



**CITY COUNCIL MEETING  
7010 NORTH HOLMES  
GLADSTONE, MISSOURI  
MONDAY, APRIL 22, 2024**

The City Council will meet in Closed Executive Session at 5:15 pm, Monday, April 22, 2024, Gladstone City Hall, 7010 North Holmes, Gladstone, Missouri. The Closed Executive Session is closed pursuant to RSMo. Open Meeting Act Exemption 610.021 (1) for Litigation and Confidential or Privileged Communications with Legal Counsel and 610.021 (2) Real Estate.

**OPEN STUDY SESSION 5:30 PM**

1. **Fiscal Year 2025 Budget Presentation in the North and South Conference Rooms.**

**REGULAR MEETING 7:30 PM**

**TENTATIVE AGENDA**

1. **Meeting Called to Order.**
2. **Roll Call.**
3. **Pledge of Allegiance to the Flag of the United States of America.**
4. **Approval of the Agenda.**
5. **Approval of the April 8, 2024, Regular City Council Meeting Minutes.**
6. **PROCLAMATION: BUILDING SAFETY MONTH**
7. **PROCLAMATION: OLDER AMERICANS MONTH**

8. **OATH OF OFFICE** – Jean Moore and Spencer Davis
9. **Communications from the Audience:** *Members of the public are invited to speak about any topic not listed on the agenda. While speaking, please state your name and address for the record and limit comments to 5 minutes.*
10. **Communications from City Council.**
  - Board and Commission reassignment to Planning Commission.
    - Robert Wilson
11. **Communications from the City Manager.**
12. **CONSENT AGENDA**

**CONSIDER SPECIAL EVENT PERMITS:**

Civil War Muster, Atkins-Johnson Farm and Museum, Saturday, April 27, 2024, 11:00 am to 3:00 pm.

Annual Touch A Truck, Happy Rock Park West, Saturday, May 4, 2024, 10:00 am to 12:00 pm.

Gladstone Missouri Valley Masters Swim, Swim-O de Mayo Meet, Gladstone Community Center, Sunday, May 5, 2024, 1:00 to 6:00 pm. Food truck from 5:00 to 7:00 pm in the Community Center parking lot.

Annual Afternoon Tea, Atkins-Johnson Farm and Museum, Saturday, May 11, 2024, 12:00 to 1:30 pm.

Oakhill Day School Family Picnic, Linden Square, Monday, May 20, 2024, 3:00 to 6:00 pm.

Car Show, Atkins-Johnson Farm and Museum, Saturday, June 15, 2024, 11:00 am to 3:00 pm.

**RESOLUTION R-24-18**, A Resolution authorizing Change Order No. 2 in the amount of \$83,396.28 to the contract with Infrastructure-Solutions, LLC, for the FY24 Water Main Replacements and Storm Drainage Project WP2487.

**RESOLUTION R-24-19**, A Resolution authorizing acceptance of a proposal from Integrated Controls, Incorporated, for Water System SCADA Improvements Project WP2492A in the total amount of \$120,765.00.

**RESOLUTION R-24-20** A Resolution authorizing acceptance of work under contract with Turner Construction Company for the construction of the Gladstone Police Headquarters and authorizing final payment in the amount of \$616,762.75 for Project CO2054.

## **REGULAR AGENDA**

- 13. FIRST READING BILL NO. 24-13**, An Ordinance declaring the results of the Gladstone General Municipal Election held on Tuesday, April 2, 2024, as certified by the Clay County Board of Election Commissioners; and declaring that candidates Spencer Davis and Jean B. Moore have been elected to three year terms on the Gladstone City Council.
- 14. PUBLIC HEARING:** Site Plan Revision for property located at 2610 NE 60<sup>th</sup> Street.
- 15. FIRST READING BILL NO. 24-14**, An Ordinance approving a Site Plan revision for property located at 2610 NE 60<sup>th</sup> Street.
- 16. Other Business.**
- 17. Adjournment.**

Representatives of the News Media may obtain copies of this notice by contacting:

City Clerk Kris Keller  
City of Gladstone  
7010 North Holmes  
Gladstone, MO 64118  
816-423-4096

Posted at 4:00 pm  
April 18, 2024



## OFFICE OF THE CITY MANAGER MEMORANDUM

DATE: April 17, 2024

TO: TINA SPALLO, MAYOR  
LES SMITH, MAYOR PRO TEM  
JEAN MOORE, COUNCILMEMBER  
BILL GARNOS, COUNCILMEMBER  
SPENCER DAVIS, COUNCILMEMBER

FROM: ROBERT BAER, CITY MANAGER  
DOMINIC ACCURSO, DIRECTOR OF FINANCE  
AMANDA WHEELER, HUMAN RESOURCES ADMINISTRATOR

SUBJECT: 2025 FISCAL YEAR BUDGET STUDY SESSION

The purpose of this memorandum is to transmit to the City Council information and exhibits specifically discussing the General Fund, Community Center/Parks Sales Tax Fund (CCPT), Public Safety Sales Tax Fund (PSST), Capital Equipment Replacement Fund (CERF), the Combined Waterworks and Sewerage System Fund (CWSS), Capital Improvement Sales Tax Fund (CIST), and Transportation Sales Tax Fund (TST) revenues and expenditures for fiscal year 2025 (FY25). The presentation of the budgeted funds will be done in a single study session for the City Council's consideration at the April 22<sup>nd</sup> meeting. The public hearing for the budget will be scheduled for the May 13<sup>th</sup> meeting, with the 2025 fiscal year budget resolution scheduled for the June 10<sup>th</sup> meeting. This correspondence is not intended to be the annual budget message. It is merely intended to provide a narrative explanation and summary of the information contained in the attached reports.

### **CITY COUNCIL GOALS**

As in past years, the Budget Team began with City Council goals as the guiding policy to develop the budget. The proposed budget seeks to implement these goals through the reallocation of existing resources and to program new resources when they become available.

### **2024 CITY COUNCIL GOALS**

- Keep Gladstone as a safe place with a focus on crime prevention, traffic enforcement, and the recruitment and retention of high-quality police officers, firefighters and EMS personnel.
  - a. Zero tolerance on expired tags
  - b. Increased activity with the Safe Residents program
  - c. Implementation of ADP recruitment module



- Focus resources on water treatment and distribution improvement plans.
  - a. Issued 2024 COP to fund construction and improvements to water system (\$14,000,000)
  - b. RFQ's for water tower and water treatment plant renovations
  - c. SCADA improvements recently awarded
- Continue commitment to downtown, commercial corridors, and under-developed areas through effective and innovative infrastructure and redevelopment strategies.
  - a. Issued 2024 COP to fund construction and improvements to N Oak project (\$4,400,000)
  - b. Phase 1 of the N. Oak design complete
  - c. Federal funding for N Oak, Antioch Road, and Vivion Trail
- Provide the resources and support the strategies to continue to improve residential and commercial code enforcement.
- Finalize plans to build an event facility to replace the existing barn on the Atkins-Johnson Farm to provide long-term programming opportunities.
  - a. Issued 2024 COP to fund construction of new facility (\$2,000,000)
- Prioritize infrastructure for neighborhood revitalization to meet the needs of our residents and encourage quality residential density and homeowner investment to preserve and increase housing values.
  - a. Completed 11 lane miles of mill & overlay in FY24 with 9 miles with an additional 7 lane miles of micro-surface proposed for FY25
- Promote initiatives to beautify Gladstone by encouraging civic engagement and community pride.
- Promote diversity, equity, and inclusion in all that we do to continue to be a welcoming city to everyone.
- Develop and implement communication strategies to better inform and engage our residents.
  - a. Implementation of Everbridge, mass notification system to notify citizens of emergency situations and events
- Initiate plans and build partnerships to develop Flora Park as an all-inclusive recreational space.
  - a. Issued 2024 COP to fund construction (\$750,000)
  - b. Partnership/commitment from Variety KC (\$250,000)
  - c. Vehicle created to account for additional partnerships and donations

## **BUDGET CONSIDERATIONS**

In creating the 2025 fiscal year budget, the budget team considered multiple internal and external factors. With the issuance of the 2024 COP and other lease purchases, staff are managing and directing multiple capital projects. Staff is also working to close out all ARPA projects early in FY25. Externally, inflation has slowed to a more manageable rate since 2022. Recruitment and retention continues to be a focus and concern along with the increasing costs of providing and receiving services and supplies.

### **Capital Projects and Equipment**

Since 2020, the City has issued over \$46 million in debt for various capital projects and equipment. Funding for the debt service is provided by the 2019 ½ cent sales tax, marijuana sales tax, and other debt falling off the schedule. Staff is also wrapping up ARPA projects of \$7.3 million. It was the expectation of the budget team that capital requests would be minimal for FY25. A major initiative of staff for FY25 will be the design and management of capital projects. These projects include all of the City's major and budgeted funds. The table below lists a few of the past and future major projects and associated costs.

#### **2020 COP \$7,740,000**

Fire Station #2 renovations	2,540,000	Complete
Water main replacements	2,500,000	Complete
Outdoor pool bathhouse renovation	700,000	Complete

#### **2021 COP \$14,840,000**

Police Headquarters renovation	13,000,000	Substantially complete
Community area at Station #2	2,500,000	Complete

#### **2021 LP \$850,000**

Updating Police & Fire radio equipment	650,000	Complete
Body and vehicle cameras	200,000	Complete

#### **2024 LP \$2,500,000**

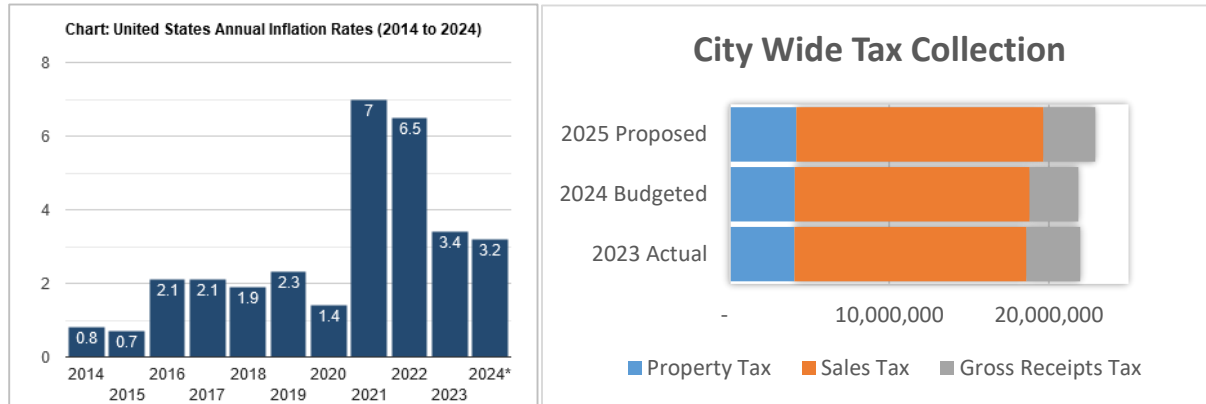
Fire equipment	900,000	Complete
Public works/Water equipment	1,600,000	Substantially complete

#### **2024 COP \$20,705,000**

Water treatment plant and system improvements	14,000,000	In progress
N. Oak	4,400,000	In progress
Event Space at AJ Farm	2,000,000	In progress
Flora Park	750,000	In progress

**\$46,635,000 Total Debt Issued for Capital Projects and Equipment**

One of the external factors considered is inflation. According to the U.S. Inflation Calculator and the U.S. Labor Department, the annual inflation rate for the United States was 3.2% for the 12 months ended February 2024, and 3.4% in the previous 12-month period. Tax revenues for FY25 are projected to increase (see graphic below) by 4.3%, outpacing inflation over the past 12 months. Tax collections, in the graphic below consist of the sum of property tax, sales and use tax, and gross receipts tax for all funds.



As one of the largest expenditures, and most important resources of the City, discussions on personnel consume a majority of budget preparation and meetings. Recruitment and retention has been a long term concern and City goal. In FY24 the City added 3 new positions (Communication/Public Relations Specialist, IT professional, and paramedic) and will continue for FY25. Additional information on changes to personnel and benefits will be outlined in the personnel section of the memo.

Following this introduction are summaries and narrative for recommendations for the budgeted funds for the City of Gladstone for the 2025 fiscal year. The summaries and narrative provide additional detail on more specific revenue and expenditure line items.

## **GENERAL FUND**

### **REVENUES**

Revenue projections for FY25 are based on FY24 midyear revenue projections, revenue trends, and the current local economy. Please reference Tables 1 and 2 on the next pages. Additional revenue detail is also included in Exhibit A, Comparative Revenue Detail.

Total budgeted revenues are projected to be \$23,700,945, a net decrease of \$2,460,870. Total operating revenues are projected to be \$23,525,945, an increase of \$500,600 from midyear projections. The increases are due to higher than projected property tax valuations, sales, use, and transient tax collections.

Property tax revenue is projected to be \$4,181,000 representing an increase of \$102,000. This year is a non-assessment year. Revenue estimates were projected using the valuation amounts for the 2024 fiscal year with a revenue increase to the current portion of real and personal property of 2.4%.

**Table 1**

<u>Revenue</u>	<u>2024 Expected</u>	<u>2025 Budget</u>	<u>Incr/(Decr) Over 2024 Expected</u>
Property Tax	\$ 4,079,000	\$ 4,181,000	\$ 102,000
Sales/Use Tax	8,045,000	8,520,000	475,000
Gross Receipts Tax	3,040,000	3,250,000	210,000
Licenses & Permits	683,530	672,030	(11,500)
Intergovernmental	1,650,000	1,765,000	115,000
Charges for Service	3,510,415	3,464,915	(45,500)
Fines & Forfeitures	470,000	470,000	-
Misc. Revenue	1,547,400	1,203,000	(344,400)
<b>Operating Revenue</b>	<b>\$ 23,025,345</b>	<b>\$ 23,525,945</b>	<b>\$ 500,600</b>
Debt Proceeds	\$ 1,933,000	\$ -	(1,933,000)
Transfers	300,000	175,000	(125,000)
Equity Adjustment	903,470	-	(903,470)
<b>Non-Operating Revenue</b>	<b>3,136,470</b>	<b>175,000</b>	<b>(2,961,470)</b>
<b>Total Revenue</b>	<b><u>\$ 26,161,815</u></b>	<b><u>\$ 23,700,945</u></b>	<b><u>\$ (2,460,870)</u></b>

General Fund Sales Tax Revenue is projected to increase \$475,000 (\$150,000 for the 1% general sales tax and \$70,000 for the 2019 sales tax) to \$8,520,000. The increase is due to increases in the cost of goods, use tax remittance, and new businesses/industries opening in the City.

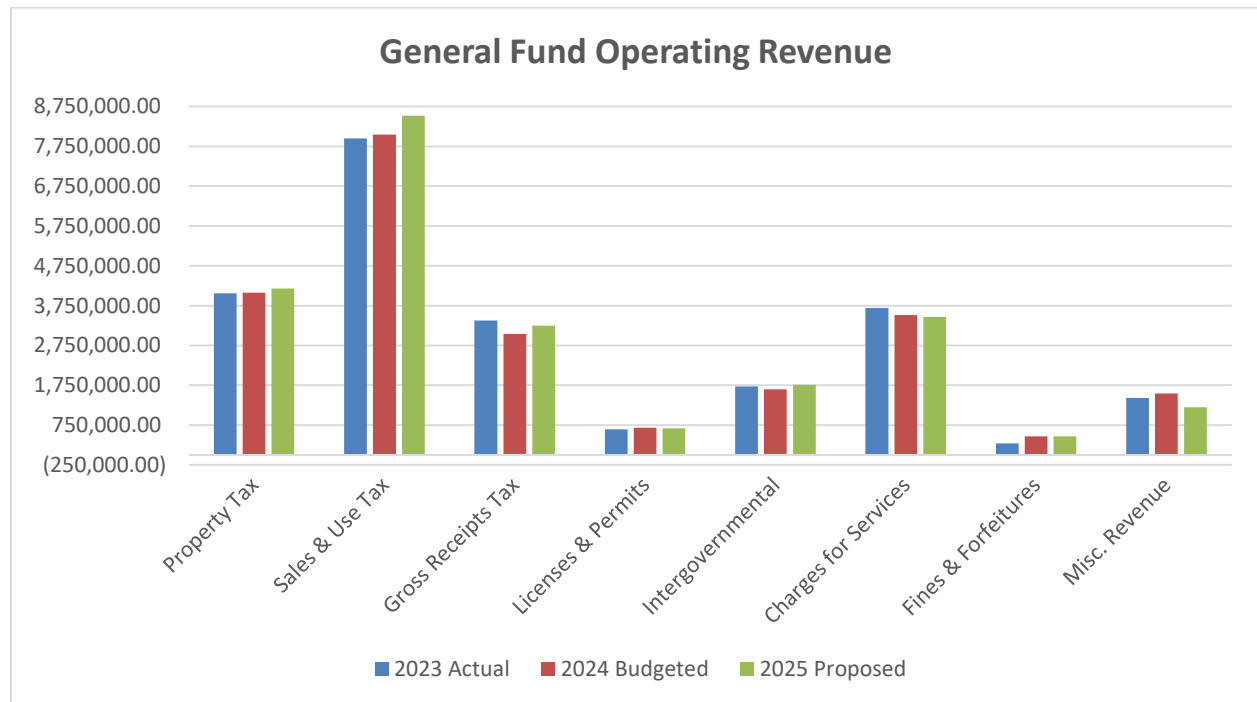
Gross Receipts Tax revenue is projected to be \$3,250,000 or an increase of \$210,000 from FY24 midyear projected. Gross Receipts revenue are based on historical trends and anticipated rate adjustments. Receipts for electricity and natural gas are rebounding to pre-pandemic levels while the transient tax collected is coming in higher than projected. Gross receipts for land lines, cellular phones, and cable are expected to continue to decline in future years due to changes in patterns and legislation.

License and Permit revenue is projected to be \$672,030. Staff is expecting a slight decrease in permitting (\$11,500) due to high interest rates. Revenue projections for licensing and permitting is based on a 3-year average calculation.

Intergovernmental Revenue for FY25 is expected to increase by \$115,000. These revenues are projected to be \$1,765,000 or 8% of total operating revenue. The increase is due to the incremental increases from the gas tax. Intergovernmental revenues are mainly composed of grants, gasoline taxes, vehicle registration taxes, motor vehicle sales taxes, and Special Road District revenues.

Charges for Services total \$3,464,915 or 15% of the fund's total operating revenue. The projected decrease of \$45,500 is due to recreational activities.

**Table 2**



Fines and Forfeitures revenue account for 2% of total revenues and is estimated to be \$470,000 in FY25. Open positions and legislation have had a major impact on fines and forfeitures over the past years.

Miscellaneous Revenue is projected to be \$1,203,000 for FY25. This is a decrease of \$344,400 from FY24. The decrease is due to an expected decrease in interest revenue (lower cash balances due to spend down of ARPA and lease purchase funds) and sale of assets.

Total Non-Operating Revenues are projected to be \$175,000, a decrease of \$2,961,470 due to decreases in debt proceeds, transfers and no equity transfer (prior year expenditure for capital equipment that was unable to be purchased during FY23 and accrued compensated absences).

## EXPENDITURES

General Fund FY25 projected expenditures are \$23,700,945. This represents a \$2,460,870 decrease compared to FY24 expected expenditures due to the 2024 lease purchase and COP. Table 3 provides a budget comparison of the FY24 expected budget and the FY25 proposed budget, by object classification and department.

Additional detail is also provided in Exhibit B. The following narrative provides an explanation of the changes in each category of expenditures found in Table 3.

Table 3

<b>Expenditures</b>	<b>2024 Expected</b>	<b>2025 Budget</b>	<b>Over 2024</b>	<b>% of Total</b>
<u>Object Classification</u>				
Personnel Services	\$ 15,913,407	\$ 16,177,397	\$ 263,990	68.3%
Supplies	1,207,776	1,218,657	10,881	5.1%
Services	4,072,765	4,294,891	222,126	18.1%
Debt/Capital/Transfers	4,967,867	2,010,000	(2,957,867)	8.5%
<b>Total Expenditures</b>	<b>\$ 26,161,815</b>	<b>\$ 23,700,945</b>	<b>\$ (2,460,870)</b>	<b>100.0%</b>
<u>Department</u>				
General Administration	\$ 1,363,411	\$ 1,322,584	\$ (40,827)	5.6%
Finance	1,723,528	1,889,586	166,058	8.0%
Police	6,530,184	6,642,519	112,335	28.0%
Fire/EMS	4,516,149	4,576,815	60,666	19.3%
Public Works	2,441,207	2,420,893	(20,314)	10.2%
Community Development	843,796	956,033	112,237	4.0%
Parks & Recreation	2,515,016	2,626,891	111,875	11.1%
Non-Departmental	1,260,657	1,255,624	(5,033)	5.3%
<b>Operating Expenditures</b>	<b>21,193,948</b>	<b>21,690,945</b>	<b>496,997</b>	<b>91.5%</b>
Capital & Supplemental	3,088,867	201,000	(2,887,867)	0.8%
Debt Requirements	704,000	709,000	5,000	3.0%
Transfers	1,175,000	1,100,000	(75,000)	4.6%
<b>Total Non-Operating Expenditures</b>	<b>\$ 4,967,867</b>	<b>\$ 2,010,000</b>	<b>\$ (2,957,867)</b>	<b>8.5%</b>
<b>Total Expenditures</b>	<b>\$ 26,161,815</b>	<b>\$ 23,700,945</b>	<b>\$ (2,460,870)</b>	<b>100.0%</b>

**Personnel Services** Personnel services make up 68% of total General Fund expenditures. Something to consider is that this amount includes wages, payroll tax, and benefits (LAGERS, health, dental, vision, life, and worker's compensation). The FY25 budget continues the compensation and classification plan from the 2023 budget along with current collective bargaining agreements. Additional information on changes to personnel services can be found in the Personnel Changes section of the memo.

**Supplies and Services** Supplies are proposed to increase \$10,881 from FY24 expected. Services are expected to increase by \$222,126. The increase in services is due to the addition of the citizen satisfaction survey, scheduled replacement of police MDT's, projected increases in property and liability insurance, neighborhood grants, and contractual services.

**Capital, Debt, and Transfers** Capital, debt, and Transfers have decreased by \$2,957,867. Capital decreased \$2,887,867 due to the 2024 lease purchase (fire trucks and public works equipment) and COP (IT network and security upgrades) along with the re-appropriation of a bucket truck and 2 police cars and equipment that were not received during FY23. Recommended FY25 General Fund capital and supplemental requests will be discussed in the next section of the memo. Debt payments will increase \$5,000 to \$709,000 for the 2025 fiscal year. Transfers from the General Fund will decrease \$75,000 to \$1,100,000 (\$1,000,000 transfer to CIST for debt service on the police headquarters and fire station #2 renovation, \$100,000 to TST for sidewalks and transit).

### **DEPARTMENT CAPITAL AND SUPPLEMENTAL REQUESTS**

General Fund Budget capital and supplemental requests by department are detailed in Exhibit C. The proposed budget attempts to address the top budget priorities of all departments. Capital and supplemental request in the amount of \$1,025,300 were made with \$303,374 being recommended for funding for FY25. Details are provided in the following narrative for the recommended capital and supplemental requests.

**General Administration** The request from General Administration department is \$19,500 to contract a citizen satisfaction survey. This supplemental request is being recommended by the budget team.

**Finance** Request from the Finance Department (tech) amounted to \$13,000. This would allow for the purchase of 3 to 4 MDT's for the police department annually. Staff is recommending adding the request to the base budget annually.

**Police** Requests and recommended capital and supplemental items for Police Department totaled \$112,000. This will provide funding for two patrol vehicles with emergency equipment (an additional two patrol vehicles are proposed in the PSST Fund) and annual funding for a subscription for a Trans Union search platform. Both requests for \$112,000 are being recommended.

**Fire/EMS** Capital requests for the Fire/EMS department totaled \$34,000. The budget team is recommending funding for a cutter/spreader extrication tool (\$15,000) and the continuation of the vehicle lease for the Chief and Deputy Chief vehicles (\$19,000).

**Public Works** Requests totaled \$139,500. Recommendation for capital is \$9,500 to continue with the Enterprise vehicle lease.

**Community Development** Requests totaled \$38,000. The budget team is recommending funding to continue with the Enterprise vehicle lease (\$38,000 for 4 trucks).

**Parks and Recreation** Requests totaled \$669,300, and \$96,874 is being recommended for funding. The funding includes annual supplemental increases for the annual janitorial contract (\$12,000) and mowing (\$33,000). The request for rebuilding and painting of the handrail at the A.J. Farm will be passed to GEBC. Capital recommendations are funding the vehicle lease for the Parks, Recreation, and Cultural Arts Director (\$9,500), a new mini-scrubber for City Hall (\$2,920), and new tables and trash cans for Oak Grove Park (\$39,454). Larger parks projects will be proposed for funding in CIST, when funding is available.

**Non-Departmental** No requests for non-departmental.

### **PERSONNEL CHANGES**

In the proposed FY25 Budget, personnel related expenditures of \$16,177,397 comprise 68% of the General Fund. Personnel services continue to represent the largest expenditure in the General Fund.

