



**CITY COUNCIL MEETING
7010 NORTH HOLMES
GLADSTONE, MISSOURI
MONDAY, MAY 13, 2024**

The City Council will meet in Closed Executive Session at 6:00 pm, Monday, May 13, 2024, Gladstone City Hall, 7010 North Holmes, Gladstone, Missouri. The Closed Executive Session is closed pursuant to RSMo. Open Meeting Act Exemption 610.021 (1) for Litigation and Confidential or Privileged Communications with Legal Counsel, 610.021 (2) Real Estate, 610.021(3) Personnel, and 610.021 (12) Negotiated Contract.

OPEN STUDY SESSION 6:50 PM

1. **Communication** – Communications Specialist Nikki Lansford will present different efforts made by the City over the last several months to better inform and engage our residents.
2. **Emergency Operations Plan** – Fire Chief Mike Desautels will present a review of the 2024 Emergency Operations Plan.

REGULAR MEETING 7:30 PM

TENTATIVE AGENDA

1. **Meeting Called to Order.**
2. **Roll Call.**
3. **Pledge of Allegiance to the Flag of the United States of America.**
4. **Approval of the Agenda.**
5. **Approval of the April 22, 2024, Closed City Council Meeting Minutes.**

6. **Approval of the April 22, 2024, Regular City Council Meeting Minutes.**
7. **PROCLAMATION:** National Police Week.
8. **PROCLAMATION:** National Emergency Medical Services Week.
9. **Communications from the Audience:** *Members of the public are invited to speak about any topic not listed on the agenda. While speaking, please state your name and address for the record and limit comments to 5 minutes.*
10. **Communications from City Council.**
11. **Communications from the City Manager.**
12. **CONSENT AGENDA**

CONSIDER SPECIAL EVENT PERMITS:

Food, Art, Drink, Linden Square, Saturday, June 1, 2024, 12:00 to 10:00 pm.

Sounds on the Square, Linden Square, (see attached document for dates), 5:00 to 10:00 pm.

Shores Real Estate Professionals, Client Appreciation Event, Oak Grove Park, Tuesday, June 18, 2024, 5:30 to 7:30 pm.

Children's Garden Day, Atkins-Johnson Farm and Museum, Saturday, July 13, 2024, 9:00 am to 12:00 pm.

Cutie Pie Tri/Kids Fest, Linden Square, Saturday, July 27, 2024, 8:00 am to 1:00 pm.

Big Shoal Farm Sunflower Festival, Atkins-Johnson Farm and Museum, Saturday, August 17, 2024, 9:00 am to 3:00 pm.

Fiesta on the Square, Linden Square, Saturday, September 7, 2024, 5:00 to 9:00 pm.

Whiskey Fest, Linden Square, Saturday, October 12, 2024, 4:00 to 10:00 pm.

RESOLUTION R-24-21, A Resolution authorizing the City Manager to execute a contract with A. T. Switzer Painting Company, Incorporated, in the total amount not to exceed \$26,881.00 for the Community Center Leisure Pool Repainting Project CC2463.

RESOLUTION R-24-22, A Resolution authorizing the City Manager to execute a contract with Confluence Commercial Pool Equipment in the total amount not to exceed \$45,600.00 for the replacement of twelve (12) starting blocks for the Community Center Pools Project CC2462.

RESOLUTION R-24-23, A Resolution authorizing the City Manager to execute a first amendment to the lease agreement by and between the City of Gladstone, Missouri and Evergy Metro Inc., for lease of property located at the 72nd Street North Evergy Substation.

RESOLUTION R-24-24, A Resolution declaring certain City property surplus and authorizing the donation of surplus items to the Midwest Recycling Center.

CONSIDER FINANCIAL REPORT FOR 9 MONTHS ENDING MARCH 31, 2024.

REGULAR AGENDA

- 13. PUBLIC HEARING:** Budget Fiscal Year 2024-2025.
- 14. PUBLIC HEARING:** Amending Section 6.110.570, Levying sewer service charges and commodity rate charges in the City.
- 15. FIRST READING BILL NO. 24-15**, An Ordinance amending Section 6.110.570 of the Code of Ordinances of the City of Gladstone, Missouri, Levying Sewer Service Charges and Commodity Rate Charges in the City.
- 16. FIRST READING BILL NO. 24-16**, An Ordinance amending Section 6.110.100 of the Code of Ordinances of the City of Gladstone, Missouri, regarding Water Service Rates in the City.
- 17. FIRST READING BILL NO. 24-17**, An Ordinance of the City of Gladstone, Missouri, to establish a procedure to disclose potential conflicts of interest and substantial interests for certain Municipal Officials pursuant to the State of Missouri Ethics law.
- 18. Other Business.**
- 19. Adjournment.**

Representatives of the News Media may obtain copies of this notice by contacting:

City Clerk Kris Keller
City of Gladstone
7010 North Holmes
Gladstone, MO 64118
816-423-4096

Posted at 4:45 pm
May 9, 2024



Department of General Administration
Memorandum

DATE: May 8, 2024

TO: Tina Spallo, Mayor
Les Smith, Mayor Pro Tem
Jean Moore, Councilmember
Bill Garnos, Councilman
Spencer Davis, Councilman

FROM: Nikki Lansford, Communications Specialist

SUBJECT: Communications Strategies

In the 2024 City Council Goal Setting, the Council outlined a primary objective of developing and implementing communication strategies to better inform and engage Gladstone residents. Since then, City Staff has been working diligently to find new ways to increase transparency and create an open line of communication.

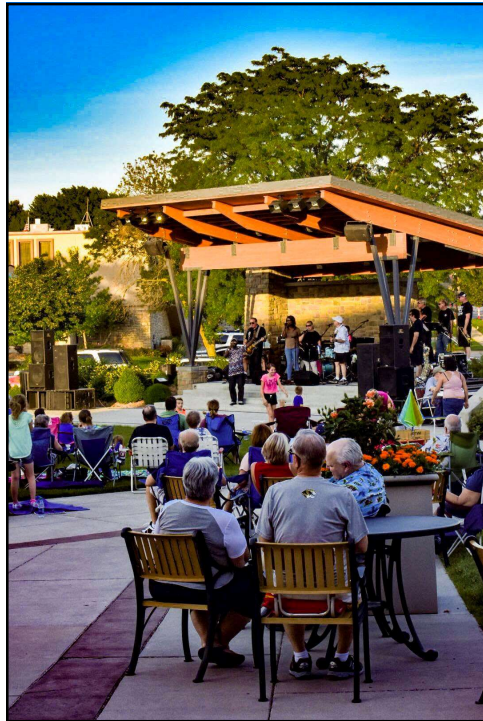
On Monday, May 13th, I will provide an overview of the different communication strategies and efforts made over the last several months to help meet this goal. This involves changes to the City's variety of communication platforms, including:

- Social Media
- Website
- Mass Notification System
- Newsletter

The presentation during the Study Session portion of Monday night's City Council meeting will also include discussion of future plans and changes to the City's communication strategies that also work towards meeting the Council's goal of keeping residents better informed.

Thank you,

Nikki Lansford



City of Gladstone

Communications

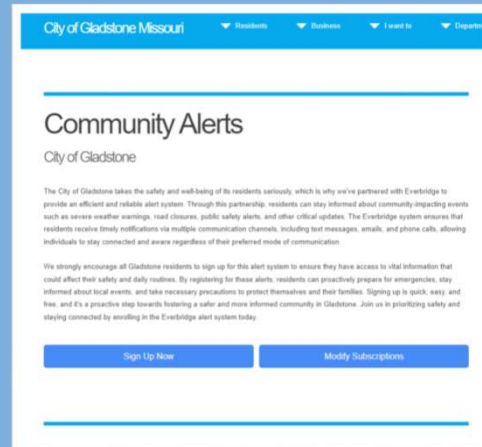
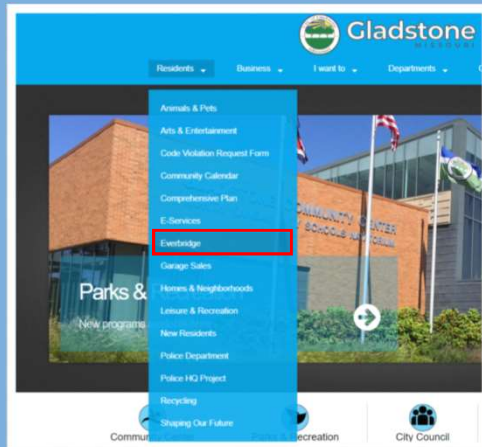


Everbridge

- As a recap, Everbridge is the City's notification system to help improve its communication during emergencies.
 - It allows the City to send alerts via text, call or email.
 - Residents have the option to sign up for different types of notices.
 - Alerts are used sparingly.
- Staff has been working to familiarize themselves with the program.
- The internal test alert in March went well.
- Currently, working to finalize the webpage for Everbridge.
- Set to launch an informational campaign later this spring.



Everbridge

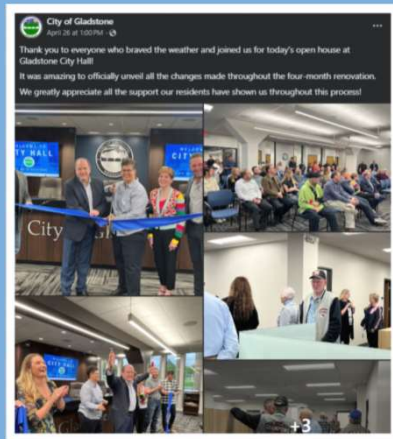


Social Media Training

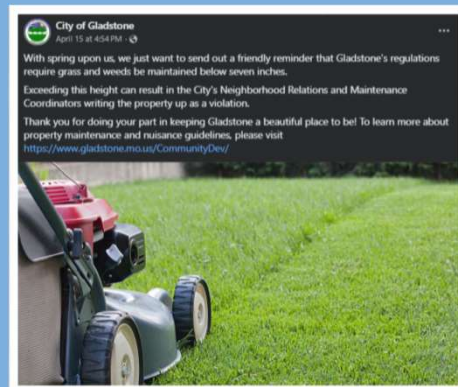
- In January, a social media training course was held for employees currently running the City's social media pages.
- The purpose:
 - Standardize our practices across all platforms
 - Brainstorm ways to creatively reach residents
 - Set future goals for online communication
- Some of what was reviewed:
 - Enhancing audience engagement
 - Best legal practices
 - Diversifying content



Social Media



Social Media



Website

- The website is continuously being updated with new and timely information, such as:
 - Events
 - Crucial changes
 - City news
- The City's community calendar is also being kept more up to date.
- The calendar is a good place to check for:
 - Meetings
 - Events
 - Cancellations or holidays



Website

Top Stories and Events

Shredding Event

Shredding Event

On Saturday, May 11th from 9 a.m. to 1 p.m., Gladstone residents can have their documents securely shredded free of charge at the Public Works Facility, 4000 NE 78th Street. Proof of residency required.

Gladstone Summertime Bluesfest

Gladstone's 27th annual Summertime Bluesfest is taking place Friday, May 17th and Saturday, May 18th in Linden Square! Blues fans can enjoy the live music, hot dogs, popcorn, nachos and so much more. Admission is a suggested \$5 donation. [More Information](#)

Citywide Garage Sale

Gladstone is having its Citywide Garage Sale from Thursday, May 16th through Sunday, May 19th. During this time, residents do not need a permit to host a garage sale. [More Information](#)

New Water Bill Payment Option

Gladstone residents can now make water bill payments over the phone with the City's new interactive voice response (IVR) system! Skip the office lines and hold times with this convenient new payment option. To pay your bill, simply call 866-764-6884 and follow the prompts.

YOUTH SPORTS

General Information

Gladstone Parks, Recreation & Cultural Arts offers a variety of youth sports programs throughout the year. Programs are available to participants as young as 3 and up to 8th grade. [Program Schedule at a Glance](#)
[Frequently Asked Questions](#)
[Register Here](#)

OUTDOOR Pool

Gladstone Municipal Pool

Join us at the outdoor pool! Early Bird memberships are available Monday, March 4th - Friday, May 3rd. Outdoor Pool opens at 12 p.m. on Saturday, May 25th! [More Information](#)

IRIS

IRIS: On-Demand Transit Service in Gladstone

The City of Gladstone has entered into a trial program with IRIS, an app-based, on-demand transit service provided by Kansas City, MO, in partnership with the Kansas City Area Transportation Authority (KTrip and RideCo). As of September 1st, bus service in Gladstone has been discontinued. [Additional Information - Question & Answer PDF](#)

Never miss a beat!

Sign Up to receive TEXT ALERTS

Sign up for Text Alerts from Gladstone Parks, Recreation & Cultural Arts

Stay in the know and sign up for text alerts from Gladstone Parks, Recreation & Cultural Arts! Sign up now to start receiving alerts right to your phone. [Sign up here!](#)



Website

◀ August 2023 ▶

* Click the (+) plus symbol to add the event to your calendar (iCal format).

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5 8:00am Household Hazardous Waste Event +
6	7	8	9	10	11	12
13	14 7:30pm City Council Meeting +	15 5:30pm Parks Board Meeting +	16	17	18	19
20	21	22	23	24	25	26
27	28 7:30pm City Council Meeting +	29	30	31		



Website

◀ April 2024 ▶

* Click the (+) plus symbol to add the event to your calendar (iCal format).

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	5:30pm Neighborhood Commission Meeting Cancelled + 7:00pm Planning Commission Meeting +	6:00am General Municipal Election Day +	11:00am Atkins-Johnson Farm and Museum Opening +		10:00am Arbor Day Celebration +	
7	8 7:30pm City Council Meeting +	9 6:00pm Capital Improvements + 6:30pm Estate Planning +	10 6:30pm Estate Planning +	11	12	13
14	15 7:00pm Planning Commission Meeting Cancelled +	16 5:30pm Parks Board Meeting +	17	18 5:30pm Code Board of Appeals meeting Cancelled +	19 9:00am Mad Science Fridays: Science of Sport + 11:30am Business Block Party +	20 10:00am Walk 'N Wag +
21	22 5:30pm Board of Zoning Adjustments Meeting + 7:30pm City Council Meeting +	23	24	25	26 8:00am Spring Beautification Event + 10:00am City Hall Open House + 10:00am Career Fair +	27 8:00am Spring Beautification Event +
28	29	30				



Community Newsletter

- It will be similar to “Inside Edition,” the Boards & Commissions Newsletter.
- What to expect in the newsletter:
 - News
 - Events
 - Important dates
- Residents will have the option to sign up for it on the City’s website.
- Tentatively set to launch this summer.
- Discussion: How often should the newsletter be released?



Any Questions?





Fire Department Memorandum

DATE: May 08, 2024

TO: Bob Baer, City Manager

FROM: Mike Desautels, Fire Chief/EMD

RE: Study Session – 2024 Emergency Operations Plan/Council Responsibilities

During the upcoming City Council Study Session on May 13th, I will present a brief review of overall concepts, council roles, and responsibilities in the event of an emergent event or crisis. The Emergency Operations Plan can appear very intimidating and overwhelming to most; this presentation seeks to alleviate and/or address concerns and discuss recommended training for senior elected officials.

Respectfully,
Mike Desautels, Fire Chief/EMD

GLADSTONE EMERGENCY OPERATION PLAN (EOP)

City Council review 2024

EMERGENCY

- Emergency:
- An emergency refers to a serious, unexpected, and often dangerous situation that requires immediate action. It can be a sudden event or circumstance that demands swift attention to prevent harm or mitigate its impact.
- Examples of emergencies include medical crises (such as heart attacks), accidents (like car crashes), or natural events (such as floods or power outages).
- Emergency situations are typically managed through local emergency response mechanisms, including rescue operations and relief efforts.

DISASTER

- A disaster is an emergency with a wider impact that overwhelms existing emergency plans. It goes beyond the capacity of local resources and response systems.
- The transition from an emergency to a disaster occurs when the initial response fails in some aspect due to the scale of the event or the unexpectedness of its impact.
- For instance, a single-family house fire is considered an emergency or accident. However, if a fire consumes several city blocks, it becomes a disaster.
- Disasters often require coordinated efforts at regional or national levels to manage rescue, relief, and recovery.

CATASTROPHE

- A catastrophe is a specific type of disaster that is extremely large and beyond the coping ability of a community.
- It surpasses the capacity of local, national, or even international response mechanisms.
- Examples of catastrophes include massive earthquakes, tsunamis, or widespread wildfires that lead to mass evacuation and reconstruction.
- Catastrophes necessitate substantial international support, humanitarian aid, and long-term recovery efforts.

SUMMARY

- Emergencies are immediate and localized. (daily)
- Disasters have a broader impact and overwhelm local/regional resources.
- Catastrophes are exceptionally large national events that require significant external assistance

CITY COUNCIL AND DISASTER

- As an elected official, you have a significant role in the Gladstone Emergency Management Agency, and your response to disasters is essential to government continuity.
- A formal mayoral emergency or disaster declaration is needed to obtain county, state, or federal resources.
- Your actions influence community members as well as employees and directly impact the City's ability to protect lives, property, and the environment.

ROLES

- Your primary role during a disaster is one of:
 - **Policymaker**
 - **Communicator**
 - **Liaison**
 - **Oversight**

You know the community's needs, and you have already established effective communication channels with your constituents.

EMERGENCY OPERATIONS PLAN

- The City's Emergency Operations Plan (EOP) clearly outlines how the City and various other agencies, individually and collectively, prepare for, respond to, and recover from disasters.
- This integrated emergency management system is based on an "all-hazards approach" to incident management, which allows the City to manage disasters of any size or complexity.
- The City utilizes a command and control structure known as NIMS (National Incident Management System)

(NIMS) THE NATIONAL INCIDENT MANAGEMENT SYSTEM

- The National Incident Management System (NIMS) is a nationwide standardized incident management and response approach. It establishes a uniform set of processes and procedures that emergency responders at all levels of government will use to conduct response operations.

COMMAND AND MANAGEMENT

- The NIMS standard incident command structures are based on the following key organizational systems:
 - The Incident Command System (ICS)
 - Multi-Agency Coordination Systems (MACS)
 - Public Information Systems
- The Incident Command System (ICS) is a standardized approach to command, control, and coordination of emergency response. It provides a common hierarchy within which responders from multiple agencies can be effective.

PHASES OF EMERGENCY MANAGEMENT

- The phases of emergency management (mitigation & prevention, preparedness, response, and recovery) represent the various elements of a disaster. The phases are dynamic and interconnected.
 - For example, tasks taken to recover from a disaster may have effects on mitigation, preparedness, and response to future occurrences and recovery efforts will begin almost immediately while the initial response efforts are still underway.

MITIGATION & PREVENTION

- Mitigation refers to any sustained action taken to reduce or eliminate long-term risk to life and property from a hazard event. Mitigation, also known as prevention (when done before a disaster), encourages long-term reduction of hazard vulnerability.
 - The goal of mitigation is to decrease the need for response as opposed to simply increasing the response capability. Mitigation can protect critical community facilities, reduce exposure to liability, and minimize community disruption.

PREPAREDNESS

- Preparedness involves activities that are done before a disaster; such as training, planning, community education and exercises.
- As a civic leader you should encourage others to have plans and emergency supplies for both their home and workplace.
- Additionally, you should be encouraging them to get involved in their community and promote a neighborhood approach to emergency preparedness..

RESPONSE

- Response is the actual deployment and intervention of emergency service personnel and resources.
- Gladstone's Response Priorities:
 - Saving lives and protecting safety
 - Stabilizing the incident
 - Protecting & restoring critical infrastructure and facilities (systems)
 - Reducing property damage
 - Protecting the environment

RECOVERY

- Recovery involves all physical aspects of cleanup and restoration activities necessary to return the area to "normal." This involves repairing all damage, restoring utilities, and cleaning up debris.
- Recovery is often the hardest phase of the disaster and may continue for an extended period of time.
- As soon as it is safe, Gladstone Building Inspectors, Public Works Inspectors, and Engineers will conduct preliminary damage assessments to determine the level of property damage and the parts of the critical infrastructure that may be damaged.

RECOMMENDED TRAINING

Introduction to the Incident Command System IS100

<https://training.fema.gov/IS/courseOverview.aspx?code=IS-100.c&lang=en>

Introduction to NIMS IS700

<https://training.fema.gov/IS/courseOverview.aspx?code=IS-700.b&lang=en>

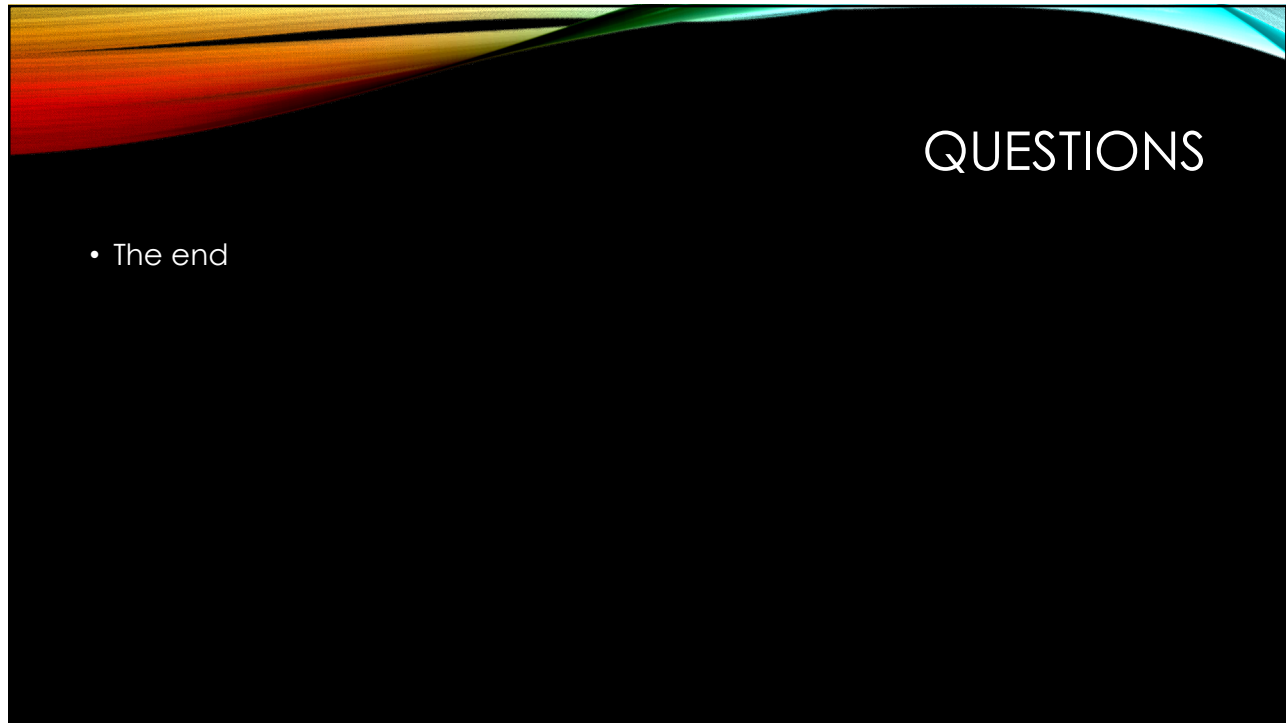
G 0402 NIMS Overview for Senior Officials (Executives, Elected, and Appointed)

Packet

or

IS-0908: Emergency Management for Senior Officials

https://emilms.fema.gov/is_0908/curriculum/1.html





**MINUTES
REGULAR CITY COUNCIL MEETING
GLADSTONE, MISSOURI
APRIL 22, 2024**

PRESENT: Mayor Tina Spallo
Mayor Pro Tem Les Smith
Councilmember Jean Moore
Councilman Bill Garnos
Councilman Spencer Davis

City Manager Bob Baer
Assistant City Manager Austin Greer
City Attorney Chris Williams
City Clerk Kris Keller

Item No. 1. On the Agenda. Meeting Called to Order.

Mayor Spallo opened the Regular City Council Meeting Monday, April 22, 2024, at 7:30 pm.

Item No. 2. On the Agenda. Roll Call.

Mayor Spallo stated that all Councilmembers were present and there was a quorum.

Item No. 3. On the Agenda. Pledge of Allegiance to the Flag of the United States of America.

Mayor Spallo asked all to stand and join in the Pledge of Allegiance to the Flag of the United States of America. She thanked the VFW Post 10906 Color Guard: Gordon Harris, Jim Zimmerman, Joe Liles, and Jim Cox.

Item No. 4. On the Agenda. Approval of the Agenda.

The agenda was approved as published.

Item No. 5. On the Agenda. Approval of the April 8, 2024, Regular City Council Meeting Minutes.

Mayor Pro Tem Smith moved to approve the minutes of the April 8, 2024, Regular City Council meeting as presented. **Councilmember Moore** seconded. The Vote: "aye", Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0)

Item No. 6. On the Agenda. **PROCLAMATION: BUILDING SAFETY MONTH**

Mayor Spallo read the Proclamation recognizing May as Building Safety Month and presented it to Alan Napoli. She thanked him and his staff for all that they do.

Item No. 7. On the Agenda. PROCLAMATION: OLDER AMERICANS MONTH

Mayor Spallo recognized Older Americans month and shared the Proclamation would be given to the Clay County Senior Services organization.

Item No. 8. On the Agenda. OATH OF OFFICE: Spencer Davis and Jean B. Moore.

The Oath of Office was administered by the City Clerk.

Item No. 9. On the Agenda. Communications from the Audience.

Jim Oldebeken, 400 NE 76th Terrace, addressed Council and offered his congratulations to Councilman Davis and Councilmember Moore. He reported that his colonial attire as a tribute to the individuals that freed our country. He advocated that reading books written with the wisdom of American's founders is the best way to understand and learn about the history of our country, the constitution, and to honor those who sacrificed. He highlighted the improved access of information for citizens to stay informed. He emphasized the decline in voter turnout and importance of citizens' knowledge about local government. Finally, he stressed the importance and need for a greater community celebration of the country's 250th anniversary.

Item No. 10. On the Agenda. Communications from City Council.

Councilman Garnos wished everyone a Happy Earth Day. He reported that he attended the Board of Zoning and Adjustment and the Parks and Recreation Advisory Board meetings this week.

Councilmember Moore shared that she attended the Capital Improvements Committee meeting and thanked Director Nebergall for his leadership and sharing of projects.

Mayor Pro Tem Smith welcomed Councilman Davis and congratulated Councilmember Moore on her re-election. He discussed the lack of voter turnout and expressed that people have the greatest impact by voting in local municipal elections.

Mayor Spallo invited the community to attend the City Hall Ribbon Cutting this Friday, from 10:00 am to 12:00 pm to celebrate the new space. She shared that she presented at the Clay County EDC annual meeting last week to showcase Gladstone's past year of accomplishments and the City's exciting year ahead. She announced the upcoming event, this Saturday, in celebration of two new fire trucks at Fire Station #2. She invited all to join in the celebration beginning at 11:00.

Mayor Spallo requested a motion be made for the reassignment of Robert Wilson, from the Capital Improvements Committee to the Planning Commission to fulfill former member Spencer Davis whose term expires December 2026. **Mayor Pro Tem Smith** made a motion and **Councilman Davis** seconded. The Vote: "aye", Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) **Mayor Spallo** recognized Mr. Wilson in the audience.

Item No. 11. On the Agenda. Communications from the City Manager.

City Manager Baer announced the following:

- Spring Beautification, this Friday and Saturday, from 8:00 am to 5:00 pm at Happy Rock Park; residents can dispose of bulky items with proof of residency.
- Reminder that Gladstone regulations require grass and weeds to be maintained below seven (7) inches and exceeding that height can result in the property owner being cited for the violation.

- Touch A Truck event is May 4th at Happy Rock Park from 10:00 am to 12:00 pm. Kids three (3) and older have the opportunity to get up and close with a variety of vehicles.
- Spring Brush Drop off is May 3rd and May 4th at Public Works, 8:00 am to 5:00 pm. Proof of residency is required.

Item No. 12. On the Agenda. CONSENT AGENDA.

Following the Clerks' reading:

Councilmember Moore moved to approve the Consent Agenda as published. **Mayor Pro Tem Smith** seconded. The Vote: "aye", Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0)

Councilmember Moore moved to approve the Special Event Permits:

Civil War Muster, Atkins-Johnson Farm and Museum, Saturday, April 27, 2024, 11:00 am to 3:00 pm.

Annual Touch A Truck, Happy Rock Park West, Saturday, May 4, 2024, 10:00 am to 12:00 pm.

Gladstone Missouri Valley Masters Swim, Swim-O de Mayo Meet, Gladstone Community Center, Sunday, May 5, 2024, 1:00 to 6:00 pm. Food truck from 5:00 to 7:00 pm in the Community Center parking lot.

Annual Afternoon Tea, Atkins-Johnson Farm and Museum, Saturday, May 11, 2024, 12:00 to 1:30 pm.

Oakhill Day School Family Picnic, Linden Square, Monday, May 20, 2024, 3:00 to 6:00 pm.

Car Show, Atkins-Johnson Farm and Museum, Saturday, June 15, 2024, 11:00 am to 3:00 pm.

Mayor Pro Tem Smith seconded. The Vote: "aye", Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0)

Councilmember Moore moved to approve **RESOLUTION R-24-18**, A Resolution authorizing Change Order No. 2 in the amount of \$83,396.28 to the contract with Infrastructure-Solutions, LLC, for the FY24 Water Main Replacements and Storm Drainage Project WP2487. **Mayor Pro Tem Smith** seconded. The Vote: "aye", Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0)

Councilmember Moore moved to approve the **RESOLUTION R-24-19**, A Resolution authorizing acceptance of a proposal from Integrated Controls, Incorporated, for Water System SCADA Improvements Project WP2492A in the total amount of \$120,765.00. **Mayor Pro Tem Smith** seconded. The Vote: "aye", Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0)

Councilmember Moore moved to approve the **RESOLUTION R-24-20** A Resolution authorizing acceptance of work under contract with Turner Construction Company for the construction of the Gladstone Police Headquarters and authorizing final payment in the amount of \$616,762.75 for Project CO2054.

REGULAR AGENDA.

Item No. 13. On the Agenda. FIRST READING BILL NO. 24-13, An Ordinance declaring the results of the Gladstone General Municipal Election held on Tuesday, April 2, 2024, as certified by the

Clay County Board of Election Commissioners; and declaring that candidates Spencer Davis and Jean B. Moore have been elected to three year terms on the Gladstone City Council.

Councilman Garnos moved **BILL NO. 24-13** be placed on its First Reading. **Mayor Pro Tem Smith** seconded. The Vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) The Clerk read the Bill.

Councilman Garnos moved to accept the First Reading of **BILL NO. 24-13**, waive the rule and place the Bill on its Second and Final Reading. **Mayor Pro Tem Smith** seconded. The Vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) The Clerk read the Bill.

Councilman Garnos moved to accept the Second and Final Reading of **BILL NO. 24-13** and enact the Bill as **Ordinance 4.668**. **Mayor Pro Tem Smith** seconded.

Roll Call vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) **Mayor Spallo** stated **BILL NO. 24-12** stands enacted as **Ordinance Number 4.668**.

Item No. 14. On the Agenda. **PUBLIC HEARING:** Site Plan Revision for property located at 2610 NE 60th Street.

Mayor Spallo opened the Public Hearing at 7:59 pm.

Assistant City Manager Austin Greer presented the staff report and explained that the Applicant is requesting a site plan revision for the property located at 2610 NE 60th Street to build a veterinary clinic. He stated that it is a brand new facility for the Animal Clinic of the Woodlands and will be adjacent to the clinic they own at 2770 NE 60th Street. He reported that the property is currently vacant and zoned appropriately for this use. Mr. Greer continued the report by stating City Staff has been made aware that storm water from this site has caused some issues for the Mid Continent Public Library that is adjacent and sits below this site. He stated that City Staff is working with Ms. Bardon’s team to address these issues for both locations. He described the exterior building materials being used for construction: hardie board siding, faux stone veneer, and architectural shingles, City Staff gave the following conditions be considered if the City Council should approve this application:

1. Keep an active business license in perpetuity.
2. Any and all disturbed areas shall be sodded.
3. All new manicured grass and new landscaped areas shall be irrigated and maintained in perpetuity.
4. All mechanical equipment on the roof shall be screened from public view by a parapet or approved screening similar in design to the rest of the structure. This must be a minimum of twelve (12) inches above the tallest piece of mechanical equipment.
5. All exterior lighting shall be LED and comply with city code.
6. Trash service and commercial deliveries shall occur between the hours of 7:00 am to 10:00 pm.
7. Tractor trailers, RV’s, and other commercial vehicles shall not be parked or stored overnight on the premises.
8. Install one (1) commercial bike rack on-site.
9. The dumpster enclosure shall be constructed with materials consistent with the primary building. Specific colors shall be submitted and approved as part of the building permit process.
10. A compliant monument sign shall be used to serve the development. The monument sign will need a minimum of 240 sq. ft. of area landscaping around the sign.
11. Incorporate storm water best management practices (BMPs).

