

RESOLUTION NO. R-16-54

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH SCOTT RICE OFFICE WORKS IN THE TOTAL AMOUNT NOT TO EXCEED \$24,396.28 FOR THE COMMUNITY CENTER RENOVATION FURNITURE.

WHEREAS, one proposal was received for the Community Center Renovation Furniture, Project CO1658, and that proposal from Scott Rice Office Works in the amount of \$24,396.28 has been determined by the Director of Parks, Recreation and Cultural Arts to be a fair proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract with Scott Rice Office Works for work as outlined in the contract for a total amount not to exceed \$24,396.28.

FURTHER, THAT funds for such purpose are authorized from the Certificates of Participation, Series 2015.

INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 12th DAY OF SEPTEMBER 2016.


Jean B. Moore, Mayor

ATTEST:


Ruth E. Bocchino, City Clerk

Memo

To: Scott Wingerson, City Manager
From: Justin Merkey, Director of Parks, Recreation and Cultural Arts
Date: 9/7/2016
Re: Community Center Renovation Furniture



Attached, please find Scott Rice's quote on the furniture and fixtures required to furnish the new offices at the Community Center. Scott Rice was the supplier of the original furniture and fixtures used throughout the existing offices. Similar products that match are being utilized in the newly remodeled office spaces as a means to maintain a consistent appearance throughout the facility. These items are available through the National Joint Powers Alliance purchasing cooperative agreement, eliminating the additional expense of advertising and bidding. Since these items can be purchased through the NJPA Contract, the City of Gladstone will receive the best possible pricing on the items selected.

Based on all available information, staff is recommending that this contract be awarded to Scott Rice, in the amount of \$24,396.28 at the next regularly scheduled city council meeting. Funds for this project are provided from the proceeds of the refinancing of the Certificates of Participation, Series 2015.



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Quotation

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Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Project ID
192854	9/2/2016		GLA011	BEN RODEWALD	

QUOTE TO:

ACCOUNTS PAYABLE
CITY OF GLADSTONE MISSOURI
7010 N. HOLMES
Gladstone, MO 64118-2646

SHIP TO:

JUSTIN MERKEY
CITY OF GLADSTONE MISSOURI
6901 N. HOLMES
COMMUNITY CENTER
Kansas City, MO 64118

P: 1.816.436.2200

P: 816.423.4090

Terms:

60% Dep,Bal Net 15

Tax No:

12489441

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
PRIVATE OFFICE FURNITURE PER APPROVED DRAWING				
1	1	91UP.FS.A40 SITONIT Achieve, Stacking Guest Side, Upholstered Back, Silver Frame Fabric or Leather Upholstery Selection FABRIC Fabric Grade Selections FG1 Fabric Grade 1 Ganging Bracket Option Selection ~ No Ganging Bracket Upgrade 1" Seat Foam Option Selection ~ No Seat Foam Upgrade Stacking Cart Option Selection ~ No Stack Cart Upgrade	217.44	217.44
	Tag For:	1116		
2	1	681M.A75 SITONIT ReAlign, Midback, Multi Function Cntrl, A75 Adjustable w/ Pi Fabric or Leather Upholstery Selection FABRIC Fabric Grade Selections FG1 Fabric Grade 1 Heavy Duty Option Selection ~ No Heavy Duty Upgrade ~ Std Black Base C15 Std Carpet Casters E3 Seat Depth Adjustment Upgrade	382.08	382.08

THIS QUOTE IS VALID FOR 30 DAYS • INVOICES DUE UPON RECEIPT • SERVICE CHARGE AFTER 30 DAYS • MINIMUM 50% RESTOCKING ON RETURNS

