



**MINUTES
REGULAR CITY COUNCIL MEETING
GLADSTONE, MISSOURI
MONDAY, MAY 23, 2016**

PRESENT: Mayor Jean Moore
Mayor Pro Tem R.D. Mallams
Councilmember Carol Suter
Councilman J. Brian Hill
Councilman Bill Garnos

City Manager Scott Wingerson
City Counselor Chris Williams
Deputy City Clerk Pam Smitka

ABSENT: City Clerk Ruth Bocchino

Item 2. On the Agenda. ROLL CALL.

Mayor Jean Moore opened the Regular City Council Meeting Monday, May 23, 2016, at 7:30 PM in the Gladstone City Council Chambers. All Councilmembers were present.

Item 3. On the Agenda. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

Mayor Jean Moore asked everyone to please rise and join in the pledge of allegiance to the flag of the United States of America. VFW Post 10906 presented the Colors.

Item 4. On the Agenda. Approval of Agenda.

The agenda was approved as presented.

Item 5. On the Agenda. Approval of Regular May 9, 2016, City Council meeting minutes.

Councilman J. Brian Hill moved to accept the minutes of the May 9, 2016, Regular City Council meeting as presented. **Councilmember Carol Suter** seconded. The Vote: All "aye" – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Item 6. On the Agenda. Approval of Closed May 9, 2016, City Council meeting minutes.

Mayor Pro Tem R. D. Mallams moved to accept the minutes of the May 9, 2016, Closed City Council meeting as presented. **Councilman Bill Garnos** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Item 7. On the Agenda. CONSENT AGENDA.

Following the Clerk’s reading, **Councilmember Carol Suter** moved to approve the Consent Agenda as published. **Councilman J. Brian Hill** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Councilmember Carol Suter moved approval of **RESOLUTION R-16-30** A Resolution authorizing Change Order No. 2 in the amount of \$79,000.00 to the contract with Blue Nile Contractors, Incorporated, for the 2015 Sanitary Sewer Cleaning and Televising Project. **Councilman J. Brian Hill** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Councilmember Carol Suter moved approval of **RESOLUTION R-16-31** A Resolution authorizing the City Manager to execute a contract with Lan-Tel Communications Services, Incorporated, in the total amount not to exceed \$214,722.00 for the 2016 Curb, Gutter and Sidewalk Project. **Councilman J. Brian Hill** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Councilmember Carol Suter moved approval of **RESOLUTION R-16-32** A Resolution authorizing the City Manager to execute a contract with Straub Construction Company, Incorporated, in the total amount not to exceed \$295,900.00 for the Community Center Renovation. **Councilman J. Brian Hill** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Councilmember Carol Suter moved approval of **RESOLUTION R-16-33** A Resolution authorizing the City Manager to execute an agreement between the City of Gladstone, Missouri, and Clemons Real Estate, LLC, a Missouri Limited Liability Company, to provide Broker Services for the leasing of property generally located at The Heights at Linden Square, North Locust Street and Northeast 70th Street, Gladstone, Missouri. **Councilman J. Brian Hill** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Councilmember Carol Suter moved approval of **RESOLUTION R-16-34** A Resolution authorizing the City Manager to execute an agreement between the City of Gladstone, Missouri, and Joanna B. Shawver, a Missouri and Kansas licensed Real Estate Broker, to provide Broker Services for the sale of property generally located at 5615 North Antioch, Gladstone, Missouri.

Councilman J. Brian Hill seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Councilmember Carol Suter moved approval of **RESOLUTION R-16-35** A Resolution authorizing the designation of certain smoking areas within Oak Grove Park during Bluesfest. **Councilman J. Brian Hill** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Councilmember Carol Suter moved to **APPROVE FINANCIAL MONTH END REPORT FOR APRIL 2016**. **Councilman J. Brian Hill** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

REGULAR AGENDA.

Item No. 8. On the Agenda. Communications from the audience.

There were no communications from the audience.

Item No. 9. On the Agenda. Communications from the City Council.

Councilmember Carol Suter stated she loves the way City Hall looks, it has been moved in to the 21st Century. Councilmember Suter has been hearing from a number of folks lately all around town and the region complimenting how great downtown Gladstone is starting to look. Councilmember Suter talked with someone on Sunday who said how great downtown Gladstone looks and then she said, *“Oh my gosh do you realize we are saying the words downtown Gladstone together?”* She was so excited that we actually have one now and it is nice that City Hall fits in and now it looks like we fit in. Councilmember Suter expressed her congratulations to Battalion Chief Mike Desautels who just finished his Master’s in Public Administration at Park University and he was named the Outstanding Graduate of the Year for the graduate school and he won the Stanley Fisher Memorial Award for outstanding both academic and community service and performance. It’s fabulous that we have employees, he has been with us 12 years; who are continuing to pursue their education and to also do it in such a successful way. It really speaks well and is indicative of the quality staff we have in this city. It is what makes this city great, the staff, and he is a shining example and Councilmember Suter expressed her congratulations to him.

Councilman J. Brian Hill had one thing he wanted to mention. From time to time he gets questions from people about the house on Antioch Road that burned two years ago and is sitting there. It’s across the street from the Wayne Croy Automotive Center. Councilman Hill wanted to make note that the Building Commission is going to move forward in June with the hearing regarding the condemnation of that property. It is the second Thursday in June so if anyone wants to attend, you are more than welcome.

Councilman Bill Garnos stated he wanted to remind everybody that before they meet again we will be celebrating Bluesfest as well as the city-wide garage sale the first weekend in June. Councilman Garnos echoed the comments from Councilmember Suter, now that the construction fence is down around the NIC and those buildings have been demolished across the street it looks much better and completely different and Councilman Garnos is pleased with that step.

Mayor Pro Tem R. D. Mallams stated this past Saturday the city sponsored its Third Annual Armed Forces Day Celebration at Linden Square. To the Director of Parks and Recreation, Justin, and Susan, and Erica White who was at the Big Shoal Cemetery and A.J. Farm, and all of the members of the Park Department, he extended a thank you for their efforts to ensure that the day was a huge success. It's a great way to recognize our present and past veterans and also their families. Good job and please extend that thanks, and to the City Manager Scott Wingerson, thank you for being there.

Mayor Jean B. Moore echoed Mayor Pro Tem Mallams comments about the festivities on Saturday. They were really, really, nice; starting out at Big Shoal Cemetery and it was a really memorable event. It was really touching to honor the nine military who are buried there in that cemetery. It was a really lovely ceremony. They started at Big Shoal and ended at Linden Square. Mayor Moore agrees it's a great opportunity for our military past and present to participate and for the city to honor them. Mayor Moore also thanked the staff, to Erica, Justin, and Susan, and all the others. It takes a village to put together events like that and she knows it was a lot of effort, and well done.

Item No. 10. On the Agenda. Communications from the City Manager.

City Manager Scott Wingerson stated he would start with a few more props for Justin Merkey and Erica White. On May 14, Tea at the Farm was held. It doesn't get a lot of attention but it was sold out. 46 people participated in that, sponsored with the support of Headrush Roasters and Laughing Place Bakery at the Atkins-Johnson Farm and overall was a successful event. Coming up on June 1, 10:00, at Oak Grove Park, is an interesting event called Storytime in the Park. It combines the goals of enhancing reading with outdoor play. Those two are both good goals for the public and a good event. Kelly Kirk retired after 18 years of service, we don't want to let that pass without mentioning it. City Hall will be closed on Memorial Day, however the Community Center will be open from 7:00 to 7:00. A bit of housekeeping the City Manager shared with the Council was in the packet there was a recap memo of the Study Sessions rather than individual memos from the City Manager on top of every single item; there was one memo that had all four items listed including a summary of what we are asking. City Manager Wingerson mentioned it rained today and he had heard a range of three inches to eight inches, and Mayor Pro Tem Mallams heard four inches, so we will go with that. They systems were very stretched, they were at their capacity for sure. There was a little bit of flash-flooding but overall the city fared fairly well.

Item No. 11. On the Agenda. PUBLIC HEARING: 2017 Budget.

Mayor Jean B. Moore opened the Public Hearing at 7:42 pm.

