Special Use Permit for New Wireless Support Structure

Date of PC Consideration: 5/15/2023

Date of Council Consideration: 6/12/2023

Applicant: Patrick Erwin, Skyward Land Services, Inc.

Owner: Thomas L. Sims

Architect/

Engineer: Tom Medhi, Associated Engineering, Inc.

Address of Property: 710A NE 76th Street, Gladstone, MO 64118

Planning Information

- Current Zoning: R-1 Single Family Dwelling Unit
- Zoning History: R-1 Single Family Dwelling Unit
- Planned Land Use: R-1 Single Family Dwelling Unit
- Surrounding Uses: M-1 Light Industrial (primarily auto related type businesses), R-1 Single Family Dwelling Unit (Oak Grove Park, Oak Park High School and Linden Mobile Home & RV Park), C-4 Small Warehouse and Storage District (Mini Storage)
- Applicable Regulations: Zoning and Subdivision Ordinance and Comprehensive Plan

Additional Information

- Public Utility Availability: Existing
- Ingress/Egress: NE 76th Street through the M-1 Light Industrial Park

Analysis

The applicant is proposing to build a wireless support structure that will expand service for Gladstone and Clay County residents on property located at 710A NE 76th Street. The monopole will be approximately 115' tall.

The surrounding uses of this proposed location are the following:

- M-1 Light Industrial (primarily auto related type businesses)
- R-1 Single Family Dwelling Unit (Oak Grove park, Oak Park High School, and Linden Mobile Home & RV Park)
- C-4 Small Warehouse and Storage District (Public Mini Storage)

Currently, this property is undeveloped, commercial and industrial in nature. The wireless support structure will have the capacity to accommodate up to four (4) different carriers. This facility will have a six (6) foot decorative masonry wall with landscaping in accordance with City Code since this facility is visible from the NE corner of the Linden Mobile Home & RV Park.

This wireless support structure is a leasehold space on the private property of Thomas Sims.

Recommended Conditions

City Staff recommends that the following conditions be considered if the Planning Commission and City Council choose to approve this project request:

1. Skyward Land Services, Inc. shall apply for and maintain all applicable State and City business, professional, and occupational licenses.
2. Detailed construction plans shall be submitted to the City for permit consideration by the City Council.
3. Photometric documentation of existing conditions of all parts of the development site shall be submitted prior to issuance of permits. Any damage shall be repaired at the applicant's expense.
4. Adhere to all set back requirements in accordance with Gladstone city code.
5. Install and maintain in perpetuity tree screening on all sides of the facility.
6. The proposed 6 ft. tall wall will be maintained free of defects in perpetuity.
7. The tower height shall be limited to 150 feet.
8. The tower compound shall be limited to 50' X 50'.
9. No commercial signage is allowed.
10. Any construction, wiring, or other such work to the wireless support structure, other related structures on the site, or the site generally shall require the appropriate permit(s) from the City of Gladstone.
11. All fire safety and building inspection requirements for the structure made by the City of Gladstone in addition to all fire safety requirements for such State license shall be installed and maintained as required within 30 days after the issuance of this permit.
12. The applicant shall submit a detailed lighting plan for consideration prior to permit approval.
13. Any violation of these conditions may result in the cancellation of this Special Use Permit

Recommendation

City Staff recommends that the request be APPROVED contingent upon the conditions listed above.

AGENDA



PLANNING COMMISSION GLADSTONE CITY HALL COUNCIL CHAMBERS

Monday, May 15, 2023
7:00 PM

1. Meeting called to order - Roll Call
2. Pledge of Allegiance to the United States of America
3. Approval of the Previous Meeting Minutes (February 6, 2023)
4. **CONSIDERATION:** Special Use Permit for property located at 710A NE 76TH St
Applicant: Patrick Erwin Authorized Agent for Tillman Infrastructure. Owner: Thomas
and Mary Sims. *The City Council will consider this request on Monday, June 12, 2023.
Open the public hearing and call on city staff for the report. Close the public hearing
when conversation comes to a close.*
5. Communications from the City Council
6. Communications from the City Staff
7. Communications from the Planning Commission Members
8. Adjournment – Chairperson can close the meeting without making a motion

PLANNING COMMISSION
GLADSTONE, MISSOURI
Gladstone City Hall
Monday, May 15th, 2023
7:00 pm

Item 1 on the Agenda: Roll Call.

Present: Gary Markenson
Kate Middleton
Bill Turnage
Mike Ebenroth, Chair
Steve Beamer
Jennifer McGee
Kim Murch
James New
Brenda Lowe, Secretary
Cameron Nave
Spencer Davis

Absent: Chase Cookson, Vice Chair

Council & Staff Present:

Austin Greer, Community Development Director
Angie Daugherty, Admin. Assistant
Jean B. Moore, Mayor
Alan Napoli, CD Administrator/Building Official

Item 2 on the Agenda: Pledge of Allegiance.

Chair Ebenroth led the group in reciting the Pledge of Allegiance to the United States of America.

Item 3 on the Agenda: Approval of the February 6th, 2023 Minutes. Chair Ebenroth asked if there was a motion to approve the minutes from the February 6th meeting.

Mr. Nave moved to approve the minutes; Mr. Davis seconded. The minutes were approved, 11-0.

Item 4 on the Agenda: Consideration: On a Special Use Permit for property located at 710A NE 76th St Applicant: Patrick Erwin Authorized Agent for Tillman Infrastructure. Owner: Thomas and Mary Sims. *The City Council Public Hearing is scheduled for Monday, June 12, 2023.*

Mr. Greer read from the staff report.

The applicant is proposing to build a wireless support structure that will expand service for Gladstone and Clay County residents on property located at 710A NE 76th Street. The monopole will be approximately 115' tall.

The surrounding uses of this proposed location are the following:

- M-1 Light Industrial (primarily auto related type businesses)
- R-1 Single Family Dwelling Unit (Oak Grove park, Oak Park High School, and Linden Mobile Home & RV Park)
- C-4 Small Warehouse and Storage District (Public Mini Storage)

Currently, this property is undeveloped, commercial and industrial in nature. The wireless support structure will have the capacity to accommodate up to four (4) different carriers. This facility will have a six (6) foot decorative masonry wall with landscaping in accordance with City Code since this facility is visible from the NE corner of the Linden Mobile Home & RV Park.

This wireless support structure is a leasehold space on the private property of Thomas Sims.

City Staff recommends that the following conditions be considered if the Planning Commission and City Council choose to approve this project request:

1. Tillman Infrastructure, LLC shall apply for and maintain all applicable State and City business, professional, and occupational licenses.
2. Detailed construction plans shall be submitted to the City for permit consideration by the City Council.
3. Photometric documentation of existing conditions of all parts of the development site shall be submitted prior to issuance of permits. Any damage shall be repaired at the applicant's expense.
4. Adhere to all set back requirements in accordance with Gladstone city code.
5. Install and maintain in perpetuity tree screening on all sides of the facility.
6. The proposed 6 ft. tall wall will be maintained free of defects in perpetuity.
7. The tower height shall be limited to 150 feet.
8. The tower compound shall be limited to 50' X 50'.
9. No commercial signage is allowed.
10. Any construction, wiring, or other such work to the wireless support structure, other related structures on the site, or the site generally shall require the appropriate permit(s) from the City of Gladstone.
11. All fire safety and building inspection requirements for the structure made by the City of Gladstone in addition to all fire safety requirements for such State license shall be installed and maintained as required within 30 days after the issuance of this permit.
12. The applicant shall submit a detailed lighting plan for consideration prior to permit approval.
13. Any violation of these conditions may result in the cancellation of this Special Use Permit.

City Staff recommends that the request be **APPROVED** contingent upon the conditions listed above.

Mr. Patrick Erwin stated that this will be 115-foot monopole structure. AT&T and First Net will be located on this structure. The tower will not have any lighting on it. They do have approval from the FAA and they decided that no lighting is required. The proposal does comply with all elements of the City of Gladstone requirements. They are 118 feet from the south boundary line which is where the R-1 residential area is. They are 59 feet from both the North and the West property line, and 500 feet from the East side. The land owner is Tom and Mary Sims.

Mr. New asked why was this site was selected.

Mr. Erwin stated that the engineers from AT&T give them a general area of where they want the tower located. This area will serve the Oak Park High School area and he personally was the one that did the site selection on this project.

Mr. New asked if this facility will improve service to the Gladstone area.

Mr. Erwin stated that is the reason why they are here. The project is justified financially from the use of First Net which is a first responder's communication system. Secondly, the AT&T traffic is only growing in this area. They have six different locations in Clay County that they are currently working on to improve coverage.

Ms. McGee referenced the trees that will help screen the facility. She was happy to see that. She likes seeing more trees involved in project planning. If those trees get planted and one of them dies what is the process to remedy the tree situation?

Mr. Greer stated that they will contact the property owner and the owner will get in contact with the company who maintains the facility and they will have it replaced.

Mr. Erwin stated that it is a condition of the permit. They are legally bound to take care of those trees. They are putting the trees in their construction drawings which will be what we use to get the building permit. They will make sure that the trees are watered well for the first 18 months.

Mr. Nave asked what the life of the pole will be.

Mr. Erwin stated that their lease with the Sims is for 90 years.

Mr. Nave asked do they currently have other relationships with other communication companies.

Mr. Erwin stated that the owner and operator of this structure, there business model is marketing this to Verizon, T- Mobile, etc.

Ms. Middleton stated that this doesn't seem that far from the water tower.

Mr. Erwin stated that he thought this question would come up. He did a little research on this and AT&T net structure is on Maple Woods Community College. The other net structure is at 69th and Broadway. This location is somewhat in between. This location will be at the south end of where the engineers actually wanted them to be. When we brought the idea of a water tank to them they said that the water tower is just too far south.

Ms. Middleton asked how far apart the towers are

Mr. Erwin stated probably about a mile to a mile and a half. When the cell phone usage goes up they will need more towers to support the usage.

Ms. Middleton asked about the wall they are proposing to build. Will it have barbwire on the top?

Mr. Erwin stated it will have barbwire. He thinks what they are proposing is a cinder block wall with stucco on the exterior. Most of this will not be visible because this is on the back of the property.

Mr. New asked what the start date will be and how long will it take to finish.

Mr. Erwin stated that the start date will be in 2024 and to finish the structure is tough to answer with getting supplies. If everything goes well, finishing can be 60-90 days.

Mr. New asked if they considered requesting to add height to the water tower to accommodate their structure.

Mr. Erwin stated no, it becomes cost prohibitive when they start adding to things like that. With the up keep of the water tower we would have to remove all of their equipment because they have to keep the network going.