ACCEPTED BY: _____ TITLE: _____ DATE: _____

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		Ballistic Nylon Option Selection ~ No Ballastic Nylon Option Packaging Options ~ Std Packaging Tag For: 1116		
3	2	LSL18 STEELCASE Light-Shelf, LED, 18 1/2W BASIC :6000 BLACK OPTIONS * * OPTIONS * * MNTG OPT *OPT:MOUNTING OPTIONS FASTENER FASTENER KIT FOR WOOD/ALUMINUM	175.44	350.88
		Tag For: 1116		
4	1	TS5AFSBBF STEELCASE Pedestal, 2 box / 1 file, 18D x 15W x 28H BASIC :262L MARBLED MAPLE LPL LOCK :9201 POLISHED CHROME	395.14	395.14
		Tag For: 1116		
5	1	TS5ALATM2 STEELCASE Lateral file, 2 drawers, 20D x 36W x 28H BASIC :262L MARBLED MAPLE LPL LOCK :9201 POLISHED CHROME OPTIONS * * OPTIONS * * PULL OPT *OPT:PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM	547.40	547.40
		Tag For: 1116		
6	1	TS5ARS2448 STEELCASE Shell-Desk, Rectangular, 24D x 48W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE GROMMET *OPT:GROMMET OPTIONS GRMT STD:GROMMET END PNLS *OPT:END PANELS FUL/CAEP 1 FULL END PNL/1 C.A.E.P. BP OPTS *OPT:BACK PANEL HEIGHT OPTIONS 1/2BKPNL 1/2 HEIGHT BACK PANEL BP PASS *OPT:BACK PANEL PASS THRU OPT NO PASS STD:NO PASS	236.90	236.90

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
7	1	Tag For: 1116  TS5ARS2454 STEELCASE Shell-Desk, Rectangular, 24D x 54W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE GROMMET *OPT:GROMMET OPTIONS GRMT STD:GROMMET END PNLS *OPT:END PANELS FUL/CAEP 1 FULL END PNL/1 C.A.E.P. BP OPTS *OPT:BACK PANEL HEIGHT OPTIONS 1/2BKPNL 1/2 HEIGHT BACK PANEL BP PASS *OPT:BACK PANEL PASS THRU OPT NO PASS STD:NO PASS	248.86	248.86
8	1	Tag For: 1116  TS5ARS2460 STEELCASE Shell-Desk, Rectangular, 24D x 60W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE GROMMET *OPT:GROMMET OPTIONS GRMT STD:GROMMET END PNLS *OPT:END PANELS FUL/CAEP 1 FULL END PNL/1 C.A.E.P. BP OPTS *OPT:BACK PANEL HEIGHT OPTIONS 1/2BKPNL 1/2 HEIGHT BACK PANEL BP PASS *OPT:BACK PANEL PASS THRU OPT NO PASS STD:NO PASS	261.74	261.74
9	1	Tag For: 1116  TS5ASCL247 STEELCASE Cabinet-Storage, 2 drawer lateral file, 24D x 36W x 72H BASIC :262L MARBLED MAPLE LPL LOCK :9201 POLISHED CHROME TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS	1,046.50	1,046.50

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		FLAT STD:FLAT EDGE PROFILE DOOR OPT *OPT:DOOR OPTION LAM NOLK STD:LAMINATE DOOR - NO LOCK PULL OPT *OPT:PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM Tag For: 1116		
10	1	TS5ATB48WM STEELCASE Tackboard, Wall mount application, 48W TKBD :P410 PEBBLE OPTIONS * * OPTIONS * * FAB DIR *OPT:FABRIC DIRECTION HORZ STD:HORIZONTAL APPLICATION Tag For: 1116	143.06	143.06
11	1	TS5ATB54WM STEELCASE Tackboard, Wall mount application, 54W TKBD :P410 PEBBLE OPTIONS * * OPTIONS * * FAB DIR *OPT:FABRIC DIRECTION HORZ STD:HORIZONTAL APPLICATION Tag For: 1116	149.04	149.04
12	1	TS5AWMD48 STEELCASE Cabinet-Storage, Overhead, Wall mount, 3 doors, 48W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE DOOR OPT *OPT:DOOR OPTION LAM NOLK STD:LAMINATE DOOR - NO LOCK Tag For: 1116	372.14	372.14
13	1	TS5AWMD54 STEELCASE Cabinet-Storage, Overhead, Wall mount, 4 doors, 54W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE DOOR OPT *OPT:DOOR OPTION LAM NOLK STD:LAMINATE DOOR - NO LOCK	397.44	397.44