City Manager Scott Wingerson approached the Council and stated: "Mayor and members of the Council thank you very much. Really my part of this is very short. The Council has spent about 3 1/2 or 4 hours over the last month talking about the 2017 Budget. I'll do a quick introduction of the process tonight as well as in introduction of the General Fund, then the Director of Finance Debra Daily will finish the General Fund, go on to a few funds, and I will wrap up with Capital Funds and then a summary and of course we will stand for questions either during or at the conclusion of the presentation. The General Fund budget and the entire budget process really started with two primary driving forces. One was to make sure we were able to address financially City Council goals where that played a part. In this particular case that means continue implementation of all of the Master Plans. A good portion of the Master Plans are sort of diverted or delayed to allow Shaping Our Future to have public input on how best to implement those. In the shorter term, though, we are able to assign over \$300,000.00 over the next five years towards the Park Master Plan implementation; \$27,000.00 towards the Cultural Arts Plan implementation; \$130,000.00 in the upcoming fiscal year of 2017 to implement the Facilities Study with improvements at Public Works and in the Public Safety Department; and over \$600,000.00 in fiscal year 2018 towards improvements at City Hall. The Street Plan maintained 2016 levels and prepares for 2018 bond issue. The Water Fund we were able to address implementation of the Water Distribution Study by allocating over \$600,000.00 a year towards main replacement which stabilizes our system. Sidewalk Master Plan we are able to allocate \$325,000.00 over the next three years towards new sidewalks which is one of the number one priorities of the citizens. Second Council goal is to continue a commitment to the development of downtown center as many of you mentioned in your comments just a few minutes ago it's nice to be able to say civic center or downtown Gladstone. We will continue our land acquisition efforts and reinvestment and recruitment and reinvestment is underway in the downtown, we also have \$50,000.00 towards maintaining and improving the sidewalks in the general district. Explore alternatives, opportunities, to assure fiscal health; we did that by studying the fund balance policy. We requested more time from the City Council to study that a little bit further. Specifically, how it relates to our financial rating and bond criteria. Commit to support the Citizen Base Strategic Plan, I think we have done that very well. The Initiating Committee of Shaping Our Future is done with their work and have had two stakeholder meetings that have been very well attended. Investigate a potential Housing Strategy, that study is underway with Confluence; more information coming to your attention this summer or early fall. Continue to promote Gladstone as a safe place and provide quality Public Safety services, I'd like to say we do that all the time but specifically point out that Consolidated Dispatch, Community Relations and the Primary Seatbelt Ordinances are some of the things that we are currently working on. The other part of the Budget Teams goals were to sort of make sure that we are using financial policies that are sound and sustainable. Of course we wanted to fund the City Council goals that I just talked about, but we wanted to use strategies that limit the use of one time revenue. That's important because we are in a fixed revenue kind of holding pattern at this point. Using our reserves over and over again to balance the budget is probably not the wisest financial strategy. Last year in fiscal 2016, there was a \$230,000.00 allocation of one time resources; we have been able to hold that to \$150,000.00 in the proposed fiscal 2017 budget. We wanted to make sure we are doing our best to care for our employees financially. We are proposing a three percent increase, two percent based on merit, and one percent to fund the pay study range adjustment to make sure we are competitive in the market place. We wanted to begin the process of analyzing program costs and we do some of that; I'd like to see us expand

that. The two volunteers this year are the Animal Control function which you heard Bob Baer talk about tonight and how we are sort of grouping that together so we know how much things cost for the service that is provided. The second volunteer is the senior citizen programs; the travel programs specifically. We want to begin the process of enhancing the leadership skills and first line supervisors. We are a very young workforce right now. There has been a lot of turnover with retirements and things like that. We want to make sure that we are providing proper training to those first line supervisors because that is really where our culture sort of begins and is established. Spend some time training those people. Begin the process of stabilizing the Water Fund this year and Debra will talk a little bit more about this as we get into the combined Water Fund; a hybrid service charge rate approach, sort of balanced against weather effects in that fund and we wanted to expand the employee benefits that enhance employee health. That has a health insurance impact and we are able to reimburse employees for good portion of their costs for membership to the Community Center. With that, I'll let Debra proceed with the General Fund and a couple of other funds, and then I'll be back to wrap up. Thank you."

Finance Director Debra Daily approached the Council and stated: "My numbers, try to present it graphically so if any of the detail is lost, you can reference this, I'm not sure how many pages but there is quite a few. As you know we have already had two work sessions which additional detail was provided. So. Start with the General Fund. Basically I'm going to go through each fund to discuss the revenues and expenditures and then the fund balance. So beginning, so our revenues are \$17,760,000.00 and our expenditures are \$17,744,000.00. Therefore we will have a balanced budget for this year. Giving additional detail on the revenues side. What you are looking at is total revenue broken down going clockwise I'll go through them. The total, the biggest three pieces of pie, or 60% of our revenues, the largest percent at 21% is sales tax so we are projecting an increase of three percent and that is \$3,800,000.00. The gross receipts taxes are second largest and we are projecting that to be at 20%. We are projecting KCPL to be up slightly at \$8K, MGE to be down simply because of their rate changes and the telecoms are continuing to drop from the wireless perspective and so we are projecting that down \$40K, cable will be steady and so those are the major make ups of the gross receipts tax. And then coming in to property tax, as you know this is a non-assessment year and so we are only projecting a minimal increase of \$50K and some of that is in relation to additional special assessments that we are still collecting etc. and slight increases in the General Fund property tax collections due to changes and net increases on mostly personal property that gets added through the year. So that's projected at \$3,400,000.00. The next slice of the pie is service charges. That is projected to be steady. Parks and Rec and that is composed of mostly Parks and Rec and Animal Control as I said \$3,200,000.00 there. The intergovernmental revenues were projected to be steady. That's including gas tax, motor vehicle and registrations and special road and the total for that is \$1,200,000.00. Fines and forfeitures which is court as you are well aware, Senate Bill 5 has had an impact and we will continue to study that. It definitely has impacted the fines and what not that we are collecting this year and will continue into the next year but we're projecting down as of budget \$65,000.00 for fiscal year 2017. Miscellaneous revenues and transfers \$1,000,000.00 that is six percent of the budget and basically that is interest, building rentals and loss control etc. and we are saying that's going to be up 85%. Finally we are getting a little bit more interest. I would like for you to tell me if the feds are going to raise in June because that is the biggest thing that is out there right now but that will impact but I, we just projected at the current rates that we are receiving right now. And licenses and permits \$553,000.00, that's three

percent of the budget and that is also steady. So that's pretty much revenues. Going into expenditures, this is by department. You will see Public Safety has 46% of the budget with \$8,200,000.00; Parks and Rec has 15% of the budget with approximately \$2,700,000.00; Public Works has 13% of the budget with \$2,300,000.00; Finance has \$1,500,000.00 at 9%; GA has 7% at \$1,200,000.00; non-departmental has \$1,000,000.00 at six percent and Com Dev has four percent at \$744K. That is the breakdown by department. Breaking that down additionally, personnel is our largest cost but this is by type, you will see that 70% of our budget is personnel services. Supplies and services, supplies are 6.2%, service is 20%, capital outlay is minor at four-tenths of a percent and debt transfers is 2.3%. What you will notice is the decline as a percentage of budget that you will see in this area right here so relative to budget we have a decline. In fiscal year 2015 it was 7.23%, fiscal year 2016 7.15% and fiscal year 2017 it's 17.9%. The reason for this decline is one we are holding positions, we are changing positions, we did fully delineate that, Charlene did, the HR Administrator did, when we had our work session but all those details are also available in the budget. But benefits continue to decline and this particular year we have made adjustments to LAGERS, we have made adjustments to overtime calculations, but I still feel like we are, also did the pay study, we funded the pay study, so we had a net change of, we are just about steady so we basically had a very positive for the employees but we did hold it through down to other means. Then if you break down personnel expenditures you will see that Public Safety has \$7,600,000.00 or 60%, Parks and Rec has \$1,300,000.00 or 10.2 %, Public Works has \$1,200,000.00 or 9.6%, Finance has \$1,100,000.00 at 8.6%, GA had \$821,000.00 at 6.5% and Com Dev had 4.9% or \$620K. That's for the breakdown of personnel costs by department so that gives you some of the graphical overviews of the major expenditures, well, what we'll fund the expenditures from general revenues that we have coming in. So in addition we would have funded capital and supplemental and I'll step through these as to what they are. We are totally funding \$179,580.00. GA has iPads hopefully for Council if you are open to doing that in the new year so that is funded. Public Safety has a total of \$84,630.00 that includes one patrol vehicle at \$33K, training \$5K, uniforms \$8K, defibrillator at \$34,000.00, lap tops, computers, etc. for the balance of \$4K. Public Works received \$20,360.00 they requested additional streetlights funding of \$15,000.00 and will, they will also fund a Google internet fiber for the Public Works Department out there and that is \$1,860.00 for the year and then staff development of \$3,500.00. Community Development had no funded requests. Parks and Recreation got \$49,625.00. The Arts Incubator which was a Council goal was \$27,300.00. Plywood for the ice rink \$10,000.00, increase in mowing \$4,725.00, Linden Square event guide was \$3,600.00 and July 4th an increase in the fireworks \$4,000.00. Non-departmental we have chair replacements that will net \$10K costs because loss control we hope we are going to get a portion of that total cost of \$20,000.00 or half of it. Chip credit card terminals \$7K, security camera maintenance \$54,000.00 and that is the breakdown for supplemental for General Fund. The, in summary, I think that our, this was, a good budget from my perspective because I don't see us, with the one time revenues being reduced and a lot, some of that is even CERF transfer which to some extent is what Kirk said it was one time but I don't know if Scott says that. But so all the goals that mentioned were taken care of and done adequately in this budget so we began with \$3.45 million in fund balance, we had revenue and expenses outlined previously and we have an ending fund balance of \$3.371 million, and so we will have that, concludes our 20% fund balance requirement. Any questions on General Fund?"

There were no questions.