Mr. Davis asked with a 50 by 50 radius and we approve this tonight can more mono towers be added inside that 50 by 50?

Mr. Greer stated he thinks from the staff's perspective they have quite a few communication towers in Gladstone. With the addition of this one he thinks the next person would have to make a very compelling case to get another tower approved inside city limits.

Mr. Erwin stated that it would not be possible to put another tower inside the 50ft by 50ft radius because of the foundation below the surface. .

Mr. Davis asked what the difference is between 115 to 130. Why not go higher?

Mr. Erwin stated that this is what the engineers wanted.

Mr. Davis asked city staff what is the difference in between the 130 and 115 feet?

Mr. Greer stated that the city is flexible with the height and is allowing for up to 150 feet as referenced in the conditions list.

Mr. Erwin stated that the city never told them they could not have 130 feet and that they made that decision on their own.

Mr. New stated that he does not think this tower will be unsightly and this is just the world we live in now.

Mr. Turnage asked in order to have good coverage, how far away from the tower could you be?

Mr. Erwin stated a maximum 2,000 feet and you would start losing coverage.

Mr. Markenson asked the length of the conditional permit where is that stated.

Mr. Greer stated that they did some research on previous telecommunication towers that have been completed in the past and a couple of those applications were for 20 years.

Mr. Markenson understands that, but it doesn't say the extent of the permit in the application

Mr. Greer stated that Patrick and him have been going back and forth and he was not able to conform the duration until today. That is why it is not referenced in the packet.

Mr. Markenson stated that when this goes to will it be referenced in the packet?

Mr. Greer stated yes sir.

MOTION: By Ms. Lowe, second by Mr. Beamer to approve a Special Use Permit for the property located at 710A NE 76th St.

Vote: Mr. Murch	Yes
Mr. Markenson	Yes
Mr. New	Yes
Mr. Turnage	Yes
Ms. Middleton	Yes
Chair Ebenroth	Yes
Ms. McGee	Yes
Ms. Hommon	Yes
Mr. Davis	Yes
Ms. Lowe	Yes
Mr. Whitton	Yes

The motion carried. (11-0)

Item 5 on the Agenda: Communication from the City Council

Mayor Jean Moore stated that this weekend is Blues Fest and for the first year it will be located at Linden Square. This event will be Friday and Saturday night. Also, Gladstone has a Glad Green team now. We do trash pick-up on the first Wednesday and first Saturday of each month. Julie Beamer has been involved and so has Gary Markenson.. It is a two-hour commitment from eight to ten. There is a leader for each clean-up day and the city will provide trash bags, pickers, and gloves. We have done this in two areas so far with a lot of success. We did it at M-1 and the Walmart area and then in the downtown area. We will be choosing different areas throughout the city that needs special attention. We have had over 20 volunteers both times we have done this.

Mr. Markenson stated that they finished their job in about one hour and twenty minutes. With so many people there they could easily cover more area.

Item 6 on the Agenda: Communications from the City Staff

Mr. Greer stated the city wide garage sale starts this Thursday and ends Sunday.

Item 7 on the Agenda: Communications from the Planning Commission Members

Mr. Murch asked what the status is of this building.

Mr. Greer stated that the project is going really well. We anticipate that the Police HQ will be open around fall of this year

Mr. Markenson asked if it will be open by Gladfest.

Mr. Greer stated that the finish date is not exact, but fall keeps getting referenced, so I am not quite sure.

Mr. Turnage went to Public Works for Beautification on Saturday and the bush event this past weekend. They have two more events with the electronics and household hazardous waste which he believes is in June and August.

Ms. Middleton asked about the honey sickle trees at our parks. Who should she talk to regarding this.

Mr. Greer stated Director Merkey would be the person to talk with.

Ms. McGee stated about once a week she goes to the city's website and searches the word hen to see if the instructions for applying to get a permit are out there yet and she hasn't seen it . Is this something we can put online?

Mr. Greer stated that they do have people coming in and getting permits for hens and bees. You can come into Community Development and they will give you the application to fill out. We will also work towards putting the new ordinance and application online.

Item 8 on the Agenda: Adjournment

Chair Ebenroth adjourned the meeting at 7:27 pm.

Respectfully submitted:

Mike Ebenroth, Chair

Approved as submitted _____

Angie Daugherty, Recording Secretary

Approved as corrected _____

DEVELOPMENT APPLICATION



CITY OF GLADSTONE
7010 N HOLMES STREET
GLADSTONE, MISSOURI 64118
PHONE: 436-4110 FAX: 436-2228

File #: SUP23-00001
Application Date: 3-20-23
PC Date: ~~April 17th~~ May 15th
CC Date: May 8th Jun 12th

Application Type:

- (PH) Special Use Permit (\$500)
- (PH) Zoning Change (\$500)
- (PH) Site Plan Revision (\$500)
- (PH) Right-of-Way Vacation (\$200)
- (PH) Variance - BZA (\$200)
- Final Plat/Replat (\$75)

Address of Action: 710A NE 76th Street, Gladstone, MO 64118

Legal Description:
Attach under separate cover if needed.

Please see the attached Exhibit

Proposed Change: Proposal is to erect a 115' Monopole Tower with a 3' lightning rod on a 50' x 50' leasehold space on the landowners property.

Applicant/Property Owner Information:

- Applicant(s) Patrick Erwin as Authorized Agent for Tillman Infrastructure, LLC
Company Skyward Land Services, Inc.
Address PO Box 25783, Overland Park, KS 66225
Phone 913-626-4440 Fax: N/A E-Mail: erwin@skywardsite.com
- Property Owner (if different than applicant) Thomas L. Sims
Company _____
Address 1800 NE 76th Street
Phone 816-210-6127 Fax N/A E-Mail masfina1@kc.rr.com
- Architect/Engineer Tom Medhi
Company Associated Engineering, Inc.
Address 2705 N. Main Street, Omaha, NE 38022
Phone 402-289-5040 Fax 402-289-5045 E-Mail: tmedhi@aepc-clc.com

Please indicate in one box above which person is to be the contact.

Applicant's Signature: Tom Sims Date 3-15-2023

Legal Description

An interest in land, said interest being over a portion of the following described parent parcel:

The following described lots, tracts or parcels of land, lying, being and situate in the County of Clay and State of Missouri, to-wit:

A tract of land located in the North one-half of the South one-half of the Northeast Quarter of Section 14, Township 51 North, Range 33 West, except the West 900.00 feet thereof, in Gladstone, Clay County, Missouri being described as follows: Beginning at the Southeast corner of the said West 900.00 feet on the South line of said North one-half as recorded in Book 721 at Page 007 at the recorder of deeds in Liberty, Clay County, Missouri and a point 3.57 feet East of the Northwest corner of Lot 8, LAWN ACRES, a subdivision in Gladstone, Clay County, Missouri and on the North line of said LAWN ACRES; thence $N00^{\circ}02'28''W$ along the East line of said West 900.00 feet, a distance of 175.67 feet to a point on the Kansas City, Gladstone City limit line, said point being 840.00 feet North of the South line of said Northeast Quarter per City of Gladstone Ordinance No. 2.663, Bill No. 86-66 recorded at the recorder of deeds in Liberty, Clay County, Missouri; Thence $N89^{\circ}54'41''E$ along said City limit line, a distance of 560.00 feet; thence $S00^{\circ}02'28''E$, a distance of 178.09 feet to a point on the South line of said North one-half; thence $N89^{\circ}54'41''W$ along said South line, a distance of 560.00 feet to the Point of Beginning.

AND BEING the same property conveyed to Ronald L. Goens, Sr. and Thomas L. Sims from The North Kansas City School District of Clay County, Missouri, presently also known as School District No. 74 by Conveyance dated November 8, 2005 and recorded December 19, 2005 in Deed Book 5241, Page 17; AND FURTHER CONVEYED to Thomas L. Sims from Ronald L. Goens, Sr. by Quit-Claim Deed dated April 2, 2013 and recorded April 19, 2013 in Deed Book 7080, Page 43.

Tax Parcel No. 13606000600401

Said interest being over land more particularly described by the following description:

Insert metes and bounds description of area



SPECIAL USE PERMIT APPLICATION
PROPOSED WIRELESS TELECOMMUNICATIONS FACILITY AT:
710 A NE 76th Street
Gladstone, Clay County, MO 64118

FILED ON BEHALF OF TILLMAN INFRASTRUCTURE, LLC BY:

SKYWARD LAND SERVICES, INC.

PATRICK ERWIN

913-636-4440

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1. LETTER OF APPLICATION
2. PROPERTY OWNER SIGNED SPECIAL USE APPLICATION
3. SUPPLEMENTAL NARRATIVE
4. DEED COVERING THE SUBJECT PROPERTY
5. PROJECT DRAWINGS

March 16, 2023

Alan Napoli
7010 North Holmes Street
Gladstone, MO 64118
Phone: 816-423-4111
Fax: 816-436-2228

RE: Proposed Wireless Communications Facility
710 A NE 76th Street
Gladstone, MO 64118

Dear Mr. Napoli,

Skyward Land Services, on behalf of Tillman Infrastructure (Tillman), files this Special Use Application to allow the construction of a wireless telecommunications facility at the above referenced property. Tillman has finalized a lease agreement with the owner(s) of the property, Thomas L. Sims and Mary Ann Sims. The proposed facility is designed to accommodate multiple carriers and will provide the technology needed to provide clear and uninterrupted wireless telecommunications services to the residents of Clay County and the City of Gladstone.

The proposed wireless telecommunications facility will consist of a 115' tall monopole tower with a 3' lightning rod to be located within a 50'-0" x 50'-0" lease area. Future expansion of the lease area can be accommodated, if needed, for multiple carrier's ground equipment. The proposed tower will be erected, owned and managed by Tillman. The facility will be unstaffed and will only require carrier service technicians, in a pick-up/van sized vehicle, to visit the site approximately once per month.

The facility is proposed in the R (Residential) zone. Pursuant to Chapter 165 – Special Use Permits of the City of Gladstone Code of Ordinance, and confirmed by phone conversation on July 26, 2021, towers are allowed by a Special Use Permit approval by the Planning Commission.

On behalf of Tillman Infrastructure, I herewith submit all required documentation for the consideration of special use permit approval in accordance with the City of Gladstone Code of Ordinance.

Should you have any questions please feel free to contact me. I look forward to working with you.

