

RESOLUTION NO. R-17-23

A RESOLUTION ADOPTING THE 2018 ANNUAL OPERATING BUDGET FOR THE CITY OF GLADSTONE, MISSOURI, AND AUTHORIZING THE EXPENDITURES OF FUNDS FOR MUNICIPAL SERVICES.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, for the purpose of financing the conduct of affairs of the City of Gladstone, Missouri, during the fiscal year from July 1, 2017, and ending June 30, 2018 inclusive, the budget of the City's revenue and expenses for such period prepared and submitted to the Gladstone City Council by the City Manager is hereby approved and adopted as the Official Budget of the City of Gladstone, Missouri; and

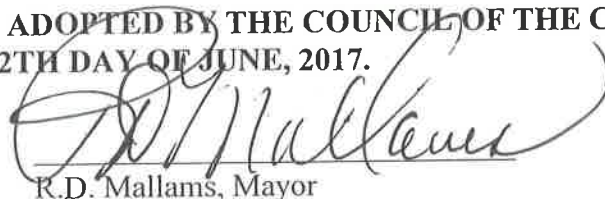
THAT, the amounts set forth in the various funds are hereby appropriated to such uses, and authority is hereby given to the City Manager of the City of Gladstone, to expend the amounts shown for the purposes indicated; and

THAT, Annual Expenditures as shown in the Annual Budget and in each of the listed budgeted funds are:

| Fund | Expenditure/Expense |
|--|---------------------|
| General Fund | \$17,654,672 |
| Capital Improvement Sales Tax Fund | \$1,988,695 |
| Transportation Sales Tax Fund | \$2,002,914 |
| Equipment Replacement Fund | \$447,500 |
| Combined Waterworks Sewerage System Fund | \$10,471,426 |
| Public Safety Sales Tax Fund | \$863,949 |
| Comm Center/Parks Tax Fund | \$4,088,255 |
| Special Parks & Playground Fund | \$4,300 |

THAT, the amounts for each fund, as shown in the Annual Budget, shall not be increased or decreased except by Council approval, but the various objects of expenses comprising the total appropriation for any fund may be increased or decreased at the discretion of the City Manager, providing the adjustments shall not increase the total amount appropriated for that fund.

INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI THIS 12TH DAY OF JUNE, 2017.



R.D. Mallams, Mayor

ATTEST:



Ruth Bocchino, City Clerk

City of Gladstone

Budget



July 1, 2017 to June 30, 2018

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P.O. BOX 10719

GLADSTONE, MISSOURI 64188-0719

7010 NORTH HOLMES

GLADSTONE, MISSOURI 64118-2646

816-436-2200

816-436-2228

FISCAL YEAR 2017-2018 BUDGET

CITY MANAGER'S BUDGET MESSAGE

May 22, 2017

R. D. Mallams, Mayor
Bill Garnos, Mayor Pro Tem
Carol Suter, Councilmember
Jean Moore, Councilmember
Kyle Yarber, Councilman

Submitted herewith is the Fiscal Year 2018 (FY18) budget and program of services for the City of Gladstone. The annual budget for FY18 as proposed represents the strategic, administrative and financial plan of the City of Gladstone. This budget is the product of a comprehensive team effort from every level of the municipal organization. Supervisors generated budget requests with input from their employees. Department Heads reviewed, refined, and modified requests from supervisors to address department responsibilities and to reach the goals set by the City Council. Departmental submissions were then reviewed and adjusted by the Budget Team, consisting of the City Manager, Assistant City Manager, Interim Finance Director, Public Works Director, Human Resources Administrator, Assistant to the City Manager, and Financial Analyst, in an effort to balance financial constraints and service delivery mandates. Capital, supplemental, technology, and building requests, as well as capital improvement and enterprise funds, were reviewed and adjusted by the Budget Team. This process has been thorough and maintains the efficient and effective delivery of City services, but does not end with adoption of the budget document. The FY18 budget presents a balanced program of services and cost control measures which will be monitored throughout the year to provide the quality programs and services important to the citizens of Gladstone.