Base salary costs in FY25 include recommendation of a 5% merit pay increase to maintain a competitive salary structure. Police and Fire will receive a 3% merit increase as per the Collective Bargaining Agreement. Increases are recommended to be effective November 1, 2024.

The proposed budget reflects changing the accounts payable clerk position to an accountant when it becomes vacant in October (retirement). With the addition of payroll to the Finance department, and future succession planning, this position will back up payroll and learn contract coordination as well as taking over the accounts payable clerk responsibilities. The FY25 budget also proposes to change the part time administrative assistant position in the Fire Department to full time.

### **Benefits**

Each year, Midwest Public Risk (MPR), reviews the benefits structure and pricing to assure the benefits remain competitive, and pricing can support the program. The process for this year involved the Board of Directors, the Benefits Advisory Committee, additional MPR Staff members, and Brown & Brown Consulting.

Last year, MPR moved our Medical third-party administrator, (TPA), and Network, from CIGNA to UMR, (United Medical Resources). UMR will continue to be our medical provider for FY25. The budget would recommend the City continue with the same contributions as FY24.

The budget also recommends the continued practice of offering employees the option to participate in either one of the following four plans:



### Medical

Proposed Per Month Contributions	QHDHP 2000-2		QHDHP 2500	
Coverage Level	Employee Contribution	Employer Contribution (HSA)	Employee Contribution	Employer Contribution (HSA)
Employee only	\$10	\$103	\$0.00	\$129
Employee Spouse +	\$42	\$28	\$8.50	\$70
Employee Child(ren) +	\$29	\$28	\$8.00	\$70
Family	\$58	\$28	\$9.00	\$70

Proposed Per Month Contributions	INO 2	Copay 2000
Coverage Level	Proposed Contribution	Proposed Contribution
Employee only	\$199	\$109
Employee Spouse +	\$724	\$504
Employee Child(ren) +	\$590	\$410
Family	\$858	\$602

The Cares Act allowed all plans to cover Virtual Health at 100% on all plan types. This Act has been extended and UMR will continue to cover Virtual Health for urgent care and mental health at 100% as allowed.

### Dental and Vision

Dental, vision and other supplemental insurance will be managed by Holmes Murphy. Founded in 1932, Holmes Murphy offers the same dental and vision coverage at the same cost as FY24 plus a richer plan. They also provide a designated customer service representative plus an easier self-enroll process.

### Dental and Vision

Proposed Per Month Contributions	Dental (Guardian Delta Dental)	Vision (Guardian VSP)
Coverage Level	Proposed Contribution	Proposed Contribution
Employee Only	\$9.00	\$4.00
Employee + Spouse	\$22.00	\$8.00
Employee + Child(ren)	\$22.00	\$8.00
Family	\$22.00	\$11.00

The FY25 budget reflects no substantial increases in Life, Accidental Death or Dismemberment, or Long-Term Disability insurances. Projected premiums are not expected to increase.

**Insurance** The City of Gladstone, as a founding principal, is a member of the public entity risk pool, Midwest Public Risk (MPR), for Employee Benefits, Workers' Compensation, and Property and Liability programs. Projected premiums for FY25 were not available for evaluation in conjunction with the City's annual budget process. However, the FY 25 recommended budget includes an estimated average 18% increase to the property, casualty/liability, and workers' compensation coverage.

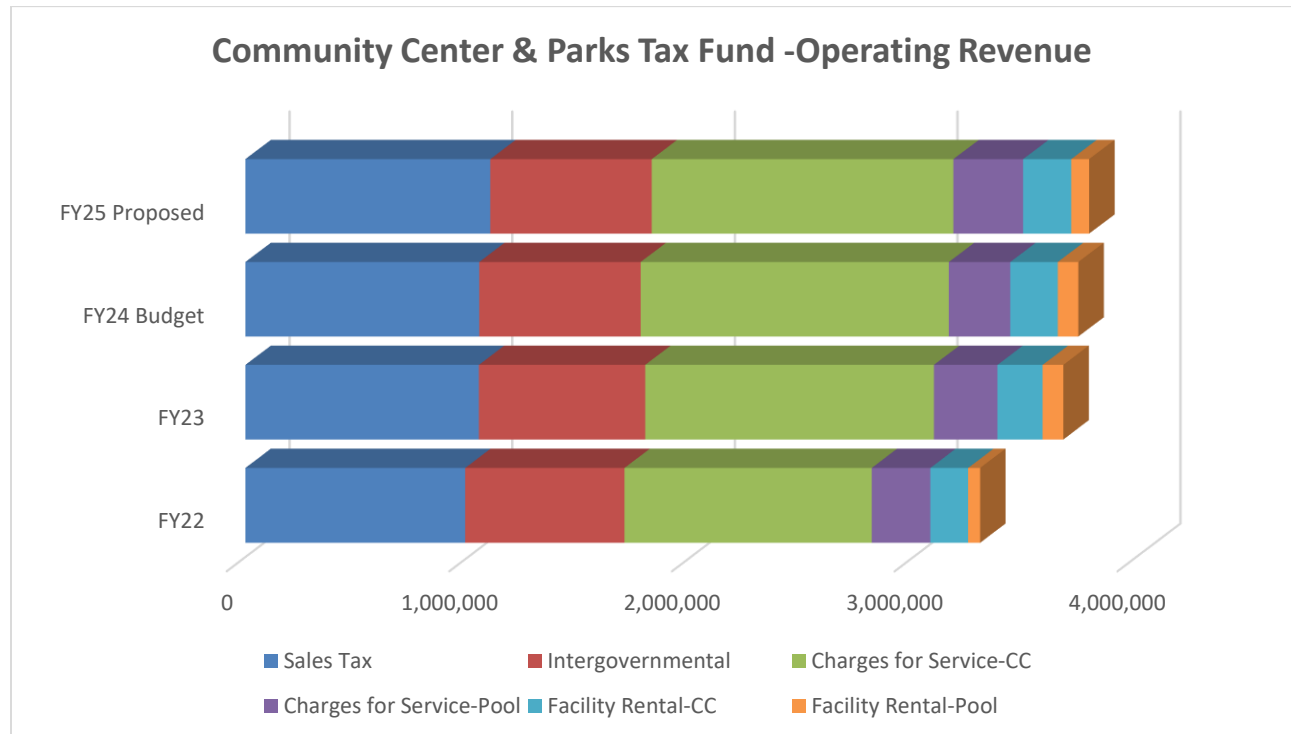
### **COMMUNITY CENTER AND CITY PARKS FUND**

In February of 2005, the citizens of Gladstone approved a .25% Parks Sales Tax to be used to construct a community center. In a partnership with the North Kansas City School District, a natatorium was added to the project to be funded by shared expenses and bonds. The Community Center offers aerobic exercise and dance areas, weight, strength, and cardio training areas, regulation basketball courts, walking/jogging track, meeting areas for up to 300 people, 25 meter competitive pool, dive well, and seating for 1,500 spectators in the competition pool/dive area.

**Revenue** Table 4 displays operating revenues by category for 2022 and 2023 actual, 2024 midyear, and 2025 proposed. During the pandemic, charges for services (memberships, day passes, and swim fees) and facility rental declined. To assist the Community Center operations, the City allocated \$1,500,000 (\$1,000,000 in FY23 and \$500,000 in FY24) of ARPA funding to pay for certain expenditures. FY25 will not have ARPA funding. ARPA funding was not considered operating revenue and is not represented in the table below.

Exhibit D, Community Center and Park Fund - Estimated FY25 Revenues and Expenditures, itemizes the estimated revenues and expenditures for the fund. Details are provided in the following narrative.

Table 4



Total revenues for the Community Center/Natatorium are projected to be \$4,795,890. Operating revenue is projected to be \$3,263,800. This is an increase of \$48,550 (2%) over 2024 midyear projections. Sales tax is projected to increase \$50,000 or 5%. Charges for services for the Community Center are projected to decrease \$29,450 from midyear estimates. Facility rental for the Community Center is expected to increase \$3,000. Revenues for the Municipal Pool are also expected to increase over midyear 2024 projections by \$25,000 (2%) for fiscal year 2025.

Non-operating revenues total \$1,532,090, a decrease of \$819,810 from 2024 midyear projections. The decrease is attributed to the ARPA allocation to the fund for FY23 and FY24 and debt proceeds from the 2024 COP. Non-operating revenues for the fund include the NKCSO capital user fee (\$525,000), interest earnings and other miscellaneous revenue (\$39,750), an annual infrastructure transfer for Community Center from TST Fund (\$100,000), annual debt transfer from the CIST Fund (\$685,550), and an equity transfer of \$181,790.

**Expenditures** Total proposed FY25 expenditures for the CCPT Fund amount to \$4,795,890. This is a decrease of \$529,007. The decrease is due to the issuance of debt in FY24. Operating expenditures for the Community Center, Natatorium, and Municipal Pool are projected to be \$1,069,840, \$1,031,040, and \$198,958 respectively. Non-Departmental expenditures are projected

to be \$185,789. Insurance and miscellaneous costs that are difficult to specifically assign to operating centers are accounted for in Non-Departmental. Debt requirements total \$2,280,000 in FY25.

**Personnel and Benefits** The FY25 proposed budget reflects total personnel costs of \$1,368,887: \$609,499 for the Community Center, \$622,865 for the Natatorium, and \$136,523 for the Municipal Pool. This Budget includes support of the compensation and classification plan and benefit adjustments that is consistent with the General Fund FY25

**Supplemental Requests** FY25 Supplemental Requests for CCPT are listed in Exhibit E. Total requests amounted to \$255,296. Supplemental recommendations include annual roof inspection (adding \$2,000 to base budget) and annual UV bulb replacement (adding \$8,499 to the base budget). Capital recommendations include replacement of a section of roof (\$55,225), preparation and painting of the leisure pool (\$20,272,), and replacement of the PAL portable lift (\$9,991).

### **PUBLIC SAFETY SALES TAX FUND**

The proposed Public Safety Sales Tax Fund (PSST) FY25 Budget will provide for all operating costs and debt service requirements promised to the voters in 2010. Total revenues are estimated at \$1,130,000. Total expenditures are estimated at \$1,130,000. Fund balance is projected to be \$472,134 at the end of FY25 The historic programming of the PSST Fund has been to fund six law enforcement officers and related equipment expenses, fund two squad cars, and to pay the debt service on the radio system project. This budget funds these priorities, and provides replacement cost related to previously purchased PSST equipment. See Exhibit F.

#### **Revenue**

The proposed revenues for the PSST Fund amount to \$1,130,000. Revenue projections for sales tax (\$1,100,000) are based on expected sales tax collections consistent with all other funds. Miscellaneous revenues are projected to be \$30,000 for interest earnings and the sale of assets.

#### **Expenditures**

Total proposed FY25 expenditures for the PSST Fund are \$1,130,000. Operating expenditures are projected to be \$822,000. Non-operating expenditures are projected to be \$308,000.

#### **Personnel and Benefits**

The FY25 proposed budget reflects total personnel costs of \$616,889. This includes funding for compensation and benefits consistent with the General Fund FY25 Budget.

#### **Supplemental Requests**

FY25 Supplemental Requests for PSST are listed in Exhibit G. Total requests amounted to \$110,000 and of this amount \$110,000 is recommended for funding. This includes two patrol vehicles with emergency equipment.

### **CAPITAL EQUIPMENT REPLACEMENT FUND (Exhibit H)**

The Capital Equipment Replacement Fund (CERF) was established in 2001. This fund provides funds for capital purchases and projects.

**Revenue:** The Equipment Replacement Fund is projecting total revenue of \$464,000 from interest earnings, taxes and transfers.

**Expenditures:** Expenditures proposed for FY25 total \$464,000. This amount covers projected capital expenditures (\$225,000), debt service of \$64,000, and a transfer for the purchase of capital equipment for to the General Fund of \$175,000.

The estimated ending fund balance for FY25 will be \$188,764.

### **COMBINED WATERWORKS AND SEWERAGE SYSTEM FUND (CWSS) (Exhibit I-K)**

The proposed budget for FY25 will provide for all operating costs and debt service requirements. Total revenues are estimated at \$13,214,010 and total expenses are estimated at \$13,214,010. Exhibit I CWSS Fund Estimated Statement of Revenues and Expenses, itemizes the estimated revenues and expenses for the fund.

**Revenue** Operating revenues for the fund are \$13,214,010 for FY25, a decrease of \$275,000 from FY24 expected operating revenues (due to ARPA funding for the water main replacement program of \$275,000). Water usage is projected to stay about the same (calculated by using 5 year monthly median usage). The increase in water revenue is due to the increase of the monthly administrative charge by \$.25 per month (from \$10.00 per month to \$10.25). The increase for sanitation is due to an increase in sewer rates. Miscellaneous revenues include interest revenue, sale of assets, and other receipts. The decrease is due to a projected decrease in interest revenue due to a decreased cash balance and decrease in interest rates. No equity transfer is budgeted for the 2025 fiscal year. An equity transfer will be proposed later as projects from the 2024 COP begin.

The current water rate is \$5.10 per thousand gallons (ordinance passed in 2023) with a monthly administration fee of \$10.00 per month (ordinance passed in 2023). Staff is recommending a change in administration fee for water for the 2025 fiscal year due to increases in costs (personnel, chemicals, utilities, infrastructure). The proposed usage rate will stay the same at \$5.10 per thousand gallons of water. The change in proposed administration fee is \$.25 per month. The average household uses 5,000 gallons of water per month, so the average cost of water would increase from \$33.50 to \$33.75, or an increase of \$.25 per month.

The City's sewer treatment services are provided by Kansas City, Missouri and subject to their rate structure. Collection and treatment of sewerage is currently \$12.20 per 1,000 gallons and the sewer service charge is \$17.15 per monthly bill. Kansas City's new sewer fees have increased both the service charge and usage rate. The proposed water and sewer rates for the City will be effective June 1, 2024 (public hearing scheduled for May 13<sup>th</sup>). The proposed new sewer charges are \$12.40 per 1,000 gallons with a service charge of \$18.18 per month. The average household produces 4,000

gallons of sewage per month, so the increase would take the average cost for sewer from \$65.95 to \$67.78 or an increase of \$1.83 per month. Total bill, all things the same would increase \$2.08 per month (from \$101.45 to \$103.53 per month or 2%) with the proposed new water and sewer rates.

Exhibit J, Water and Sewer Rates of Metropolitan Cities, compares Gladstone's water and sewer rates to those rates charged in comparable area communities for a monthly bill. **Something to consider is that many cities are in the budget process at this point in time and new rates may not be available.** At the proposed rate, a Gladstone monthly average water bill will be \$35.75 compared to an average water bill of \$46.88 for the metro area. This is \$9.96 below the average water bill for the listed cities after recommended adjustments. After factoring in the sewer portion, Gladstone's total water and sewer bill above the average of the municipalities listed by \$1.17.

**Expenses** The proposed FY25 operating expenses have increased by 2%. Additional details for personnel are provided below. Water production, operations & maintenance, and sewer decreased by \$27,651. The increase in Non-departmental is due to payment for sewer treatment (\$8,137,421, an increase of \$238,692).

Debt payments total \$1,301,000, an increase of \$503,000. The increase is due the 2024 COP. Debt payments are as follows: \$1,010,000 for the 2024 COP, \$155,000 for the 2024 Lease Purchase, \$50,000 for the 2020 COP, \$45,000 for the 2017 Lease Purchase, and \$41,000 for the 2016 First Bank lease. Although debt service did increase over the previous year, it is \$291,000 less than the debt service in FY23.

**Personnel and Benefit Changes** The FY25 proposed budget reflects an increase in personnel services compared to FY24 Expected. This includes continued support for the Compensation and Classification Plan which is consistent with the General Fund FY25 budget. Benefit adjustments are also consistent with the General Fund FY25 budget.

**Supplemental Requests** (Exhibit K) Capital and supplemental requests for CWSS amounted to \$526,250 and are listed in Exhibit K (this does not include 2024 COP projects). A total of \$526,250 is recommended for funding. This consists of a \$50,000 supplement for water line supplies and meters (\$25,000 each to be added to the base budget), \$26,250 to continue the Enterprise vehicle lease (3- ½ ton trucks) and \$450,000 for water main replacements/ water main breaks.

### **CAPITAL IMPROVEMENT PROGRAM**

The Capital Improvement Program (CIP) is an important policy document considered by the City Council. Capital project construction is critical to maintaining the quality of life and economic vitality of any community. The City of Gladstone's 2025-2029 CIP was developed to plan effectively for future needs given current resources and City Council Goals.

The CIP document provides the City Council, Capital Improvement Program Committee, staff, and public with a framework for planning and scheduling capital projects. The plan presents a clear picture of projects scheduled for the current year. The process of updating the plan annually also provides an opportunity to revise the document based on changing community needs and priorities, economic conditions, revised cost estimates, or alternative funding sources.

The capital funds are comprised primarily of debt service. As in the past several years, minimal discretionary funding is available which impacts the ability to address every concern. The following paragraphs highlight proposed expenditures.

**Capital Improvement Sales Tax Fund (CIST)** Regular funding for the CIST fund comes from a ½ cent sales tax and General Fund transfer of \$1,000,000. Additional funding for projects come from various granting sources and issuing debt.

As in previous years, this fund carries a significant amount of debt that has proven to be financially prudent given historically low interest rates (see Exhibit L). Parks, storm water, facility, and roadway projects were completed at a pace that was not possible on a pay-as-you-go basis. Highlights of this year's program include:

- **Storm Water Projects (\$1,175,000)**
  - 68<sup>th</sup> & Bellefontaine
  - NE 76<sup>th</sup> Terrace
  - 6900 N Wyandotte bank stabilization
  - Misc. storm water projects
- **Parks Projects (\$2,665,000)**
  - 72<sup>nd</sup> Street Pickle ball court conversion
  - Flora Park ADA Playground
  - Atkins-Johnson Farm improvements
  - Dog park
- **Funding for Art (\$21,800)**

**Transportation Sales Tax Fund (TST)** This fund is used for transportation related improvements including the street maintenance program, major street projects, sidewalks, and trails (see Exhibit M). The fund revenues are comprised of a ½ cent sales tax, transfers from the General and CWSS Funds, various granting sources, and the Special Road District. Staff has done an exemplary job obtaining federal grants to maximize the scope of many projects. Highlights include:

- **Road Projects (\$1,740,000)**
  - Street mill & overlay
  - Intermediate maintenance
  - N Oak Complete Streets (69<sup>th</sup> Street to 72<sup>nd</sup> Street)

- **Sidewalk & Trail Projects (\$1,010,000)**
  - Curb, gutter, and sidewalk
  - Traffic/Pedestrian signal upgrades (72<sup>nd</sup> & N. Woodland)
  - Linden Connector Trail

Projects programmed in the FY25 Capital Improvement Budget are funded without altering current property tax structure or existing fiscal policies of the City. Overall, the health of the capital funds is positive. An important note is the City continues to be successful in leveraging local dollars with federal funds.

## **CONCLUSION**

In summary, the General Fund, CCPT, PSST, CERF, CWSS, CIST, and TST FY25 budget continues the emphasis on achievement of Council and Budget Team goals, sustainable budget practices, and support and funding for a competitive Compensation & Classification Plan.

The FY25 Budget is fiscally responsible and continues to support the provision of outstanding citizen services, programs, and staffing levels necessary to provide enhanced citizen services. The enclosed attachments present an illustration of the City of Gladstone's budgeted funds financial condition.

The contents of the fiscal year 2025 Budget are inclusive of various staff committee recommendations, department priorities, and review by the Budget Team comprised of City Manager Bob Baer, Assistant City Manager Austin Greer, Finance Director Dominic Accurso, and Human Resource Administrator Amanda Wheeler. Thank you for your support and consideration of the proposed fiscal year 2025 Budgets. If you have any questions, please feel free to contact me.



## GENERAL FUND COMPARATIVE REVENUE DETAIL

<u>Account Description</u>	<u>2023 Actuals</u>		<u>2024 Expected</u>			<u>2025 Proposed</u>		
	<u>Amount</u>	<u>% of Total Revenue</u>	<u>Amount</u>	<u>% Change from PY</u>	<u>% of Total Revenue</u>	<u>Amount</u>	<u>% Change from PY</u>	<u>% of Total Revenue</u>
<b>Property Tax</b>								
Real Estate Current	2,796,656	12%	2,900,000	4%	11%	2,980,000	3%	13%
Personal Current	850,116	4%	800,000	-6%	3%	825,000	3%	3%
Real Estate Delinquent	37,843	0%	50,000	32%	0%	40,000	-20%	0%
Personal Delinquent	76,298	0%	50,000	-34%	0%	60,000	20%	0%
Spec Assessments County	61,906	0%	50,000	-19%	0%	50,000	0%	0%
Real Estate Railroad	115,345	0%	125,000	8%	0%	125,000	0%	1%
Interest Penalty Property	29,815	0%	25,000	-16%	0%	25,000	0%	0%
Demolitions	400	0%	-	-100%	0%	-	0%	0%
Sur Tax Current	69,722	0%	50,000	-28%	0%	55,000	10%	0%
Surtax Delinquent	1,860	0%	1,000	-46%	0%	1,000	0%	0%
PILOT	17,339	0%	18,000	4%	0%	20,000	11%	0%
<b>Total Property Tax</b>	<b>4,057,300</b>	<b>17%</b>	<b>4,069,000</b>	<b>0%</b>	<b>16%</b>	<b>4,181,000</b>	<b>3%</b>	<b>18%</b>
Sales Tax	4,522,446	19%	4,600,000	2%	18%	4,750,000	3%	20%
Sales Tax-Additional General Sales Tax	2,092,062	9%	2,100,000	0%	8%	2,170,000	3%	9%
Use Tax	1,334,411	6%	1,345,000	1%	5%	1,600,000	19%	7%
<b>Total Sales Tax</b>	<b>7,948,919</b>	<b>34%</b>	<b>8,045,000</b>	<b>1%</b>	<b>31%</b>	<b>8,520,000</b>	<b>6%</b>	<b>36%</b>
Cigarette Tax	127,034	1%	125,000	-2%	0%	125,000	0%	1%
Electric Gross Receipts	1,600,632	7%	1,675,000	5%	6%	1,650,000	-1%	7%
Natural Gas Gross Receipts	1,037,368	4%	700,000	-33%	3%	950,000	36%	4%
Telecom Gross Receipts	81,948	0%	75,000	-8%	0%	60,000	-20%	0%
Wireless Gross Receipts	143,401	1%	125,000	-13%	0%	100,000	-20%	0%
Cable Gross Receipts	224,760	1%	210,000	-7%	1%	190,000	-10%	1%
Transient Tax	161,891	1%	130,000	-20%	0%	175,000	35%	1%
<b>Total Gross Receipts Tax</b>	<b>3,377,034</b>	<b>14%</b>	<b>3,040,000</b>	<b>-10%</b>	<b>12%</b>	<b>3,250,000</b>	<b>7%</b>	<b>14%</b>
<b>Total Taxes</b>	<b>15,383,253</b>	<b>66%</b>	<b>15,154,000</b>	<b>-1%</b>	<b>58%</b>	<b>15,951,000</b>	<b>5%</b>	<b>67%</b>
<b>Licenses &amp; Permits</b>								
Liquor Sales Licenses	25,060	0%	25,000	0%	0%	25,000	0%	0%
Liquor Dispensing License	8,211	0%	10,000	22%	0%	8,000	-20%	0%
Animal License	10,629	0%	17,500	65%	0%	15,000	-14%	0%
General Business License	266,302	1%	280,000	5%	1%	280,000	0%	1%
Electrician License	10,150	0%	12,000	18%	0%	10,000	-17%	0%
Plumber License	6,399	0%	7,000	9%	0%	7,000	0%	0%
Cigarette License	20	0%	30	50%	0%	30	0%	0%
Penalties & Interest	16,450	0%	5,000	-70%	0%	10,000	100%	0%