12. Complete a Post-Construction Maintenance Agreement for storm water facilities.

Mr. Greer stated that the property owners agree to all conditions and City Staff recommends that the request be approved contingent upon the conditions listed. He invited the applicant and property owners to the podium to answer questions from the Council.

Erin Bardon introduced herself as an owner of BNB Design and stated they will be submitting documents for a building permit if the Site Plan Revision application is passed. Dr. Lilly Fitzpatrick introduced herself and her husband Dane, as the owners of the Animal Clinic of the Woodlands and the property.

Councilmember Moore asked about the construction timeline if passed and mentioned attending the presentation at the Planning Commission meeting. She requested that the owners share information on their existing building in comparison to the new one. Erin Bardon reported construction and opening would take approximately a year, depending on supplies and weather. Dr. Fitzpatrick shared the current building is small with three (3) exam rooms and the proposed new building will have ten (10). They plan to keep the old building for boarding and grooming and the new building will focus on treatment, surgeries, and care. She reported the expansion allows them to stay in Gladstone as a locally owned business.

There was no one in favor or opposition of the application. **Mayor Spallo** closed the public hearing at 8:04 pm.

Item No. 15. On the Agenda. **FIRST READING BILL NO. 24-14**, An Ordinance approving a Site Plan Revision for property located at 2610 NE 60th Street.

Councilmember Moore moved **BILL NO. 24-14** be placed on its First Reading. **Councilman Garnos** seconded. The Vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) The Clerk read the Bill.

Councilmember Moore moved to accept the First Reading of **BILL NO. 24-14**, waive the rule and place the Bill on its Second and Final Reading. **Councilman Garnos** seconded. The Vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) The Clerk read the Bill.

Councilmember Moore moved to accept the Second and Final Reading of **BILL NO. 24-14** and enact the Bill as **Ordinance 4.669**. **Councilman Garnos** seconded.

Discussion: **Councilmember Moore** expressed her appreciation to the property owners for their investment, improvement of the property, and continued business in the community.

Roll Call vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) **Mayor Spallo** stated **BILL NO. 24-14** stands enacted as **Ordinance Number 4.669**.

Item No. 16. On the Agenda. Other Business.

Councilman Davis expressed his thanks to fellow Councilmembers and to his wife, Kristin, for her support.

Item No. 17. On the Agenda. Adjournment.

Mayor Spallo adjourned the April 8, 2024, Regular City Council meeting at 8:32 pm.

Respectfully submitted:

Kris Keller, City Clerk

Approved as presented: _____

Approved as modified: _____

Tina M. Spallo, Mayor

PROCLAMATION

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Gladstone Police Department; and

WHEREAS, since the first recorded death in 1786, there are currently 24,067 law enforcement officers in the United States who have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, 282 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 118 officers killed in 2023 and 164 officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 36th Candlelight Vigil, on the evening of May 13, 2024; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which will be observed this year May 10th-16th; and

WHEREAS, May 15th is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families, and U.S. flags should be flown at half-staff.

NOW, THEREFORE, I, Tina M. Spallo, Mayor of the City of Gladstone, Missouri, on behalf of the members of the Gladstone City Council and all Gladstone residents, do hereby proclaim May 12th-18th, as

POLICE WEEK

in the City of Gladstone, and publicly salute the service of law enforcement officers in our community and in communities across the nation.

PROCLAMATION

WHEREAS, Emergency Medical Services is a vital public service; and

WHEREAS, the members of Emergency Medical Services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Emergency Medical Services has grown to fill a gap by providing important out of hospital care; including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the Emergency Medical Services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of Emergency Medical Services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of Emergency Medical Services providers by designating Emergency Medical Services Week.

NOW, THEREFORE, I Tina M. Spallo, Mayor of the City of Gladstone, Missouri, in recognition of this event, on behalf of the members of the Gladstone City Council and all Gladstone residents, do hereby proclaim May 19th – 25th, 2024, as

EMERGENCY MEDICAL SERVICES WEEK

in the City of Gladstone, and publicly encourage the community to observe this week with appropriate programs, ceremonies, and activities.



Request for Council Action

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/10/2024

Department: Community Development

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Special Event Permit

Background: The Parks, Recreation, and Cultural Arts Department will host the City's Annual Food, Art, Drink event. This is Gladstone's Downtown premier art festival. The event will showcase local artists' work to view and purchase. The artists will setup on both sides of NE 70th Street adjacent to Linden Square. There will be food and beverages available throughout the Square along with live music from Sounds on the Square.

The event is being held at Linden Square and on NE 70th Street just adjacent to the Square on Saturday, June 1, 2024 from 12:00 pm to 10:00 pm

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: APRIL 10, 2024
PERMIT NO.: SEP24-00026
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: FOOD ART DRINK
LOCATION OF EVENT: 602 NE 70TH STREET
LINDEN SQUARE
DATE OF EVENT: SATURDAY, JUNE 1, 2024
TIME OF EVENT: 12:00 PM TO 10:00 PM
EST. ATTENDANCE: 205±

REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☒ Section 2.130.010(2) Park rules and regulations (hours).
- ☒ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☒ Section 5.110.1800 Drinking in public.
- ☒ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage.
- ☒ Section 2.100.250(3) Sales transactions.

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed:


Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

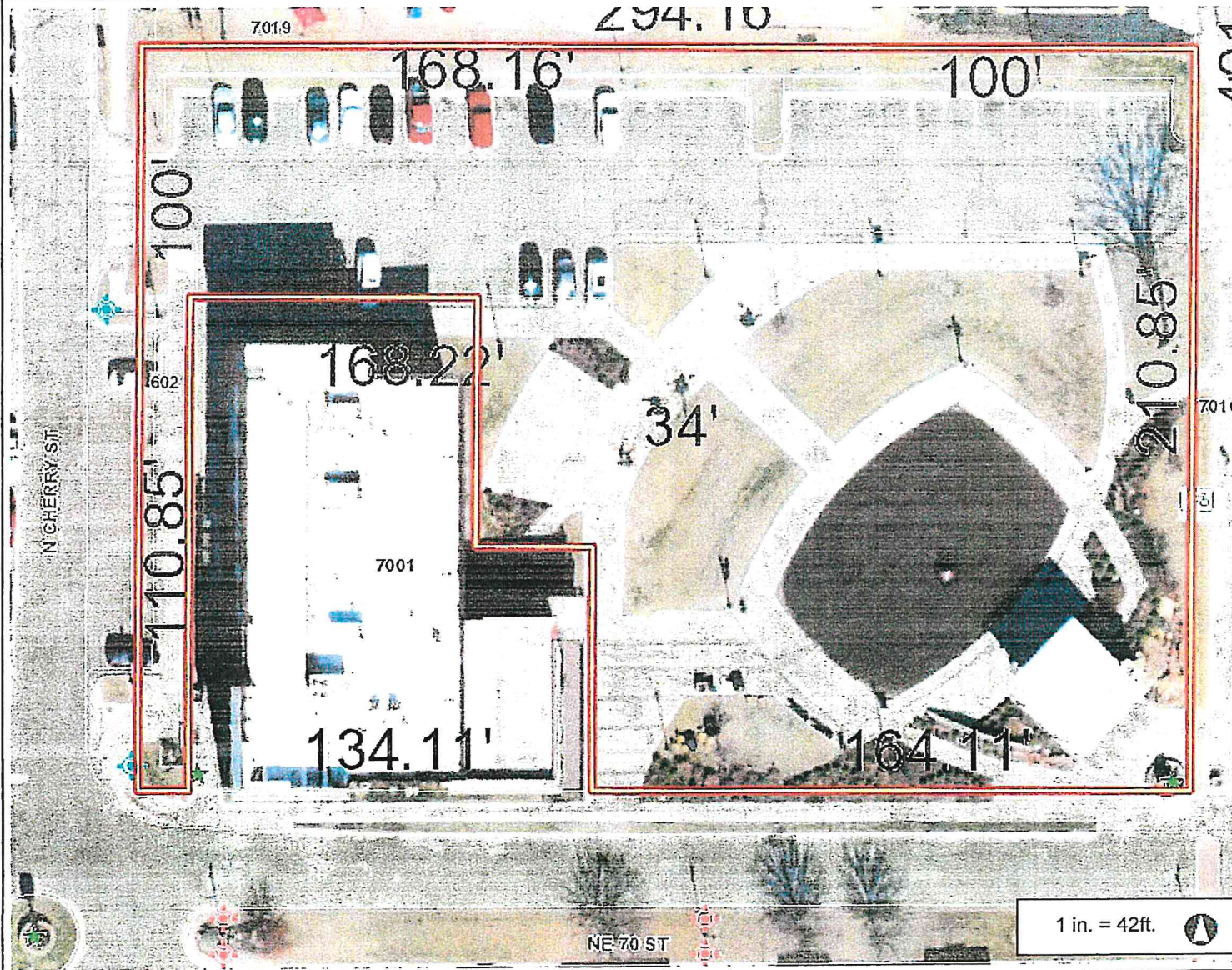
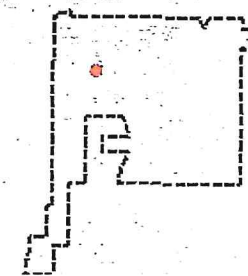
ATTACHMENT(S):

☒ Map

☐ Other _____



Gladstone, MO



Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages
- Apartment Polygon

Notes

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THIS MAP IS NOT TO BE USED FOR NAVIGATION



Request for Council Action

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/17/2024

Department: Community Development

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Special Event Permit

Background: The Parks, Recreation and Cultural Arts Department will host the City's Annual "Sounds on the Square". A variety of genres will be presented throughout the 2024 series. The events are free to the public and beverages will be available.

The event will take place at Linden Square from 5:00 pm to 10:00 pm with the concerts beginning at 7:00 pm on the following dates:

- Friday, June 7, 2024
- Friday, June 14, 2024
- Saturday, June 15, 2024
- Friday, June 21, 2024
- Friday, July 5, 2025
- Friday, July 12, 2024
- Friday, July 19, 2024
- Saturday, July 20, 2024
- Friday, July 26, 2024
- Friday, August 9, 2024
- Friday, August 16, 2024
- Saturday, August 17, 2024
- Friday, August 23, 2024
- Friday, August 30, 2024
- Friday, September 6, 2024
- Friday, September 13, 2024
- Friday, September 20, 2024
- Friday, September 27, 2024

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: APRIL 16, 2024
PERMIT NO.: SEP24-00033
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: SOUNDS ON THE SQUARE
LOCATION OF EVENT: 602 NE 70TH STREET
LINDEN SQUARE

DATE OF EVENT: FRIDAY, JUNE 7, 2024
FRIDAY, JUNE 14, 2024
SATURDAY, JUNE 15, 2024
FRIDAY, JUNE 21, 2024
FRIDAY, JULY 5, 2024
FRIDAY, JULY 12, 2024
FRIDAY, JULY 19, 2024
SATURDAY, JULY 20, 2024
FRIDAY, JULY 26, 2024

FRIDAY, AUGUST 9, 2024
FRIDAY, AUGUST 16, 2024
SATURDAY, AUGUST 17, 2024
FRIDAY, AUGUST 23, 2024
FRIDAY, AUGUST 30, 2024
FRIDAY, SEPTEMBER 6, 2024
FRIDAY, SEPTEMBER 13, 2024
FRIDAY, SEPTEMBER 20, 2024
FRIDAY, SEPTEMBER 27, 2024

TIME OF EVENT: 5:00 PM TO 10:00 PM
EST. ATTENDANCE: 150+

REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☒ Section 2.130.010(2) Park rules and regulations (hours).
- ☒ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☒ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage
- ☒ Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: _____

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

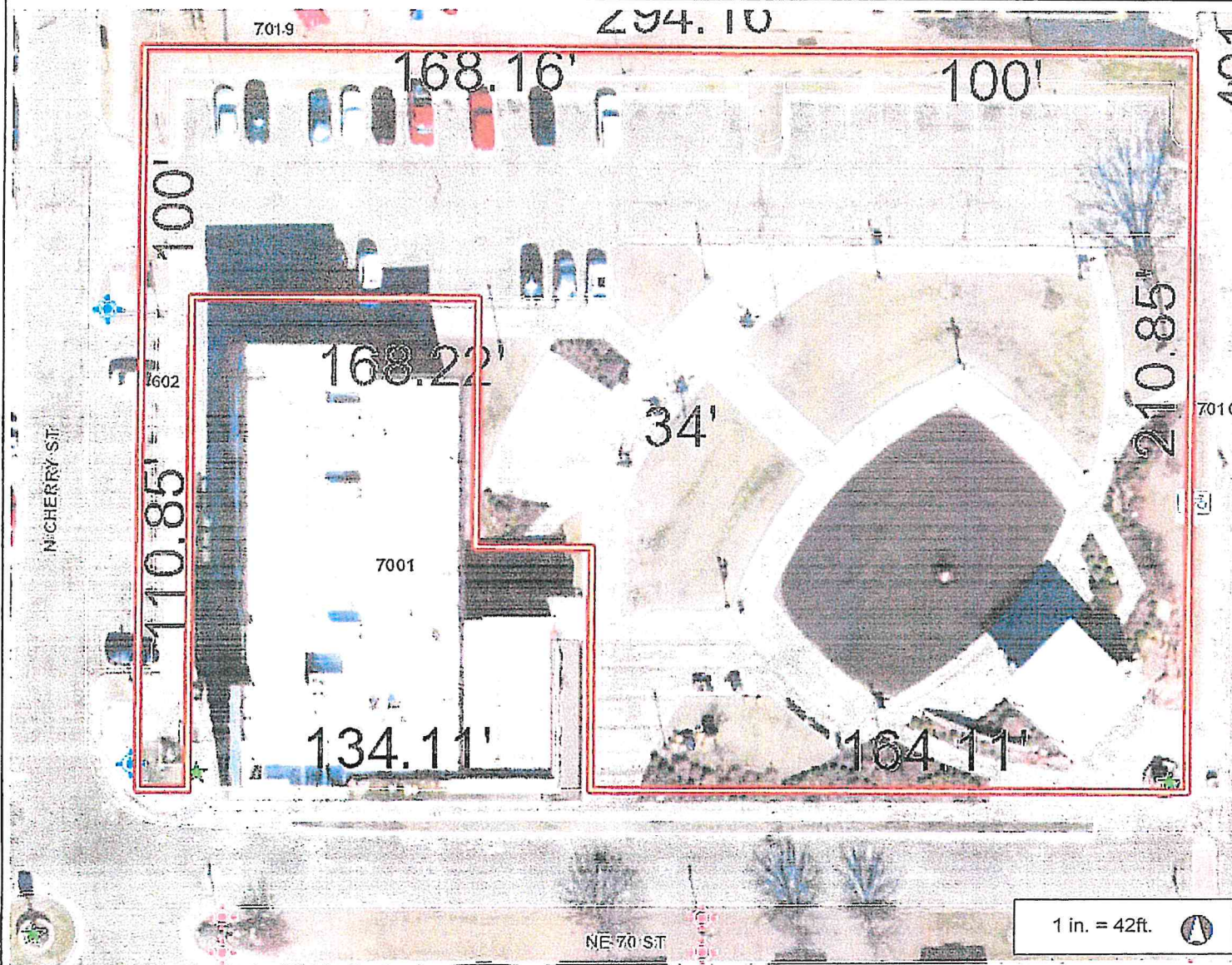
ATTACHMENT(S):

☒ Map

☐ Other _____



Gladstone, MO



Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages
- Apartment Polygon

Notes

83.3 0 41.67 83.3 Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION



Request for Council Action

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/1/2024

Department: Community Development

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Special Event Permit

Background: Shores Real Estate Professionals will be hosting a client appreciation event. There will be grilled hot dogs, ice cream vendor, and an inflatable bounce house for the children onsite. There will be audio equipment for announcements.

The event will take place at Oak Grove Park on Tuesday, June 18, 2024 from 5:30 pm to 7:30 pm.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: APRIL 1, 2024
PERMIT NO.: SEP24-00022
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: CLIENT APPRECIATION
LOCATION OF EVENT: 7600 N TROOST AVENUE
OAK GROVE PARK
DATE OF EVENT: TUESDAY, JUNE 18, 2024
TIME OF EVENT: 5:30 PM TO 7:30 PM
EST. ATTENDANCE: 90±

REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage
- ☒ Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: _____

Alan D. Napoli, C.B.O.

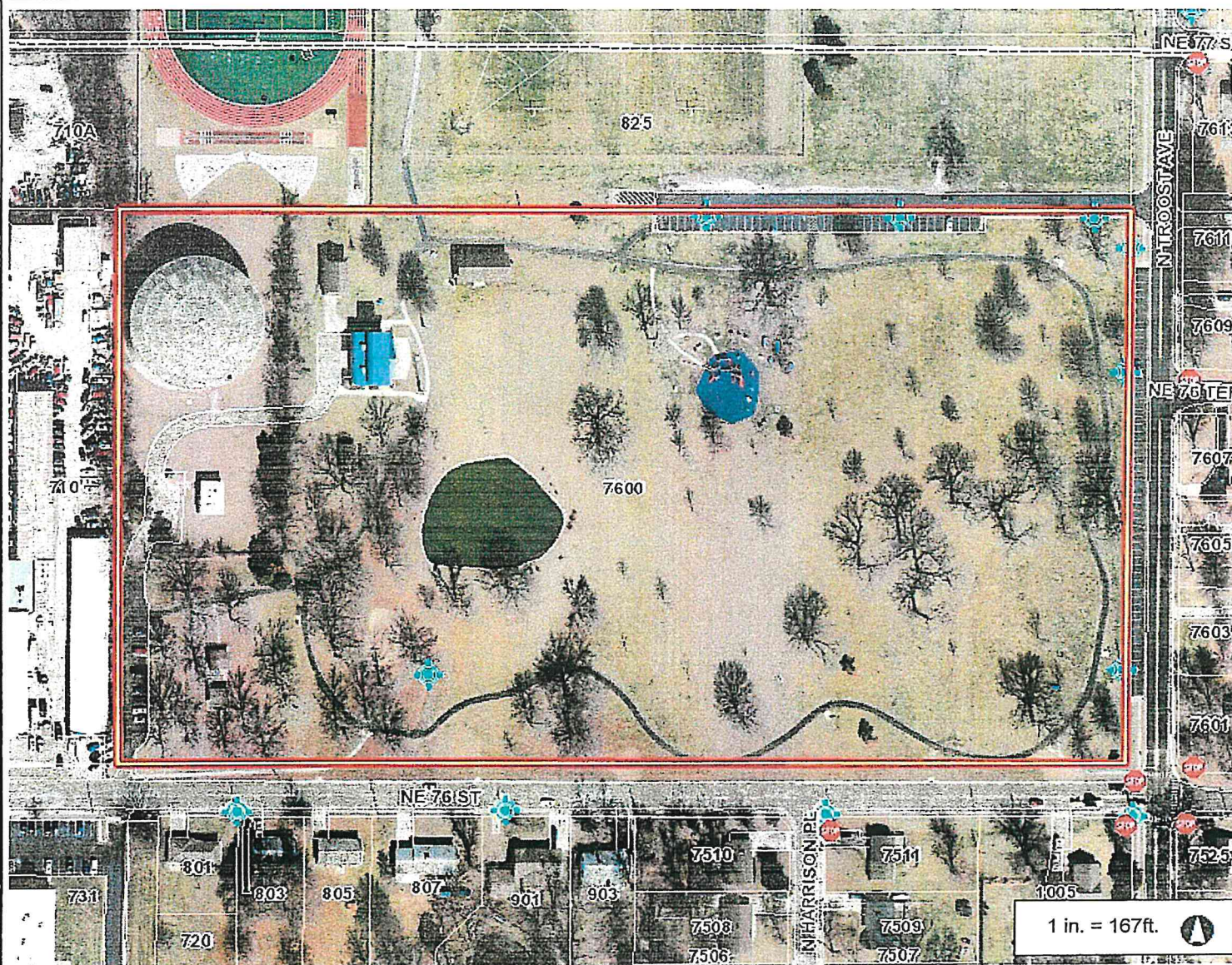
Community Development Administrator | Building Official

ATTACHMENT(S):

- ☒ Map
- ☐ Other _____



Gladstone, MO



Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages
- Apartment Polygon

Notes

333.3 0 166.67 333.3 Feet

1 in. = 167ft.



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THIS MAP IS NOT TO BE USED FOR NAVIGATION



Request for Council Action

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/12/2024

Department: Community Development

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Parks, Recreation, and Cultural Arts Department will host the City's Annual Children's Garden Day. This event is in partnership with the Master Gardeners of Greater Kansas City. Attendees will learn about gardening and the importance of growing their own food. There will be free children's crafts, activities, recipes, and demonstrations. Garden tours will be available for the attendees led by experienced master gardeners. The Mid-Continent Public Library will also offer mini-storytimes.

The event will take place at the Atkins-Johnson Farm & Museum on Saturday, July, 13, 2024 from 9:00 am to 12:00 pm.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: APRIL 11, 2024
PERMIT No.: SEP24-00027
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: CHILDREN'S GARDEN DAY
LOCATION OF EVENT: 4109 NE PLEASANT VALLEY ROAD
ATKINS-JOHNSON FARM & MUSEUM
DATE OF EVENT: SATURDAY, JULY 13, 2024
TIME OF EVENT: 9:00 AM TO 12:00 PM
EST. ATTENDANCE: 200±

REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☐ Section 2.100.250(1) Outdoor display, sale and storage
- ☐ Section 2.100.250(3) Sales transactions

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: _____

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

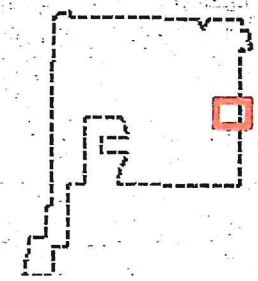
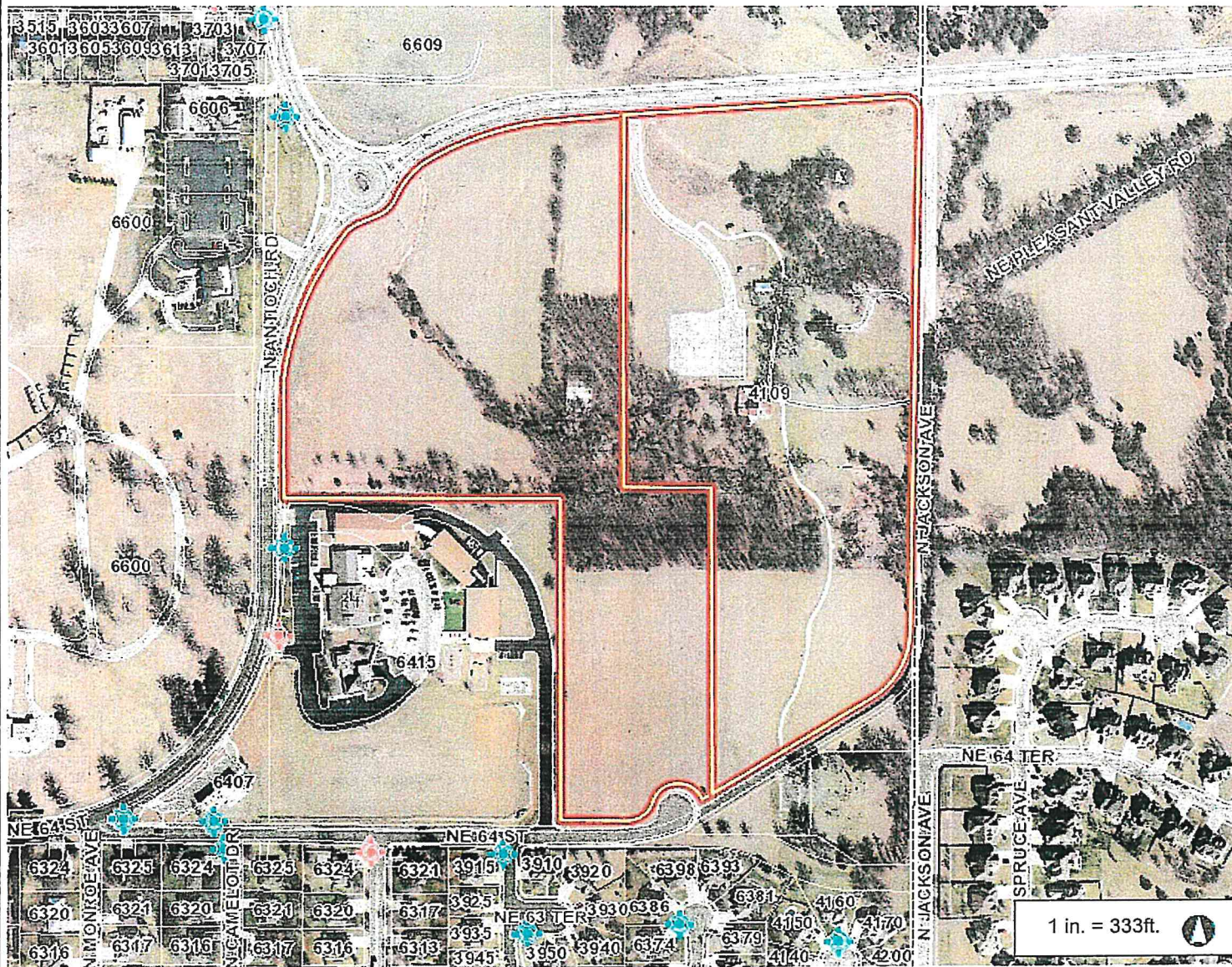
ATTACHMENT(S):

☒ Map

☐ Other _____



Gladstone, MO



Legend

- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages
- Apartment Polygon

Notes

1 in. = 333ft.



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Request for Council Action

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/11/2024

Department: Community Development

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Special Event Permit

Background: The Parks, Recreation, and Cultural Arts Department will host the City's Annual Cutie Pie Tri/Kids Fest. The Cutie Pie Tri is a mini triathlon for kids 3-5 years of age. The mini triathlon will consist of the following three (3) events:

- Run
- Trike
- Waterslide

After the completion of the Cutie Pie Triathlon the Kids Fest will swing into full fun. Children of all ages will be able to partake in games, children activities, and enjoy the many vendors that will be present.

This event will be held at Linden Square on Saturday, July 27, 2024 from 8:00 am to 1:00 pm.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: APRIL 11, 2024
PERMIT NO.: SEP24-00028
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: CUTIE PIE TRI/KIDS FEST
LOCATION OF EVENT: 602 NE 70TH STREET
LINDEN SQUARE
DATE OF EVENT: SATURDAY, JULY 27, 2024
TIME OF EVENT: 8:00 AM TO 1:00 PM
EST. ATTENDANCE: 400±

REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☒ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☒ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage.
- ☒ Section 2.100.250(3) Sales transactions.

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed:

Alan D. Napoli, C.B.O.

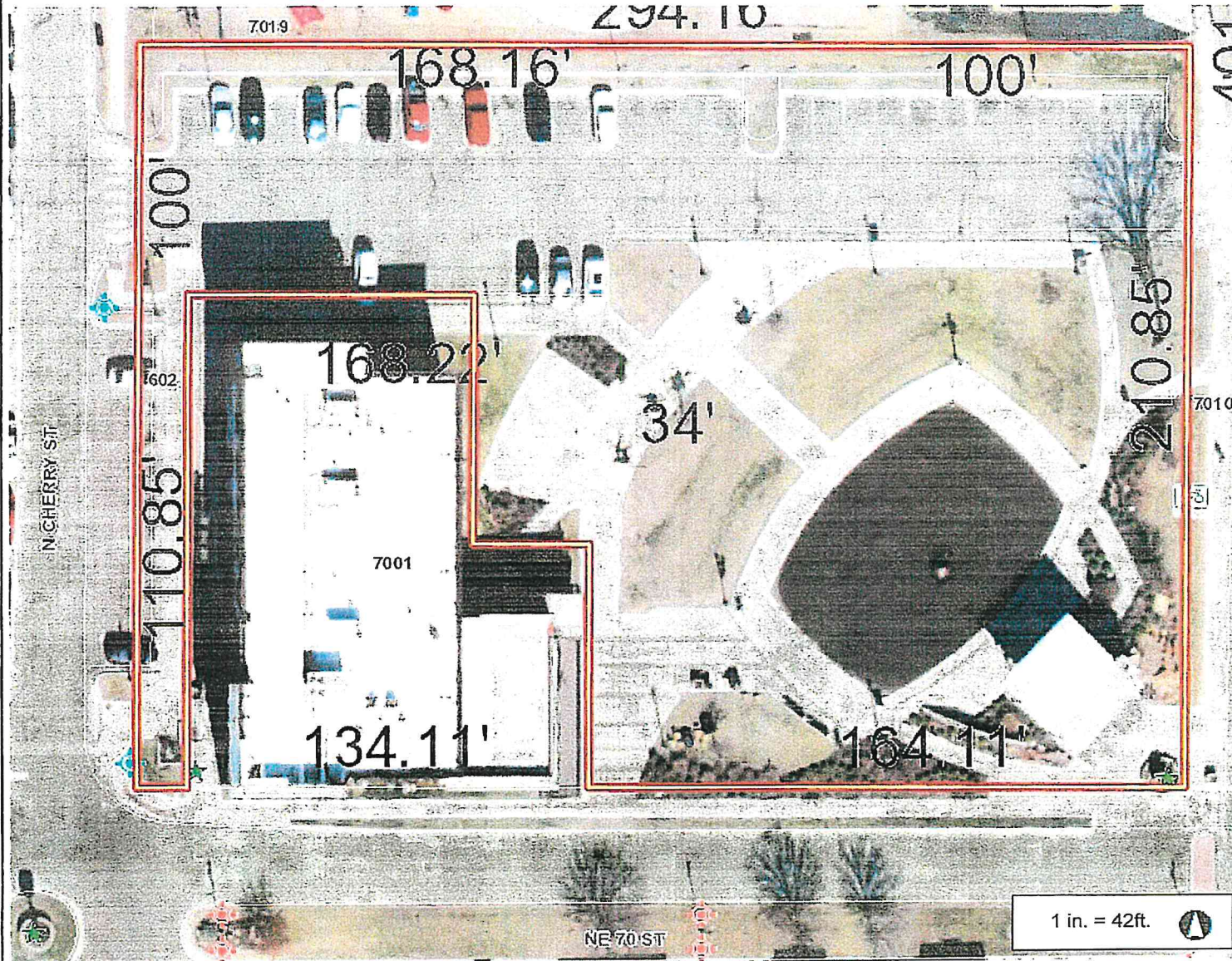
Community Development Administrator | Building Official

ATTACHMENT(S):


















☒ Map

☐ Other _____

Gladstone, MO



Legend

-  Stop Sign
-  KCPL Lights
-  Gladstone Lights
-  School Point
-  Bike Parking
-  Bus Stop
-  Point of Interest
-  Church
-  Apartment Point
-  Street Centerline
-  Edge Of Pavement
-  Driveway
-  City Limits
-  Parcel
-  House Number
-  Villages
-  Apartment Polygon

Notes

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Request for Council Action

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/11/2024

Department: Community Development

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Special Event Permit

Background: The Friends of the Atkins-Johnson Farm & Museum will open the sunflower field for attendees to pick their own sunflowers. An art space will be available for children, along with other games. Vendors will have artwork and food available for sale.

The event will take place at the Big Shoal Farm on Saturday, August 17, 2024 from 9:00 am till 3:00 pm.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: APRIL 11, 2024
PERMIT NO.: SEP24-00029
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: BIG SHOAL FARM SUNFLOWER FESTIVAL
LOCATION OF EVENT: BIG SHOAL FARM
4109 NE PLEASANT VALLEY ROAD
DATE OF EVENT: SATURDAY, AUGUST 17, 2024
TIME OF EVENT: 9:00 AM TO 3:00 PM
EST. ATTENDANCE: 1,200±

REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage.
- ☒ Section 2.100.250(3) Sales transactions.

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: _____

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

ATTACHMENT(S):

☒ Map

☐ Other _____



THIS MAP IS NOT TO BE USED FOR NAVIGATION



Request for Council Action

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/12/2024

Department: Community Development

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Special Event Permit

Background: The Parks, Recreation, and Cultural Arts Department will host the City's Annual Fiesta on the Square; a premier Hispanic heritage celebration featuring authentic drinks, music, cuisine, and activities.

The event is being held at Linden Square on Saturday, September 7, 2024 from 5:00 pm to 9:00 pm.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: APRIL 12, 2024
PERMIT NO.: SEP24-00030
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: FIESTA ON THE SQUARE
LOCATION OF EVENT: 602 NE 70TH STREET
LINDEN SQUARE
DATE OF EVENT: SATURDAY, SEPTEMBER 7, 2024
TIME OF EVENT: 5:00 P TO 9:00 PM
EST. ATTENDANCE: 250±

REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☒ Section 2.130.010(2) Park rules and regulations (hours).
- ☒ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☒ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage.
- ☒ Section 2.100.250(3) Sales transactions.

