



**CITY COUNCIL MEETING  
7010 NORTH HOLMES  
GLADSTONE, MISSOURI  
MONDAY, OCTOBER 28, 2024**

The City Council will meet in Closed Executive Session at 6:45 pm, Monday, October 28, 2024, Gladstone City Hall, 7010 North Holmes, Gladstone, Missouri. The Closed Executive Session is closed pursuant to RSMo. Open Meeting Act Exemption 610.021 (1) for Litigation and Confidential or Privileged Communications with Legal Counsel, 610.021 (2) Real Estate, 610.021(3) Personnel, and 610.021(12) Negotiated Contract.

**OPEN STUDY SESSION 7:00 PM**

- 1. Water Service Line Inventory Project** – Director Nebergall will present an update on the project mandated by the Environmental Protection Agency.
- 2. Animal Control Unit Update** – Chief Farris will provide an overview of the operations and provide statistics for the year to date.

**REGULAR MEETING 7:30 PM**

**TENTATIVE AGENDA**

- 1. Meeting Called to Order.**
- 2. Roll Call.**
- 3. Pledge of Allegiance to the Flag of the United States of America.**
- 4. Approval of the Agenda.**
- 5. Approval of the October 14, 2024, Closed City Council Meeting Minutes.**

6. **Approval of the October 14, 2024, Regular City Council Meeting Minutes.**
7. **Communications from the Audience:** *Members of the public are invited to speak about any topic not listed on the agenda. While speaking, please state your name and address for the record and limit comments to 5 minutes.*
8. **Communications from City Council.**
9. **Communications from the City Manager.**

**10. CONSENT AGENDA**

**CONSIDER SPECIAL EVENT PERMIT:** Haunted Fire House Halloween Party, Fire Station #2, 6569 North Prospect Avenue, Thursday, October 31, 2024, 5:00 to 7:00 pm.

**CONSIDER FINANCIAL REPORT FOR 3 MONTHS ENDING SEPTEMBER 30, 2024.**

**REGULAR AGENDA**

11. **RESOLUTION R-24-66**, A Resolution authorizing Change Order No. 13 in the amount of \$75,000.00 to the contract with Lan-Tel Communications Services Incorporated, for the FY23 Curb, Gutter, and Sidewalk Program – Phase 2 Project TP2305.
12. **RESOLUTION R-24-67**, A Resolution declaring certain City property surplus and authorizing the sale and/or disposal of such property held by the City to the highest bidder via online auction, sealed bid, and/or otherwise disposed of as approved by the City Manager.
13. **Other Business.**
14. **Adjournment.**

Representatives of the News Media may obtain copies of this notice by contacting:

City Clerk Kris Keller  
City of Gladstone  
7010 North Holmes  
Gladstone, MO 64118  
816-423-4096

Posted at 2:00 pm  
October 24, 2024



## *Department of Public Works*

### *Memorandum*

**DATE:** October 23, 2024

**TO:** Robert M. Baer, City Manager

**FROM:** Timothy A. Nebergall, Director of Public Works TAN

**RE:** Water Service Line Inventory Project Update

**Purpose:**

The purpose of this study session is to update the Council on the Water Service Line Inventory Project.

**Background:**

On October 15, 2024, staff submitted the City's initial water service line inventory to the Missouri Department of Natural Resources as required by the EPA Lead and Copper Rule Revisions (LCRR). This new rule required water systems across the country to survey and inventory the material composition of both the public-owned and customer-owned portions of service lines with the ultimate goal of replacing those that contain lead. In Gladstone, the public-owned portion of the service line extends from the public main up to and including the water meter and pit. The customer-owned portion of the service line extends from the pit to the home or business.

The City's water system includes approximately 10,000 services spread over 9 square miles. Following is a summary of the data collected to date:

Classification	Public Side	Customer Side
No-Lead	9,952	9,846
Lead	0	0
Galvanized Requiring Replacement (GRR)	4	43
Lead Status Unknown	103	170
<b>Total</b>	<b>10,059</b>	<b>10,059</b>

**Next Steps:**

While the number of service lines with the potential to contain lead is considerably less than initial estimates, there is still a significant amount of work to be completed. Water systems must notify customers if they have a lead, galvanized requiring replacement (GRR), or lead status unknown service line by November 15, 2024 using the attached form letter. Currently 213 customers will require notification, however, staff is working to reduce this number by continuing to verify the material of service lines classified as lead status unknown.

The City is currently only required to replace the public portion of the water service, however, it has been replacing the private side when a galvanized service line is discovered during the placement of a new water main. This practice was a requirement of ARPA funding used for public water main replacements and it is staff's recommendation to continue this moving forward. A total of six (6) private services have been replaced to date. Furthermore, staff recommends that the City continue to pursue funding through the Missouri Department of Natural Resources for water service line replacements.

Lastly, it should be noted that the City of Gladstone continues to exceed all lead and copper standards. The City currently samples at 30 sites on a 3-year rotation due to the City's continued compliance with the regulations. Some additional sampling will be required in the future, however, it is anticipated that the City will continue to exceed the new standards.

If you have any questions, please contact me at your convenience.



## Service Line Notification: Potential Health Risk!

**Dear Water Consumer:**

or building located at \_\_\_\_\_ wishes to inform you that the service line material at your home is currently classified as:

- ☐ Confirmed: Lead Service Line
- ☐ Confirmed: Galvanized Requiring Replacement
- ☐ Unknown: Possibly Lead

**If your service line is confirmed as being made of lead or is confirmed as Galvanized Requiring Replacement, please read the information below that explains the health effects of lead, how to reduce lead in your drinking water and available financial opportunities should you choose to replace your service line.**

If your service line is classified as "Unknown: Possibly Lead," please read the health effects information provided below and follow the recommendations for reducing lead in your drinking water. In addition, please see the links below that can help you to identify your service line material using visual inspection, along with a scratch and magnet test. Please provide the identification information to your water supplier at

A video on identification of service line materials and picture identification guides are available at:

<https://www.youtube.com/watch?v=1JUGlpuH9a4>

<https://dnr.mo.gov/document-search/do-you-have-lead-service-line-pub3046/pub3046>

<https://dnr.mo.gov/document-search/how-identify-your-water-service-line-material-pub3052>

## Health Effects of Lead

Exposure to lead in drinking water can cause serious health effects in all age groups. Infants and children can have decreases in IQ and attention span. Lead exposure can lead to new learning and behavior problems or exacerbate existing learning and behavior problems. The children of women who are exposed to lead before or during pregnancy can have increased risk of these adverse health effects. Adults can have increased risks of heart disease, high blood pressure, kidney, or nervous system problems.

Lead in drinking water, although rarely a sole cause of lead poisoning, can significantly increase a person's total lead exposure. Infants who drink baby formulas and concentrates that are mixed with water containing lead are particularly at risk. EPA estimates that drinking water can make up 20% or more of a person's total exposure to lead. Boiling water does not reduce lead levels.

Please see the following link for additional information concerning the health effects of lead.

<https://dnr.mo.gov/document-search/lead-drinking-water-important-information-how-protect-your-health-pub2409/pub2409>

# How to Reduce Lead in Drinking Water

Information on lead in drinking water, testing methods and steps you can take to minimize exposure is available at <http://www.epa.gov/safewater/lead>.

1. Run your water to flush out lead. If a faucet has not been used for several hours, allow the water to run at the tap for 15 to 30 seconds or until it becomes cold and reaches a steady temperature before using it for drinking or cooking. This flushes lead-containing water from the pipes. The water you run from drinking water taps does not have to be wasted; you can use this water for cleaning purposes or watering plants. You may want to keep a container of drinking water in your refrigerator, so you don't have to run water every time you need it.
2. Use cold water for cooking and preparing baby formula. Do not drink or cook with water from the hot water tap, as lead dissolves more easily into hot water. Do not use water from the hot water tap to make baby formula.
3. Do not boil water to remove lead. Boiling water will not reduce the lead content.
4. Look for alternative sources or treatment of water. If water testing has shown you have elevated lead in your drinking water, you may want to consider purchasing bottled water or a water filter. Read the package to be sure the filter is approved to reduce lead, with NSF/ANSI 53-2021 labeling, or contact the [National Sanitation Foundation](#) at 800-NSF-8010 (800-673-8010) for information on performance standards for water filters. If you choose to install a lead-removal filter, be sure to maintain and replace the filter device according to the manufacturer's instructions to protect water quality.