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
14	1	Tag For: 1116 91UP.FS.A40 SITONIT Achieve, Stacking Guest Side, Upholstered Back, Silver Frame Fabric or Leather Upholstery Selection FABRIC Fabric Grade Selections FG1 Fabric Grade 1 Ganging Bracket Option Selection ~ No Ganging Bracket Upgrade 1" Seat Foam Option Selection ~ No Seat Foam Upgrade Stacking Cart Option Selection ~ No Stack Cart Upgrade	217.44	217.44
15	1	Tag For: 1117 681M.A75 SITONIT ReAlign, Midback, Multi Function Cntrl, A75 Adjustable w/ Pi Fabric or Leather Upholstery Selection FABRIC Fabric Grade Selections FG1 Fabric Grade 1 Heavy Duty Option Selection ~ No Heavy Duty Upgrade ~ Std Black Base C15 Std Carpet Casters E3 Seat Depth Adjustment Upgrade Ballistic Nylon Option Selection ~ No Ballastic Nylon Option Packaging Options ~ Std Packaging	382.08	382.08
16	2	Tag For: 1117 LSL18 STEELCASE Light-Shelf, LED, 18 1/2W BASIC :6000 BLACK OPTIONS * * OPTIONS * * MNTG OPT *OPT:MOUNTING OPTIONS FASTENER FASTENER KIT FOR WOOD/ALUMINUM	175.44	350.88
17	1	Tag For: 1117 TS5AFSBBF STEELCASE Pedestal, 2 box / 1 file, 18D x 15W x 28H BASIC :262L MARBLED MAPLE LPL LOCK :9201 POLISHED CHROME	410.78	410.78

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
18	1	OPTIONS * * OPTIONS * * PULL OPT *OPT:PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM Tag For: 1117  TS5ALATM2 STEELCASE Lateral file, 2 drawers, 20D x 36W x 28H BASIC :262L MARBLED MAPLE LPL LOCK :9201 POLISHED CHROME OPTIONS * * OPTIONS * * PULL OPT *OPT:PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM Tag For: 1117	547.40	547.40
19	1	TS5ARS2448 STEELCASE Shell-Desk, Rectangular, 24D x 48W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE GROMMET *OPT:GROMMET OPTIONS GRMT STD:GROMMET END PNLS *OPT:END PANELS FUL/CAEP 1 FULL END PNL/1 C.A.E.P. BP OPTS *OPT:BACK PANEL HEIGHT OPTIONS 1/2BKPNL 1/2 HEIGHT BACK PANEL BP PASS *OPT:BACK PANEL PASS THRU OPT NO PASS STD:NO PASS Tag For: 1117	236.90	236.90
20	2	 TS5ARS2454 STEELCASE Shell-Desk, Rectangular, 24D x 54W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE GROMMET *OPT:GROMMET OPTIONS GRMT STD:GROMMET END PNLS *OPT:END PANELS FUL/CAEP 1 FULL END PNL/1 C.A.E.P. BP OPTS *OPT:BACK PANEL HEIGHT OPTIONS 1/2BKPNL 1/2 HEIGHT BACK PANEL	248.86	497.72

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
21	1	BP PASS *OPT:BACK PANEL PASS THRU OPT NO PASS STD:NO PASS Tag For: 1117  TS5ASCL247 STEELCASE Cabinet-Storage, 2 drawer lateral file, 24D x 36W x 72H BASIC :262L MARBLED MAPLE LPL LOCK :9201 POLISHED CHROME TOP-SURF:262L MARBLED MAPLE LPL	1,030.86	1,030.86
22	1	TS5ATB48WM STEELCASE Tackboard, Wall mount application, 48W TKBD :P410 PEBBLE OPTIONS * * OPTIONS * * FAB DIR *OPT:FABRIC DIRECTION HORZ STD:HORIZONTAL APPLICATION Tag For: 1117	143.06	143.06
23	1	TS5ATB54WM STEELCASE Tackboard, Wall mount application, 54W TKBD :P410 PEBBLE OPTIONS * * OPTIONS * * FAB DIR *OPT:FABRIC DIRECTION HORZ STD:HORIZONTAL APPLICATION Tag For: 1117	149.04	149.04
24	1	TS5AWMD48 STEELCASE Cabinet-Storage, Overhead, Wall mount, 3 doors, 48W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE DOOR OPT *OPT:DOOR OPTION LAM NOLK STD:LAMINATE DOOR - NO LOCK Tag For: 1117	372.14	372.14
25	1	TS5AWMD54 STEELCASE Cabinet-Storage, Overhead, Wall mount, 4 doors, 54W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL	397.44	397.44