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed: _____

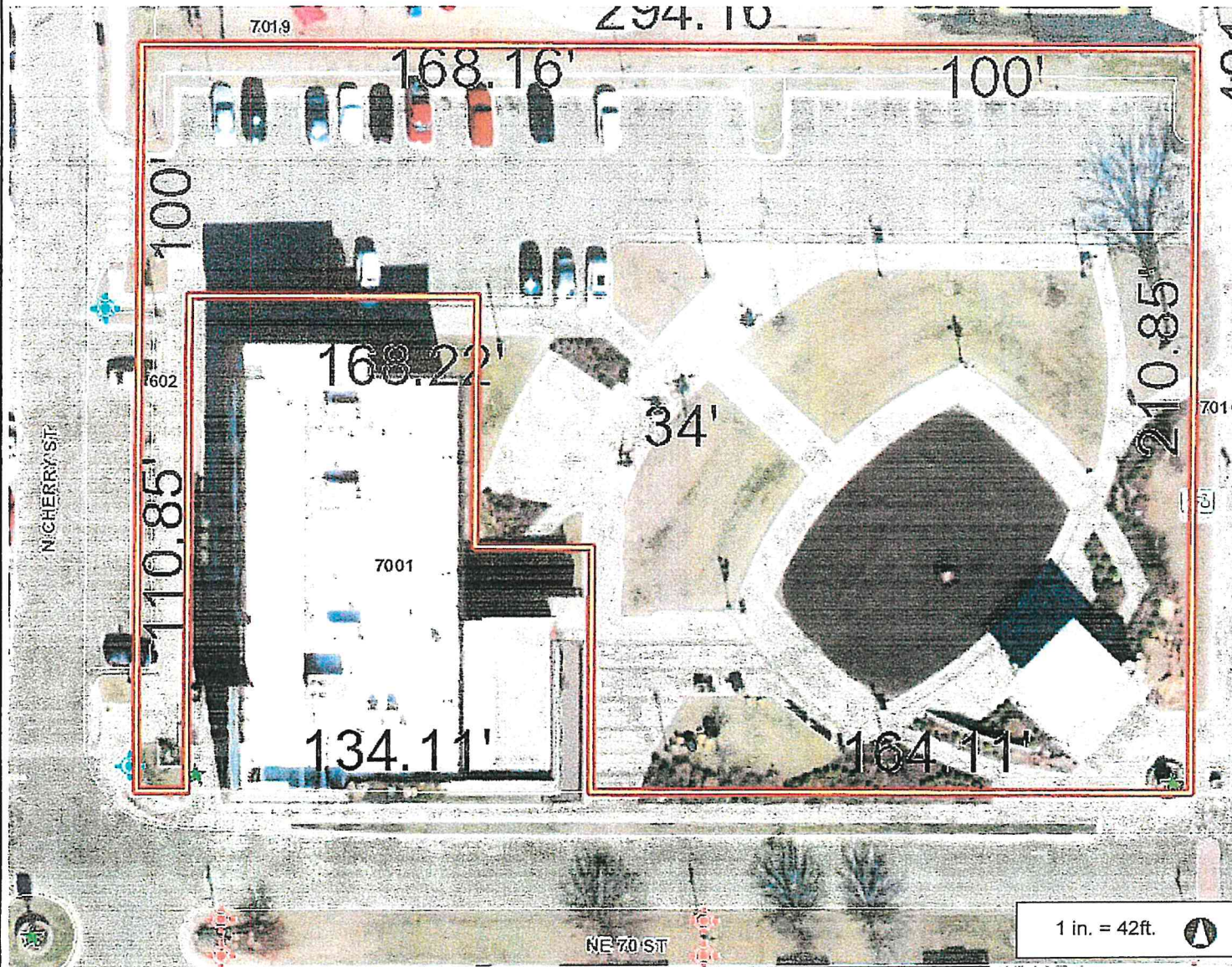
Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official


















ATTACHMENT(S):

- ☒ Map
- ☐ Other _____

Gladstone, MO



Legend

-  Stop Sign
-  KCPL Lights
-  Gladstone Lights
-  School Point
-  Bike Parking
-  Bus Stop
-  Point of Interest
-  Church
-  Apartment Point
-  Street Centerline
-  Edge Of Pavement
-  Driveway
-  City Limits
-  Parcel
-  House Number
-  Villages
-  Apartment Polygon

Notes

83.3	0	41.67	83.3 Feet
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This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



Request for Council Action

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 4/12/2024

Department: Community Development

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Special Event Permit

Background: The Parks, Recreation, and Cultural Arts Department will host the City's Annual Whiskey Fest. There will be several local distillers offering samples of their products. In addition, there will be food trucks and live music from Sounds on the Square.

The event will be held at Linden Square on Saturday, October 12, 2024 from 4:00 pm to 10:00 pm.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli
Department Director/Administrator

JM
City Attorney

BB
City Manager

LETTER OF TRANSMITTAL



CITY OF GLADSTONE
Community Development Department
P.O. Box 10719
Gladstone, Missouri 64188-0719
Tel. (816) 436-2200 Fax (816) 436-2228



TO: CITY COUNCIL
FROM: COMMUNITY DEVELOPMENT
DATE: APRIL 12, 2024
PERMIT NO.: SEP24-00031
RE: TYPE 4 OUTDOOR SPECIAL EVENT

NAME OF EVENT: WHISKEY FEST
LOCATION OF EVENT: 602 NE 70TH STREET
LINDEN SQUARE
DATE OF EVENT: SATURDAY, OCTOBER 12, 2024
TIME OF EVENT: 4:00 PM TO 10:00 PM
EST. ATTENDANCE: 1600±

REQUESTED TEMPORARY VARIANCE:

- ☒ Section 2.120.050 Noise prohibited.
- ☒ Section 2.130.010(2) Park rules and regulations (hours).
- ☒ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☒ Section 5.110.1800 Drinking in public.
- ☒ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.
- ☒ Section 2.100.250(1) Outdoor display, sale and storage.
- ☒ Section 2.100.250(3) Sales transactions.

REMARKS: City staff has reviewed the application and finds that the variance(s) are appropriate for this venue.

Signed:


Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

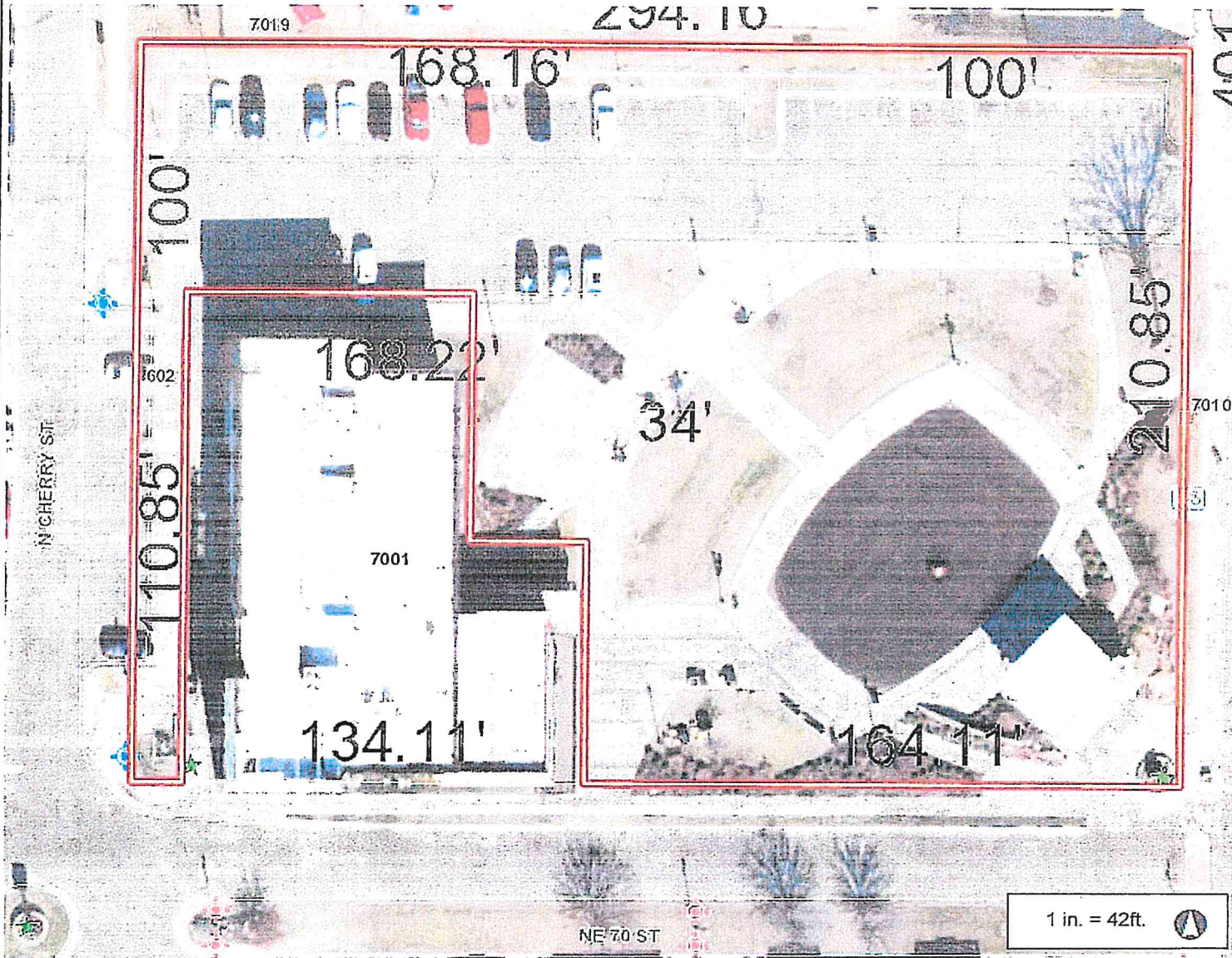
ATTACHMENT(S):

☒ Map

☐ Other _____



Gladstone, MO

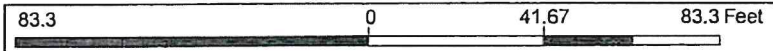


Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- Villages
- Apartment Polygon

Notes

1 in. = 42ft.



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Request for Council Action

RES ☒ # R-24-21

BILL ☐ # City Clerk Only

ORD # City Clerk Only

Date: 5/2/2024

Department: Parks & Recreation

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Community Center Leisure Pool Repainting

Background: The Community Center's Leisure Pool needs to be repainted as the paint is chipping/failing.

Budget Discussion: Funds are budgeted in the amount of \$26,881.00 from the CCPT Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$0.

Public/Board/Staff Input: The Community Center's Leisure Pool is in need of being repainted. Staff is recommending A.T. Switzer Painting Company to prepare and paint the pool's surface and walls during the annual pool maintenance shut down in July. A.T. Switzer was the lowest bid; we have worked with them in the past and have been satisfied with their work.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Justin Merkey
Department Director/Administrator

JM
City Attorney

BB
City Manager

RESOLUTION NO. R-24-21

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH A. T. SWITZER PAINTING COMPANY, INCORPORATED, IN THE TOTAL AMOUNT NOT TO EXCEED \$26,881.00 FOR THE COMMUNITY CENTER LEISURE POOL REPAINTING PROJECT CC2463.

WHEREAS, three (3) proposals were received for the Community Center Leisure Pool Repainting Project, and the proposal from A. T. Switzer Painting Company, Incorporated, in the amount of \$26,881.00 has been determined by the Director of Parks, Recreation and Cultural Arts to be the best proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract with A. T. Switzer Painting Company, Incorporated, for work as outlined in the agreement for a total amount not to exceed \$26,881.00, pending approval of the Fiscal Year 2025 budget.

FURTHER, THAT, funds for such purpose are authorized from the Community Center Park Tax Fund.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 13TH DAY OF MAY 2024.

Tina M. Spallo, Mayor

ATTEST:

Kris Keller, City Clerk



Request for Council Action

RES ☒ # R-24-22

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 5/2/2024

Department: Parks & Recreation

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Community Center Competition Pool Starting Blocks

Background: When the renegotiation of the contract extension for the lease of the Natatorium between the North Kansas City Schools and the City occurred, it was agreed that the City would purchase and install new upgraded starting blocks in the Natatorium.

Budget Discussion: Funds are budgeted in the amount of \$45,600.00 from the CCPT Fund.

Public/Board/Staff Input: Staff advertised an RFP and received four bids from prospective suppliers. Staff has reviewed and gained positive input from the school district that the units bid by Confluence Commercial Pool Equipment is preferred.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Justin Merkey
Department Director/Administrator

JM
City Attorney

BB
City Manager

RESOLUTION NO. R-24-22

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH CONFLUENCE COMMERCIAL POOL EQUIPMENT IN THE TOTAL AMOUNT NOT TO EXCEED \$45,600.00 FOR THE REPLACEMENT OF TWELVE (12) STARTING BLOCKS FOR THE COMMUNITY CENTER POOLS PROJECT CC2462.

WHEREAS, four (4) proposals were received for replacement of the Community Center pool starting blocks, and the proposal from Confluence Commercial Pool Equipment in the amount of \$45,600.00 has been determined by the Director of Parks, Recreation, and Cultural Arts to be the best proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract with Confluence Commercial Pool Equipment for the purchase of twelve (12) starting blocks as outlined in the agreement for a total amount not to exceed \$45,600.00.

FURTHER, THAT, funds for such purpose are authorized from the Community Center Park Tax Fund.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 13TH DAY OF MAY 2024.

Tina M. Spallo, Mayor

ATTEST:

Kris Keller, City Clerk



Request for Council Action

RES ☒ # R-24-23

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 5/7/2024

Department: Parks & Recreation

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: 72nd Street Tennis Courts Lease Agreement First Amendment.

Background: The lease for the 72nd Street Tennis Court locate between Evergy Metro Inc. and the City of Gladstone has expired. City Council has expressed an interest in converting the site to pickleball courts and enhancing the area by adding parking and a restroom.

Budget Discussion: The agreement is no cost to the City.

Public/Board/Staff Input: Staff has worked with Evergy Metro Inc. staff and developed a First Amendment to the existing agreement. Once executed, staff will begin the process of developing the site and converting the tennis courts to pickleball courts.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Justin Merkey
Department Director/Administrator

JM
City Attorney

BB
City Manager

RESOLUTION NO. R-24-23

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO THE LEASE AGREEMENT BY AND BETWEEN THE CITY OF GLADSTONE, MISSOURI AND EVERGY METRO INC., FOR LEASE OF PROPERTY LOCATED AT THE 72ND STREET NORTH EVERGY SUBSTATION.

WHEREAS, the City of Gladstone presently leases property at the substation area known as the 72nd Street Tennis Courts at no cost; and

WHEREAS, such Lease Agreement originally executed in 1972 has expired and the City of Gladstone and Evergy Metro, Inc., mutually desire to enter into a first amendment to the lease for an additional ten-year (10) period with three (3) successive five-year (5) lease renewal terms thereafter; and

WHEREAS, such Lease Agreement will permit the City of Gladstone to modify the property by incorporating Pickleball courts, other recreational enhancements and expand the parking lot;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri is hereby authorized to execute the First Amendment to the Lease Agreement with Evergy Metro, Inc., for a ten-year period under the terms and conditions set forth therein.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 13TH DAY OF MAY 2024.

Tina M. Spallo, Mayor

ATTEST:

Kris Keller, City Clerk

First Amendment to Lease

This is a First Amendment to the Lease dated as of August 14, 1972, by and between Every Metro, Inc., a Missouri corporation, formerly known as Kansas City Power & Light Company, as Lessor, and City of Gladstone, a municipal corporation, as Lessee, relating to premises at Lessor's Gladstone Substation on 72nd Street North, in Gladstone, Clay County, Missouri. This Amendment shall be effective as of the later of the signature dates below.

Whereas, the parties desire to amend the terms and conditions of the existing Lease::

Now therefore, the parties agree as follows:

1. Term. The term of this lease shall be amended from five (5) years, commencing September 1, 1972 with automatic one (1) year renewal terms, to ten (10) years, commencing on January 1, 2024. At the end of amended term, the lease shall be thereafter automatically extended for three (3) successive five (5) year renewal terms; provided, however, that the conclusion of the amended term, either party may terminate this Lease upon ninety (90) days prior written notice to the other.
2. Lessor's Installations. The Lessor has previously installed tennis courts, plantings, and parking. The Lessor further grants the Lessee permission to expand and/or modify these facilities, at its sole cost, to incorporate pickleball or other recreational activities and expand parking in the public use area identified in the original agreement. Said improvements shall not restrict access to Lessor's facilities.
3. Lessor has repaved approximately 260 feet of Road within the leased premises.
4. Lessee shall assume all responsibility for the operation, maintenance, replacement and/or resurfacing of the Road within the leased premises during the lease term. Roads outside the leased area including that to the telecommunications tower shall remain the responsibility of the Lessor or other responsible Party.
5. Lessee acknowledges that Lessor routinely uses bucket trucks with a Gross Vehicle Weight Rating (GVWR) of at least 56,400 pounds. Wear and tear caused by trucks and equipment of this type and weight shall be considered ordinary and customary, and shall not be the responsibility of Lessor. Lessor shall have no obligation of repair or maintenance of the Road resulting from Lessor's customary use of the road in its normal operations, including the use of trucks and equipment as contemplated by this Paragraph 3.
6. If the Road is damaged by Lessor, its contractors, agents or suppliers, due to the use of larger trucks or heavier equipment on the Road than as described in Paragraph 3, then Lessor shall be responsible to repair such damage, if Lessee makes a written

request for the repair of the road within 60 days of each occurrence of the use of the Road by such heavy trucks and heavy equipment.

7. In the event of any conflict or discrepancy between this First Amendment and the rest of this Lease, the terms of this Amendment shall control. All capitalized terms not defined herein shall have the meaning given to such terms in the Lease. Except as explicitly amended hereby, the Lease remains in full force and effect and is hereby restated, ratified and confirmed in accordance with its original terms, as amended hereby.

Lessor: Evergy Metro, Inc.

Lessee: City of Gladstone

By: _____
Printed Name: _____
Title: _____
Date: _____

By: _____
Printed Name: Robert M. Baer
Title: City Manager
Date: _____



Request for Council Action

RES ☒ # R-24-24

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 5/7/2024

Department: Finance

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Surplus IT Equipment.

Background: IT equipment is utilized by staff every day to assist in providing City services. Over time, the equipment comes to the end of its useful life or it is not economical to pay for repair. Certain IT equipment (mostly monitors and PC's) should be disposed of properly.

Budget Discussion: N/A

Public/Board/Staff Input: Staff has diligently looked for the best way to surplus IT equipment that has come to the end of its useful life. Staff is recommending disposing of equipment (see Exhibit A for list of equipment to be disposed) by donating the equipment to Midwest Recycling Center, where the equipment will be recycled and disposed of in a proper manner.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Dominic Accurso
Department Director/Administrator

JM
City Attorney

BB
City Manager

RESOLUTION NO. R-24-24

**A RESOLUTION DECLARING CERTAIN CITY PROPERTY SURPLUS
AND AUTHORIZING THE DONATION OF SURPLUS ITEMS TO THE
MIDWEST RECYCLING CENTER.**

WHEREAS, the items set forth in the attachment, Exhibit “A” are no longer necessary for any municipal public purpose of the City; and

WHEREAS, the items set forth in Exhibit “A” are obsolete technology that would be more costly to properly dispose of than their present value, and therefore, should be donated to the Midwest Recycling Center, which is able to salvage and otherwise properly dispose of such obsolete technology.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
GLADSTONE, MISSOURI, AS FOLLOWS:**

THAT, the items set forth in Exhibit “A” are hereby declared as surplus property of the City of Gladstone; and

FURTHER, THAT, the City Manager of the City of Gladstone is hereby authorized to donate the items set forth in Exhibit “A” to Midwest Recycling Center.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY
OF GLADSTONE, MISSOURI, THIS 13TH DAY OF MAY 2024.**

Tina M. Spallo, Mayor

ATTEST:

Kris Keller, City Clerk

EXHIBIT A

Desktop computers	Monitors	Laptop	Iphone	Ipad	Projector	Switch	Firewall	Server	router	printers
c.384	m.394	MDT.32	Iphone Station 1	Parks 2	Pr003	Gladstone-ch-ASW01	Cisco PiX 515 E firewall	poweredge r410	Cisco RV340	hp laserjett 4250 tn
c.386	m.300	MDT.27		Parks 1		Cisco catalyst 2960 -s switch	Barracuda Firewall	hp Proliant dl360p		p.077
c.381	m.391	MDT.21		Parks-supv		Cisco catalyst 2960 switch		hp Proliant dl360p		hp laserjett 4200tn
c.389	m.399	MDT.34		ipad		Aruba 2920 switch		hp Proliant dl360p		hp laserjett 4250 tn
c.375	m.380	MDT.30		BC		cisco catalyst 3750 switch		poweredge r410		hp laserjett 4250tn
c.355	m.371	MDT.24		m1		Hp pro curve 2810 switch		hp Proliant dl360p		p.079
c.379	m.344	MDT.28		L1		Hp pro curve 2848 switch				p.076
c.378	m.429	MDT.26		ipad		Glad-pw-dsw01 switch cisco				hp laserjett 600 m602
c.370	m.434	MDT.36				glad-fs1-dsw01 switch cisco				lexmark t640
c.390	m.436	MDT.22				glad-fs2-dsw01 switch cisco				p.068
c.369	m.525	MDT.25								
c.452	m.522	MDT.14								
c.394	m.523	MDT.29								
c.459	m.524	S2 Training Laptop								
c.446	m.349	L.52								
c.466	m.424	L.49								
c.455	m.411	L.050								
c.434	m.385	L.35								
c.432	m.388	L.029								
c.424	m.365	L.043								
c.426	m.373	L.045								
c.464	m.378	L.044								
c.392	m.437	L.057								
c.321	m.438	L.054								
c.405	m.293	pb.103								
c.372	m.428	pro book 4730s								
c.380	m.408									
Dispatch4	m.550									
c.395	m.486									
c.396	m.366									
c.383	m.393									
c.337	m.381									
c.398	m.501									
c.312	m.487									
c.388	m.317									
c.479	m.461									
c.506	m.364									
c.440	m.448									
c.438	m.452									
Dispatch cameras	m.312									
c.350	m.310									
TV computer 1-2	m.460									
c.371	m.193									
c.347	m.433									
c.374	m.504									
c.363	m.522									
c.385	m.416									
c.411	m.367									
c.408	m.526									
c.403	m.456									
c.400	m.258									
c.397	m.263									
dispatch2	m.192									
c.377	m.397									
c.488	m.451									
c.479	m.443									
c.448	Dispatch 1									
	m.379									
	hp L2208w									
	m.423									
57 Computers	60 monitors	26 laptops	1 iphone	8 ipads	1 projector	10 swtches	2 firewalls	6 servers	1 router	10 printers



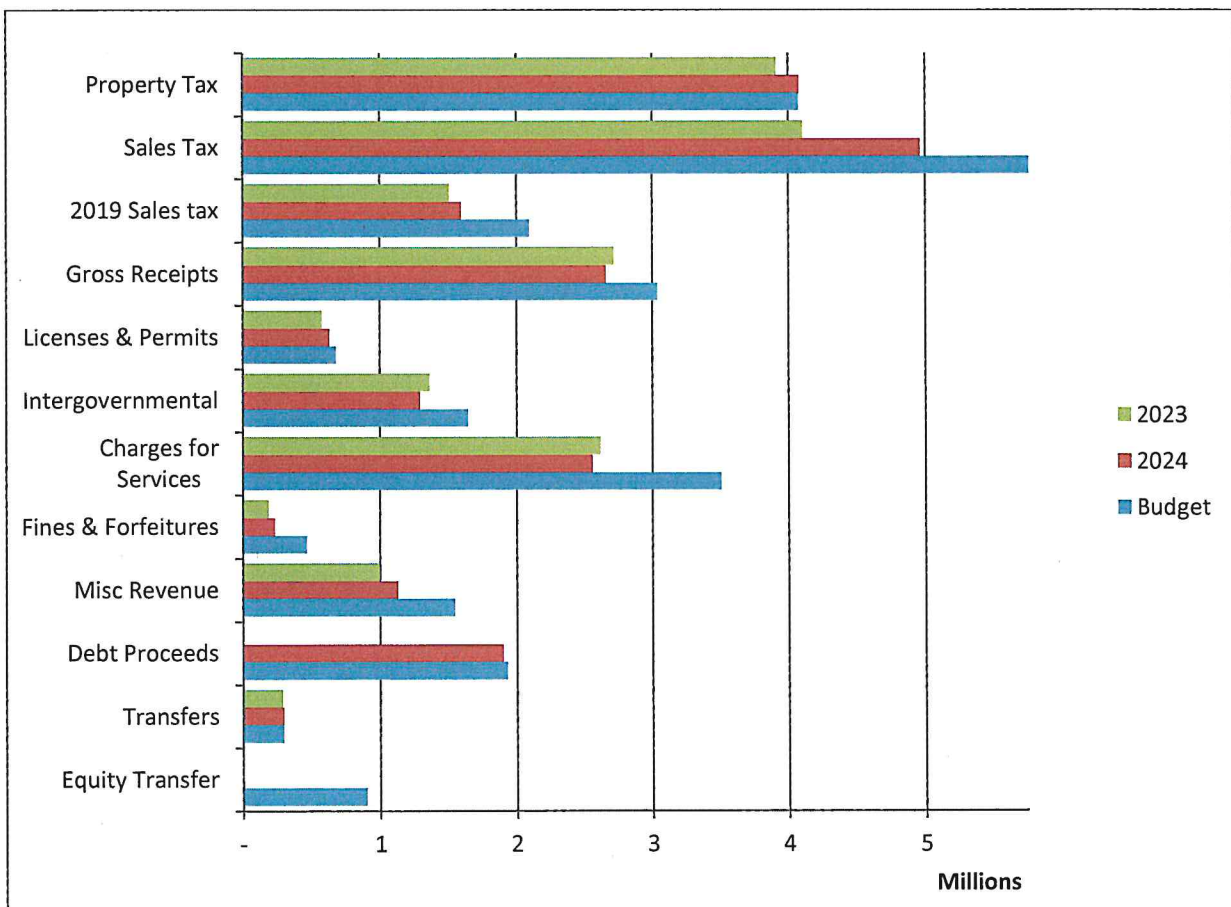
CITY OF GLADSTONE MISSOURI

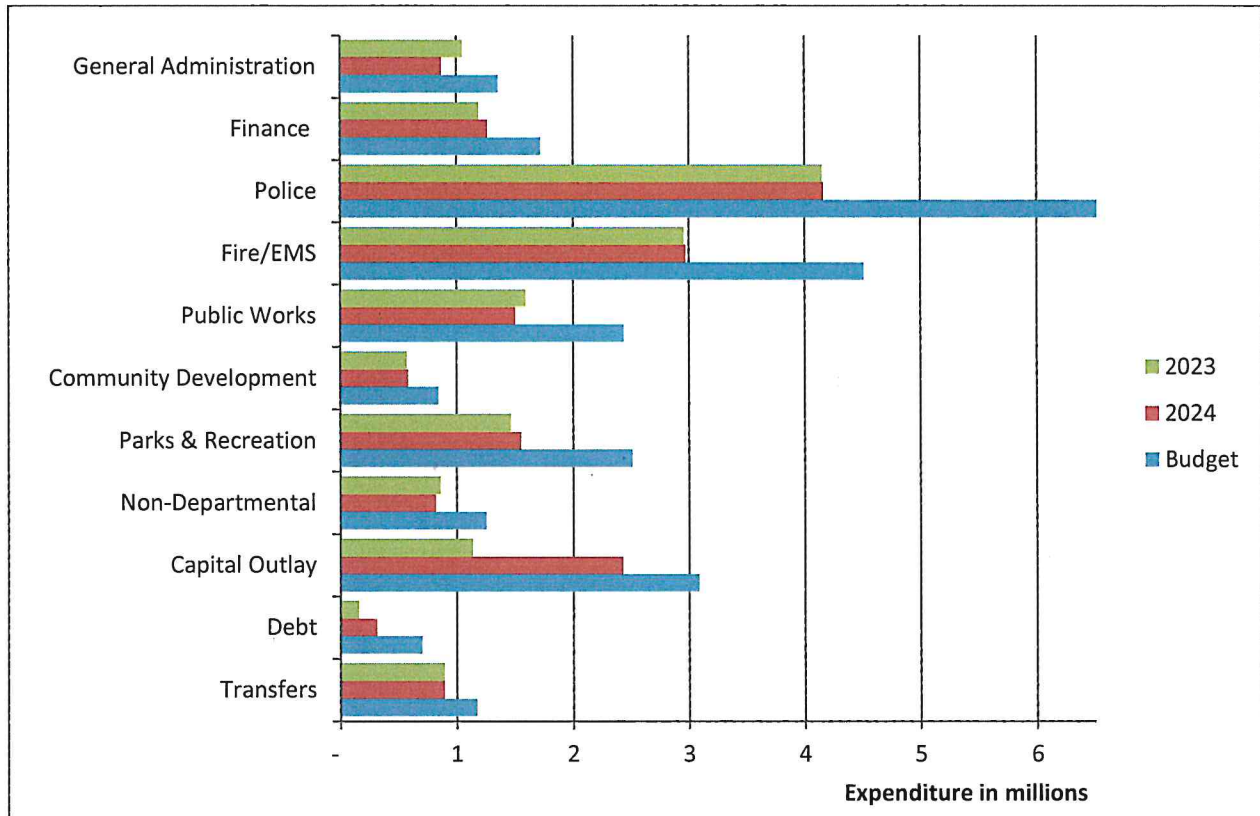
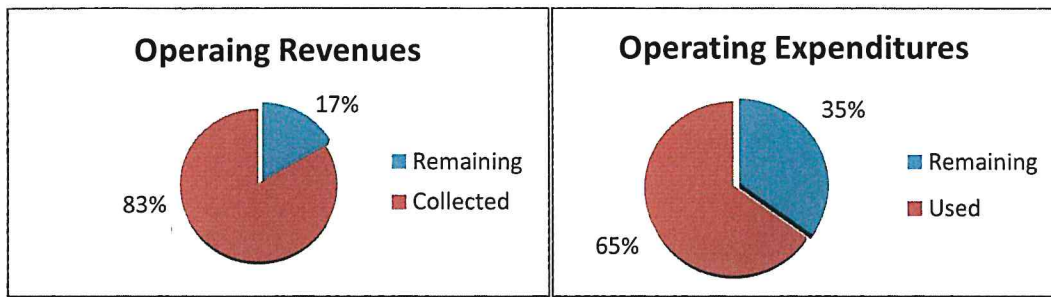
Financial Report for 9 Months Ending
March 31, 2024

GENERAL FUND

General Fund Revenues

Total revenues for the General Fund through 9 months or 75% of this fiscal year are \$21,367,068 compared to total budgeted revenues for the year of \$26,161,815 or 82% of budgeted revenue (Operating revenue is \$19,166,362 or 83% without debt proceeds, transfers, or equity transfer). Property tax revenue is \$4,081,831, an increase of 4% over the previous year. Sales tax on a cash basis is \$4,966,749 or \$859,946 (21%) more than last year due to increases from use tax. The 2019 sales tax (1/2 cent sales tax passed in 2019) is \$1,598,139, an increase of 6%. Gross receipts taxes are \$2,661,212, a decrease of \$57,580 or 2%. License and Permit revenues are \$636,446, 10% or \$58,207 more than FY23 due to business license renewals and building permits. Intergovernmental revenue is \$1,298,286 or \$67,863 (5%) below previous year due to timing of receipts from Clay County. Charges for Services are \$2,559,771 a decrease of 2% or \$57,514 compared to the previous year. Fines and Forfeitures have increased from the same time last year to \$234,009 or 22%. Miscellaneous Revenue is \$1,129,919, an increase of \$134,749 due to interest income. Debt proceeds for the General Fund are \$1,900,706. Transfers into the fund are \$300,000. An equity transfer of \$903,470 is budgeted for the 2024 fiscal year.