## GENERAL FUND COMPARATIVE REVENUE DETAIL

<u>Account Description</u>	<u>2023 Actuals</u>		<u>2024 Expected</u>			<u>2025 Proposed</u>		
	<u>Amount</u>	<u>% of Total Revenue</u>	<u>Amount</u>	<u>% Change from PY</u>	<u>% of Total Revenue</u>	<u>Amount</u>	<u>% Change from PY</u>	<u>% of Total Revenue</u>
Building Permits	174,571	1%	180,000	3%	1%	185,000	3%	1%
Plumbing Permits	29,925	0%	33,000	10%	0%	33,000	0%	0%
Electrical Permits	23,655	0%	36,000	52%	0%	35,000	-3%	0%
Mechanical Permits	38,184	0%	37,000	-3%	0%	37,000	0%	0%
Sign Permits	3,900	0%	10,000	156%	0%	5,000	-50%	0%
Special Event Permits	2,700	0%	1,000	-63%	0%	2,000	100%	0%
Inspection Permits	-	0%	5,000	0%	0%	-	-100%	0%
Right of Way Permits	24,880	0%	25,000	0%	0%	20,000	-20%	0%
Miscellaneous Permits	60	0%	-	-100%	0%	-	0%	0%
<b>Total Licenses &amp; Permits</b>	<b>641,096</b>	<b>3%</b>	<b>683,530</b>	<b>7%</b>	<b>3%</b>	<b>672,030</b>	<b>-2%</b>	<b>3%</b>
<b>Intergovernmental</b>								
Fed Intergov Public Safety	-	0%	40,000	0%	0%	-	0%	0%
Heart of Am Regional Cybercrimes Forensic Lab	12,961	0%	-	-100%	0%	-	0%	0%
State Gasoline Tax	914,674	4%	900,000	-2%	3%	1,010,000	12%	4%
State Motor Vehicle Sales Tax	283,319	1%	255,000	-10%	1%	280,000	10%	1%
State Vehicle Registration Tax	125,183	1%	120,000	-4%	0%	120,000	0%	1%
State Financial Institution Tax	1,396	0%	5,000	258%	0%	5,000	0%	0%
Special Road District	208,478	1%	175,000	-16%	1%	175,000	0%	1%
NKC School Dist SRO	51,665	0%	45,000	-13%	0%	45,000	0%	0%
Oaks Service Agreements	120,217	1%	110,000	-8%	0%	130,000	18%	1%
<b>Total Intergovernmental</b>	<b>1,717,893</b>	<b>7%</b>	<b>1,650,000</b>	<b>-4%</b>	<b>6%</b>	<b>1,765,000</b>	<b>7%</b>	<b>7%</b>
<b>Charges For Services</b>								
<b>General</b>								
Admin Services	1,512,915	6%	1,512,915	0%	6%	1,512,915	0%	6%
Admin Svcs-Road District	73,206	0%	60,000	-18%	0%	70,000	17%	0%
Zoning / Subdivision Fees	3,161	0%	5,000	58%	0%	5,000	0%	0%
Maps Reports Other	5,070	0%	8,000	58%	0%	5,000	-38%	0%
<b>Total General</b>	<b>1,594,352</b>	<b>7%</b>	<b>1,585,915</b>	<b>-1%</b>	<b>6%</b>	<b>1,592,915</b>	<b>0%</b>	<b>7%</b>
<b>Fire/EMS</b>								
Emergency Medical Services	1,353,602	6%	1,300,000	-4%	5%	1,275,000	-2%	5%
<b>Total Fire/EMS</b>	<b>1,353,602</b>	<b>6%</b>	<b>1,300,000</b>	<b>-4%</b>	<b>5%</b>	<b>1,275,000</b>	<b>-2%</b>	<b>5%</b>
<b>Police</b>								
Animal Control Fees	11,281	0%	11,000	-2%	0%	11,000	0%	0%
Animal Control Microchipping	2,552	0%	3,000	18%	0%	3,000	0%	0%

## GENERAL FUND COMPARATIVE REVENUE DETAIL

<u>Account Description</u>	<u>2023 Actuals</u>		<u>2024 Expected</u>			<u>2025 Proposed</u>		
	<u>Amount</u>	<u>% of Total Revenue</u>	<u>Amount</u>	<u>% Change from PY</u>	<u>% of Total Revenue</u>	<u>Amount</u>	<u>% Change from PY</u>	<u>% of Total Revenue</u>
Animal Control Adoption Fees	4,542	0%	3,000	-34%	0%	3,000	0%	0%
Animal Control Adoption-Vet Fees	46,007	0%	35,000	-24%	0%	35,000	0%	0%
<b>Total Police</b>	<b>64,382</b>	<b>0%</b>	<b>52,000</b>	<b>-19%</b>	<b>0%</b>	<b>52,000</b>	<b>0%</b>	<b>0%</b>
<b>Public Works</b>								
Brush Disposal	33,490	0%	35,000	5%	0%	35,000	0%	0%
<b>Total Public Works</b>	<b>33,490</b>	<b>0%</b>	<b>35,000</b>	<b>5%</b>	<b>0%</b>	<b>35,000</b>	<b>0%</b>	<b>0%</b>
<b>Parks, Recreation &amp; Cultural Arts</b>								
Program activities revenue-Linden Square	18,420	0%	25,000	36%	0%	25,000	0%	0%
Recreation Concessions	52,925	0%	55,000	4%	0%	55,000	0%	0%
Athletic Leagues	142,119	1%	175,000	23%	1%	160,000	-9%	1%
Classes & Craft Fees	12,340	0%	25,000	103%	0%	15,000	-40%	0%
Senior Activities-previous year	152,397	1%	-	0%	0%	-	0%	0%
Senior Activities - Day Trip	79,925	0%	82,500	3%	0%	82,500	0%	0%
Senior Activities - Overnight	181,825	1%	165,000	-9%	1%	165,000	0%	1%
Other - Recreation Incom	2,701	0%	10,000	270%	0%	7,500	-25%	0%
<b>Total Parks, Recreation &amp; Cultural Arts</b>	<b>642,652</b>	<b>3%</b>	<b>537,500</b>	<b>-16%</b>	<b>2%</b>	<b>510,000</b>	<b>-5%</b>	<b>2%</b>
<b>Total Charges for Services</b>	<b>3,688,478</b>	<b>16%</b>	<b>3,510,415</b>	<b>-5%</b>	<b>13%</b>	<b>3,464,915</b>	<b>-1%</b>	<b>15%</b>
<b>Fines &amp; Forfeitures</b>								
Fines / Municipal Court Fines	233,859	1%	375,000	60%	1%	375,000	0%	2%
Fines / Municipal Court Costs	26,795	0%	40,000	49%	0%	40,000	0%	0%
Fines / Bond Forfeitures	28,095	0%	40,000	42%	0%	40,000	0%	0%
Fines / DUI Recoupment	754	0%	7,500	895%	0%	7,500	0%	0%
Fines / Inmate Security Fund	5,042	0%	7,500	49%	0%	7,500	0%	0%
<b>Total Fines &amp; Forfeitures</b>	<b>294,545</b>	<b>1%</b>	<b>470,000</b>	<b>60%</b>	<b>2%</b>	<b>470,000</b>	<b>0%</b>	<b>2%</b>
<b>Misc. Revenue</b>								
Interest Revenue	299,617	1%	328,900	10%	1%	250,000	-24%	1%
Public Buildings	50,051	0%	40,000	-20%	0%	40,000	0%	0%
Party Rental	-	0%	1,500	0%	0%	-	-100%	0%
Tower Rental	379,468	2%	360,000	-5%	1%	350,000	-3%	1%
Rental of Buildings - Downtown	434,139	2%	425,000	-2%	2%	425,000	0%	2%
Linden Sponsorship	17,350	0%	10,000	-42%	0%	15,000	50%	0%
Sale of Assets	57,252	0%	290,000	407%	1%	25,000	-91%	0%
Insurance Settlements	162,424	1%	20,000	-88%	0%	20,000	0%	0%
Safety/Loss Control	-	0%	47,000	0%	0%	35,000	-26%	0%

## GENERAL FUND COMPARATIVE REVENUE DETAIL

<u>Account Description</u>	<u>2023 Actuals</u>		<u>2024 Expected</u>			<u>2025 Proposed</u>		
	<u>Amount</u>	<u>% of Total Revenue</u>	<u>Amount</u>	<u>% Change from PY</u>	<u>% of Total Revenue</u>	<u>Amount</u>	<u>% Change from PY</u>	<u>% of Total Revenue</u>
Cash Short/Over	45	0%	-	-100%	0%	-	0%	0%
Miscellaneous Revenue	<u>27,811</u>	<u>0%</u>	<u>25,000</u>	<u>-10%</u>	<u>0%</u>	<u>43,000</u>	<u>72%</u>	<u>0%</u>
<b>Total Misc. Revenue</b>	<b><u>1,428,157</u></b>	<b><u>6%</u></b>	<b><u>1,547,400</u></b>	<b><u>8%</u></b>	<b><u>6%</u></b>	<b><u>1,203,000</u></b>	<b><u>-22%</u></b>	<b><u>5%</u></b>
<b>Other Financing Sources</b>								
Loan Proceeds	-	0%	1,933,000	0%	7%	-	0%	0%
Transfer In - CERF	295,788	1%	300,000	1%	1%	175,000	-42%	1%
Equity Adjustment	<u>-</u>	<u>0%</u>	<u>903,470</u>	<u>0%</u>	<u>3%</u>	<u>-</u>	<u>-100%</u>	<u>0%</u>
<b>Total Other Financing Sources</b>	<b><u>295,788</u></b>	<b><u>1%</u></b>	<b><u>3,136,470</u></b>	<b><u>960%</u></b>	<b><u>12%</u></b>	<b><u>175,000</u></b>	<b><u>-94%</u></b>	<b><u>1%</u></b>
<b>Total Revenue</b>	<b><u>23,449,210</u></b>	<b><u>100%</u></b>	<b><u>26,151,815</u></b>	<b><u>12%</u></b>	<b><u>100%</u></b>	<b><u>23,700,945</u></b>	<b><u>-9%</u></b>	<b><u>100%</u></b>

**GENERAL FUND**  
**DEPARTMENT OBJECT CLASSIFICATION EXPENDITURE SUMMARY**  
**FISCAL YEAR 2023-2025**

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>
<b>GENERAL ADMIN</b>			
Personnel Services	1,133,139	938,806	876,094
Supplies	14,468	21,057	16,145
Services	357,379	403,548	430,345
<b>TOTAL</b>	<b>1,504,986</b>	<b>1,363,411</b>	<b>1,322,584</b>
<b>FINANCE</b>			
Personnel Services	1,109,855	1,184,015	1,337,073
Supplies	46,585	49,654	48,610
Services	422,727	489,859	503,903
Capital	-	300,000	-
<b>TOTAL</b>	<b>1,579,167</b>	<b>2,023,528</b>	<b>1,889,586</b>
<b>POLICE</b>			
Personnel Services	5,153,673	6,067,530	6,171,735
Supplies	205,033	217,106	227,386
Services	224,808	245,548	243,398
Capital	186,345	330,000	110,000
<b>TOTAL</b>	<b>5,769,859</b>	<b>6,860,184</b>	<b>6,752,519</b>
<b>FIRE/EMS</b>			
Personnel Services	4,007,457	4,297,495	4,394,211
Supplies	270,255	175,884	138,234
Services	40,713	42,770	44,370
Capital	977,444	1,493,500	34,000
<b>TOTAL</b>	<b>5,295,869</b>	<b>6,009,649</b>	<b>4,610,815</b>
<b>PUBLIC WORKS</b>			
Personnel Services	1,196,392	1,254,942	1,264,628
Supplies	278,563	300,700	295,850
Services	780,580	885,565	860,415
Capital	15,954	896,617	9,500
<b>TOTAL</b>	<b>2,271,489</b>	<b>3,337,824</b>	<b>2,430,393</b>
<b>COMM DEVELOPMENT</b>			
Personnel Services	635,840	650,072	746,309
Supplies	11,547	18,964	19,314
Services	135,740	174,760	190,410
Capital	25,165	35,400	38,000
<b>TOTAL</b>	<b>808,292</b>	<b>879,196</b>	<b>994,033</b>

**GENERAL FUND**  
**DEPARTMENT OBJECT CLASSIFICATION EXPENDITURE SUMMARY**  
**FISCAL YEAR 2023-2025**

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>
<b>PARKS &amp; RECREATION</b>			
Personnel Services	1,131,206	1,336,722	1,353,258
Supplies	288,616	356,016	384,723
Service	840,655	822,278	888,910
Capital	29,301	33,350	9,500
<b>        TOTAL</b>	<b>2,289,778</b>	<b>2,548,366</b>	<b>2,636,391</b>
<b>NONDEPARTMENTAL</b>			
Personnel Services	-	183,825	34,089
Supplies	48,249	68,395	88,395
Service	784,435	1,008,437	1,133,140
Capital	-	-	-
Debt	407,878	704,000	709,000
Transfers	1,409,575	1,175,000	1,100,000
<b>        TOTAL</b>	<b>2,650,137</b>	<b>3,139,657</b>	<b>3,064,624</b>
<b>Total General Fund</b>			
Personnel Services	14,367,562	15,913,407	16,177,397
Supplies	1,163,316	1,207,776	1,218,657
Service	3,587,037	4,072,765	4,294,891
Capital	1,234,209	3,088,867	201,000
Debt	407,878	704,000	709,000
Transfers	1,409,575	1,175,000	1,100,000
<b>TOTAL GENERAL FUND</b>	<b>22,169,577</b>	<b>26,161,815</b>	<b>23,700,945</b>

City of Gladstone - FY 2025 Supplemental and Capital Budget Requests								
Dept.	Funct.	Dept.	Div.	Object	Description	Narrative	Requested	Recommended
<b>GENERAL FUND</b>								
<b>GENERAL ADMINISTRATION</b>								
101	111	10	14	440160	Contractual	Citizen satisfaction survey	19,500	19,500
						<b>Total General Administration</b>	<b>19,500</b>	<b>19,500</b>
<b>FINANCE</b>								
101	224	20	24	440250	Public Safety Tech	MDT replacement for PD (replace 3 or 4 annually)	13,000	13,000
						<b>TOTAL FINANCE</b>	<b>13,000</b>	<b>13,000</b>
<b>POLICE</b>								
101	331	30	31	440160	Contractual	TLO subscription	2,000	2,000
101	336	30	32	460410	Automotive capital	2 Police Vehicles	110,000	110,000
						<b>TOTAL POLICE</b>	<b>112,000</b>	<b>112,000</b>
<b>Fire/EMS</b>								
101	334	30	34	460400	Equipment Capital	Cutter/Spreader extraction tool	15,000	15,000
101	334	30	34	460410	Automotive Capital	Replace Leased vehicle (2)	19,000	19,000
						<b>TOTAL FIRE EMS</b>	<b>34,000</b>	<b>34,000</b>
<b>PUBLIC WORKS</b>								
101	443	40	43	460410	Automotive Capital	1 Ton Crew cab w/ utility bed (Parks)	80,000	-
101	443	40	43	460410	Automotive Capital	1/2 Ton Truck (Parks)	50,000	-
101	442	40	42	460410	Automotive Capital	Replace Leased Vehicle	9,500	9,500
						<b>TOTAL PUBLIC WORKS</b>	<b>139,500</b>	<b>9,500</b>
<b>COMMUNITY DEVELOPMENT</b>								
101	553	50	53	460410	Automotive Capital	Replace previous leased vehicles (4)	38,000	38,000
						<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>38,000</b>	<b>38,000</b>

City of Gladstone - FY 2025 Supplemental and Capital Budget Requests								
Dept.	Funct.	Dept.	Div.	Object	Description	Narrative	Requested	Recommended
<b>PARKS, RECREATION, AND CULTURAL ARTS</b>								
101	661	60	61	460410	Automotive Capital	Replace previous leased vehicle	9,500	9,500
101	663	60	63	450220	Parks Services	Central Park Play Surface Resurfacing	63,675	-
101	668	60	68	440611	AJ Maint. Services	Paint AJFM House and Rebuild House Handrail	7,800	-
101	662	60	63	420240	Uniforms Supplies	Increase Recreation Uniform Acct Base Budget	3,500	-
101	663	60	63	440160	Contractual Services	Increase Parks Contract Acct Base Budget-Mow	33,000	33,000
101	663	60	63	450120	Janitorial Services	Increase Parks Janitorial Acct Base Budget	23,000	12,000
101	663	60	63	420250	Parks Small Tools	Purchase 1 Mini-Scrubber Clarke MA30	2,920	2,920
101	663	60	63	450220	Parks Capital Account	Oak Grove Pond Dredging & Repair	85,600	-
101	663	60	63	430410	Parks Supplies	Replace the Softball Grooming Machine	26,500	-
101	662	60	62	420510	Program Activity	Soccer Goals	11,000	-
101	663	60	63	450220	Parks Services	HR Park Rail Fencing	22,740	-
101	663	60	63	460400	Parks Capital Account	Utility Tractor (replacement equipment 970)	24,111	-
101	663	60	63	460400	Parks Capital Account	72" Zero Turn Mower	14,649	-
101	663	60	63	450220	Parks Services	Demo & Replace Strip Lighting @ Central Park Fountain	9,000	-
101	663	60	63	450220	Parks Services	Landscaping N & S sides of HH West restrooms (includes F	8,000	-
101	663	60	63	450220	Parks Services	Meadowbrook Park Basketball Court Overlay	26,752	-
101	663	60	63	450110	Building Services	Trane Zone sensor @ FS2	8,100	-
101	667	60	67	460410	Automotive Capital	Senior Bus	250,000	-
101	663	60	63	430410	Parks supplies	New tables & trash cans for Oak Grove Park	39,454	39,454
					<b>TOTAL PARKS, RECREATION, AND CULTURAL ARTS</b>		<b>669,300</b>	<b>96,874</b>
<b>NON-DEPARTMENTAL</b>								
							-	-
					<b>TOTAL NON-DEPARTMENTAL</b>		<b>-</b>	<b>-</b>
<b>TOTAL GENERAL FUND</b>							<b>1,025,300</b>	<b>303,374</b>



**COMMUNITY CENTER PARKS SALES TAX FUND**  
**STATEMENT OF REVENUES & EXPENDITURES**

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
<b>Revenue Sources</b>				
Community Center/Natatorium				
Sales Tax	1,048,534	1,050,000	1,100,000	50,000
Charges for Services	1,296,645	1,384,250	1,354,800	(29,450)
Facility Rental	202,670	213,000	216,000	3,000
Intergovernmental	200,000	200,000	200,000	-
<b>Total Community Center/Natatorium</b>	<b>2,747,849</b>	<b>2,847,250</b>	<b>2,870,800</b>	<b>23,550</b>
Outdoor Pool				-
Charges for Services	285,360	276,000	313,000	37,000
Facility Rental	92,786	92,000	80,000	(12,000)
<b>Total Outdoor Pool</b>	<b>378,146</b>	<b>368,000</b>	<b>393,000</b>	<b>25,000</b>
<b>Operating Revenue</b>	<b>3,125,995</b>	<b>3,215,250</b>	<b>3,263,800</b>	<b>48,550</b>
				-
Intergovernmental	547,022	525,000	525,000	-
ARPA	924,724	500,000	-	(500,000)
Misc. Revenue	73,303	32,350	39,750	7,400
Debt Proceeds	-	509,000	-	(509,000)
Transfers in	789,000	785,550	785,550	-
Equity Transfer	-	-	181,790	181,790
<b>Non-Operating Revenue</b>	<b>2,334,049</b>	<b>2,351,900</b>	<b>1,532,090</b>	<b>(819,810)</b>
<b>Total Revenue</b>	<b>5,460,045</b>	<b>5,567,150</b>	<b>4,795,890</b>	<b>(771,260)</b>
				-
<b>Expenditures</b>				-
Community Center	1,001,442	967,818	1,069,840	102,022
Natatorium	895,492	1,113,431	1,031,040	(82,391)
Outdoor Pool	170,697	191,970	198,958	6,988
Non-Departmental	141,909	166,578	185,789	19,211
<b>Total Operating Expenditures</b>	<b>2,209,540</b>	<b>2,439,797</b>	<b>2,485,627</b>	<b>45,830</b>
				-
Capital	72,732	615,100	30,263	(584,837)
Debt Requirements	2,195,173	2,270,000	2,280,000	10,000
<b>Total Non-Operating Expenditures</b>	<b>2,267,905</b>	<b>2,885,100</b>	<b>2,310,263</b>	<b>(574,837)</b>
<b>Total Expenditures</b>	<b>4,477,445</b>	<b>5,324,897</b>	<b>4,795,890</b>	<b>(529,007)</b>

**Analysis of Funds Available**

Beginning Funds Available	374,800	1,357,400	1,599,653
Revenues	5,460,045	5,567,150	4,795,890
Equity Transfer	-	-	(181,790)
Net Funds Available	5,834,845	6,924,550	6,213,753
Expenditures	(4,477,445)	(5,324,897)	(4,795,890)
<b>Ending Funds Available</b>	<b>1,357,400</b>	<b>1,599,653</b>	<b>1,417,863</b>

Revenue Over(Under) Expenditures

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City of Gladstone - FY 2025 Supplemental and Capital Budget Requests								
Dept.	Funct.	Dept.	Div.	Object	Description	Narrative	Requested	Recommended
<b>COMMUNITY CENTER FUND</b>								
<b>COMMUNITY CENTER</b>								
202	662	80	82	430130	Ground Maintenance	Replace cable assemblies and ball/trunk combos on flag pole	1,498	-
202	662	80	82	440320	Training	Group-X Instructor Certificate for Fitness Specialist	500	-
202	662	80	82	440320	Training	Attend Athletic Business Show	1,141	-
202	662	80	82	450110	Training	Attend MPRA Annual Conference	508	-
202	662	80	82	450110	Buildings	Annual inspection and maintenance of roof	1,000	1,000
202	662	80	82	450110	Buildings	Replacement of SW Lower Roof	55,225	55,225
202	662	80	82	450110	Buildings	Annual PM on 6 basketball goals	1,350	-
202	662	80	82	450150	Trash Service	Increased costs for trash removal	475	-
202	662	80	82	460400	Equipment Capital	Replacement Banquet Tables	17,134	-
202	662	80	82	460400	Equipment Capital	Replacement Banquet Tables	17,134	-
202	662	80	82	460400	Equipment Capital	Replacement of 5 Octane Ellipticals	22,750	-
202	662	80	82	460400	Equipment Capital	Replacement of 5 Octane Seated Ellipticals	24,250	-
202	662	80	82	460400	Equipment Capital	Freight on Equipment	4,700	-
202	662	80	82	460400	Equipment Capital	Revitalize Landscape on East Side of center	12,588	-
						<b>TOTAL COMMUNITY CENTER</b>	<b>160,253</b>	<b>56,225</b>
<b>NATATORIUM</b>								
202	663	80	83	430130	Ground Maintenance	Replace cable assemblies and ball/trunk combos on flag pole	1,498	-
202	663	80	83	440320	Training	CPO for Building Operator and Aquatics Specialist	800	-
202	663	80	83	440320	Training	Attend Athletic Business Show	1,141	-
202	663	80	83	440320	Training	Attend MPRA Annual Conference	508	-
202	663	80	83	450110	Buildings	UV Bulb Replacement - Leisure Pool	2,423	2,423
202	663	80	83	450110	Buildings	UV Bulb Replacement - Competition Pool	3,038	3,038
202	663	80	83	450110	Buildings	UV Bulb Replacement - Diving Well	3,038	3,038
202	663	80	83	450110	Buildings	Annual inspection and maintenance of roof	1,000	1,000
202	663	80	83	450110	Buildings	Annual PM on 6 basketball goals	1,350	-
202	663	80	83	450150	Trash Service	Increased costs for trash removal	475	-
202	663	80	83	460400	Equipment Capital	Prep and paint leisure pool	20,272	20,272
202	663	80	83	460400	Equipment Capital	Replace PAL Portable Lift	9,991	9,991
202	663	80	83	460400	Equipment Capital	Revitalize Landscape on East Side of center	12,588	-

<b>City of Gladstone - FY 2025 Supplemental and Capital Budget Requests</b>								
<b>Dept.</b>	<b>Funct.</b>	<b>Dept.</b>	<b>Div.</b>	<b>Object</b>	<b>Description</b>	<b>Narrative</b>	<b>Requested</b>	<b>Recommended</b>
						<b>TOTAL NATATORIUM</b>	<b>58,120</b>	<b>39,762</b>
<b>OUTDOOR POOL</b>								
202	662	80	85	450110	Buildings	Refurbish Municipal Pool Aquatic Playground Structures	22,970	-
202	662	80	85	450110	Buildings	Install submersible pump in drop slide at Municipal Pool	9,353	-
202	662	80	85	460400	Equipment Capital	Replace GEM Vacuum	4,600	-
						<b>TOTAL OUTDOOR POOL</b>	<b>36,923</b>	<b>-</b>
<b>TOTAL COMMUNITY CENTER FUND</b>							<b>255,296</b>	<b>95,987</b>

**PUBLIC SAFETY SALES TAX FUND**  
**STATEMENT OF REVENUES & EXPENDITURES**

	2023	2024	2025	
	<u>Actual</u>	<u>Midyear</u>	<u>Proposed</u>	<u>Variance</u>
<b>Revenue Sources</b>				
Sales Tax	1,048,506	1,050,000	1,100,000	50,000
Misc. Revenue	<u>34,332</u>	<u>41,000</u>	<u>30,000</u>	(11,000)
Operating Revenue	1,082,838	1,091,000	1,130,000	39,000
				-
Debt Proceeds	-	-	-	-
Equity Transfer	<u>-</u>	<u>245,872</u>	<u>-</u>	(245,872)
<b>Total Revenue</b>	<b><u>1,082,838</u></b>	<b><u>1,336,872</u></b>	<b><u>1,130,000</u></b>	(206,872)
				-
<b>Expenditures</b>				
PSST Law	624,532	783,083	775,373	(7,710)
Non Departmental	<u>39,412</u>	<u>46,789</u>	<u>46,627</u>	(162)
<b>Total Non-Operating Expenditures</b>	<b><u>663,944</u></b>	<b><u>829,872</u></b>	<b><u>822,000</u></b>	(7,872)
				-
Capital	114,700	400,000	110,000	(290,000)
Debt Requirements	<u>207,474</u>	<u>107,000</u>	<u>198,000</u>	91,000
<b>Total Non-Operating Expenditures</b>	<b><u>322,175</u></b>	<b><u>507,000</u></b>	<b><u>308,000</u></b>	(199,000)
<b>Total Expenditures</b>	<b><u>986,119</u></b>	<b><u>1,336,872</u></b>	<b><u>1,130,000</u></b>	(206,872)