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
26	1	OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE DOOR OPT *OPT:DOOR OPTION LAM NOLK STD:LAMINATE DOOR - NO LOCK Tag For: 1117 91UP.FS.A40 SITONIT Achieve, Stacking Guest Side, Upholstered Back, Silver Frame Fabric or Leather Upholstery Selection FABRIC Fabric Grade Selections FG1 Fabric Grade 1 Ganging Bracket Option Selection ~ No Ganging Bracket Upgrade 1" Seat Foam Option Selection ~ No Seat Foam Upgrade Stacking Cart Option Selection ~ No Stack Cart Upgrade	217.44	217.44
27	1	Tag For: 1118 681M.A75 SITONIT ReAlign, Midback, Multi Function Cntrl, A75 Adjustable w/ Pi Fabric or Leather Upholstery Selection FABRIC Fabric Grade Selections FG1 Fabric Grade 1 Heavy Duty Option Selection ~ No Heavy Duty Upgrade ~ Std Black Base C15 Std Carpet Casters E3 Seat Depth Adjustment Upgrade Ballistic Nylon Option Selection ~ No Ballastic Nylon Option Packaging Options ~ Std Packaging Tag For: 1118	382.08	382.08
28	1	LSL18 STEELCASE Light-Shelf, LED, 18 1/2W BASIC :6000 BLACK OPTIONS * * OPTIONS * * MNTG OPT *OPT:MOUNTING OPTIONS FASTENER FASTENER KIT FOR WOOD/ALUMINUM Tag For: 1118	175.44	175.44

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
29	1	TS5ACB2466L STEELCASE Shell-Desk, Bow front, Corner, Extended, Left hand, 24DR x 66WL BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL Tag For: 1118	581.44	581.44
30	1	TS5AFSBBF STEELCASE Pedestal, 2 box / 1 file, 18D x 15W x 28H BASIC :262L MARBLED MAPLE LPL LOCK :9201 POLISHED CHROME OPTIONS * * OPTIONS * * PULL OPT *OPT:PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM Tag For: 1118	410.78	410.78
31	1	TS5AR2448R STEELCASE Return-Desk height, Right hand, 24D x 48W BASIC :262L MARBLED MAPLE LPL LOCK :9250 EMBER CHROME TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE GROMMET *OPT:GROMMET OPTIONS GRMT STD:GROMMET PED OPTS *OPT:SINGLE PED OPTIONS FF PED FILE FILE PED PULL OPT PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM BACK PNL *OPT:BACK PANEL OPTIONS PED BP PED WITH PED WIDTH BACK PANEL Tag For: 1118	465.52	465.52
32	1	TS5ASCL247 STEELCASE Cabinet-Storage, 2 drawer lateral file, 24D x 36W x 72H BASIC :262L MARBLED MAPLE LPL LOCK :9250 EMBER CHROME TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE DOOR OPT *OPT:DOOR OPTION LAM NOLK STD:LAMINATE DOOR - NO	1,046.50	1,046.50

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Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
33	1	LOCK PULL OPT *OPT:PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM Tag For: 1118  TS5ATB72WM STEELCASE Tackboard, Wall mount application, 72W TKBD :P410 PEBBLE OPTIONS * * OPTIONS * * FAB DIR *OPT:FABRIC DIRECTION HORZ HORIZONTAL APPLICATION ONLY	192.74	192.74
34	1	Tag For: 1118  TS5AWMD72 STEELCASE Cabinet-Storage, Overhead, Wall mount, 4 doors, 72W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL	555.68	555.68
35	2	Tag For: 1118 91UP.FS.A40 SITONIT Achieve, Stacking Guest Side, Upholstered Back, Silver Frame Fabric or Leather Upholstery Selection FABRIC Fabric Grade Selections FG1 Fabric Grade 1 Ganging Bracket Option Selection ~ No Ganging Bracket Upgrade 1" Seat Foam Option Selection ~ No Seat Foam Upgrade Stacking Cart Option Selection ~ No Stack Cart Upgrade	217.44	434.88
36	1	Tag For: 1119 681M.A75 SITONIT ReAlign, Midback, Multi Function Cntrl, A75 Adjustable w/ Pi Fabric or Leather Upholstery Selection FABRIC Fabric Grade Selections FG7 Fabric Grade 7 Heavy Duty Option Selection ~ No Heavy Duty Upgrade ~ Std Black Base C15 Std Carpet Casters E3 Seat Depth Adjustment Upgrade Ballistic Nylon Option Selection	541.44	541.44