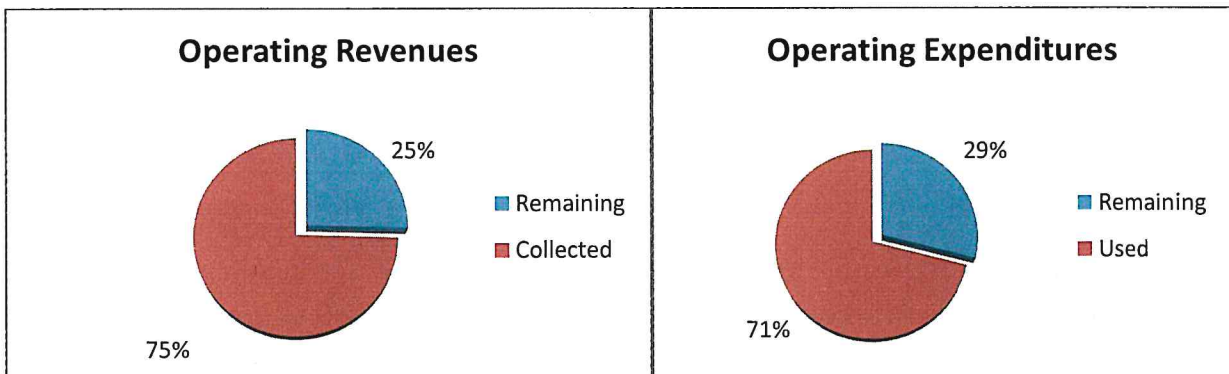
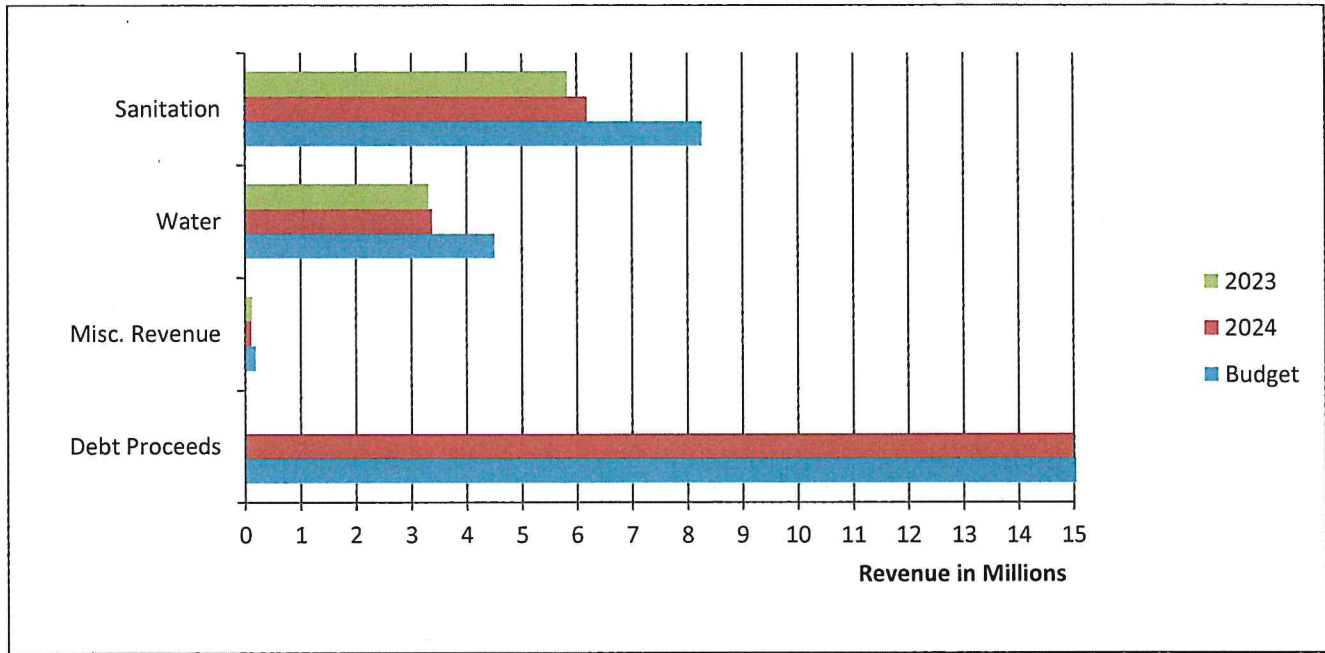




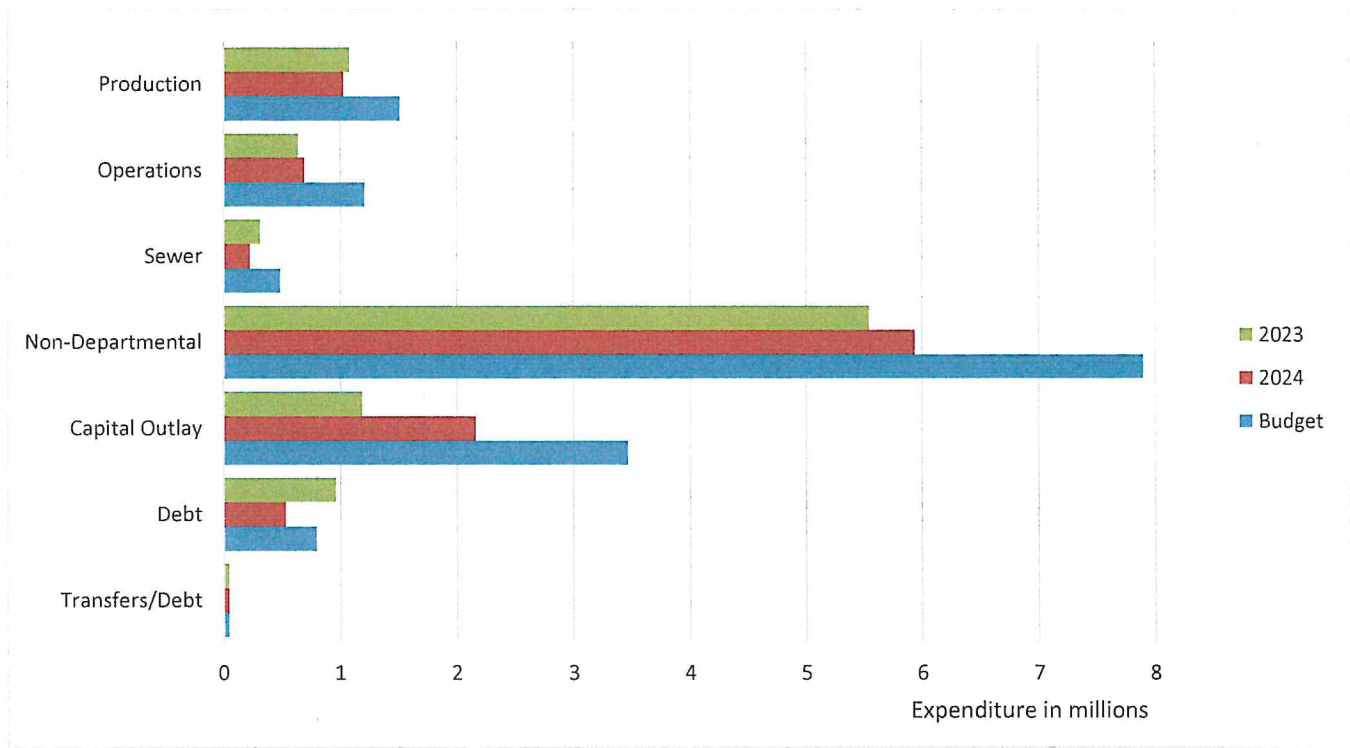
Expenditures through 9 months or 75% of this fiscal year amounted to \$17,403,457 or 67% of FY24 budgeted expenditures of \$26,161,815 (operating expenditures are \$13,759,556 or 65% of operating expenditures). This indicates that actual expenditures are 8% or \$1,337,516 more than last year's expenditures of \$16,065,941. General Administration expenditures are \$873,550, a decrease of \$180,330 or 17% due to changes in personnel. Finance expenditures have increased \$73,382 to \$1,269,813 due to changes in personnel. Police expenditures are \$4,166,508, an increase of \$12,011. Fire/EMS expenditures have increased 1% to \$2,975,052 due to overtime and associated personnel costs. Public Works expenditures are \$1,507,092 or 6% less than the prior year due to open positions. Community Development expenditures are \$587,310 and are comparable to the previous year. Parks & Recreation expenditures are \$1,557,650, an increase of \$86,563 (6%) from the same time last year due to changes in personnel. Non-Departmental expenditures are \$822,581, a decrease of \$39,705 due to the reallocation of cyber security insurance to the HR safety/loss control line item and completion of the comprehensive plan during the previous year. Capital Outlay is \$2,430,249. Payments for debt have increased by \$158,380 to \$318,652 due to 2024 lease purchase. Transfers from the General Fund are \$895,000 (same as previous year). Current revenues exceed current expenditures in the amount of \$3,963,611 (due to the receipt of property tax and lease proceeds).

COMBINED WATER AND SEWERAGE SYSTEM FUND

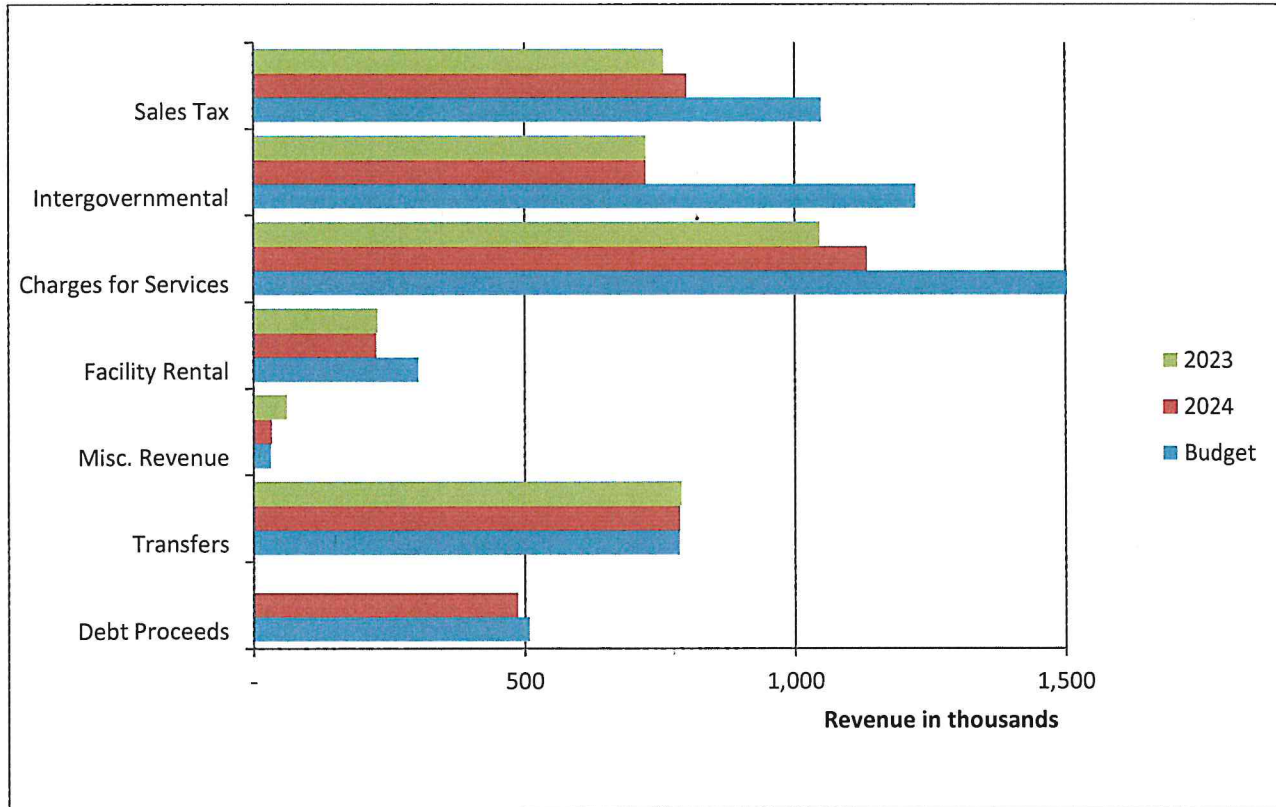
Total budgeted revenues for the fiscal year are \$28,426,435. Total revenues through 9 months or 75% of this fiscal year, amounted to \$24,695,004 or 87% of FY24 budgeted revenues (75% excluding debt proceeds). Increases in both sanitation and water revenues are due to increased water and sewer rates. Debt proceeds of \$15,007,264 were received for the 2024 equipment lease purchase and COP.

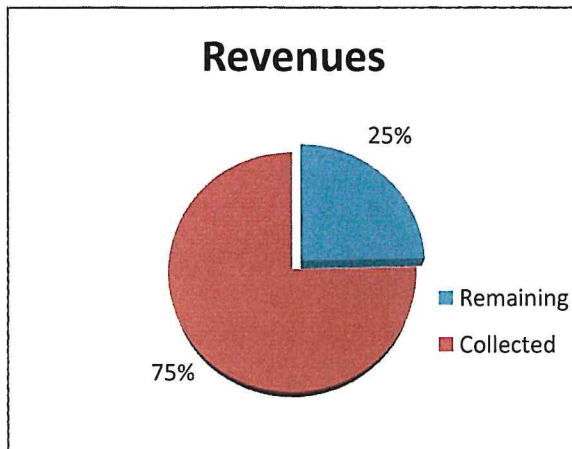


Total budgeted expenditures for the fiscal year are \$15,426,435. Total expenditures through 9 months or 75% of this fiscal year amounted to \$10,631,687 or 69% of FY24 budgeted expenditures (operating expenditures are \$7,888,030 or 71% of budgeted operating expenditures). Production expenditures are \$1,030,519, a decrease of \$49,866 from the previous year due to the repair to the secondary basin (FY23). Operations division expenditures are \$694,330, an increase of \$55,742 due to changes in personnel. Sewer division expenditures have decreased \$89,379 to \$226,218 due to sewer line maintenance. Non-departmental expenditures are \$5,936,963, an increase of \$392,486 due to increased sewer charges for sewage treatment. Capital outlay is \$2,162,112. Payments for debt is \$531,545, a decrease of \$433,372 due to debt falling off the debt schedule. Current revenues exceed current expenditures by \$14,063,317 (without debt proceeds, expenditures exceed revenue by \$943,947).



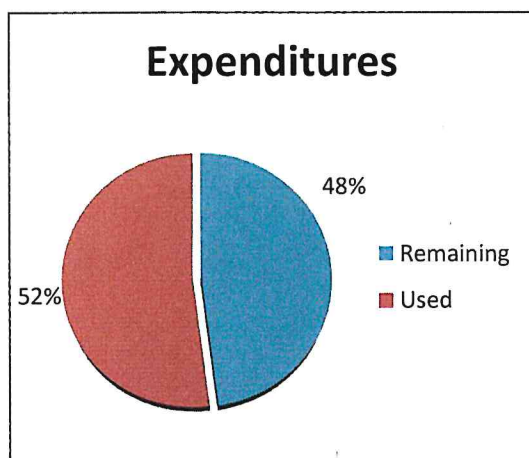
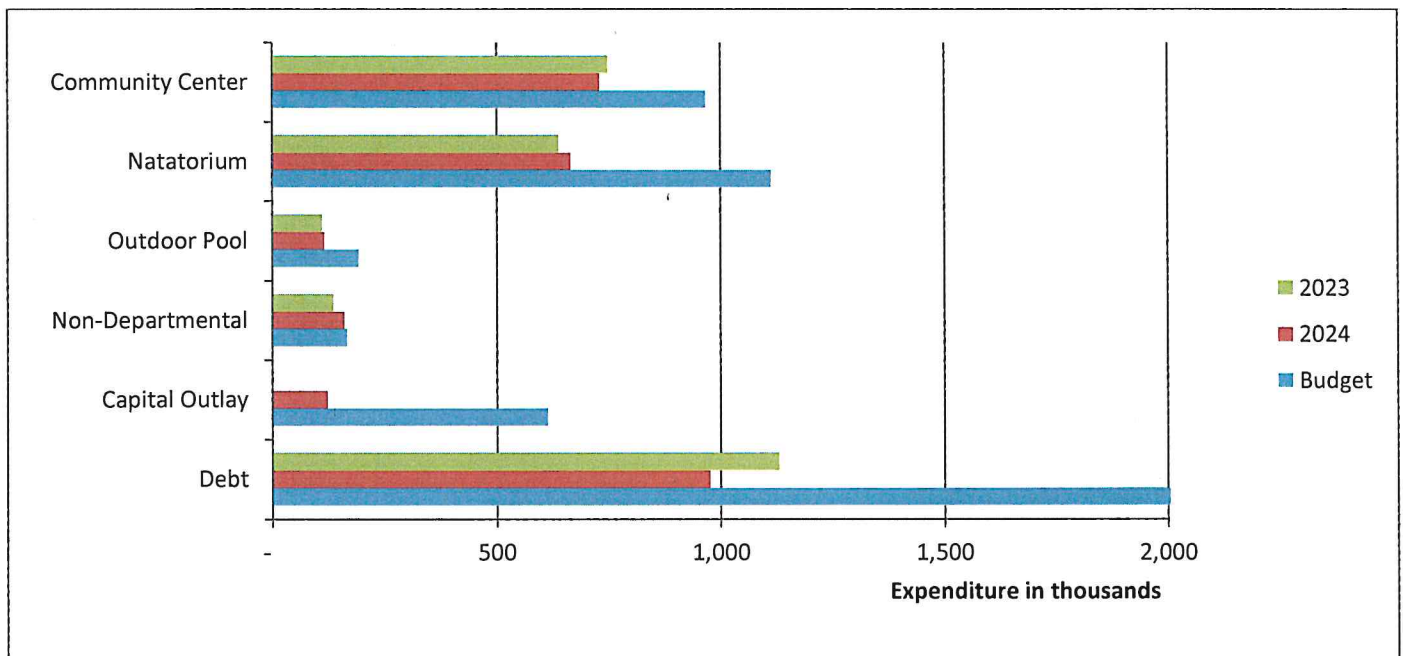
COMMUNITY CENTER AND PARKS TAX FUND





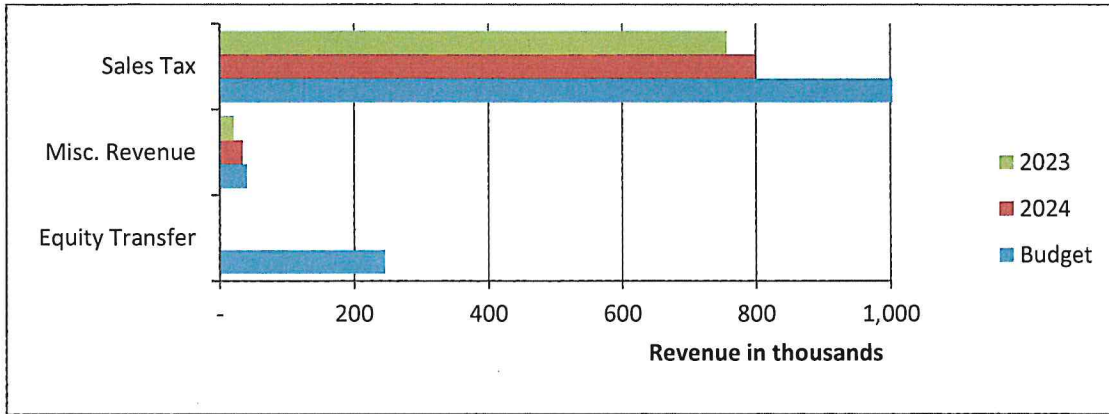
Total budgeted revenues for the fiscal year are \$5,567,150. Total revenues through 9 months or 75% of this fiscal year, amounted to \$4,193,543 or 75% of FY24 budgeted revenues. Sales tax received is \$799,605, an increase of \$42,374 (6%) from the previous year. Intergovernmental revenue consists of a charge to the North Kansas City School District for the natatorium of \$725,000 and \$500,000 in ARPA funding (ARPA funding will be added at yearend). Charges for Services are \$1,134,628, an increase of \$88,165 (8%). Revenue from facility rental is \$227,407, a decrease of 1%. Miscellaneous revenue is \$34,400. Transfers to the fund are \$786,000 and debt proceeds of \$486,503 have been received

this fiscal year.

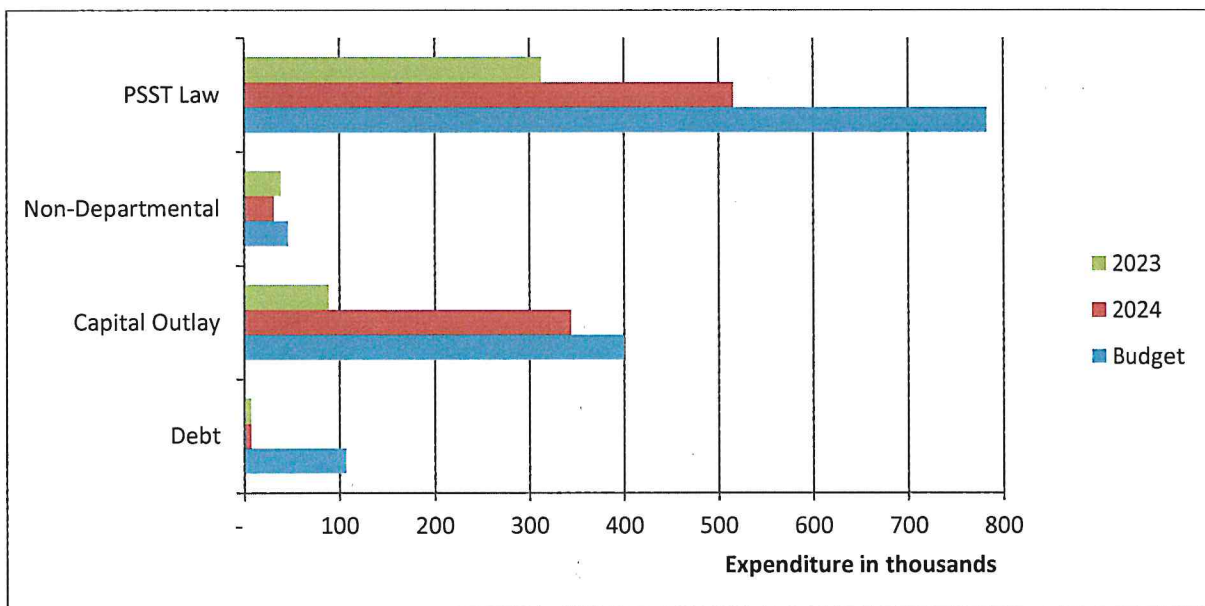
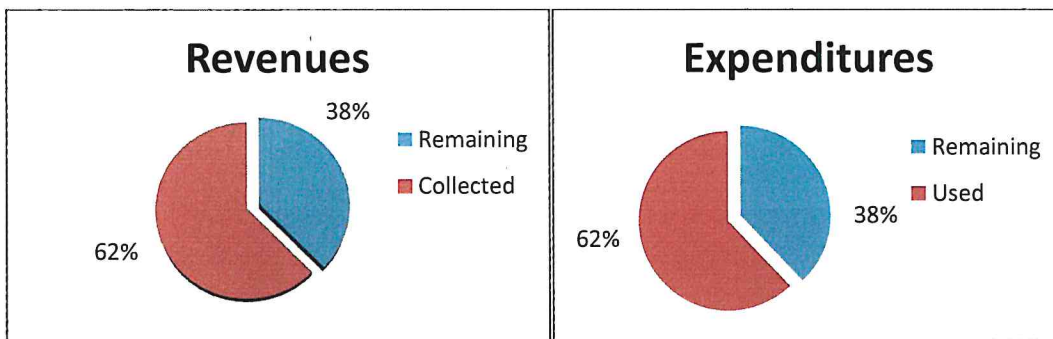


Total budgeted expenditures for the fiscal year are \$5,324,897. Total expenditures through 9 months or 52% of this fiscal year amounted to \$2,769,696 or 52% of FY24 budgeted expenditures (operating expenditures used as of March 31st are 69% of total operating budget). Community Center expenditures are \$730,007, or 2% less than the previous year due to decreases in building maintenance. Natatorium expenditures are \$665,398, or 6% more than the previous year due to changes in personnel. Outdoor Pool expenditures are \$115,906, an increase of 4% from last year. Non-departmental expenditures have increased 18% to \$160,361, due to increases in property and liability insurance. Capital outlay is \$122,190. Payment for debt is \$976,085. Current revenues exceed current expenditures by \$1,423,596.

PUBLIC SAFETY SALES TAX FUND



Total budgeted revenues for the fiscal year are \$1,336,872. Total revenues through 9 months or 75% of this fiscal year amounted to \$833,770 or 62% of FY24 budgeted revenues. Sales tax on a cash basis is \$799,591, or an increase of \$42,373 (6%). Miscellaneous revenue is \$34,179. An equity transfer of \$245,872 is budgeted to fund the purchase of new body cameras from a previous lease purchase.



Total budgeted expenditures for the fiscal year are \$1,336,872. Total expenditures through 9 months or 75% of this fiscal year are \$898,302 or 67% of the FY24 budgeted expenditures. Law division is \$515,826, an increase of \$202,758 from the same time last year due to filled positions. Non-Departmental is \$31,397, compared to \$38,747 during the previous year (difference is due to previous year's timing of equipment maintenance expenditures). Capital outlay is \$343,641. Payment for debt is \$7,438, comparable to the previous year. Current expenditure over current revenue for the fund is \$64,532.

Respectfully submitted,

A handwritten signature in black ink that reads "Dominic Accurso". The signature is written in a cursive style with a large, stylized "D" at the beginning.

Dominic Accurso
Director of Finance

CITY OF GLADSTONE, MISSOURI FISCAL YEAR 2025 BUDGET



Presentation Overview

General Fund Budget Overview

Community Center and Parks
Fund (CCPT)

Public Safety Sales Tax Fund
(PSST)

Capital Improvement Program

- Capital Improvement Sales Tax Fund (CIST)
- Transportation Tax Fund (TST)

Capital Equipment Replacement
Fund

Combined Waterworks and
Sewerage System Fund (CWSS)

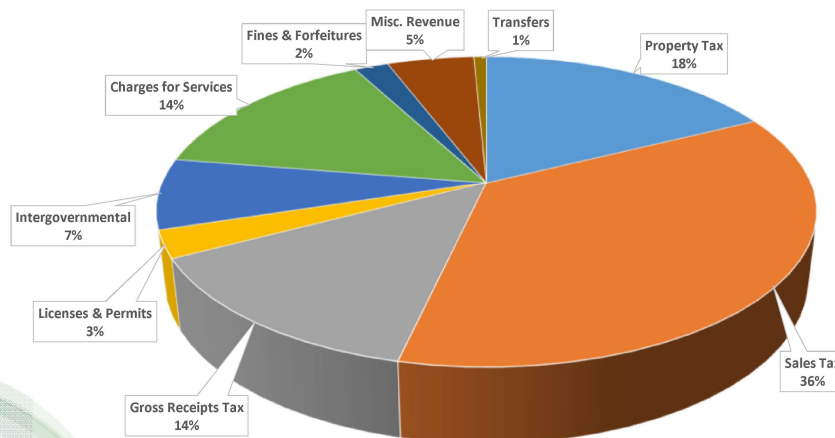
Summary & Questions



FY25 BUDGET
GENERAL FUND

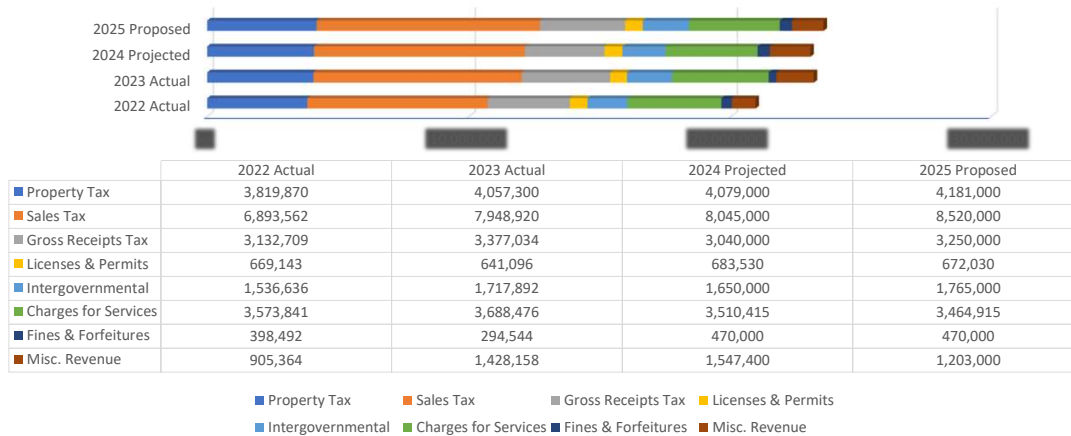
3

FY25 Budget - % of Revenues by Category



4

Operating Revenue 2022 to 2025



5

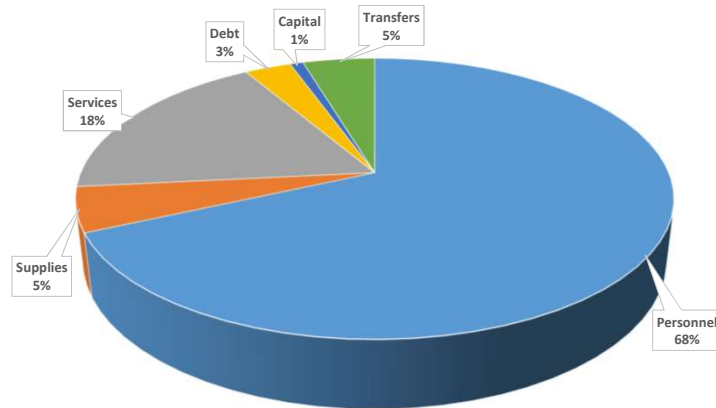
FY25 Budget - Revenues

GENERAL FUND STATEMENT OF REVENUES & EXPENDITURES

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Property Tax	4,057,300	4,079,000	4,181,000	102,000
Sales Tax	7,948,920	8,045,000	8,520,000	475,000
Gross Receipts Tax	3,377,034	3,040,000	3,250,000	210,000
Licenses & Permits	641,096	683,530	672,030	(11,500)
Intergovernmental	1,717,892	1,650,000	1,765,000	115,000
Charges for Services	3,688,476	3,510,415	3,464,915	(45,500)
Fines & Forfeitures	294,544	470,000	470,000	-
Misc. Revenue	1,428,158	1,547,400	1,203,000	(344,400)
Operating Revenue	23,153,422	23,025,345	23,525,945	500,600
				-
Debt Proceeds	-	1,933,000	-	(1,933,000)
Transfers	295,788	300,000	175,000	(125,000)
Equity Transfer	-	903,470	-	(903,470)
Non-Operating Revenue	295,788	3,136,470	175,000	(2,961,470)
Total Revenue	23,449,210	26,161,815	23,700,945	(2,460,870)

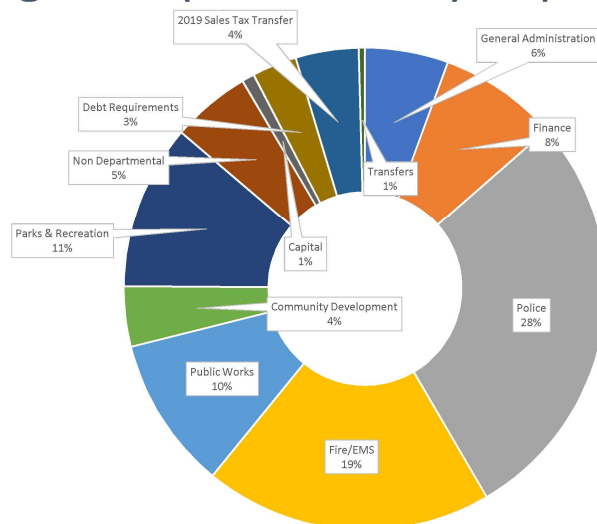
6

FY25 Budget – Expenditures by Category



7

FY25 Budget – Expenditures by Department



8

FY25 Budget - Expenditures

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Expenditures				
General Administration	1,504,986	1,363,411	1,322,584	(40,827)
Finance	1,579,167	1,723,528	1,889,586	166,058
Police	5,583,514	6,530,184	6,642,519	112,335
Fire/EMS	4,318,426	4,516,149	4,576,815	60,666
Public Works	2,255,535	2,441,207	2,420,893	(20,314)
Community Development	783,127	843,796	956,033	112,237
Parks & Recreation	2,260,477	2,515,016	2,626,891	111,875
Non Departmental	<u>832,683</u>	<u>1,260,657</u>	<u>1,255,624</u>	<u>(5,033)</u>
Operating Expenditures	19,117,915	21,193,948	21,690,945	496,997
Capital	1,234,208	3,088,867	201,000	(2,887,867)
Debt Requirements	407,878	704,000	709,000	5,000
2019 Sales Tax Transfer	1,000,000	1,000,000	1,000,000	-
Transfers	<u>409,575</u>	<u>175,000</u>	<u>100,000</u>	<u>(75,000)</u>
Total Non-Operating Expenditures	<u>3,051,661</u>	<u>4,967,867</u>	<u>2,010,000</u>	<u>(2,957,867)</u>
Total Expenditures	22,169,576	26,161,815	23,700,945	(2,460,870)