**Analysis of Funds Available**

Beginning Funds Available	621,287	718,006	472,134
Revenues	1,082,838	1,336,872	1,130,000
Equity Adjustment	<u>-</u>	<u>(245,872)</u>	<u>-</u>
Net Funds Available	1,704,125	1,809,006	1,602,134
Expenditures	<u>(986,119)</u>	<u>(1,336,872)</u>	<u>(1,130,000)</u>
<b>Ending Funds Available</b>	<b>718,006</b>	<b>472,134</b>	<b>472,134</b>

Revenue Over(Under) Expenditures -

City of Gladstone - FY 2025 Supplemental and Capital Budget Requests								
Dept.	Funct.	Dept.	Div.	Object	Description	Narrative	Requested	Recommended
PUBLIC SAFETY SALES TAX								
203			39	460410	Automotive Capital	2 Police Vehicles	110,000	110,000
TOTAL PUBLIC SAFETY SALES TAX FUND							110,000	110,000

# CAPITAL EQUIPMENT REPLACEMENT FUND

## STATEMENT OF REVENUES & EXPENDITURES

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
<b>Revenue Sources</b>				
Taxes/Transfers	343,472	430,000	399,000	(31,000)
Misc. Revenue	178,025	120,000	65,000	(55,000)
Equity Transfer	<u>-</u>	<u>615,000</u>	<u>-</u>	<u>(615,000)</u>
<b>Total Revenue</b>	<b>521,497</b>	<b>1,165,000</b>	<b>464,000</b>	<b>(701,000)</b>
<b>Expenditures</b>				
Capital Expenditures	369,182	800,000	225,000	(575,000)
Debt Requirements	89,893	65,000	64,000	(1,000)
Transfers	<u>293,000</u>	<u>300,000</u>	<u>175,000</u>	<u>(125,000)</u>
<b>Total Expenditures</b>	<b>752,075</b>	<b>1,165,000</b>	<b>464,000</b>	<b>(701,000)</b>

### Analysis of Funds Available

Beginning Funds Available	1,034,342	803,764	188,764
Revenues	521,497	1,165,000	464,000
Equity Adjustment	<u>-</u>	<u>(615,000)</u>	<u>-</u>
Net Funds Available	1,555,839	1,353,764	652,764
Expenditures	<u>(752,075)</u>	<u>(1,165,000)</u>	<u>(464,000)</u>
<b>Ending Funds Available</b>	<b>803,764</b>	<b>188,764</b>	<b>188,764</b>

Revenue Over(Under) Expenditures

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**COMBINED WATERWORKS & SEWER SYSTEM FUND**  
**STATEMENT OF REVENUES & EXPENDITURES**

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
<b>Revenue Sources</b>				
Water	4,434,337	4,516,677	4,545,677	29,000
Sanitation	7,857,938	8,276,925	8,501,500	224,575
Intergovernmental	5,973	275,000	-	(275,000)
Misc. Revenue	<u>1,002,403</u>	<u>197,833</u>	<u>166,833</u>	<u>(31,000)</u>
<b>Operating Revenue</b>	13,300,651	13,266,435	13,214,010	(52,425)
Debt Proceeds	-	15,435,000	-	(15,435,000)
Equity Transfer	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Non-Operating Revenue</b>	-	<b>15,435,000</b>	-	(15,435,000)
<b>Total Revenue</b>	<u><b>13,300,651</b></u>	<u><b>28,701,435</b></u>	<u><b>13,214,010</b></u>	<u>(15,487,425)</u>
<b>Expenditures</b>				
Water Production	1,380,340	1,513,222	1,522,692	9,470
Water Operations & Maintenance	684,361	1,209,466	1,269,482	60,016
Sewer Collection	383,736	488,451	446,616	(41,835)
Non Departmental	<u>7,480,399</u>	<u>7,898,729</u>	<u>8,137,421</u>	<u>238,692</u>
<b>Operating Expenditures</b>	<b>9,928,838</b>	<b>11,109,868</b>	<b>11,376,211</b>	266,343
Capital & Supplemental	1,881,951	3,468,567	486,799	(2,981,768)
Debt Requirements	1,592,418	798,000	1,301,000	503,000
Transfers	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>-</u>
<b>Total Non-Operating Expenditures</b>	<b>3,524,369</b>	<b>4,316,567</b>	<b>1,837,799</b>	(2,478,768)
<b>Total Expenditures</b>	<u><b>13,453,207</b></u>	<u><b>15,426,435</b></u>	<u><b>13,214,010</b></u>	<u>(2,212,425)</u>
<b>Analysis of Funds Available</b>				
Beginning Funds Available	3,849,889	3,697,333	16,972,333	
Revenues	13,300,651	28,701,435	13,214,010	
Equity Adjustment	<u>-</u>	<u>-</u>	<u>-</u>	
Net Funds Available	17,150,540	32,398,768	30,186,343	
Expenditures	<u>(13,453,207)</u>	<u>(15,426,435)</u>	<u>(13,214,010)</u>	
<b>Ending Funds Available</b>	<b>3,697,333</b>	<b>16,972,333</b>	<b>16,972,333</b>	
20% Fund Balance			2,275,242	
Over/(Under)				
Revenue Over(Under) Expenditures		13,275,000	-	

**Proposed Water & Sewer Rates of Metropolitan Cities**  
**Based on Average Household Usage**  
**As of March 2024**

Assumption: Average water and sewer bill based on  
5,000 gallons water and 4,000 sewer monthly

<b>City</b>	<b>Water Amount</b>	<b>Sewer Amount</b>	<b>Total Amount</b>
Kansas City	\$ 52.30	\$ 84.89	\$ 137.19
Raytown	70.21	54.86	125.07
Excelsior Springs	53.96	69.92	123.88
Liberty	39.12	76.96	116.08
Grandview	81.48	31.06	112.54
Parkville	48.80	59.66	108.46
<b>Gladstone (proposed 6/1/24)</b>	<b>35.75</b>	<b>67.78</b>	<b>103.53</b>
<b>Gladstone (as of 5/1/23)</b>	<b>35.50</b>	<b>65.95</b>	<b>101.45</b>
North Kansas City	31.26	61.05	92.31
Lee's Summit	37.92	43.43	81.35
Blue Springs	41.35	36.05	77.40
Independence	34.90	42.24	77.14

**Gladstone Comparison to Average Rate of Metropolitan Cities**

	<b>Water</b>	<b>Sewer</b>	<b>Total</b>
<b>Average Rate as of 7/1/20</b>	<b>\$ 46.88</b>	<b>\$ 57.82</b>	<b>\$ 104.70</b>
<b>\$ Below/ (Above) Average</b>	<b>\$ 11.13</b>	<b>\$ (9.96)</b>	<b>\$ 1.17</b>
<b>% Below (Above) Average</b>	<b>24%</b>	<b>-17%</b>	<b>1%</b>
<b>\$ Below/ (Above) Highest</b>	<b>\$ 16.55</b>	<b>\$ 17.11</b>	<b>\$ 33.66</b>



City of Gladstone - FY 2025 Supplemental and Capital Budget Requests								
Dept.	Funct.	Dept.	Div.	Object	Description	Narrative	Requested	Recommended
<b>CWSS FUND</b>								
<b>WATER PRODUCTION</b>								
						<b>TOTAL WATER PRODUCTION</b>	-	-
<b>Operations &amp; Maintenance</b>								
501			73	430520	Water Line Supplies	Line item increase - Increase of cost of water main break repair parts	25,000	25,000
501			73	430530	Meters	Water Meters - Existing registers are approximately 10 years old.	25,000	25,000
501			73	460300	Water Capital	Water main replacement -	450,000	450,000
501			73	460410	Vehicle Capital	Replace leased vehicles (3)	26,250	26,250
						<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>526,250</b>	<b>526,250</b>
<b>SEWER</b>								
							-	-
						<b>TOTAL SEWER</b>	-	-
<b>TOTAL CWSS FUND</b>							<b>526,250</b>	<b>526,250</b>

**CITY OF GLADSTONE**  
**Capital Improvement Sales Tax Projects Five Year Plan**

	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>
<b>Est Funds Available at 7/1/24</b>	<u>\$ 3,366,673</u>	<u>\$ 626,873</u>	<u>\$ 154,446</u>	<u>\$ 159,878</u>	<u>\$ 159,661</u>
<b><u>Budgeted Revenues</u></b>					
Sales Tax	2,180,000	2,212,700	2,245,891	2,279,579	2,313,773
2019 Sales Tax Transfer	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Interest	50,000	40,000	30,000	30,000	30,000
Flora Park ADA Playground VarietyKC Grant	250,000	-	-	-	-
Dog Park - Private Donation	<u>150,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Budgeted Revenue</b>	<b>3,630,000</b>	<b>3,252,700</b>	<b>3,275,891</b>	<b>3,309,579</b>	<b>3,343,773</b>
<b><u>Budgeted Expenditures</u></b>					
Debt Service					
2024 COP Ends (3/1/44)	145,000	145,000	150,000	147,000	146,000
2021 COP (Ends 3/1/41)	890,000	885,000	870,000	860,000	865,000
2020 COP (Ends 3/1/40)	125,000	125,000	145,000	155,000	155,000
2017 Lease Purchase (Ends 6/1/32)	154,000	154,000	154,000	154,000	154,000
2016 Lease Purchase (Ends 1/22/30)	107,000	107,000	107,000	107,000	107,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	690,000	690,000	690,000	690,000	690,000
2015 COP (Ends 6/1/30)	150,000	155,000	150,000	152,000	152,000
The Heights - (Ends 7/1/36)	147,000	147,000	147,000	147,000	147,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
Arts Council	<u>21,800</u>	<u>22,127</u>	<u>22,459</u>	<u>22,796</u>	<u>23,138</u>
<b>Subtotal</b>	<b>2,529,800</b>	<b>2,530,127</b>	<b>2,535,459</b>	<b>2,534,796</b>	<b>2,539,138</b>
<b><u>Stormwater Projects</u></b>					
Stormwater Master Plan Implementation	-		400,000	425,000	450,000
NE 68th Ter and N. Bellefontaine Storm Drainage	150,000				
NE 76th Ter Storm Drainage & Parking	650,000		-	-	-
6900 N. Wyandotte Bank Stabilization	300,000	-	-	-	-
Miscellaneous Stormwater Projects	<u>75,000</u>	<u>95,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
<b>Subtotal</b>	<b>1,175,000</b>	<b>95,000</b>	<b>475,000</b>	<b>500,000</b>	<b>525,000</b>
<b><u>Park Projects</u></b>					
Parks Master Plan Implementation	-	-	210,000	225,000	235,000
NE 72nd Tennis Pickleball Court Conversion	265,000	-	-	-	-
Flora Park ADA Playground	750,000	-	-	-	-
Parks Trail/Sidewalk Replacement Program	85,000	50,000	50,000	50,000	50,000
Meadowbrook Park Basketball Court Overlay,	40,000	-	-	-	-
Sidewalk & Paint					
Gladstone/KCMO Joint Dog Park	275,000	300,000	-	-	-
AJ Farm Improvements	<u>1,250,000</u>	<u>750,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Subtotal</b>	<b>2,665,000</b>	<b>1,100,000</b>	<b>260,000</b>	<b>275,000</b>	<b>285,000</b>
<b>Total Budgeted Expenditures</b>	<b>6,369,800</b>	<b>3,725,127</b>	<b>3,270,459</b>	<b>3,309,796</b>	<b>3,349,138</b>
<b>Est Funds Available at 6/30*</b>	<u><b>\$ 626,873</b></u>	<u><b>\$ 154,446</b></u>	<u><b>\$ 159,878</b></u>	<u><b>\$ 159,661</b></u>	<u><b>\$ 154,295</b></u>

\* Includes \$150,000 required reserve

**CITY OF GLADSTONE**  
**Transportation Sales Tax Projects Five Year Plan**

	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>
<b>Est Funds Available at 7/1/24</b>	<b>\$ 4,370,849</b>	<b>\$ 3,947,849</b>	<b>\$ 1,881,549</b>	<b>\$ 51,140</b>	<b>\$ 56,804</b>
<b><u>Budgeted Revenues</u></b>					
Sales Tax	2,180,000	2,212,700	2,245,891	2,279,579	2,313,773
Interest	60,000	50,000	40,000	30,000	30,000
Transfer from GF-Prop Tax (sidewalks)	50,000	50,000	50,000	50,000	50,000
Transfer from GF-Prop Tax (transit)	50,000	50,000	50,000	50,000	50,000
Transfer from CWSS	50,000	50,000	50,000	50,000	50,000
Special Road District Funds	400,000	400,000	400,000	400,000	400,000
Linden Connector Trail TAP Grant	720,000	-	-	-	-
N. Oak STP Grant	-	2,196,000	2,196,000	-	-
Vivion Road Trail TAP/CMAQ Grant (\$1,602,027 FY27)***	-	-	-	-	-
Old Antioch Road STP Grant (\$1,408,000 FY27)***	-	-	-	-	-
<b>Total Budgeted Revenue</b>	<b>3,510,000</b>	<b>5,008,700</b>	<b>5,031,891</b>	<b>2,859,579</b>	<b>2,893,773</b>
<b><u>Budgeted Expenditures</u></b>					
Debt Service					
2024 COP (Ends 3/1/44)	220,000	220,000	220,000	220,000	220,000
2020 COP (Ends 3/1/34)	35,000	90,000	95,000	105,000	107,000
2017 Lease Purchase (Ends 6/1/32)	256,000	258,000	258,000	258,000	258,000
2015 COP (Ends 6/1/30)	46,000	45,000	46,000	46,000	46,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	100,000	100,000	100,000	100,000	100,000
The Heights - (Ends 7/1/36)	116,000	116,000	116,000	116,000	116,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
KCATA IRIS Service	120,000	126,000	132,300	138,915	145,861
<b>Subtotal</b>	<b>993,000</b>	<b>1,055,000</b>	<b>1,067,300</b>	<b>1,083,915</b>	<b>1,092,861</b>
<b><u>Road Projects*</u></b>					
Street Mill & Overlay Program	620,000	600,000	625,000	800,000	810,000
Intermediate Maintenance	200,000	200,000	225,000	250,000	275,000
City Intermediate Maintenance	20,000	20,000	20,000	20,000	20,000
Road District Project - TBD	400,000	400,000	400,000	400,000	400,000
N. Oak Complete Streets - NE 69th St to NE 72nd St	500,000	4,050,000	4,050,000	-	-
Old Antioch Road Design - NE 68th Ter to NE 72nd St	-	275,000	-	-	-
<b>Subtotal</b>	<b>1,740,000</b>	<b>5,545,000</b>	<b>5,320,000</b>	<b>1,470,000</b>	<b>1,505,000</b>
<b><u>Sidewalk/Trail Projects*</u></b>					
Curb, Gutter, Sidewalk Replacement	200,000	200,000	200,000	200,000	200,000
ADA/Curbcut Sidewalks	50,000	50,000	50,000	50,000	50,000
Traffic/Ped Signal Upgrades - NE 72nd & N. Woodland	50,000	50,000	50,000	50,000	50,000
Linden Connector Trail	900,000	-	-	-	-
Vivion Road Trail	-	175,000	175,000	-	-
<b>Subtotal</b>	<b>1,200,000</b>	<b>475,000</b>	<b>475,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Total Budgeted Expenditures</b>	<b>3,933,000</b>	<b>7,075,000</b>	<b>6,862,300</b>	<b>2,853,915</b>	<b>2,897,861</b>
<b>Est Funds Available at 6/30**</b>	<b>\$ 3,947,849</b>	<b>\$ 1,881,549</b>	<b>\$ 51,140</b>	<b>\$ 56,804</b>	<b>\$ 52,716</b>

\* Any remaining unused balances to be directed to the street mill & overlay program

\*\* Includes \$50,000 required reserve

\*\*\*Need to identify source of local match for construction



**MINUTES  
REGULAR CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
APRIL 8, 2024**

**PRESENT:** Mayor Jean Moore  
Mayor Pro Tem Tina Spallo  
Councilman Bill Garnos  
Councilman R.D. Mallams  
Councilman Les Smith  
  
City Manager Bob Baer  
Assistant City Manager Austin Greer  
City Attorney Chris Williams  
City Clerk Kris Keller

**Item No. 1. On the Agenda.** Meeting Called to Order.

**Mayor Moore** opened the Regular City Council Meeting Monday, April 8, 2024, at 7:30 pm. Mayor Moore invited all to attend the official ribbon cutting and dedication of the newly renovated City Hall on Friday, April 26, 2024, at 10:00 am.

**Item No. 2. On the Agenda.** Roll Call.

**Mayor Moore** stated that all Councilmembers were present and there was a quorum.

**Item No. 3. On the Agenda.** Pledge of Allegiance to the Flag of the United States of America.

**Mayor Moore** asked all to stand and join in the Pledge of Allegiance to the Flag of the United States of America. She thanked the VFW Post 10906 Color Guard: Carla Gleaton, Charlie Cram, Gordon Harris, Jim Zimmerman, Joe Liles, and Jim Cox.

**Item No. 4. On the Agenda.** Approval of the Agenda.

The agenda was approved as published.

**Item No. 5. On the Agenda.** Approval of the March 25, 2024, Closed City Council Meeting Minutes.

**Councilman Mallams** moved to approve the minutes of the March 25, 2024, Closed City Council meeting as presented. **Councilman Smith** seconded. The Vote: "aye", Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Item No. 6. On the Agenda.** Approval of the March 25, 2024, Regular City Council Meeting Minutes.

**Councilman Mallams** moved to approve the minutes of the March 25, 2024, Regular City Council meeting as presented. **Councilman Smith** seconded. The Vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Mayor Pro Tem Spallo, and Mayor Moore. (5-0)

**Item No. 7. On the Agenda. INTRODUCTION OF PAST MAYORS AND CITY COUNCIL MEMBERS.**

**Mayor Moore** recognized Carol Rudi and Rick Moore, former Councilmembers and Mayors.

**Item No. 8. On the Agenda. MAYOR’S STATE OF THE CITY ADDRESS.**

**Mayor Moore** reflected on her prior term of service as Mayor that ended in 2021 and reported the City remains strong. She shared the following highlights of her 2023-2024 term as mayor:

- Parkside at Hobby Hill, 76<sup>th</sup> and North Oak has an estimated completion date of mid-June 2024.
- North Kansas City School District’s Early Education Center expanded their footprint in the center to house their Technology Center and Class Act Coffee, providing their high school students with hands-on entrepreneurship experience.
- Police Headquarters 20,000 square foot addition and renovation was completed in the fall 2023. The new facility features a Co-Located Emergency Communications Center for Gladstone, Clay County, and Liberty, promoting information exchange and assistance during high-volume or crisis events. The Police Department also upgraded all dash and body cameras to enhance services.
- The Fire Department welcomed a new Fire Chief, Mike Desautels, this year and received two new fire engines, a ladder truck, two ambulances, radios, and communication system upgrades. Thanks to the 3% recreational marijuana tax for Public Safety, there is now a dedicated replacement schedule for Fire/EMS apparatus and major equipment.
- City Hall began a renovation funded through the Federal American Rescue Plat Act, it will provide greater safety for employees, comply more fully with ADA regulations, and better serve the needs of residents.
- North Kansas City School District extended the contract agreement through the year 2031 for the Community Center. The Community Center will see improvements including; a new video board, starting blocks, a new pool filtration system, and pool deck repairs through part of the City’s 2024 Certificate of Participation or COP projects. Approximately \$500,000 has been invested in outdoor pool improvements and renovations this past year.
- Multiple trail projects were completed and the Linden Connector Trail’s design work is being planned. In collaboration with the City of KCMO, a new dog park is being designed at 76th and Antioch Road. Tennis courts at NE 72nd and N. Euclid are scheduled to be converted into pickleball courts and a new restroom will be added to this site as well. Oak Grove Park had two shelters replaced as well as new landscaping and it will be the site for the City’s newest, exciting art addition, to be installed this summer.
- A concerned group of citizens came together a year ago to address the trash problem in our City. This led to the creation of the Glad Green Team. They meet twice a month to clean different areas of the City and the goal is for Gladstone to be recognized as a trash-free-place. She encouraged all to join in volunteering for a positive impact on our community.
- The City faced a challenge this summer to find an alternative to the expensive fixed route bus service contract offered by KCATA. After a successful trial, the City signed a contract with IRIS for 1/3 of the cost. The service is free for Gladstone residents within the City or to the nearest bus stop outside the City limits. IRIS is popular in Gladstone and offers new transit options.

- The City is financially stable and has a balanced budget. Despite the pandemic, sales and tax revenues have increased and are expected to continue growing. The finance team, led by Director of Finance Accurso, is credited for their diligent oversight and ability to maximize available funds.
- Through the Community's generous contributions, the Mayor's Christmas Tree event raised \$29,000.00 benefiting families and children served by Feed Northland Kids and Gladstone Neighbors Helping Neighbors.
- Hiring and retaining staff is always a priority and the City strives to make Gladstone a great place to work. The Human Resources Department will hold a job fair to showcase Gladstone and available employment opportunities. Efforts are being made to enhance codes enforcement and engage residents through improved communications systems.
- Exciting improvements are planned for North Oak, thanks to a \$3.5 million federal grant and additional funds investment from our recent COP bond issuance. Flora Park, a well-worn park will be updated. The \$1 million investment, in conjunction with Variety KC, City funds, and community support, will provide an all-inclusive playground experience for children with disabilities. The comprehensive water master study is complete, and \$14 million has been allocated for water infrastructure improvements over the next 3-5 years. Plans to build an event facility and replace the existing barn at the Atkins-Johnson Farm have also been finalized, with \$2 million allocated from the recent COP.

**Mayor Moore** expressed her gratitude to the residents for their support and to the business owners for their investment and loyalty. She thanked the Leadership Team for their professionalism and dedication, especially to City Manager Bob Baer, for his exceptional guidance. She stated that she was grateful for all City employees who always prioritize the well-being of the residents. She shared that it was a privilege and honor to serve as the Mayor and is thankful to the Council and everyone who supported and advised her throughout her journey.

## **REGULAR AGENDA**

**Item No. 9. On the Agenda.** **FIRST READING BILL NO. 24-13**, An Ordinance declaring the results of the Gladstone General Municipal Election held on Tuesday, April 2, 2024, as certified by the Clay County Board of Election Commissioners; declaring the candidates Spencer Davis and Jean B. Moore have been elected to three year terms on the Gladstone City Council.

**Mayor Moore** reported that the Bill could not be read, because the certified results were not available from Clay County.

## **Item No. 10. On the Agenda.** **RECOGNITION OF SERVICE: R.D. MALLAMS**

**Councilman Smith** expressed his admiration for Councilman Mallams and for his leadership in the community.

**Councilman Garnos** shared that it was an honor and privilege to serve with Councilman Mallams on City Council. He reflected back on their endeavors together and the contributions Councilman Mallams made over the years. He thanked Councilman Mallams wife Toni and stated that none of them could serve without the support of their spouses. He expressed his sincere thanks to Councilman Mallams.

**Mayor Pro Tem Spallo** stated Councilman Mallams is an intelligent and trustworthy leader and as a mentor, he taught and inspired others. She reported years ago, that he and his wife Toni, gave her a road map on how to run a campaign.

**Mayor Moore** said that the evening was bittersweet as she and Councilman Mallams completed their time together on Council. She thanked him for his leadership during his time as Mayor and praised him as a dear friend and valued colleague. She wished him well and shared that he will be missed.

**Councilman Mallams** thanked everyone for their positive comments and expressed gratitude to his friends and family for their presence and support. He shared the military hail and farewell ceremony, welcoming new members and saying goodbye to those moving on. He congratulated Mayor Moore on her reelection and welcomed Spencer Davis to a rewarding position as a Councilmember. He acknowledged Mayor Pro Tem Spallo for assuming the responsibilities of becoming Mayor. He stated the City Council has been a great team for ten years, rarely having less than unanimous votes. He shared the accomplishments of the numerous projects over the years and reported that the City is in good hands. He thanked his wife, community, and leadership team for their vision, commitment, and support.

**Mayor Moore** presented the Key to the City to Councilman Mallams for his years of service and a gavel recognizing his position of Mayor for two separate terms. **Mayor Pro Tem Spallo** presented him with the Gladstone flag.

**Item No. 11. On the Agenda. CITY COUNCIL OATH OF OFFICE: Spencer Davis and Jean B. Moore.**

There was no Oath of Office.

**Item No. 12. On the Agenda. ELECTION OF THE MAYOR AND OATH OF OFFICE.**

**Mayor Moore** presided and opened nominations for the office of Mayor of the City of Gladstone. **Councilman Smith** reported that it was his honor and privilege to nominate City Councilmember Tina Spallo for Mayor. **Councilman Garnos** seconded.

**Mayor Moore** stated the motion has been made and seconded to nominate **Mayor Pro Tem Spallo** as Mayor and called for a vote. The Vote: “aye”, Councilman Smith, Councilman Mallams, and Mayor Garnos. (4-0)

The Oath of Office was administered by the City Clerk.