## Service Line Replacement Financial Opportunities

If your service line is confirmed as being made of lead or designated as Galvanized Requiring Replacement and you choose to replace it, as your water provider, we are required to offer financial options for replacement. To receive information about these financial options, please contact us by using the same contact information provided on page one. We are required to pay for replacing the portion of the service line that is water system owned. However, we are not required to pay for the portion of the service line that is customer owned.

As your water provider, we are required to replace our portion of a lead service line when you notify us you are replacing your portion of the lead service line. Replacement of both portions of the service line should be performed at the same time to avoid additional water service disruption and disturbance of lead in service line materials. There may also be low interest loan and grant funding assistance available to our water system customers for service line replacement using funding from the Infrastructure, Investment and Jobs Act, better known as the Bipartisan Infrastructure Law. This funding can be used to replace both the water system-owned and customer-owned portions of the service line. In order to apply and receive this funding, we must know the number of service lines that need to be replaced. This is another reason why it is important for customers to help identify their service line materials.

If you need to have this important public education information translated, please use the contact information provided above. (Document translation provided for five most common Missouri languages shown below.)

**Spanish:** Si necesita traducir esta importante información sobre educación pública, utilice la información de contacto proporcionada anteriormente.

**Chinese Simplified:** 如果您需要翻译这些重要的公共教育信息，请使用上面提供的联系信息。

**Chinese Traditional:** 如果您需要翻譯這重要的公共教育訊息，請使用上面提供的聯絡資訊。

**Croatian:** Ako trebate da prevedete ove važne informacije o javnom obrazovanju, koristite gore navedene kontakt informacije.

**Vietnamese:** Nếu bạn cần dịch thông tin giáo dục công cộng quan trọng này, vui lòng sử dụng thông tin liên hệ được cung cấp ở trên.



## **Gladstone Police Department**

### **Chief's Office - Memorandum**

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Date: October 23, 2024

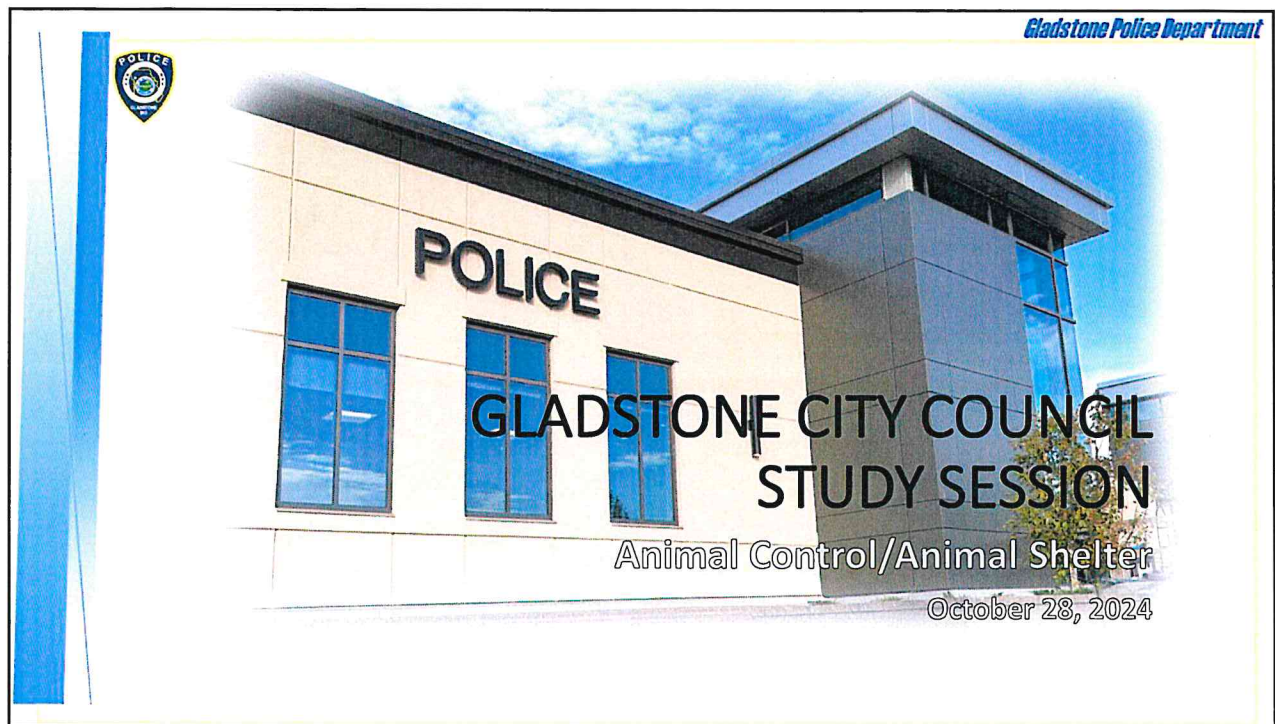
To: Bob Baer, City Manager

From: Fred Farris, Chief of Police

Re: Study Session – Animal Control Unit


The Animal Control Unit/Animal Shelter is fully staffed and operating under the supervision of the Administrative Sergeant within the Police Department. Several upgrades have been made to equipment and the shelter building that have greatly improved operations over the last three years.

On Monday, October 28th, 2024 I will provide a general overview of the operations of the Animal Control Unit, provide statistics for the year to date, and respond to any questions or concerns the Council may have.



## Current Staffing


- Animal Control is currently at full-staff with three, full time Animal Control Officers
- The third position was added to help with coverage of shelter operations and reduce overtime on weekends
  - Mon-Sun there is an on-duty ACO from 8am – 6pm
  - Shelter hours Sun – Tues by appointment only / Wed – Sat from 11am – 6pm
- In 2023, at the request of the ACO's, the contract company responsible for cleaning the shelter was discontinued as the ACO's felt they could do a much better job with that task.
- Additional equipment was purchased to ensure increase sanitary conditions for the animals



*Gladstone Police Department*

## 2024 Year To Date Stats

- 756 Calls For Service Handled
- 169 Reports taken (ACO's were transitioned to the PD RMS System for better accountability)
- 223 Citations issued



*Gladstone Police Department*

## Shelter Activity

Dogs / Puppies	Cats / Kittens
• Adopted – 79	• Adopted – 122
• Returned to Owner – 103	• Returned to Owner – 10
• Shelter to Shelter - 28	• Shelter to Shelter - 51

**1 Bird Returned to Owner**





Gladstone Police Department

## Notable Activity / Events

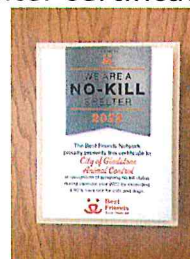
- Gladstone "Touch-A-Truck"
- NKCSD "Touch-A-Truck"
- Clay County National Night Out Special Guests
- Walk 'n Wag
- Dunkin' Dogs
- Drive-Thru Vaccine Clinic coming November 9<sup>th</sup>, 2024



Gladstone Police Department

## Great Team!

- ACO's Smith, Cockerham and Malzachar have a passion for the work they do and take great pride in our Animal Control Unit
- This year ACO's Smith and Cockerham received full-ride scholarships to the Missouri Animal Control Association Conference
- We are a NO-KILL shelter and in 2022 and 2023 the Best Friends Network awarded our Animal Shelter certificates for exceeding a 90% "save rate" for cats and dogs.







**MINUTES  
REGULAR CITY COUNCIL MEETING  
GLADSTONE, MISSOURI  
MONDAY, OCTOBER 14, 2024**

**PRESENT:** Mayor Tina Spallo  
Mayor Pro Tem Les Smith  
Councilmember Jean Moore  
Councilman Bill Garnos  
Councilman Spencer Davis  
  
City Manager Bob Baer  
Assistant City Manager Austin Greer  
City Attorney Chris Williams  
City Clerk Kris Keller

**Item No. 1. On the Agenda.** Meeting Called to Order.

**Mayor Spallo** opened the Regular City Council Meeting Monday, October 14, 2024 at 7:00 pm.

**Item No. 2. On the Agenda.** Roll Call.

**Mayor Spallo** stated that all Councilmembers were present and there was a quorum.

**Item No. 3. On the Agenda.** Pledge of Allegiance to the Flag of the United States of America.

**Mayor Spallo** welcomed Scouts BSA Troop 7495: Scout Master Stephanie McClerary, Aveline Panjada, Cat Thomas, Ginger Hladik, Lily Esker, Lizzy McCleary, McKenzie Whitworth, Tom Martin, Robert Thomas, and Bill Dycus. **Mayor Spallo** invited the Troop to lead the Pledge of Allegiance to the Flag of the United States of America and asked everyone to stand and join in.