Sincerely,

Patrick Erwin
Skyward Land Services, Inc.
913-626-4440

APPLICATION FOR A NEW WIRELESS COMMUNICATIONS FACILITY

Submitted to Lafayette County, MO

GENERAL INFORMATION

Applicant: Tillman Infrastructure, LLC
152 West 57th Street
New York, NY 10019

Applicant's Representative: Skyward Land Services, Inc.
Patrick Erwin
PO Box 25783
Overland Park, KS 66226
erwin@skywardsite.com
913.626.4440

Project Address: 710 A NE 76th Street
Gladstone, MO 64118

Property Owner(s): Tom and Maryann Simms

Map/Tax Lot Number: 03-7.0-35-000-000-0014.000 Sec 35 Twn 51 Rng 27

Land Use Designation: Residential

Zoning Classification: Residential

Parcel Size: 2.28 acres

INTRODUCTION

Tillman Infrastructure, LLC (Tillman) proposes to construct a new telecommunications tower in the City of Gladstone, Missouri. The proposed site will allow wireless carriers to improve the quality of services for their customers in Clay County and the City of Gladstone. The tower is designed to accommodate four (4) carriers.

As shown in this application narrative, Tillman's proposal is the best location to achieve the coverage needs of AT&T and FirstNet while being located in an area that will not be impacted. In siting this project it is necessary for Tillman to locate in the northwest corner of the parcel where the required setbacks are met but siting elsewhere would unnecessarily render this parcel undevelopable for future use.

The site is technically zoned residential but its use is commercial and industrial in nature. Therefore, we contend that a 115' monopole with a 3' lightning rod is appropriate.

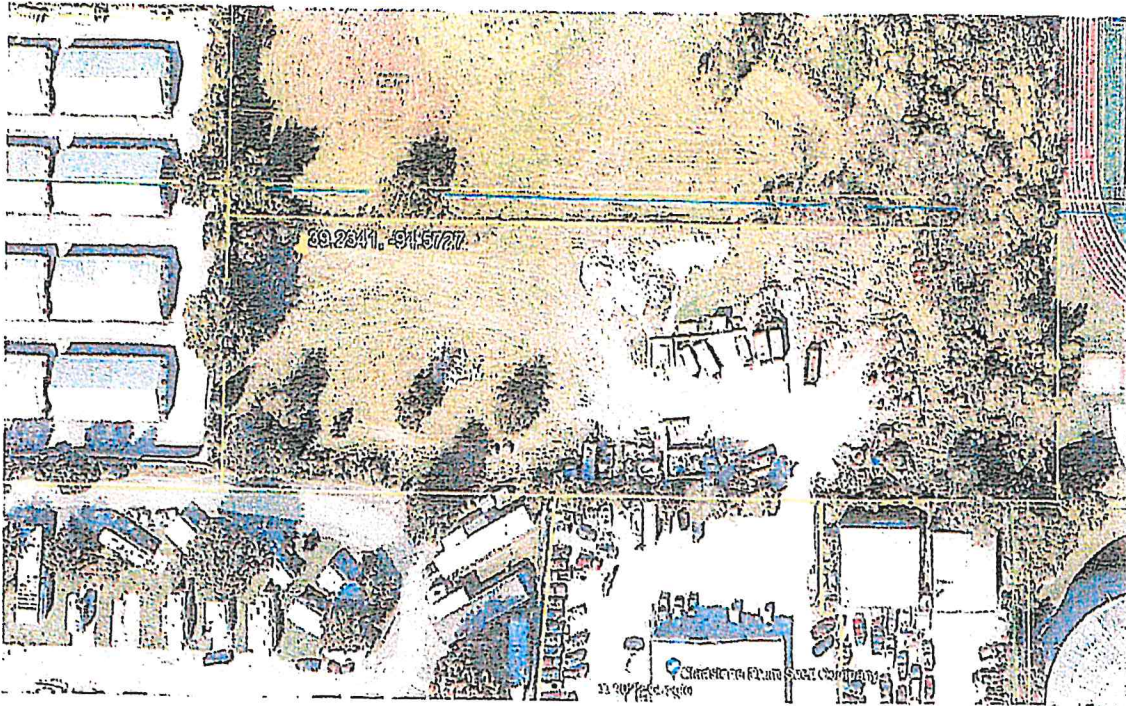
PROPOSAL

Tillman proposes a new support tower for wireless telecommunications be constructed on a parcel at 710 A NE 76th Street, Gladstone, MO 64118 (the "Property"). The Property is currently undeveloped. The proposal consists of a 115' tall with a 3' lightning rod. Antenna arrays can be located at four (4) different locations on the tower, to accommodate up to four (4) different carriers. The facility, with a 6ft decorative masonry wall with landscaping, will initially comprise a 50' x 50' area. Space is available for future expansion, if needed. A new 12' wide gravel access road, running from the existing road at the right of way (NE 76th Street) to the compound, will be added. Power and fiber will run underground from the nearest utility pole to the fenced lease area.

The proposed site will include:

	Proposed Site
Tower	115' monopole tower with a 3' lightning rod
Location	NW corner of the property
Lease area	50' x 50' compound
Fencing	6' decorative masonry wall with landscaping surrounding compound with road gate at entrance for signage
Access	12' wide gravel driveway from NE 75 th Street to the compound
Utilities	Power and fiber will run within an easement, underground from the site to the nearest utility pole

General Area



SUBMITTAL REQUIREMENTS

The proposed Tillman facility complies with the below requirements of the City of Gladstone Zoning Ordinance. The requirements of Chapter 166. – Communications Antennas are addressed below:

Chapter 166. – Special Use Permit Sec. 7.166.050

All proposals to install, build or modify an antenna or support structure not permitted by section 7.166.030 (permitted uses) or section 7.166.040 (administrative permit), shall require the approval of special use permit following a duly advertised public hearing by the planning commission and city council, subject to the following limitations.

(1) *Applications.* Applications for special use permits shall be filed and processed subject to the requirements of and in the manner and time frame as otherwise established in the zoning code. A decision shall be accompanied by substantial evidence supporting the decision, which shall be made a part of the written record of the meeting at which a final decision on the application is rendered. Evidence shall be under oath and may be submitted with the application or thereafter presented during the public hearing by the applicant or others.

(2) *Additional minimum requirements.* No special use permit shall be issued unless the applicant has clearly demonstrated by substantial evidence that placement of an antenna or support structure pursuant to section 7.166.030 (permitted uses) or section 7.166.040 (administrative permits) is not technologically

or economically feasible. The city may consider current or emerging industry standards and practices, among other information, in determining feasibility.

Applicants Response:

An exhaustive search of existing towers and other structures in the area was completed and none are in a geographic location that will accomplish the service needs of AT&T and FirstNet.

(3) Findings required. In addition to the determinations or limitations specified herein and by section 7.165.010 of the zoning code for the consideration of special use permits, no special use shall be approved by the city council unless findings in the affirmative are made that the following conditions exist:

- a. That the proposed tower is not and cannot be located within a communications tower multi-use interest area as designated by such map, or if so located, meets the co-location requirements of this section.

Applicants Response:

An exhaustive search of existing towers and other structures in the area was completed and none are in a geographic location that will accomplish the service needs of AT&T and FirstNet.

b. No existing towers, structures or buildings within the necessary geographic area for the applicant's tower meet the applicant's necessary engineering requirements considering (1) height, (2) structural strength, (3) resulting signal interference, (4) feasibility of retrofitting, (5) feasibility of redesigning the applicant's tower network, or (6) other limiting conditions that render towers, structures or buildings within the applicant's required geographic area unsuitable.

Applicants Response:

An exhaustive search of existing towers and other structures in the area was completed and none are in a geographic location that will accomplish the service needs of AT&T and FirstNet.

- c. That the design of the tower or structure, including the antennae, shelter and ground layout maximally reduces visual degradation and otherwise complies with the provisions and intent of this section. New towers shall be of a monopole design, unless it is shown that an alternative design would equally or better satisfy this provision.

Applicants Response:

The proposed tower is of a monopole design. The tower is located behind a self-storage facility, automotive repair, and a trailer park. Therefore, the visibility of the tower is very minimal to nearby landowners and will have little to no effect on surrounding properties.

- d. That the proposal minimizes the number and/or size of towers or structures that will be required in the area. Where alternate technology or design exists or is reasonably available that would satisfy the general need for the proposal, this factor is ordinarily not satisfied.

Applicants Response:

The proposed monopole will accommodate three other users, eliminating the need for future towers in this area. There is no alternate technology that will meet the coverage needs of AT&T and FirstNet.

- e. That the applicant has not previously failed to take advantage of reasonably available shared use opportunities or procedures provided by this chapter or otherwise.

Applicants Response:

AT&T is currently located on the City of Gladstone owned water tower.

f. That no land owned by any agency of the federal or state government, or by any political subdivision of the state, is available for locating the structure or tower.

Applicants Response:

An exhaustive search of all properties was conducted, and the proposed location best accomplishes the coverage criteria of AT&T and FirstNet.

g. The city may require, at the expense of the petitioner, any additional studies or the hiring of an external consultant, including technical and legal services, to review exhibits and/or other requirements in accordance with this section.

Provided, that if one, but not more than one, of the first six determinations is not satisfied, approval may be granted only on a finding of unique circumstances otherwise necessitating approval to satisfy the purposes of this section.

Applicants Response:

All six of the above criteria have been met.

Chapter 166. – Communications Antennas & Support Structures

The general purpose of this chapter is to regulate the placement, construction and modification of telecommunications towers, support structures, and antennae in order to protect the health, safety and welfare of the public, while at the same time not unreasonably interfering with the development of the competitive wireless telecommunications marketplace within the corporate boundaries of Gladstone. Specifically, this chapter is intended to:

1. Provide for the appropriate location and development of telecommunications facilities and systems to serve the citizens and businesses of the city;

Applicants Response

Please see the attached engineered renderings.

2. Minimize adverse visual impacts of communications antennae and support structures through the use of careful design, siting, landscape screening and innovative camouflaging techniques;

Applicants Response

Site is located in an area with very little visibility from residents and will not affect nearby uses. Furthermore, the site will be concealed behind a masonry wall with landscaping.

3. Maximize the use of existing and new support structures so as to minimize the need to construct new or additional facilities;

Applicants Response

The monopole will be able to support multiple carriers which will eliminate the need for any other structures in the immediate area.

4. Maximize the co-location of facilities on any new support structures and facilitate the fewest and least visible new structures capable of achieving these objectives;

Applicants Response

There are no existing facilities that will meet the AT&T and FirstNet requirements; therefore, this structure is necessary. Furthermore, Tillman will be actively marketing this structure to other carriers for future needs.

5. Ensure that any new telecommunications tower or structure is located in an area compatible with the neighborhood or surrounding community to the extent possible;

Applicants Response

The tower is setback to the rear of the property, separating it from existing uses and the road frontage. The area contains auto repair facilities, a non-elevated water tank, self-storage units, and a trailer park. This use is consistent.

