RESOLUTION NO. R 14-19

A RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH EXECUTIVE MARKETING PROMOTIONS, INCORPORATED, IN THE AMOUNT OF \$35,082.45, TO SUPPLY CUSTOM ATHLETIC AND STAFF UNIFORMS AND OTHER PROMOTIONAL ITEMS FOR THE TWELVE MONTH PERIOD OF JULY 1, 2014 TO JUNE 30, 2015.

WHEREAS, five proposals were received to supply custom athletic and staff uniforms and other promotional items for the twelve month period of July 1, 2014 to June 30, 2015, and the proposal from Executive Marketing Promotions, Inc. has been determined to be the best overall bid; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract to supply custom athletic and staff uniforms and other promotional items for the twelve month period of July 1, 2014 to June 30, 2015 for a total estimated contract amount of \$35,082.45 for the expected number of program participants and staffing levels; and

FURTHER, THAT funds in the amount of \$35,082.45 are hereby authorized for such purpose from the General Fund and the Community Center Park Tax.

INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 24TH DAY OF MARCH 2014.

Jean B. Moore, Mayor

ATTEST:

Cathy Swenson, City Clerk

Gladstone Parks & Recreation

Memo

419

To:

Kirk Davis, City Manager

From:

Sheila Lillis, Director of Parks & Recreation

Date:

3/17/2014

Re:

T-Shirt and Hat Bid

In February we advertised to receive bids for t-shirts and hats for the upcoming season. Nine companies expressed interest and we issued bid packets to Executive Marketing, Gametime Athletics, Cumpy's, Express Press, Double N T-Shirts, Macs Sportswear, Score More Shirts, Blake Paris and All Star, Inc.

On February 21st, at the close of our bid period we received five bid packets from vendors: Executive Marketing, Gametime Athletics, Cumpy's, Express Press and Double N T-Shirts. Only two bid packets contain bids on all items specified, however, one of the incomplete bids, submitted by Gametime Athletics was substantially complete; the only omissions in this bid were the Community Center Water bottle and travel mug. A summary of the three lowest bids submitted is shown below:

Vendor	Total Bid Amount	Bid adjusted to compare as equal by omitting GCC water bottle and travel mug bid totals
Executive Marketing	\$35,082.45	\$34,744.95
Express Press	\$32,300.83	\$31,841.83
Gametime Athletics		\$30,575.92

After the bid opening, staff eliminated Express Press from consideration because they are located in Springfield, Missouri and are judged to be too far away from our operation to give acceptable service. When asked for references, Gametime, located in Weston, Missouri, disclosed that the company was newly started in this business and, if awarded, this bid would be their first sizeable contract. As you know we have received excellent customer service and products from Executive Marketing for more than ten years. Staff is recommending that we award the t-shirt contract to Executive Marketing.

Please feel free to contact me if you have any questions or would like to discuss this matter.

Executive Mhtg

Gladstone Parks & Recreation

City of Gladstone, Missouri

T-Shirt & Hat Bid Specifications

Unless otherwise stated the City of Gladstone requires G5000 Gildan (5.3oz) preshrunk 100% cotton T-shirts. Bid prices should reflect the use of this type of shirt.

Please incorporate delivery charges into shirt price if delivery charge applies.

Setup charges including artwork and color specifications will be furnished by the chosen supplier but subject to the approval of the City of Gladstone.

The City of Gladstone reserves the right to assign bid winners by item number instead of total bid award.

The chosen supplier will start the term of the contract on July 1, 2014 (fiscal year 2015).

YS-AXXXL

If you have any questions about these specifications contact Susan Blattner at 816-423-4088 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

4. Youth Basketball T-shirts

Required Sizes

700 Quantity Number of colors needed 12 Crew neck, short sleeve, one color print on the front and one color Type of Shirt number on back and front. Screen printer must provide artwork. Additional Information \$ 4.00 lea \$ 2800 Estimated Quantity= Quote here the additional charge PER SHIRT for: Adult Sizes Youth Sizes used \$5.50 White Basic color Fashion color \$ 1,70 XL-XXXXL