The FY18 budget is intended to serve as a policy document, a financial plan, an operations guide and a communication device. The following overview of the FY18 budget illustrates the conservative approach utilized by the City Council and City Staff to develop a proposed budget plan which benefits the entire City of Gladstone and its residents.

INTRODUCTION

The Budget Team began with City Council goals as guiding policies for the budget development. The proposed 2018 all-funds budget seeks to address City Council goals as summarized below.

Continue Implementation of all Master Plans

- Parks Master Plan—The City Council Goal requires \$125,000 spread over 3 years to address plan priorities. The proposed CIST budget includes \$250,000 over five years.
- Facility Study—The City Council goal includes \$650,000 for City Hall Improvements. The mechanism to fund City Hall improvements is excess debt reserve. Funding is planned over two years with design occurring in 2017 and renovation planned in 2018.
- Major Street Projects—Planning has begun for 2018 lease purchase for Old Pike Road and 76th Street.
- Water Distribution Study—The proposed CWSS budget includes \$600,000 in main replacements. Staff plans to steadily increase this program to approximately \$800,000 over 2-3 years depending on water consumption and rate fatigue.
- Sidewalk Master Plan—The Council goal requires \$125,000 over 3 years. In addition to funds traditionally budgeted for sidewalks, \$400,000 is planned over the next five years.

Continue Commitments to Downtown Gladstone

- Land acquisition is continuing and staff is working with developers and partners towards NIC Phase II and a variety of other projects.

Commit to Shaping Our Future

- The Shaping Our Future Stakeholder Committee has completed their work. An update is planned in May to discuss progress.

Promote Gladstone as a Safe Place and Provide Quality Public Safety Services

- Consolidated Dispatch – Legislation has passed the House which would provide the ability for Clay County to ask voters to approve a 911 tax. Local representative support has been helpful.
- Community Relations Status - Since the Police/Community/Business Relations Plan was submitted to the City Council at their Study Session, the department has changed the name of the Neighborhood Services Unit to “Community Policing Unit” and for the officers assigned to the unit to assume the title, “Crime Prevention Specialists.”
- The Community Policing Unit continues to sponsor “Coffee with a Cop” events with the most recent at the Laughing Place Bakery. Community Policing Specialists also attended events held by the Gladstone Chamber of Commerce. The City Council adopted an ordinance regulating on-street parking of boats, trailers, and recreational vehicles. The

department has created a robust presence on social media sponsoring law enforcement and Fire/EMS Facebook sites.

The Budget Team also established goals that complement City Council goals. These goals include:

- Address City Council Goals as discussed above.
- Use budget strategies that limit the use of one-time revenues. The General Fund budget includes \$120,500 of one time revenues compared to \$150,000 in FY17. The CERF balance is projected to be \$1,237,000.
- Work to keep the pay study competitive and provide compensation to employees. A 1% range adjustment and a 2% merit pool are proposed. This equates to a 3% increase for a majority of employees.
- Continue the process of enhancing the leadership skills in first-line supervisors. Each department has programmed some funding for first line supervisors.
- Continue the process of stabilizing the CWSS fund. This will be discussed in detail as part of this budget proposal.

GENERAL FUND

REVENUES

Revenue projections for FY18 are based on FY17 mid-year revenue projections, revenue trends, and the current local economy. Please reference Table 1 on the next page.

Total budgeted revenues are projected to be \$17,658,515. This projection represents a revenue decrease of \$672,309 from projected FY17 Mid-Year revenues. Total budget includes operating revenue, debt, and equity transfers. Details on major categories of revenue are provided in the following narrative.

Property tax revenue is projected to be \$3,399,352 representing an increase of \$35,678. FY18 is an assessment year and real estate valuations are projected to increase only marginally based on new construction and increased property valuation.