6. Ensuring that regulation of telecommunications towers and structures does not have the effect of prohibiting the provision of personal wireless services, and does not unreasonably discriminate among functionally equivalent providers of such service.

Applicants Response

This structure will provide state of the art telecommunication services to the surrounding area, while also providing a communication system for first responders.

Sec. 7.166.020. - General requirements.

The requirements set forth in this section shall be applicable to all telecommunications towers, antennae and other support structures installed, built or modified after the effective date of ordinance from which this chapter is derived to the full extent permitted by law.

1. Principal or incidental use. Antennae and support structures may be either a principal use in all zoning districts or an incidental use to institutional or nonresidential uses, subject to any applicable district requirement relating to yard or setback. An incidental use subject to a leasehold interest of a person other than the lot owner may be approved for a tower only if the leasehold area separately meets all requirements of access, parking, and lot size applicable to the primary use in the district in which the use is proposed.

Applicants Response

The proposed use will be the principal use of the parcel, as there is no existing development on the parcel. Therefore, the requirements of the applicable district pertaining to lot size are not relevant. However, our proposal meets or exceeds the setback requirements specified in all aspects of the code.

2. Building codes, safety standards, and zoning compliance. To ensure the structural integrity of antenna support structures, the owner shall assure that it is constructed and maintained in compliance with all standards contained in applicable state and local building codes and the applicable standards published by the current Electronics Industries Association, as amended from time to time. In addition to any other approvals required by this section, no antenna, tower, or support structure shall be erected prior to receipt of a certificate of zoning compliance and the issuance of a building permit.

Applicants Response

As part of the Building Permit process we will submit MO Professional Engineer stamped drawings certifying that all codes, safety standards, and zoning compliance is met. Furthermore, there will be an independent third-party inspection company validating all installation.

3. Regulatory compliance. All antennae and support structures shall meet or exceed current standards and regulations of the FAA, FCC and any other state or federal agency with the authority to regulate communications antennae and support structures. Should such standards or regulations be amended, then the

owner shall bring such devices and structure into compliance with the revised standards or regulations within the time period mandated by the controlling agency. No approval for any placement, construction or modification of any antenna or structure permitted by this section shall be granted for any applicant having an uncured violation of this section, any zoning regulation regarding the lot on which the structure is proposed, or any other governmental regulatory requirement applicable to such antenna or structures within the city.

Applicants Response

The proposed structure complies with all Regulatory requirements, copies of all approvals will be provided upon request.

4. Security. All antennae and support structures shall be protected from unauthorized access by appropriate security measures. A description of proposed security measures shall be provided as part of any application to install, build or modify antennae or support structures. Additional measures may be required as a condition of the issuance of a building permit or administrative permit as deemed necessary by the director and city council in the case of a special use permit.

Applicants Response

The location will be walled, gated, and locked when it is not occupied. This will help prevent unauthorized access.

5. Lighting. Antennae and support structures shall not be lighted unless required by the FAA or other state or federal agency with authority to regulate, in which case a description of the required lighting scheme will be made a part of the application to install, build or modify the antennae or support structure. Equipment cabinets and shelters may have lighting only as approved by the director or city council on the approved site development plan.

Applicants Response

The FAA is not requiring any tower lighting to be present for this structure.

6. Advertising. Except for a disguised antenna support structure in the form of an otherwise lawfully permitted sign, the placement of advertising on structures regulated by this section is prohibited.

Applicants Response

There will be no advertising of any kind on the structure.

7. Design.

a. Subject to the requirements of the FAA or any applicable state or federal agency, towers shall be galvanized steel, or if painted, a neutral color consistent with the natural or built environment of the site.

Applicants Response

The structure will be a typical galvanized steel structure consistent with the environment.

b. Equipment shelters or cabinets shall have an exterior finish compatible with the natural or built environment of the site and shall also comply with any design guidelines as may be applicable to the particular zoning district in which the facility is located. All equipment shall be either placed underground, contained in a single shelter or cabinet, or wholly concealed within a building.

Applicants Response

The equipment cabinets will have an outdoor exterior finish and will be concealed behind a masonry wall.

c. Support structures shall not exceed the height limitation of any airport overlay zone as may be adopted by the city or other regulatory agency, but may exceed underlying district height restrictions for buildings and structures, where shown to be necessary, provided that such height restrictions shall be considered by the city in determining the appropriateness of the design and location of the proposed structure under the standards for approval.

Applicants Response

The structure will 115' in height with a 3' lightning rod. This is the minimum height needed for the AT&T and FirstNet equipment needed to optimally operate.

d. Antennae attached to a building or part of a disguised antenna support structure shall be of a color identical to or closely compatible with the surface to which they are mounted. All other antennae shall be designed to be disguised, or if otherwise permitted, maximally concealed on or within the support structure. Exposed antennae on "crow's nest" or other visible platforms are prohibited.

Applicants Response

Antennas will be mounted to a platform near the top of the structure. This platform is necessary to allow for remote radio units to be mounted behind the antennas. These radios allow the system to operate more efficiently and possibly eliminate the need for additional sites. A rendering of this can be seen in engineered drawings attached to this narrative and application. Furthermore, the state of Missouri has mandated in RSMO 67.5094(16) that local authorities shall not impose any requirements regarding the appearance of facilities that are unreasonable. We contend that the inability to use an antenna platform is unreasonable as it would make current technologies unusable.

e. All towers shall be surrounded by a minimum six-foot high decorative wall constructed of brick, stone or comparable masonry materials and a landscape strip of not less than ten feet in width and planted with materials, which will provide a visual barrier to a minimum height of six feet. The landscape strip shall be exterior to any security wall. In lieu of the required wall and landscape strip, an alternative means of screening may be approved by the director, or by the city council in the case of a special use permit, upon demonstration by the applicant that an equivalent degree of visual screening will be achieved. Landscaping shall be required for disguised support structures if needed to implement an approved disguise.

Applicants Response

The drawings submitted depict a masonry wall in compliance with this section. It is part of our submittal even though the wall will not be visible from any right-of-way.

f. All towers, disguised support structures, and related structures, fences and walls shall be separated from the property line of any adjacent property zoned for a residential use at least a distance equal to the height of the tower, and shall be separated from all other adjacent property lines at least a distance equal to one-half of the height of the tower or structure.

Applicants Response

This requirement is met. Our proposal includes the 115' monopole with a 3' lightning rod. We are 118'10" from the parcel to the south which borders a trailer park. To the north, the tower is 59'5" away from the property line. To the west, the tower is 59'0" from the property line. Furthermore, we investigated the possibility of siting the tower in the middle of the parcel, but this would render the remainder of Mr. and Mrs. Sims property undevelopable for future uses.

g. Vehicle or outdoor storage on any support structure site is prohibited, unless otherwise permitted by the zoning.

Applicants Response

There will be no vehicle or outdoor storage as part of this proposal.

h. On-site parking for periodic maintenance and service shall be provided at all antenna or tower locations consistent with the underlying zoning district and the type of antenna or support structure approval granted.

Applicants Response

There is a parking space depicted on the engineered drawings submitted. We anticipate it only being used only a couple times a month once the structure has completed construction.

CONCLUSION

The location of the proposed wireless telecommunications facility meets or exceeds all requirements of AT&T and FirstNet and follows the intent of Gladstone's land use ordinances. We respectfully request that the City approve the proposal as designed, subject only to the City's standard conditions of approval.

See Attachments

Web Copy

Recorded in Clay County, Missouri

Recording Date/Time: 06/19/2018 at 09:51:27 AM

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Pages: 3

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MISSOURI BENEFICIARY DEED

(Transfer On Death)

THIS INDENTURE made on the 18TH day of JUNE 2018, by THOMAS L. SIMS (hereinafter "Owner/Grantor") for the revocable benefit of the Grantee Beneficiaries hereinafter designated under and by virtue of and pursuant to the terms of the Missouri Non-Probate Transfers Act, Section 461.025, RSMo. 1989 (mailing address of said Owner/Grantor is 1800 NE 76th Street, Gladstone, MO 64118 and mailing address of Grantee Beneficiaries is 8507 NE 100th Terrace, Kansas City, MO 64157).

WITNESSETH:

THAT THE SAID Owner/Grantor, in consideration of his desire to make a revocable non-probate transfer effective at his death (if not previously revoked by him), and without any other consideration, for the benefit of the Grantee Beneficiaries hereinafter designated, does by these presents **GRANT AND ASSIGN, CONVEY AND CONFIRM**, effective only at the death of the Owner/Grantor and only if not previously revoked by him, for, to and for the benefit of the Grantee Beneficiaries hereinafter designated, the following described lots, tracts or parcels of land, being and situate in the County of Clay and State of Missouri, to-wit:

A tract of land located in the North one-half of the South one-half of the Northeast Quarter of Section 14, Township 51 North, Range 33 West, except the West 900.00 feet thereof, in Gladstone, Clay County, Missouri, being described as follows: Beginning at the Southeast corner of the said West 900.00 feet on the South line of said North one-half as recorded in Book 721 at Page 007 at the recorder of deeds in Liberty, Clay County, Missouri, and a point 3.57 feet East of the Northwest corner of Lot 8, LAWN ACRES, a subdivision in Gladstone, Clay County, Missouri, and on the North line of said LAWN ACRES; thence N00°02'28"W along the East line of said West 900.00 feet, a distance of 175.67 feet to a point on the Kansas City, Gladstone City limit line, said point being 840.00 feet North of the South line of

David K. Holdsworth, Esq.
P.O. Box 126
Liberty MO 64069-0126

Katee Porter, Recorder of Deeds



Web Copy

said Northeast Quarter per City of Gladstone Ordinance No. 2.663, Bill No. 86-66 recorded at the recorder of deeds in Liberty, Clay County, Missouri; Thence N89°54'41"E along said City limit line, a distance of 560.00 feet; thence S00°02'28"E, a distance of 178.09 feet to a point on the South line of said North one-half; thence N89°54'41"W along said South line, a distance of 560.00 feet to the Point of Beginning.

(Commonly known as 710A NE 76th Street, Gladstone, MO)

The Grantee Beneficiaries of this revocable non-probate transfer are as follows: SHELLY L. SIMS WYATT and AARON MICHAEL WYATT, husband and wife.

The Owner/Grantor, pursuant to the above-mentioned Missouri Non-Probate Transfers Act, hereby retains complete right, without the consent of any other person, to revoke or modify the foregoing transfer at any time by his sole and separate signature, act and deed, and reserves the right to encumber, sell or convey the above-described property at any later date without the consent or signature of any of the above-named non-probate transfer Grantee Beneficiaries and without the consent or signature of any other party whomsoever.