**Councilmember Moore** handed the gavel to **Mayor Spallo** to complete the meeting.

**Item No. 13. On the Agenda. ELECTION OF MAYOR PRO TEM**

**Mayor Spallo**, presided and opened the nominations for the office of Mayor Pro Tem of the City of Gladstone.

**Councilmember Moore** nominated **Councilman Smith** to fill the position of Mayor Pro Tem. **Councilman Garnos** seconded.

As there were no further nominations for the office of Mayor Pro Tem to come before the City Council **Mayor Spallo** called for a roll call vote.

Roll Call vote: “aye”, Councilman Smith, Councilman Mallams, Councilman Garnos, Councilmember Moore, and Mayor Spallo. (5-0)

**Councilman Smith** was voted in as Mayor Pro Tem.

**Item No. 14. On the Agenda. Communications from the Audience.**

Jim Oldebeken, 400 NE 76<sup>th</sup> Terrace, reported that he was dressed in colonial-period attire for historical purposes. He expressed his concerns about the decline in the country's values and provided examples of government entities not following laws. He also mentioned the low voter turnout in Gladstone and the formation of a group in Clay County dedicated to organizing a meaningful commemoration of the 250<sup>th</sup> Anniversary of the signing of the Declaration of Independence. He praised Richard Haass's book on the Bill of Obligations and emphasized the significance of the Oath of Office for appointed and elected officials in upholding the Constitution. He encouraged reading and studying the Declaration of Independence. He stressed the importance of citizen community involvement and exercising First Amendment rights. Finally, he acknowledged the Council's sacrifices and offered his congratulations.

Kim Murch, parcel number 179 Rosewood lot, Gladstone. Mr. Murch thanked Councilman Mallams for representing the City well for the past ten years and wished him the best in his retirement.

Frank White, Jr., Jackson County Executive, congratulated Mayor Spallo for her new role as Mayor. and praised her for her successful career at Jackson County.

Phillip Spallo congratulated his sister on behalf of their family in her position as Mayor.

**Item No. 15. On the Agenda.** Communications from City Council.

**Councilmember Moore** shared that one of her last duties as Mayor was the celebration of Arbor Day with the Oakhill Day School children. Two trees were planted in the downtown area.

**Councilman Garnos** congratulated Mayor Spallo, Councilmember Moore for her re-election, and Spencer Davis for his election win.

**Mayor Pro Tem Smith** thanked Councilman Mallams for his respected presence and congratulated Mayor Spallo. He commended Spencer Davis for his election win and acknowledged Councilmember Moore for her leadership and dedicated efforts in improving the City as Mayor.

**Mayor Spallo** recognized Councilmember Moore as a remarkable leader. She also welcomed Spencer Davis to the Council. She shared her journey of becoming a Councilmember and expressed gratitude to her Jackson County colleagues, her family, and the citizens of Gladstone for their trust and support. She vowed to carry out her duties as Mayor diligently and to represent the community effectively.

**Item No. 16. On the Agenda.** Communications from the City Manager.

City Manager Baer announced the opening of the 2024 season at the Atkins-Johnson Farm and Museum. He encouraged people to visit the Museum's website for more information on events. He shared the upcoming Walk N' Wag event on April 20, 2024, which will benefit the Gladstone Animal Shelter. In addition, he announced a career fair will be hosted by the Human Resources Department at the Gladstone Community Center on April 26, 2024. He expressed gratitude towards Councilman Mallams for his advocacy and thanked his wife, Toni, for her support. He recognized Councilmember Moore for her successful term as Mayor and for her re-election to the Council. Finally, he congratulated Mayor Spallo for her election as Mayor and to Councilman Davis on his election win.

**Item No. 17. On the Agenda.** Other Business.

There was no other business.

**Item No. 18. On the Agenda.** Adjournment.

**Mayor Spallo** adjourned the April 8, 2024, Regular City Council meeting at 8:32 pm.



Respectfully submitted:

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Kris Keller, City Clerk

Approved as presented: \_\_\_\_\_

Approved as modified: \_\_\_\_\_

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Tina M. Spallo, Mayor

# PROCLAMATION

**WHEREAS**, the City of Gladstone is committed to recognizing our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike; and

**WHEREAS**, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians – building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, and others in the construction industry—who work year-round to ensure the safe construction of buildings; and

**WHEREAS**, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal, and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play; and

**WHEREAS**, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes; and

**WHEREAS**, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity; and

**WHEREAS**, “Mission Impossible,” the theme for Building Safety Month 2024, encourages us all to raise awareness about building safety on a personal, local, and global scale; and

**WHEREAS**, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

**NOW, THEREFORE**, I, Tina M. Spallo, Mayor of the City of Gladstone, Missouri, on behalf of the members of the Gladstone City Council and all Gladstone residents, do hereby proclaim the month of May 2024 as:

## BUILDING SAFETY MONTH

# PROCLAMATION

**WHEREAS**, May is Older Americans Month, a time for us to recognize and honor the City of Gladstone older adults and their immense influence on every facet of American society; and

**WHEREAS**, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

**WHEREAS**, older Americans improve our communities through intergenerational relationships, community service, civic engagement, and many other activities; and

**WHEREAS**, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

**WHEREAS**, the City of Gladstone must ensure that older Americans have the resources and support needed to stay involved in their communities — reflecting our commitment to inclusivity and connectedness; and

**NOW, THEREFORE**, I, Tina M. Spallo, Mayor of the City of Gladstone, Missouri, on behalf of the members of the Gladstone City Council, and all Gladstone residents, do hereby proclaim May 2024 as:

## OLDER AMERICANS MONTH

This year's theme, "Powered by Connection," emphasizes the profound impact of meaningful interactions and social connection on the well-being and health of older adults in our community.

We call upon all residents to join me in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, inclusion, and support for older adults.

**AGENDA ITEM #10 COUNCIL COMMUNICATIONS  
BOARD & COMMISSION APPOINTMENT RECOMMENDATION  
FOR CITY COUNCIL ACTION APRIL 22, 2024**

**BOARD/COMMISSION**

**TERM EXPIRATION**

**BOARD OF ZONING ADJUSTMENT**

Robert Wilson

December 2026

Re-Assignment: Capital Improvements Committee to Planning Commission



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 3/18/2024

Department: Community Development

Meeting Date Requested: 4/22/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Parks, Recreation, and Cultural Arts Department will host the City's annual "Civil War Muster". The muster will feature volunteers from the 3<sup>rd</sup> Missouri Infantry reenactment group; drilling and enlisting on the lawn of the farm and museum. Visitors will be encouraged to interact with the group to learn more about the Civil War through the reenactors immersive educational style.

The event will be held at the Atkins-Johnson Farm and Museum on Saturday, April 27, 2024 from 11:00 am to 3:00 pm.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: MARCH 18, 2024**  
**PERMIT NO.: SEP24-00014**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: CIVIL WAR MUSTER**  
**LOCATION OF EVENT: 4109 NE PLEASANT VALLEY ROAD**  
**ATKINS-JOHNSON FARM & MUSEUM**  
**DATE OF EVENT: SATURDAY, APRIL 27, 2024**  
**TIME OF EVENT: 11:00 AM TO 3:00 PM**  
**EST. ATTENDANCE: 200±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☐ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

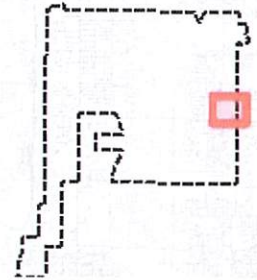
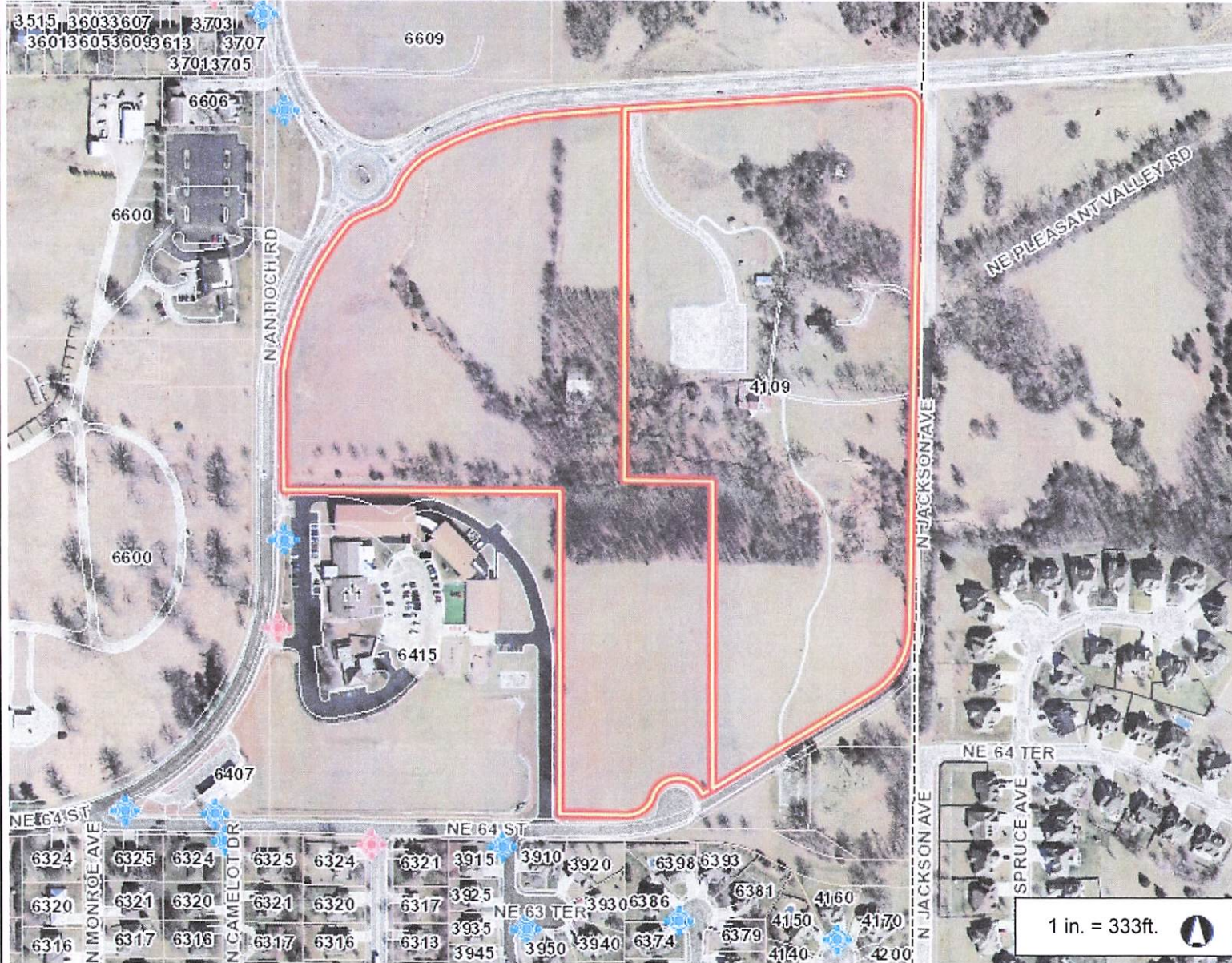
☒ Map

☐ Other \_\_\_\_\_





# Gladstone, MO



## Legend

- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages
- Apartment Polygon

## Notes

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## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/8/2024

Department: Community Development

Meeting Date Requested: 4/22/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Parks, Recreation, and Cultural Arts Department will host the City's Annual Touch A Truck event. This is a family event with an emphasis toward the children. Police, Fire, and Public Works vehicles, along with other vendor vehicles will be on display for the attendees to view and touch.

The event will be held at Happy Rock Park West on Saturday, May 4, 2024 from 10:00 am to 12:00 pm.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 8, 2024**  
**PERMIT NO.: SEP24-00025**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: TOUCH A TRUCK**  
**LOCATION OF EVENT: 7512 NE ANTIOCH ROAD**  
**HAPPY ROCK PARK WEST**  
**DATE OF EVENT: SATURDAY, MAY 4, 2024**  
**TIME OF EVENT: 10:00 AM TO 12:00 PM**  
**EST. ATTENDANCE: 1520±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

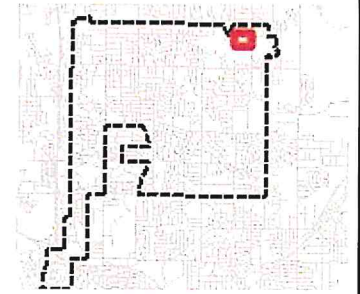
☒ Map

☐ Other \_\_\_\_\_





# Gladstone, MO



## Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- Villages
- Apartment Polygon

## Notes

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## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/15/2024

Department: Community Development

Meeting Date Requested: 4/23/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Gladstone Missouri Valley Masters Swim will host the Swim-O de Mayo Meet at the Gladstone Community Center on Sunday, May 5, 2024 from 1:00 pm to 6:00 pm. After the event they will celebrate Cinco-de-Mayo with a food truck (Los Vagos) from 5:00 pm to 7:00 pm in the Community Center parking lot.

Budget Discussion: N/A.

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 15, 2024**  
**PERMIT No.: SEP24-00032**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: GLADSTONE MOVY MASTERS SWIM-O DE MAYO MEET**  
**LOCATION OF EVENT: 6901 N HOLMES STREET**  
**GLADSTONE COMMUNITY CENTER**  
**DATE OF EVENT: SUNDAY, MAY 5, 2024**  
**TIME OF EVENT: SWIM MEET 1:00 PM TO 6:00 PM**  
**SWIM-O DE MAYO EVENT 5:00 PM TO 7:00 PM**  
**EST. ATTENDANCE: 50±**

## REQUESTED TEMPORARY VARIANCE:

- ☐ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☐ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage
- ☒ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

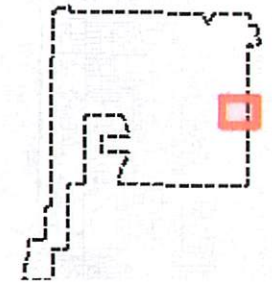
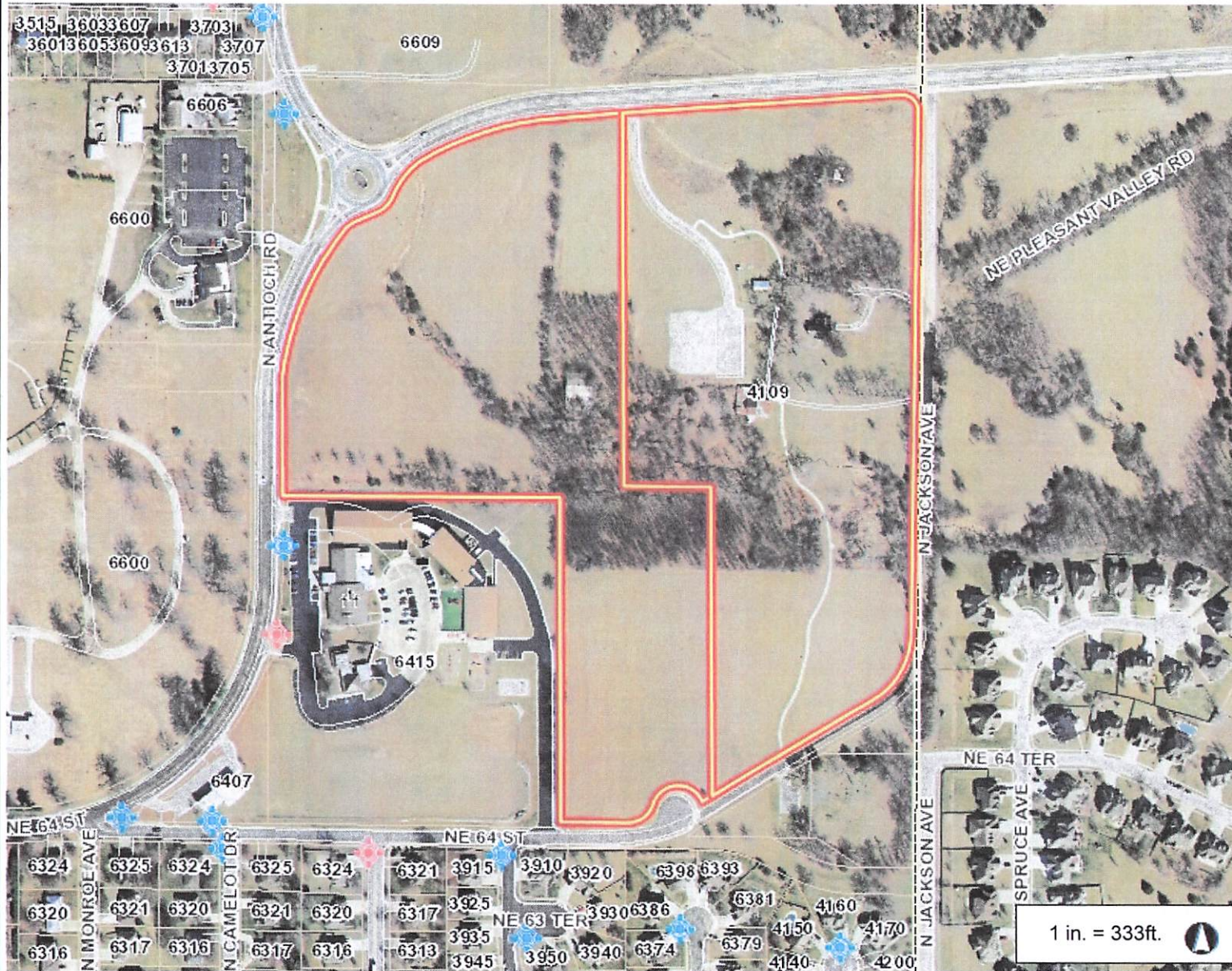
## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- KCPL Lights
- Gladstone Lights
- School Point
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- House Number
- Villages
- Apartment Polygon

1 in. = 333ft.



### Notes

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## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/1/2024

Department: Community Development

Meeting Date Requested: 4/22/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Parks, Recreation, and Cultural Arts Department will host the City's Annual Afternoon Tea on the front yard of the Atkins-Johnson Farm & Museum under a 60' x 30' tent. This event is a formal tea with beverages and light hors d'oeuvres being served. There will also be a short educational program presentation.

The event will take place on Saturday, May 11, 2024 from 12:00 pm to 1:30 pm.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 1, 2024**  
**PERMIT NO.: SEP24-00019**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: AFTERNOON TEA**  
**LOCATION OF EVENT: 4109 NE PLEASANT VALLEY ROAD**  
**ATKINS-JOHNSON FARM & MUSEUM**  
**DATE OF EVENT: SATURDAY, MAY 11, 2024**  
**TIME OF EVENT: 12:00 PM TO 1:30 PM**  
**EST. ATTENDANCE: 100±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

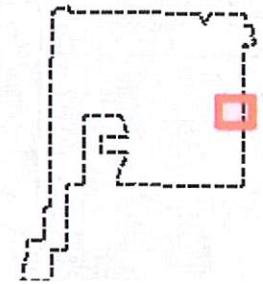
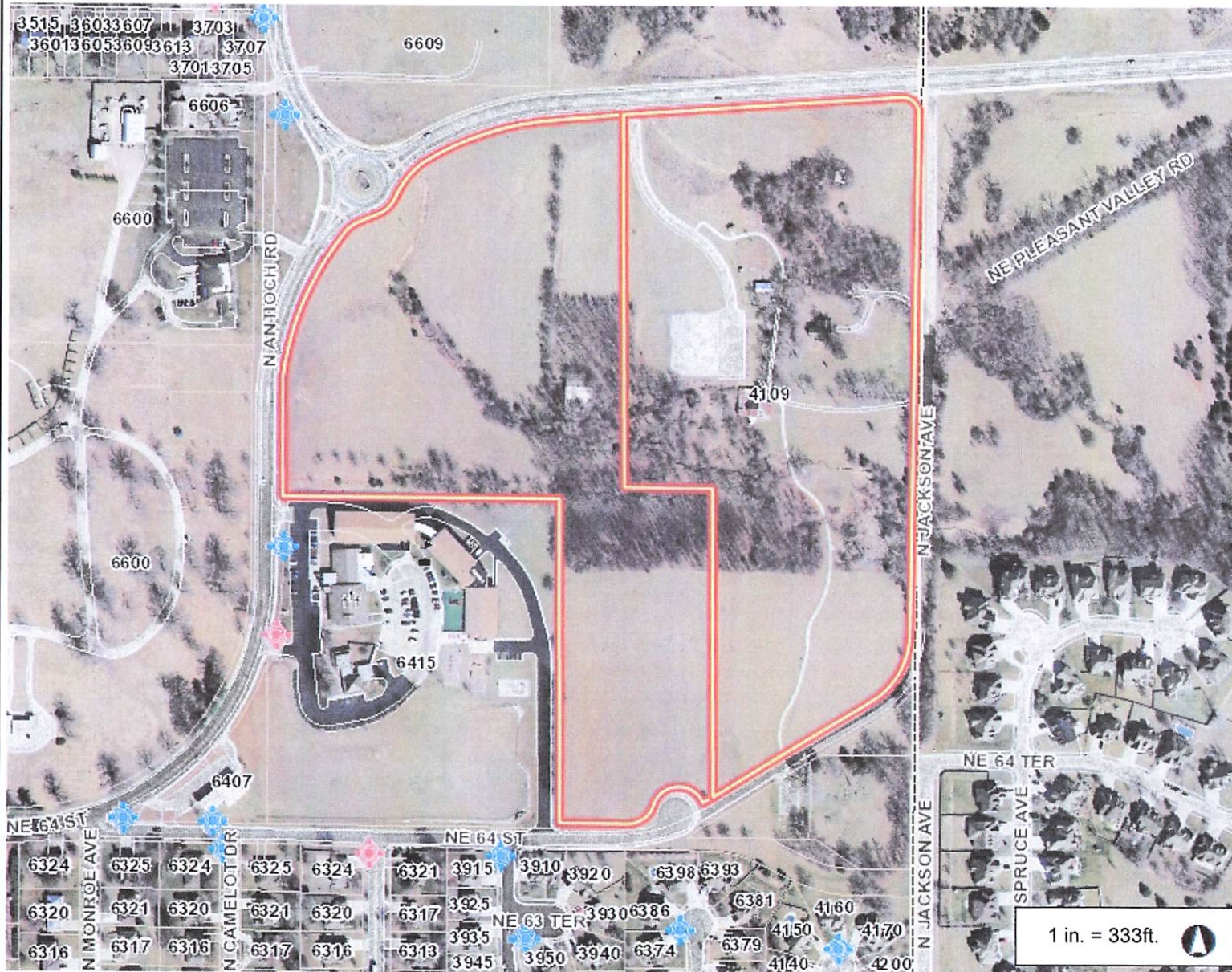
## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
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- Apartment Polygon

### Notes

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## ***Request for Council Action***

**RES** ☐ # **City Clerk Only**

**BILL** ☐ # **City Clerk Only**

**ORD** ☐ # **City Clerk Only**

Date: 4/1/2024

Department: Community Development

Meeting Date Requested: 4/22/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: Oak Hill Day School is hosting their annual end of the year picnic celebration for their students and families.