B. Youth Volleyball T-Shirts

Required Sizes

750 (two orders of 375) Quantity Number of colors needed Crew neck, short sleeve, one color print on front and one color number on Type of Shirt back and one color number on front Screen printer must provide artwork. Additional Information 750 \$ 4.25 /ea \$ 3187 12 total Estimated Quantity= Quote here the additional charge PER SHIRT for: **Adult Sizes** Youth Sizes Basic color Fashion color \$ XL-XXXXL C. Youth Soccer T-Shirts YS-AXXXXL Required Sizes 800 (two orders of 400) Quantity Number of colors needed Crew neck, short sleeve, one color print on the front and one color Type of Shirt number on back Screen printer must provide artwork. Additional Information 800 \$ 4.25 /ea \$ 3400.00 total Estimated Quantity= Quote here the additional charge PER SHIRT for: **Adult Sizes** Youth Sizes Basic color Fashion color \$ XL-XXXXL

YM-AXXXXL

D. Youth Flag Football T-Shirts

YM-AXXXXL Required Sizes 500 (2 sessions; approx. 250 each-spring and fall) Quantity Number of colors needed Crew neck, short sleeve, one color print on the front and one color Type of Shirt number on back Screen printer must provide artwork. Additional Information 500 \$ 4.25 /ea \$ 2125 total Estimated Quantity= Quote here the additional charge PER SHIRT for: **Adult Sizes** White Basic color Fashion color \$ XL-XXXXL E. Adult Flag Football T-Shirts AM-AXXXXL Required Sizes 300 (2 sessions; approx. 150 each-spring and fall) Quantity Number of colors needed Crew neck, short eleeve, one color print on the front and one color Type of Shirt number on back Screen printer must provide artwork. Additional Information 4,25 lea \$ 1275 Estimated Quantity= Quote here the additional charge PER SHIRT for: **Adult Sizes** White

Basic color \$ Fashion color \$

XL-XXXXL

.70

F. Adult Flag Football Championship T-Shirts

AM-AXXXXL

Required Sizes

Quantity Number of colors needed	48 (two orders of 24)		
Type of Shirt	Crew neck, short sleeve, three color logo on front, no printing on back		
Additional Information	Screen printer must provide artwork.		
Estimated Quantity=	48 \$ 5.00 /ea \$ 2 4 0 total		
Quote here the additional charge Pl	ER SHIRT for:		
	Adult Sizes		
W.50 \$5.50	White \$		
G. Scarecrow 5K Run/Walk	Participant T-Shirts		
Required Sizes Quantity Number of colors needed Type of Shirt	YM-AXXXXL 200 1 Crew neck, short sleeve, four-color logo on front and one color logo on back		
Additional Information	Screen printer must provide artwork.		
Estimated Quantity=	200 \$ 5.00 /ea. \$ 1000 total		
Quote here the additional charge PE	ER SHIRT for:		
	Adult Sizes		
Wed 50	White \$ Basic color \$.50 Fashion color \$.70 XL-XXXXL \$ 1.50		

H. Jolly Volley Camp-Shirts

Required Sizes

AM-AXL

Quantity

50

Number of colors needed

1

Type of Shirt

Crew neck, short sleeve, two-color logo on the front and no logo on back-

-light colored t-shirt.

Additional Information

Screen printer must provide artwork.

Estimated Quantity=

50 \$ 4,50 /ea. \$ 225.00 total

Quote here the additional charge PER SHIRT for:

Basic color

\$,20

XL-XXXXL

\$ 1.50

used 10

I. GJTL Tennis League Participant T-Shirts

Required Sizes

Type of Shirt

YL-AXL

Quantity

50 (2 session x 25)

Number of colors needed

1

Crew neck, short sleeve, two-color logo on the front and no logo on back,

light color t-shirt

Additional Information

Screen printer must provide artwork.

Estimated Quantity=

50 \$ 4,50 /ea. \$ 225.00 total

Quote here the additional charge PER SHIRT for:

Youth Sizes

Adult Sizes

Basic color

s (20)

s , 20

XL-

\$ 1,50

used 10

J. Specialty Volleyball Camp T-Shirts

Required Sizes

AM-AXL

Quantity

24

Number of colors needed

1

Type of Shirt

Crew neck, short sleeve, two-color logo on the front and no logo on back-

light color T-Shirt

Additional Information

Screen printer must provide artwork.