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GENERAL FUND STATEMENT OF REVENUES & EXPENDITURES

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>
Analysis of Funds Available			
Beginning Funds Available	3,978,493	5,258,127	4,354,657
Revenues	23,449,210	26,161,815	23,700,945
Equity Adjustment	-	(903,470)	-
Net Funds Available	27,427,703	30,516,472	28,055,602
Expenditures	<u>(22,169,576)</u>	<u>(26,161,815)</u>	<u>(23,700,945)</u>
Ending Funds Available	5,258,127	4,354,657	4,354,657
20% Fund Balance Requirement			4,338,189
Over/(Under)			16,468
Revenue Over/(Under) Expenditure:	1,279,634	-	-

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Capital & Supplemental Requests FY25 (GENERAL FUND)

General Administration	\$19,500	<ul style="list-style-type: none"> • Citizen satisfaction survey
Finance	\$13,000	<ul style="list-style-type: none"> • MDT replacement for PD (annual)
Police	\$112,000	<ul style="list-style-type: none"> • TLO subscription • 2 Police vehicles & equipment

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Capital & Supplemental Requests FY25 (GENERAL FUND)

Fire/EMS	\$54,050	<ul style="list-style-type: none"> • Continuation of Enterprise lease (2 trucks) • Cutter/spreader extraction tool
Public Works	\$9,500	<ul style="list-style-type: none"> • Continuation of Enterprise lease (1 truck)

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Capital & Supplemental Requests FY25 (GENERAL FUND)

Community Development	\$38,000
<ul style="list-style-type: none"> • Continuation of Enterprise lease (4 trucks) 	
Parks, Recreation, and Cultural Arts	\$96,874
<ul style="list-style-type: none"> • Continuation of Enterprise lease (1 truck) • Increase parks base mowing budget • Increase parks base janitorial budget • Mini Scrubber • New tables & trash cans for Oak Grove Park 	
Total General Fund Capital & Supplemental	\$303,374

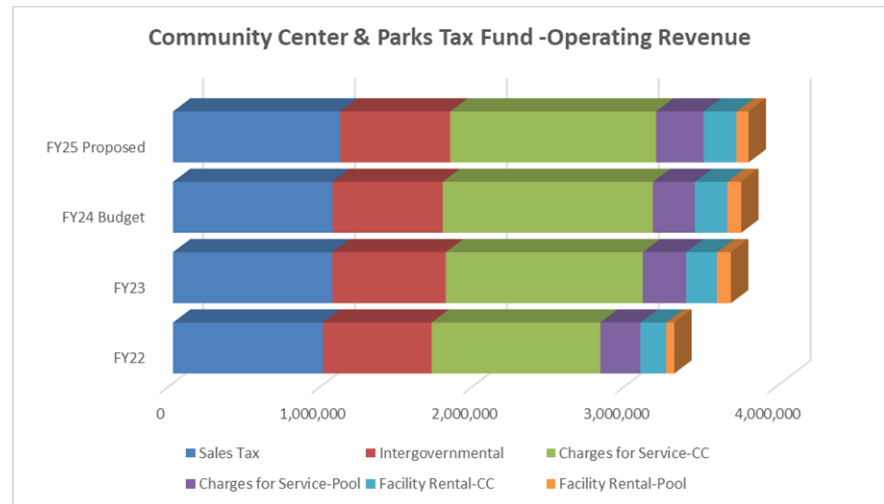
13

Community Center & Park Fund (CCPT)



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Community Center & Parks Fund Comparative Revenue



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COMMUNITY CENTER PARKS SALES TAX FUND STATEMENT OF REVENUES & EXPENDITURES

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Community Center/Natorium				
Sales Tax	1,048,534	1,050,000	1,100,000	50,000
Charges for Services	1,296,645	1,384,250	1,354,800	(29,450)
Facility Rental	202,670	213,000	216,000	3,000
Intergovernmental	200,000	200,000	200,000	-
Total Community Center/Natorium	2,747,849	2,847,250	2,870,800	23,550
Outdoor Pool				
Charges for Services	285,360	276,000	313,000	37,000
Facility Rental	92,786	92,000	80,000	(12,000)
Total Outdoor Pool	378,146	368,000	393,000	25,000
Operating Revenue	3,125,995	3,215,250	3,263,800	48,550
Intergovernmental	547,022	525,000	525,000	-
ARPA	924,724	500,000	-	(500,000)
Misc. Revenue	73,303	32,350	39,750	7,400
Debt Proceeds	-	509,000	-	(509,000)
Transfers in	789,000	785,550	785,550	-
Equity Transfer	-	-	181,790	181,790
Non-Operating Revenue	2,334,049	2,351,900	1,532,090	(819,810)
Total Revenue	5,460,045	5,567,150	4,795,890	(771,260)

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COMMUNITY CENTER PARKS SALES TAX FUND STATEMENT OF REVENUES & EXPENDITURES

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Expenditures				-
Community Center	1,001,442	967,818	1,069,840	102,022
Natatorium	895,492	1,113,431	1,031,040	(82,391)
Outdoor Pool	170,697	191,970	198,958	6,988
Non-Departmental	141,909	166,578	185,789	19,211
Total Operating Expenditures	2,209,540	2,439,797	2,485,627	45,830
				-
Capital	72,732	615,100	30,263	(584,837)
Debt Requirements	2,195,173	2,270,000	2,280,000	10,000
Total Non-Operating Expenditures	2,267,905	2,885,100	2,310,263	(574,837)
Total Expenditures	4,477,445	5,324,897	4,795,890	(529,007)

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Community Center Sales Tax Fund



	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>
Analysis of Funds Available			
Beginning Funds Available	374,800	1,357,400	1,599,653
Revenues	5,460,045	5,567,150	4,795,890
Equity Transfer	-	-	(181,790)
Net Funds Available	5,834,845	6,924,550	6,213,753
Expenditures	(4,477,445)	(5,324,897)	(4,795,890)
Ending Funds Available	1,357,400	1,599,653	1,417,863
Revenue Over(Under) Expenditures			-

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**PUBLIC SAFETY SALES TAX FUND
STATEMENT OF REVENUES & EXPENDITURES**

	2023	2024	2025	
	<u>Actual</u>	<u>Midyear</u>	<u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Sales Tax	1,048,506	1,050,000	1,100,000	50,000
Misc. Revenue	34,332	41,000	30,000	(11,000)
Operating Revenue	1,082,838	1,091,000	1,130,000	39,000
Debt Proceeds	-	-	-	-
Equity Transfer	-	245,872	-	(245,872)
Total Revenue	1,082,838	1,336,872	1,130,000	(206,872)
Expenditures				
PSST Law	624,532	783,083	775,373	(7,710)
Non Departmental	39,412	46,789	46,627	(162)
Total Non-Operating Expenditures	663,944	829,872	822,000	(7,872)
Capital	114,700	400,000	110,000	(290,000)
Debt Requirements	207,474	107,000	198,000	91,000
Total Non-Operating Expenditures	322,175	507,000	308,000	(199,000)
Total Expenditures	986,119	1,336,872	1,130,000	(206,872)

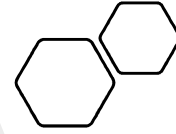
Analysis of Funds Available

Beginning Funds Available	621,287	718,006	472,134
Revenues	1,082,838	1,336,872	1,130,000
Equity Adjustment	-	(245,872)	-
Net Funds Available	1,704,125	1,809,006	1,602,134
Expenditures	(986,119)	(1,336,872)	(1,130,000)
Ending Funds Available	718,006	472,134	472,134

Revenue Over(Under) Expenditures

-

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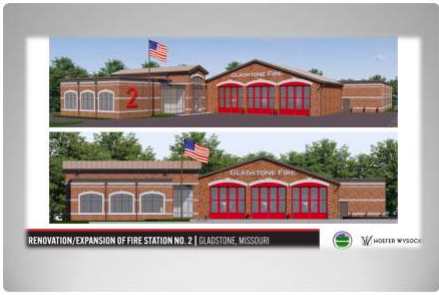


City of Gladstone - FY 2025 Supplemental and Capital Budget Requests

Dept. Funct. Dept. Div.	Object	Description	Narrative	Recommended
PUBLIC SAFETY SALES TAX				
203	39	460410	Automotive Capital	2 Police Vehicles
TOTAL PUBLIC SAFETY SALES TAX FUND				110,000



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Facilities Master Plan



Cultural Arts Master Plan



Parks & Recreation Master Plan

FY25 BUDGET
Capital Improvement Program (CIST & TST)

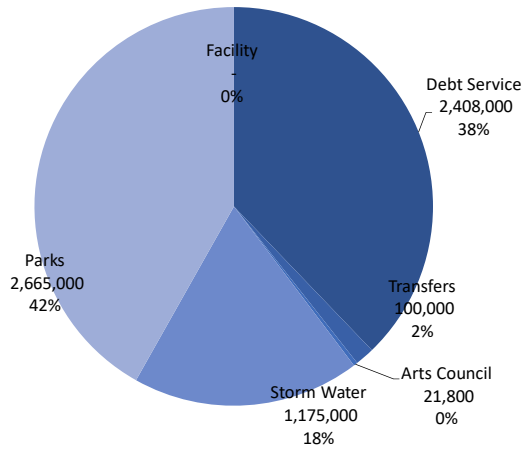
CAPITAL IMPROVEMENT SALES TAX FUND STATEMENT OF REVENUES & EXPENDITURES

Budgeted Revenues

Sales Tax	2,180,000
2019 Sales Tax Transfer	1,000,000
Interest	50,000
Flora Park ADA Playground VarietyKC Grant	250,000
Dog Park - Private Donation	150,000
Total Budgeted Revenue	3,630,000



Capital Improvement Sales Tax fund Expenditures



Budgeted Expenditures

Debt Service	
2024 COP Ends (3/1/44)	145,000
2021 COP (Ends 3/1/41)	890,000
2020 COP (Ends 3/1/40)	125,000
2017 Lease Purchase (Ends 6/1/32)	154,000
2016 Lease Purchase (Ends 1/22/30)	107,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	690,000
2015 COP (Ends 6/1/30)	150,000
The Heights - (Ends 7/1/36)	147,000
Engineering Transfer	100,000
Arts Council	21,800
Subtotal	2,529,800

Stormwater Projects

Stormwater Master Plan Implementation	-
NE 68th Ter and N. Bellefontaine Storm Drainage	150,000
NE 76th Ter Storm Drainage & Parking	650,000
6900 N. Wyandotte Bank Stabilization	300,000
Miscellaneous Stormwater Projects	75,000
Subtotal	1,175,000

Park Projects

Parks Master Plan Implementation	-
NE 72nd Tennis Pickleball Court Conversion	265,000
Flora Park ADA Playground	750,000
Parks Trail/Sidewalk Replacement Program	85,000
Meadowbrook Park Basketball Court Overlay, Sidewalk & Paint	40,000
Gladstone/KCMO Joint Dog Park	275,000
AJ Farm Improvements	1,250,000
Subtotal	2,665,000

Est Funds Available at 7/1/24

Total Budgeted Revenue

Total Budgeted Expenditures

Est Funds Available at 6/30*

FY25
\$3,366,673
3,630,000
6,369,800
\$ 626,873

* Includes \$150,000 required reserve



CITY OF GLADSTONE Capital Improvement Sales Tax Projects Five Year Plan					
	FY25	FY26	FY27	FY28	FY29
Est Funds Available at 7/1/24	\$ 3,366,673	\$ 626,873	\$ 154,446	\$ 159,878	\$ 159,661
Budgeted Revenues					
Sales Tax	2,180,000	2,212,700	2,245,891	2,279,579	2,313,773
2019 Sales Tax Transfer	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Interest	50,000	40,000	30,000	30,000	30,000
Flora Park ADA Playground VarietyKC Grant	250,000	-	-	-	-
Dog Park - Private Donation	150,000	-	-	-	-
Total Budgeted Revenue	3,630,000	3,252,700	3,275,891	3,309,579	3,343,773
Budgeted Expenditures					
Debt Service					
2024 COP Ends (3/1/44)	145,000	145,000	150,000	147,000	146,000
2021 COP (Ends 3/1/41)	890,000	885,000	870,000	860,000	865,000
2020 COP (Ends 3/1/40)	125,000	125,000	145,000	155,000	155,000
2017 Lease Purchase (Ends 6/1/32)	154,000	154,000	154,000	154,000	154,000
2016 Lease Purchase (Ends 1/22/30)	107,000	107,000	107,000	107,000	107,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	690,000	690,000	690,000	690,000	690,000
2015 COP (Ends 6/1/30)	150,000	155,000	150,000	152,000	152,000
The Heights - (Ends 7/1/36)	147,000	147,000	147,000	147,000	147,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
Arts Council	21,000	22,127	22,459	22,796	23,138
Subtotal	2,829,800	2,830,127	2,835,459	2,834,796	2,839,138
Stormwater Projects					
Stormwater Master Plan Implementation	-	-	400,000	425,000	450,000
NE 68th Ter and N. Bellefontaine Storm Drainage	150,000	-	-	-	-
NE 76th Ter Storm Drainage & Parking	650,000	-	-	-	-
6900 N. Wyandotte Bank Stabilization	300,000	-	-	-	-
Miscellaneous Stormwater Projects	75,000	95,000	75,000	75,000	75,000
Subtotal	1,175,000	95,000	475,000	500,000	525,000
Park Projects					
Parks Master Plan Implementation	-	-	210,000	225,000	235,000
NE 72nd Tennis Pickleball Court Conversion	265,000	-	-	-	-
Flora Park ADA Playground	750,000	-	-	-	-
Parks Trail/Sidewalk Replacement Program	85,000	50,000	50,000	50,000	50,000
Meadowbrook Park Basketball Court Overlay,	40,000	-	-	-	-
Sidewalk & Paint	-	-	-	-	-
Gladstone/KCMO Joint Dog Park	275,000	300,000	-	-	-
AJ Farm Improvements	1,250,000	750,000	-	-	-
Subtotal	2,665,000	1,100,000	260,000	275,000	285,000
Total Budgeted Expenditures	6,369,800	3,725,127	3,270,459	3,309,796	3,349,138
Est Funds Available at 6/30*	\$ 626,873	\$ 154,446	\$ 159,878	\$ 159,661	\$ 154,295

* Includes \$150,000 required reserve

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CITY OF GLADSTONE Transportation Sales Tax Fund		FY25
Est Funds Available at 7/1/24		\$ 4,370,849
Budgeted Revenues		
Sales Tax		2,180,000
Interest		60,000
Transfer from GF-Prop Tax (sidewalks)		50,000
Transfer from GF-Prop Tax (transit)		50,000
Transfer from CWSS		50,000
Special Road District Funds		400,000
Linden Connector Trail TAP Grant		720,000
N. Oak STP Grant		-
Vivion Road Trail TAP/CMAQ Grant (\$1,602,027 FY27)***		-
Old Antioch Road STP Grant (\$1,408,000 FY27)***		-
Total Budgeted Revenue		3,510,000

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CITY OF GLADSTONE
Transportation Sales Tax Fund

FY25

Budgeted Expenditures

Debt Service	
2024 COP (Ends 3/1/44)	220,000
2020 COP (Ends 3/1/34)	35,000
2017 Lease Purchase (Ends 6/1/32)	256,000
2015 COP (Ends 6/1/30)	46,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	100,000
The Heights - (Ends 7/1/36)	116,000
Engineering Transfer	100,000
KCATA IRIS Service	120,000
Subtotal	993,000

Road Projects*

Street Mill & Overlay Program	620,000
Intermediate Maintenance	200,000
City Intermediate Maintenance	20,000
Road District Project - TBD	400,000
N. Oak Complete Streets - NE 69th St to NE 72nd St	500,000
Old Antioch Road Design - NE 68th Ter to NE 72nd St	-
Subtotal	1,740,000

Sidewalk/Trail Projects*

Curb, Gutter, Sidewalk Replacement	200,000
ADA/Curbcut Sidewalks	50,000
Traffic/Ped Signal Upgrades - NE 72nd & N. Woodland	50,000
Linden Connector Trail	900,000
Vivion Road Trail	-
Subtotal	1,200,000

Total Budgeted Expenditures**3,933,000**

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CITY OF GLADSTONE
Transportation Sales Tax Fund

FY25

Est Funds Available at 7/1/24	<u>\$4,370,849</u>
Total Budgeted Revenue	3,510,000
Total Budgeted Expenditures	<u>3,933,000</u>
Est Funds Available at 6/30**	<u>\$3,947,849</u>

* Any remaining unused balances to be directed to the street mill & overlay program

** Includes \$50,000 required reserve

***Need to identify source of local match for construction



N. Troost/NE 72nd Traffic/Pedestrian Signal



Fire Station No. 2 Pedestrian Signal



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CITY OF GLADSTONE Transportation Sales Tax Projects Five Year Plan					
	FY25	FY26	FY27	FY28	FY29
Est Funds Available at 7/1/24	\$ 4,370,843	\$ 3,947,843	\$ 1,881,543	\$ 51,140	\$ 56,804
Budgeted Revenues					
Sales Tax	2,180,000	2,212,700	2,245,691	2,278,579	2,313,773
Interest	50,000	50,000	40,000	30,000	30,000
Transfer from GP-Prop Tax (sidewalks)	50,000	50,000	50,000	50,000	50,000
Transfer from GP-Prop Tax (transit)	50,000	50,000	50,000	50,000	50,000
Transfer from CVSS	50,000	50,000	50,000	50,000	50,000
Special Road District Funds	400,000	400,000	400,000	400,000	400,000
Linden Connector Trail TAP Grant	720,000	-	-	-	-
N. Oak STP Grant	-	2,196,000	2,196,000	-	-
Vivian Road Trail TAPICMAQ Grant (\$1,602,627 FY27)**	-	-	-	-	-
Old Antioch Road STP Grant (\$1,408,000 FY27)**	-	-	-	-	-
Total Budgeted Revenue	3,510,000	5,008,700	5,031,891	2,859,579	2,893,773
Budgeted Expenditures					
Debt Service					
2024 COP (Ends 3/1/44)	220,000	220,000	220,000	220,000	220,000
2020 COP (Ends 3/1/34)	35,000	30,000	95,000	105,000	107,000
2017 Lease Purchase (Ends 6/1/32)	250,000	250,000	250,000	250,000	250,000
2015 COP (Ends 6/1/30)	45,000	45,000	45,000	45,000	45,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	100,000	100,000	100,000	100,000	100,000
The Heights - (Ends 7/1/36)	116,000	116,000	116,000	116,000	116,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
KCATA IRIS Service	120,000	126,000	132,300	138,815	145,861
Subtotal	553,000	1,655,000	1,667,300	1,663,815	1,682,661
Road Projects*					
Street Mill & Overlay Program	620,000	600,000	625,000	800,000	810,000
Intermediate Maintenance	200,000	200,000	225,000	250,000	275,000
City Intermediate Maintenance	20,000	20,000	20,000	20,000	20,000
Road District Project - TBD	400,000	400,000	400,000	400,000	400,000
N. Oak Complete Streets - NE 69th St to NE 72nd St	500,000	4,050,000	4,050,000	-	-
Old Antioch Road Design - NE 68th Ter to NE 72nd St	-	275,000	-	-	-
Subtotal	1,740,000	5,545,000	5,320,000	1,470,000	1,505,000
Sidewalk/Trail Projects*					
Curb, Gutter, Sidewalk Replacement	200,000	200,000	200,000	200,000	200,000
ADA/Curbcut Sidewalks	50,000	50,000	50,000	50,000	50,000
Traffic/Ped Signal Upgrades - NE 72nd & N. Woodland	50,000	50,000	50,000	50,000	50,000
Linden Connector Trail	900,000	-	-	-	-
Vivian Road Trail	-	175,000	175,000	-	-
Subtotal	1,200,000	475,000	475,000	300,000	300,000
Total Budgeted Expenditures	3,333,000	7,075,000	6,862,300	2,853,815	2,897,661
Est Funds Available at 6/30**	\$ 3,947,843	\$ 1,881,543	\$ 51,140	\$ 56,804	\$ 52,716

* Any remaining unused balances to be directed to the street mill & overlay program

** Includes \$50,000 required reserve

*** Need to identify source of local match for construction

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Capital Equipment Replacement Fund



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**CAPITAL EQUIPMENT REPLACEMENT FUND
STATEMENT OF REVENUES & EXPENDITURES**

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Taxes/Transfers	343,472	430,000	399,000	(31,000)
Misc. Revenue	178,025	120,000	65,000	(55,000)
Equity Transfer	-	615,000	-	(615,000)
Total Revenue	521,497	1,165,000	464,000	(701,000)
Expenditures				
Capital Expenditures	369,182	800,000	225,000	(575,000)
Debt Requirements	89,893	65,000	64,000	(1,000)
Transfers	293,000	300,000	175,000	(125,000)
Total Expenditures	752,075	1,165,000	464,000	(701,000)

Analysis of Funds Available

Beginning Funds Available	1,034,342	803,764	188,764
Revenues	521,497	1,165,000	464,000
Equity Adjustment	-	(615,000)	-
Net Funds Available	1,555,839	1,353,764	652,764
Expenditures	(752,075)	(1,165,000)	(464,000)
Ending Funds Available	803,764	188,764	188,764

Revenue Over(Under) Expenditures

-

-

33



Combined Water and Sewerage Fund (CWSS)

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**COMBINED WATERWORKS & SEWER SYSTEM FUND
STATEMENT OF REVENUES & EXPENDITURES**

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Water	4,434,337	4,516,677	4,545,677	29,000
Sanitation	7,857,938	8,276,925	8,501,500	224,575
Intergovernmental	5,973	275,000	-	(275,000)
Misc. Revenue	<u>1,002,403</u>	<u>197,833</u>	<u>166,833</u>	<u>(31,000)</u>
Operating Revenue	13,300,651	13,266,435	13,214,010	(52,425)
Debt Proceeds	-	15,435,000	-	(15,435,000)
Equity Transfer	-	-	-	-
Non-Operating Revenue	-	15,435,000	-	(15,435,000)
Total Revenue	<u>13,300,651</u>	<u>28,701,435</u>	<u>13,214,010</u>	<u>(15,487,425)</u>

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**COMBINED WATERWORKS & SEWER SYSTEM FUND
STATEMENT OF REVENUES & EXPENDITURES**

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Expenditures				
Water Production	1,380,340	1,513,222	1,522,692	9,470
Water Operations & Maintenance	684,361	1,209,466	1,269,482	60,016
Sewer Collection	383,736	488,451	446,616	(41,835)
Non Departmental	<u>7,480,399</u>	<u>7,898,729</u>	<u>8,137,421</u>	<u>238,692</u>
Operating Expenditures	9,928,838	11,109,868	11,376,211	266,343
Capital & Supplemental	1,881,951	3,468,567	486,799	(2,981,768)
Debt Requirements	1,592,418	798,000	1,301,000	503,000
Transfers	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>-</u>
Total Non-Operating Expenditure	3,524,369	4,316,567	1,837,799	(2,478,768)
Total Expenditures	<u>13,453,207</u>	<u>15,426,435</u>	<u>13,214,010</u>	<u>(2,212,425)</u>

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FY25 Budget :
Questions?

Thanks to:

- **City Council**
- **Budget Team**
 - Bob Baer
 - Amanda Wheeler
 - Austin Greer
 - Dominic Accurso

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City of Gladstone

Public Hearing

Budget Draft



July 1, 2024 to June 30, 2025





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FISCAL YEAR 2024-2025 BUDGET

CITY MANAGER'S BUDGET MESSAGE

May 13, 2024

Tina Spallo, Mayor
Les Smith, Mayor Pro Tem
Jean Moore, Councilmember
Bill Garnos, Councilmember
Spencer Davis, Councilmember

Submitted herewith is the Fiscal Year 2025 (FY25) budget and program of services for the City of Gladstone. The annual budget for FY25 as proposed represents the strategic, administrative and financial plan of the City of Gladstone. This budget is the product of a comprehensive team effort from every level of the municipal organization. Supervisors generated budget requests with input from their employees. Department Heads reviewed, refined, and modified requests from supervisors to address department responsibilities and to reach the goals set by the City Council. Departmental submissions were then reviewed and adjusted by the Budget Team, consisting of the City Manager, Assistant City Manager, Finance Director, and Human Resources Administrator, in an effort to balance financial constraints and service delivery mandates. Capital, supplemental, technology, and building requests, as well as capital improvement and enterprise funds, were reviewed and adjusted by the Budget Team. This process has been thorough and maintains the efficient and effective delivery of City services, but does not end with adoption of the budget document. The FY25 budget presents a balanced program of services and cost control measures which will be monitored throughout the year to provide the quality programs and services important to the citizens of Gladstone.

The FY25 budget is intended to serve as a policy document, a financial plan, an operations guide, and a communication device. The following overview of the FY25 budget illustrates the conservative approach utilized by the City Council and City Staff to develop a proposed budget plan which benefits the entire City of Gladstone and its residents.

INTRODUCTION

The Budget Team began with City Council goals as guiding policies for developing the budget. The proposed budget seeks to implement Council objectives through the reallocation of existing resources and the allocation of new resources where necessary.

2024 CITY COUNCIL GOALS

- Keep Gladstone as a safe place with a focus on crime prevention, traffic enforcement, and the recruitment and retention of high-quality police officers, firefighters and EMS personnel.
- Focus resources on water treatment and distribution improvement plans.
- Continue commitment to downtown, commercial corridors, and under-developed areas through effective and innovative infrastructure and redevelopment strategies.
- Provide the resources and support the strategies to continue to improve residential and commercial code enforcement.
- Finalize plans to build an event facility to replace the existing barn on the Atkins-Johnson Farm to provide long-term programming opportunities.
- Prioritize infrastructure for neighborhood revitalization to meet the needs of our residents and encourage quality residential density and homeowner investment to preserve and increase housing values.
- Promote initiatives to beautify Gladstone by encouraging civic engagement and community pride.
- Promote diversity, equity, and inclusion in all that we do to continue to be a welcoming city to everyone.
- Develop and implement communication strategies to better inform and engage our residents.
- Initiate plans and build partnerships to develop Flora Park as an all-inclusive recreational space.

BUDGET CONSIDERATIONS

In creating the 2025 fiscal year budget, the budget team considered multiple internal and external factors. With the issuance of the 2024 COP and other lease purchases, staff are managing and directing multiple capital projects. Staff is also working to close out all ARPA projects early in FY25. Externally, inflation has slowed to a more manageable rate since 2022. Recruitment and retention continues to be a focus and concern along with the increasing costs of providing and receiving services and supplies.

Capital Projects and Equipment

Since 2020, the City has issued over \$46 million in debt for various capital projects and equipment. Funding for the debt service is provided by the 2019 ½ cent sales tax, marijuana sales tax, and other debt falling off the schedule. Staff is also wrapping up ARPA projects of \$7.3 million. It was the expectation of the budget team that capital requests would be minimal for FY25. A major initiative of staff for FY25 will be the design and management of capital projects. These projects include all of the City's major and budgeted funds. The table below lists a few of the past and future major projects and associated costs.

2020 COP \$7,740,000

Fire Station #2 renovations	2,540,000	Complete
Water main replacements	2,500,000	Complete
Outdoor pool bathhouse renovation	700,000	Complete

2021 COP \$14,840,000

Police Headquarters renovation	13,000,000	Substantially complete
Community area at Station #2	2,500,000	Complete

2021 LP \$850,000

Updating Police & Fire radio equipment	650,000	Complete
Body and vehicle cameras	200,000	Complete

2024 LP \$2,500,000

Fire equipment	900,000	Complete
Public works/Water equipment	1,600,000	Substantially complete

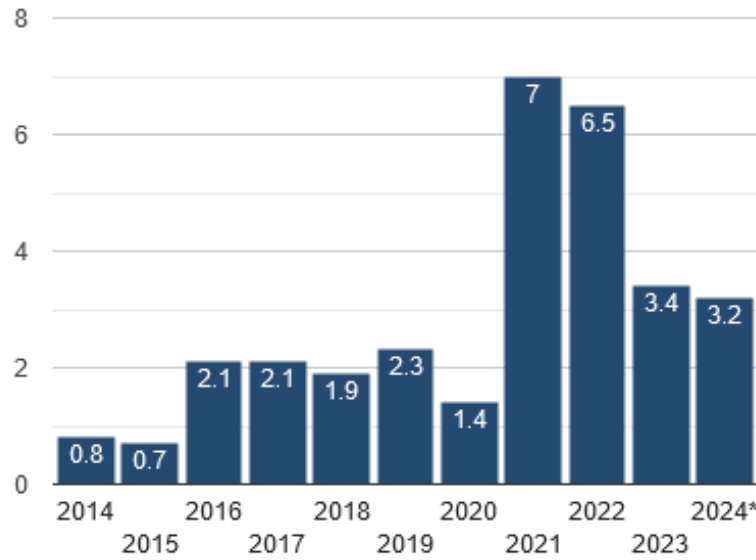
2024 COP \$20,705,000

Water treatment plant and system improvements	14,000,000	In progress
N. Oak	4,400,000	In progress
Event Space at AJ Farm	2,000,000	In progress
Flora Park	750,000	In progress

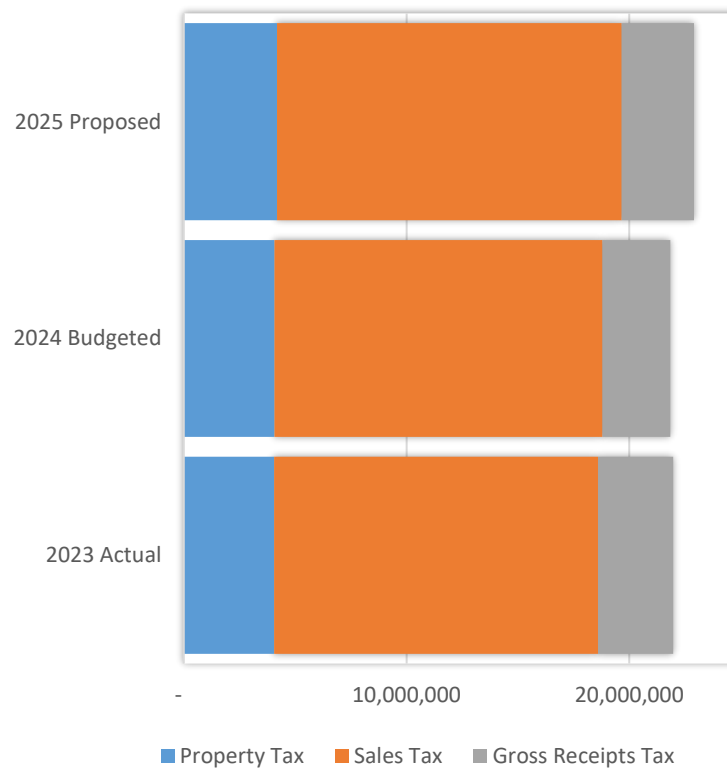
\$46,635,000 Total Debt Issued for Capital Projects and Equipment

One of the external factors considered is inflation. According to the U.S. Inflation Calculator and the U.S. Labor Department, the annual inflation rate for the United States was 3.2% for the 12 months ended February 2024, and 3.4% in the previous 12-month period. Tax revenues for FY25 are projected to increase (see graphic below) by 4.3%, outpacing inflation over the past 12 months. Tax collections, in the graphic below consist of the sum of property tax, sales and use tax, and gross receipts tax for all funds.

Chart: United States Annual Inflation Rates (2014 to 2024)



City Wide Tax Collection



As one of the largest expenditures, and most important resources of the City, discussions on personnel consume a majority of budget preparation and meetings. Recruitment and retention has been a long term concern and City goal. In FY24 the City added 3 new positions (Communication/Public Relations Specialist, IT professional, and paramedic) and will continue for FY25. Additional information on changes to personnel and benefits will be outlined in the personnel section.

Following this introduction are summaries and narrative for recommendations for the budgeted funds for the City of Gladstone for the 2025 fiscal year. The summaries and narrative provide additional detail on more specific revenue and expenditure line items.

GENERAL FUND

REVENUES

Revenue projections for FY25 are based on FY24 midyear revenue projections, revenue trends, and the current local economy. Please reference tables on the next page.

Total budgeted revenues are projected to be \$23,700,945, a net decrease of \$2,460,870. Total operating revenues are projected to be \$23,525,945, an increase of \$500,600 from midyear projections. The increases are due to higher than projected property tax valuations, sales, use, and transient tax collections.

Property tax revenue is projected to be \$4,181,000 representing an increase of \$102,000. This year is a non-assessment year. Revenue estimates were projected using the valuation amounts for the 2024 fiscal year with a revenue increase to the current portion of real and personal property of 2.4%.

General Fund Sales Tax Revenue is projected to increase \$475,000 (\$150,000 for the 1% general sales tax and \$70,000 for the 2019 sales tax) to \$8,520,000. The increase is due to increases in the cost of goods, use tax remittance, and new businesses/industries opening in the City.

Gross Receipts Tax revenue is projected to be \$3,250,000 or an increase of \$210,000 from FY24 midyear projected. Gross Receipts revenue are based on historical trends and anticipated rate adjustments. Receipts for electricity and natural gas are rebounding to pre-pandemic levels while the transient tax collected is coming in higher than projected. Gross receipts for land lines, cellular phones, and cable are expected to continue to decline in future years due to changes in patterns and legislation.