General Fund Sales Tax Revenue is projected to show an increase of \$59,877 to \$3,914,545 over FY17 Mid-Year Budget. FY17 sales taxes are currently trending 1.18% or \$34,000 above FY17 projections.

Gross Receipts Tax revenue is projected to be \$3,585,121 or \$5,789 above FY17 Expected. Gross Receipts revenues are based on historical trends, weather patterns, and anticipated rate adjustments. Electric receipts are projected at \$1,728,500 based on typical seasonal usage. Natural Gas gross receipts are projected to decrease \$38,500 based on recent year collections. Telecom and Wireless Gross receipts continue to decline for a projected net decrease of \$24,000 as customers drop their land lines and the wireless industry moves from phone services to data services.

License and Permit revenue is projected to be \$574,650 for an increase of \$20,500. Construction permits and licensing revenues are now comparable to pre-recession revenue levels and are reflected in this modest increase.

Intergovernmental Revenue for FY18 is expected to increase by \$10,101. These revenues are projected to be \$1,332,974 or 7% of total revenues. Intergovernmental revenues are mainly composed of grants, gasoline taxes, vehicle registration taxes, and motor vehicle sales taxes, and Special Road District revenues. Gas tax collections are budgeted \$1,500 below FY17 projections based on actual revenue trends and consumer demand from new vehicles which are more fuel efficient. Motor vehicle and registration taxes remain at pre-recession levels and are expected to increase by \$800. No grant revenue is expected and will therefore decrease by \$2,200. Emergency services agreements will decrease \$500 based on property valuation decreases for the Oaks.

Charges for Services totaling \$3,035,797, or 17% of total revenues, are projected to decrease by \$330,936 (with a corresponding decrease in expense) due to a change in budgeting for senior activities for FY18.

Fines and Forfeitures revenue accounts for 6% of total revenues and is estimated to be \$1,060,000 in FY18 or an increase of \$196,906 compared to FY17 projections. Recent legislation has had a major impact on fines and forfeitures over the past couple of years, but the environment is starting to stabilize.

Table 1

| Revenue | 2017 Expected | 2018 Budget | Incr/(Decr) Over 2017 Expected |
|---------------------|------------------|----------------|--------------------------------------|
| Property Tax | \$ 3,363,674 | 3,399,352 | \$ 35,678 |
| Sales/Use Tax | 3,854,668 | 3,914,545 | 59,877 |
| Gross Receipts Tax | 3,579,332 | 3,585,121 | 5,789 |
| Licenses & Permits | 554,150 | 574,650 | 20,500 |
| Intergovernmental | 1,322,873 | 1,332,974 | 10,101 |
| Charges for Service | 3,366,733 | 3,035,797 | (330,936) |
| Fines & Forfeitures | 863,094 | 1,060,000 | 196,906 |
| MISC. REVENUE TRANS | 925,624 | 756,076 | (169,548) |
| Equity Adj | 500,676 | - | (500,676) |
| Total Revenue | \$ 18,330,824 | \$ 17,658,515 | \$ (672,309) |

Miscellaneous Revenue and Transfers are projected to be \$756,076 for FY18. This is a reduction of \$169,598 over FY17. This reduction is due to decreased transfers from the Capital Equipment Replacement Fund (CERF) and other transfers.

EXPENDITURES

General Fund FY18 projected expenditures are \$17,654,672. This represents a \$655,568 decrease compared to FY17 expected expenditures. Table 2 provides a budget comparison of the FY17 Expected Budget and the FY18 Proposed Budget, by object classification and department. The following narrative provides an explanation of the changes in each category of expenditures found in Table 2.

FY18 continues the Compensation and Classification Plan established in FY15. Adjustments to benefit offerings plus budget strategies such as leasing equipment occurred in FY15 and FY16. The benefit changes continue to ease overall growth in personnel services expenses. The leases have reduced necessary capital equipment funding for FY18. That said, additional capital and supplemental requests, operational increases, and a proposed average salary increase of 3% required funding. The following narrative provides additional expense budget details.