**Item No. 4. On the Agenda.** Approval of the Agenda.

The agenda was approved as published.

**Item No. 5. On the Agenda.** Approval of the September 23, 2024, Regular City Council Meeting Minutes.

**Councilmember Moore** moved to approve the minutes of the September 23, 2024, Regular City Council meeting as presented. **Mayor Pro Tem Smith** seconded. The Vote: "aye", Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0)

**Item No. 6. On the Agenda.** **PROCLAMATION:** National Native American Heritage Month.

**Mayor Spallo** read and presented the Proclamation to the National Society Daughters of the American Revolution Indians Committee members: Kristi Newhall, Jean McHenry, Jim and Judy Chronister, Kerry English, and Susan Dowden.

**Item No. 7. On the Agenda.** Communications from the Audience.

There were no communications from the audience.

**Item No. 8. On the Agenda.** Communications from City Council.

**Councilman Davis** thanked the Scout Troop for their presence at the meeting and emphasized how their experiences in Scouts will positively impact them later in life, based on his own experiences.

**Councilmember Moore** thanked Amanda Wheeler and Kali Moore for the successful Health Fair for City Employees last week. She also expressed gratitude to Justin Merkey and his staff for their efforts in making this past weekend's Whiskey Fest another great success, noting that it seems to grow larger every year.

**Mayor Pro Tem Smith** also expressed his appreciation to Justin Merkey for Whiskey Fest this past weekend.

**Mayor Spallo** thanked Justin for the Whiskey Fest event and reflected on the nearly 12 years since Linden Square was opened. She noted how difficult it was to imagine the events that would unfold and how much each one has grown, as well as the community's appreciation for the entertainment and various gatherings at Linden Square. She added that many people in the crowd were discussing the possibility of a brew fest in the future.

**Item No. 9. On the Agenda.** Communications from the City Manager.

City Manager Baer announced the importance and availability of the Community Survey and directed everyone to the website for more information. He also shared details about the Friday Fright Night event this Friday at Happy Rock East from 6:00 to 7:30 pm, with the cost of \$2.00 per child or an unopened package of toilet paper or tissues.

**REGULAR AGENDA.**

**Item No. 10. On the Agenda.** **RESOLUTION R-24-62**, A Resolution authorizing the destruction of certain records in accordance with RSMo Chapter 109 and application State Retention Schedules.

**Councilmember Moore** moved to approve **RESOLUTION R-24-62**, A Resolution authorizing the destruction of certain records in accordance with RSMo Chapter 109 and application State Retention Schedules. **Mayor Pro Tem Smith** seconded. The Vote: "aye", Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0)

**Item No. 11. On the Agenda.** **RESOLUTION R-24-63**, A Resolution authorizing Change Order No. 1 in the amount of \$47,650.00 to the contract with Maguire Iron, Incorporated, for the design of Water Tank Renovations, Project WP2492C.

**Mayor Pro Tem Smith** moved to approve **RESOLUTION R-24-63**, A Resolution authorizing Change Order No. 1 in the amount of \$47,650.00 to the contract with Maguire Iron, Incorporated, for the design of Water Tank Renovations, Project WP2492C. **Councilman Garnos** seconded. The Vote: "aye", Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0)



**Item No. 12. On the Agenda.** **RESOLUTION R-24-64**, A Resolution authorizing the City Manager to execute a Professional Services Contract with Shape Architecture in a total amount not to exceed \$106,100.00 for the architectural design and planning of an Event Center at the Atkins-Johnson Farm and Museum.

**Councilman Davis** moved to approve **RESOLUTION R-24-64**, A Resolution authorizing the City Manager to execute a Professional Services Contract with Shape Architecture in a total amount not to exceed \$106,100.00 for the architectural design and planning of an Event Center at the Atkins-Johnson Farm and Museum. **Councilmember Moore** seconded. The Vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0)

**Item No. 13. On the Agenda.** **RESOLUTION R-24-65**, A Resolution authorizing Change Order No. 7 in the amount of \$481,498.00 to the contract with Infrastructure-Solutions, LLC, for the FY24 Water Main Replacements and Storm Drainage Project WP2487.

**Mayor Pro Tem Smith** moved to approve **RESOLUTION R-24-65**, A Resolution authorizing Change Order No. 7 in the amount of \$481,498.00 to the contract with Infrastructure-Solutions, LLC, for the FY24 Water Main Replacements and Storm Drainage Project WP2487. **Councilmember Moore** seconded. The Vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0)

**Item No. 14. On the Agenda.** **FIRST READING BILL NO. 24-30**, An Ordinance amending the City Code to address tampering with the property of another.

**Councilman Garnos** moved **BILL NO. 24-30** be placed on its First Reading. **Councilmember Moore** seconded. The Vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) The Clerk read the Bill.

**Councilman Garnos** moved to accept the First Reading of **BILL NO. 24-30**, waive the rule and place the Bill on its Second and Final Reading. **Councilmember Moore** seconded. The Vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) The Clerk read the Bill.

**Councilman Garnos** moved to accept the Second and Final Reading of **BILL NO. 24-30** and enact the Bill as **Ordinance 4.683**. **Councilmember Moore** seconded.

Roll Call vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) **Mayor Spallo** stated **BILL NO. 24-30** stands enacted as **Ordinance Number 4.683**.

**Item No. 15. On the Agenda.** **FIRST READING BILL NO. 24-31**, An Ordinance amending the City Code by Adopting Election Changes to the Plan Provision of the City of Gladstone’s Missouri Local Government Employees Retirement System.

**Councilman Davis** moved **BILL NO. 24-31** be placed on its First Reading. **Mayor Pro Tem Smith** seconded. The Vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) The Clerk read the Bill.

**Councilman Davis** moved to accept the First Reading of **BILL NO. 24-31**, waive the rule and place the Bill on its Second and Final Reading. **Mayor Pro Tem Smith** seconded. The Vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) The Clerk read the Bill.



**Councilman Davis** moved to accept the Second and Final Reading of **BILL NO. 24-31** and enact the Bill as **Ordinance 4.684**. **Mayor Pro Tem Smith** seconded.

Roll Call vote: “aye”, Councilman Davis, Councilman Garnos, Councilmember Moore, Mayor Pro Tem Smith, and Mayor Spallo. (5-0) **Mayor Spallo** stated **BILL NO. 24-31** stands enacted as **Ordinance Number 4.684**.

**Item No. 16. On the Agenda.** Other Business.

There was no other business.

**Item No. 17. On the Agenda.** Adjournment.

**Mayor Spallo** adjourned the October 14, 2024, Regular City Council meeting at 7:52 pm.

Respectfully submitted:

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Kris Keller, City Clerk

Approved as presented: \_\_\_\_\_

Approved as modified: \_\_\_\_\_

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Tina M. Spallo, Mayor



## *Request for Council Action*

RES ☐ # City Clerk Only

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 10/10/2024

Department: Community Development

Meeting Date Requested: 10/28/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Special Event Permit

Background: The Gladstone Fire Department will be hosting a Haunted Fire House Halloween Party for City employees and residents. This celebration will be primarily organized by off-duty fire staff and the families of fire personnel, ensuring a community-driven, family-friendly atmosphere.

The fun and spooky event will take place at Fire Station #2, located at 6569 North Prospect Avenue, on Thursday, October 31, 2024 from 5:00 pm to 7:00 pm.

Due to limited parking at the fire station, temporary signage will be posted to direct participants to nearby available parking areas.