<u>Revenue</u>	<u>2024 Expected</u>	<u>2025 Budget</u>	<u>Incr/(Decr) Over 2024 Expected</u>
Property Tax	\$ 4,079,000	\$ 4,181,000	\$ 102,000
Sales/Use Tax	8,045,000	8,520,000	475,000
Gross Receipts Tax	3,040,000	3,250,000	210,000
Licenses & Permits	683,530	672,030	(11,500)
Intergovernmental	1,650,000	1,765,000	115,000
Charges for Service	3,510,415	3,464,915	(45,500)
Fines & Forfeitures	470,000	470,000	-
Misc. Revenue	<u>1,547,400</u>	<u>1,203,000</u>	<u>(344,400)</u>
Operating Revenue	\$ 23,025,345	\$ 23,525,945	\$ 500,600
Debt Proceeds	\$ 1,933,000	\$ -	(1,933,000)
Transfers	300,000	175,000	(125,000)
Equity Adjustment	<u>903,470</u>	<u>-</u>	<u>(903,470)</u>
Non-Operating Revenue	3,136,470	175,000	(2,961,470)
Total Revenue	<u>\$ 26,161,815</u>	<u>\$ 23,700,945</u>	<u>\$ (2,460,870)</u>

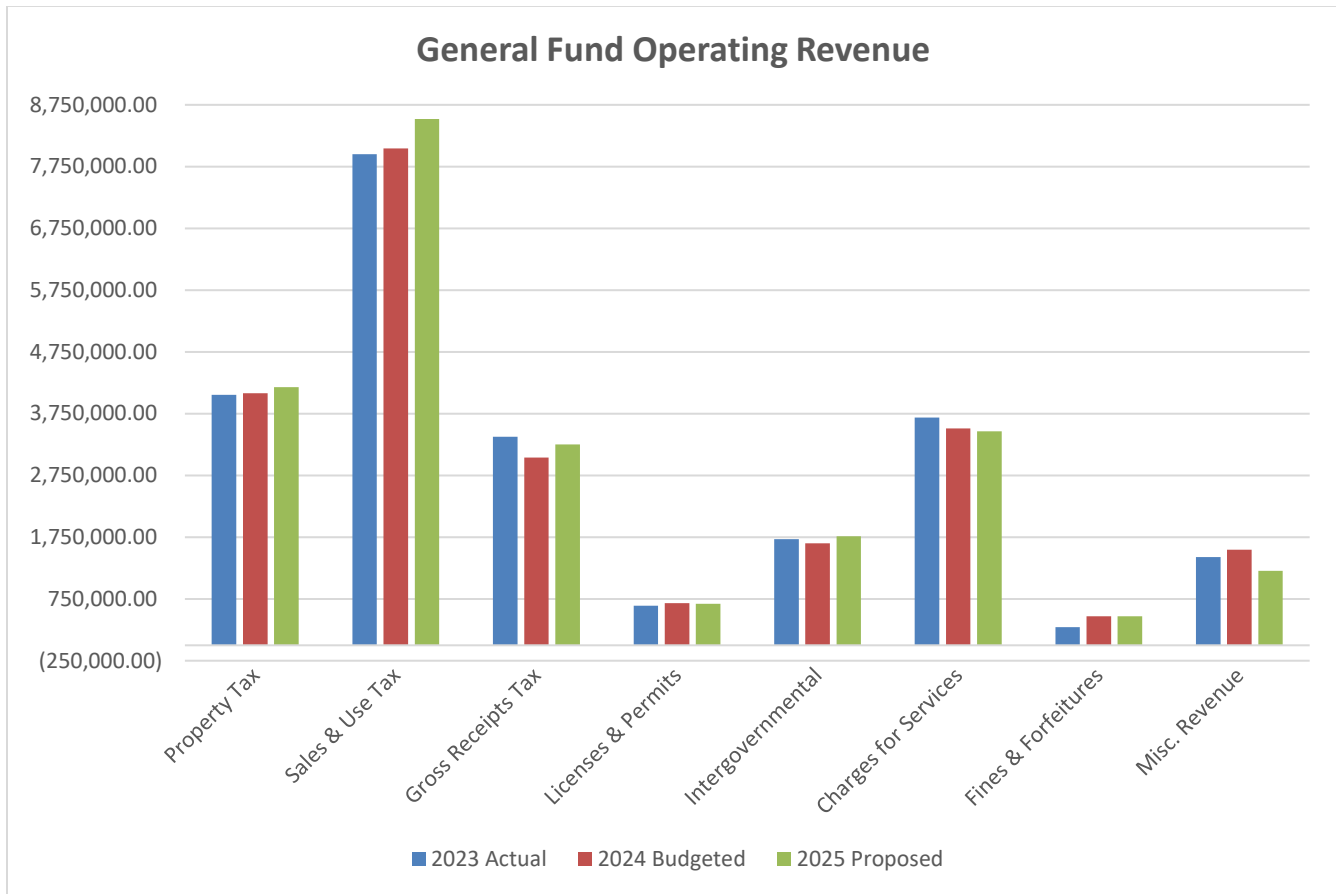
License and Permit revenue is projected to be \$672,030. Staff is expecting a slight decrease in permitting (\$11,500) due to high interest rates. Revenue projections for licensing and permitting is based on a 3-year average calculation.

Intergovernmental Revenue for FY25 is expected to increase by \$115,000. These revenues are projected to be \$1,765,000 or 8% of total operating revenue. The increase is due to the incremental increases from the gas tax. Intergovernmental revenues are mainly composed of grants, gasoline taxes, vehicle registration taxes, motor vehicle sales taxes, and Special Road District revenues.

Charges for Services total \$3,464,915 or 15% of the fund's total operating revenue. The projected decrease of \$45,500 is due to recreational activities.

Fines and Forfeitures revenue account for 2% of total revenues and is estimated to be \$470,000 in FY25. Open positions and legislation have had a major impact on fines and forfeitures over the past years.

Miscellaneous Revenue is projected to be \$1,203,000 for FY25. This is a decrease of \$344,400 from FY24. The decrease is due to an expected decrease in interest revenue (lower cash balances due to spend down of ARPA and lease purchase funds) and sale of assets.



Total Non-Operating Revenues are projected to be \$175,000, a decrease of \$2,961,470 due to decreases in debt proceeds, transfers and no equity transfer (prior year expenditure for capital equipment that was unable to be purchased during FY23 and accrued compensated absences).

EXPENDITURES

General Fund FY25 projected expenditures are \$23,700,945. This represents a \$2,460,870 decrease compared to FY24 expected expenditures due to the 2024 lease purchase and COP. Table 3 provides a budget comparison of the FY24 expected budget and the FY25 proposed budget, by object classification and department.

Additional detail is also provided on pages 32-35. The following narrative provides an explanation of the changes in each category of expenditures found in the next table.

Expenditures	2024 Expected	2025 Budget	Over 2024	% of Total
<u>Object Classification</u>				
Personnel Services	\$ 15,913,407	\$ 16,177,397	\$ 263,990	68.3%
Supplies	1,207,776	1,218,657	10,881	5.1%
Services	4,072,765	4,294,891	222,126	18.1%
Debt/Capital/Transfers	4,967,867	2,010,000	(2,957,867)	8.5%
Total Expenditures	\$ 26,161,815	\$ 23,700,945	\$ (2,460,870)	100.0%
<u>Department</u>				
General Administration	\$ 1,363,411	\$ 1,322,584	\$ (40,827)	5.6%
Finance	1,723,528	1,889,586	166,058	8.0%
Police	6,530,184	6,642,519	112,335	28.0%
Fire/EMS	4,516,149	4,576,815	60,666	19.3%
Public Works	2,441,207	2,420,893	(20,314)	10.2%
Community Development	843,796	956,033	112,237	4.0%
Parks & Recreation	2,515,016	2,626,891	111,875	11.1%
Non-Departmental	1,260,657	1,255,624	(5,033)	5.3%
Operating Expenditures	21,193,948	21,690,945	496,997	91.5%
Capital & Supplemental	3,088,867	201,000	(2,887,867)	0.8%
Debt Requirements	704,000	709,000	5,000	3.0%
Transfers	1,175,000	1,100,000	(75,000)	4.6%
Total Non-Operating Expenditures	\$ 4,967,867	\$ 2,010,000	\$ (2,957,867)	8.5%
Total Expenditures	\$ 26,161,815	\$ 23,700,945	\$ (2,460,870)	100.0%

Personnel Services Personnel services make up 68% of total General Fund expenditures. Something to consider is that this amount includes wages, payroll tax, and benefits (LAGERS, health, dental, vision, life, and worker's compensation). The FY25 budget continues the compensation and classification plan from the 2023 budget along with current collective bargaining agreements. Additional information on changes to personnel services can be found in the Personnel Changes section of the document.

Supplies and Services Supplies are proposed to increase \$10,881 from FY24 expected. Services are expected to increase by \$222,126. The increase in services is due to the addition of the citizen satisfaction survey, scheduled replacement of police MDT's, projected increases in property and liability insurance, neighborhood grants, and contractual services.

Capital, Debt, and Transfers Capital, debt, and transfers have decreased by \$2,957,867. Capital decreased \$2,887,867 due to the 2024 lease purchase (fire trucks and public works equipment) and COP (IT network and security upgrades) along with the re-appropriation of a bucket truck and 2 police cars and equipment that were not received during FY23. Recommended FY25 General Fund capital and supplemental requests will be discussed in the next section. Debt payments will increase \$5,000 to \$709,000 for the 2025 fiscal year. Transfers from the General Fund will

decrease \$75,000 to \$1,100,000 (\$1,000,000 transfer to CIST for debt service on the police headquarters and fire station #2 renovation, \$100,000 to TST for sidewalks and transit).

DEPARTMENT CAPITAL AND SUPPLEMENTAL REQUESTS

General Fund budget capital and supplemental requests by department are detailed on pages 50-51. The proposed budget attempts to address the top budget priorities of all departments. Capital and supplemental request in the amount of \$1,025,300 were made with \$303,374 being recommended for funding for FY25. Details are provided in the following narrative for the recommended capital and supplemental requests.

General Administration The request from General Administration department is \$19,500 to contract a citizen satisfaction survey. This supplemental request is being recommended by the budget team.

Finance Request from the Finance Department (tech) amounted to \$13,000. This would allow for the purchase of 3 to 4 MDT's for the police department annually. Staff is recommending adding the request to the base budget annually.

Police Requests and recommended capital and supplemental items for Police Department totaled \$112,000. This will provide funding for two patrol vehicles with emergency equipment (an additional two patrol vehicles are proposed in the PSST Fund) and annual funding for a subscription for a Trans Union search platform. Both requests for \$112,000 are being recommended.

Fire/EMS Capital requests for the Fire/EMS department totaled \$34,000. The budget team is recommending funding for a cutter/spreader extrication tool (\$15,000) and the continuation of the vehicle lease for the Chief and Deputy Chief vehicles (\$19,000).

Public Works Requests totaled \$139,500. Recommendation for capital is \$9,500 to continue with the Enterprise vehicle lease.

Community Development Requests totaled \$38,000. The budget team is recommending funding to continue with the Enterprise vehicle lease (\$38,000 for 4 trucks).

Parks and Recreation Requests totaled \$669,300, and \$96,874 is being recommended for funding. The funding includes annual supplemental increases for the annual janitorial contract (\$12,000) and mowing (\$33,000). The request for rebuilding and painting of the handrail at the A.J. Farm will be passed to GEBC. Capital recommendations are funding the vehicle lease for the Parks, Recreation, and Cultural Arts Director (\$9,500), a new mini-scrubber for City Hall (\$2,920), and new tables and trash cans for Oak Grove Park (\$39,454). Larger parks projects will be proposed for funding in CIST, when funding is available.

Non-Departmental No requests for non-departmental.

PERSONNEL CHANGES

In the proposed FY25 Budget, personnel related expenditures of \$16,177,397 comprise 68% of the General Fund. Personnel services continue to represent the largest expenditure in the General Fund.

Base salary costs in FY25 include recommendation of a 5% merit pay increase to maintain a competitive salary structure. Police and Fire will receive a 3% merit increase as per the Collective Bargaining Agreement. Increases are recommended to be effective November 1, 2024.

The proposed budget reflects changing the accounts payable clerk position to an accountant when it becomes vacant in October (retirement). With the addition of payroll to the Finance department, and future succession planning, this position will back up payroll and learn contract coordination as well as taking over the accounts payable clerk responsibilities. The FY25 budget also proposes to change the part time administrative assistant position in the Fire Department to full time.

Benefits

Each year, Midwest Public Risk (MPR), reviews the benefits structure and pricing to assure the benefits remain competitive, and pricing can support the program. The process for this year involved the Board of Directors, the Benefits Advisory Committee, additional MPR Staff members, and Brown & Brown Consulting.

Last year, MPR moved our Medical third-party administrator, (TPA), and Network, from CIGNA to UMR, (United Medical Resources). UMR will continue to be our medical provider for FY25. The budget would recommend the City continue with the same contributions as FY24.

The budget also recommends the continued practice of offering employees the option to participate in either one of the following four plans:

Medical

Proposed Per Month Contributions	QHDHP 2000-2		QHDHP 2500	
Coverage Level	Employee Contribution	Employer Contribution (HSA)	Employee Contribution	Employer Contribution (HSA)
Employee only	\$10	\$103	\$0.00	\$129
Employee Spouse +	\$42	\$28	\$8.50	\$70
Employee Child(ren) +	\$29	\$28	\$8.00	\$70
Family	\$58	\$28	\$9.00	\$70

Proposed Per Month Contributions	INO 2	Copay 2000
Coverage Level	Proposed Contribution	Proposed Contribution
Employee only	\$199	\$109
Employee Spouse +	\$724	\$504
Employee Child(ren) +	\$590	\$410
Family	\$858	\$602

The Cares Act allowed all plans to cover Virtual Health at 100% on all plan types. This Act has been extended and UMR will continue to cover Virtual Health for urgent care and mental health at 100% as allowed.

Dental and Vision

Dental, vision and other supplemental insurance will be managed by Holmes Murphy. Founded in 1932, Holmes Murphy offers the same dental and vision coverage at the same cost as FY24 plus a richer plan. They also provide a designated customer service representative plus an easier self-enroll process.

Dental and Vision

Proposed Per Month Contributions	Dental (Guardian Delta Dental)	Vision (Guardian VSP)
Coverage Level	Proposed Contribution	Proposed Contribution
Employee Only	\$9.00	\$4.00
Employee + Spouse	\$22.00	\$8.00
Employee + Child(ren)	\$22.00	\$8.00
Family	\$22.00	\$11.00

The FY25 budget reflects no substantial increases in Life, Accidental Death or Dismemberment, or Long-Term Disability insurances. Projected premiums are not expected to increase.

Insurance The City of Gladstone, as a founding principal, is a member of the public entity risk pool, Midwest Public Risk (MPR), for Employee Benefits, Workers' Compensation, and Property and Liability programs. Projected premiums for FY25 were not available for evaluation in conjunction with the City's annual budget process. However, the FY 25 recommended budget includes an estimated average 18% increase to the property, casualty/liability, and workers' compensation coverage.

SPECIAL PARKS AND PLAYGROUND FUND

The "Ordinance Providing for Open Spaces" was enacted by the City Council on October 11, 1965, and amended on January 26, 1970 for the purpose of providing additional parkland, or funds to purchase, develop, and maintain city parks and playgrounds. The sub-divider may dedicate a portion of the land for parks, or pay a fee on a lot or acreage basis.

Revenue Revenue in the amount of \$500 is projected for FY25.

Expenditures No expenditures are requested for this budget.

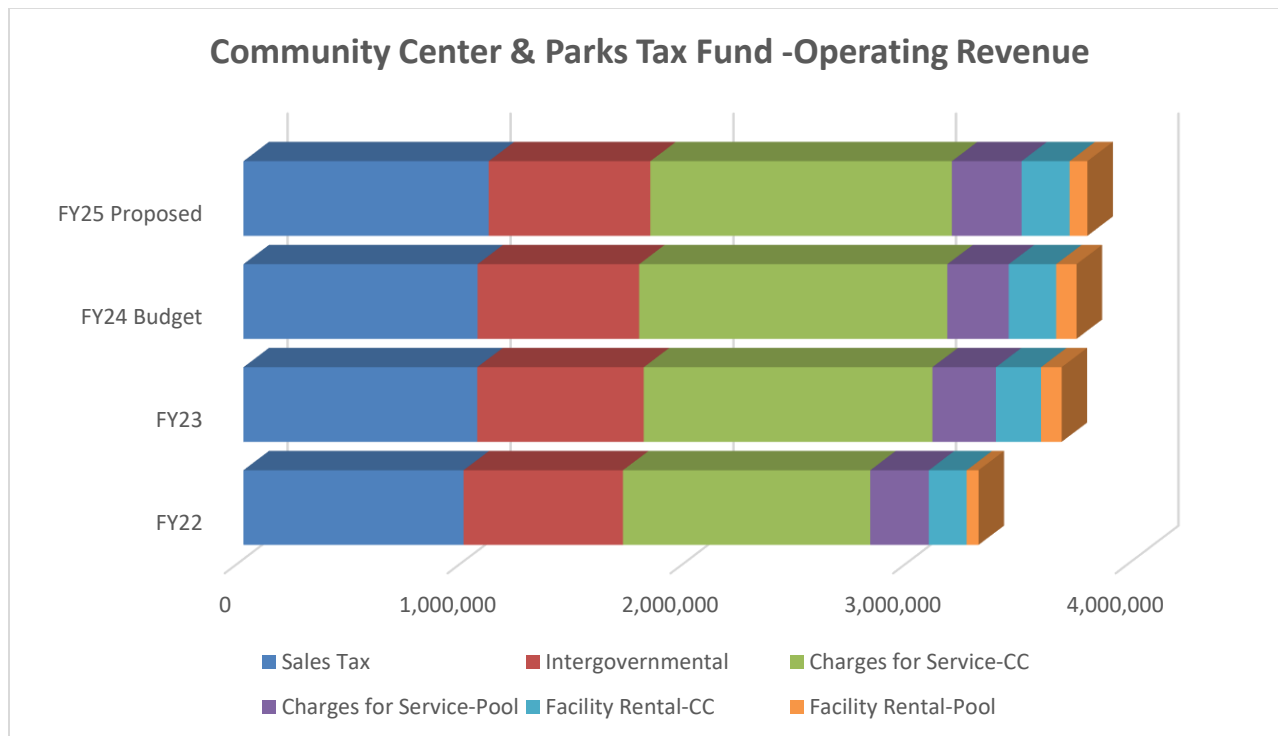
The fund balance is projected to be \$5,000.

COMMUNITY CENTER AND CITY PARKS FUND

In February of 2005, the citizens of Gladstone approved a .25% Parks Sales Tax to be used to construct a community center. In a partnership with the North Kansas City School District, a natatorium was added to the project to be funded by shared expenses and bonds. The Community Center offers aerobic exercise and dance areas, weight, strength, and cardio training areas, regulation basketball courts, walking/jogging track, meeting areas for up to 300 people, 25-meter competitive pool, dive well, and seating for 1,500 spectators in the competition pool/dive area.

Revenue Table 4 displays operating revenues by category for 2022 and 2023 actual, 2024 midyear, and 2025 proposed. During the pandemic, charges for services (memberships, day passes, and swim fees) and facility rental declined. To assist the Community Center operations, the City allocated \$1,500,000 (\$1,000,000 in FY23 and \$500,000 in FY24) of ARPA funding to pay for certain expenditures. FY25 will not have ARPA funding. ARPA funding was not considered operating revenue and is not represented in the table below.

Page 38, Community Center and Park Fund - Estimated FY25 Revenues and Expenditures, itemizes the estimated revenues and expenditures for the fund. Details are provided in the following narrative.



Total revenues for the Community Center/Natatorium are projected to be \$4,795,890. Operating revenue is projected to be \$3,263,800. This is an increase of \$48,550 (2%) over 2024 midyear projections. Sales tax is projected to increase \$50,000 or 5%. Charges for services for the Community Center are projected to decrease \$29,450 from midyear estimates. Facility rental for the Community Center is expected to increase \$3,000. Revenues for the Municipal Pool are also expected to increase over midyear 2024 projections by \$25,000 (2%) for fiscal year 2025.

Non-operating revenues total \$1,532,090, a decrease of \$819,810 from 2024 midyear projections. The decrease is attributed to the ARPA allocation to the fund for FY23 and FY24 and debt proceeds from the 2024 COP. Non-operating revenues for the fund include the NKCSO capital user fee (\$525,000), interest earnings and other miscellaneous revenue (\$39,750), an annual infrastructure transfer for Community Center from TST Fund (\$100,000), annual debt transfer from the CIST Fund (\$685,550), and an equity transfer of \$181,790.

Expenditures Total proposed FY25 expenditures for the CCPT Fund amount to \$4,795,890. This is a decrease of \$529,007. The decrease is due to the issuance of debt in FY24. Operating expenditures for the Community Center, Natatorium, and Municipal Pool are projected to be \$1,069,840, \$1,031,040, and \$198,958 respectively. Non-Departmental expenditures are projected to be \$185,789. Insurance and miscellaneous costs that are difficult to specifically assign to operating centers are accounted for in Non-Departmental. Debt requirements total \$2,280,000 in FY25.

Personnel and Benefits The FY25 proposed budget reflects total personnel costs of \$1,368,887: \$609,499 for the Community Center, \$622,865 for the Natatorium, and \$136,523 for the Municipal Pool. This Budget includes support of the compensation and classification plan and benefit adjustments that is consistent with the General Fund FY25

Supplemental Requests FY25 Supplemental Requests for CCPT are listed on pages 52-53. Total requests amounted to \$255,296. Supplemental recommendations include annual roof inspection (adding \$2,000 to base budget) and annual UV bulb replacement (adding \$8,499 to the base budget). Capital recommendations include replacement of a section of roof (\$55,225), preparation and painting of the leisure pool (\$20,272,), and replacement of the PAL portable lift (\$9,991).

PUBLIC SAFETY SALES TAX FUND

The proposed Public Safety Sales Tax Fund (PSST) FY25 Budget will provide for all operating costs and debt service requirements promised to the voters in 2010. Total revenues are estimated at \$1,130,000. Total expenditures are estimated at \$1,130,000. Fund balance is projected to be \$472,134 at the end of FY25 The historic programming of the PSST Fund has been to fund six law enforcement officers and related equipment expenses, fund two squad cars, and to pay the debt service on the radio system project. This budget funds these priorities, and provides replacement cost related to previously purchased PSST equipment. See page 39.

Revenue

The proposed revenues for the PSST Fund amount to \$1,130,000. Revenue projections for sales tax (\$1,100,000) are based on expected sales tax collections consistent with all other funds. Miscellaneous revenues are projected to be \$30,000 for interest earnings and the sale of assets.

Expenditures

Total proposed FY25 expenditures for the PSST Fund are \$1,130,000. Operating expenditures are projected to be \$822,000. Non-operating expenditures are projected to be \$308,000.

Personnel and Benefits

The FY25 proposed budget reflects total personnel costs of \$616,889. This includes funding for compensation and benefits consistent with the General Fund FY25 Budget.

Supplemental Requests

FY25 Supplemental Requests for PSST are listed on page 54. Total requests amounted to \$110,000 and of this amount \$110,000 is recommended for funding. This includes two patrol vehicles with emergency equipment.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is an important policy document considered by the City Council. Capital project construction is critical to maintaining the quality of life and economic vitality of any community. The City of Gladstone's 2025-2029 CIP was developed to plan effectively for future needs given current resources and City Council Goals.

The CIP document provides the City Council, Capital Improvement Program Committee, staff, and public with a framework for planning and scheduling capital projects. The plan presents a clear picture of projects scheduled for the current year. The process of updating the plan annually also provides an opportunity to revise the document based on changing community needs and priorities, economic conditions, revised cost estimates, or alternative funding sources.

The capital funds are comprised primarily of debt service. As in the past several years, minimal discretionary funding is available which impacts the ability to address every concern. The following paragraphs highlight proposed expenditures.

Capital Improvement Sales Tax Fund (CIST) Regular funding for the CIST fund comes from a ½ cent sales tax and General Fund transfer of \$1,000,000. Additional funding for projects come from various granting sources and issuing debt.

As in previous years, this fund carries a significant amount of debt that has proven to be financially prudent given historically low interest rates (see page 41). Parks, storm water, facility, and roadway projects were completed at a pace that was not possible on a pay-as-you-go basis. Highlights of this year's program include:

- **Storm Water Projects (\$1,175,000)**
 - 68th & Bellefontaine
 - NE 76th Terrace
 - 6900 N Wyandotte bank stabilization
 - Misc. storm water projects
- **Parks Projects (\$2,665,000)**
 - 72nd Street Pickle ball court conversion
 - Flora Park ADA Playground
 - Atkins-Johnson Farm improvements
 - Dog park
- **Funding for Art (\$21,800)**

Transportation Sales Tax Fund (TST) This fund is used for transportation related improvements including the street maintenance program, major street projects, sidewalks, and trails (see page 42). The fund revenues are comprised of a ½ cent sales tax, transfers from the General and CWSS Funds, various granting sources, and the Special Road District. Staff has done an exemplary job obtaining federal grants to maximize the scope of many projects. Highlights include:

- **Road Projects (\$1,740,000)**

- Street mill & overlay
 - Intermediate maintenance
 - N Oak Complete Streets (69th Street to 72nd Street)
- **Sidewalk & Trail Projects (\$1,010,000)**
 - Curb, gutter, and sidewalk
 - Traffic/Pedestrian signal upgrades (72nd & N. Woodland)
 - Linden Connector Trail

Projects programmed in the FY25 Capital Improvement Budget are funded without altering current property tax structure or existing fiscal policies of the City. Overall, the health of the capital funds is positive. An important note is the City continues to be successful in leveraging local dollars with federal funds.

CAPITAL EQUIPMENT REPLACEMENT FUND

The Capital Equipment Replacement Fund (CERF) was established in 2001. This fund provides funds for capital purchases and projects.

Revenue: The Equipment Replacement Fund is projecting total revenue of \$464,000 from interest earnings, taxes and transfers.

Expenditures: Expenditures proposed for FY25 total \$464,000. This amount covers projected capital expenditures (\$225,000), debt service of \$64,000, and a transfer for the purchase of capital equipment for to the General Fund of \$175,000.

The estimated ending fund balance for FY25 will be \$188,764.

COMBINED WATERWORKS AND SEWERAGE SYSTEM FUND

The proposed budget for FY25 will provide for all operating costs and debt service requirements. Total revenues are estimated at \$13,214,010 and total expenses are estimated at \$13,214,010. Page 47 CWSS Fund Estimated Statement of Revenues and Expenses, itemizes the estimated revenues and expenses for the fund.

Revenue Operating revenues for the fund are \$13,214,010 for FY25, a decrease of \$275,000 from FY24 expected operating revenues (due to ARPA funding for the water main replacement program of \$275,000). Water usage is projected to stay about the same (calculated by using 5 year monthly median usage). The increase in water revenue is due to the increase of the monthly administrative charge by \$.25 per month (from \$10.00 per month to \$10.25). The increase for sanitation is due to an increase in sewer rates. Miscellaneous revenues include interest revenue, sale of assets, and other receipts. The decrease is due to a projected decrease in interest revenue due to a decreased cash

balance and decrease in interest rates. No equity transfer is budgeted for the 2025 fiscal year. An equity transfer will be proposed later as projects from the 2024 COP begin.

The current water rate is \$5.10 per thousand gallons (ordinance passed in 2023) with a monthly administration fee of \$10.00 per month (ordinance passed in 2023). Staff is recommending a change in administration fee for water for the 2025 fiscal year due to increases in costs (personnel, chemicals, utilities, infrastructure). The proposed usage rate will stay the same at \$5.10 per thousand gallons of water. The change in proposed administration fee is \$.25 per month. The average household uses 5,000 gallons of water per month, so the average cost of water would increase from \$33.50 to \$33.75, or an increase of \$.25 per month.

The City's sewer treatment services are provided by Kansas City, Missouri and subject to their rate structure. Collection and treatment of sewerage is currently \$12.20 per 1,000 gallons and the sewer service charge is \$17.15 per monthly bill. Kansas City's new sewer fees have increased both the service charge and usage rate. The proposed water and sewer rates for the City will be effective June 1, 2024 (public hearing scheduled for May 13th). The proposed new sewer charges are \$12.40 per 1,000 gallons with a service charge of \$18.18 per month. The average household produces 4,000 gallons of sewage per month, so the increase would take the average cost for sewer from \$65.95 to \$67.78 or an increase of \$1.83 per month. Total bill, all things the same would increase \$2.08 per month (from \$101.45 to \$103.53 per month or 2%) with the proposed new water and sewer rates.

Page 48, Water and Sewer Rates of Metropolitan Cities, compares Gladstone's water and sewer rates to those rates charged in comparable area communities for a monthly bill. **Something to consider is that many cities are in the budget process at this point in time and new rates may not be available.** At the proposed rate, a Gladstone monthly average water bill will be \$35.75 compared to an average water bill of \$46.88 for the metro area. This is \$9.96 below the average water bill for the listed cities after recommended adjustments. After factoring in the sewer portion, Gladstone's total water and sewer bill above the average of the municipalities listed by \$1.17.

Expenses The proposed FY25 operating expenses have increased by 2%. Additional details for personnel are provided below. Water production, operations & maintenance, and sewer decreased by \$27,651. The increase in Non-departmental is due to payment for sewer treatment (\$8,137,421, an increase of \$238,692).

Debt payments total \$1,301,000, an increase of \$503,000. The increase is due the 2024 COP. Debt payments are as follows: \$1,010,000 for the 2024 COP, \$155,000 for the 2024 Lease Purchase, \$50,000 for the 2020 COP, \$45,000 for the 2017 Lease Purchase, and \$41,000 for the 2016 First Bank lease. Although debt service did increase over the previous year, it is \$291,000 less than the debt service in FY23.

Personnel and Benefit Changes The FY25 proposed budget reflects an increase in personnel services compared to FY24 Expected. This includes continued support for the Compensation and Classification Plan which is consistent with the General Fund FY25 budget. Benefit adjustments are also consistent with the General Fund FY25 budget.

Supplemental Requests (Page 55) Capital and supplemental requests for CWSS amounted to \$526,250 and are listed on page 55 (this does not include 2024 COP projects). A total of \$526,250

is recommended for funding. This consists of a \$50,000 supplement for water line supplies and meters (\$25,000 each to be added to the base budget), \$26,250 to continue the Enterprise vehicle lease (3- ½ ton trucks) and \$450,000 for water main replacements/ water main breaks.

CONCLUSION

In summary, the FY25 Budget continues the emphasis on achievement of Council and Budget Team goals, sustainable budget practices, and continued employee support and funding for the Compensation & Classification Plan.

The FY25 Budget is fiscally responsible and continues to support the provision of outstanding citizen services, programs, and staffing levels necessary to provide enhanced Citizen services. This Budget represents a stable organization that continues to plan for the future, and an organization that believes in providing excellent basic services.

