



**GLADSTONE SPECIAL ROAD DISTRICT NO. 3  
MEETING MINUTES  
TUESDAY, JUNE 11, 2019  
4:00 PM  
NORTH CONFERENCE ROOM  
GLADSTONE CITY HALL  
7010 NORTH HOLMES**

**PRESENT:** Chairman John Houlihan  
Clerk Eugene Suter  
Commissioner Michael Sosa  
Councilman R.D. Mallams  
City Manager Scott Wingerson  
Public Works Director Tim Nebergall  
Finance Director Dominic Accurso  
City Clerk/Recording Secretary Ruth Bocchino

**Item 1. On the Agenda.      ROLL CALL.**

Chairman Houlihan called the meeting of the Gladstone Special Road District No. 3 to order at 4:00 pm June 11, 2019, in the North Conference Room of Gladstone City Hall, 7010 North Holmes. All present.

**Item 2. On the Agenda.      APPROVAL OF THE OCTOBER 17, 2018, REGULAR GLADSTONE SPECIAL ROAD DISTRICT NO. 3 MEETING MINUTES.**

Commissioner Sosa moved to approve the October 17, 2018, Regular Gladstone Special Road District No. 3 Meeting Minutes as presented. Chairman Houlihan seconded. The vote: all "aye" – Chairman John Houlihan, Clerk Eugene Suter, and Commissioner Michael Sosa. (3-0)

**Item 3. On the Agenda.      PROJECT DISCUSSION.**

Public Works Director Tim Nebergall stated that the City and Road District had typically met in the fall, however, this past winter had caused a significant amount of damage to the City's streets. City staff thought it would be a good idea to get together earlier in the year to discuss the annual street maintenance program. Director Nebergall requested that the Road District contribute \$350,000 to this program and distributed a map and list of projects and explained that the map showed street work funded by the Road District last year, miscellaneous street patching, and intermediate maintenance. Chairman Houlihan noted that it was too bad last year's funding couldn't have gone further and that N. Brooklyn Place appeared to be settling again. Director Nebergall explained that N. Brooklyn Place was scheduled to be resurfaced and that the damage was caused by a water main break.

Director Nebergall also noted that this year's program could exceed \$1.5-million between the Road District, Transportation Sales Tax fund, and Combined Water and Sewerage System (CWSS) fund. The CWSS fund would be used to resurface streets after the installation of new water mains. This funding level is significantly more than previous years and would result in 12.5-lane miles of resurfacing and 4-lane miles of intermediate maintenance. Director Nebergall noted that intermediate maintenance consisted of work such as slurry seal.

City Manager Scott Wingerson asked about the project schedule. Director Nebergall stated that current contract states that miscellaneous patching should be completed by August 15 and street resurfacing by September 15 and noted that the paving season typically extended out to October 15.

The vote: all "aye" – Chairman John Houlihan, Clerk Eugene Suter, and Commissioner Michael Sosa. (3-0)

**Item 4. On the Agenda. BUDGET DISCUSSION.**

Director of Finance Dominic Accurso discussed the preliminary financials. With the year substantially complete, the Special Road District has received \$396,894 from Clay County with an additional \$1,323 in interest for total revenues of \$398,217. Expenses are estimated to be \$379,773 leaving an ending fund balance of \$148,207.

For the 2020 fiscal year, we should continue to estimate conservatively. Estimated revenues from the county are \$350,000 and an additional \$1,200 in interest revenue. Total revenue for the 2020 year is \$351,200. If the Special Road District contributes \$350,000 for the projects discussed, estimated total expenses come to \$402,700. This would leave a projected ending fund balance at June 30, 2020 of \$96,707.

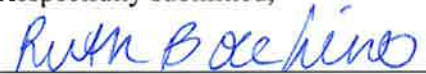
**Item 5. On the Agenda. OTHER BUSINESS.**

There was no other business to come before the Commission.

**Item 6. On the Agenda. ADJOURN.**

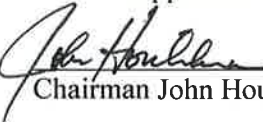
Chairman John Houlihan adjourned the June 11, 2019, Gladstone Special Road District No. 3 meeting at 4:18 pm.

Respectfully submitted,



Ruth Bocchino  
City Chairman/Recording Secretary

Approved as submitted ☒  
Approved as amended ☐

  
Chairman John Houlihan