Budget Discussion: N/A

Public/Board/Staff Input: See attached letter of transmittal.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Alan Napoli  
Department Director/Administrator

CW  
City Attorney

BB  
City Manager

# LETTER OF TRANSMITTAL



**CITY OF GLADSTONE**  
**Community Development Department**  
**P.O. Box 10719**  
**Gladstone, Missouri 64188-0719**  
**Tel. (816) 436-2200 Fax (816) 436-2228**



**TO: CITY COUNCIL**  
**FROM: COMMUNITY DEVELOPMENT**  
**DATE: OCTOBER 10, 2024**  
**PERMIT NO.: SEP24-00082**  
**RE: TYPE 4 OUTDOOR SPECIAL EVENT**

**NAME OF EVENT: HAUNTED FIRE HOUSE HALLOWEEN PARTY**  
**LOCATION OF EVENT: 6569 N PROSPECT AVENUE**  
**FIRE STATION #2**  
**DATE OF EVENT: THURSDAY, OCTOBER 31, 2024**  
**TIME OF EVENT: 5:00 PM TO 7:00 PM**  
**EST. ATTENDANCE: 50 – 200**

## REQUESTED TEMPORARY VARIANCE:

- ☐ Section 2.100.250(1) Outdoor display, sale and storage.
- ☐ Section 2.100.250(3) Sales transactions.
- ☐ Section 2.120.050 Noise prohibited.
- ☐ Section 2.130.010(2) Park rules and regulations (hours).
- ☐ Section 2.130.010(13) Park rules and regulations (alcoholic beverages).
- ☐ Section 2.135.040 Prohibition of smoking on or within all public park grounds.
- ☐ Section 2.140.040 Public fireworks display prohibited, exceptions.
- ☐ Section 3.100.060 Burning prohibited general; exceptions.
- ☐ Section 5.110.1800 Drinking in public.
- ☐ Section 5.160.230(a) Street use permit (street use permit allowed).
- ☒ Section 9.1600.110 Temporary signs.

**REMARKS:** City staff has reviewed the application and finds that the variance(s) requested are appropriate for this venue.

Signed: \_\_\_\_\_

Alan D. Napoli, C.B.O.

Community Development Administrator | Building Official

## ATTACHMENT(S):

☒ Map

☐ Other \_\_\_\_\_





## Gladstone, MO



### Legend

- Stop Sign
- KCPL Lights
- Gladstone Lights
- School Point
- Bike Parking
- Bus Stop
- Point of Interest
- Church
- Apartment Point
- Street Centerline
- Edge Of Pavement
- Driveway
- City Limits
- Parcel
- House Number
- School Polygon
- City Park
- Villages
- Apartment Polygon

### Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION





# MONTHLY FINANCIAL UPDATE

SEPT 2024





## 2024 CITY COUNCIL GOALS

- Keep Gladstone as a safe place with a focus on crime prevention, traffic enforcement, and the recruitment and retention of high-quality police officers, firefighters and EMS personnel.
- Focus resources on water treatment and distribution improvement plans.
- Continue commitment to downtown, commercial corridors, and under-developed areas through effective and innovative infrastructure and redevelopment strategies.
- Provide the resources and support the strategies to continue to improve residential and commercial code enforcement.
- Finalize plans to build an event facility to replace the existing barn on the Atkins-Johnson Farm to provide long-term programming opportunities.
- Prioritize infrastructure for neighborhood revitalization to meet the needs of our residents and encourage quality residential density and homeowner investment to preserve and increase housing values.
- Promote initiatives to beautify Gladstone by encouraging civic engagement and community pride.
- Promote diversity, equity, and inclusion in all that we do to continue to be a welcoming city to everyone.
- Develop and implement communication strategies to better inform and engage our residents.
- Initiate plans and build partnerships to develop Flora Park as an all-inclusive recreational space.



# FAREWELL AND THANK YOU

The finance department would like to thank Dominic Accurso, Director of Finance, for his tireless work and service to the city for the last decade. We wish him the best as he takes on exciting new challenges!



### Revenue Summary

- Generally, in line with budget forecasts.
- Slightly weaker Sales Tax growth YoY, but still ahead of forecasted.



### Expense Summary

- Expenditures for water main breaks, AJ Farm debt buyoff, and ambulance repairs may require further staff attention.
- Expenditures are lower YoY, significantly explained by unfilled open positions.

# CITYWIDE

## REVENUE

Cash inflows across all budgeted funds generally meet or exceed staff expectations for the three months ending Sept 2024. Inflows from new sales tax streams continue to generate significant revenue. General city sales tax is slightly weaker year-over-year compared to FY24 but is still meeting or exceeding budget projections. Staff see no reason to substantially update our revenue forecasts at this time.

## EXPENSE

City expenditures for budgeted funds in aggregate are lower than prior year-to-date.

This is mainly driven by payroll, with several open positions across the city.

However, sum expenditures are slightly higher than budgeted year to date.

Much of this variance may be explained by timing differences in cash outflows, such as the upfront payment of insurance premiums.

Unusual cash outflow items include a high level of watermain breaks in the first three months of the fiscal year, significant refit and repair of an ambulance, and the pay off of the AJ Farm debt.



## Revenue Summary

- Sales tax is slightly lower YoY, but still ahead of budgeted forecasts.
- Total Revenue: \$5,701,008 compared to \$23,700,945 or 24% of budgeted.



## Items to watch

- Property tax receipts are expected to begin late CY2024 into CY2025.
- Sales tax receipt growth is cooling, but not outside of expectations.
- City staff are working on several multi-million dollar grants that may affect FY2025 analysis and beyond.
- The bulk of license revenue for the FY has already been received. Staff are not expecting similar cash inflows for the rest of the FY.
- One time debt proceeds from the 2024 COP are not considered operating revenues.

# GENERAL FUND- REVENUE

## PROPERTY TAXES

The city does not receive the bulk of budgeted property tax revenue until after the end of the calendar year. Current revenue is \$60,107 compared to a budget of \$4,181,000 or 1% of budgeted revenue.

## SALES TAXES

The city has collected \$755,223 in sales taxes compared to a budget of \$8,520,000 or 26% of budgeted revenue. Sales tax is down \$77,591 YoY; however, income is still slightly ahead of budgeted YTD. This may be partially explained by timing differences of sales tax filings for several large vendors across the city, as well as a cooling of use tax income upon resolution of the Wayfair decision.

## GROSS RECEIPTS TAX

Franchise tax revenue through the end of the month sits at \$755,233 compared to a budget of \$3,250,000 or 23% of budgeted revenue. Franchise tax is down \$3,914 YoY, depressed by a reduction in cable and transient tax of \$7,377 and \$13,017.44 respectively and an increase in electric receipts of \$16,128. Transient tax remains at 29% of the \$175,000 budgeted revenue, placing it ahead of forecasted.

## LICENSES AND PERMITS

Revenue of \$452,117 compared to a budget of \$672,030 or 67% of budgeted can be explained by the business license renewals occurring in the first quarter of FY2025. Revenue increased \$4,383 YoY.

## INTERGOVERNMENTAL

YTD revenue sits at \$553,355 compared to a budget of \$1,765,000 or 31% of budgeted revenue. Nearly all revenue lines in this category are meeting or exceeding forecasted YTD. While some of this is explained by timing differences, items such as the State Gasoline Tax and Motor Vehicle Tax are both naturally higher YoY and ahead of forecasts.





## Revenue Summary

- Charges for services remains strong compared to forecasts, namely related to animal control performance and Summer League fees.
- Fines and Forfeitures, subject to many outside influences, are currently lower than forecasted.



## Items to watch

- Parks and Rec busy summer season is coming to an end. Staff expect a slowdown in outdoor activity revenue.
- Tower Rental revenue is currently being examined by staff to determine a weaker YoY performance of \$27,578.

# GENERAL FUND- REVENUE

## CHARGES FOR SERVICES

Revenue of \$956,208 compared to budgeted \$3,464,915 or 28% of budgeted. Revenues are increased by a strong performance in animal control fees and athletic league lines and decreased by ambulance revenue (\$19,343 reduction YoY) and Senior Activities – Overnight revenue (\$17,208 reduction YoY)

## FINES AND FORFEITURES

YTD revenue is \$83,646 out of \$470,000 budgeted or 18% of budgeted revenue for the fiscal year. The account category shows an increase of \$10,380 YoY; however, actualized performance is under pacing forecasts. Staff will continue to monitor.

## OTHER MISC. REVENUE

YTD revenue is \$409,742 out of \$1,203,000 budgeted or 34% of forecasted revenue. This can be explained mostly by the recognition of safety / loss control revenue and public building rent royalties.