Public Safety Sales Tax Fund, don't really have, there is only so much graphs you can put in so some of these are going to be just numbers. I'll try to get through them. So the revenues in, of course we have the sales tax which is consistent with General Fund increases of \$837,000.00 and miscellaneous revenue \$500,000.00 for a total revenue of \$837,930.00.00. The expenditures for PSST \$634,420.00, that's the non-departmental costs of \$241,197.00, those break down to be personnel costs of \$409,000.00, supplies at \$52,000.00, capital of \$66,000.00, services of \$133K and debt of \$195K. So as far as the adds that they received, they were the two patrol vehicles, \$66,000.00, batteries \$2,000.00, their 36 Glock guns which a portion of will be from the sale of their older Glocks, so \$5,500.00 was funded there. Training budget as you know the Senate Bill 5 also impacts that in the revenues that come in that can be set aside for training so there is an increase in \$12,000.00 there, moving down to non-departmental the five-year maintenance agreement for the city wide camera system is \$11,000.00. Security camera hardware maintenance per router share is \$7,300.00 and the annual Shield Maintenance Use of Force Program \$900 so that is a total of \$104,838.00 to be funded. Summary, we began with the fund balance of \$87,763.00, we had revenues and expenses as previously outlined with an ending fund balance of \$50,076.00. This is the biggest fund we have. It's, we don't have any expenditures, we have some revenue, we are projecting lot fees of \$750 and an interest of \$15.00. That's \$5.00 up from the previous year, I'd like to mention that, so our fund balance beginning was \$3,295.00, our revenue is \$765.00, no expenses, for an ending fund balance of \$4,060.00 that is basically set aside for when we have some expenditures or something special that we ultimately include in the budget. We have not for this year. Moving on to the Combined Water Work and Sewerage System Fund or CWSS. We'll begin with total revenues of \$9,774,994.00 and I'll break down that particular number going forward here. A lot of numbers but I do have more graphs in this particular portion of the presentation. The revenues include 636,000,000 gallons of projected usage for the water fund. This is what we're looking at to give you somewhat of a graphical of how our water usage has changed, I mean you will see that we are up here then we have a step down here then we have an additional step down here then we have an additional step down here. I think that the reductions here came in conjunction with the recession and as from there we had a, since 2008, a 23% decrease in water usage. Now that's projecting that we'll stay at about the same level for revenues at the 636 that we've got here going into the fiscal year 2017 budget. Since 2003 we've had a 30% reduction in water revenues, in usage actually and of course the, I think in the recession, of course we had people wanting to save, you know, water for conservation purposes but also in relation to the cost of water and then we have the higher sewer and Council's goal has always been to try to stay mid-way with both our water and our sewer in total and so there are times when the water has been, you know, not, we haven't increased the rates to maybe the capacity that we could have in hopes that we'd keep the whole bill level or at mid-point for the metro area. Going, beginning another graph, the previous graph was all usage, all year. This confirms that the usage once again is stair-stepping down and this is only the winter average when there is no irrigation or anything involved so actually that decrease from 2008 was 24.4% so the, it's a real decrease. Hopefully going forward that has somewhat stabilized. It's, as a result, you know, the fund itself, one of the goals was to stabilize it and going forward here are the proposed rates that we are increasing to do so. The current water rate is 3.8, \$3.87, we are proposing to raise it to \$4.17, that's \$.30 per thousand gallons. The purpose of that was to begin to fund water main maintenance and replacement project from the Water Distribution System Master Plan and that increase will raise \$174,000.00 projected assuming our usage stays at 636. The water surface charge will go from the current at \$5.77 to

the proposed \$7.27 and that is \$2.50 per billing and the purpose was we need to start stabilizing the fixed costs as the rates, I mean the usage reduced so drastically we have to center more on fixed cost and that is what the fees are doing. So the average monthly water billing increase will be \$4.00. The water service charge was going to raise \$289,000.00. So in the sewer, the current rate is \$7.59, the proposed is \$7.84, that's \$.25 per a thousand gallons. The sewer service charges were \$12.40 currently and proposed to be \$12.50 and that's \$.10 per billing. Of course the purpose of this is Kansas City improvements mandated by the Environmental Protection Agency and infrastructure maintenance. The average monthly sewer bill will increase \$1.10. Now you can see from this we have adjusted our average household usage because over the years that has happened we're setting that at 5,000 gallons of water and 4,000 gallons of sewer monthly, currently you will see right through here is where we are currently and the \$4.00 increase in water will go from \$25.00 to the \$29.00 for Gladstone if the rates and whatnot are approved through the budget. Then the current sewer bill will go from \$42.76 to \$43.86 and so from Gladstone current bill of \$67.88 will go to \$72.98. And I think it is important to note that the water bill is \$7.21 below average. The sewer bill is \$9.39 above average so when you come over here we're just right about average at \$10.18 off of the average but we are quite a bit below the highest which is Kansas City at this point. So in summary, well we are going now to the expenses, \$9,774,000.00 in expenses and the breakdown of that services are 55%, that's \$5.4 million. Services are composed of 80% the KC sewer charges that we pay. 14% is operations and 6% is billing and insurance etc. Then personnel is 14% or \$1.3 million, the debt is 11% or \$1.1 million, admin transfers is \$1 million, 10%, capital is 6% which is increased due to the funding that we've put in place over the increases. And the supplies is 4% or \$417K. So the net change overall in operations from the previous budget for operations is only up \$10,000.00. So we've held the line you know as far as the expenditures and then when we go to look at the supplementals that we will be funding the staff development \$2,500.00. Lime sludge disposal study is \$15,000.00. The tuck point lime tower and repair leaking roof \$40,000.00 and then security camera maintenance that's been distributed between all the funds at \$4,700.00 for a total add of \$62,262.00. So we had a beginning fund balance of \$976, 817.00, required revenue and expenditures so we have an ending fund balance of \$970,619.00 which equals the 20%, or slightly better than the 20% required fund balance. That's it. Any questions?"

There were no questions for Director Daily.

City Manager Scott Wingerson approached the Council and stated: *"More funds to go, I promise to be brief. Capital funds is the first one and Debra can hopefully flip through for me. Still got more Steve, thank you. There we go. Capital Equipment Replacement Fund: A little bit of revenue, \$400,000.00, a little bit of expenditure \$387,000.00. The important number on that page is \$1,022,000.00 that is the remaining balance in the Capital Equipment Replacement Fund otherwise known as CERF. So that would be the expected balance going in to next year. In terms of the Capital Improvements Sales Tax, very, very quickly Tim did a wonderful job in Study Session at the last meeting going through the details of these Capital Funds so very quickly revenue of \$1,902,000.00 compared to expenditures of \$1,696,000.00. In terms of the expenditures I would draw your attention to the debt service line item of \$1,280,000.00, that is the majority of this fund used to take advantage of low interest rates over the last few years. Some improvements at Happy Rock Park to correct drainage improvements and repair and expand some fencing at the softball fields. \$30,000.00 to enhance and improve the safety of the*

Public Safety booking area and \$100,000.00 towards improvements at our Public Works facility. Estimated fund balance at the end of the day \$368,000.00. Capital Improvements Committee policy is \$150,000.00 in this fund so in effect we are saving money to be used in the next fiscal year primarily for improvements to City Hall as I talked about in the opening comments. Transportation Sales Tax Fund is our next fund. Revenue of \$2,069,000.00. I would draw your attention to the Special Road District Funds budgeted for the first time in probably a decade of \$270,000.00. We are very pleased with how that agreement is working out with the Road Districts in Clay County. In terms of expenditures, Street Maintenance Program, Tim talked about tonight. \$400,000.00 Intermediate Maintenance Program, \$150,000.00. Various curb, gutter, sidewalk, ADA Programs there. I would draw your attention to the North Campbell from 70th Terrace to 72nd Street Project, that is actually funded with Road District dollars and is a full street reconstruction with curb, gutter and sidewalk at \$225,000.00. Rock Creek Greenway Trail, design of Old Pike Road, refreshing that design in preparation for a 2018 bond issue. Special Road District Projects to be determined. They haven't made their decision for fiscal 2017 yet so we are just showing it as a place holder and then an allocation towards Pleasant Valley Road reconstruction of \$425,000.00 for a total of \$2,547,000.00 in expenditures. Again at the end of the day the fund balance policy of the Capital Improvements Committee is \$50,000.00; we are meeting that at \$59,898.00. Going on to the Community Center Park Tax Sales Tax Fund, total revenues of just over \$4 million. I want to draw your attention to about 1/3 of the way down the page. It's the North Kansas City Capital User Fee, \$53,000.00 compared to \$525,000.00 in proposed 2017. The reason for that drastic change is capital allocation from the School District to help pay the debt on the natatorium. The reason that is different is because we re-financed the bonds for the Community Center and the difference in those two numbers is the savings that we provided to the North Kansas City School District. That savings funded some of the FF&E in the Innovation Center so what goes around comes around kind of story there. Expenditures in the Community Center Fund, about \$504,000.00, just a little bit of supplemental and capital. We are proposing on both sides of the building the natatorium side as well as the general side, to recommission the HVAC units on both sides of the buildings. Over the years there are repairs and changes made. Recommissioning those units should result in some savings by sort of re-tuning them if you will to fit the configuration and needs of the building. Security camera maintenance included in the Capital as well. Fund balance here, there are two very important lines on this page. The first I'd draw your attention to is the second line down, equity transfers. You can see it sort of creeping in 2015 of an actual of \$75,000.00. Last year, \$192,000.00, this year proposed \$196,000.00. That's a number to pay very, very close attention to, that is using the fund reserves in order to fund the operation and capital needs of that facility. That is a very important number to watch as it relates to this fund. That said, the fund is very healthy with a proposed, or estimated fund balance of \$1,285,000.00. You can do that math roughly in your head to figure out how long that will last. Justin Merkey is very in tune with that number and the relationship of those numbers to the Community Center itself and is evaluating programs and always trying to kind of come up with new, exciting things to make the Community Center programming as fresh and revenue producing as possible. We are about ready to get to your questions but before we do that I would just like to thank the budget team, special thanks to Debra Daily. This process would not be possible without the efforts of her and her staff. Charlene Leslie, our HR Administrator, who we think is in the Grand Canyon right now. Justin Merkey as Department Head victim to the budget team, Beth Saluzzi, Dominic Accurso, and Austin Greer helped out a lot too so we thank them for their service and I would be completely

negligent if I didn't thank one more person and that is former City Manager Kirk Davis, who kind of behind the scene stepped us through the process to make sure we were heading in the right direction, so thank you to Kirk. With that, Debra and I and the whole team are here to answer any questions you might have."