This Beneficiary Deed is executed pursuant to the above-mentioned Missouri Non-Probate Transfers Act and it is not effective to convey title to the above-described real estate until the death of Owner/Grantor. This Beneficiary Deed will not become effective unless recorded before the death of Owner/Grantor and it is subject to revocation and change in the manner provided by law.

TO HAVE AND TO HOLD the premises aforesaid with all and singular the rights, privileges, appurtenances and immunities thereto belonging or in any wise appertaining unto the said designated Grantee Beneficiary of this revocable non-probate transfer and unto the heirs and assigns of the said Grantee Beneficiaries forever.

IN WITNESS WHEREOF, the said Owner/Grantor has executed this Beneficiary Deed on the day and year above written.

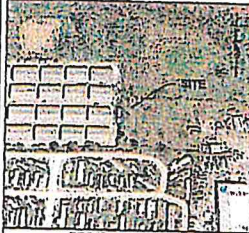

THOMAS L. SIMS


STATE OF MISSOURI)
) ss.
COUNTY OF CLAY)

On this 18th day of JUNE 2018, before me personally appeared Thomas L. Sims, known to me to be the person described in and who executed the foregoing beneficiary deed as Owner/Grantor, and acknowledged to me that he executed the same as his voluntary, free act and deed for the purposes therein stated and the said Owner/Grantor further declared himself to be married.

Katee Porter, Recorder of Deeds

ZONING DRAWINGS





FA NUMBER: 15527798 / SITE ID: TI-OPP-19183-A
SITE NAME: OAK GROVE PARK
ADDRESS: 710A NE 76TH STREET
GLADSTONE, MO 64118
CLAY COUNTY

INDEX OF DRAWINGS	
SHEET	DESCRIPTION
T-1	TITLE SHEET
ZD-1	ZONING PLAN
ZD-2	ZONING MAP
ZD-3	ZONING GENERAL INFORMATION
ZD-4	ZONING DO NOT SCALE DRAWINGS

PROJECT SUMMARY

SITE ADDRESS: 710A NE 76TH STREET, CLAY COUNTY, MO 64118

LANDING (DND 03): 11.34-01183-A (11.34-01183-A) (11.34-01183-A)

ADJACENT CONTACT: CITY OF GLADSTONE

ADJACENT CONTACT: 1401 MARSH, 7618 NORTH TOWNS

ADJACENT CONTACT: 11200 W. 112TH ST.

ADJACENT CONTACT: 11200 W. 112TH ST.

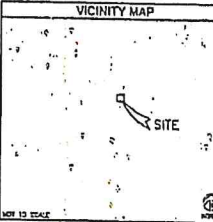
ADJACENT CONTACT: 11200 W. 112TH ST.

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ADJACENT CONTACT: 11200 W. 112TH ST.

VICINITY MAP



LOCATION MAP



AT&T SIGNATURES

INDEX OF DRAWINGS

SHEET	DESCRIPTION
T-1	TITLE SHEET
ZD-1	ZONING PLAN
ZD-2	ZONING MAP
ZD-3	ZONING GENERAL INFORMATION
ZD-4	ZONING DO NOT SCALE DRAWINGS

PROJECT DIRECTORY

OWNER: TILLMAN INFRASTRUCTURE

OWNER ADDRESS: 1111 EAST 11TH ST, SUITE 200, CLAY COUNTY, MO 64118

OWNER PHONE: (314) 318-9111

OWNER FAX: (314) 318-9111

OWNER EMAIL: TILLMAN@TILLMANINFRASTRUCTURE.COM

OWNER WEBSITE: WWW.TILLMANINFRASTRUCTURE.COM

OWNER CONTACT: TILLMAN INFRASTRUCTURE

OWNER ADDRESS: 1111 EAST 11TH ST, SUITE 200, CLAY COUNTY, MO 64118

OWNER PHONE: (314) 318-9111

OWNER FAX: (314) 318-9111

OWNER EMAIL: TILLMAN@TILLMANINFRASTRUCTURE.COM

OWNER WEBSITE: WWW.TILLMANINFRASTRUCTURE.COM

DIRECTIONS

TRAVEL FROM EAST ON I-49 TO EXIT 107 (N. STATE ST.)

TRAVEL WEST ON N. STATE ST. TO 710A NE 76TH STREET

TRAVEL SOUTH ON 710A NE 76TH STREET TO THE SITE

RFD'S GENERAL INFORMATION

ADJACENT RFD'S:

WEST: 760

EAST: 760

SOUTH: 760

NORTH: 760

DO NOT SCALE DRAWINGS

THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION PURPOSES. IT IS FOR INFORMATION ONLY. ANY DIMENSIONS SHOWN ON THIS DRAWING ARE APPROXIMATE AND SHOULD BE VERIFIED ON THE GROUND. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL GOVERNMENT AND OTHER AFFECTED AGENCIES. THE CLIENT IS ALSO RESPONSIBLE FOR OBTAINING ALL NECESSARY INFORMATION FROM THE LOCAL GOVERNMENT AND OTHER AFFECTED AGENCIES. THE CLIENT IS ALSO RESPONSIBLE FOR OBTAINING ALL NECESSARY INFORMATION FROM THE LOCAL GOVERNMENT AND OTHER AFFECTED AGENCIES.

PROFESSIONAL SEAL

TOM JONES

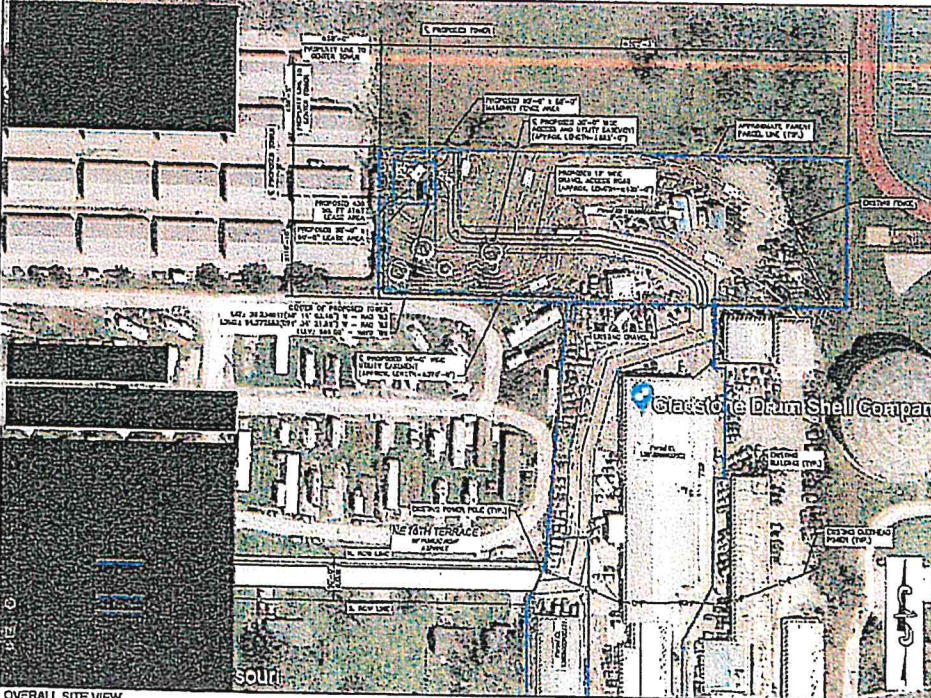
REGISTERED PROFESSIONAL ENGINEER

STATE OF MISSOURI

NO. 000000000

TITLE SHEET

T-1



OVERALL SITE VIEW

INDEX OF DRAWINGS	
SHEET	DESCRIPTION
ZD-1	ZONING PLAN
ZD-2	ZONING MAP
ZD-3	ZONING GENERAL INFORMATION
ZD-4	ZONING DO NOT SCALE DRAWINGS

PROFESSIONAL SEAL

TOM JONES

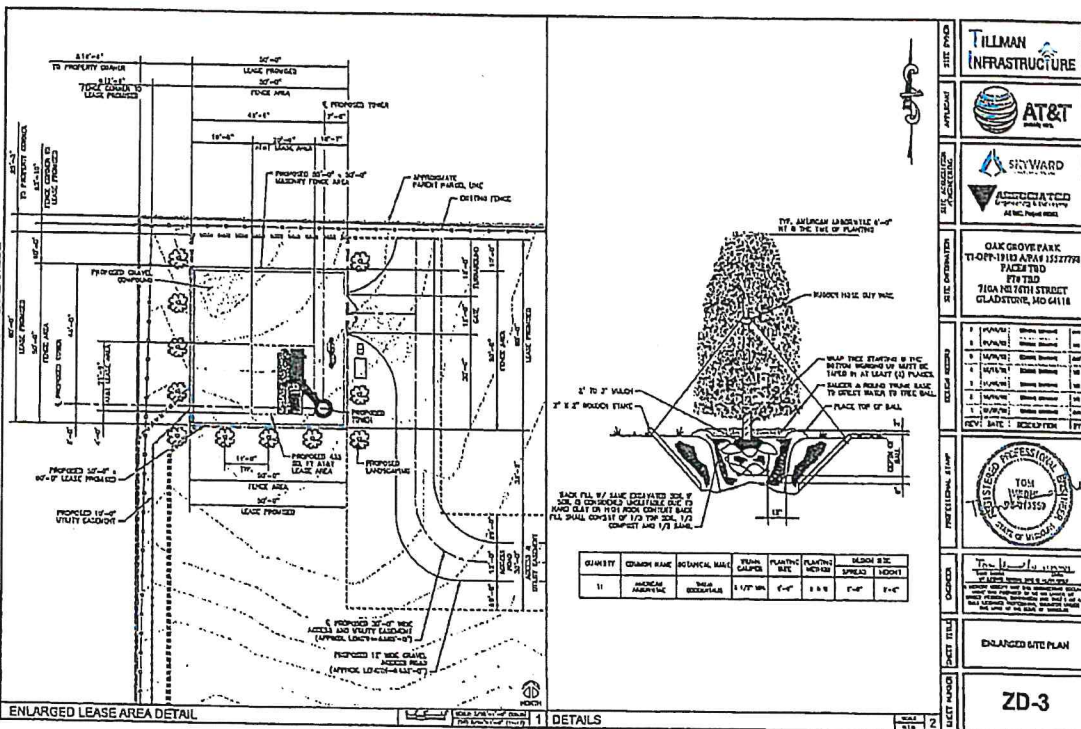
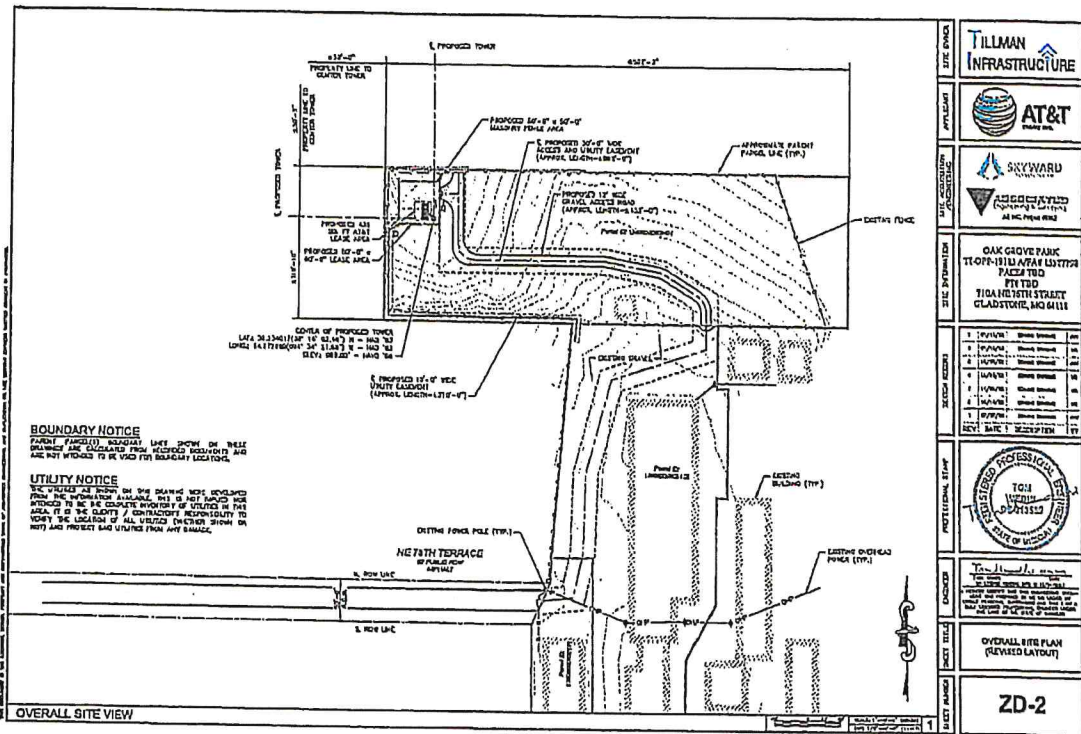
REGISTERED PROFESSIONAL ENGINEER