## Expense Summary

- YTD expense of \$5,846,940 compared to \$23,700,945 FY budget or 24.6% of authorized spend.



## Items to watch

- Should open positions be filled, staff expect personnel costs to increase accordingly. This would be especially noticeable in the police and public works departments.
- Spend related to water main breaks and replacements are expected to actualize higher than forecasted. Staff expect to request funding for these items through both re-allocation of current budget authority and drawdown of unrestricted fund balance.

# GENERAL FUND- EXPENSE

## PERSONNEL

YTD expense of \$3,328,922 out of a budgeted \$16,173,283 or 21% of budget. With a YoY decrease of \$50,597, payroll costs are expected to be underbudget while staff work to fill open positions across the city.

## SUPPLIES

YTD expense of \$260,309 out of a budgeted \$1,218,657 or 21% of budget. Most of this budget slack can be attributed to timing differences. Staff expect this line item to fluctuate as departments incur additional expenses throughout the year.

## SERVICES

YTD expense of \$1,293,332 out of a budgeted \$4,299,255 or 30% of budget. Actual spend is exceeding budgeted year to date, mostly again due to timing differences in expense recognition. The city prepays several large costs at the start of the fiscal year that will draw down throughout the year. Contractual expenditures, as well as the upfront payment of insurance premiums are the main drivers of this excess. Staff do not anticipate spend in these items to continue to increase.

## CAPITAL

YTD expense of \$140,014 out of a budgeted \$201,000 or 70% of budget. This represents a decrease of \$1,748,750 YoY as projected in the 5 year CIP.

## DEBT

YTD expense of \$474,361 out of a budgeted \$709,000 or 67% of budget. This increase of \$398,290 YoY is attributed to the 2024 lease purchases and paying off the AJ Farm note.



## COMMUNITY CENTER AND PARKS FUND

### Revenue Summary

- Revenue excluding a TST transfer of \$786,000 YTD is \$737,500 out of a budgeted \$4,010,340 or 18% of forecasted.
- Revenue including the TST transfer brings inflows to 32% of forecasted.



### Expense Summary

- YTD Expense of \$816,354 compared to \$4,795,890 budgeted or 17% of authorized spend.



### Items to watch

- Outdoor pool and room rentals are expected to be complete for the season. Revenue for these line items will not resume in earnest until next spring.

### REVENUE - SALES TAX

YTD revenue of \$271,670 out of a budgeted \$1,100,000 or 25% of forecasted. At a YoY decrease of \$12,399, a decrease in sales tax in CCPT mirrors the decrease in general sales taxes in the general fund.

### REVENUE - CHARGES FOR SERVICES

YTD revenue of \$405,916 out of a budgeted \$1,667,800 or 24% of forecasted. At a YoY increase of \$12,042, revenue can be considered comparable to the prior year. Membership revenue of \$248,954 is lagging forecast of \$284,575; however, staff expects the usual spike in activity around the start of calendar year.

### EXPENSES

#### Personnel

YTD of \$375,030 represents a YoY increase of \$44,572, mostly due to changes in staffing.

Representing a current spend of 27% authorized, staff expect a marked decrease as the busy summer season closes.

#### Capital

YTD of \$114,381 represents a YoY decrease of \$6,958, and an overspend vs budget of \$84,118. Any outstanding budget overages will be reviewed and addressed at mid-year.



## Revenue Summary

- \$268,643 out of \$1,100,000 or 25% of forecasted.
- Accounting corrections of \$10,000 reduce FY2025 net revenue recognized YTD.



## Expense Summary

- YTD expense of \$2,339,855 out of \$9,591,780 or 24% of authorized spend.



## Items to watch

- Best practice is to spend down restricted funds before unrestricted. Staff allocate police FTE as promised to voters, and expect costs in PSST to closely match budgeted.
- Debt payments budgeted for \$2,280,000 will not occur until cash outflow is recognized and is expected later in the fiscal year.

# PUBLIC SAFETY SALES TAX

## REVENUE - SALES TAX

YTD revenue of \$271,659 represents a YoY decrease of \$12,404, mirroring the general sales tax performance. This is still ~25% of revenue forecast projections.

## EXPENSES

### Personnel

YTD expense of \$152,666 represents 25% of budgeted for the fiscal year.

### Supplies

YTD expense of \$2,000 represents 4% of budgeted for the fiscal year. Spend in these line items will occur sporadically throughout the fiscal year.

### Services

YTD expense of \$40,058.71 are essentially flat from prior year and represent 27% of budgeted.

### Capital

YTD expense of \$114,381 represents a YoY decline of \$6,958 while also representing an overspend from budgeted \$30,263. Any outstanding budget overages will be reviewed and addressed at mid-year.



## Revenue Summary

- \$3,433,030 revenue represents 26% of the \$13,214,010 forecasted for the year.
- Revenue analytics are currently skewed by the large \$893,334 loan proceeds realized in FY24.



## Expense Summary

- Total YTD Expense of \$2,876,480 out of \$26,428,020 or 24% of authorized spend.



## Items to watch

- The \$9 million services expense line is currently pending a ~\$400,000 routine payment to KCMO Water and Sewer for treatment payments.

# CWSS – WATER AND SEWER FUND

## REVENUE

YTD revenue of \$3,433,030 out of the \$13,214,010 forecasted for the FY represents 26% of forecasted and a YoY decline of \$878,147. This decline is directly attributed to the \$893,334 loan proceeds received in FY2024. Usage revenue is down YoY \$26,051; however, the City has seen a \$36,094 YoY increase in interest revenue to compensate.

## EXPENSES

### Personnel

YTD in overtime expenses of \$5,367 and related \$72,083 spend in general wages represent and over and underspend respectively. Both are explained by a staffing shortage in 501 that staff continue to monitor.

### Supplies



















YTD expense of \$157,334 represents a YoY decline of \$14,553.

### Services

YTD expenses of \$1,771,325 represent a YoY decline of \$410,224 and 20% of the budgeted \$9,022,435. This line item is subject to multiple timing issues, and is expected to catch up to budget spend before end of fiscal year.





## Revenue - General Fund

Class	FY 2024	FY 2025	2025 Budget	YoY	% of Budget
<b>31 Taxes</b>	<b>3,135,584.05</b>	<b>3,070,937.92</b>	<b>15,951,000</b>	<b>-64,646.13</b>	<b>19.25%</b>
1 Property Tax	43,248.21	60,107.34	4,181,000	16,859.13	 1.44%
2019 Sales Tax	566,212.37	542,842.47	2,170,000	-23,369.90	 25.02%
6 Sales Tax	1,766,985.72	1,712,764.57	6,350,000	-54,221.15	 26.97%
8 Gross Receipts Tax	759,137.75	755,223.54	3,250,000	-3,914.21	 23.24%
<b>32 Licenses &amp; Permits</b>	<b>447,734.63</b>	<b>452,117.71</b>	<b>672,030</b>	<b>4,383.08</b>	<b>67.28%</b>
1 Licenses	329,562.13	343,634.71	355,030	14,072.58	 96.79%
2 Permits	118,172.50	108,483.00	317,000	-9,689.50	 34.22%
<b>33 Intergovernmental Revenue</b>	<b>469,512.51</b>	<b>553,355.44</b>	<b>1,765,000</b>	<b>83,842.93</b>	<b>31.35%</b>
2 State	359,997.01	386,499.09	1,415,000	26,502.08	 27.31%
3 Local	109,515.50	166,856.35	350,000	57,340.85	 47.67%
<b>34 Charges for Services</b>	<b>954,200.10</b>	<b>956,208.20</b>	<b>3,464,915</b>	<b>2,008.10</b>	<b>27.60%</b>
1 General Government	836,001.82	816,266.04	2,867,915	-19,735.78	 28.46%
2 Public Safety	12,938.00	16,158.50	52,000	3,220.50	 31.07%
3 Public Works	9,922.00	15,518.00	35,000	5,596.00	 44.34%
4 Parks & Recreation	95,338.28	108,265.66	510,000	12,927.38	 21.23%
<b>35 Fines &amp; Forfeitures</b>	<b>73,266.06</b>	<b>83,646.16</b>	<b>470,000</b>	<b>10,380.10</b>	<b>17.80%</b>
Fines and forfeitures	73,266.06	83,646.16	470,000	10,380.10	 17.80%
<b>36 Misc Revenue</b>	<b>391,380.32</b>	<b>409,742.61</b>	<b>1,203,000</b>	<b>18,362.29</b>	<b>34.06%</b>
Cash Short/Over	233.44	0.77		-232.67	
Insurance Safety Loss Control	24,213.25	74,138.62	35,000	49,925.37	 211.82%
Interest	112,681.36	85,103.28	250,000	-27,578.08	 34.04%
Miscellaneous	66,017.12	40,453.40	103,000	-25,563.72	 39.28%
Rents Royalties	188,235.15	210,046.54	815,000	21,811.39	 25.77%
<b>37 Debt Proceeds</b>	<b>1,606,666.00</b>			<b>-1,606,666.00</b>	
Loan Proceeds	1,606,666.00			-1,606,666.00	
<b>38 Transfers</b>	<b>300,000.00</b>	<b>175,000.00</b>	<b>175,000</b>	<b>-125,000.00</b>	<b>100.00%</b>
Transfers	300,000.00	175,000.00	175,000	-125,000.00	 100.00%
<b>Total</b>	<b>7,378,343.67</b>	<b>5,701,008.04</b>	<b>23,700,945</b>	<b>-1,677,335.63</b>	<b>24.05%</b>