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Quotation

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Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Project ID
192854	9/2/2016		GLA011	BEN RODEWALD	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
37	1	~ No Ballastic Nylon Option Packaging Options ~ Std Packaging Tag For: 1119 LSL18 STEELCASE Light-Shelf, LED, 18 1/2W BASIC :6000 BLACK OPTIONS * * OPTIONS * * MNTG OPT *OPT:MOUNTING OPTIONS FASTENER FASTENER KIT FOR WOOD/ALUMINUM	175.44	175.44
38	1	Tag For: 1119 TS5ACB2466L STEELCASE Shell-Desk, Bow front, Corner, Extended, Left hand, 24DR x 66WL BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL	581.44	581.44
39	1	Tag For: 1119 TS5AFSBBF STEELCASE Pedestal, 2 box / 1 file, 18D x 15W x 28H BASIC :262L MARBLED MAPLE LPL LOCK :9201 POLISHED CHROME OPTIONS * * OPTIONS * * PULL OPT *OPT:PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM	410.78	410.78
40	1	Tag For: 1118 TS5AR2448R STEELCASE Return-Desk height, Right hand, 24D x 48W BASIC :262L MARBLED MAPLE LPL LOCK :9250 EMBER CHROME TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE GROMMET *OPT:GROMMET OPTIONS GRMT STD:GROMMET PED OPTS *OPT:SINGLE PED OPTIONS FF PED FILE FILE PED PULL OPT PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM BACK PNL *OPT:BACK PANEL OPTIONS PED BP PED WITH PED WIDTH BACK PANEL	465.52	465.52

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192854	9/2/2016		GLA011	BEN RODEWALD	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
41	1	Tag For: 1119 TS5ASCL247 STEELCASE Cabinet-Storage, 2 drawer lateral file, 24D x 36W x 72H BASIC :262L MARBLED MAPLE LPL LOCK :9250 EMBER CHROME TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE DOOR OPT *OPT:DOOR OPTION LAM NOLK STD:LAMINATE DOOR - NO LOCK PULL OPT *OPT:PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM	1,046.50	1,046.50
42	1	Tag For: 1119 TS5ATB72WM STEELCASE Tackboard, Wall mount application, 72W TKBD :P410 PEBBLE OPTIONS * * OPTIONS * * FAB DIR *OPT:FABRIC DIRECTION HORZ HORIZONTAL APPLICATION ONLY	192.74	192.74
43	1	Tag For: 1119 TS5AWMD72 STEELCASE Cabinet-Storage, Overhead, Wall mount, 4 doors, 72W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL	555.68	555.68
44	3	Tag For: 1119 91UP.FS.A40 SITONIT Achieve, Stacking Guest Side, Upholstered Back, Silver Frame Fabric or Leather Upholstery Selection FABRIC Fabric Grade Selections FG1 Fabric Grade 1 Ganging Bracket Option Selection ~ No Ganging Bracket Upgrade 1" Seat Foam Option Selection ~ No Seat Foam Upgrade Stacking Cart Option Selection ~ No Stack Cart Upgrade Tag For: 1212	217.44	652.32

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192854	9/2/2016		GLA011	BEN RODEWALD	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
45	1	681M.A75 SITONIT ReAlign, Midback, Multi Function Cntrl, A75 Adjustable w/ Pi Fabric or Leather Upholstery Selection FABRIC Fabric Grade Selections FG1 Fabric Grade 1 Heavy Duty Option Selection ~ No Heavy Duty Upgrade ~ Std Black Base C15 Std Carpet Casters E3 Seat Depth Adjustment Upgrade Ballistic Nylon Option Selection ~ No Ballistic Nylon Option Packaging Options ~ Std Packaging Tag For: 1212	382.08	382.08
46	1	LSL18 STEELCASE Light-Shelf, LED, 18 1/2W BASIC :6000 BLACK OPTIONS * * OPTIONS * * MNTG OPT *OPT:MOUNTING OPTIONS FASTENER FASTENER KIT FOR WOOD/ALUMINUM Tag For: 1212	175.44	175.44
47	1	TS5AFSBBF STEELCASE Pedestal, 2 box / 1 file, 18D x 15W x 28H BASIC :262L MARBLED MAPLE LPL LOCK :9201 POLISHED CHROME OPTIONS * * OPTIONS * * PULL OPT *OPT:PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM Tag For: 1212	410.78	410.78
48	1	TS5APS4272L STEELCASE Worksurface-P shaped, Suspended, Left hand, 42D x 72W LEGS :7207 BLACK TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE Tag For: 1212	412.62	412.62
49	1	TS5AFSFF STEELCASE	395.14	395.14