Estimated Quantity=

/ea. \$ |33

Quote here the additional charge PER SHIRT for:

Adult Sizes

Basic color

XL-

K. Adult Softball League Championship T-Shirts

Required Sizes

AS-AXXXXL

Quantity

400 (two orders of 200)

Number of colors needed

Type of Shirt

Crew neck, short sleeve, three color print on the front and no logo on

back-two different color logos per season.

Additional Information

Screen printer must provide artwork, same for both seasons.

Estimated Quantity=

500

Quote here the additional charge PER SHIRT for:

Adult Sizes

White

Basic color

Fashion color \$

XL-XXXXL

L. Adult Sand Volleyball League Championship T-Shirts

Required Sizes

AS-AXXL

Quantity

30 (two orders of 15)

Number of colors needed

1

Type of Shirt

Crew neck, short sleeve, two color logo on the front and no logo on back,

two different color logos per season

Additional Information

White shirt. Screen printer must provide artwork.

Estimated Quantity=

30 \$ 4.25 /ea. \$ 127.50 total

Quote here the additional charge PER SHIRT for:

XL-XXL \$ 1.50

M. Gladstone Parks & Recreation Lifeguard T-Shirts

Required Sizes

AS-AXXL

Quantity

100

Number of colors needed

4

Type of Shirt

Dri-Fit Expert Crew Tee, short sleeve, one color logo on the front and red

cross on back

Additional Information

Artwork will be city logo printed on the left chest of shirt and

"LIFEGUARD" and a red cross printed on the back on the majority of

these shirts however about 10 of these shirts will have "manager" on the

back. White Shirt

Estimated Quantity=

100 \$ 9.75 /ea. \$ 975.00 total

Quote here the additional charge PER SHIRT for:

Basic color XL-XXL \$ 1.50

N. Gladstone Parks & Recreation Staff T-Shirts

Required Sizes

Type of Shirt

AS-AXXXXL

Quantity

100 1

Number of colors needed

Crew neck, short sleeve, one color logo on the left front and no logo on

back.

Additional Information

Artwork will be city logo printed on the left chest of shirt with "Recreation

Staff" printed under the logo. White or light colored shirt.

Estimated Quantity=

Quote here the additional charge PER SHIRT for:

White

Basic color

XL-XXXXL

O. Gladstone Parks & Recreation Staff Collar Shirts

Required Sizes

AS-AXXXXL

Quantity

36

Number of colors needed

numerous

Type of Shirt

V neck, button up, collar, short sleeve, one color logo on front, no logo on

back. Shirt should be Tri-Mountain brand or comparable.

Additional Information

Artwork will be city logo embroidered on left chest of shirt.

Estimated Quantity=

Quote here the additional charge PER SHIRT for:

White

Basic color

Fashion color \$

P. Youth T-Ball T-Shirts

Required Sizes

YS-AXXXL

Quantity

300

Number of colors needed

10

Type of Shirt

Crew neck, short sleeve, one color logo on the front and one color

number on back

Additional Information

Screen printer must provide artwork.

Estimated Quantity=

4,25 /ea, \$ 1275,00 total

Quote here the additional charge PER SHIRT for:

wood 4.15

Youth Sizes

Adult Sizes

White Basic color Fashion color \$

XL-XXXL

Q. Youth Cross Country Shirts

Required Sizes

YM-AL

Quantity

20

Number of colors needed

Type of Shirt

N/A

Additional Information

Crew neck, short sleeve, one color logo on the front.

Additional Information

Screen printer must provide art work.

Estimated Quantity=

/ea. \$

BASIC

R. Walk N' Wag T-Shirts

Required Sizes

YM-AXXXXL

Quantity

200

Number of colors needed

Type of Shirt

Crew neck, short sleeve, four color logo on the front and one color logo

on back

Additional Information

Screen printer must provide artwork.

Estimated Quantity=

/ea. \$ 1000

Quote here the additional charge PER SHIRT for:

Youth Sizes Basic White color Fashion color \$

Adult Sizes XL-XXXXL

S. Gladstone Community Center Uniform Shirts

Required Sizes

Men and Women's Adult Small through 4XL

Quantity

90

Color

Royal Blue

Type of Shirt

Golf type shirt with collar made by manufacturer

Tri-Mountain or comparable, out of moisture wicking breathable 100%

micro polyester.