## Revenue - CCPT

Class	FY 2024	FY 2025	2025 Budget	YoY	% of Budget
<b>31 Taxes</b>	<b>284,069.40</b>	<b>271,670.26</b>	<b>1,100,000</b>	<b>-12,399.14</b>	<b>24.70%</b>
6 Sales Tax	284,069.40	271,670.26	1,100,000	-12,399.14	▲ 24.70%
<b>33 Intergovernmental Revenue</b>			<b>725,000</b>		
3 Local			725,000		
<b>34 Charges for Services</b>	<b>393,873.44</b>	<b>405,916.03</b>	<b>1,667,800</b>	<b>12,042.59</b>	<b>24.34%</b>
7 Community Center	286,771.99	295,161.53	1,354,800	8,389.54	◆ 21.79%
8 Outdoor Pool	107,101.45	110,754.50	313,000	3,653.05	● 35.38%
<b>36 Misc Revenue</b>	<b>55,083.71</b>	<b>59,914.36</b>	<b>335,750</b>	<b>4,830.65</b>	<b>17.84%</b>
Interest	9,336.21	6,983.98	30,000	-2,352.23	▲ 23.28%
Miscellaneous	2,030.00	215.00	9,750	-1,815.00	◆ 2.21%
Rents Royalties	43,717.50	52,715.38	296,000	8,997.88	◆ 17.81%
<b>38 Transfers</b>	<b>786,000.00</b>	<b>786,000.00</b>	<b>785,550</b>	<b>0.00</b>	<b>100.06%</b>
Transfers	786,000.00	786,000.00	785,550	0.00	● 100.06%
<b>39 Non Revenue Receipts</b>			<b>181,790</b>		
Equity adjustment			181,790		
<b>Total</b>	<b>1,519,026.55</b>	<b>1,523,500.65</b>	<b>4,795,890</b>	<b>4,474.10</b>	<b>31.77%</b>

## Revenue - PSST










Class	FY 2024	FY 2025	2025 Budget	YoY	% of Budget
<b>31 Taxes</b>	<b>284,064.77</b>	<b>271,659.92</b>	<b>1,100,000</b>	<b>-12,404.85</b>	<b>24.70%</b>
6 Sales Tax	284,064.77	271,659.92	1,100,000	-12,404.85	 24.70%
<b>36 Misc Revenue</b>	<b>13,058.71</b>	<b>-3,016.02</b>	<b>30,000</b>	<b>-16,074.73</b>	<b>-10.05%</b>
Interest	9,336.21	6,983.98	15,000	-2,352.23	 46.56%
Miscellaneous	3,722.50	-10,000.00	15,000	-13,722.50	-66.67%
<b>Total</b>	<b>297,123.48</b>	<b>268,643.90</b>	<b>1,130,000</b>	<b>-28,479.58</b>	<b>23.77%</b>

## Revenue - CWSS









Class	FY 2024	FY 2025	2025 Budget	YoY	% of Budget
<b>33 Intergovernmental Revenue</b>	<b>5,946.91</b>			<b>-5,946.91</b>	
1 Federal	5,946.91			-5,946.91	
<b>34 Charges for Services</b>	<b>3,379,551.99</b>	<b>3,359,541.33</b>	<b>13,047,177</b>	<b>-20,010.66</b>	<b>25.75%</b>
5 CWSS Water	1,298,138.39	1,278,789.61	4,545,677	-19,348.78	 28.13%
6 CWSS Sewer	2,081,413.60	2,080,751.72	8,501,500	-661.88	 24.48%
<b>36 Misc Revenue</b>	<b>32,344.87</b>	<b>73,489.11</b>	<b>166,833</b>	<b>41,144.24</b>	<b>44.05%</b>
Interest	37,344.87	73,439.11	69,333	36,094.24	 105.92%
Miscellaneous	-5,000.00	50.00	97,500	5,050.00	 0.05%
<b>37 Debt Proceeds</b>	<b>893,334.00</b>			<b>-893,334.00</b>	
Loan Proceeds	893,334.00			-893,334.00	
<b>Total</b>	<b>4,311,177.77</b>	<b>3,433,030.44</b>	<b>13,214,010</b>	<b>-878,147.33</b>	<b>25.98%</b>



## Expense - General Fund

Class	FY 2024	FY 2025	2025 Budget	YoY	% of Budget
<b>41 Personnel</b>	<b>3,379,519.79</b>	<b>3,328,922.29</b>	<b>16,173,283</b>	<b>-50,597.50</b>	<b>20.58%</b>
1 Salary & Wage	2,284,354.29	2,260,194.39	10,499,194	-24,159.90	 21.53%
2 Benefits	1,095,165.50	1,068,727.90	5,674,089	-26,437.60	 18.84%
<b>42 Supplies</b>	<b>267,085.80</b>	<b>260,309.03</b>	<b>1,218,407</b>	<b>-6,776.77</b>	<b>21.36%</b>
3 Supplies Operations	213,078.56	198,371.20	837,593	-14,707.36	 23.68%
4 Supplies Maintenance	54,007.24	61,937.83	380,814	7,930.59	 16.26%
<b>43 Services</b>	<b>1,372,706.62</b>	<b>1,293,332.91</b>	<b>4,299,255</b>	<b>-79,373.71</b>	<b>30.08%</b>
5 Services Operations	1,293,324.59	1,217,087.76	3,922,138	-76,236.83	 31.03%
6 Services Maintenance	79,382.03	76,245.15	377,117	-3,136.88	 20.22%
<b>46 Capital</b>	<b>1,888,765.85</b>	<b>140,014.87</b>	<b>201,000</b>	<b>-1,748,750.98</b>	<b>69.66%</b>
8 Machinery & Equipment	1,888,765.85	140,014.87	201,000	-1,748,750.98	 69.66%
<b>47 Debt</b>	<b>76,070.90</b>	<b>474,361.49</b>	<b>709,000</b>	<b>398,290.59</b>	<b>66.91%</b>
1 COPS	60,829.24	474,361.49	709,000	413,532.25	 66.91%
2 Bonds	15,241.66			-15,241.66	
<b>48 Transfers</b>	<b>395,000.00</b>	<b>350,000.00</b>	<b>1,100,000</b>	<b>-45,000.00</b>	<b>31.82%</b>
1 Intrafund	395,000.00	350,000.00	1,100,000	-45,000.00	 31.82%
<b>Total</b>	<b>7,379,148.96</b>	<b>5,846,940.59</b>	<b>23,700,945</b>	<b>-1,532,208.37</b>	<b>24.67%</b>