Mayor Jean B. Moore asked if there were any questions or comments for City Manager Wingerson or Director Daily.

Councilmember Carol Suter stated congratulations again, it is a tough job. Keep doing a good job of being really disciplined, financially disciplined, and yet creative at the same time. It helps us accomplish our goals and still keep things tight.

Mayor Jean B. Moore closed the Public Hearing at 8:16 pm.

Item 12. On the Agenda. PUBLIC HEARING: An Ordinance amending Section 6.110.570 of the Code of Ordinances of the City of Gladstone, Missouri, levying sewer service charges and commodity rate charges in the City.

Mayor Jean B. Moore opened the Public Hearing at 8:17 pm.

Dominic Accurso approached the Council and stated: *"Good evening Mayor and City Council. We have received a letter from Kansas City Water Services dated April 8th, 2016, that the City of Gladstone has been notified that an Ordinance has been passed by the City of Kansas City Council increasing the sewer rates. Pursuant to Section 250.233 of the Revised Missouri Statutes Public Hearing Notice was published in the Gladstone Dispatch and Liberty Tribune in April to increase the Sewer Commodity charge \$.25 from \$7.59 to \$7.84 per 1000 gallons and the monthly service charge \$.10 from \$12.40 per month to \$12.50 per month. These changes will go in to effect in May. The main reason for these changes is to cover the increased cost from the new rate from Kansas City. As was stated in the earlier presentation, the average increase is going to be about \$1.10 per sewer bill. That's all I have. Do you have any questions or comments?"*

There were no further questions or comments for Mr. Accurso.

Mayor Jean Moore asked if there was anyone in the audience in favor.

There were none.

Mayor Jean Moore asked if there was anyone in the audience in opposition.

There were none.

Mayor Jean Moore closed the Public Hearing at 8:18 pm.

Item 13. On the Agenda. FIRST READING BILL NO. 16-24 An Ordinance amending Section 6.110.570 of the Code of Ordinances of the City of Gladstone, Missouri, levying sewer service charges and commodity rate charges in the City.

Mayor Pro Tem R. D. Mallams moved Bill No. 16-24 be placed on its First Reading. **Councilman Bill Garnos** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).The Clerk read the Bill.

Mayor Pro Tem R. D. Mallams moved to accept the First Reading of Bill No. 16-24, waive the rule, and place the Bill on its Second and Final Reading. **Councilman Bill Garnos** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).The Clerk read the Bill.

Mayor Pro Tem R. D. Mallams moved to accept the Second and Final Reading of Bill No. 16-24, and enact the Bill as **Ordinance 4.352**. **Councilman Bill Garnos** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Item No. 14. On the Agenda. PUBLIC HEARING: An Ordinance vacating Right-of-Way located at 7617 North Woodland legally described as Sullivan Place, Replat 1, Tract A, Lot 1, Gladstone, Missouri, and accepting a utility easement at the same location.

Mayor Jean B. Moore opened the Public Hearing at 8:21 pm.

Building Official Alan Napoli approached the Council and stated: *“Mayor and Council, good evening. At least it is dry tonight. The applicant could not make it tonight so he is not here. The easement though, the vacation of this right-of-way in this process is relatively easy. In your packet the applicant had done a very extensive outlay of what he is wanting so pretty much anything he would have talked about was written up in there so his explanation of what was going on is very well written out. The property at 7617 North Woodland, several years ago, a different owner developed that property. At the time it was being developed the city requested a right-of-way at the end of 77th Street which is the back yard of that property, Continental North Apartments. For the potential that maybe someday we may put a hammerhead turnaround in there. A couple of years ago, Mr. Kobet bought the property, him and his wife, they moved here from the West Coast for family reasons and have come to the city requesting that that be vacated so that they can use it and develop it for part of their backyard and everything. The city had talked to them and had no problems with that. He went through the whole process you have seen there. The only thing the city had requested from Mr. Kobet was a five-foot utility easement adjacent on his property along that side because we do a sanitary sewer main that runs along there and he was agreeable to that. He did the survey for that, had all that outlayed. He and his wife have signed the utility easement already so their aspect of that is taken care of so tonight if the Council approves the Ordinance, City Manager Wingerson will sign it, it will get recorded and then we would have the easement and vacation of the property would go back over there. Other than that, that is all I have, unless Council has any questions of me.”*

There were no further questions or comments for Mr. Napoli.

Mayor Jean Moore asked if there was anyone in the audience in favor.

There were none.

Mayor Jean Moore asked if there was anyone in the audience in opposition.

There were none.

Mayor Jean Moore closed the Public Hearing at 8:23 pm.

Item No. 15. On the Agenda. **FIRST READING BILL NO. 16-25** An Ordinance vacating Right-of-Way located at 7617 North Woodland legally described as Sullivan Place, Replat 1, Tract A, Lot 1, Gladstone, Missouri, and accepting a utility easement at the same location.

Councilmember Carol Suter moved Bill No. 16-25 be placed on its First Reading. **Councilman J. Brian Hill** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0). The Clerk read the Bill.

Councilmember Carol Suter moved to accept the First Reading of Bill No. 16-25, waive the rule, and place the Bill on its Second and Final Reading. **Councilman J. Brian Hill** seconded. The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0). The Clerk read the Bill.

Councilmember Carol Suter moved to accept the Second and Final Reading of Bill No. 16-25, and enact the Bill as **Ordinance 4.353**. **Councilman J. Brian Hill** seconded.

Councilmember Suter stated she wanted to compliment the applicant for doing such a thorough job with this project. It’s really very impressive and very helpful.

The Vote: All “aye” – Councilman Bill Garnos, Councilman J. Brian Hill, Councilmember Carol Suter, Mayor Pro Tem R.D. Mallams, Mayor Jean Moore. (5-0).

Item No. 16. On the Agenda. Other Business.

There was no other business to be brought before the Council.

Item No. 17. On the Agenda. Questions from the news media.

There were no questions from the news media.

Item No. 18. On the Agenda. Adjournment.

Mayor Jean Moore adjourned the meeting at 8:26 pm.

Respectfully submitted:

Ruth E. Bocchino
Ruth E. Bocchino, City Clerk

Approved as submitted: _____

Approved as corrected/amended: _____

Jan B. Moore
Jan B. Moore, Mayor



Debra

KANSAS CITY WATER SERVICES

OFFICE OF THE DIRECTOR
4800 E. 63rd Street
Kansas City, MO 64130

P: 816-513-0504 F: 816-513-0185

April 8, 2016

Mr. Kirk Davis
City Manager
City of Gladstone
7010 N. Holmes
Gladstone, MO 64118

Dear Mr. Davis:

As a valued cooperative sanitary sewer agreement customer, we want to advise you that the KCMO Water Services Department has new sewer rates for Fiscal Year 2017. The new rates were approved by the KCMO City Council on April 7, 2016 (Ordinance No. 160165) and will take effect on May 1, 2016.

The new rates that can affect your community are:

Residential

Where water Consumption is not available

\$41.00 per resident per month

Where water consumption is available

\$12.50 monthly service charge

\$ 3.85 per ccf of water consumption

Commercial

\$12.50 monthly service charge

\$ 3.85 per ccf of water consumption

Metered interconnection

\$3.00 per ccf

Surcharge rates \$

BOD \$0.400 per pound in excess of 250 mg/l

SS \$0.215 per pound in excess of 250 mg/l

O&G \$0.141 per pound in excess of 30 mg/l

If you have any questions or need additional information please call me at 816-513-0212.