Table 2

| Expenditures | 2017 Expected | 2018 Budget | Incr/(Decr) Over 2017 |
|------------------------------|----------------------|----------------------|--------------------------|
| Object Classification | | | |
| Personnel Services | \$ 12,582,373 | \$ 12,603,961 | \$ 21,588 |
| Supplies | 1,087,848 | 1,027,766 | (60,082) |
| Services | 3,888,955 | 3,516,218 | (372,737) |
| Debt/Capital/Transfers | 751,064 | 506,727 | (244,337) |
| Total Expenditures | <u>\$ 18,310,240</u> | <u>\$ 17,654,672</u> | <u>\$ (655,568)</u> |
| Department | | | |
| General Administration | \$ 1,243,591 | \$ 1,273,700 | \$ 30,109 |
| Finance | 1,517,120 | 1,436,240 | (80,880) |
| Public Safety | 8,218,598 | 8,234,261 | 15,663 |
| Public Works | 2,249,896 | 2,263,276 | 13,380 |
| Community Development | 733,994 | 801,897 | 67,903 |
| Parks & Recreation | 2,829,970 | 2,478,953 | (351,017) |
| Non-Departmental | 1,447,569 | 1,033,345 | (414,224) |
| Sub-total | 18,240,738 | 17,521,672 | (719,066) |
| Capital | 69,502 | 133,000 | 63,498 |
| Total Expenditures | <u>\$ 18,310,240</u> | <u>\$ 17,654,672</u> | <u>\$ (655,568)</u> |

Supplies and Services Supplies and Services have decreased by \$432,819 from FY17 Expected. Supplies have decreased by \$60,082, while services decreased by \$372,737. The reason for this reduction in supplies expenditures is due to the mild winter, the City did not use as much road salt as it had in previous years. The reduction in Services is due to the change in budgeting expenditures for the Senior Activity Program (discussed above in the revenue section).

Debt, Capital and Transfers Debt, Capital, and Transfers have decreased by \$244,337. This is primarily due to a transfer to the Capital Equipment Replacement Fund (CERF) in 2017 to fund re-appropriations from the previous year.

DEPARTMENT CAPITAL AND SUPPLEMENTAL REQUESTS

General Fund Budget supplemental requests by department are detailed [on pages 81-83](#). Original department requests totaled \$809,526. As referenced earlier, the City engaged in capital leases in FY15 and FY16, in order to lock historically low interest rates. The City entered into lease purchase agreements totaling \$871,000 to fund heavy equipment, trucks, and other equipment recommended for replacement through FY17. This locked in historically low interest rates and addressed capital needs. Consequently, capital and supplemental purchases in FY17 were limited.

The proposed budget attempts to address the top budget priorities of Public Safety, Public Works, and Parks and Recreation. Capital and supplemental request in the amount of \$139,182 are recommended for funding for FY18. Details are provided in the following narrative for recommended capital and supplemental requests.

General Administration No requests were submitted.

Finance Technology requests from all departments (\$101,460) made up the majority of the Finance requests. Funding totaling \$18,780 was recommended for a printer and document scanner for Human Resources (\$2,500), an extended maintenance contract on MDT's for the Fire Division (\$1,980), a maintenance contract for the Watchguard equipment (\$1,800), and a new plotter/scanner for Public Works (\$12,500).

Public Safety Requests totaled \$205,825. FY18 recommends funding \$35,000 for one patrol vehicle with emergency equipment amounting to \$33,000 (two patrol vehicles are proposed in the PSST Fund) and supplement to completely fund the cleaning contract for the Animal Control facility (\$2,000).

Public Works Requests totaled \$305,400. \$47,000 was recommended to purchase a new truck that will replace an older truck in the fleet and a new tilt trailer (\$7,500).