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Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Project ID
192854	9/2/2016		GLA011	BEN RODEWALD	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
50	2	 Pedestal, 2 files, 18D x 15W x 28H BASIC :262L MARBLED MAPLE LPL LOCK :9201 POLISHED CHROME Tag For: 1212 TS5ARS2448 STEELCASE Shell-Desk, Rectangular, 24D x 48W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE GROMMET *OPT:GROMMET OPTIONS GRMT STD:GROMMET END PNLS *OPT:END PANELS FUL/CAEP 1 FULL END PNL/1 C.A.E.P. BP OPTS *OPT:BACK PANEL HEIGHT OPTIONS 1/2BKPNL 1/2 HEIGHT BACK PANEL BP PASS *OPT:BACK PANEL PASS THRU OPT NO PASS STD:NO PASS Tag For: 1212	236.90	473.80
51	1	 TS5ASCL247 STEELCASE Cabinet-Storage, 2 drawer lateral file, 24D x 36W x 72H BASIC :262L MARBLED MAPLE LPL LOCK :9250 EMBER CHROME TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE DOOR OPT *OPT:DOOR OPTION LAM NOLK STD:LAMINATE DOOR - NO LOCK PULL OPT *OPT:PULL OPTIONS LEDGEPLT LEDGE PULL PLATINUM Tag For: 1212	1,046.50	1,046.50
52	1	 TS5ATB48WM STEELCASE Tackboard, Wall mount application, 48W TKBD :P410 PEBBLE Tag For: 1212	143.06	143.06
53	1	TS5AWMD48 STEELCASE	372.14	372.14

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Quotation

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Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Project ID
192854	9/2/2016		GLA011	BEN RODEWALD	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		 Cabinet-Storage, Overhead, Wall mount, 3 doors, 48W BASIC :262L MARBLED MAPLE LPL TOP-SURF:262L MARBLED MAPLE LPL OPTIONS * * OPTIONS * * EDGE *OPT:EDGE PROFILE OPTIONS FLAT STD:FLAT EDGE PROFILE DOOR OPT *OPT:DOOR OPTION LAM NOLK STD:LAMINATE DOOR - NO LOCK Tag For: 1212		
54	1	LABOR FMSGKC BUDGET LABOR TO RECEIVE AND INSTALL OFFICE FURNITURE PER APPROVED DRAWING.	1,680.00	1,680.00

QUOTATION TOTALS

Sub Total	24,060.28
SCOTTRIC Receive & Deliver to FMSG	336.00
GLADSTONE MO US-GOVT.	0.00
Grand Total	24,396.28

Images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.

*****End of Quotation*****

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Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Project ID
192854	9/2/2016		GLA011	BEN RODEWALD	

Finish Summary

Product Type	Finish Group Description	Finish Description	Finish
	1" Seat Foam Option Selection	No Seat Foam Upgrade	No Image Available
	Ballistic Nylon Option Selection	No Ballastic Nylon Option	No Image Available
	Ganging Bracket Option Selection	No Ganging Bracket Upgrade	No Image Available
	Packaging Options	Std Packaging	No Image Available
	Stacking Cart Option Selection	No Stack Cart Upgrade	No Image Available
	Heavy Duty Option Selection	Seat Depth Adjustment Upgrade	No Image Available
Panel Accessory	TACKBOARD	PEBBLE	
Worksurface	TOP SURFACE	MARBLED MAPLE LPL	
	BASIC (PRIMARY FINISH)	MARBLED MAPLE LPL	
	LEGS	BLACK	
	LOCK	EMBER CHROME	
Overdesk Storage	BASIC (PRIMARY FINISH)	MARBLED MAPLE LPL	
	TOP SURFACE	MARBLED MAPLE LPL	
Freestanding Storage	TOP SURFACE	MARBLED MAPLE LPL	
	BASIC (PRIMARY FINISH)	MARBLED MAPLE LPL	
	LOCK	POLISHED CHROME	
	LOCK	EMBER CHROME	
Pedestal	BASIC (PRIMARY FINISH)	MARBLED MAPLE LPL	
	LOCK	POLISHED CHROME	
File	BASIC (PRIMARY FINISH)	MARBLED MAPLE LPL	
	LOCK	POLISHED CHROME	
Lighting	BASIC (PRIMARY FINISH)	BLACK	

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Quote Number	Quote Date	Customer Order Number	Customer Number	Account Representative	Project ID
192854	9/2/2016		GLA011	BEN RODEWALD	

TERMS & CONDITIONS OF SALE

All orders are subject to the following terms & conditions of sale, which must be signed by the Buyer.