The event will be held at Linden Square on Monday, May 20, 2024 from 3:00 pm to 6:00 pm

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 1, 2024**  
**PERMIT NO.: SEP24-00020**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: END OF YEAR PICNIC CELEBRATION**  
**LOCATION OF EVENT: 602 NE 70<sup>TH</sup> STREET**  
**LINDEN SQUARE**  
**DATE OF EVENT: MONDAY, MAY 20, 2024**  
**TIME OF EVENT: 3:00 PM TO 6:00 PM**  
**EST. ATTENDANCE: 150±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

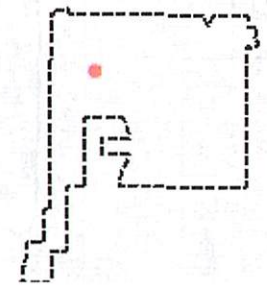
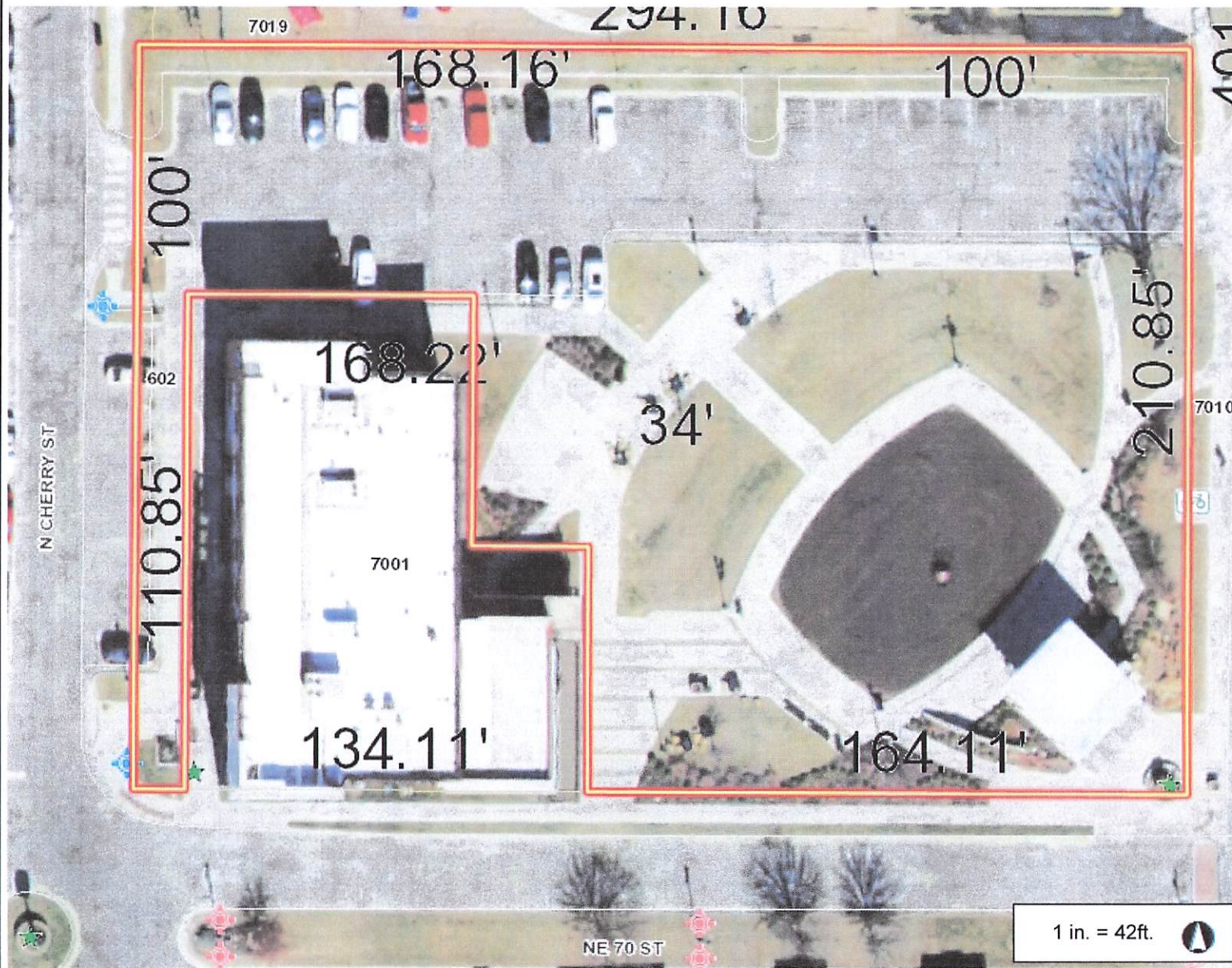
## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
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## ***Request for Council Action***

**RES** ☐ # City Clerk Only

**BILL** ☐ # City Clerk Only

**ORD** ☐ # City Clerk Only

Date: 4/1/2024

Department: Community Development

Meeting Date Requested: 4/22/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Parks Recreation, and Cultural Arts Department will host a Car Show that is free to the public.

The event will take place on the lawn of the Atkins-Johnson Farm and Museum, Saturday, June 15, 2024, from 11:00 am to 3:00 pm.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager



# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: APRIL 1, 2024**  
**PERMIT NO.: SEP24-00021**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: CAR SHOW**  
**LOCATION OF EVENT: 4109 NE PLEASANT VALLEY ROAD**  
**ATKINS-JOHNSON FARM & MUSEUM**  
**DATE OF EVENT: SATURDAY, JUNE 15, 2024**  
**TIME OF EVENT: 11:00 AM TO 3:00 PM**  
**EST. ATTENDANCE: 300±**

## REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

**REMARKS:** City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

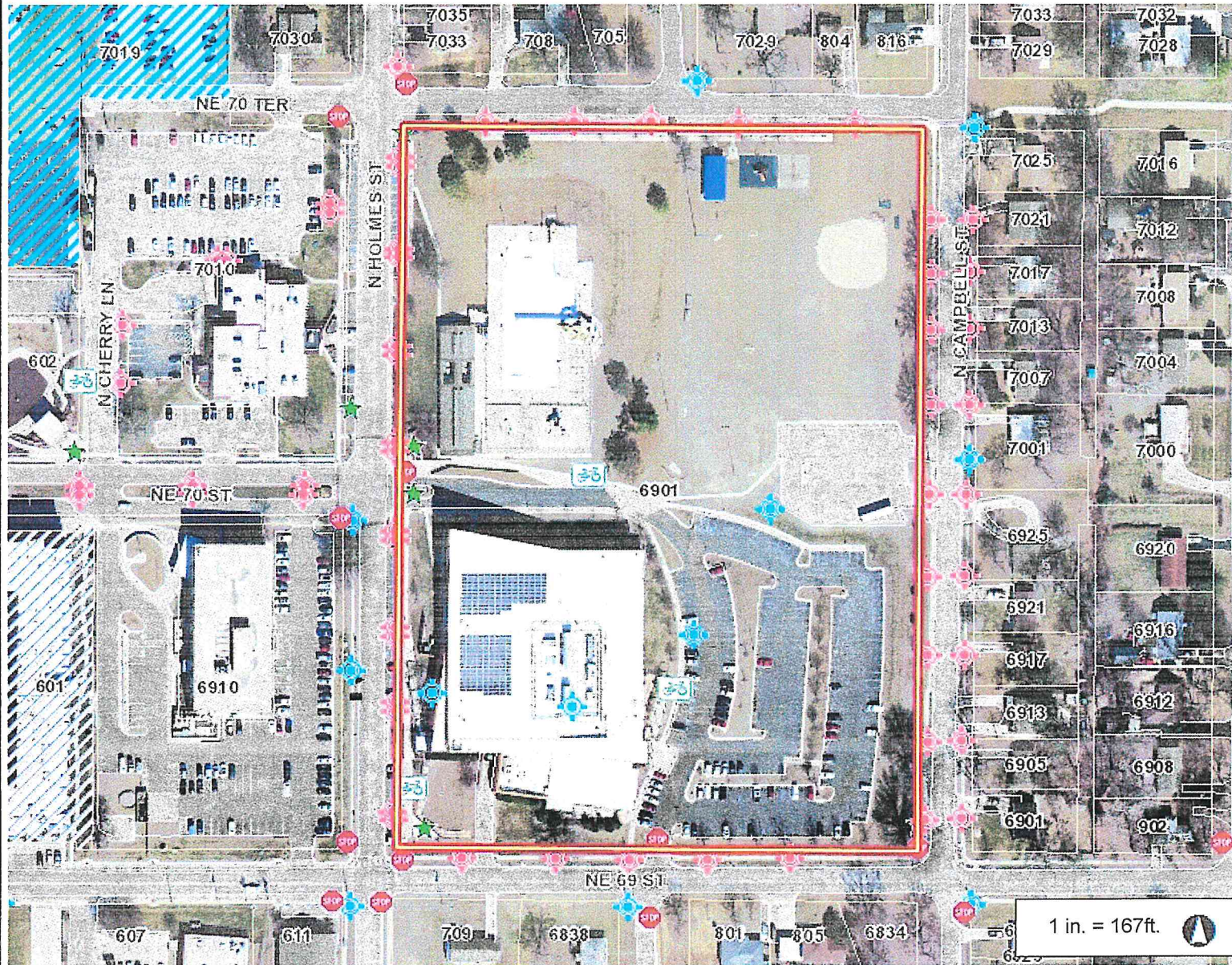
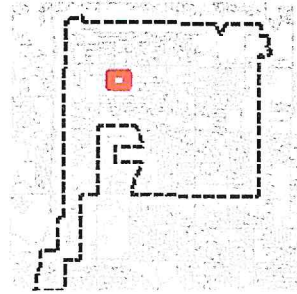
## ATTACHMENT(S):

- ☒ Map
- ☐ Other \_\_\_\_\_





# Gladstone, MO



## Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
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- Apartment Polygon

## Notes

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## *Request for Council Action*

RES ☒ # R-24-18

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 4/15/2024

Department: Public Works

Meeting Date Requested: 4/22/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Change Order 2 to the FY24 Water Main Replacements and Storm Drainage Project WP2487

Background: The contract for Project WP2487 was awarded to Infrastructure-Solutions, LLC as authorized by Resolution 23-50. Change Order 2 modifies the scope of that contract to include the replacement of an additional 16-feet of partially collapsed 48-inch pipe on NE Brooktree Lane (just south of UMB Bank) and the rehabilitation of approximately 240-feet of 60-inch deteriorated corrugated culvert pipe under Old Pike Road at NW 51st Street.

Budget Discussion: A financial breakdown of the contract is as follows:

Original Contract Amount:	\$ 968,040.00
Change Order 1	<u>15,413.00</u>
<b>Total approved to date:</b>	983,453.00
Change Order 2	<u>83,396.28</u>
<b>Revised Contract Amount:</b>	<b><u>\$ 1,066,849.28</u></b>

Funds for this work are available from CIST.

Public/Board/Staff Input: This change order will address sink holes that have formed on NE Brooktree Lane and Old Pike Road and was incorporated in the FY24 mid-year budget amendment. City staff recommends approval of this change order.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Timothy A. Nebergall  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager

## RESOLUTION NO. R-24-18

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 IN THE AMOUNT OF \$83,396.28 TO THE CONTRACT WITH INFRASTRUCTURE-SOLUTIONS, LLC, FOR THE FY24 WATER MAIN REPLACEMENTS AND STORM DRAINAGE PROJECT WP2487.**

**WHEREAS**, additional work under the FY24 Water Main Replacements and Storm Drainage Project has been determined necessary and is recommended by the Director of Public Works.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute Change Order No. 2 to the FY24 Water Main Replacements and Storm Drainage Project WP2487 with Infrastructure-Solutions, LLC, as follows:

Original Contract Amount:	\$ 968,040.00
Change Order 1	<u>15,413.00</u>
<b>Total approved to date:</b>	983,453.00
Change Order 2	<u>83,396.28</u>
<b>Revised Contract Amount:</b>	<b><u><u>\$ 1,066,849.28</u></u></b>

**FURTHER, THAT**, funds for such purpose are authorized from the Capital Improvements Sales Tax Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 22ND DAY OF APRIL 2024.**

---

Tina M. Spallo, Mayor

ATTEST:

---

Kris Keller, City Clerk





## *Request for Council Action*

RES ☒# R-24-19

BILL ☐# City Clerk Only

ORD # City Clerk Only

Date: 4/16/2024

Department: Public Works

Meeting Date Requested: 4/22/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Contract Award, Water System SCADA Improvements, Project WP2492A

Background: Supervisory control and data acquisition (SCADA) is a system of software and hardware components used by operators to monitor and control the City's water system. The City's existing SCADA system was installed in 2010. In 2022, the Water Treatment Master Plan recommended upgrading the existing system since it was nearing the end of its design life and manufacturers are no longer providing support for some system components.

In order to move forward with this project, staff met with several vendors and requested proposals from three (3) qualified firms experienced in the installation and maintenance of SCADA systems as summarized below:

	Cellular Radio Option	Spread Spectrum Radio Option
R.E. Pedrotti Company Inc.	\$102,765	\$129,420
Integrated Controls, Inc.	\$120,765	\$144,221
Microcomm	No Bid	\$103,085

Budget Discussion: Funds are available from the 2024 COP and budgeted in the CWSS Fund.

Public/Board/Staff Input: The City's existing SCADA system utilizes spread spectrum radios for communication. This type of system requires a clear line of site that can be obstructed by trees and buildings resulting in signal loss. City staff is proposing to transition to a cellular radio system to improve system reliability. This transition will require the City to purchase a cellular data plan at five (5) different sites at a cost of \$19.99 per month per site. In addition to cost, customer service is critical to operation of the SCADA system. City staff has worked with several different companies in the past and has found the customer service of Integrated Controls, Inc. to be excellent. The most recent example of this was in December of 2023 when they helped the City to re-establish radio connection to the 5-MG Reservoir and Pump Station at Oak Grove Park.

Recommendation: It is the recommendation of the Department of Public Works to award a contract to Integrated Controls, Inc. in the total amount of \$120,765.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Timothy A. Nebergall  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager

**RESOLUTION NO. R-24-19**

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A PROPOSAL FROM INTEGRATED CONTROLS, INCORPORATED, FOR WATER SYSTEM SCADA IMPROVEMENTS PROJECT WP2492A IN THE TOTAL AMOUNT OF \$120,765.00.**

**WHEREAS**, staff requested and received proposals from three (3) vendors; and

**WHEREAS**, the Department of Public Works recommends the acceptance of the proposal from Integrated Controls, Incorporated for Water System SCADA Improvements Project WP2492A in the total amount of \$120,765.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to accept the proposal of Integrated Controls, Incorporated, in the total amount of \$120,765.00.

**FURTHER, THAT**, funds for such purpose are available from the 2024 COP and budgeted in the CWSS Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 22ND DAY OF APRIL 2024.**

---

Tina M. Spallo, Mayor

ATTEST:

---

Kris Keller, City Clerk



## *Request for Council Action*

RES ☒ # R-24-20

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/10/2024

Department: Community Development

Meeting Date Requested: 4/22/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Final Payment Approval, Project CO2054, Police Headquarters Construction

Background: Work has been completed on the referenced project and the contractor, Turner Construction Company, has made application for final pay. Change orders resulted from additional work.

Budget Discussion: Funds for the project were budgeted in the COP Fund.

Original Contract Amount:	\$12,252,307.00
Change Order(s):	<u>330,807.00</u>
Revised Contract Amount:	\$12,583,114.00
Amount Paid to Date:	<u>11,966,351.25</u>
<b>Total Amount Due Final Pay:</b>	<b><u>\$ 616,762.75</u></b>

Public/Board/Staff Input:

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager

## RESOLUTION NO. R-24-20

**A RESOLUTION AUTHORIZING ACCEPTANCE OF WORK UNDER CONTRACT WITH TURNER CONSTRUCTION COMPANY FOR THE CONSTRUCTION OF THE GLADSTONE POLICE HEADQUARTERS AND AUTHORIZING FINAL PAYMENT IN THE AMOUNT OF \$616,762.75 FOR PROJECT CO2054.**

**WHEREAS**, work under the contract with Turner Construction Company for the construction of the Gladstone Police Headquarters, project CO2054, has been completed to the satisfaction of the Community Development Administrator | Building Official.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri is hereby authorized to accept work under the contract and make final payment as follows:

Original Contract Amount:	\$12,252,307.00
Change Order(s):	<u>330,807.00</u>
Revised Contract Amount:	\$12,583,114.00
Amount Paid to Date:	<u>11,966,351.25</u>
<b>Total Amount Due Final Pay:</b>	<b><u>\$ 616,762.75</u></b>

**FURTHER, THAT**, funds for such purpose are authorized from the 2021 Certificate of Participation Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 22ND DAY OF APRIL 2024.**

---

Tina M. Spallo, Mayor

ATTEST:

---

Kris Keller, City Clerk

Election Summary Report  
GENERAL MUNICIPAL ELECTION  
CLAY COUNTY MISSOURI  
TUESDAY, APRIL 2, 2024  
Election Results  
OFFICIAL

Date: 4/9/2024  
Time: 2:21:45 PM CDT  
Page 1/1

Registered Voters 179,294 - Total Ballots 22,163 : 12.36%

84 of 84 Precincts Reporting 100.00%

GLADSTONE COUNCILMEMBER

Number of Precincts	12	
Precincts Reporting	12	100.00%
Vote For 2		
Total Votes	3,327	
SPENCER DAVIS	1,035	31.11%
CODY McELROY	522	15.69%
MIKE EBENROTH	451	13.56%
JEAN B. MOORE	1,319	39.65%

**BILL NO. 24-13**

**ORDINANCE NO. 4.668**

**AN ORDINANCE DECLARING THE RESULTS OF THE GLADSTONE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, APRIL 2, 2024, AS CERTIFIED BY THE CLAY COUNTY BOARD OF ELECTION COMMISSIONERS; AND DECLARING THAT CANDIDATES SPENCER DAVIS AND JEAN B. MOORE HAVE BEEN ELECTED TO THREE YEAR TERMS ON THE GLADSTONE CITY COUNCIL.**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**SECTION 1.** THAT, the City Council finds and declares upon the face of the returns of the Judges, the results of the Gladstone General Election held on the 2nd day of April, 2024, as certified by the Clay County Board of Election Commissioners, to be as follows:

**CITY COUNCIL ELECTION RESULTS**

<u>Candidates for Three Year Term</u>	<u>Total Votes Cast</u>
Spencer Davis	1,035
Jean B. Moore	1,319

**SECTION 2.** FURTHER, THAT, based on the returns, the following Candidates have been elected to the City Council of the City of Gladstone, Missouri for terms as follows:

Spencer Davis, Three Year Term  
Jean B. Moore, Three Year Term

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 22ND DAY OF APRIL 2024.**

---

Tina M. Spallo, Mayor

ATTEST:

---

Kris Keller, City Clerk

First Reading: April 22, 2024

Second Reading: April 22, 2024



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☒ # 24-14

ORD ☒ # 4.669

Date: 4/15/2024

Department: Community Development

Meeting Date Requested: 4/22/2024

Public Hearing: Yes ☒ Date: 4/22/2024

Subject: Site Plan Revision- 2610 NE 60<sup>th</sup> Street/Animal Clinic of the Woodlands

Background:

The applicant is requesting a Site Plan Revision for property located at 2610 NE 60<sup>th</sup> Street to build a veterinary clinic. This is a brand new facility for the Animal Clinic of the Woodlands and will be adjacent to the clinic they own at 2770 NE 60<sup>th</sup> Street.

Previously, this property was a dilapidated car wash that has been demolished in recent years. Currently, this property is vacant and zoned appropriately for this type of clinic.

In the past, City Staff has been made aware that storm water from this site has caused some issues for the Mid Continent Public Library that is adjacent and sits below this site. Staff is working with Ms. Bardon's team to address these issues for both locations.

The primary exterior building materials being used for construction are the following:

- Hardie board siding
- Faux stone veneer
- Architectural shingles

During the Planning Commission meeting on April 1, 2024, Planning Commissioners discussed and unanimously voted in favor of this application. Staff has discussed the recommended conditions with the applicant and they are agreeable to all of the conditions noted on the proposed ordinance.

Budget Discussion: N/A.

Public/Board/Staff Input:

Public: No comments.

Board: Unanimously approved the Site Plan Revision on April 1, 2024. (10 Yes – 0 No)

Staff: City Staff recommends approval.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Austin Greer  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager

**AN ORDINANCE APPROVING A SITE PLAN REVISION FOR PROPERTY AT 2610 NE 60TH STREET.**

**WHEREAS**, pursuant to Section 32-37 of Ordinance No. 2.292 being the Gladstone Zoning Ordinance, public notice was made of a request for site plan approval at 2610 NE 60<sup>th</sup> Street; and

**WHEREAS**, public hearings have been held after the publishing of the required notices; and

**WHEREAS**, the City Council finds that the planned development does not materially injure the property and the uses of the properties immediately adjacent to the proposed development; and

**WHEREAS**, the City Council finds that the site plan presents a unified and organized arrangement of buildings and facilities which have a functional relationship to the property comprising the development; and

**WHEREAS**, the City Council finds it is in the best interest of the citizens of the City of Gladstone that the site plan submitted by the applicant be approved subject to the terms and conditions set forth herein;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**SECTION 1. SITE PLAN APPROVAL.**

The Site Plan for 2610 NE 60<sup>th</sup> Street is hereby approved subject to the terms and conditions set forth herein;

1. Keep an active business license in perpetuity.
2. Any and all disturbed areas shall be sodded.
3. All new manicured grass and new landscaped areas shall be irrigated and maintained in perpetuity.
4. All mechanical equipment on the roof shall be screened from public view by a parapet or approved screening similar in design to the rest of the structure. This must be a minimum of twelve (12) inches above the tallest piece of mechanical equipment.
5. All exterior lighting shall be LED and comply with city code.
6. Trash service and commercial deliveries shall occur between the hours of 7:00 a.m. to 10:00 p.m.
7. Tractor trailers, RV's, and other commercial vehicles shall not be parked or stored overnight on the premises.
8. Install one (1) commercial bike rack on-site.
9. The dumpster enclosure shall be constructed with materials consistent with the primary building. Specific colors shall be submitted and approved as part of the building permit process.
10. A compliant monument sign shall be used to serve the development. The monument sign will need a minimum of 240 sq. ft. of area landscaping around the sign.
11. Incorporate storm water best management practices (BMPs).
12. Complete a Post-Construction Maintenance Agreement for storm water facilities.



**BILL NO. 24- 14**

**ORDINANCE NO. 4.669**

**SECTION 2. SEVERABILITY CLAUSE.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 22ND DAY OF APRIL 2024.**

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Tina M. Spallo, Mayor

ATTEST:

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Kris Keller, City Clerk

First Reading: April 22, 2024

Second Reading: April 22, 2024

File #Site 24-00001



## Community Development Department

### Staff Report

Date: March 26, 2024

File #:

Requested Action: Site Plan Revision

Date of PC Consideration: April 1, 2024

Date of Council Consideration: April 22, 2024

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Applicant: Erin Bardon, RA

Owner: Chuck Properties LLC

Architect: Erin Bardon, RA  
BNB Design, LLC  
115 N. Nettleton, Bonner Springs, KS 66012

Address of Property: 2610 NE 60<sup>th</sup> St. Gladstone, MO

### Planning Information

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- Current Zoning: CP-3 Planned Commercial District
- Zoning History: CP-3 Planned Commercial District
- Surrounding Uses: All surrounding zoning districts are CP-3 Planned District Commercial. Surrounding business are the following: Burger King, Midas, Mid-Continent Public Library, Animal Clinic of the Woodlands, and a shopping center where Applebee's is the primary tenant.
- Applicable Regulations: Zoning and Subdivision Ordinance and Comprehensive Plan

### Additional Information

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- Public Utility Availability: Existing
- Ingress/Egress: Two access points on NE 60<sup>th</sup> Street
- Traffic Impacts: N/A
- Parking Provided: 45 spaces (2 ADA)
- Proposed Signage: Located on the building

### Analysis

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The Applicant is requesting a site plan revision for property located at 2610 NE 60<sup>th</sup> Street to build a veterinary clinic. This is a brand new facility for the Animal Clinic of the Woodlands and will be adjacent to the clinic they own at 2770 NE 60<sup>th</sup> Street.

Previously, this property was a dilapidated car wash that has been demolished in recent years. Currently, this property is vacant and zoned appropriately for this type of clinic.

In the past, City Staff has been made aware that storm water from this site has caused some issues for the Mid Continent Public Library that is adjacent and sits below this site. Staff is working with Ms. Bardon's team to address these issues for both locations.

The primary exterior building materials being used for construction are the following:

- Hardie board siding
- Faux stone veneer
- Architectural shingles

The final approval for the site-plan revision will be considered by the City Council on Monday, April 22<sup>nd</sup> at 7:30 p.m. in the City Council Chambers of City Hall.

## **Recommended Conditions**

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City Staff recommends that the following conditions be considered if the Planning Commission and City Council choose to approve this project request:

1. Keep an active business license in perpetuity.
2. Any and all disturbed areas shall be sodded.
3. All new manicured grass and new landscaped areas shall be irrigated and maintained in perpetuity.
4. All mechanical equipment on the roof shall be screened from public view by a parapet or approved screening similar in design to the rest of the structure. This must be a minimum of twelve (12) inches above the tallest piece of mechanical equipment.
5. All exterior lighting shall be LED and comply with city code.
6. Trash service and commercial deliveries shall occur between the hours of 7:00 a.m. to 10:00 p.m.
7. Tractor trailers, RV's, and other commercial vehicles shall not be parked or stored overnight on the premises.
8. Install one (1) commercial bike rack on-site.
9. The dumpster enclosure shall be constructed with materials consistent with the primary building. Specific colors shall be submitted and approved as part of the building permit process.
10. A compliant monument sign shall be used to serve the development. The monument sign will need a minimum of 240 sq. ft. of area landscaping around the sign.
11. Incorporate storm water best management practices (BMPs).
12. Complete a Post-Construction Maintenance Agreement for storm water facilities.

The property owner has agreed to all conditions.

## **Recommendation**

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City Staff recommends that the request be **APPROVED** contingent upon the conditions listed above.

PLANNING COMMISSION  
GLADSTONE, MISSOURI  
*Gladstone Community Center*  
Monday, April 1<sup>st</sup>, 2024  
7:00 pm

**Item 1 on the Agenda: Roll Call.**

**Present:** Gary Markenson  
Kate Middleton  
Bill Turnage  
Jennifer McGee  
Brenda Lowe, V-Chair  
Cameron Nave, Secretary  
Kim Murch  
Spencer Davis  
Steve Beamer, Chair  
Mike Ebenroth

**Absent:** Chase Cookson  
Joseph Brancato

**Council & Staff Present:**

Austin Greer, Assistant City Manager | Community Development Director  
Alan Napoli, Community Development Administrative & Building Official  
Angie Daugherty, Admin. Assistant  
Jean B. Moore, Mayor

**Item 2 on the Agenda: Pledge of Allegiance.**

Chair Beamer led the group in reciting the Pledge of Allegiance to the United States of America.

**Item 3 on the Agenda: Approval of the January 16<sup>th</sup>, 2024 Minutes.** Chair Beamer asked if there was a motion to approve the minutes from the January 16<sup>th</sup> meeting.