Community Development Requested \$4,000 for a new vertical file cabinet that can hold construction plans is recommended for purchase.

Parks and Recreation Requests totaled \$182,361, and \$22,902 was recommended for funding. The funding will include power and lighting to the north pole barn (\$9,000), new drinking fountains for Flora, Happy Rock East, Hamilton Heights, and Meadowbrook Parks (\$7,170), repairing the windows on the front of Station #2 (\$4,732), and record shredding (\$2,000)

Non-Departmental Requests totaled \$10,480. None of these requests were funded.

PERSONNEL CHANGES

In the proposed FY18 Budget, personnel related expenditures of \$12,603,961 comprise 71% of the General Fund. Personnel services continue to represent the largest expenditure in the General Fund. Personnel services show a decrease of \$21,588 over FY17 Expected.

Base salary costs in FY18 include recommendations to address the challenges of meeting the budget goals and include an average 2% merit pay increase (\$199,000 estimate) and funding of the 1% range adjustment to maintain the competitive salary structure established within our recent Classification and Compensation Study (\$99,000 estimate). These increases are somewhat offset by savings in the calculation of overtime (projected \$50,000) and various staffing modifications. The staffing modification savings include the hiring freeze of three full-time positions and the delay in hiring two regular full-time positions.

Staffing The FY18 Budget proposal incorporates a twelve-month hiring freeze of one regular full-time position in Finance – Information Technology Specialist and one regular full-time position in General Administration – Economic Development Administrator, one regular full-time position in Parks, Recreation and Cultural Arts – Parks Crewmember (projected \$217,000 savings) and the delay in hiring of two full-time positions (project \$84,000 savings).

Specifically, the proposed budget reflects the delay in filling the Community Development Administrative Assistant and the Finance Director for 3 months and 6 months respectively. These open positions occurred due to retirement attrition and interim organizational restructuring.

Classification & Compensation Plan The proposed budget continues to support the Compensation & Classification structure that was initially implemented in February 2015. It anticipates a continuation of the merit “pay for performance plan,” based on an average 2% merit pool (\$199,000) with a 1% range adjustment to all positions (\$99,000).

The opportunity for a merit increase and range adjustment increase recognizes that employees may be absorbing some increases in health care costs while providing the potential for a slight increase in their overall compensation. Additionally, the City of Gladstone continues to compete with neighboring municipalities to fill open positions, due to limited potential incumbents. Further, the 1 percent range adjustment would continue to support the recruitment and retention in the Public Safety and Public Works departments by recognizing the competitive marketplace minimum salary ranges and structures.

Pay raises for US employees are expected to hold steady in 2017 according to a survey by Willis Towers Watson, a global professional services company. The survey found that employers are generally projecting average salary increases of 3.0 percent in 2017 – as they did in 2016 and 2015. The survey goes on to state that 98 percent of all respondents are planning to provide employees raises in 2017. SHRM Online, Aon Hewitt, ERI Economic Research Institute and the WorldatWork Salary Budget survey are also forecasting a 3 percent salary increase.

Regionally, Higbee and Associates (the consultant we utilized to implement our market-based total compensation system) projected minor range adjustments in the 1 percent range with merit adjustment budgets in the 3% range for 2017.

Benefits While health plan costs are expected to moderately increase, pharmacy spending/costs continues to spike. Experts report that over the past two years, the pharmacy industry has seen significant increases in the prices of generic and specialty drugs, resulting in cost increases for both employees/consumers and health plans. U.S. pharmacy cost increases for active employees are expected to jump 11.6 percent in 2017, according to Segal Consulting. Aon Hewitt predicts a similar rate increase in 2017, with pharmacy costs rising by 10.5 percent. While Mercer projects an approximate 8 percent increase, they estimate that 35 to 40 percent of their projected increase is due to a jump in costs related to specialty prescription drugs.