Sincerely,

Vickie Steinly, M.S.
Senior Analyst

Cc: Sean Hennessy



FY17 BUDGET PUBLIC HEARING CITY OF GLADSTONE

FY17 Budget Presentation Overview

- Introduction – Budget Overview
- General Fund
- Public Safety Sales Tax Fund
- Special Parks & Playground Fund
- Combined Waterworks and Sewerage System Fund
- Community Center Sales Tax Fund
- Capital Funds
 - Capital Equipment Replacement Fund
 - Capital Improvement Sales Tax
 - Transportation Sales Tax
- Summary & Questions



City Council Goals

- ☐ Continue implementation of all Master Plans
- ☐ Continue a commitment to and development of the Downtown Center
- ☐ Explore alternative opportunities to assure fiscal health and increase revenue
- ☐ Commit to and support the Citizen Based Strategic Plan
- ☐ Investigate potential Housing Strategy
- ☐ Continue to promote Gladstone as a safe place and provide quality Public Safety services

Budget Goals FY17

- ☐ Fund City Council Goals
- ☐ Use budget strategies that limit use of one-time revenues
- ☐ Fund an Annual Merit Increase and keep pay study competitive
- ☐ Begin the process of analyzing program costs
- ☐ Begin the process of enhancing the leadership skills in first-line supervisors
- ☐ Begin the process of stabilizing the CWSS Fund
- ☐ Expand employee benefits that enhance employee health



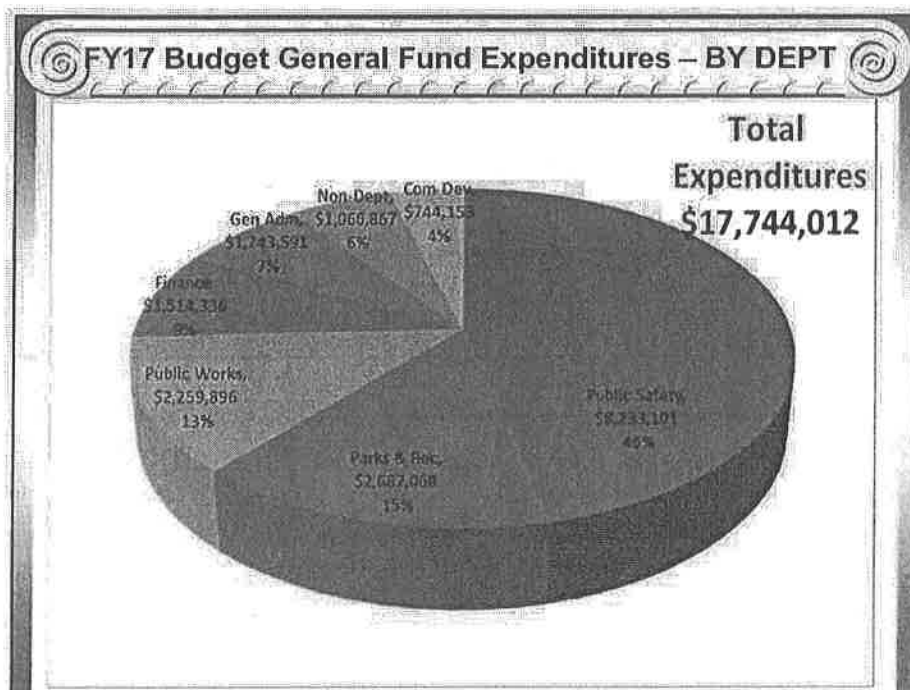
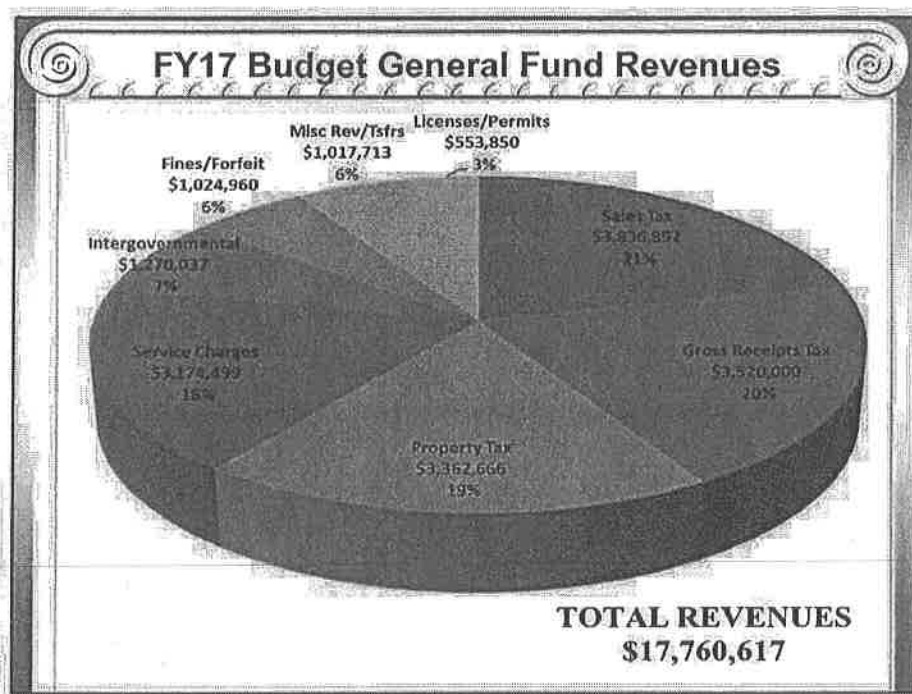
FY17 BUDGET

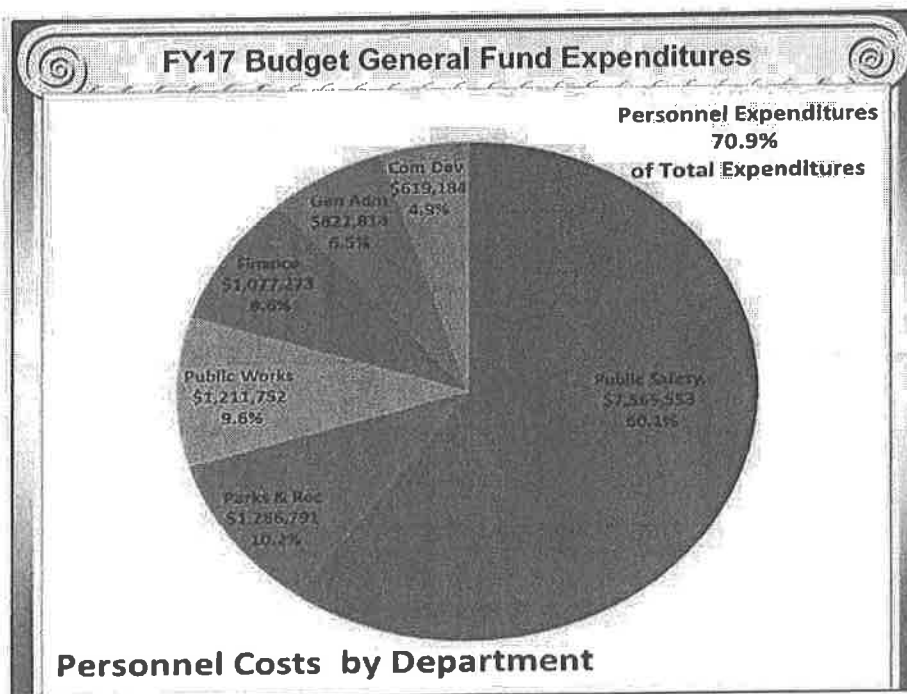
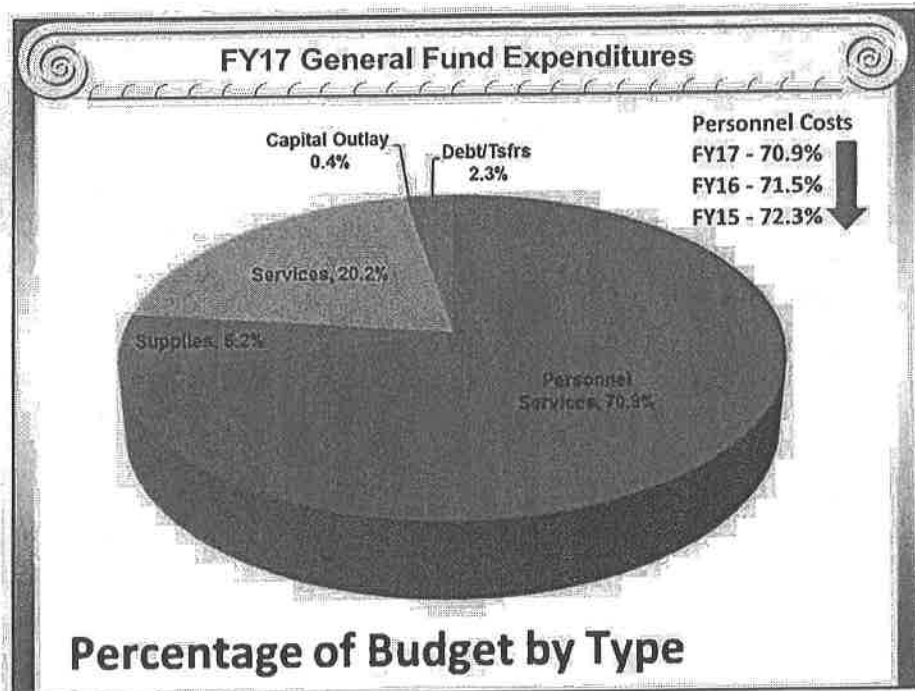
General Fund