Quote here charge PER SHIRT for:

Women's sizes

Women's XL-XXXXL

Men's sizes

Men's XL-XXXXL

/ea.

Or K540

10

1. Triathion Shirts

Required Sizes

YS-AXL

Quantity

175

Number of colors needed

1

Type of Shirt

Crew neck, short sleeve, two color logo on the front and one color printing

on back

Additional Information

Screen printer must provide artwork.

Estimated Quantity=

4. 2 /ea. \$ 7 43. 75 total

Quote here the additional charge PER SHIRT for:

med 4.15

Youth Sizes White

Basic color XL-XXXXL

Adult Sizes

A. Trianhon Volunteer T. Shirts

Required Sizes

YL-AXXXXL

Quantity

60

Number of colors needed

Type of Shirt

Crew neck, short sleeve, one color logo on the front and no logo on back,

safety green t-shirt (this shirt will be a 50/50 blend)

Additional Information

Screen printer must provide artwork.

Estimated Quantity=

Quote here the additional charge PER SHIRT for:

White

Youth Sizes

Basic color Fashion eolor \$

XL-XXXXL

Adult Sizes

V. Community Center Member T-shirts

Required Sizes

AS-AXXXXL

Quantity

50

Number of colors needed

1

Type of Shirt

Crew neck, short sleeve, one color logo on the front and no logo on back-

light blue shirt

Additional Information

GCC logo on the middle of the front of the shirt

Estimated Quantity=

50 \$ 4,00 /ea. \$ 200 total

Quote here the additional charge PER SHIRT for:

XL-XXXXL \$ 1,50

W. Community Center Member Tank Tops

Required Sizes

AS-AXL

Quantity

50

Number of colors needed

1 tank

Type of Shirt

Crew hack, short-cleave, one color logo on the front and no logo on back-

light blue shirt

Additional Information

GCC logo on the middle of the front of the shirt

Estimated Quantity=

50 \$ 6.35 lea. \$ 312.56 total

Quote here the additional charge PER SHIRT for:

XXL-\$ 1,50

2×1 Rib Knit tank 17,75

X. Community Center Member Sweat Shirts

Required Sizes

AS-AXXXXL

Quantity

50

Number of colors needed

.

Type of Shirt

Hooded long sleeve sweatshirt, brand name Badger or comparable, one

color logo on the front and no logo on back-light-blue shirt Oxford Grey

Additional Information

GCC logo on the middle of the front of the shirt

Estimated Quantity=

50 \$ **20** /ea. \$ 1000 total

Quote here the additional charge PER SHIRT for:

XL-XXXXL \$ 23 3x 26 4x 8

Gildan 18500 \$15.00 Light Blue

דו אא

4 X 2 /

3 X 19 5X

17

Y. Community Center Travel Mug

Description: insulated blue metallic travel mug (no handle), brand Norwood RCC Koozie or comparable. GCC Logo on body of mug.

Quantity: 50

Estimated Quantity=

50 \$ 4,25 /ea. \$ 212.50 total

Z. Community Center Water Bottle

Description: blue transparent water bottle with pop top lid-one color GCC logo shown twice on the body of the bottle, brand Perfect Line or comparable.

Quantity: 100

Estimated Quantity=

50 \$ 2,50 /ea. \$ 125 total

AA. Youth Coach Pitch/Modified Pitch Softball T-Shirts

Required Sizes

YM-AXXXL

Quantity

200

Number of colors needed

a

Type of Shirt

Crew neck, short sleeve, one color print on the front and one color

number on back

Additional Information

Screen printer must provide artwork.

Estimated Quantity=

200 \$ 4,25 /ea. \$ 350 total

Quote here the additional charge PER SHIRT for:

well 15

	Youth Sizes	Adult Sizes
White	\$	\$
Basic color	\$ 150	\$ 150
Fashion color	\$ 170	\$
XL-XXXL		\$. 3

BB. Holiday Hoops Basketball Camp

Required Sizes

YM-AXL

Quantity

40

Number of colors needed

1

Type of Shirt

Crew neck, short sleeved and two color print on front.