CANCELLATION & CHANGES. In the event that this proposal is accepted (confirmed) by the Buyer & becomes an order, it is understood & agreed that it cannot be cancelled except by mutual consent. The Seller's order acknowledgement is final & binding & any subsequent changes are subject to Seller's ability to conform & are dependent upon factory approval. Changes in quantity or specifications are subject to approval by Seller & manufacturer. Resulting additional charges from the manufacturer shall be paid by the Buyer. All requests for changes in quantity or specification shall be delivered to the Seller in writing.

PAYMENT & SECURITY INTEREST. A deposit of 60% is required upon acceptance of the order.

The Buyer agrees to pay each invoice within fifteen (15) days of the invoice date. Merchandise will be invoiced on delivery. Acceptance of delivery constitutes acceptance of the merchandise as delivered. No payment shall be withheld on any invoice because of partial delivery of the entire order unless special terms are negotiated prior to order placement. Customer shall make final inspection immediately following completion of installation & before occupancy & at that time provide Seller with a final list of items to be corrected (punch list). Failure to make any claim for defect of any kind at the time such inspection should have been made shall constitute acceptance of the labor, materials & furnishings provided & waiver of such claims. Buyer retains the right to withhold 5% of payment due until correction of all punch list items is completed. All Credit Card Transactions will be charged a convenience fee. The Buyer agrees to pay a finance charge of 1 1/2 percent per month at the annual percentage rate of 18% on all delinquent invoices as well as expenses, attorney fees & court costs which Seller incurs by reason of Buyer's default. In the event that special materials, fabrics or services (such as COM, COL, etc.) must be ordered by the Seller from a secondary vendor for delivery to the primary vendor, the Buyer will consider such materials, fabrics or services acceptable for purposes of payment at the time of delivery to the primary vendor. To secure full payment & performance of all Buyer's obligations to Seller, however arising, Buyer hereby grants to Seller a security interest in all the merchandise sold hereunder, & in any proceeds thereof & any present & future attachments or additions thereto. Buyer agrees that a copy of this contract may be filed & will be sufficient as a financing statement under the Uniform Commercial Code in order to perfect such security interest, & further agrees Seller may execute any other documents deemed necessary by Seller to give full legal effect to the provisions of this paragraph. All of the rights & remedies of Seller provided herein shall be cumulative & in addition to any other rights & remedies provided by law. Waiver by Seller of any breach of any provision hereof shall not constitute a waiver of any other breach.

CLAIMS. The Seller will file claims for transportation damage for all furniture delivered by Seller & damaged merchandise will be repaired or replaced. Freight claims that are unreimbursable as a result of Buyer's delays or other causes not within Seller's control are the responsibility of the Buyer. On drop shipments, it will be the Buyer's responsibility to inspect the merchandise & to file freight claims in the event of damage.

DELAYS. In the event that construction delays or other causes not within Seller's control force postponement of delivery or installation, the furnishings will be stored until delivery or installation can be resumed, & will be considered accepted by the Buyer for purpose of payment. In such event, the Buyer shall reserve the right to withhold 10% (for 60 days max.) of the invoice amount of such shipments against the completion of the contract. The Buyer shall pay transfer & storage charges incurred after 10 days from receipt of goods on LTL orders. On truckload or greater orders, storage charges will be incurred based on receipt of goods.

PRICES SUBJECT TO CHANGE WITHOUT NOTICE. Some manufacturers & suppliers are following the "price prevailing at time of shipment policy," therefore, when applicable, we will invoice the price prevailing at time of shipment.

RETURN GOODS: All merchandise, stock or otherwise, may be returned only with approved written authority by Seller & will be subject to a minimum 50% restocking charge plus freight & handling costs.

WARRANTY. Manufacturer warranty terms are available at your request & through your sales representative.

DESIGN: All Seller design proposals, including space plans, color schemes, drawings, blueprints & presentation boards are the exclusive property of Seller & use of them by other parties is prohibited until a contract is consummated.