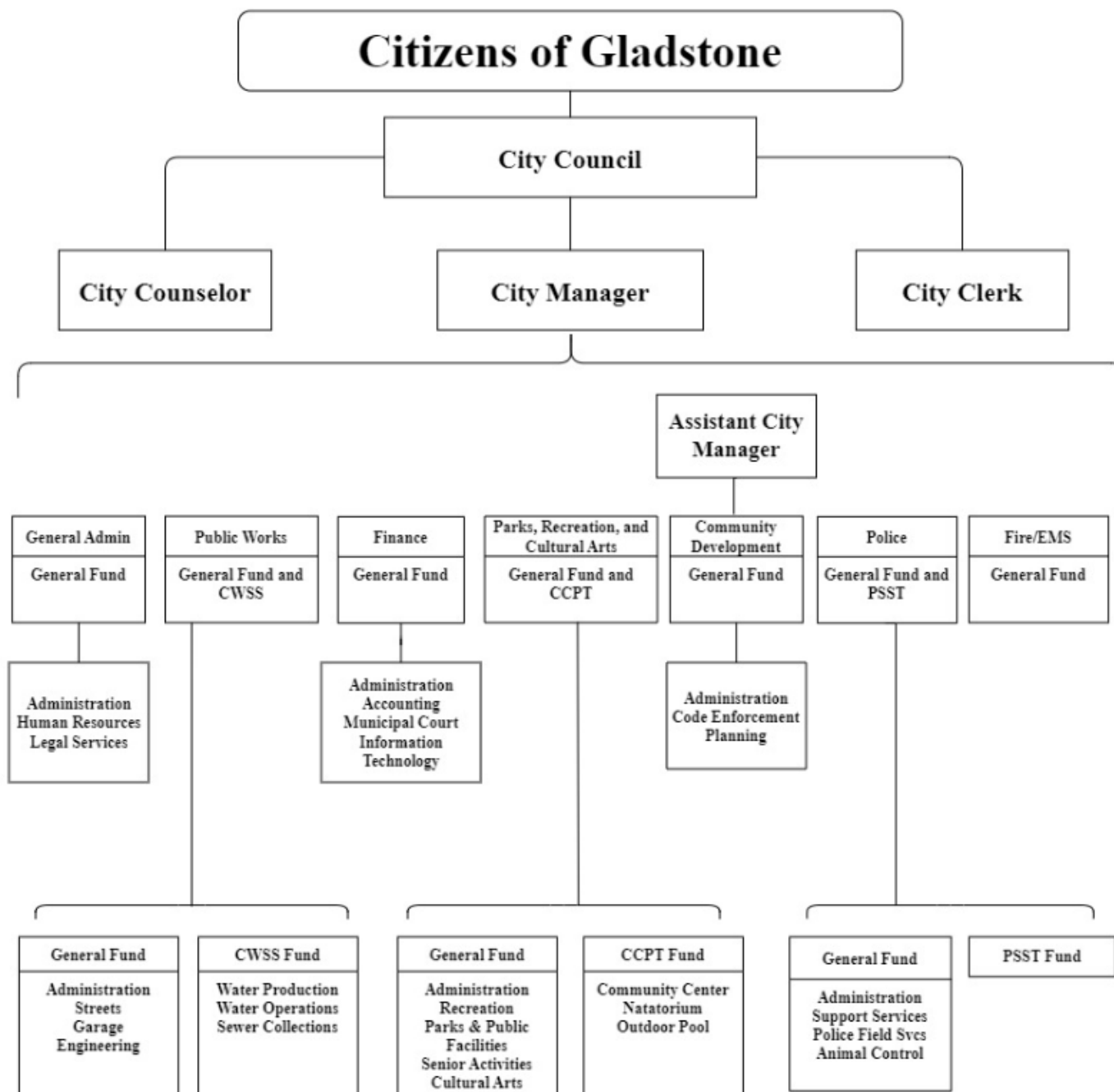
The contents of the FY25 Budget are inclusive of various staff committee recommendations, department priorities, and review by the Budget Team comprised of Assistant City Manager Austin Greer, Director of Finance Dominic Accurso, Human Resource Administrator Amanda Wheeler, and myself. Thank you for your support and consideration of the proposed fiscal year 2025 Budget.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert M. Baer", with a long horizontal stroke extending to the right.

Robert Baer
City Manager

CITY OF GLADSTONE ORGANIZATION CHART



CITY OF GLADSTONE COUNCIL GOALS

RESOLUTION R-23-80

A RESOLUTION ADOPTING A MISSION STATEMENT, VISION STATEMENT, AND GOALS FOR THE CITY OF GLADSTONE, MISSOURI, FOR 2024.

WHEREAS, the Council of the City of Gladstone believes that developing and implementing goals is a critical component in successfully managing the municipal resources entrusted to them; and

WHEREAS, the Council of the City of Gladstone recognizes that clearly articulated goals provide a valuable communication tool between a City government and its constituents; and

WHEREAS, the Council of the City of Gladstone is committed to implementing policies and allocating resources to promote these goals.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the following Mission Statement, Vision Statement, and Goals are adopted for the City of Gladstone, Missouri:

MISSION STATEMENT

“The City Council, Boards, Commissions, and City Staff are inspired and invested to enhance Gladstone’s quality of life and sense of community through innovative and effective leadership and inclusive citizen engagement.”

GLADSTONE VISION

- Invested in becoming an even more welcoming and inclusive community.
- A vibrant commercial center with revitalized corridors at North Oak and Antioch Road and an innovative financial strategy that encourages economic development.
- A diverse quality housing stock that encourages community investment, provides opportunities to age in place, and becomes a destination to raise families.
- Innovative transportation alternatives that promote mobility in the community and the region.
- Stature and reputation of Gladstone strengthened and maintained. Gladstone is a recognized leader and provides innovative contribution to regional issues.
- A continued strong and innovative partnership with schools and other entities that help us ensure a high quality of life.
- An inspiring sense of place with a clear identity including an emphasis on arts and culture. You know you are in Gladstone.

RESOLUTION R-23-80

- A strong commitment to public safety and City infrastructure investment.
- An inspired, innovative, and invested City staff.
- Cooperative relationships with citizens highlighted by inclusive citizen engagement and participation.

Based on the Mission and Vision, the City Council establishes the following Goals:

2024 CITY COUNCIL GOALS

1. Keep Gladstone as a safe place with a focus on crime prevention, traffic enforcement, and the recruitment and retention of high-quality police officers, firefighters and EMS personnel.
2. Focus resources on water treatment and distribution improvement plans.
3. Continue commitment to downtown, commercial corridors, and under-developed areas through effective and innovative infrastructure and redevelopment strategies.
4. Provide the resources and support the strategies to continue to improve residential and commercial code enforcement.
5. Finalize plans to build an event facility to replace the existing barn on the Atkins-Johnson Farm to provide long-term programming opportunities.
6. Prioritize infrastructure for neighborhood revitalization to meet the needs of our residents and encourage quality residential density and homeowner investment to preserve and increase housing values.
7. Promote initiatives to beautify Gladstone by encouraging civic engagement and community pride.
8. Promote diversity, equity, and inclusion in all that we do to continue to be a welcoming city to everyone.
9. Develop and implement communication strategies to better inform and engage our residents.
10. Initiate plans and build partnerships to develop Flora Park as an all-inclusive recreational space.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 13TH DAY OF NOVEMBER 2023.


Jean B. Moore, Mayor

ATTEST:


Kris Keller, City Clerk

FISCAL YEAR 2025
PART I SUMMARIES

CITY OF GLADSTONE, MISSOURI

**COMBINED BUDGET STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCE**

BUDGETED FOR PERIOD ENDED JUNE 30, 2025

	<u>Governmental Fund Types</u>				
		Community Center/Park	Public Safety	Sales Park & Playground	Capital Improvement Sales Tax
Revenue:	General	Tax	Tax		
Taxes	\$ 15,951,000	\$ 1,100,000	\$ 1,100,000	\$ 500	\$ 2,180,000
Licenses and permits	672,030	-	-	-	-
Intergovernmental	1,765,000	725,000	-	-	-
Charges for services	3,464,915	1,963,800	-	-	-
Fines and forfeitures	470,000	-	-	-	-
Interest and Other	1,178,000	39,750	15,000	-	450,000
Total Revenues	<u>23,500,945</u>	<u>3,828,550</u>	<u>1,115,000</u>	<u>500</u>	<u>2,630,000</u>
Expenditures:					
General Administration	1,322,584	-	-	-	-
Finance	1,889,586	-	-	-	-
Police	6,642,519	-	775,373	-	-
Fire/EMS	4,576,815	-	-	-	-
Public Works	2,420,893	-	-	-	-
Community Development	956,033	-	-	-	-
Culture and Recreation	2,626,891	2,299,838	-	-	-
Non-Departmental	1,255,624	185,789	46,627	-	-
Capital Outlay	201,000	30,263	110,000	-	3,861,800
Debt Service:					
Principal retirement	527,000	1,719,000	185,000	-	994,000
Interest & fiscal charges	182,000	561,000	13,000	-	724,000
Total Expenditures	<u>22,600,945</u>	<u>4,795,890</u>	<u>1,130,000</u>	<u>-</u>	<u>5,579,800</u>
Excess Revenue o/(u) Expenditures	900,000	(967,340)	(15,000)	500	(2,949,800)
Other financing sources (uses):					
Operating transfers in	175,000	785,550	-	-	1,000,000
Operating transfers out	(1,100,000)	-	-	-	(790,000)
Sale of Fixed Assets	25,000	-	15,000	-	-
Excess of rev., other sources o/(u) expenditures, other uses:	-	(181,790)	-	500	(2,739,800)
Fund Bal. 7/1/	<u>4,354,657</u>	<u>1,599,653</u>	<u>472,134</u>	<u>4,500</u>	<u>3,366,673</u>
Projected Fund Bal. 6/30/	<u>\$ 4,354,657</u>	<u>\$ 1,417,863</u>	<u>\$ 472,134</u>	<u>\$ 5,000</u>	<u>\$ 626,873</u>

CITY OF GLADSTONE, MISSOURI
COMBINED BUDGET STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGETED FOR PERIOD ENDED JUNE 30, 2025 (continued)

	<u>Governmental Fund Types</u>		<u>Business Type Fund</u>	
			Combined	
Revenue:	Transport Sales Tax	Equip Replace	Water/Waste Water Service	Total 2025 Budgeted
Taxes	\$ 2,180,000	\$ 399,000	\$ -	\$ 22,910,500
Licenses and permits	-	-	-	672,030
Intergovernmental	1,120,000	-	-	3,610,000
Charges for services	-	-	13,047,177	18,475,892
Fines and forfeitures	-	-	-	470,000
Interest and Other	60,000	65,000	79,333	1,887,083
Total Revenues	<u>3,360,000</u>	<u>464,000</u>	<u>13,126,510</u>	<u>48,025,505</u>
Expenditures:				
General Administration	-	-	-	1,322,584
Finance	-	-	-	1,889,586
Police	-	-	-	7,417,892
Fire/EMS	-	-	-	4,576,815
Public Works	-	-	3,238,790	5,659,683
Community Development	120,000	-	-	1,076,033
Culture and Recreation	-	-	-	4,926,729
Non-Departmental	-	-	8,137,421	9,625,461
Capital Outlay	2,940,000	225,000	486,799	7,854,862
Debt Service:				
Principal retirement	388,000	50,000	610,000	4,473,000
Interest & fiscal charges	285,000	14,000	691,000	2,470,000
Total Expenditures	<u>3,733,000</u>	<u>289,000</u>	<u>13,164,010</u>	<u>51,292,645</u>
Excess Revenue o/(u) Expenditures	(373,000)	175,000	(37,500)	(3,267,140)
Other financing sources (uses):				
Operating transfers in	150,000	-	-	2,110,550
Operating transfers out	(200,000)	(175,000)	(50,000)	(2,315,000)
Sale of Fixed Assets	-	-	87,500	127,500
Excess of rev., other sources o/(u) expenditures, other uses:	(423,000)	-	-	(3,344,090)
Fund Bal. 7/1/	<u>4,370,849</u>	<u>188,764</u>	<u>16,972,333</u>	<u>31,329,563</u>
Projected Fund Bal. 6/30/	<u>\$ 3,947,849</u>	<u>\$ 188,764</u>	<u>\$ 16,972,333</u>	<u>\$ 27,985,473</u>

FISCAL YEAR 2025
PART II GENERAL FUND

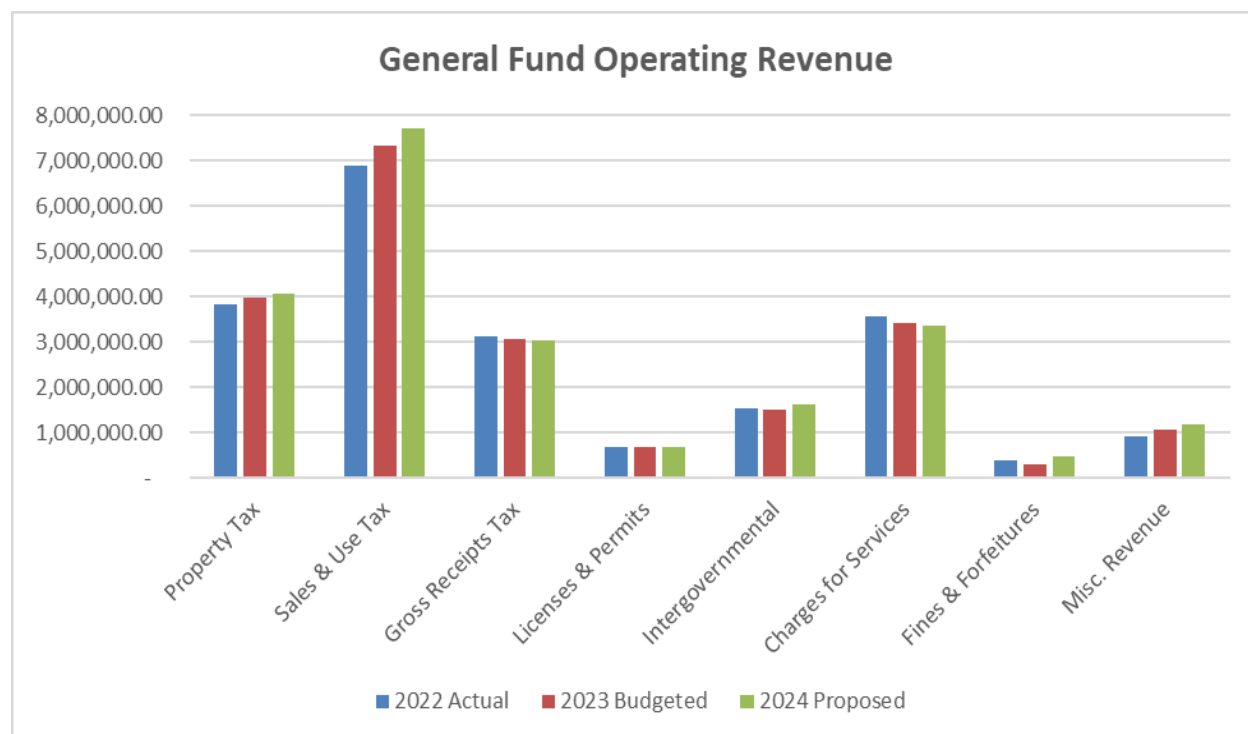
GENERAL FUND

STATEMENT OF EXPECTED/BUDGETED REVENUES, EXPENDITURES, AND CHANGES IN FUNDS AVAILABLE

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>
Analysis of Funds Available			
Beginning Funds Available	3,978,493	5,258,127	4,354,657
Revenues	23,449,210	26,161,815	23,700,945
Equity Adjustment	<u>-</u>	<u>(903,470)</u>	<u>-</u>
Net Funds Available	27,427,703	30,516,472	28,055,602
Expenditures	<u>(22,169,576)</u>	<u>(26,161,815)</u>	<u>(23,700,945)</u>
Ending Funds Available	5,258,127	4,354,657	4,354,657
20% Fund Balance Requirement			4,338,189
Over/(Under)			16,468
Revenue Over(Under) Expenditure	1,279,634	-	-

GENERAL FUND
STATEMENT OF REVENUES & EXPENDITURES

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Property Tax	4,057,300	4,079,000	4,181,000	102,000
Sales Tax	7,948,920	8,045,000	8,520,000	475,000
Gross Receipts Tax	3,377,034	3,040,000	3,250,000	210,000
Licenses & Permits	641,096	683,530	672,030	(11,500)
Intergovernmental	1,717,892	1,650,000	1,765,000	115,000
Charges for Services	3,688,476	3,510,415	3,464,915	(45,500)
Fines & Forfeitures	294,544	470,000	470,000	-
Misc. Revenue	<u>1,428,158</u>	<u>1,547,400</u>	<u>1,203,000</u>	<u>(344,400)</u>
Operating Revenue	23,153,422	23,025,345	23,525,945	500,600
				-
Debt Proceeds	-	1,933,000	-	(1,933,000)
Transfers	295,788	300,000	175,000	(125,000)
Equity Transfer	-	903,470	-	(903,470)
Non-Operating Revenue	295,788	3,136,470	175,000	(2,961,470)
Total Revenue	<u>23,449,210</u>	<u>26,161,815</u>	<u>23,700,945</u>	<u>(2,460,870)</u>



GENERAL FUND
DEPARTMENT OBJECT CLASSIFICATION EXPENDITURE SUMMARY
FISCAL YEAR 2023-2025

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>
GENERAL ADMIN			
Personnel Services	1,133,139	938,806	876,094
Supplies	14,468	21,057	16,145
Services	357,379	403,548	430,345
TOTAL	1,504,986	1,363,411	1,322,584
FINANCE			
Personnel Services	1,109,855	1,184,015	1,337,073
Supplies	46,585	49,654	48,610
Services	422,727	489,859	503,903
Capital	-	300,000	-
TOTAL	1,579,167	2,023,528	1,889,586
POLICE			
Personnel Services	5,153,673	6,067,530	6,171,735
Supplies	205,033	217,106	227,386
Services	224,808	245,548	243,398
Capital	186,345	330,000	110,000
TOTAL	5,769,859	6,860,184	6,752,519
FIRE/EMS			
Personnel Services	4,007,457	4,297,495	4,394,211
Supplies	270,255	175,884	138,234
Services	40,713	42,770	44,370
Capital	977,444	1,493,500	34,000
TOTAL	5,295,869	6,009,649	4,610,815
PUBLIC WORKS			
Personnel Services	1,196,392	1,254,942	1,264,628
Supplies	278,563	300,700	295,850
Services	780,580	885,565	860,415
Capital	15,954	896,617	9,500
TOTAL	2,271,489	3,337,824	2,430,393
COMM DEVELOPMENT			
Personnel Services	635,840	650,072	746,309
Supplies	11,547	18,964	19,314
Services	135,740	174,760	190,410
Capital	25,165	35,400	38,000
TOTAL	808,292	879,196	994,033

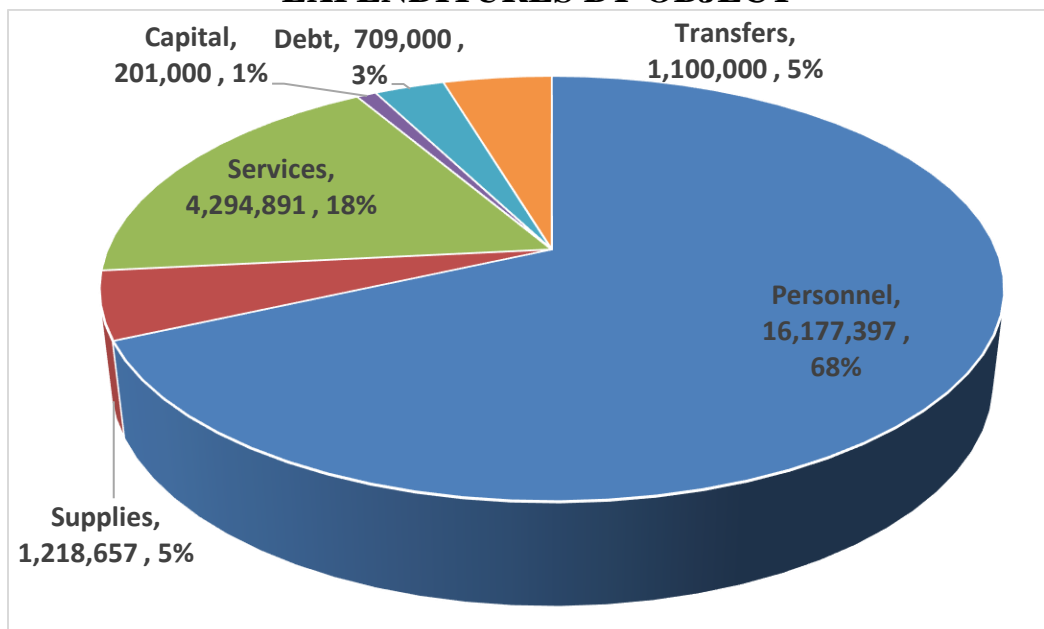
GENERAL FUND
DEPARTMENT OBJECT CLASSIFICATION EXPENDITURE SUMMARY
FISCAL YEAR 2023-2025

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>
PARKS & RECREATION			
Personnel Services	1,131,206	1,336,722	1,353,258
Supplies	288,616	356,016	384,723
Service	840,655	822,278	888,910
Capital	29,301	33,350	9,500
TOTAL	2,289,778	2,548,366	2,636,391
NONDEPARTMENTAL			
Personnel Services	-	183,825	34,089
Supplies	48,249	68,395	88,395
Service	784,435	1,008,437	1,133,140
Capital	-	-	-
Debt	407,878	704,000	709,000
Transfers	1,409,575	1,175,000	1,100,000
TOTAL	2,650,137	3,139,657	3,064,624
Total General Fund			
Personnel Services	14,367,562	15,913,407	16,177,397
Supplies	1,163,316	1,207,776	1,218,657
Service	3,587,037	4,072,765	4,294,891
Capital	1,234,209	3,088,867	201,000
Debt	407,878	704,000	709,000
Transfers	1,409,575	1,175,000	1,100,000
TOTAL GENERAL FUND	22,169,577	26,161,815	23,700,945

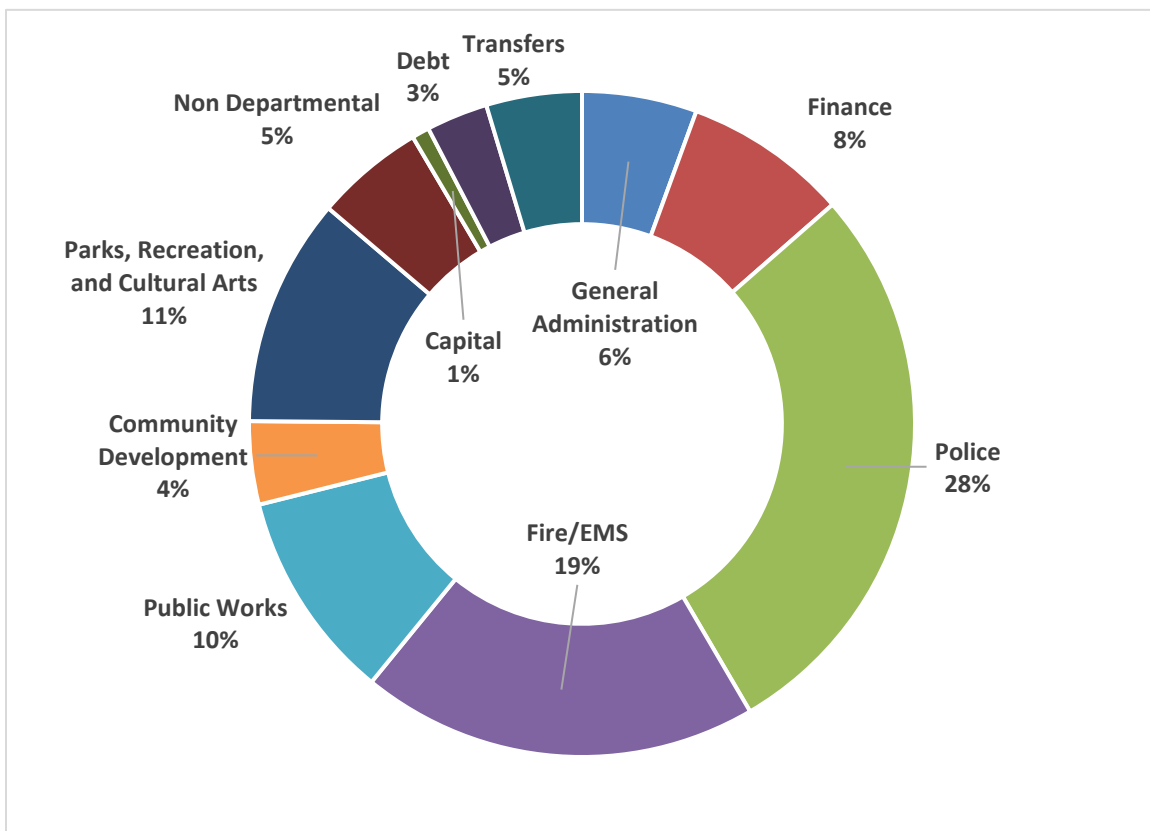
GENERAL FUND
STATEMENT OF REVENUES & EXPENDITURES

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Expenditures				
General Administration	1,504,986	1,363,411	1,322,584	(40,827)
Finance	1,579,167	1,723,528	1,889,586	166,058
Police	5,583,514	6,530,184	6,642,519	112,335
Fire/EMS	4,318,426	4,516,149	4,576,815	60,666
Public Works	2,255,535	2,441,207	2,420,893	(20,314)
Community Development	783,127	843,796	956,033	112,237
Parks & Recreation	2,260,477	2,515,016	2,626,891	111,875
Non Departmental	<u>832,683</u>	<u>1,260,657</u>	<u>1,255,624</u>	<u>(5,033)</u>
Operating Expenditures	19,117,915	21,193,948	21,690,945	496,997
Capital	1,234,208	3,088,867	201,000	(2,887,867)
Debt Requirements	407,878	704,000	709,000	5,000
2019 Sales Tax Transfer	1,000,000	1,000,000	1,000,000	-
Transfers	<u>409,575</u>	<u>175,000</u>	<u>100,000</u>	<u>(75,000)</u>
Total Non-Operating Expenditures	<u>3,051,661</u>	<u>4,967,867</u>	<u>2,010,000</u>	<u>(2,957,867)</u>
Total Expenditures	22,169,576	26,161,815	23,700,945	(2,460,870)

GENERAL FUND EXPENDITURES BY OBJECT



EXPENDITURES BY DEPARTMENT



FISCAL YEAR 2025
PART III SPECIAL REVENUE FUNDS

**SPECIAL PARKS & PLAYGROUND FUND
ESTIMATED REVENUE & EXPENDITURES**

Fiscal Year 2025

Fund Balance, July 1, 2024 (Expected)	\$ 4,500
Budgeted Revenue	<u>500</u>
Total Funds Available	5,000
Budgeted Expenditures	<u>-</u>
Projected Fund Balance for June 30, 2025	\$ 5,000

The “Ordinance for Open Space” was enacted by the City Council on October 11, 1965, and amended on January 26, 1970, for the purpose of providing additional parkland, or funds to purchase, develop, and maintain City parks and playgrounds. The sub-divider may dedicate a portion of his land or pay a fee on a lot or an acreage basis.

**COMMUNITY CENTER AND PARK FUND
(RESTRICTED USE FUND)**

ESTIMATED REVENUE & EXPENDITURES

Established by Ord. No. 3.944

FISCAL YEAR 2025

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Community Center/Natatorium				
Sales Tax	1,048,534	1,050,000	1,100,000	50,000
Charges for Services	1,296,645	1,384,250	1,354,800	(29,450)
Facility Rental	202,670	213,000	216,000	3,000
Intergovernmental	200,000	200,000	200,000	-
Total Community Center/Natatorium	2,747,849	2,847,250	2,870,800	23,550
Outdoor Pool				
Charges for Services	285,360	276,000	313,000	37,000
Facility Rental	92,786	92,000	80,000	(12,000)
Total Outdoor Pool	378,146	368,000	393,000	25,000
Operating Revenue	3,125,995	3,215,250	3,263,800	48,550
				-
Intergovernmental	547,022	525,000	525,000	-
ARPA	924,724	500,000	-	(500,000)
Misc. Revenue	73,303	32,350	39,750	7,400
Debt Proceeds	-	509,000	-	(509,000)
Transfers in	789,000	785,550	785,550	-
Equity Transfer	-	-	181,790	181,790
Non-Operating Revenue	2,334,049	2,351,900	1,532,090	(819,810)
Total Revenue	5,460,045	5,567,150	4,795,890	(771,260)
				-
Expenditures				
Community Center	1,001,442	967,818	1,069,840	102,022
Natatorium	895,492	1,113,431	1,031,040	(82,391)
Outdoor Pool	170,697	191,970	198,958	6,988
Non-Departmental	141,909	166,578	185,789	19,211
Total Operating Expenditures	2,209,540	2,439,797	2,485,627	45,830
				-
Capital	72,732	615,100	30,263	(584,837)
Debt Requirements	2,195,173	2,270,000	2,280,000	10,000
Total Non-Operating Expenditures	2,267,905	2,885,100	2,310,263	(574,837)
Total Expenditures	4,477,445	5,324,897	4,795,890	(529,007)
				-
Analysis of Funds Available				
Beginning Funds Available	374,800	1,357,400	1,599,653	
Revenues	5,460,045	5,567,150	4,795,890	
Equity Transfer	-	-	(181,790)	
Net Funds Available	5,834,845	6,924,550	6,213,753	
Expenditures	(4,477,445)	(5,324,897)	(4,795,890)	
Ending Funds Available	1,357,400	1,599,653	1,417,863	

Revenue Over(Under) Expenditures

-

An ordinance providing for one-quarter of one percent tax on all retail sales was approved on February 14, 2005, for the purpose of funding the construction and operation of a Community Center.

PUBLIC SAFETY SALES TAX ESTIMATED REVENUE & EXPENDITURES

Established by Ord. No. 4.152

FISCAL YEAR 2025

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Sales Tax	1,048,506	1,050,000	1,100,000	50,000
Misc. Revenue	<u>34,332</u>	<u>41,000</u>	<u>30,000</u>	(11,000)
Operating Revenue	1,082,838	1,091,000	1,130,000	39,000
				-
Debt Proceeds	-	-	-	-
Equity Transfer	<u>-</u>	<u>245,872</u>	<u>-</u>	(245,872)
Total Revenue	<u>1,082,838</u>	<u>1,336,872</u>	<u>1,130,000</u>	(206,872)
				-
Expenditures				
PSST Law	624,532	783,083	775,373	(7,710)
Non Departmental	<u>39,412</u>	<u>46,789</u>	<u>46,627</u>	(162)
Total Non-Operating Expenditures	<u>663,944</u>	<u>829,872</u>	<u>822,000</u>	(7,872)
				-
Capital	114,700	400,000	110,000	(290,000)
Debt Requirements	<u>207,474</u>	<u>107,000</u>	<u>198,000</u>	91,000
Total Non-Operating Expenditures	<u>322,175</u>	<u>507,000</u>	<u>308,000</u>	(199,000)
Total Expenditures	<u>986,119</u>	<u>1,336,872</u>	<u>1,130,000</u>	(206,872)

Analysis of Funds Available

Beginning Funds Available	621,287	718,006	472,134
Revenues	1,082,838	1,336,872	1,130,000
Equity Adjustment	<u>-</u>	<u>(245,872)</u>	<u>-</u>
Net Funds Available	1,704,125	1,809,006	1,602,134
Expenditures	<u>(986,119)</u>	<u>(1,336,872)</u>	<u>(1,130,000)</u>
Ending Funds Available	718,006	472,134	472,134

Revenue Over(Under) Expenditures -

An ordinance providing for one-quarter of one percent tax on all retail sales was approved on June 8, 2010, for the purpose of improving the public safety of the City.



FISCAL YEAR 2025

PART IV CAPITAL PROJECT FUNDS

CAPITAL IMPROVEMENT SALES TAX FUND

ESTIMATED REVENUE & EXPENDITURES

Established by Ord. No. 2.737
FISCAL YEAR 2025

Est Funds Available at 7/1/24	FY25 \$ 3,366,673
<u>Budgeted Revenues</u>	
Sales Tax	2,180,000
2019 Sales Tax Transfer	1,000,000
Interest	50,000
Flora Park ADA Playground VarietyKC Grant	250,000
Dog Park - Private Donation	150,000
Total Budgeted Revenue	3,630,000
<u>Budgeted Expenditures</u>	
Debt Service	
2024 COP Ends (3/1/44)	145,000
2021 COP (Ends 3/1/41)	890,000
2020 COP (Ends 3/1/40)	125,000
2017 Lease Purchase (Ends 6/1/32)	154,000
2016 Lease Purchase (Ends 1/22/30)	107,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	690,000
2015 COP (Ends 6/1/30)	150,000
The Heights - (Ends 7/1/36)	147,000
Engineering Transfer	100,000
Arts Council	21,800
Subtotal	2,529,800
<u>Stormwater Projects</u>	
Stormwater Master Plan Implementation	-
NE 68th Ter and N. Bellefontaine Storm Drainage	150,000
NE 76th Ter Storm Drainage & Parking	650,000
6900 N. Wyandotte Bank Stabilization	300,000
Miscellaneous Stormwater Projects	75,000
Subtotal	1,175,000
<u>Park Projects</u>	
Parks Master Plan Implementation	-
NE 72nd Tennis Pickleball Court Conversion	265,000
Flora Park ADA Playground	750,000
Parks Trail/Sidewalk Replacement Program	85,000
Meadowbrook Park Basketball Court Overlay, Sidewalk & Paint	40,000
Gladstone/KCMO Joint Dog Park	275,000
AJ Farm Improvements	1,250,000
Subtotal	2,665,000
Total Budgeted Expenditures	6,369,800
Est Funds Available at 6/30*	\$ 626,873

An ordinance providing for one-half of one percent tax on all retail sales was approved on November 3, 1987, for the purpose of funding capital improvements.