Additional Information

Logo must be the same as shirt in item AA

Estimated Quantity=

40 5.75 on Red or Green

CC. Gladstone Theatre in the Park Hoodie Sweatshirt

Required Sizes:

YM-AXXL

Quantity:

6 (orders will come in individually)

Type of Sweatshirt:

100% cotton Hoodie Gildan Brand Heavyweight-1 color appliqué

Letters GTIP on front

Estimated Quantity

6 \$ 22 50 /ea. \$ 135 /Tota

Quote here the additional charge PER SHIRT for:

Under Single

Youth Sizes
White \$

Basic color \$_4

Fashion color \$ XL-XXL

24.50

Adult Sizes

\$ 22,50

\$ 2.00

DD. Start Smart T-Shirts

Toddler 4-AXXL

373

Required Sizes:

Quantity

Soccer (2 orders of 84—4 shirt colors) Flag Football (1 order of 42—2 shirt colors) Golf (1 order of 16-1 shirt color) * no Toddler sizes needed Baseball (1 order of 84-6 shirt colors) Basketball (1 order of 63—2 shirt colors) Type of Shirt Crew neck, short sleeve, one color print on front and one color number on back Additional Information: Screen printer must provide artwork. 373 \$ 4.00 Jea. \$ 1492 Estimated Quantity: Quote here the additional charge per shirt for: Adult Sizes Youth Sizes Toddler Sizes White Basic color Fashion color \$ XL-XXL EE. Gladstone Theatre In The Park Cast/Band T-Shirts YM-AXXXXL Required sizes: 220 (2 orders of 110-each order 75 cast, 35 band) Quantity: Crew neck, short sleeve, 4 color print on front, one color print on back, entire cast Type of Shirt: list or band list Art work will be provided by the City Additional Info: 220 \$ **Estimated Quantity:** Quote here the additional charge per shirt for: **Adult Sizes** Youth Sizes White Basic color Fashion color \$

XL-XXXXL

FF. Adult Kickball Championship T-Shirts

AS-AXXXXL

30

Required Sizes

Quantity

Number of colors needed	1
Type of Shirt	Crew neck, short sleeve, two color print on the front
Additional Information	Screen printer must provide artwork.
Estimated Quantity=	50 \$ 4.00 /ea. \$ 260 total
Quote here the additional charge PE	ER SHIRT for:
	Adult Sizes White \$
HH. Park Seasonal Staff T-S	hirts
Required Sizes	AS-AXXXXL
Quantity	30
Number of colors needed Type of Shirt	1 Crew neck, short sleeve, one color logo on the front and on the back be printed with Parks Dept. back-safety green shirt (this will be a 50/50 blend shirt).
Additional Information	Artwork will be city logo printed on the left chest of shirt.
Estimated Quantity=	30 \$ 5.00 /ea. \$ 150 total
Quote here the additional charge PE	R SHIRT for:
	White \$
	Basic color \$
	Fashion color \$
	XL-XXXXL \$ /150

16

11. Park Crew hall caps

Required Sizes Quantity Number of colors needed	Adult-adjustable to fit all size heads 48 (two orders of 24) 1-tan hat with green bill
Additional Information	One order of 24 will be for summer caps (mesh) and one order of 24 will be for winter caps (solid cloth). All caps must have the City of Gladstone logo embroidered on the front of the cap. Cap should be Port Authority brand or comparable.
Estimated Quantity=	48 \$ 5,00 /ea. \$ 240 total
Required Sizes Quantity Number of colors needed Type of Jacket	AS-AXXXXL 10 1 Polar Fleece, three season front zipper jacket with zippered pockets
Additional Information	Artwork will be city logo or GCC logo embroidered on the left chest of jacket. Colors-Royal blue and navy blue. Jacket brand Harriton or comparable.
Estimated Quantity=	10 \$ 20 /ea. \$ 200 total
Quote here the additional charge Pt	ER Jacket for:
	Fashion color \$
	XL-XXXXL \$ 2,00

This agreement shall be for a one year term; however, the agreement may be extended for up to two additional one year terms on the same terms and conditions by mutual agreement of the parties. Any such extension of this agreement shall be made in writing at least 30 days prior to the expiration of the existing term. The term of the contract begins on July 1, 2014.

Executive Marketing	Print Name
Address	Signature
Kcmo cui53 City State Zip Code	2.21-14 Date

816 694 2635

Phone Number

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