FY17 Budget General Fund

STATEMENT OF EXPECTED/BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUNDS AVAILABLE

	Expected 2016	Budgeted 2017
Beginning Funds Available	\$ 3,628,826	\$ 3,450,121
Less: Equity Adjustment	(211,201)	(95,300)
Revenues & Transfers	18,059,298	17,760,617
Expenditures	(18,026,803)	(17,744,012)
Net Income	32,495	16,605
Ending Funds Available	3,450,121	3,371,426
20% Funds Available Requirement	3,449,990	3,371,416
Over (Under) 20% Funds Available Req.	\$ 132	\$ 10





FY17 General Fund Budget

Capital & Supplemental

Funding Summary by Department	Funded Requests
General Administration	\$ 2,500
Finance	-
Public Safety	84,630
Public Works	20,360
Community Development	-
Parks & Recreation	49,625
Nondepartmental	<u>22,465</u>
Total General Fund - All Departments	<u>\$ 179,580</u>

FY17 General Fund – Budget Summary

STATEMENT OF EXPECTED/BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUNDS AVAILABLE

	Expected 2016	Budgeted 2017	
Beginning Funds Available	\$ 3,628,826	\$ 3,450,121	<i>Begin FB</i>
Less: Equity Adjustment	(211,201)	(95,300)	
Revenues & Transfers	18,059,298	17,760,617	<i>Revenue</i>
Expenditures	<u>(18,026,803)</u>	<u>(17,744,012)</u>	<i>Expense</i>
Net Income	32,495	16,605	
Ending Funds Available	<u>3,450,121</u>	<u>3,371,426</u>	<i>End FB</i>
20% Funds Available Requirement	3,449,990	3,371,416	
Over (Under) 20% Funds Available Req.	<u>\$ 132</u>	<u>\$ 10</u>	



FY17 BUDGET

Public Safety Sales Tax

FY17 Budget Public Safety Tax Fund

Established by Ord. No. 4.152

Statement of Revenue & Expenditures for Fiscal Year 2017

	ACTUALS 2015	MIDYEAR 2016	ORIGINAL 2017	VARIANCE
<u>Revenue Sources</u>				
Sales Tax	\$ 811,706	\$ 816,500	\$ 837,430	20,930
Misc. Revenue & Transfers	302	800	500	(300)
Lease Proceeds		129,315	-	(129,315)
Equity transfer	-	21,487	-	(21,487)
TOTAL REVENUE	\$ 812,008	\$ 968,102	\$ 837,930	(130,172)
<u>Expenditures</u>				
PSST	\$ 646,411	\$ 623,435	\$ 634,420	10,985
Equipment Lease		129,315	-	(129,315)
Non-Departmental	199,903	235,252	241,197	5,945
TOTAL EXPENDITURES	\$ 846,314	\$ 988,002	\$ 875,617	(112,385)

FY17 Budget PSST Fund Supplemental

			Associated	Rev or Trade In	Approved for	
Description			Rank	Full Expense	Value	Funding
PSST Fund						
PSST Dept						
203	39	39 460410	2	\$ 66,000	\$	\$ 66,000
203	39	39 420500	20	2,000		2,000
203	39	39 420500	36	15,120	9,540	5,580
203	39	39 440320		12,000		12,000
203	39	39 420500	11	4,000		
203	39	39 420500		3,500		
Total PSST Dept				102,620	9,540	85,680
PSST Nondepartmental						
203	99	99 450650	5	11,057	-	11,057
203	99	99 450650		7,301	-	7,301
203	99	99 450650		900	-	900
Total PSST Nondepartmental				19,258	-	19,258
Total PSST Fund				\$ 121,878	\$ 9,540	\$ 104,838

FY17 Budget Public Safety Tax Fund

PSST - ANALYSIS OF FUNDS AVAILABLE

	ACTUALS		MIDYEAR	ORIGINAL	
	2015	2016	2017		
Beg Funds Available	\$ 163,456	\$ 129,150	\$ 87,763	Begin FB	
Less: Equity Adjustment	\$ -	\$ (21,487)	\$ -		
Revenues	812,008	968,102	837,930	Revenue	
Net Funds Available	975,464	1,075,765	925,693		
Expenditures	(846,314)	(988,002)	(875,617)	Expense	
Net Income (Loss)	(34,306)	(19,900)	(37,687)		
Ending Funds Available	\$ 129,150	\$ 87,763	\$ 50,076	End FB	



FY17 BUDGET

Special Parks and Playground Fund

Special Parks & Playground Fund

Estimated Statement of Revenue & Expenditures and Projected Fund Balance for Fiscal Year 2017

	Expected 2016	Budgeted 2017	
<u>Revenue</u>			
Interest Earnings	\$ 10	\$ 15	
Lot Fees	1,650	750	
Total Revenue	\$ 1,660	\$ 765	
<u>Expenditures</u>			
	\$ -	\$ -	
Total Expenditures	\$ -	\$ -	Expense
Fund Balance, July 1, 2016 (Expected)		\$ 3,295	<i>Begin FB</i>
Budgeted Revenue, FY17		765	<i>Revenue</i>
Budgeted Expenditures, FY17		-	<i>Expense</i>
Projected Fund Balance, June 30, 2017		\$ 4,060	<i>End FB</i>



FY17 BUDGET

Combined Waterworks & Sewerage System Fund

FY17 Budget – CWSS Revenue

COMBINED WATERWORKS AND SEWERAGE SYSTEM FUND ESTIMATED STATEMENT OF REVENUES AND EXPENSES

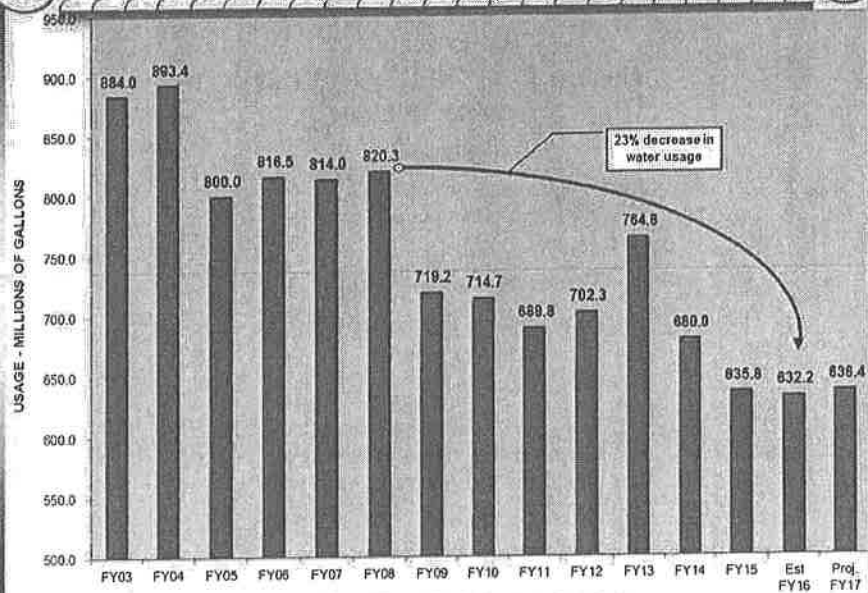
	FY 2015 Actual	FY 2016 Expected	FY 2017 Budget	
<u>Operating Revenues</u>				
Total Operating Revenues	8,703,325	9,320,166	9,648,246	
<u>Operating Expenses</u>				
Total Expenses	7,501,397	8,076,247	8,086,718	
Net Operating Income (Loss)	1,201,928	1,243,919	1,561,528	
<u>NonOperating Income</u>				
Total NonOperating Income	177,802	85,000	126,748	\$ 9,774,994
<u>NonOperating Expense</u>				
Total Debt and Transfers	1,204,460	1,087,985	1,072,474	Total Revenue
Capital Outlay	212,398	240,000	615,000	
TOTAL NET INCOME (LOSS)	\$ (37,128)	\$ 934	\$ 802	
PROJECTED 20% FUND BALANCE			\$ 977,619	