STATE OF MISSOURI

NO. 000000000

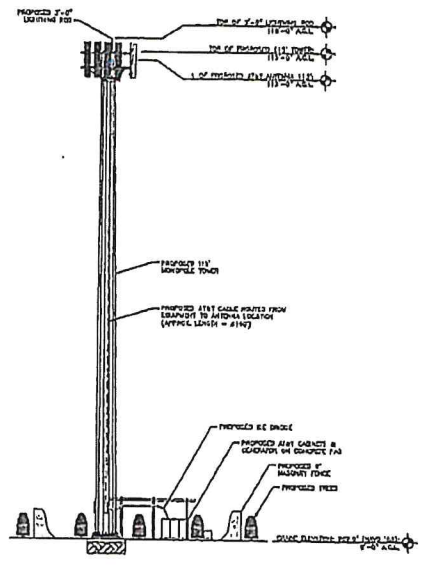
OVERALL SITE PLAN

ZD-1



UTILITY NOTICE
 THE UTILITIES SHOWN ON THIS DRAWING WERE DEVELOPED FROM THE INFORMATION AVAILABLE. THEY DO NOT NECESSARILY REPRESENT THE COMPLETE KNOWLEDGE OF UTILITIES IN THIS AREA. IT IS THE CLIENT'S / CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCATION OF ALL UTILITIES ON WHICH SHEETS OR NOTES ARE REFERRED AND TO TAKE NECESSARY PRECAUTIONS TO AVOID AND PROTECT SAID UTILITIES FROM ANY DAMAGE.

PRE-CONSTRUCTION ONLY
 THIS DRAWING IS FOR PRELIMINARY PURPOSES ONLY AND IS NOT INTENDED AS A CONSTRUCTION DOCUMENT.



TOWER ELEVATION

TITLMAN INFRASTRUCTURE

AT&T

SKYWARD

ARCHITECTURE ENGINEERING & CONSTRUCTION

PROJECT INFORMATION

PROJECT LOCATION
 OAK GROVE PARK
 1100 N 11th Street, Gladstone, MO 64116

CLIENTS
 AT&T Mobility
 Skyward

SCALE
 1" = 10'-0"

PROFESSIONAL STAMP
 TON VICKI
 REGISTERED PROFESSIONAL ENGINEER
 STATE OF MISSOURI

DATE
 12/10/08

PROJECT NUMBER
 TD-04

PROJECT TITLE
 TOWER ELEVATION

PROJECT NUMBER
 ZD-4



Gladstone



All-America City



2008

All-America City

TO: Property Owners Within 185' & Other Interested Parties
FROM: Community Development Department
DATE: April 24th, 2023
SUBJECT: AT&T Tower 710A NE 76th St.

PUBLIC HEARING

All persons are hereby notified that the Gladstone Planning Commission will conduct a public hearing on May 15th, 2023 at 7:00 PM in the Council Chamber of Gladstone City Hall on a request for a Special Use Permit at 710A NE 76th St. legally described as 000710 NE 76TH ST LAWN ACRES PT LTS 1, 2, 43 & 4 4 BEG 6.25E OF SW COR LT 43 N1 71 W3.8 N63.6 NE76.2 N328.49 E 138.71 S353.8 E50 S276 W216

Applicant: Patrick Erin as Authorized Agent for Tillman Infrastructure, LLC Skyward Land Services, Inc

Owner: Thomas and Maryann Sims

Subsequently, at its regular meeting of June 12th, 2023, at 7:30 PM, the City Council will conduct a public hearing on the same request.

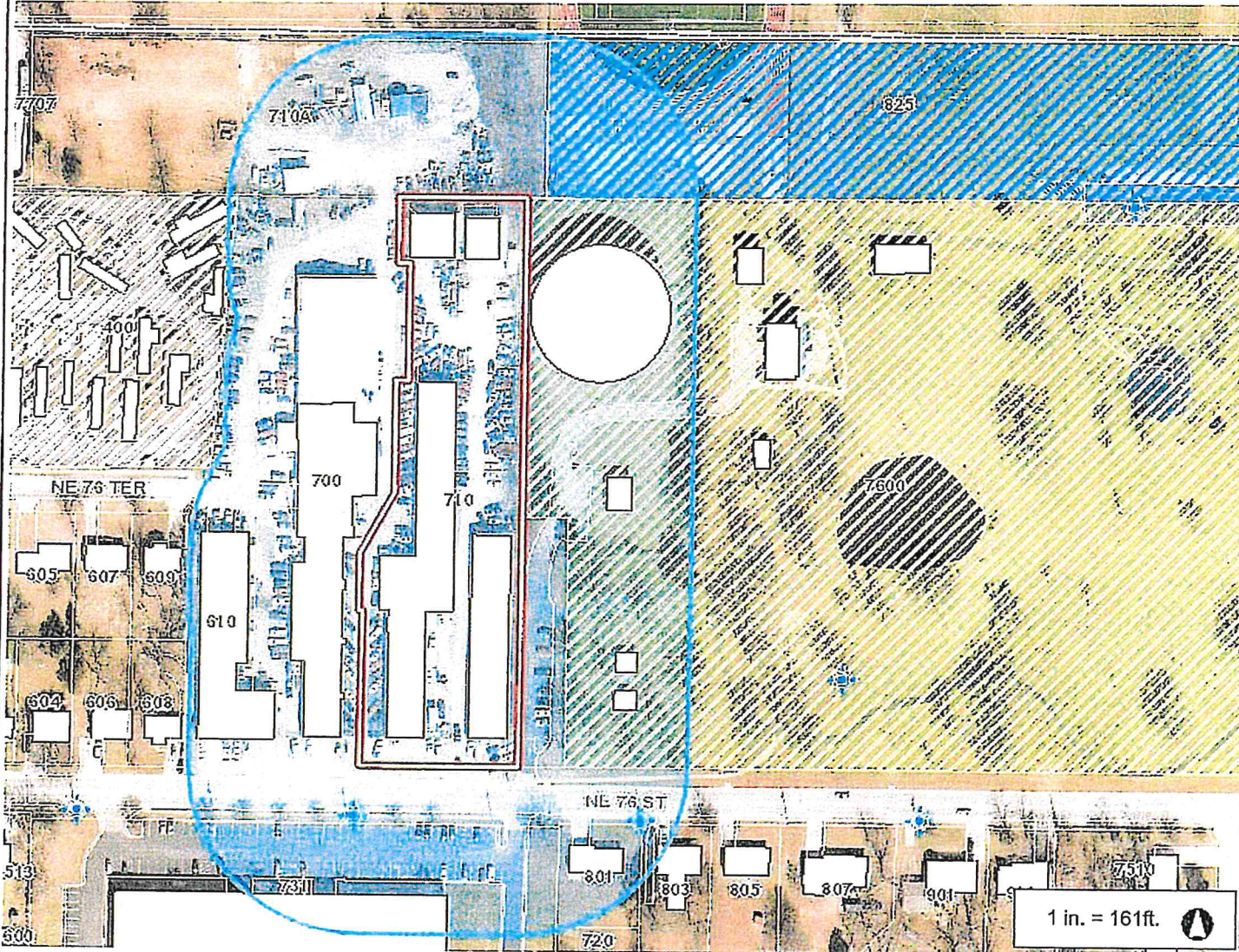
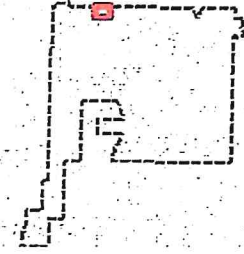
Project Summary:

The applicant is proposing to build a wireless telecommunications facility that will expand service for Gladstone and Clay County residents. The monopole will be approximately 115' tall.

If you have any questions or concerns, please contact Austin Greer, Community Development Director & Assistant To the City Manager at austing@gladstone.mo.us and/or 816-423-4102.



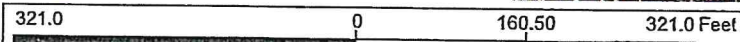
Gladstone, MO



Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Building Footprint
- School Polygon
- City Park
- Villages
- Apartment Polygon

1 in. = 161ft.