**Mr. Turnage moved to approve the minutes; Mr. Davis seconded. The minutes were approved, 10-0.**

**Item 4 on the Agenda: Consideration: On a Site Plan Revision on property located at 2610 NE 60<sup>th</sup> St.**

Applicant/Architect: Erin Bardon, RA/BNB Design, LLC

Owner: Chuck Properties

City Council consideration for this project is scheduled for Monday, April 22, 2024.

Mr. Greer read from the staff report:

The Applicant is requesting a site plan revision for property located at 2610 NE 60<sup>th</sup> Street to build a veterinarian clinic. This is a brand new facility for the Animal Clinic of the Woodlands and will be adjacent to the clinic they own at 2770 NE 60<sup>th</sup> Street.

Previously, this property was a dilapidated car wash that has been demolished in recent years. Currently, this property is vacant and zoned appropriately for this type of clinic.

In the past, City Staff has been made aware that stormwater from this site has caused some issues for the Mid Continent Public Library that is adjacent and sits below this site. Staff is working with Ms. Bardon's team to address these issues for both locations.

The primary exterior building materials being used for construction are the following:

- Hardie board siding
- Faux stone veneer
- Architectural shingles

The final approval for the site-plan revision will be considered by the City Council on Monday, April 22<sup>nd</sup> at 7:30 p.m. in the City Council Chambers of City Hall.

City Staff recommends that the following conditions be considered if the Planning Commission and City Council choose to approve this project request:

1. Keep an active business license in perpetuity.
2. Any and all disturbed areas shall be sodded.
3. All new manicured grass and new landscaped areas shall be irrigated and maintained in perpetuity.
4. All mechanical equipment on the roof shall be screened from public view by a parapet or approved screening similar in design to the rest of the structure. This must be a minimum of twelve (12) inches above the tallest piece of mechanical equipment.
5. All exterior lighting shall be LED and comply with city code.
6. Trash service and commercial deliveries shall occur between the hours of 7:00 a.m. to 10:00 p.m.
7. Tractor trailers, RVs, and other commercial vehicles shall not be parked or stored overnight on the premises.
8. Install one (1) commercial bike rack on-site.
9. The dumpster enclosure shall be constructed with materials consistent with the primary building. Specific colors shall be submitted and approved as part of the building permit process.
10. A compliant monument sign shall be used to serve the development. The monument sign will need a minimum of 240 sq. ft. of area landscaping around the sign.
11. Incorporate stormwater best management practices (BMPs).
12. Complete a Post-Construction Maintenance Agreement for stormwater facilities.

The property owner has agreed to all conditions.

City Staff recommends that the request be approved contingent upon the conditions listed above.

Mr. Greer stated that the applicant and the owners are here tonight and invited them to the podium to introduce themselves and the project.

Ms. Erin Bardon stated the 10,000 square foot building will be one-story with 10 exam rooms, two surgery suites, a dental suite, a physical therapy room and support spaces. The building is a rustic modern design.

Ms. Middleton asked about the parking spaces and runoff. If we had fewer parking spaces would that help with stormwater runoff?

Mr. Greer stated that is an excellent question. With the way that the design team has engineered their storm water on-site, the property should have no issues handling the stormwater. It is quite a large site with a significant amount of grassy area. Less impervious surface certainly helps, but in this case City Staff is more than comfortable with what they are proposing in relation to parking spaces for the site.

Ms. Bardon stated that they really worked to orient the building and the parking spaces to help with the potential water issues.

Ms. Middleton stated that less pavement likely results in less issues.

Mr. Greer stated that the city has parking requirements that they have to abide by. He agrees with her that on certain projects sometimes less is better and a sea of concrete isn't always the best answer.

Mr. Nave stated he drove by the adjacent property that morning and is curious if they are keeping both buildings.

Ms. Bardon stated that they are both going to remain and they plan to utilize both properties moving forward.

Mr. Nave asked what the purpose is of the existing building?

Ms. Bardon stated it will continue to serve as boarding and grooming and other veterinarian needs.

Mr. Turnage asked about the commercial bike rack at this clinic.

Mr. Greer stated that staff is trying to find low-cost measures to incorporate into new projects for transportation mobility. Staff understands that someone isn't likely to bike with their pets to the property but current and future employees may decide to bike to work.

Mr. Murch asked about the bike rack and encouraging bike traffic in an area where there are no sidewalks and in an area where it is kind of sketchy.

Mr. Greer stated that there are sidewalks that lead to the veterinarian clinic from NE Antioch Road to the west and the Kendallwood Parkway and Brooketree area to the east. Staff thinks that if there is an opportunity to incorporate a low-cost measure to promote multiple modes of

transportation for a couple of hundred dollars, then we should try.

Ms. McGee stated that legally if you are over a certain age you have to bike on the street, not the sidewalk. She thinks the age is around 10 or 12. Most people who are taking an animal to a clinic will have to bike in the street.

Mr. Murch stated that the minimal cost to him may not be a minimal cost to the owners.

Mr. Greer stated that the entire project is a multimillion-dollar investment by the owners and commercial bike racks generally cost between \$200 - \$400.

Mr. Beamer stated that it is his understanding that most new developments taking place throughout the country are trying to find ways to incorporate multiple modes of transportation.

Mr. Davis asked about the materials being used on the front of the building facing the street.

Ms. Bardon stated that the front of the building is where most of the stone is going and hardie board will be used on the sides and back of the building.

**MOTION: By Mr. Ebenroth, second by Ms. Lowe to approve a Site Plan Revision located at 2610 NE 60<sup>th</sup> St.**

<b>Vote: Mr. Murch</b>	<b>Yes</b>
<b>Mr. Markenson</b>	<b>Yes</b>
<b>Mr. Turnage</b>	<b>Yes</b>
<b>Ms. Middleton</b>	<b>Yes</b>
<b>Chair Beamer</b>	<b>Yes</b>
<b>Ms. McGee</b>	<b>Yes</b>
<b>Mr. Davis</b>	<b>Yes</b>
<b>Ms. Lowe</b>	<b>Yes</b>
<b>Mr. Nave</b>	<b>Yes</b>
<b>Mr. Ebenroth</b>	<b>Yes</b>

**The motion carried. (10-0)**

#### **Item 5 on the Agenda: Communications from the City Council**

Mayor Moore stated that she wanted to remind everyone that there is an election coming up tomorrow for the Gladstone City Council, Clay County Public Health Board of Trustees, and the School Board for the North Kansas City School District.

On April 8<sup>th</sup>, we will have our first City Council Meeting at the newly renovated City Hall. I am very anxious and excited for everyone to tour the new space. This meeting will also be very important as there will be new council people and the swearing-in of a new Mayor.

#### **Item 6 on the Agenda: Communications from the City Staff**

Mr. Greer stated that this will be our last meeting at the Community Center. The big move back to City Hall is actually happening tomorrow and our hope is to be operational by tomorrow afternoon and fully functioning by the end of the week.

**Item 7 on the Agenda: Communications from the Planning Commission Members**

Ms. Middleton asked when they will be able to see the renovation of City Hall.

Mayor Moore stated that they are having a ribbon cutting ceremony on Friday, April 26<sup>th</sup> at 10:00 a.m.

Ms. Lowe stated that she really appreciated the Planning Commission training conducted by legal counsel. It was very helpful and beneficial to the entire commission.

Mr. Ebenroth stated that he is glad that something is finally being built on that property because it has been an eyesore for a long time.

Mr. Beamer stated that he is happy that someone is building on that site as well. To have a business reinvest in the community is a great thing. He hopes the construction goes smoothly and the new space is everything they want it to be. Thank you.

**Item 8 on the Agenda: Adjournment**

Chair Beamer adjourned the meeting at 7:16 pm.

Respectfully submitted:

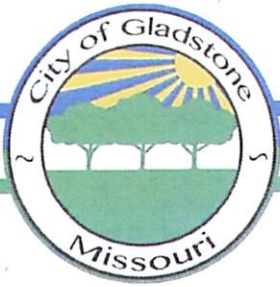
\_\_\_\_\_  
Steve Beamer, Chair

Approved as submitted \_\_\_\_\_

\_\_\_\_\_  
Angie Daugherty, Recording Secretary

Approved as corrected \_\_\_\_\_





TO: Property Owners Within 185' & Other Interested Parties

FROM: Community Development Department

DATE: March 15<sup>th</sup>, 2024

SUBJECT: 2610 NE 60<sup>th</sup> Street– Site Plan Revision

#### PUBLIC HEARING

All persons are hereby notified that the Gladstone Planning Commission will conduct a public hearing on Monday, April 1, 2024 at 7:00 PM in the Gladstone Community Center on a request for a Site Plan Revision at 2610 NE 60<sup>th</sup> St. Legally described as 002610 NE 60TH ST KENDALLWOOD COMMERCIAL CENTER, PLAT OF LANDS TR 7.

Applicant/Architect: Erin Bardon, RA BNB Design, LLC

Owner: Chuck Properties

Subsequently, at its regular meeting of April 22<sup>nd</sup>, 2024, at 7:30 PM, the City Council will conduct a public hearing on the same request.

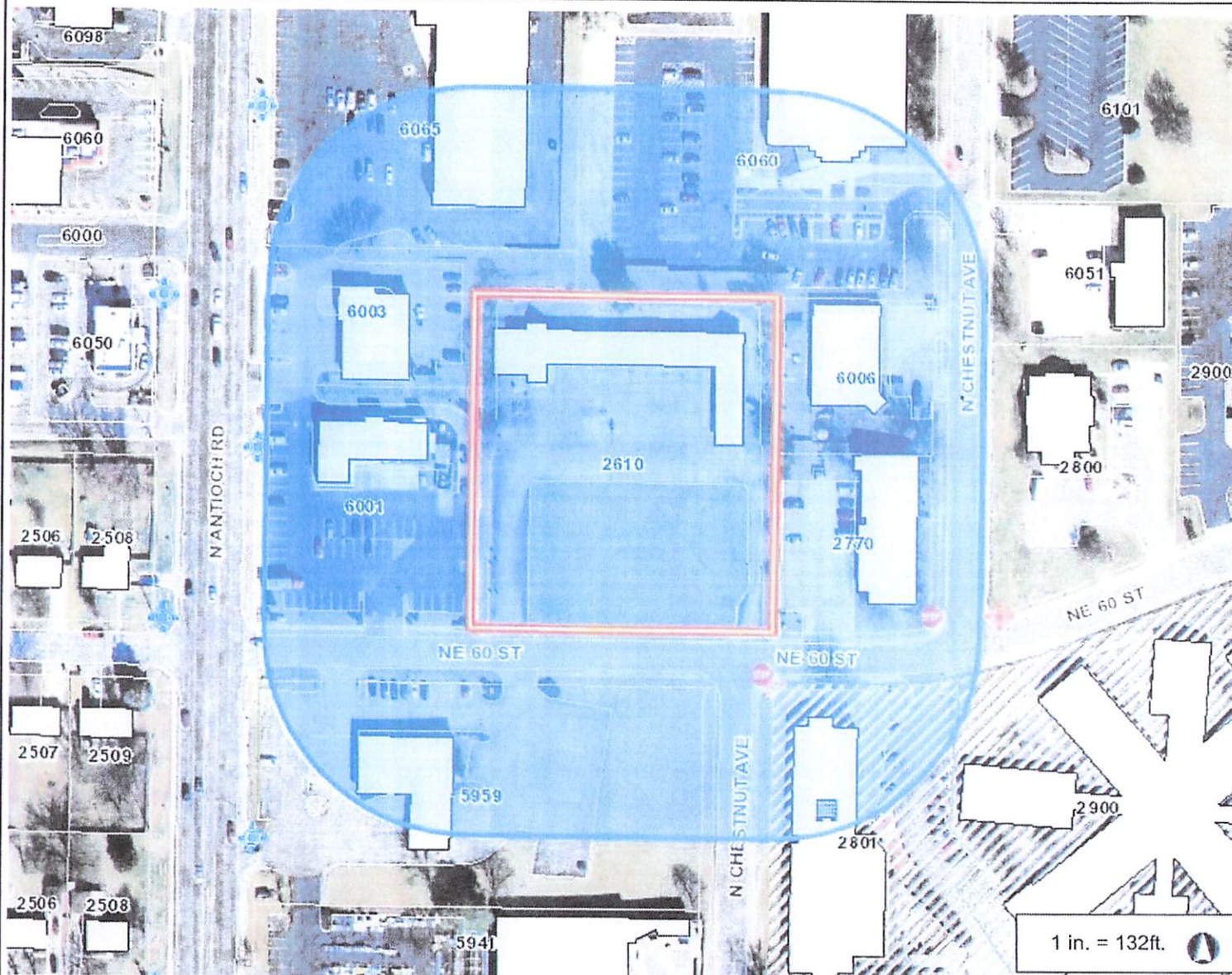
#### Project Summary:

The Animal Clinic of the Woodlands plans to build a new facility adjacent to their current facility located at 2770 NE 60<sup>th</sup> Street. This new facility will incorporate a surgery center and allow them to expand veterinarian services.

If you have any questions or concerns, please contact Austin Greer, Community Development Director & Assistant City Manager at [austing@gladstone.mo.us](mailto:austing@gladstone.mo.us) and/or 816-423-4102.



## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Building Footprint
- School Polygon
- City Park
- Villages
- Apartment Polygon

### Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





A201  
renderings

## DEVELOPMENT APPLICATION

### Office Use Only:

#### Publication Dates:

Planning Commission

City Council

BZA

Feb 28th

#### Public Hearing Dates:

Planning Commission

City Council

BZA

~~March 18 24~~ April 1st  
~~April 8th 24~~ April 22

#### Planning Commission

Date

- ☐ Approval  
☐ Denial  
☐ Withdrawn

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### City Council

Date

- ☐ Approval  
☐ Denial  
☐ Withdrawn

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### BZA

Date

- ☐ Approval  
☐ Denial  
☐ Withdrawn

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Deposit:

\$ 500.00

#### Charges:

Office Fee

Certified Mail ( \_\_\_\_\_ @ \_\_\_\_\_ )

PC Legal Notice

CC Legal Notice

Other

\$ 75.00

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

Sub-total

\$ \_\_\_\_\_

Balance

\$ \_\_\_\_\_

Amount Overpaid \$ \_\_\_\_\_

Check Requested \_\_\_\_\_

Amount Underpaid \$ \_\_\_\_\_

Invoice Requested \_\_\_\_\_

**DEVELOPMENT APPLICATION**

**Additional Required Documents**

(check if needed)

**Comments**

☒ Site Plan

☐ Traffic Study

☒ Landscaping Plans

☒ Storm Water  
(Pre – Post – BMP)

☒ Photometric Study

☐ Sign Plan

☐ Colored Elevation /  
Rendering

☐

**Planning Commission Process**

Number of Planning Commissioners

12

Length of time until Public Hearing

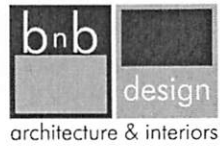
Refer to Planning Commission Calendar

**City Council**

Length of time until City Council Meeting\*

Refer to City Council Calendar

\*final decision comes from City Council



DATE: 19 February 2024

RE: Animal Clinic of the Woodlands

Address of project: 2610 NE 60<sup>th</sup> St Gladstone

Attached, materials samples, drawings 24 x36 mylar, 3 24 x 36 bond, 1 11 x 17, one usb drive, storm report, application.

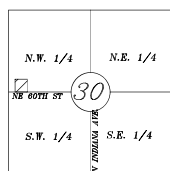
Please let me know if you need any additional information to process the planning review

Thank you

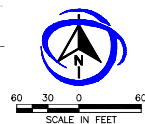
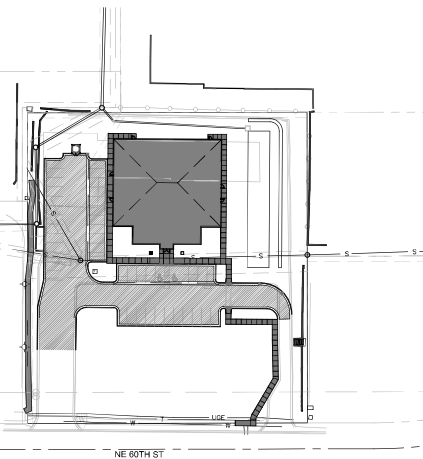
Erin Bardon, RA  
2001004065 Missouri Registered Architect

ACCORDING TO THE FLOOD INSURANCE RATE MAP OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY, PANEL NUMBER 29047C0208E, EFFECTIVE DATE: AUGUST 3RD, 2015 THE SUBJECT PROPERTY LIES WITHIN ZONE X - AREA OF MINIMAL FLOOD HAZARD.

MISSOURI STATE PLANE COORDINATE  
SYSTEM, NAD 83. WEST ZONE (USING  
MISSOURI DEPARTMENT OF NATURAL  
RESOURCES MONUMENT CL-19 RESET  
WITH A GRID FACTOR OF .999040.



T 51 N, R 32 W  
Location Map



2610 NE 60TH STREET

NW  $\frac{1}{4}$  OF SECTION 30, TOWNSHIP 51N, RANGE 32W IN  
GLADSTONE, CLAY COUNTY, MISSOURI

# PRIVATE PRELIMINARY DEVELOPMENT PLANS

TOTAL SITE AREA: 1.90 ACRES



VICINITY MAP  
N.T.S.

## UTILITY CONTACTS

WATER  
816-436-2200

PUBLIC WORKS  
816-436-5442

DIG RITE  
1-800-DIG-RITE



THE UTILITIES AS SHOWN IN THESE DRAWINGS WERE DEVELOPED FROM THE INFORMATION AVAILABLE. IT IS NOT IMPLIED NOR INTENDED TO BE THE COMPLETE INVENTORY OF UTILITIES IN THIS AREA. IT IS THE CONTRACTORS RESPONSIBILITY TO VERIFY THE LOCATIONS OF ALL UTILITIES (WHETHER SHOWN OR NOT) AND PROTECT SAID UTILITIES FROM ANY DAMAGE.

## INDEX OF SHEETS

C-100	COVER SHEET
C-110	DEMO & E.C. PLAN
C-201	DIMENSION PLAN
C-301	GRADING PLAN
C-401	UTILITY PLAN



TIMOTHY A. ELLIOTT, PE

ANIMAL CLINIC OF  
WOODLANDS  
DEVELOPMENT PLAN

2610 NE 60TH STREET  
GLADSTONE, MO 64119

[illegible]

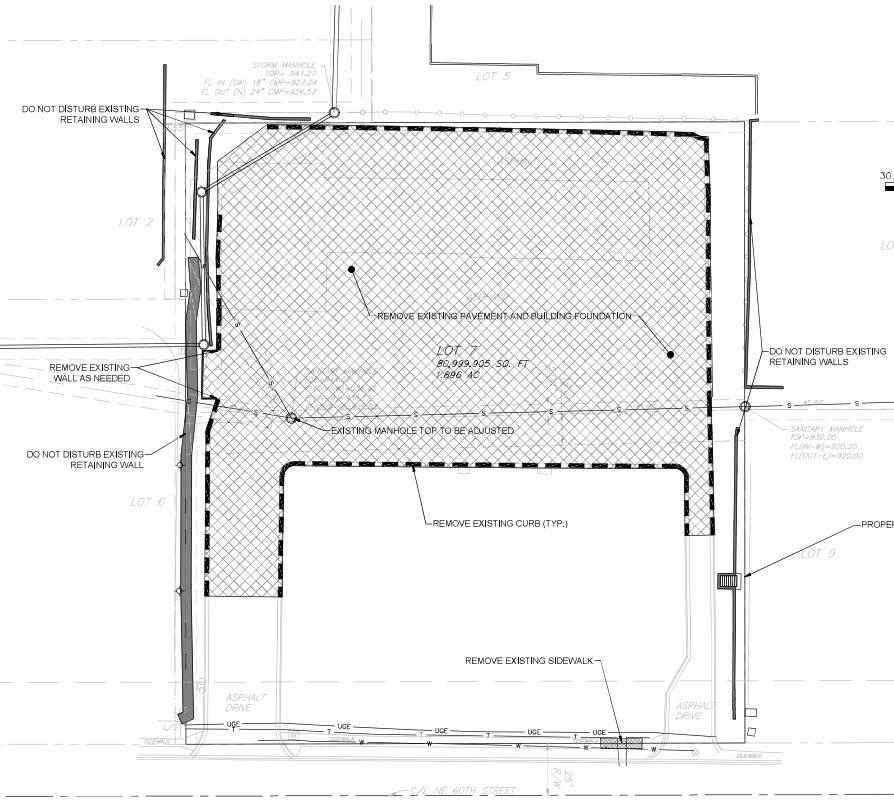
PREPARED FOR:  
MARK DOOLITTLE

PROJECT #: 23-306  
ISSUE DATE: 02/09/2024

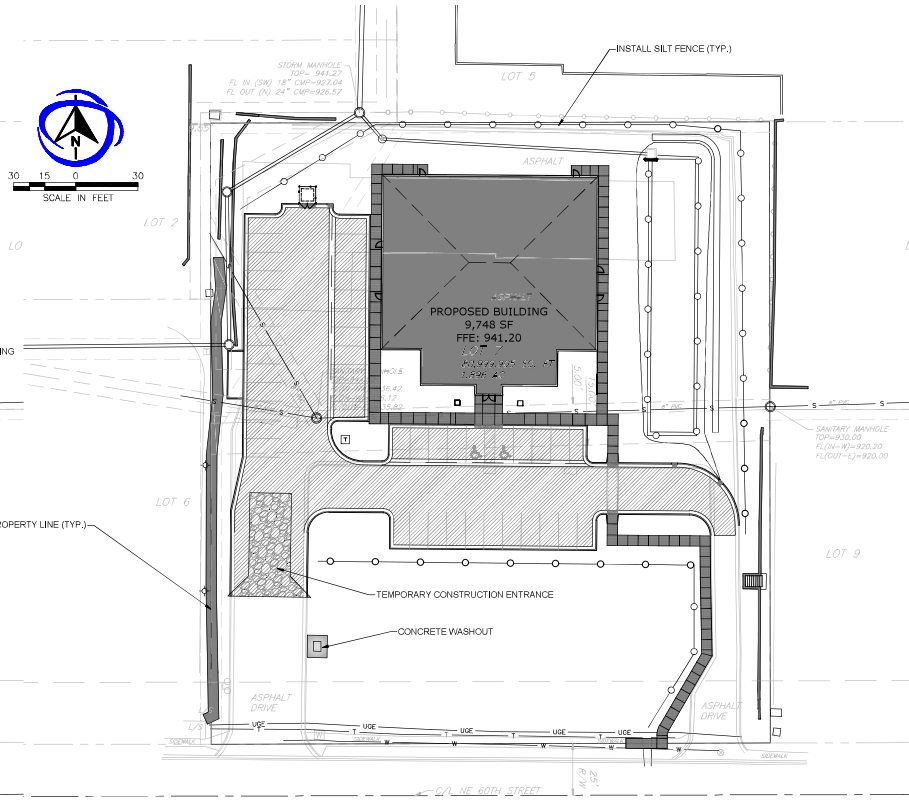
COVER SHEET

C-100





**EXISTING CONDITIONS & DEMOLITION**



**EROSION CONTROL**

**ALC**  
 ATLAS LAND CONSULTING  
 SUBMITTING ENGINEER  
 PROFESSIONAL ENGINEER  
 LICENSE NO. 10007

**TIMOTHY A. ELLIOTT, PE**  
 PROFESSIONAL ENGINEER  
 LICENSE NO. 10007

**ANIMAL CLINIC OF WOODLANDS DEVELOPMENT PLAN**

2610 NE 60TH STREET  
 GLADSTONE, MO 64119

**FOR PERMIT ONLY**

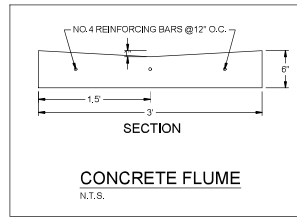
**NOT FOR CONSTRUCTION**

PREPARED FOR:  
 MARK DOOLITTLE

PROJECT #: 23-306  
 ISSUE DATE: 02/09/2024

DEMOLITION AND  
 EROSION CONTROL  
 PLAN

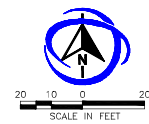
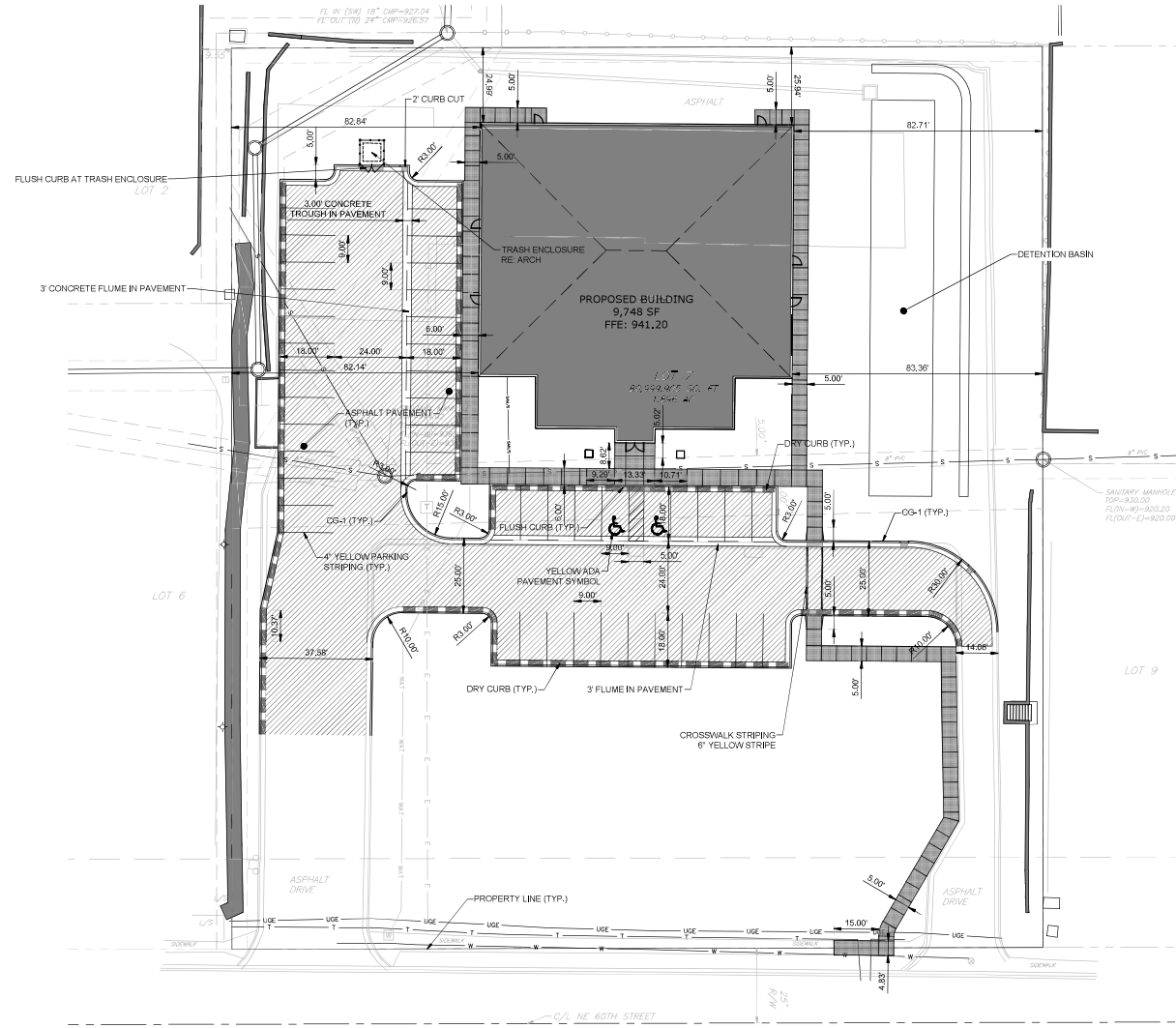
**C-110**