## Expense - CCPT

Class	FY 2024	FY 2025	2025 Budget	YoY	% of Budget
<b>41 Personnel</b>	<b>330,457.91</b>	<b>375,030.37</b>	<b>1,367,348</b>	<b>44,572.46</b>	<b>27.43%</b>
1 Salary & Wage	276,244.40	309,425.17	1,100,436	33,180.77	 28.12%
2 Benefits	54,213.51	65,605.20	266,912	11,391.69	 24.58%
<b>42 Supplies</b>	<b>47,666.10</b>	<b>20,257.98</b>	<b>130,597</b>	<b>-27,408.12</b>	<b>15.51%</b>
3 Supplies Operations	31,702.17	18,160.78	93,057	-13,541.39	 19.52%
4 Supplies Maintenance	15,963.93	2,097.20	37,540	-13,866.73	 5.59%
<b>43 Services</b>	<b>341,330.34</b>	<b>286,068.78</b>	<b>987,682</b>	<b>-55,261.56</b>	<b>28.96%</b>
5 Services Operations	246,550.52	233,087.82	662,859	-13,462.70	 35.16%
6 Services Maintenance	94,779.82	52,980.96	324,823	-41,798.86	 16.31%
<b>46 Capital</b>	<b>121,339.30</b>	<b>114,381.00</b>	<b>30,263</b>	<b>-6,958.30</b>	<b>377.96%</b>
7 Land & Improvements	6,240.71	-7,500.00		-13,740.71	
8 Machinery & Equipment	115,098.59	121,881.00	30,263	6,782.41	 402.74%
<b>47 Debt</b>	<b>51,706.67</b>	<b>20,616.56</b>	<b>2,280,000</b>	<b>-31,090.11</b>	<b>0.90%</b>
1 COPS	51,706.67	20,616.56	2,280,000	-31,090.11	 0.90%
<b>Total</b>	<b>892,500.32</b>	<b>816,354.69</b>	<b>4,795,890</b>	<b>-76,145.63</b>	<b>17.02%</b>

## Expense - PSST

Class	FY 2024	FY 2025	2025 Budget	YoY	% of Budget
<b>41 Personnel</b>	<b>138,272.63</b>	<b>152,666.98</b>	<b>616,727</b>	<b>14,394.35</b>	<b>24.75%</b>
1 Salary & Wage	92,495.72	103,169.00	395,233	10,673.28	◇ 26.10%
2 Benefits	45,776.91	49,497.98	221,494	3,721.07	● 22.35%
<b>42 Supplies</b>	<b>10,445.00</b>	<b>2,000.00</b>	<b>54,786</b>	<b>-8,445.00</b>	<b>3.65%</b>
3 Supplies Operations	10,445.00	2,000.00	54,786	-8,445.00	● 3.65%
<b>43 Services</b>	<b>40,392.51</b>	<b>40,058.71</b>	<b>150,487</b>	<b>-333.80</b>	<b>26.62%</b>
5 Services Operations	39,792.51	37,108.58	119,176	-2,683.93	◇ 31.14%
6 Services Maintenance	600.00	2,950.13	31,311	2,350.13	● 9.42%
<b>46 Capital</b>	<b>22,952.76</b>	<b>87,850.00</b>	<b>110,000</b>	<b>64,897.24</b>	<b>79.86%</b>
8 Machinery & Equipment	22,952.76	87,850.00	110,000	64,897.24	◇ 79.86%
<b>47 Debt</b>			<b>198,000</b>		
1 COPS			198,000		
<b>Total</b>	<b>212,062.90</b>	<b>282,575.69</b>	<b>1,130,000</b>	<b>70,512.79</b>	<b>25.01%</b>

## Expense - CWSS

Class	FY 2024	FY 2025	2025 Budget	YoY	% of Budget
<b>41 Personnel</b>	<b>315,839.57</b>	<b>347,613.96</b>	<b>1,756,559</b>	<b>31,774.39</b>	<b>19.79%</b>
1 Salary & Wage	204,948.00	228,431.09	1,092,356	23,483.09	20.91%
2 Benefits	110,891.57	119,182.87	664,203	8,291.30	17.94%
<b>42 Supplies</b>	<b>171,898.08</b>	<b>157,344.20</b>	<b>596,690</b>	<b>-14,553.88</b>	<b>26.37%</b>
3 Supplies Operations	112,736.65	107,498.28	382,815	-5,238.37	28.08%
4 Supplies Maintenance	59,161.43	49,845.92	213,875	-9,315.51	23.31%
<b>43 Services</b>	<b>2,181,550.17</b>	<b>1,771,325.73</b>	<b>9,022,962</b>	<b>-410,224.44</b>	<b>19.63%</b>
5 Services Operations	2,173,478.52	1,670,321.48	8,615,862	-503,157.04	19.39%
6 Services Maintenance	8,071.65	101,004.25	407,100	92,932.60	24.81%
<b>46 Capital</b>	<b>1,758,948.25</b>	<b>157,749.84</b>	<b>486,799</b>	<b>-1,601,198.41</b>	<b>32.41%</b>
7 Land & Improvements	1,121,398.59	149,454.69	458,299	-971,943.90	32.61%
8 Machinery & Equipment	637,549.66	8,295.15	28,500	-629,254.51	29.11%
<b>47 Debt</b>	<b>305,062.13</b>	<b>392,447.26</b>	<b>1,301,000</b>	<b>87,385.13</b>	<b>30.17%</b>
1 COPS	305,062.13	392,447.26	1,296,000	87,385.13	30.28%
2 Bonds			5,000		
<b>48 Transfers</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000</b>	<b>0.00</b>	<b>100.00%</b>
1 Intrafund	50,000.00	50,000.00	50,000	0.00	100.00%
<b>Total</b>	<b>4,783,298.20</b>	<b>2,876,480.99</b>	<b>13,214,010</b>	<b>-1,906,817.21</b>	<b>21.77%</b>





## *Request for Council Action*

RES ☒ # R-24-66

BILL ☐ # City Clerk Only

ORD ☐ # City Clerk Only

Date: 10/22/24

Department: Public Works

Meeting Date Requested: 10/28/24

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Change Order 13 to the FY23 Curb, Gutter & Sidewalk - Phase 2, Project TP2305

Background: The contract for Project TP2305 was awarded to Lan-Tel Communications Services, Incorporated, as authorized by Resolution R-23-13. Change Orders 1 through 12 expanded the scope of that project to include additional concrete work across the City. Change Order 13 further expands the scope to include curb and sidewalk replacement in the Meadowlane Townhomes and full depth concrete street repairs in The Woodlands funded by the Gladstone Special Road District, and the placement of SaltGuard sealer on new concrete around City Hall to increase its longevity and protect it from winter deicing chemicals.

Budget Discussion: A financial breakdown of the contract is as follows:

Original Contract Amount:	\$ 369,085.00
Change Orders 1 thru 12	<u>911,040.00</u>
<b>Total approved to date:</b>	1,280,125.00
Change Order 13	<u>75,000.00</u>
<b>Revised Contract Amount:</b>	<b><u>\$ 1,355,125.00</u></b>

Funds for this work are available from the Gladstone Special Road District and budgeted in the TST Fund and the CIST Fund.

Public/Board/Staff Input: City staff recommends approval of this change order.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Timothy Nebergall  
Department Director/Administrator

CW  
City Attorney

BB  
City Manager

**RESOLUTION NO. R-24-66**

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 13 IN THE AMOUNT OF \$75,000.00 TO THE CONTRACT WITH LAN-TEL COMMUNICATIONS SERVICES INCORPORATED, FOR THE FY23 CURB, GUTTER AND SIDEWALK PROGRAM – PHASE 2 PROJECT TP2305.**

**WHEREAS**, additional work under the FY23 Curb, Gutter and Sidewalk Program – Phase 2 Project has been determined necessary and is recommended by the Director of Public Works.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute Change Order No. 13 to the FY23 Curb, Gutter, and Sidewalk Program – Phase 2 Project TP2305 with Lan-Tel Communications Services, Incorporated, as follows:

Original Contract Amount:	\$ 369,085.00
Change Orders 1 thru 12	<u>911,040.00</u>
<b>Total approved to date:</b>	1,280,125.00
Change Order 13	<u>75,000.00</u>
<b>Revised Contract Amount:</b>	<b><u>\$ 1,355,125.00</u></b>

**FURTHER, THAT**, funds for such purpose are available from the Gladstone Special Road District and budgeted in the Transportation Sales Tax Fund and the Capital Improvement Sales Tax Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 28TH DAY OF OCTOBER 2024.**

\_\_\_\_\_  
Tina M. Spallo, Mayor

ATTEST:

\_\_\_\_\_  
Kris Keller, City Clerk



## *Request for Council Action*

**RES** ☒ # R-24-67

**BILL** ☐ # City Clerk Only

**ORD** # City Clerk Only

Date: 10/18/2024

Department: Police

Meeting Date Requested: 10/28/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: A Resolution authorizing the sale and/or disposal of such property held by the City to the highest bidder, via online auction, sealed bid, and/or otherwise disposed of as approved by the City Manager.