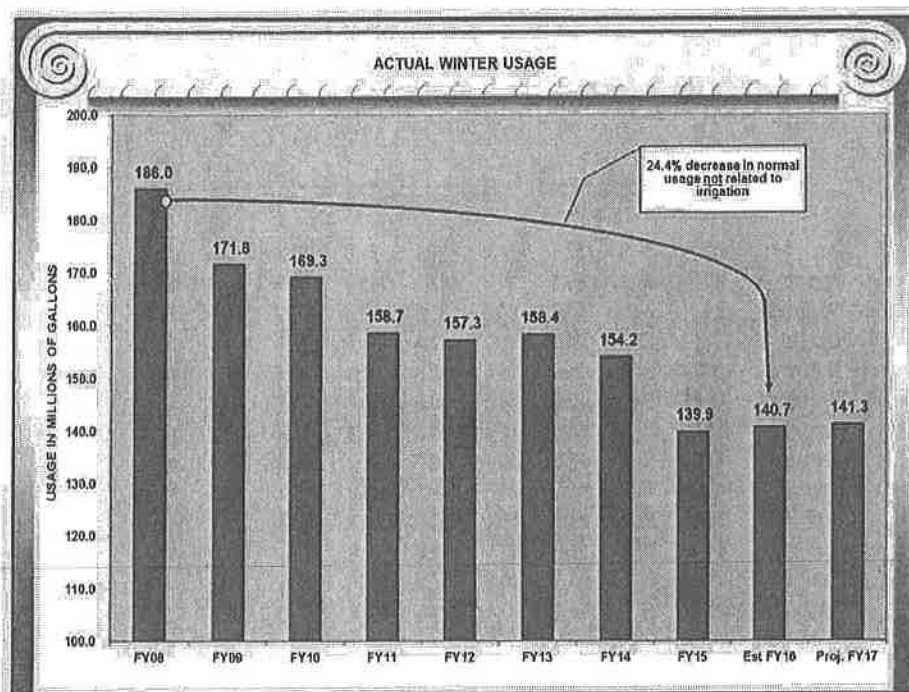
FY17 Budget – CWSS Revenue

	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	Actual / Exp FY16	Proj. FY17
July	63.2	57.6	57.4	57.4	57.9	74.8	53.8	55.7	52.8	54.2
August	90.9	71.3	71.5	71.3	78.6	105.9	73.9	74.0	59.6	66.8
September	89.8	70.9	63.0	65.6	66.6	88.3	77.1	59.6	58.9	59.2
October	101.0	77.3	74.2	70.9	72.4	83.6	77.1	61.3	60.0	60.7
November	61.7	54.3	51.9	57.4	58.8	61.4	52.4	55.9	61.4	58.7
December	62.5	59.4	62.0	59.5	60.5	60.2	52.5	42.7	45.8	45.3
January	57.8	52.9	51.3	49.0	44.1	46.2	45.7	48.2	52.1	50.1
February	65.7	59.5	55.9	50.1	52.7	52.0	56.0	49.0	42.8	45.9
March	49.7	48.4	55.7	46.8	44.2	49.2	46.1	45.3	44.7	45.0
April	54.6	52.9	54.3	56.4	49.7	48.8	48.3	45.5	48.6	48.4
May	54.4	50.2	50.9	48.5	48.9	37.0	41.7	49.3	45.9	47.6
June	68.8	64.6	66.5	56.9	67.9	57.4	55.4	49.3	59.7	54.5
Total	820.3	719.2	714.7	689.8	702.3	764.8	680.0	635.8	632.2	636.4

Average Projected Usage

WATER USAGE HISTORY





FY17 Budget – CWSS Revenue

Water Rate
 Current \$3.87 Proposed \$4.17
 30 cents per 1000 gals

Purpose:
 Begin to fund water main maintenance and replacement project from the Water Distribution System Master Plan

Water Service Charge
 Current \$5.77 Proposed \$7.27
 \$2.50 per billing

Purpose:
 Stabilization of CWSS Fund:
 Increased coverage of Fixed Costs
 due to historically low water usage trends

Average Monthly Water Bill Increase = \$4

FY17 Budget – CWSS Revenue

Sewer Rate

Current \$7.59 Proposed \$7.84
25 cents per 1000 gals

Sewer Service Charge

Current \$12.40 Proposed \$12.50
\$.10 per billing

Purpose:

Kansas City Sewer Improvements mandated by the
Environmental Protection Agency and infrastructure
maintenance

Average Monthly Sewer Bill Increase = \$1.10

Water & Sewer Rates of Metro Area Cities

Based on Average Household Usage As of May 2016

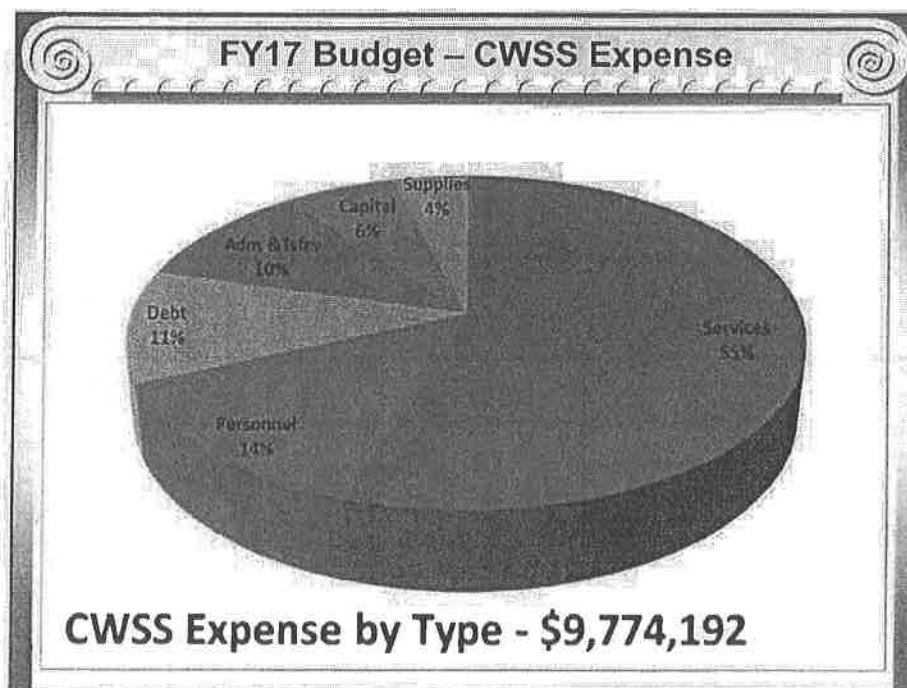
5,000 gallons water and 4,000 sewer monthly

City	Water Amount	Sewer Amount	Total Amount
Kansas City	\$ 44.98	\$ 56.44	\$ 101.42
Parkville	54.34	36.20	90.54
Raytown	49.85	33.04	82.89
Liberty	31.10	49.32	80.42
Gladstone (proposed)	29.12	43.86	72.98
Gladstone (current)	25.12	42.76	67.88
Grandview	46.75	21.80	68.55
Lee's Summit	28.59	33.17	61.76
Independence	28.02	25.64	53.66
Blue Springs	29.30	22.36	51.66
North Kansas City	21.30	22.86	44.16
Current Average	\$ 35.93	\$ 34.36	\$ 70.29

Gladstone Comparison to Average Rate of Metropolitan Cities

	Water	Sewer	Total
Projected Average Rate	\$ 36.33	\$ 34.47	\$ 70.80
\$ Below/ (Above) Average	\$ 7.21	\$ (9.39)	\$ (2.18)
\$ Below/ (Above) Highest	\$ 25.22	\$ 12.58	\$ 28.44

FY17 Budget – CWSS Expense			
COMBINED WATERWORKS AND SEWERAGE SYSTEM FUND			
ESTIMATED STATEMENT OF REVENUES AND EXPENSES			
	FY 2015 Actual	FY 2016 Expected	FY 2017 Budget
Operating Revenues			
Total Operating Revenues:	8,703,325	9,320,166	9,648,246
Operating Expenses			
Total Expenses:	7,501,397	8,076,247	8,086,718
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Total Debt and Transfers	1,204,460	1,087,985	1,072,474
Capital Outlay	212,398	240,000	615,000
TOTAL NET INCOME (LOSS)	\$ (37,128)	\$ 934	\$ 802
PROJECTED 20% FUND BALANCE			\$ 977,619



CWSS Fund – Capital & Supplemental

CWSS Fund

73	440320	Staff Development	2	\$	2,500	\$	2,500
72	460300	Lime-Sludge Disposal Study	4		25,000		15,000
74	450260	GIS Mapping of Sanitary Sewer Manholes	5		15,000		-
74	450260	Repairs/Maintenance to Sewer Lift Station	6		20,000		-
73	430110	Tuckpoint lime tower and repair leaking roof	3		40,000		40,000
72	460300	Water Treatment Plant Pond Rehabilitation	7		30,000		-
73	420250	Generator	8		1,500		-
73	420250	Trash Pumps (2)	9		2,500		-
Total Water Department					<u>136,500</u>		<u>57,500</u>
CWSS Nondepartmental							
99	410140	Seasonal Intern	2		9,728		-
99	450650	Security Camera Maintenance	1		4,762		4,762
					<u>14,490</u>		-
Total CWSS Fund					<u>\$150,990</u>		<u>\$ 62,262</u>

FY17 Budget CWSS - Summary

CWSS - ANALYSIS OF FUNDS AVAILABLE

	2015	ORIGINAL 2016	ORIGINAL 2017	
	ACTUAL	BUDGET	BUDGET	
Beg Unreserved Retained Earnings	\$ 1,094,802	\$ 975,883	\$ 976,817	<i>Begin FB</i>
Equity Adj	-	-	(7,000)	
Revenue	8,881,127	9,405,166	9,774,994	<i>Revenue</i>
Expenses	<u>(8,918,255)</u>	<u>(9,404,232)</u>	<u>(9,774,192)</u>	<i>Expense</i>
Net Income (Loss)	(37,128)	934	802	
Proj End Unreserved Retained Earnings	<u>\$ 1,057,674</u>	<u>\$ 976,817</u>	<u>\$ 970,619</u>	<i>End FB</i>
20% Retained Earnings Req'd		976,807	960,477	
Over (Under) 20% Ret Earn Req'd		<u>\$ 10</u>	<u>\$ 10,141</u>	