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

AN ORDINANCE GRANTING A SPECIAL USE PERMIT SUBJECT TO CERTAIN CONDITIONS TO TILLMAN INFRASTRUCTURE, LLC. TO OPERATE A WIRELESS COMMUNICATIONS FACILITY AT 710 A NE 76TH STREET.

WHEREAS, pursuant to Section 32-39 of Ordinance No. 2.292, being the Gladstone Zoning Ordinance, public notice was made of a request to grant a Special Use Permit on property located at 710 A NE 76th Street, and

WHEREAS, public hearings have been held after the publishing of the required notices; and

WHEREAS, the Planning Commission of the City of Gladstone did submit its recommendation to the City Council for approval of such Special Use Permit requesting certain conditions as incorporated herein;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

SECTION 1. SPECIAL USE PERMIT:

THAT, Tillman Infrastructure, LLC is hereby granted a Special Use Permit for the operation of a wireless communications facility on property located at 710 A NE 76th Street. The effective date of which shall be the enactment date of this Ordinance and expiring twenty (20) years from this date, all subject to the terms and conditions set forth herein:

1. Tillman Infrastructure, LLC shall apply for and maintain all applicable State and City business, professional, and occupational licenses.
2. Detailed construction plans shall be submitted to the City for permit consideration by the City Council.
3. Photometric documentation of existing conditions of all parts of the development site shall be submitted prior to issuance of permits. Any damage shall be repaired at the applicant's expense.
4. Adhere to all set back requirements in accordance with Gladstone city code.
5. Install and maintain in perpetuity tree screening on all sides of the facility.
6. The proposed 6 ft. tall wall will be maintained free of defects in perpetuity.
7. The tower height shall be a limited to 150 feet.
8. The tower compound shall be limited to 50' X 50'.
9. No commercial signage is allowed.
10. Any construction, wiring, or other such work to the wireless support structure, other relates structures on the site, or the site generally shall require the appropriate permit(s) from the City of Gladstone.
11. All fire safety and building inspection requirements for the structure made by the City of Gladstone in addition to all fire safety requirements for such State license shall be installed and maintained as required within 30 days after the issuance of this permit.

BILL NO. 23-20

ORDINANCE NO. 4.639

12. The applicant shall submit a detailed lighting plan for consideration prior to permit approval.
13. Any violation of these conditions may result in the cancellation of this Special Use Permit.

SECTION 2. SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 12TH DAY OF JUNE 2023.

Jean B. Moore, Mayor

ATTEST:

Kris Keller, City Clerk

1st Reading: June 12, 2023

2nd Reading: June 12, 2023

File #



Request for Council Action

RES # City Clerk Only

BILL # 23-21

ORD # 4.640

Date: 5/24/2022

Department: General Administration

Meeting Date Requested: 6/12/2023

Public Hearing: Yes Date: [Click here to enter a date.](#)

Subject: An Ordinance directing the City Manager to execute a Cooperative Agreement with the North Kansas City School District for providing a School Resource Officer at Antioch Middle School.

Background: The North Kansas City School District and the City of Gladstone currently have an agreement in place that provides for a uniformed School Resource Officer at Antioch Middle School during the school year. The proposed Ordinance simply updates and renews the agreement terms and accounts for the expected wage and benefit increases for FY 24.

Budget Discussion: Funds are budgeted in the amount of \$57,439 from the General Fund. Ongoing costs are estimated to be \$ 57,439 annually. Previous years' funding was \$51,665.

Public/Board/Staff Input: Staff recommends approval of the Ordinance that amends the agreement.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Fred Farris
Chief of Police

JM
City Attorney

BB
City Manager

SCHOOL RESOURCE OFFICER PROGRAM MEMORANDUM OF UNDERSTANDING

CITY OF GLADSTONE, MISSOURI
Gladstone, Missouri

NORTH KANSAS CITY SCHOOLS
District #74

This Memorandum of Understanding is entered into, this ____ day of _____, 2023, by and between the City of Gladstone, Missouri (hereinafter referred to as the "City" or "Police Department") and the North Kansas City School District #74, a state accredited, school district located within Clay County, Missouri (hereinafter referred to as the "District")

WITNESSETH:

- A. The City, by and through its Police Department, agrees to provide the School District one or more Gladstone Police Department officers to serve in the School Resources Officer Program in one or more of the District's schools as a School Resource Officer ("SRO"); and
- B. The District and the City desire for this Agreement to guide and direct the School Resource Officer Program.

NOW, THEREFORE, in consideration of the agreements and undertakings hereinafter set forth, and for other good and valuable consideration, the receipt and adequacy therefor being hereby acknowledged, the District and the City agree as follows

II. MISSION AND GOALS:

- A. The mission of the School Resource Officer Program is to reduce incidents of delinquency in or around school by combining law enforcement with educational professionals to address drug and alcohol abuse, youth violence, truancy and other youth issues in an educational environment.
- B. The following goals are shared between the District and the City with regard to the School Resource Officer Program:
 - 1. Provide a safe and respectful school;
 - 2. Enhance the relationship between law enforcement officers and students in middle school; and
 - 3. Foster educational programs, which will address tobacco, alcohol, and other drug issues, violence diffusion and prevention, and other safety issues as needed.
 - 4. Provide DARE education to all fifth graders in the District at the District's four elementary schools located in Gladstone, Missouri: Meadowbrook Elementary School, Chapel Hill Elementary School,

Oakwood Manor Elementary School, Linden West Elementary School, and the Northland Innovations Center.

III. EMPLOYMENT AND ASSIGNMENT OF THE SCHOOL RESOURCE OFFICER:

A. Collaboration of the selection of an SRO shall be achieved through the School District's Safety & Security Director, in conjunction with the City. Upon agreeance of such selection, the City shall provide one (1) SRO to Antioch Middle School, 2100 NE 65th Street Gladstone, Missouri.

B. Regular Duty Hours of the School Resource Officer

1. The SRO shall be assigned to the school on a full-time basis during those days and hours the school is in regular session. The SRO shall be on campus from one-half hour prior to the start of classes until one-half hour after the end of the regularly scheduled school day.
2. On early release or late start days, the SRO may be required to attend District meetings or training during the remainder of the day.
3. During the SRO's daily tour of duty, the SRO may be off campus performing such tasks that may be required by their assignments.
4. The SRO may be temporarily reassigned by the City during school holidays and vacations, and/or during the periods of police emergency.
5. If staffing allows, the City may fill the role of the SRO when the regular SRO is on sick days, vacation days or in training. The City will, at a minimum, provide an officer for traffic control at arrival and dismissal when the SRO is absent and will increase extra patrol.
6. The SRO shall ensure that the respective principal and the School District's Safety & Security Director are notified when an SRO is sick or injured. If an SRO calls in sick, the SRO shall, if possible, use reasonable efforts to notify the principal and the School District's Safety & Security Director prior to the start of the school day.
7. Regular working hours may be adjusted on situational basis with the consent of the SRO's supervisor. These adjustments should be approved prior to their being required and should be utilized to cover scheduled school related activity requiring the presence of a law enforcement officer.

C. EXTRA DUTY HOURS OF THE SCHOOL RESOURCE OFFICER

1. The District may request the City to provide a School Resource Officer for summer programs, not to exceed thirty (30) days beyond the normal academic calendar.
2. The District may request the City to provide a School Resource Officer for Before- and After- School Programs, not to exceed three

(3) hours per day. The District shall reimburse the SRO for the Extra Duty Hours at the District's standard off-duty rate unless the SRO is performing duties related to an investigation or Police Department function, in which the SRO will be compensated at his/her overtime rate.

3. The SRO will participate in training related to their SRO duties on one professional development day in the first semester and one professional development day in the second semester. The SRO will work with the District Safety & Security Director to establish and set up the training.

D. The Role of the School Resource Officer

The role of the School Resource Officer is based on a "triad" approach adopted from training developed and presented by the National Association of School Resource Officers (NASRO) and/or the Missouri School Resource Officers Association (MSROA). The triad philosophy defines a School Resource Officer as fulfilling three main roles: Educator, Counselor or Problem Solver, and Law Enforcement Officer.

1. Educator - The School Resource Officer shall provide educational information in the form of classroom presentations, parent or public presentations, or in-service school staff presentations. Formal presentations shall be made available to these groups on any topic concerning public safety, law related issues, crime prevention, drug abuse prevention, gang prevention, or other topics as appropriate. The School Resource Officer will act as an instructor, or arrange for another SRO or certified public safety instructor, for these respective presentations when invited to do so by the principal or member of the faculty. These presentations shall be conducted in a professional manner and shall be pre-approved by the District's Director of Safety & Security with input from the respective school administrator.
2. Counselor/Problem Solver - The School Resource Officer is not a substitute for school counselors. The SRO may give advice or guidance to students and the education staff within the context of the officer's knowledge, training and experience. The SRO counsels students on a variety of issues, which may range from dealing with anger, personal conflicts, drug and alcohol issues, abuse and neglect, and other issues related to public safety or the law.

The School Resource Officer shall work closely with the District's Director of Safety & Security, school administrators and counselors, social workers, juvenile officers, and other organizations, which service youth in order to provide support to students in need.

3. Law Enforcement Officer - The School Resource Officer shall conduct criminal investigations and make arrests utilizing the same criteria as any other certified law enforcement officer of the City. However, the effective SRO will often work with the District's Director of Safety & Security, school administrators, parents, social service agencies, and perhaps the Clay County Juvenile Office to explore effective ways to hold juvenile offenders accountable for their actions.

The School Resource Officer shall also gather intelligence information regarding criminal activities involving school aged or juvenile offenders. This information is then shared with the appropriate resources.

E. Additional Duties of the School Resource Officer

1. The SRO shall coordinate all of his/her activities with the City, the District's Director of Safety & Security, the principal and staff members concerned, and will seek permission, advice, and guidance prior to enacting any programs within the School.
2. The SRO shall develop expertise in presenting various subjects to the students. Such subjects shall include a basic understanding of the laws, the role of the police, and the police mission.
3. The SRO shall encourage individual and small group discussions with students based on material presented in class to further establish rapport with the students.
4. When requested by the District's Director of Safety & Security or by the respective principal, the SRO shall attend parent/faculty meetings to solicit support and understanding of the SRO program. Each year, the SRO will provide faculty members, especially new members, an overview of the SRO program.
5. The SRO shall make himself/herself available for conferences with students, parents, and faculty members in order to assist them with problems of law enforcement, crime prevention, or violence prevention topics. Confidential information shall not be disclosed except as provided by law or court order.
6. The SRO shall become familiar with all community agencies that offer assistance to youth and their families such as mental health clinics, drug treatment centers, etc. The SRO shall make referrals to such agencies and liaise when necessary, thereby acting as a resource person to the students, faculty and staff of the school.
7. The SRO shall assist the District's Director of Safety & Security and principal(s) in developing plans and strategies to prevent and/or minimize dangerous situations that may occur on campus or during school sponsored events.