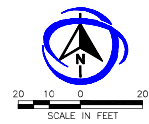
SITE DATA:

PARKING SPACES  
IMPERVIOUS AREA  
SITE AREA  
DISTURBED AREA

45 (2 ADA)  
0.83 AC (23% DECREASE)  
1.90 AC  
1.29 AC



 <p><b>ALC</b></p> <p>ATLAS LAND CONSULTING          2401 Highway 100, Suite 200 • Dallas, TX 75243          Phone: 972.342.7000 • Fax: 972.342.7001          Email: info@atlaskl.com • Website: atlaskl.com</p>	 <p>TIMOTHY A. ELLIOTT, PE</p>	<h2 style="text-align: center; margin: 0;">ANIMAL CLINIC OF WOODLANDS DEVELOPMENT PLAN</h2> <p style="text-align: right; margin-top: 10px;">2610 NE 60TH STREET GLADSTONE, MO 64119</p>	
		<p><b>NOT FOR PERMIT ONLY</b></p> <p><b>NOT FOR CONSTRUCTION</b></p>	
<p><b>PREPARED FOR:</b> MARK DOOLITTLE</p>			
<p><b>PROJECT #:</b> 23-306 <b>ISSUE DATE:</b> 02/09/2024</p>			
<p><b>DIMENSION PLAN</b></p>			
<p><b>C-201</b></p>			





**ALC**

ATLAS LAND CONSULTING  
 14401 Westfield Road, Suite R, Golden, CO 80601  
 (303) 440-1400  
 (303) 440-1401  
 (303) 440-1402

**ATLAS LAND CONSULTING**  
 14401 Westfield Road, Suite R, Golden, CO 80601  
 (303) 440-1400  
 (303) 440-1401  
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**ANIMAL CLINIC OF  
WOODLANDS  
DEVELOPMENT PLAN**

**2610 NE 60TH STREET  
GLADSTONE, MO 64119**

**TIMOTHY A. ELLIOTT, PE**



**FOR PERMIT ONLY  
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NOT FOR CONSTRUCTION**

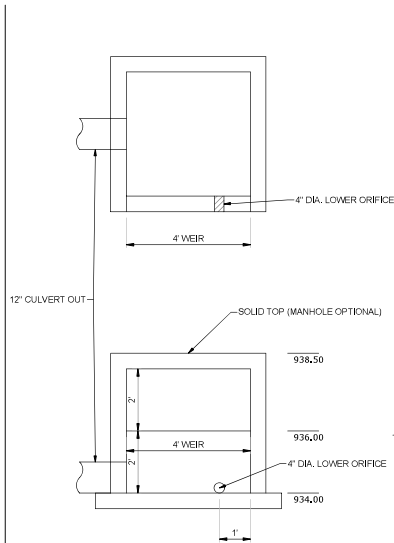
**PREPARED FOR:  
MARK DOOLITTLE**

**PROJECT # : 23-306  
ISSUE DATE : 02/09/2024**

**GRADING PLAN**

**C-301**

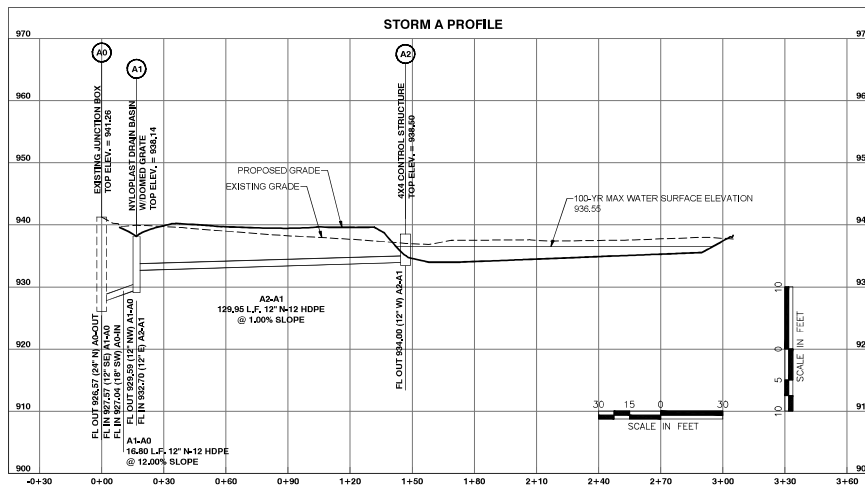
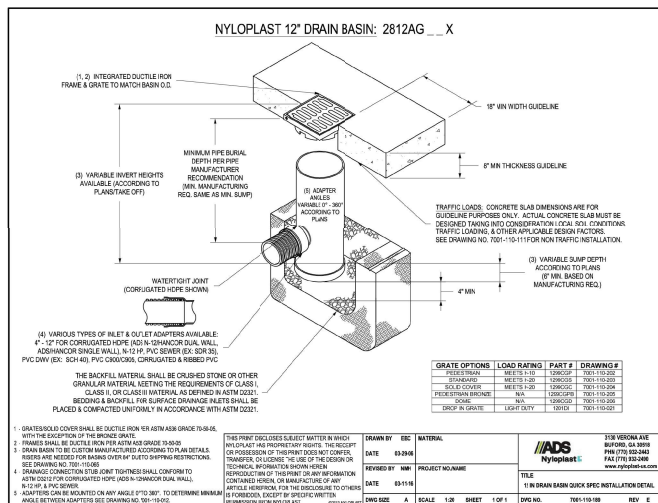
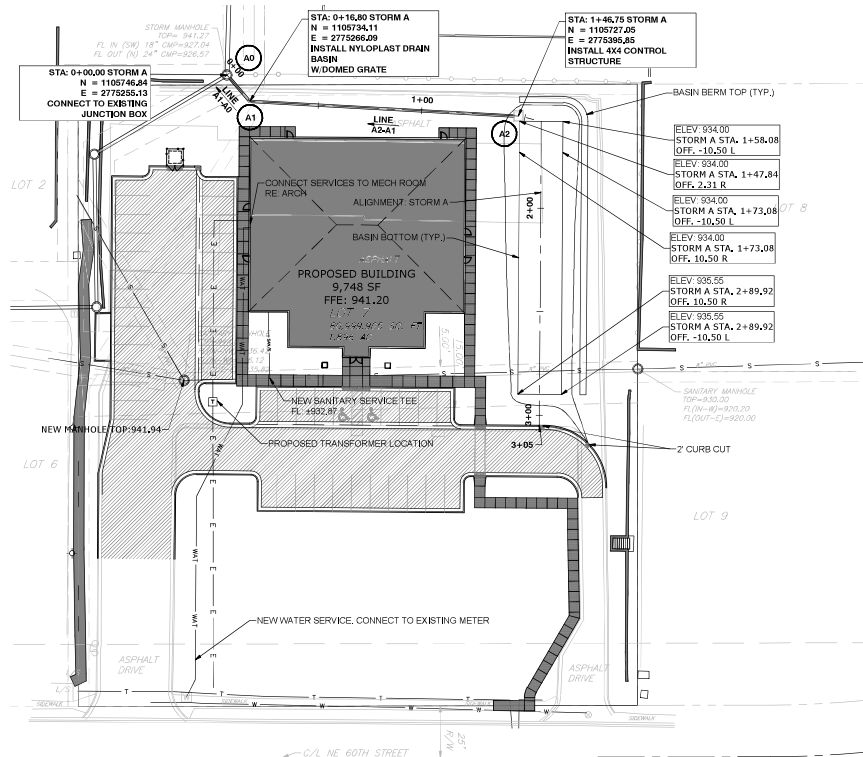
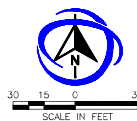
2/13/2024 6:48 AM T:\M\ALC CAD FILE C:\Users\atlas\OneDrive\Temp\atlas\36550Woodlands Clinic Dev Plan.dwg



CONTROL STRUCTURE DETAIL  
SCALE: 1"=2'

TOP VIEW

FRONT VIEW



ALC

ATLAS LAND CONSULTING

10000 Woodlands Clinic Drive, Gladstone, MO 64119

STATE OF MISSOURI

PROFESSIONAL ENGINEER

TIMOTHY A. ELLIOTT, P.E.

ANIMAL CLINIC OF WOODLANDS DEVELOPMENT PLAN

2610 NE 60TH STREET GLADSTONE, MO 64119

FOR PERMIT ONLY

NOT FOR CONSTRUCTION

PREPARED FOR:

MARK DOOLITTLE

PROJECT #:

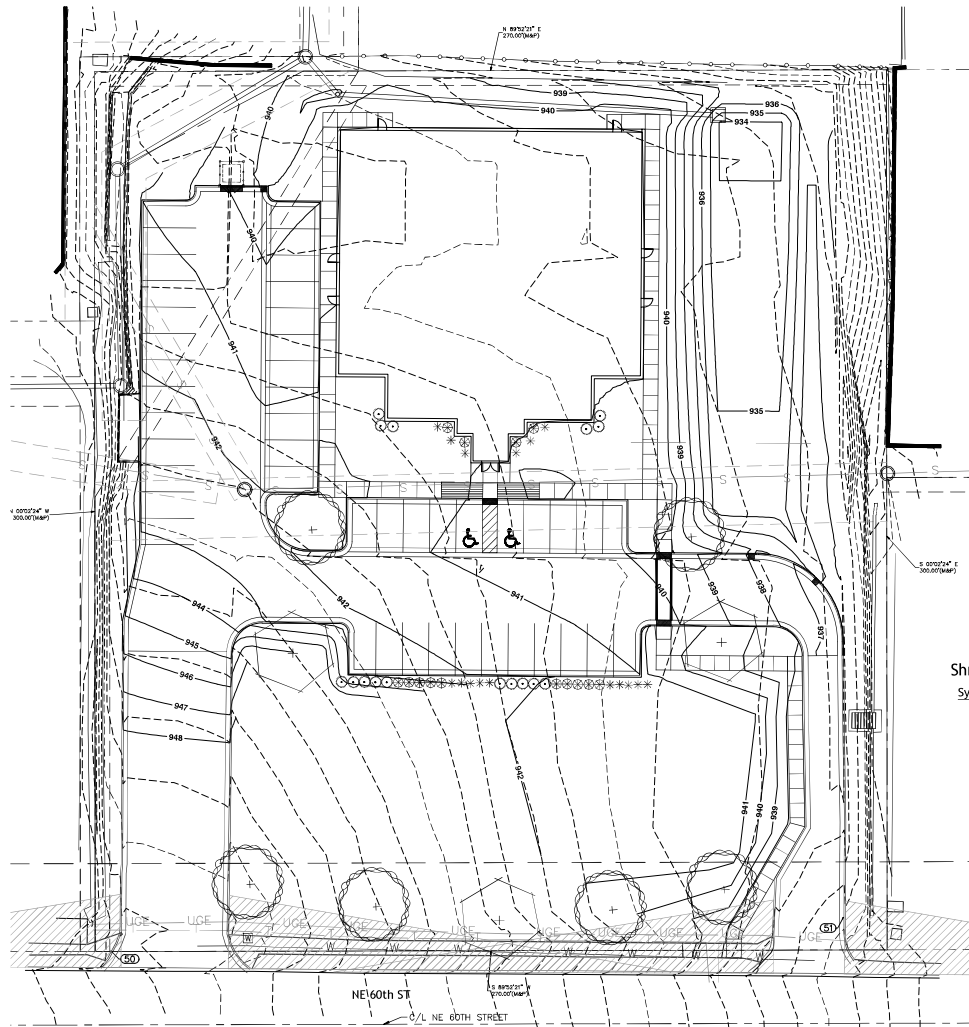
23-306

ISSUE DATE:

02/09/2024

UTILITY PLAN

C-401

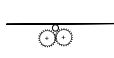


Typical Utility Box Screening Details

No Scale



Free Standing Transformer



Against Wall



Free Standing Small Box

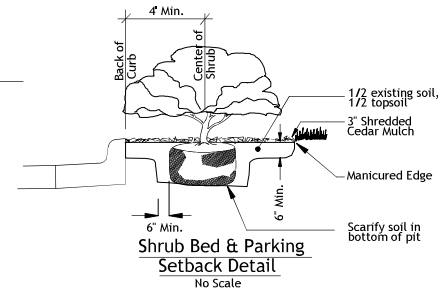


Clustered Boxes

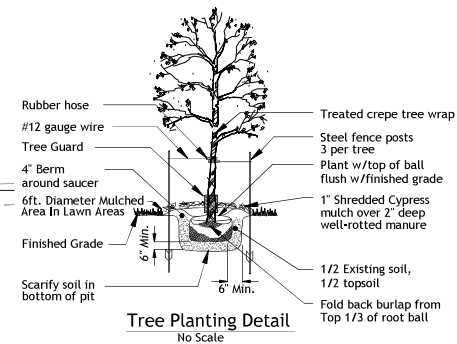
UTILITY BOXES SHALL BE CLUSTERED AS MUCH AS POSSIBLE



SIGHT TRIANGLE



Shrub Bed & Parking Setback Detail  
No Scale



Tree Planting Detail  
No Scale

#### Shrub List

Symbol	Quantity	Common Name	Botanical Name	Size	Condition	Spacing
⊙	16	Seagreen Juniper	Juniperus Chinensis 'Seagreen'	18"-24"sp.	Cont.	4' o.c.
✱	16	Snowmound Spirea	Spirea Nipponica 'Snowmound'	18"-24"sp.	Cont.	4' o.c.
⊗	14	Dwarf Winged Euonymus	Euonymus Alatus 'Compactus'	18"-24"sp.	Cont.	4' o.c.

#### Tree List

Symbol	Quantity	Common Name	Botanical Name	Size	Condition	Spacing
⊕	6	October Glory Maple	Acer Rubrum 'October Glory'	2" cal	BB	As Shown
⊕	3	Skyline Honeylocust	Gleditsia Triacanthos 'Skyline'	2" cal	BB	As Shown

#### LANDSCAPE DATA

NE 60th ST 270'

REQUIRED

1 TREE / 50' = 5

PROVIDED = 5

PARKING LOT SCREENING

REQUIRED 100%

PROVIDED 60 SHRUBS

#### LANDSCAPE NOTES

CONTRACTOR REQUIRED TO LOCATE ALL UTILITIES BEFORE INSTALLATION TO BEGIN.

Contractor shall verify all landscape material quantities and shall report any discrepancies to the Landscape Architect prior to installation.

No plant material substitutions are allowed without Landscape Architect or Owners approval.

Contractor shall guarantee all landscape work and plant material for a period of one year from date of acceptance of the work by the Owner. Any plant material which dies during the one year guarantee period shall be replaced by the contractor during normal planting seasons.

Contractor shall be responsible for maintenance of the plants until completion of the job and acceptance by the Owner.

Successful landscape contractor shall be responsible for design that complies with minimum irrigation requirements, and installation of an irrigation system. Irrigation system to be approved by the owner before starting any installation.

All plant material shall be specimen quality stock as determined in the "American Standards For Nursery Stock" published by The American Association of Nurserymen, free of plant diseases and pest, of typical growth of the species and having a healthy, normal root system.

Sizes indicated on the plant list are the minimum, acceptable size. In no case will sizes less than specified be accepted.

All shrub beds within lawn areas to receive a manicured edge.

All shrub beds shall be mulched with 3" of shredded cedar mulch.

All sod areas to be fertilized & sodded with a Turf-Type-Tall Fescue seed blend.

All seed areas shall be hydro-seeded with a Turf-Type-Tall Fescue seed blend.



ANIMAL CLINIC OF WOODLANDS

2610 NE 60TH STREET  
GLADSTONE, MO 64119

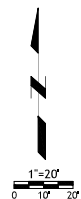
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PREPARED FOR:  
MARK DOOLLITTLE



PROJECT #: 23-306  
ISSUE DATE: 2-15-24

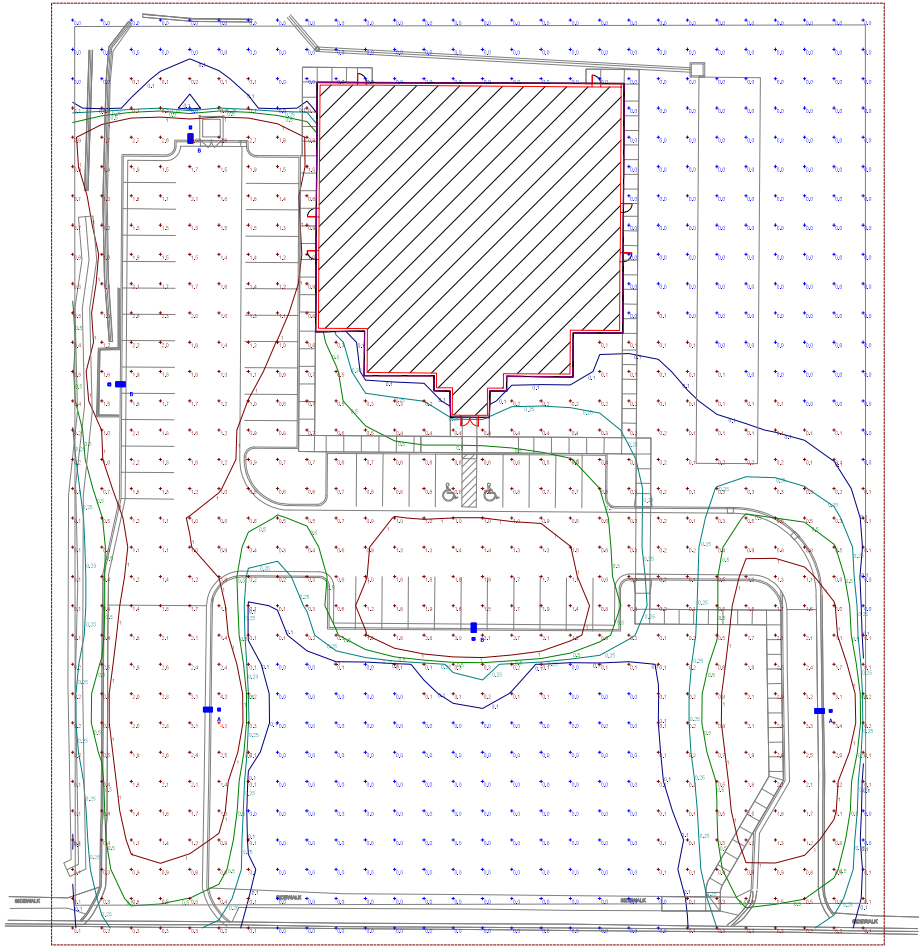
LANDSCAPE PLAN

L1





Schedule										
Symbol	Label	Image	Quantity	Manufacturer	Catalog Number	Description	Number Lamps	Lumens Per Lamp	Light Loss Factor	Wattage
	A		2	COOPER LIGHTING SOLUTIONS - MCGRAW-EDISON (FORMERLY EATON)	GLEON-SA2C-740-U-SL2-HSS	GALLEON AREA AND ROADWAY LUMINAIRE (2) 70 CR, 4000K, 1050mA LIGHTSQUARES WITH 16 LEDS EACH AND TYPE II SPILL LIGHT ELIMINATOR OPTICS WITH HOUSE SIDE SHIELD	32	374	0.9	113
	B		3	COOPER LIGHTING SOLUTIONS - MCGRAW-EDISON (FORMERLY EATON)	GLEON-SA2C-740-U-T4PT-HSS	GALLEON AREA AND ROADWAY LUMINAIRE (2) 70 CR, 4000K, 1050mA LIGHTSQUARES WITH 16 LEDS EACH AND TYPE IV FORWARD THROW OPTICS WITH HOUSE SIDE SHIELD	32	321	0.9	113



Plan View  
Scale: 1" = 20'









**bnb design**  
architecture & interiors  
115 n. nettleton  
bonner springs, ks  
913.422.5762 ph

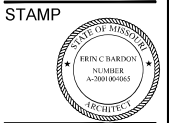
I, Eric Bardon, a Missouri registered Architect #200104005 have prepared the drawings and assume responsibility for the sheets numbered G104-4501 for the project, Animal Clinic of the Woodlands

Other drawings and specifications attached for the above mentioned project have been by and are the responsibility of the licensed engineer whose stamp and firm appear on that sheet.

The architect is not responsible for the design of the electrical, plumbing, civil engineering, landscaping, structural, signage not specified and fire sprinkling or the suppression systems, and does not take responsibility for the compliance of these areas with the laws of the above governmental entities. The architect is not responsible for materials, components, and equipment, as well as the method in which they are installed on the project by others. The architect is not hired or responsible for certification, during construction or upon completion of construction. The architect is not responsible for improper operation due to faulty installation or product failure during construction or after completion of construction when operation has begun by the landlord or tenant.

The licensed professional whose stamp appears on the other sheets (other than noted above) shall be responsible for those items in paragraph three above.

**ANIMAL CLINIC OF THE WOODLANDS**  
2610 NE 60TH STREET  
GLADSTONE, MISSOURI



REVISION DATE:  
1  
2  
3  
4  
5  
6  
7  
8  
ISSUE DATE: 02/15/24  
PLANNING SUBMISSION  
NOT FOR CONSTRUCTION

**A200**  
exterior elevations

1 | 2 | 3 | 4 | 5 | 6 | 7 | 8

A

B

C

D

E

F



architecture & interiors

115 n. nettleton  
bonner springs, ks  
913.422.5762 ph

I Erin Bardon, a Missouri registered Architect #200104055 have prepared the drawings and assume responsibility for the sheets numbered G100-A201 for the project: Animal Clinic of the Woodlands

Other drawings and specifications attached for the above-mentioned project have been by and are the responsibility of the licensed engineer whose stamp and firm appear on that sheet.

The architect is not responsible for the design of the electrical, plumbing, civil engineering, landscaping, structural, signage not specified and fire sprinkling or the suppression systems, and does not take responsibility for the compliance of these areas with the laws of the above governmental entities. The architect is not responsible for materials, components, and equipment, as well as the method in which they are installed on the project by others. The architect is not hired or responsible for certification, during construction or upon completion of construction. The architect is not responsible for improper operation due to faulty installation or product failure during construction or after completion of construction when operation has begun by the landlord or tenant.

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ANIMAL CLINIC OF THE  
WOODLANDS  
2610 NE 60TH STREET  
GLADSTONE, MISSOURI

STAMP



REVISION DATE:

1  
2  
3  
4  
5  
6  
7  
8

ISSUE DATE: 02/15/24  
PLANNING SUBMISSION  
NOT FOR CONSTRUCTION

A201  
renderings