Background: A recent inventory of surplus equipment and property held by the City led to a comprehensive list from the Police, Public Works and Parks, Recreation, and Cultural Arts Departments. In order to sell the equipment, a Declaration of Surplus is required by the City Council. The proposed Resolution will declare the property as surplus and authorize the City Manager to sell and/or dispose of it. (See attached Exhibit A and Exhibit B with full list of items)

Budget Discussion: N/A.

Public/Board/Staff Input: Staff recommends approval of the proposed Resolution.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor

Fred Farris  
Police Chief

CW  
City Attorney

BB  
City Manager

## RESOLUTION NO. R-24-67

### EXHIBIT A

#### **Parks and Recreation:**

- Jacobsen Large Area Mower s/n 6911606309 1030-INM-0175
- 1996 Befco Tiller (attachment) s/n 1G8036 1030-INM-0192
- (12) Competition aquatic starting blocks
- The three western most barns and contents located on the Atkins-Johnson Farm and Museum Property (Exhibit B)

#### **Police Department**

- |                           |                   |
|---------------------------|-------------------|
| • 1539 2017 Ford Explorer | 1FM5K8AR1HGB54548 |
| • 1555 2019 Ford Explorer | 1FM5K8ARXKGB54457 |
| • 1563 2020 Ford Explorer | 1FM5K8AB3LGC01168 |
| • 1564 2020 Ford Explorer | 1FM5K8AB0LGB84331 |

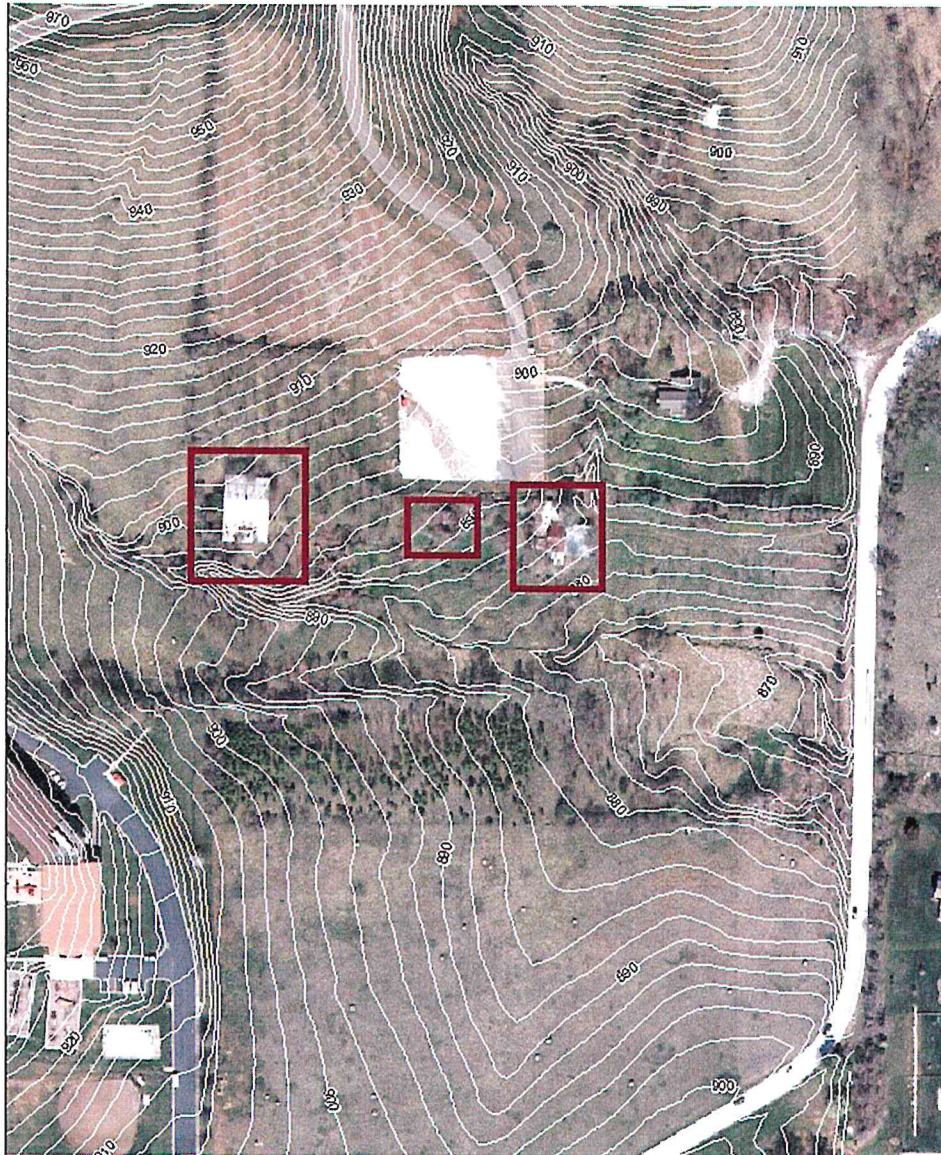
#### **Public Works**

- |                                   |                   |    |
|-----------------------------------|-------------------|----|
| • 1411 2009 International 7300    | 1HTWAAAR89J133254 |    |
| • 1457 2012 International 7300    | 1HTWDSSR1CJ126175 | PW |
| • 1477 2013 Freightliner M2 108SD | 1FVAG0DT2EHFK1676 | PW |



**RESOLUTION NO. R-24-67**

**EXHIBIT B**



## **RESOLUTION NO. R-24-67**

**A RESOLUTION DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING THE SALE AND/OR DISPOSAL OF SUCH PROPERTY HELD BY THE CITY TO THE HIGHEST BIDDER VIA ONLINE AUCTION, SEALED BID, AND/OR OTHERWISE DISPOSED OF AS APPROVED BY THE CITY MANAGER.**

**WHEREAS**, the items set forth in the attachment, Exhibits “A” and “B” are no longer necessary for any municipal public purpose of the City; and

**WHEREAS**, the City Council finds that it is in the best interest of the citizens of the City of Gladstone that the said items be sold to the highest bidder via online auction, sealed bid and/or otherwise disposed of appropriately as approved by the City Manager.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the items set forth in Exhibits “A” and “B” are hereby declared surplus property of the City of Gladstone; and

**FURTHER, THAT**, the City Manager of the City of Gladstone is hereby authorized to sell the items set forth in Exhibits “A” and “B” to the highest bidder via online auction, sealed bid, or otherwise disposed of as appropriate upon approval of the City Manager.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 28TH DAY OF OCTOBER 2024.**

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Tina M. Spallo, Mayor

ATTEST:

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Kris Keller, City Clerk

## RESOLUTION NO. R-24-67

### EXHIBIT A

#### **Parks and Recreation:**

- Jacobsen Large Area Mower s/n 6911606309 1030-INM-0175
- 1996 Befco Tiller (attachment) s/n 1G8036 1030-INM-0192
- (12) Competition aquatic starting blocks
- The three western most barns and contents located on the Atkins-Johnson Farm and Museum Property (Exhibit B)

#### **Police Department**

- |                           |                   |
|---------------------------|-------------------|
| • 1539 2017 Ford Explorer | 1FM5K8AR1HGB54548 |
| • 1555 2019 Ford Explorer | 1FM5K8ARXKGB54457 |
| • 1563 2020 Ford Explorer | 1FM5K8AB3LGC01168 |
| • 1564 2020 Ford Explorer | 1FM5K8AB0LGB84331 |

#### **Public Works**

- |                                   |                   |    |
|-----------------------------------|-------------------|----|
| • 1411 2009 International 7300    | 1HTWAAAR89J133254 |    |
| • 1457 2012 International 7300    | 1HTWDSSR1CJ126175 | PW |
| • 1477 2013 Freightliner M2 108SD | 1FVAG0DT2EHFK1676 | PW |



RESOLUTION NO. R-24-67

EXHIBIT B