8. The SRO shall adhere to School Board policy, City policy and legal requirements should it become necessary to conduct formal police activities with the students.
9. If the SRO becomes aware of any criminal investigation at the SRO's respective school(s), the SRO should help coordinate that investigation, even though the SRO may not be the lead investigator. For example, when the SRO becomes aware of a child abuse case, they may not be the lead investigator; however, the SRO will make the necessary contacts with the appropriate investigating agency to facilitate the investigation.
10. The SRO shall take law enforcement action as required. As soon as practical, the SRO shall make the District's Director of Safety & Security, along with the respective principal, aware of such action. At the request of District's Director of Safety & Security or the respective school principal, the SRO shall take appropriate law enforcement action for violations of the law on school property or at related school functions as allowed by Missouri Statues.
11. The SRO shall give assistance to other law enforcement officers and/or other local law enforcement departments in matters regarding his/her school assignment, whenever necessary.
12. The SRO shall, whenever possible, and in accordance with established overtime procedures, participate in and/or attend school functions.
13. The SRO may be assigned non-campus investigations relating to runaways or truant students that attend the school to which the SRO is assigned.
14. The SRO shall maintain detailed and accurate records of the operation of the School Resource Officer Program, and shall make them available to the City, the District's Director of Safety & Security, principal, or superintendent as required by law.
15. The SRO shall not act as a school disciplinarian or conduct searches or frisks on behalf of an administrator for issues only related to school discipline. However, if there is a safety risk; or the District's Director of Safety & Security or the principal believes a violation of law has occurred, and the school district intends to pursue the matter criminally; then the SRO shall be contacted. The SRO shall determine whether law enforcement action is appropriate. If the District's Director of Safety & Security disagrees, then the SRO's supervisor at the City shall be consulted.
16. The SRO is not to be used for regularly assigned lunchroom duties, hall monitor, bus monitor, in school suspension monitor, or any other

regularly assigned duties that are filled by a School or District employee. If there is a problem in one of these areas, the SRO should be actively involved and help the school solve the problem. These solutions will vary, but may include the presence of the SRO in these areas. Even though the SRO is not to be assigned regular duties of another School or District member in these high traffic areas, the SRO should make a consistent and regular practice to be visible in these areas. The SRO's presence will provide great opportunities to make positive contacts with students and to help deter negative issues from occurring.

17. The SRO or City should ensure the respective principal and the District's Director of Safety & Security are notified when the SRO is sick or injured prior to the start of the school day.

F. Access to Education Records

1. School officials shall allow the SRO to inspect any public records maintained by the School District to the extent allowed by state and federal law. However, law enforcement officials may not inspect and/or copy confidential student education records except in accordance with Board of Education Policy and Regulations.
2. If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety.
3. A full explanation as to the need of the information to handle the emergency and the extent to which time is of the essence shall be articulated in the SRO's official policy report.
4. If confidential student record information is needed, but no emergency exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records, or with consent of the student's parent or guardian as required by Board Policy or as otherwise allowed by state and federal law.
5. The City, the Police Department and the SRO will comply with the Family Educational Rights and Privacy Act, 20 U.S.C.A. § 1232g, and will indemnify the District, to the extent permitted by law, for any damages suffered by it by reason of its failure to do so.

IV. RIGHTS, DUTIES AND RESPONSIBILITIES OF THE DISTRICT

- A. District Administration shall provide to all the full-time SRO's the following materials and facilities, which are deemed necessary to the performance of the SRO duties:
 - 1. Access to an air-conditioned and properly lighted private office, which shall contain a telephone to be used for general business purposes. This office may be shared by another SRO, but shall be for SRO use only.
 - 2. A location for files and records, which can be properly locked and secured.
 - 3. A desk with drawers, a desk chair, additional guest chair(s), filing cabinet office supplies.
 - 4. Access to a computer and/ or secretarial assistance.

V. FINANCING OF THE SCHOOL RESOURCE OFFICER PROGRAM

- A. The District agrees to pay \$57,439.00 to the City of Gladstone, Missouri as its share of the Officer's salary in the School Resource Officer Program for the term of the agreement, as described herein.

VI. TERM OF THE SCHOOL RESOURCE OFFICER PROGRAM

This program is effective for the twelve-month period beginning on July 1st, 2023, for the academic school year, and shall remain in effect until either June 30, 2024, or until a party provides written notice to the other party indicating a request for either amendment or termination as indicated in section IX, entitled TERMINATION OF AGREEMENT.

VII. EMPLOYMENT STATUS OF THE SCHOOL RESOURCE OFFICER

- A. The School Resource Officer shall remain an employee of the City of Gladstone, Missouri, and shall not be an employee of the District.
- B. The District and the City acknowledge that the School Resource Officer shall remain responsible to the chain of command of the Department. However, the School Resource Officer shall coordinate efforts and activities with the District's Director of Safety & Security and respective school principal.

VIII. DISMISSAL OF SCHOOL RESOURCE OFFICER; REPLACEMENT

- A. In the event the principal of the school to which the SRO is assigned feels that the particular SRO is not effectively performing his or her duties and responsibilities, the principal shall discuss the matter with School District's Director of Safety & Security. The School District's Director of Safety & Security will try and resolve any issues. However, if the principal and the School District's Director of Safety & Security agree that the respective SRO should be removed from the program then the School District's Director of Safety & Security shall then give this written recommendation to the Executive Director for Support Services and Student Activity.

- B. The Executive Director for Support Services and Student Activity will exhaust all avenues in an attempt to resolve the situation. If resolution cannot be gained, the recommendation to remove the SRO from the program will be forwarded to the Superintendent of the District. Within a reasonable time after receiving the recommendation to remove the SRO from the program, the Superintendent or his/her designee shall advise the City of the request.
- C. If the City so desires, the Superintendent and the City Manager or his/her designees, shall meet with the SRO to mediate or resolve any problems, which may exist. At such a meeting, specific members of the respective school, along with the School District's Director of Safety & Security and Executive Director for Student Activities and Support Services may be required to be present. If, within a reasonable amount of time after commencement of such mediation, the problem cannot be resolved or mediated, or in the event the City does not seek mediation, then the SRO shall be removed from the program and the school. The City shall then provide a replacement SRO.
- D. The City may dismiss or reassign an SRO based upon City Rules, Regulations and/or General Orders and when it is in the best interest of the people of the City of Gladstone, Missouri, and the District.
- E. In the event of the resignation, dismissal, reassignment or long-term absence of an SRO, the City shall provide a temporary replacement for the SRO within thirty (30) calendar days of receiving notice of such resignation, dismissal, reassignment or long-term absence.

IX. TERMINATION OF AGREEMENT

- A. This agreement may be terminated by either party upon ninety (90) days written notice that any other party has failed to substantially perform in accordance with the terms and conditions of this Agreement.
- B. Either party upon one hundred eighty (180) days written notice may terminate this Agreement without cause.
- C. Termination of this Agreement may only be accomplished as provided herein.
- D. In the event this Agreement is terminated, compensation will be made to the Department for all services performed to the date of the termination and the School District shall be entitled to a pro-rated refund for that period of time when SRO services are not provided because of the termination of the Agreement.

X. EVALUATION OF PROGRAM

- A. It is mutually agreed that the City and the District shall annually evaluate the School Resource Officer Program and implement recommendations and changes as needed and agreed upon.

XI. NOTICES

Any and all notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United States postal service as regular mail, postage prepaid and addressed as follows:

Daniel Clemens, Superintendent
North Kansas City School District
2000 NE 46th Street
Kansas City, Missouri 64116

Bob Baer
City Manager
7010 North Holmes
Gladstone, Missouri 64118

XII. GOOD FAITH

- A. The District, the City, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement.
- B. Unforeseen difficulties or questions will be resolved by negotiation between the District Superintendent and the City Manager, or their designees.

XIII. MODIFICATION

This document constitutes the full understanding of the parties and no terms, conditions, understandings or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the party to be charged.

XIV. NON-ASSIGNMENT

This Agreement, and each and every covenant herein, shall not be capable of assignment, unless the express written consent of the District and the City is obtained.

XV. MERGER

This agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.

XVI. INSURANCE

It is understood that both the City and the School District are governmental bodies and maintain appropriate insurance coverage.

XVII. LEGAL CONTINGENCIES

It is understood and agreed that this agreement is entered into solely for the benefit of the parties hereto and gives no right to any other party. Without waiving any governmental immunity, sovereign immunity, or official immunity, each party agrees to be responsible and assumes liability for its own actions and omissions and those of its Officers, teachers, staff or any other agent for any incident arising out of or in connection with this agreement, to the fullest extent required by the law and agrees to save, indemnify, defend and hold the other party harmless from such liability for its own actions.

XVIII. NO WAIVER OF IMMUNITY

Nothing in this Agreement waives any governmental immunity including sovereign immunity or official immunity available to the parties or their agents. The parties hereby expressly reserve all immunities available under Missouri law.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their duty-authorized officers.

NORTH KANSAS CITY SCHOOLS, DISTRICT #74

Dr. Daniel Wartick, School Board President

Date

Board Secretary

Date

CITY OF GLADSTONE, MISSOURI

Bob Baer, City Manager

Date

BILL NO. 23-21

ORDINANCE NO. 4.640

AN ORDINANCE DIRECTING THE CITY MANAGER TO EXECUTE A COOPERATIVE AGREEMENT WITH THE NORTH KANSAS CITY SCHOOL DISTRICT FOR PROVIDING A SCHOOL RESOURCE OFFICER AT ANTIOCH MIDDLE SCHOOL.

LEGISLATIVE FINDINGS

1. The City of Gladstone and the North Kansas City School District seek to continue a full-time School Resource Officer (SRO) program at Antioch Middle School.
2. The SRO program serves to reduce incidents of delinquency in school by combining law enforcement with educational professionals to address drug and alcohol abuse, youth violence, truancy and other youth issues in an educational environment.
3. The SRO fulfills three valuable roles as Educator, Counselor or Problem Solver, and Law Enforcement Officer.
4. The Cooperative Agreement is in the best interests of the residents of the City of Gladstone.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GLADSTONE, MISSOURI AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to enter into the proposed Memorandum of Understanding, in substantially the form attached hereto and incorporated herein, with the North Kansas City School District to provide a School Resource Officer at Antioch Middle School.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI THIS 12TH DAY OF JUNE 2023.

Jean B. Moore, Mayor

ATTEST:

Kris Keller, City Clerk

First Reading: June 12, 2023

Second Reading: June 12, 2023