FY17 Budget - CWSS

**Questions
on CWSS
or other
Funds?**



FY17 BUDGET

Capital Funds

Capital Equipment Replacement Fund		
Estimated Statement of Revenue & Expenditures and Projected Fund Balance for Fiscal Year 2017		
	Expected 2016	Budgeted 2017
Revenue		
Interest Earnings	\$ 10,000	\$ 10,000
Taxes/Transfer	475,000	393,300
Other/Reappro	132,672	-
Total Revenue	\$ 617,672	\$ 403,300
Expenditures		
Capital Expenditures	\$ 520,000	\$ 300,000
COPS Debt Service	27,000	27,000
Transfer Out - General Fund	328,000	60,300
Total Expenditures	\$ 875,000	\$ 387,300
Fund Balance, July 1, 2016 (Expected)		\$ 1,006,723 <i>Begin FB</i>
Budgeted Revenue, FY17		403,300 <i>Revenue</i>
Budgeted Expenditures, FY17		387,300 <i>Expense</i>
Projected Fund Balance, June 30, 2017		\$ 1,022,723 <i>End FB</i>

Capital Improvement Sales Tax - Revenue	
ESTIMATED REVENUE & EXPENDITURES	
	BUDGETED 2017
REVENUE	
Sales Tax	1,674,860
Interest	2,500
Transf from GF-Facility Improvements	200,000
Transf from CWSS-Facility Improvements	25,000
TOTAL REVENUE	\$ 1,902,360

Capital Improvement Sales Tax - Expenditures

ESTIMATED REVENUE & EXPENDITURES

EXPENDITURES

Debt Service	1,280,154
Engineering Division Transfer	100,000
Arts Council	16,000
Misc. Storm Projects	50,000
Parks Trail Replacement Program	20,000
Stormwater Projects	
Project No. 1 - Rock Creek Detention Basin	25,000
Parks Projects	
Happy Rock Park East	75,000
Buildings Projects	
Public Safety Booking Improvements	30,000
Public Works Improvements	100,000
TOTAL EXPENDITURES	\$ 1,696,154

Capital Improvement Sales Tax - Fund Balance

ESTIMATED REVENUE & EXPENDITURES

FISCAL YEAR 2017

Fund Balance, July 1, 2016 (Estimated)	\$ 162,057
Budgeted Revenue, FY 2017	<u>1,902,360</u>
Total Funds Available	2,064,417
Budgeted Expenditures, FY 2017	<u>1,696,154</u>
PROJECTED FUND BALANCE, June 30, 2017	\$ 368,263

Transportation Sales Tax – Revenue

ESTIMATED REVENUE & EXPENDITURES

BUDGETED

2017

REVENUE

Sales Tax	1,674,860
Property Tax - Local Transit	50,000
Property Tax - Sidewalks	50,000
RZB Subsidy	22,132
Special Road District Funds	270,000
Interest Income	<u>2,500</u>
TOTAL REVENUE	<u>\$ 2,069,492</u>

Transportation Sales Tax - Expenditures

ESTIMATED REVENUE & EXPENDITURES

EXPENDITURES

Debt Service	592,430
Engineering Division Transfer	100,000
ATA Payment	50,000
Local Transit	50,000
Street Maintenance	400,000
Intermediate Maintenance Program	150,000
City Intermediate Maintenance	50,000
New Curb, Gutter, Sidewalk Program	50,000
ADA/Curbcut Sidewalks	50,000
N Campbell - NE 70th Ter to NE 72nd St	225,000
Downtown Sidewalks	50,000
Rock Creek Greenway Trail	75,000
Old Pike Road - Design	10,000
Special Road District Project (TBD)	270,000
Pleasant Valley Road Construction	<u>425,000</u>
TOTAL EXPENDITURES	<u>\$ 2,547,430</u>

Transportation Sales Tax – Fund Balance

ESTIMATED REVENUE & EXPENDITURES FISCAL YEAR 2017

Fund Balance, July 1, 2016 (Estimated)	\$ 537,836
Budgeted Revenue, FY 2017	<u>2,069,492</u>
Total Funds Available	2,607,328
Budgeted Expenditures, FY 2017	<u>2,547,430</u>
PROJECTED FUND BALANCE, June 30, 2017	<u>\$ 59,898</u>



FY17 BUDGET

Community Center Park Tax Fund (CCPT)

CCPT – REVENUES

STATEMENT OF REVENUES & EXPENDITURES

	MIDYEAR 2016	ORIGINAL 2017	BUDGET VARIANCE
Revenue source:			
<u>Community Center/Natorium</u>			
Sales Tax	\$ 816,500	\$ 837,430	\$ 20,930
Charges for Services	1,125,700	1,100,950	(24,750)
Rents & Royalties - Facility Rental	260,160	265,160	5,000
Other Misc Income	31,574	28,765	(2,809)
NKC Operating User Fee	150,000	150,000	-
Total Comm Ctr/Natorium	<u>\$ 2,383,934</u>	<u>\$ 2,382,305</u>	<u>\$ (1,629)</u>
<u>Outdoor Pool</u>			
Charges for Services	\$ 187,375	\$ 187,375	\$ -
Other Misc Income	16,000	18,500	2,500
Total Outdoor Pool	<u>\$ 203,375</u>	<u>\$ 205,875</u>	<u>\$ 2,500</u>
Total Operating Revenues	<u>\$ 2,587,309</u>	<u>\$ 2,588,180</u>	<u>\$ 871</u>
NKC Capital User Fee	\$ 53,525	\$ 525,000	\$ 471,475
Misc Revenue	6,000	8,000	2,000
Transfers IN	716,000	743,000	27,000
Equity Transfer	192,753	196,002	3,249
Total Non-Operating Revenues	<u>\$ 968,278</u>	<u>\$ 1,472,002</u>	<u>\$ 503,724</u>
TOTAL REVENUES	<u>\$ 3,555,587</u>	<u>\$ 4,060,182</u>	<u>\$ 504,595</u>

CCPT - EXPENDITURES

STATEMENT OF REVENUES & EXPENDITURES

	MIDYEAR 2016	ORIGINAL 2017	BUDGET VARIANCE
<u>Expenditures:</u>			
Community Center	\$ 896,130	\$ 857,770	\$ (38,360)
Natorium	873,600	845,557	(28,044)
Outdoor Pool	136,717	163,085	26,368
Non-Departmental	102,478	112,434	9,956
Capital Improvements		35,700	35,700
Transfer Out - Capital Projects/Resrv	932,327	540,820	(391,507)
Debt Requirements	614,335	1,504,816	890,481
TOTAL EXPENDITURES	<u>\$ 3,555,587</u>	<u>\$ 4,060,182</u>	<u>\$ 504,595</u>

CCPT - CAPITAL AND SUPPLEMENTAL

CCPT Fund

CCPT Dept

202	80	82	450110	Retro Commissioning of the GCC HVAC units and repairs.	1a	\$	20,000	\$	17,850
202	80	83	450110	Retro Commissioning of the GCC HVAC units and repairs.	1b		20,000		17,850
202	80	83	430110	UV bulb replacement	2		5,500		-
202	80	83	450110	Paint leisure pool GCC	3		10,775		-
202	80	83	420310	increase in chemical expense	4		4,000		-
202	80	82	450110	Replace worn furniture in the GCC lobby.	5a		5,752		-
202	80	83	450110	Replace worn furniture in the GCC lobby.	5b		5,752		-
202	80	82	450110	Replace inverter batteries	6a		4,466		-
202	80	83	450110	Replace inverter batteries	6b		4,466		-
202	80	85	450110	Paint municipal pool	7		41,825		-
202	80	82	460400	Replacement of cardio equipment-stairmasters	8		11,800		-
202	80	85	460400	Umbrella shades (3) and slide canopy top	9		5,665		-
202	80	85	450110	Replace bath house roof at outdoor pool	10		18,465		-
Total CCPT Dept							118,466		35,700

CCPT Nondepartmental

202	99	99	450650	Security Camera Maintenance	1		2,540		2,540
202	99	99	420500	Multimedia projector for banquet room	2		3,049		-
202	99	99	420500	Microsoft Office 10 upgrade, fitness supervisor office	3		337		-
202	99	99	420500	EMV-enabled credit card terminals (3)	4		1,767		1,760
Total CCPT Nondepartmental							7,693		4,300

Total CCPT Fund

\$ 126,159 \$ 40,000

CCPT - FUND BALANCE

CCPT - ANALYSIS OF FUNDS AVAILABLE

	2015	2016	2017	
	ACTUAL	MIDYEAR	ORIGINAL	
Beginning Unreserved Fund Balance	\$ 1,702,907	\$ 1,674,528	\$ 1,481,775	Begin FB
Equity Transfer	(75,950)	(192,753)	(196,002)	
Revenue	3,222,464	3,555,587	4,060,182	Revenue
Expenditures	(3,174,893)	(3,555,587)	(4,060,182)	Expense
Net Income (Loss)	47,571			
Projected End Unreserved Fund Balance	\$ 1,674,528	\$ 1,481,775	\$ 1,285,773	End FB

FY17 BUDGET

Summary & Questions

**Thanks to:
City Council**

Budget Team

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