Midwest Public Risk (MPR), the public entity risk pool, has also reported an increase in pharmacy spending over the last three years. Managing these health care costs while providing affordable health coverage is critical. The proposed budget includes moving from a 3-tier coverage option to a 4-tier option, with the Employee Plus One coverage being replaced with either Employee Plus Spouse or Employee Plus Child(ren). The cost ratio is slightly higher for the Employee Plus Spouse election versus the Employee Plus Child(ren) election. The budget also includes changes in the health plan and pharmacy structure(s). This includes modifications to the pharmacy management plan provisions. With these changes, the City of Gladstone continues to provide comprehensive and affordable benefits to its employees, while recognizing market place practices.

Within the proposed budget, employees may elect among several combinations of medical, dental and vision coverage or they may enroll in the dental and/or vision coverage while waiving the medical coverage. The proposed budget does not include an increase to the dental and vision plans, nor are we forecasting an increase in the overall premium. Therefore, the employee contribution amounts for the dental and vision insurance from FY 17 to FY 18 would remain unchanged.

Dental – Delta Dental of Missouri

| Coverage Level | Current Contribution | Proposed Contribution |
|----------------|----------------------|-----------------------|
| Employee only | \$4.25/mo. | \$4.25/mo. |
| Family | \$10/mo. | \$10/mo. |

Vision – Vision Service Plan

| Coverage Level | Current Contribution | Proposed Contribution |
|----------------|----------------------|-----------------------|
| Employee only | \$1.50/mo. | \$1.50/mo. |
| Employee + 1 | \$3.50/mo. | \$3.50/mo. |
| Family | \$4.50/mo. | \$4.50/mo. |