TRANSPORTATION SALES TAX FUND

ESTIMATED REVENUE & EXPENDITURES

Established by Ord. No. 3.482
FISCAL YEAR 2025

	FY25
Est Funds Available at 7/1/24	\$ 4,370,849
<u>Budgeted Revenues</u>	
Sales Tax	2,180,000
Interest	60,000
Transfer from GF-Prop Tax (sidewalks)	50,000
Transfer from GF-Prop Tax (transit)	50,000
Transfer from CWSS	50,000
Special Road District Funds	400,000
Linden Connector Trail TAP Grant	720,000
N. Oak STP Grant	-
Vivion Road Trail TAP/CMAQ Grant (\$1,602,027 FY27)***	-
Old Antioch Road STP Grant (\$1,408,000 FY27)***	-
Total Budgeted Revenue	3,510,000
<u>Budgeted Expenditures</u>	
Debt Service	
2024 COP (Ends 3/1/44)	220,000
2020 COP (Ends 3/1/34)	35,000
2017 Lease Purchase (Ends 6/1/32)	256,000
2015 COP (Ends 6/1/30)	46,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	100,000
The Heights - (Ends 7/1/36)	116,000
Engineering Transfer	100,000
KCATA IRIS Service	120,000
Subtotal	993,000
<u>Road Projects*</u>	
Street Mill & Overlay Program	620,000
Intermediate Maintenance	200,000
City Intermediate Maintenance	20,000
Road District Project - TBD	400,000
N. Oak Complete Streets - NE 69th St to NE 72nd St	500,000
Old Antioch Road Design - NE 68th Ter to NE 72nd St	-
Subtotal	1,740,000
<u>Sidewalk/Trail Projects*</u>	
Curb, Gutter, Sidewalk Replacement	200,000
ADA/Curbcut Sidewalks	50,000
Traffic/Ped Signal Upgrades - NE 72nd & N. Woodland	50,000
Linden Connector Trail	900,000
Vivion Road Trail	-
Subtotal	1,200,000
Total Budgeted Expenditures	3,933,000
Est Funds Available at 6/30**	\$ 3,947,849

An ordinance providing for one-half of one percent tax on all retail sales was approved on November 7, 1995, for the purpose of funding transportation capital improvements.

CITY OF GLADSTONE CAPITAL IMPROVEMENTS SALES TAX PROJECTS FIVE YEAR PLAN

	FY25	FY26	FY27	FY28	FY29
Est Funds Available at 7/1/24	\$ 3,366,673	\$ 626,873	\$ 154,446	\$ 159,878	\$ 159,661
<u>Budgeted Revenues</u>					
Sales Tax	2,180,000	2,212,700	2,245,891	2,279,579	2,313,773
2019 Sales Tax Transfer	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Interest	50,000	40,000	30,000	30,000	30,000
Flora Park ADA Playground VarietyKC Grant	250,000	-	-	-	-
Dog Park - Private Donation	150,000	-	-	-	-
Total Budgeted Revenue	3,630,000	3,252,700	3,275,891	3,309,579	3,343,773
<u>Budgeted Expenditures</u>					
Debt Service					
2024 COP Ends (3/1/44)	145,000	145,000	150,000	147,000	146,000
2021 COP (Ends 3/1/41)	890,000	885,000	870,000	860,000	865,000
2020 COP (Ends 3/1/40)	125,000	125,000	145,000	155,000	155,000
2017 Lease Purchase (Ends 6/1/32)	154,000	154,000	154,000	154,000	154,000
2016 Lease Purchase (Ends 1/22/30)	107,000	107,000	107,000	107,000	107,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	690,000	690,000	690,000	690,000	690,000
2015 COP (Ends 6/1/30)	150,000	155,000	150,000	152,000	152,000
The Heights - (Ends 7/1/36)	147,000	147,000	147,000	147,000	147,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
Arts Council	21,800	22,127	22,459	22,796	23,138
Subtotal	2,529,800	2,530,127	2,535,459	2,534,796	2,539,138
<u>Stormwater Projects</u>					
Stormwater Master Plan Implementation	-		400,000	425,000	450,000
NE 68th Ter and N. Bellefontaine Storm Drainage	150,000				
NE 76th Ter Storm Drainage & Parking	650,000		-	-	-
6900 N. Wyandotte Bank Stabilization	300,000	-	-	-	-
Miscellaneous Stormwater Projects	75,000	95,000	75,000	75,000	75,000
Subtotal	1,175,000	95,000	475,000	500,000	525,000
<u>Park Projects</u>					
Parks Master Plan Implementation	-	-	210,000	225,000	235,000
NE 72nd Tennis Pickleball Court Conversion	265,000	-	-	-	-
Flora Park ADA Playground	750,000	-	-	-	-
Parks Trail/Sidewalk Replacement Program	85,000	50,000	50,000	50,000	50,000
Meadowbrook Park Basketball Court Overlay,	40,000	-	-	-	-
Sidewalk & Paint					
Gladstone/KCMO Joint Dog Park	275,000	300,000	-	-	-
AJ Farm Improvements	1,250,000	750,000	-	-	-
Subtotal	2,665,000	1,100,000	260,000	275,000	285,000
Total Budgeted Expenditures	6,369,800	3,725,127	3,270,459	3,309,796	3,349,138
Est Funds Available at 6/30*	\$ 626,873	\$ 154,446	\$ 159,878	\$ 159,661	\$ 154,295

CITY OF GLADSTONE TRANSPORTATION SALES TAX PROJECTS FIVE YEAR PLAN

	FY25	FY26	FY27	FY28	FY29
Est Funds Available at 7/1/24	\$ 4,370,849	\$ 3,947,849	\$ 1,881,549	\$ 51,140	\$ 56,804
<u>Budgeted Revenues</u>					
Sales Tax	2,180,000	2,212,700	2,245,891	2,279,579	2,313,773
Interest	60,000	50,000	40,000	30,000	30,000
Transfer from GF-Prop Tax (sidewalks)	50,000	50,000	50,000	50,000	50,000
Transfer from GF-Prop Tax (transit)	50,000	50,000	50,000	50,000	50,000
Transfer from CWSS	50,000	50,000	50,000	50,000	50,000
Special Road District Funds	400,000	400,000	400,000	400,000	400,000
Linden Connector Trail TAP Grant	720,000	-	-	-	-
N. Oak STP Grant	-	2,196,000	2,196,000	-	-
Vivion Road Trail TAP/CMAQ Grant (\$1,602,027 FY27)***	-	-	-	-	-
Old Antioch Road STP Grant (\$1,408,000 FY27)***	-	-	-	-	-
Total Budgeted Revenue	3,510,000	5,008,700	5,031,891	2,859,579	2,893,773
<u>Budgeted Expenditures</u>					
Debt Service					
2024 COP (Ends 3/1/44)	220,000	220,000	220,000	220,000	220,000
2020 COP (Ends 3/1/34)	35,000	90,000	95,000	105,000	107,000
2017 Lease Purchase (Ends 6/1/32)	256,000	258,000	258,000	258,000	258,000
2015 COP (Ends 6/1/30)	46,000	45,000	46,000	46,000	46,000
2015 COP - Refinanced 2017 (Ends 6/1/32)	100,000	100,000	100,000	100,000	100,000
The Heights - (Ends 7/1/36)	116,000	116,000	116,000	116,000	116,000
Engineering Transfer	100,000	100,000	100,000	100,000	100,000
KCATA IRIS Service	120,000	126,000	132,300	138,915	145,861
Subtotal	993,000	1,055,000	1,067,300	1,083,915	1,092,861
<u>Road Projects*</u>					
Street Mill & Overlay Program	620,000	600,000	625,000	800,000	810,000
Intermediate Maintenance	200,000	200,000	225,000	250,000	275,000
City Intermediate Maintenance	20,000	20,000	20,000	20,000	20,000
Road District Project - TBD	400,000	400,000	400,000	400,000	400,000
N. Oak Complete Streets - NE 69th St to NE 72nd St	500,000	4,050,000	4,050,000	-	-
Old Antioch Road Design - NE 68th Ter to NE 72nd St	-	275,000	-	-	-
Subtotal	1,740,000	5,545,000	5,320,000	1,470,000	1,505,000
<u>Sidewalk/Trail Projects*</u>					
Curb, Gutter, Sidewalk Replacement	200,000	200,000	200,000	200,000	200,000
ADA/Curbcut Sidewalks	50,000	50,000	50,000	50,000	50,000
Traffic/Ped Signal Upgrades - NE 72nd & N. Woodland	50,000	50,000	50,000	50,000	50,000
Linden Connector Trail	900,000	-	-	-	-
Vivion Road Trail	-	175,000	175,000	-	-
Subtotal	1,200,000	475,000	475,000	300,000	300,000
Total Budgeted Expenditures	3,933,000	7,075,000	6,862,300	2,853,915	2,897,861
Est Funds Available at 6/30**	\$ 3,947,849	\$ 1,881,549	\$ 51,140	\$ 56,804	\$ 52,716

**EQUIPMENT REPLACEMENT FUND
ESTIMATED REVENUE & EXPENDITURES
FISCAL YEAR 2025**

	<u>2023</u> <u>Actual</u>	<u>2024</u> <u>Midyear</u>	<u>2025</u> <u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Taxes/Transfers	343,472	430,000	399,000	(31,000)
Misc. Revenue	178,025	120,000	65,000	(55,000)
Equity Transfer	-	615,000	-	(615,000)
Total Revenue	521,497	1,165,000	464,000	(701,000)
Expenditures				
Capital Expenditures	369,182	800,000	(350,000)	(1,150,000)
Debt Requirements	89,893	65,000	64,000	(1,000)
Transfers	293,000	300,000	175,000	(125,000)
Total Expenditures	752,075	1,165,000	(111,000)	(1,276,000)

	Analysis of Funds Available		
Beginning Funds Available	1,034,342	803,764	188,764
Revenues	521,497	1,165,000	464,000
Equity Adjustment	-	(615,000)	-
Net Funds Available	1,555,839	1,353,764	652,764
Expenditures	(752,075)	(1,165,000)	111,000
Ending Funds Available	803,764	188,764	763,764
Revenue Over(Under) Expenditures		-	575,000

Equipment Replacement Fund was established in FY 2001 to fund the purchase of capital equipment.

FISCAL YEAR 2025
PART V ENTERPRISE FUND

COMBINED WATERWORKS & SEWERAGE SYSTEM FUND ESTIMATED STATEMENT OF REVENUES & EXPENSES

	2023 <u>Actual</u>	2024 <u>Midyear</u>	2025 <u>Proposed</u>	<u>Variance</u>
Revenue Sources				
Water	4,434,337	4,516,677	4,545,677	29,000
Sanitation	7,857,938	8,276,925	8,501,500	224,575
Intergovernmental	5,973	275,000	-	(275,000)
Misc. Revenue	<u>1,002,403</u>	<u>197,833</u>	<u>166,833</u>	(31,000)
Operating Revenue	13,300,651	13,266,435	13,214,010	(52,425)
Debt Proceeds	-	15,435,000	-	(15,435,000)
Equity Transfer	<u>-</u>	<u>-</u>	<u>-</u>	-
Non-Operating Revenue	-	15,435,000	-	(15,435,000)
Total Revenue	<u>13,300,651</u>	<u>28,701,435</u>	<u>13,214,010</u>	(15,487,425)
Expenditures				
Water Production	1,380,340	1,513,222	1,522,692	9,470
Water Operations & Maintenance	684,361	1,209,466	1,269,482	60,016
Sewer Collection	383,736	488,451	446,616	(41,835)
Non Departmental	<u>7,480,399</u>	<u>7,898,729</u>	<u>8,137,421</u>	238,692
Operating Expenditures	9,928,838	11,109,868	11,376,211	266,343
Capital & Supplemental	1,881,951	3,468,567	486,799	(2,981,768)
Debt Requirements	1,592,418	798,000	1,301,000	503,000
Transfers	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	-
Total Non-Operating Expenditures	3,524,369	4,316,567	1,837,799	(2,478,768)
Total Expenditures	<u>13,453,207</u>	<u>15,426,435</u>	<u>13,214,010</u>	(2,212,425)
Analysis of Funds Available				
Beginning Funds Available	3,849,889	3,697,333	16,972,333	
Revenues	13,300,651	28,701,435	13,214,010	
Equity Adjustment	<u>-</u>	<u>-</u>	<u>-</u>	
Net Funds Available	17,150,540	32,398,768	30,186,343	
Expenditures	<u>(13,453,207)</u>	<u>(15,426,435)</u>	<u>(13,214,010)</u>	
Ending Funds Available	3,697,333	16,972,333	16,972,333	
Revenue Over(Under) Expenditures		13,275,000	-	

Proposed Water & Sewer Rates of Metropolitan Cities
Based on Average Household Usage
As of March 2024

Assumption: Average water and sewer bill based on
 5,000 gallons water and 4,000 sewer monthly

City	Water Amount	Sewer Amount	Total Amount
Kansas City	\$ 52.30	\$ 84.89	\$ 137.19
Raytown	70.21	54.86	125.07
Excelsior Springs	53.96	69.92	123.88
Liberty	39.12	76.96	116.08
Grandview	81.48	31.06	112.54
Parkville	48.80	59.66	108.46
Gladstone (proposed 6/1/24)	35.75	67.78	103.53
Gladstone (as of 5/1/23)	35.50	65.95	101.45
North Kansas City	31.26	61.05	92.31
Lee's Summit	37.92	43.43	81.35
Blue Springs	41.35	36.05	77.40
Independence	34.90	42.24	77.14

Gladstone Comparison to Average Rate of Metropolitan Cities

	Water	Sewer	Total
Average Rate as of 7/1/20	\$ 46.88	\$ 57.82	\$ 104.70
\$ Below/ (Above) Average	\$ 11.13	\$ (9.96)	\$ 1.17
% Below (Above) Average	24%	-17%	1%
\$ Below/ (Above) Highest	\$ 16.55	\$ 17.11	\$ 33.66

FISCAL YEAR 2025
PART VII SUPPLEMENTAL and CAPITAL OUTLAY

GENERAL FUND PROPOSED 2025 CAPITAL AND SUPPLEMENTAL

Dept.	Dept.	Div.	Object	Description	Narrative	Requested	Recommended
GENERAL FUND							
GENERAL ADMINISTRATION							
101	10	14	440160	Contractual	Citizen satisfaction survey	19,500	19,500
Total General Administration						19,500	19,500
FINANCE							
101	20	24	440250	Public Safety Tech	MDT replacement for PD (replace 3 or 4 annually)	13,000	13,000
TOTAL FINANCE						13,000	13,000
POLICE							
101	30	31	440160	Contractual	TLO subscription	2,000	2,000
101	30	32	460410	Automotive capital	2 Police Vehicles	110,000	110,000
TOTAL POLICE						112,000	112,000
Fire/EMS							
101	30	34	460400	Equipment Capital	Cutter/Spreader extraction tool	15,000	15,000
101	30	34	460410	Automotive Capital	Replace Leased vehicle (2)	19,000	19,000
TOTAL FIRE EMS						34,000	34,000
PUBLIC WORKS							
101	40	43	460410	Automotive Capital	1 Ton Crew cab w/ utility bed (Parks)	80,000	-
101	40	43	460410	Automotive Capital	1/2 Ton Truck (Parks)	50,000	-
101	40	42	460410	Automotive Capital	Replace Leased Vehicle	9,500	9,500
TOTAL PUBLIC WORKS						139,500	9,500
COMMUNITY DEVELOPMENT							
101	50	53	460410	Automotive Capital	Replace previous leased vehicles (4)	38,000	38,000
TOTAL COMMUNITY DEVELOPMENT						38,000	38,000

**GENERAL FUND
PROPOSED 2025 CAPITAL AND SUPPLEMENTAL**

Dept.	Dept.	Div.	Object	Description	Narrative	Requested	Recommended
GENERAL FUND							
PARKS, RECREATION, AND CULTURAL ARTS							
101	60	61	460410	Automotive Capital	Replace previous leased vehicle	9,500	9,500
101	60	63	450220	Parks Services	Central Park Play Surface Resurfacing	63,675	-
101	60	68	440611	AJ Maint. Services	Paint AJFM House and Rebuild Hous	7,800	-
101	60	63	420240	Uniforms Supplies	Increase Recreation Uniform Acct Bas	3,500	-
101	60	63	440160	Contractual Services	Increase Parks Contract Acct Base B	33,000	33,000
101	60	63	450120	Janitorial Services	Increase Parks Janitorial Acct Base B	23,000	12,000
101	60	63	420250	Parks Small Tools	Purchase 1 Mini-Scrubber Clarke MA	2,920	2,920
101	60	63	450220	Parks Capital Account	Oak Grove Pond Dredging & Repair	85,600	-
101	60	63	430410	Parks Supplies	Replace the Softball Grooming Machin	26,500	-
101	60	62	420510	Program Activity	Soccer Goals	11,000	-
101	60	63	450220	Parks Services	HR Park Rail Fencing	22,740	-
101	60	63	460400	Parks Capital Account	Utility Tractor (replacement equipment	24,111	-
101	60	63	460400	Parks Capital Account	72" Zero Turn Mower	14,649	-
101	60	63	450220	Parks Services	Demo & Replace Strip Lighting @ Ce	9,000	-
101	60	63	450220	Parks Services	Landscaping N & S sides of HH Wes	8,000	-
101	60	63	450220	Parks Services	Meadowbrook Park Basketball Court	26,752	-
101	60	63	450110	Building Services	Trane Zone sensor @ FS2	8,100	-
101	60	67	460410	Automotive Capital	Senior Bus	250,000	-
101	60	63	430410	Parks supplies	New tables & trash cans for Oak Gro	39,454	39,454
TOTAL PARKS, RECREATION, AND CULTURAL ARTS						669,300	96,874
NON-DEPARTMENTAL							
						-	-
TOTAL NON-DEPARTMENTAL						-	-
TOTAL GENERAL FUND						1,025,300	303,374

CCPT FUND
PROPOSED 2025 CAPITAL AND SUPPLEMENTAL

Dept.	Dept.	Div.	Object	Description	Narrative	Requested	Recommended
COMMUNITY CENTER FUND							
COMMUNITY CENTER							
202	80	82	430130	Ground Maintenance	Replace cable assemblies and ball/trunk combos on flag poles	1,498	-
202	80	82	440320	Training	Group-X Instructor Certificate for Fitness Specialist	500	-
202	80	82	440320	Training	Attend Athletic Business Show	1,141	-
202	80	82	450110	Training	Attend MPRA Annual Conference	508	-
202	80	82	450110	Buildings	Annual inspection and maintenance of roof	1,000	1,000
202	80	82	450110	Buildings	Replacement of SW Lower Roof	55,225	55,225
202	80	82	450110	Buildings	Annual PM on 6 basketball goals	1,350	-
202	80	82	450150	Trash Service	Increased costs for trash removal	475	-
202	80	82	460400	Equipment Capital	Replacement Banquet Tables	17,134	-
202	80	82	460400	Equipment Capital	Replacement Banquet Tables	17,134	-
202	80	82	460400	Equipment Capital	Replacement of 5 Octane Ellipticals	22,750	-
202	80	82	460400	Equipment Capital	Replacement of 5 Octane Seated Ellipticals	24,250	-
202	80	82	460400	Equipment Capital	Freight on Equipment	4,700	-
202	80	82	460400	Equipment Capital	Revitalize Landscape on East Side of center	12,588	-
TOTAL COMMUNITY CENTER						160,253	56,225

NATATORIUM

202	80	83	430130	Ground Maintenance	Replace cable assemblies and ball/trunk combos on flag poles	1,498	-
202	80	83	440320	Training	CPO for Building Operator and Aquatics Specialist	800	-
202	80	83	440320	Training	Attend Athletic Business Show	1,141	-

**CCPT FUND
PROPOSED 2025 CAPITAL AND SUPPLEMENTAL**

Dept.	Dept.	Div.	Object	Description	Narrative	Requested	Recommended
COMMUNITY CENTER FUND							
NATATORIUM							
202	80	83	440320	Training	Attend MPRA Annual Conference	508	-
202	80	83	450110	Buildings	UV Bulb Replacement - Leisure Pool	2,423	2,423
202	80	83	450110	Buildings	UV Bulb Replacement - Competition Pool	3,038	3,038
202	80	83	450110	Buildings	UV Bulb Replacement - Diving Well	3,038	3,038
202	80	83	450110	Buildings	Annual inspection and maintenance of roof	1,000	1,000
202	80	83	450110	Buildings	Annual PM on 6 basketball goals	1,350	-
202	80	83	450150	Trash Service	Increased costs for trash removal	475	-
202	80	83	460400	Equipment Capital	Prep and paint leisure pool	20,272	20,272
202	80	83	460400	Equipment Capital	Replace PAL Portable Lift	9,991	9,991
202	80	83	460400	Equipment Capital	Revitalize Landscape on East Side of center	12,588	-
TOTAL NATATORIUM						58,120	39,762
OUTDOOR POOL							
202	80	85	450110	Buildings	Refurbish Municipal Pool Aquatic Playground Structures	22,970	-
202	80	85	450110	Buildings	Install submersible pump in drop slide at Municipal Pool	9,353	-
202	80	85	460400	Equipment Capital	Replace GEM Vacuum	4,600	-
TOTAL OUTDOOR POOL						36,923	-
TOTAL COMMUNITY CENTER FUND						255,296	95,987

**PSST FUND
PROPOSED 2025 CAPITAL AND SUPPLEMENTAL**

Dept.	Dept.Div.	Object	Description	Narrative	Requested	Recommended
PUBLIC SAFETY SALES TAX						
203	39	460410	Automotive Capital	2 Police Vehicles	110,000	110,000
TOTAL PUBLIC SAFETY SALES TAX FUND					110,000	110,000

**CWSS FUND
PROPOSED 2025 CAPITAL AND SUPPLEMENTAL**

Dept.	Dept.	Div.	Object	Description	Narrative	Requested	Recommended
CWSS FUND							
WATER PRODUCTION							
TOTAL WATER PRODUCTION						-	-
Operations & Maintenance							
501	73	430520	Water Line Supplies	Line item increase - Increase of cost of water main break repair parts		25,000	25,000
501	73	430530	Meters	Water Meters - Existing registers are approximately 10 years old.		25,000	25,000
501	73	460300	Water Capital	Water main replacement -		450,000	450,000
501	73	460410	Vehicle Capital	Replace leased vehicles (3)		26,250	26,250
TOTAL OPERATIONS & MAINTENANCE						526,250	526,250
SEWER							
TOTAL SEWER						-	-
TOTAL CWSS FUND						526,250	526,250



City of Gladstone

7010 N Holmes St.

Gladstone, MO 64118

(816) 436-2200

Fax (816) 436-2228

Sewer Rate Public Hearing



Proposed Water & Sewer Charges

- Water
 - Usage
 - Current - \$5.10 per 1,000 gallons
 - Proposed - \$5.10 per 1,000 gallons
 - Service charge
 - Current - \$10.00
 - Proposed - \$10.25
- Sewer
 - Usage
 - Current – \$12.20
 - Proposed - \$12.40
 - Service charge
 - Current - \$17.15
 - Proposed - \$18.18

**Proposed Water & Sewer Rates of Metropolitan Cities
Based on Average Household Usage
As of March 2024**

Assumption: Average water and sewer bill based on
5,000 gallons water and 4,000 sewer monthly

<u>City</u>	<u>Water Amount</u>	<u>Sewer Amount</u>	<u>Total Amount</u>
Kansas City	\$ 52.30	\$ 84.89	\$ 137.19
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Gladstone (as of 5/1/23)	35.50	65.95	101.45
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Lee's Summit	37.92	43.43	81.35
Blue Springs	41.35	36.05	77.40
Independence	34.90	42.24	77.14

Total increase
of \$2.08 per
month

Gladstone Comparison to Average Rate of Metropolitan Cities

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Average Rate as of 7/1/20	\$ 46.88	\$ 57.82	\$ 104.70
\$ Below/ (Above) Average	\$ 11.13	\$ (9.96)	\$ 1.17
% Below (Above) Average	24%	-17%	1%
\$ Below/ (Above) Highest	\$ 16.55	\$ 17.11	\$ 33.66

**Questions or
comments?**





Request for Council Action

RES ☐ # City Clerk Only

BILL ☒ # 24-15 and 24-16

ORD ☒ # 4.670 and 4.671

Date: 5/6/2024

Department: Finance

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☒ Date: 5/13/2024

Subject: Water and Sewer Rate Changes

Background: Each year, the budget team and Director of Public Works take the opportunity to discuss past and current performance, revenues, and expenditures for the Combined Waterworks and Sewerage System Fund (CWSS). Items that are taken into consideration to calculate the cost to provide water and sewer services are water usage, personnel, supplies, services, payments for debt, and capital needs. The City produces water from their wells, and Kansas City Water handles the sewer treatment.

Budget Discussion: N/A

Public/Board/Staff Input: After analysis of the needs of the CWSS fund, the budget team is recommending a change in the water administration fee \$0.25 per month or from \$10.00 per month to \$10.25 per month. The usage portion (per 1,000 gallons) will stay the same at \$5.10 per 1,000 gallons. Staff received notification from KC Water that the charges for sewer treatment would increase effective May 1, 2024. To keep revenues and expenditures in-line for the fund, staff is recommending an increase to both the monthly administrative fee and per 1,000-gallon charge for sewer. The current monthly cost for sewer service is \$17.15 (monthly admin fee) and \$12.20 per 1,000 gallons of usage. Staff is recommending a change in the monthly administrative fee of \$1.03 to \$18.18 and a change in the per 1,000-gallon fee of \$.20 per 1,000 of usage to \$12.40 per 1,000 gallons (increases are in-line with changes from KC Water). For customers with average usage of 5,000 gallons of water and 4,000 gallons of sewage, the monthly payment would increase \$2.08 from \$101.45 per month to \$103.53.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Dominic Accurso
Department Director/Administrator

JM
City Attorney

BB
City Manager

AN ORDINANCE AMENDING SECTION 6.110.570 OF THE CODE OF ORDINANCES OF THE CITY OF GLADSTONE, MISSOURI LEVYING SEWER SERVICE CHARGES AND COMMODITY RATE CHARGES IN THE CITY.

WHEREAS, pursuant to Section 250.233 RSMo., notice of a public hearing regarding proposed sewer rate changes in the City was provided by newspaper publication; and

WHEREAS, on May 13, 2024, a public hearing was held on the proposed sewer rate changes; and

WHEREAS, the City Council desires to adopt the proposed sewer rate changes as provided in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

SECTION 1. Section 6.110.570 of the Code of Ordinances of the City of Gladstone, Missouri is hereby deleted in its entirety and replaced with the following:

Sec. 6.110.570 Sewer Service Charges and Commodity Charges.

There is hereby levied a charge against every person occupying property having a sewer connection with the city sewer system or having sewers available for connection, or otherwise, discharging sewage, industrial waste, water or other liquid into the city's sewer system, such charge to be used to pay the cost of operating, maintaining, repairing, or enlarging the existing or future sewer systems. Such charge is to be the sum of a monthly service charge and a commodity rate charge to be computed and levied as follows:

- (a) Domestic Users. For residential water service accounts (one and two-family residences), a monthly service charge and a commodity rate charge each as established in subsection (c) of this section, except, that for the billing periods April through December, the commodity rate charge shall be based upon the lesser of actual water used or an average of water used during the winter period of December, January, and February, billed in January, February, and March, such charges shall be payable with each bill rendered throughout the year. Where residential water service accounts do not have an acceptable history of winter water use, the commodity rate charge for the period April through November shall be the commodity rate charge established in subsection (c) of this section, or ninety-two dollars and fifty-eight cents (\$92.58) per monthly billing, whichever is the lesser.
- (b) Commercial and Industrial Users. For commercial and industrial users (all persons and corporations other than the occupants of one and two-family residences), a monthly service charge and a commodity rate charge as established in subsection (c) of this section.
- (c) Charges
 - (1) A monthly service charge of \$18.18.

BILL NO. 24-15

ORDINANCE NO. 4.670

- (2) A commodity rate charge based on the total volume of water purchased by the customer during the billing period of \$12.40 per 1,000 gallons.

SECTION 2. Effective Date. The Sewer Service Charge and Commodity Rate Charges as set forth in this ordinance are effective June 1, 2024.

SECTION 3. Severability. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional, or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 13TH DAY OF MAY 2024.

Tina M. Spallo, Mayor

ATTEST:

Kris Keller, City Clerk

First Reading: May 13, 2024

Second Reading: May 13, 2024

BILL NO. 24-16

ORDINANCE NO. 4.671

AN ORDINANCE AMENDING SECTION 6.110.100 OF THE CODE OF ORDINANCES OF THE CITY OF GLADSTONE, MISSOURI, REGARDING WATER SERVICE RATES IN THE CITY.

WHEREAS, the metered water service rates charged by the City of Gladstone are set forth in Section 6.110.100 of the Code of Ordinances of the City of Gladstone, Missouri; and

WHEREAS, the City Council desires to establish new rates for metered water service customers that are reasonable and appropriate, and serve the best interest of the citizens of the City of Gladstone.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

SECTION 1. Section 6.110.100 of the Code of Ordinances of the City of Gladstone, Missouri is hereby deleted in its entirety and replaced with the following:

Sec. 6.110.100. Service Rates.

(a) The following rates shall be charged for all metered water service:

- (1) Minimum service charge of \$10.25 monthly.
- (2) Plus \$5.10 per 1,000 gallons used.

SECTION 2. Effective Date. The metered water service rates as set forth in Section 1 of this Ordinance shall be effective June 1, 2024.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 13TH DAY OF MAY 2024.

Tina M. Spallo, Mayor

ATTEST:

Kris Keller, City Clerk

1st Reading: May 13, 2024

2nd Reading: May 13, 2024



Request for Council Action

RES ☐ # City Clerk Only

BILL ☒ # 24-17

ORD ☒ # 4.672

Date: 5/1/2024

Department: General Administration

Meeting Date Requested: 5/13/2024

Public Hearing: Yes ☐ Date: Click here to enter a date.

Subject: Conflict of Interest Disclosure Law for Political Subdivisions

Background: When the General Assembly adopted the ethics/personal financial disclosure law in 1991, an MML-supported amendment allowed municipal officials to adopt their own simplified personal financial disclosure requirements by Ordinance. This law affects only municipalities with an annual operating budget in excess of \$1 million. The General Assembly requires each political subdivision to readopt the Ordinance every two years. However, in order to avoid the significant consequences of the failure to readopt the Ordinance, MML urges municipalities with an annual operating budget more than \$1 million to adopt the Personal Financial Disclosure Ordinance annually, and by Sept. 15 each year, and to forward a copy of the Ordinance to the Missouri Ethics Commission.

Budget Discussion: N/A

Public/Board/Staff Input: Staff recommends passage of the Ordinance.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Kris Keller
City Clerk

JM
City Attorney

BB
City Manager

AN ORDINANCE OF THE CITY OF GLADSTONE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS PURSUANT TO THE STATE OF MISSOURI ETHICS LAW.

WHEREAS, pursuant to Missouri State Law, municipalities with an annual operating budget in excess of One Million Dollars are required to readopt an ordinance every two years by September 15th establishing a procedure to comply with personal financial disclosure requirements for submission to the Missouri Ethics Commission; and

WHEREAS, the City of Gladstone, Missouri has determined it advisable to annually re-adopt such an ordinance to ensure full compliance with State Law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

Section 1. **Declaration of Policy.** The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

Section 2. **Conflicts of Interest.** The Mayor or any member of the City Council who has a substantial personal or private interest, as defined by Missouri statutes 105.450 to 105.492, in any legislation shall disclose on the records of the City Council the nature of his interest and shall disqualify himself from voting on any matters relating to this interest.

Section 3. **Disclosure Reports.** Each Elected Official, the City Manager, the Assistant City Manager, the City Treasurer, the Finance Director, and the City Counselor (if employed full time), shall disclose the following information by May 1st if any such transactions were engaged in during the previous calendar year:

a. For such person, and all persons within the first degree of lineal consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.

b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest as defined in RSMo. 105.450, as amended, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or

BILL NO. 24-17**ORDINANCE NO. 4.672**

transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.

c. The City Manager, Assistant City Manager, City Treasurer, Finance Director, and their spouses and dependent children also shall disclose by May 1st for the previous calendar year the following information:

1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;

2. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted by any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;

3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

Section 4. Filing of Reports. The reports, in the attached format, shall be filed with the City Clerk and the Missouri Ethics Commission.

Section 5. When Filed. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year:

a. Each City Manager, Assistant City Manager, City Treasurer, Finance Director, and City Counselor (if employed full time), shall file the statement within thirty days of such appointment or employment;

b. Every other person required to file a financial interest shall file the statement annually not later than May 1st and the statement shall cover the calendar year ending the immediately preceding December 31st; provided that any member of the City Council may supplement the financial interest statement to report additional interests acquired after December 31st of the covered year until the date of filing of the financial interest statement.

Section 6. Filing of Ordinance. The City Clerk is directed to send a certified copy of this ordinance to the Missouri Ethics Commission.

BILL NO. 24-17

ORDINANCE NO. 4.672

Section 7. **Effective Date.** This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect until amended or repealed by the City Council.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 13TH DAY OF MAY 2024.

Tina M. Spallo, Mayor

ATTEST:

Kris Keller, City Clerk

1st Reading: May 13, 2024

2nd Reading: May 13, 2024