TAXES. Prices do not include any applicable sales, use, excise or any other tax or surcharge. Any applicable taxes will be added to prices at time of invoicing & the Buyer agrees to pay same. Buyers exempt from taxes will furnish Certificates of Exemption at time of execution of this agreement.

FREIGHT. Freight charges are included in pricing unless otherwise indicated.

DELIVERY & INSTALLATION. In the event that delivery &/or installation is required as a part of this proposal, & in order to provide the most cost-effective bid for furniture installation & delivery, we have based our price on the following provisions which shall apply:

- Condition of Job Site** - The job site shall be clean, clear & free of debris prior to installation.
 - Premises shall be in readiness to receive goods. All construction work, painting, ceiling installation, carpet installation, utility installation & other work, shall be complete prior to the start of delivery of furniture to the job site. On large projects, "complete" refers to the phase for which we are receiving product at that time.
 - Doorways, openings & elevators, shall be of sufficient size & carrying capacity to permit delivery of goods without dismantling the furniture.
 - Installation shall be performed in accordance with plan specifications (if provided) or with adequate personal directions of the authorized representative of the Buyer. We will review our schedule for delivery of product with the General Contractor or the authorized representative of the Buyer prior to receipt of product at the site. In order to facilitate timely movement of product, exclusive use of an elevator & dock during receipt of product will be required. Exceptions to these stated conditions could/will result in additional charges.
- Job Site Services** -
 - Electric current, heat, hoisting &/or elevator service will be furnished to the installer without charge. Adequate facilities for offloading, staging, moving & handling of merchandise shall be provided to the Seller.
 - Parking space shall be available for loading & unloading vehicles at a point immediately adjacent to the loading platform or service entrance.
 - Furnishings delivered & brought onto the job site as scheduled shall be inspected & conditionally accepted by the Buyer. Security & safeguarding of the delivered furnishings will be the responsibility of the Buyer.
 - The authorized representative of the Buyer will walk the completed space, prior to installation, with the Seller Project Manager, Seller Salesperson & Installation Foreman to note building conditions. If a walk-thru is not done, Seller and Seller Subcontractors will not be responsible for damages to the building.
 - The contract time for completion is stated in terms of working days. We will complete the project in this agreed-to time frame. If the start date is delayed because of any job site conditions, it will affect the completion date & may involve additional installation charges.
- Special Packaging or Handling** - If special packaging or handling is required that is not contained in the specifications, it will be subject to extra charge to the Buyer.
- Delivery During Normal Business Hours** - Delivery & installation will be made during normal working hours. Additional labor costs resulting from overtime work performed at the Buyer's request or resulting from labor or building conditions will be paid by the Buyer. Additional cost issues will be brought to the attention of the General Contractor or the authorized representative of the Buyer at the time they occur.
- Storage Space** - Provided the merchandise does not arrive at the site earlier than the date requested, safe & adequate storage space will be provided by the Buyer. If the space provided is inadequate & requires excessive sorting or storage cost, such excess cost will be reimbursed by the Buyer. If the merchandise must be moved due to progress of other trades or other reason, the extra cost of such moving will be reimbursed by the Buyer.
- Erection & Assembly** - Seller's ability to erect or assemble furniture knocked-down or to permanently attach, affix, or bolt in place movable furniture is dependent on jurisdictional agreements. If trade regulations enforced at the time of installation require the use of tradesmen at the site other than the Seller's own installation personnel, resulting additional costs will be paid by Buyer.
- Damage - After arrival at the site, any loss or damage by weather, other trades such as painting or plastering, fire, theft, or other elements out of the control of the buyer &/or seller shall be the responsibility of the Buyer, & the Buyer agrees to hold the Seller harmless from loss for such reasons.**
- Insurance** - Public Liability, Workmen's Compensation, Property Damage, Automotive & Occupational Disease insurance are carried by the Seller & certificates will be delivered upon request. Fire, Tornado, Flood & other insurance at the site will be provided & paid for by the Buyer.

NO OTHER AGREEMENTS: There are no other agreements expressed or implied other than those specified herein & those set forth in the agreement, proposal or sales order, specifications or delivery & installation schedules. The terms & conditions set forth herein & in the above-mentioned documents may not be varied except upon written approval of both Buyer & Seller.

Rev. 10/29/09

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