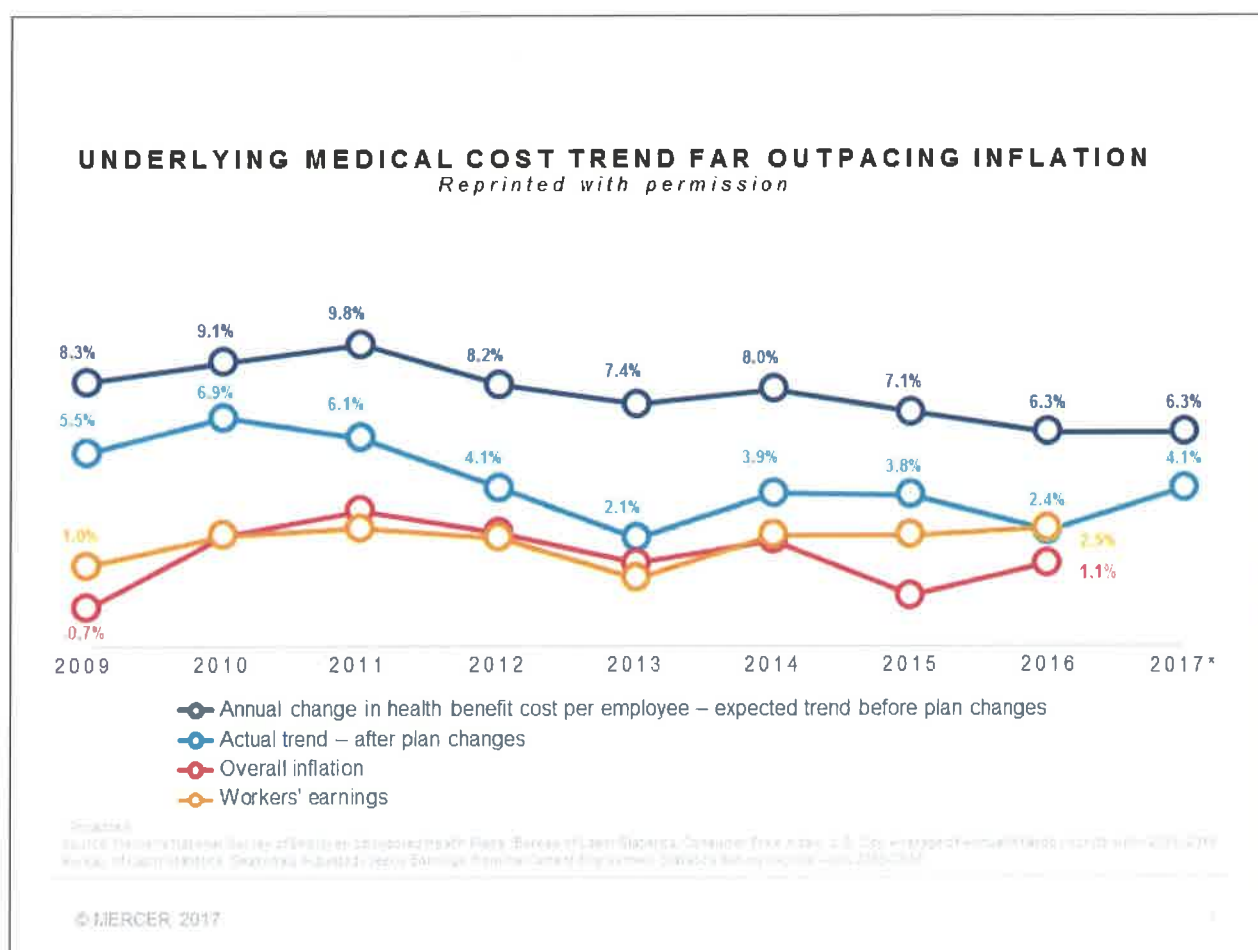
In regard to group health insurance coverage, the budget recommends offering employees the option to participate in either one of the four open access plans – Open Access 1000 plan, In-Network Only Plan Enhanced (INO #1) or In-Network Only Basic (INO #2) or the High Deductible Health Care Plan (HDHP). Midwest Public Risk is eliminating the two prior Health Maintenance Organization (HMO) structure that was available in FY17, replacing it with two new plans whose design mirrors the HMO copay plan structure (INO #1 and INO #2). Both plan options will be offered with a nationwide health care provider network. The Open Access 1000 is being offered in lieu of the Open Access 750 – symbolizing an increase in the individual deductible from \$750 to \$1000. These diverse plan options continue to offer choice and encourage health care consumerism, a commitment to fiscal responsibility/stewardship and the evaluation of alternate dependent coverage.

Nationally, HDHPs continue to grow in popularity, and a growing number of organizations are offering these as the only option. The HDHP offers low up-front premiums and higher shared costs for care. Employers are typically offering a high deductible plans paired with either a tax-free health savings or health reimbursement account. In line with current market practices, the City offers a High Deductible Health Care (HDHP) plan with a large deductible of \$1,500 for single or \$3,000 for family coverages. The HDHP permits participants to utilize a portable Health Savings Account to purchase routine medical and pharmacy services. Staff recommends continuing to fund contributions to participant accounts to encourage employee participation and health care consumerism. During the 2016/2017 Open Enrollment, 58 percent of eligible employees chose the HDHP coverage option. This is an increase from 47 percent during the 2015/2016 Open Enrollment period.

FY18 reflects a forecasted 3 percent premium increase to the HDHP plan, and a 7 percent increase to the copay designed plans (comparing the current Standard/Base HMO plan to the new Standard INO plan and the current Enhanced HMO plan to the new Enhanced INO plan). This represents an overall average premium increase of 5 percent. The Open Access 1000 plan represents a decrease in premiums costs compared to the Open Access 750; and it incorporates a potentially higher healthcare spend to the employee. The proposed rates include fees and benefits mandated by the Patient Protection and Affordable Care Act (ACA) and anticipate the City of Gladstone qualifying for a one percent discount for FY18 due to our loss ratio. The MPR Board of Directors has approved a tiered-pricing structure based on a three-year rolling average claims utilization. The tiers and related increases or decreases from the standard pool rate are as follows:

- 1% discount for groups with a three-year average utilization of less than 80%
- Standard pool increase for groups with three-year average utilization of 80% to 109%
- 1% additional increase for increase for groups with three-year average utilization of 110% to 124%
- 2% additional increase for groups with three-year average utilization of 125% to 149%
- Up to an additional 5% increase for groups with utilization of 150% or greater

The said claims utilization figures do not include the administrative costs of 12-14 percent. The estimated health care increases appear to be in line with the marketplace. PwC's Health Research Institute projects the 2017 medical cost trend at a 6.5 percent growth rate. The strategy of shifting costs onto workers has escalated as many employers raise co-payments, deductibles and continue to emphasize consumer-directed health plans. Mercer research reports that actual 2017 health care cost is projected to rise by 6.3 percent without changes like higher deductibles, while projecting a total spending increase of 4.1 percent with planned provision changes. The 2.2 percent point gap underlines how employers are changing health benefits to limit spending. As depicted by the Mercer's analysis, health insurance premiums continue to cumulatively increase at a higher rate than worker's earnings, as noted below:



The following table reflects estimated or proposed changes in employee contribution amounts for each health care plan (under the wellness component):

| Coverage Level | “Enhanced” INO | | “Standard” INO | |
|---------------------|----------------------|-----------------------|----------------------|-----------------------|
| | Current Contribution | Proposed Contribution | Current Contribution | Proposed Contribution |
| | To Enhanced HMO | To Enhanced INO | To Standard HMO | To Standard INO |
| Employee only | \$66.62/mo. | \$94.76/mo. | \$0/mo. | \$23.54/mo. |
| Employee + 1 | \$442.46/mo. | n/a. | \$286.32/mo. | n/a |
| Employee Spouse | +\$442.46/mo. | \$502.90/mo. | \$286.32/mo. | \$331.98/mo. |
| Employee Child(ren) | +\$442.46/mo. | \$418.52/mo. | \$286.32/mo. | \$276.14/mo. |
| Family | \$492.26/mo. | \$586.94/mo. | \$320.46/mo. | \$387.46/mo. |

| Coverage Level | HDHP | | OAP 1000 | |
|----------------|----------------------|-----------------------|----------------------|-----------------------|
| | Current Contribution | Proposed Contribution | Current Contribution | Proposed Contribution |
| | | | To OAP 750 | To OAP 1000 |
| Employee only | \$0/mo. | \$0/mo. | \$75.82/mo. | \$0/mo. |
| Employee + 1 | \$0/mo. | n/a | \$424.68/mo. | n/a |
| Employee + 1 | \$0/mo. | \$0/mo. | \$424.68/mo. | \$263.68/mo. |
| Employee + 1 | \$0/mo. | \$0/mo. | \$424.68/mo. | \$221.60/mo. |
| Family | \$0/mo. | \$0/mo. | \$554.76/mo. | \$307.16/mo. |

These rates reflect a 96 percent employer contribution strategy for employee only coverage election with the Standard INO plan and result in an estimated increase of an approximate \$62,000 over FY 17 Expected. Staff recommends that, under the wellness discount, the City provide employee only coverage at no cost through the HDHP and the OAP 1000. This includes the flat dollar cost of the employer contribution for the Standard INO plan being applied to the

other plan options. Employees then pay the difference in the premium differential for the INO Enhanced Plan.

The proposed budget includes an approximate 77 percent employer contribution strategy for the dependent coverages of the INO Standard Plan. Employees pay the premium differential for the INO Enhanced, OAP 1000, and HDHP for dependent coverage (i.e., Employee Plus Spouse, Employee Plus Children or Employee Plus Family coverage levels). For employees who choose the HDHP option, staff recommends an employer contribution into the Health Savings Account for all four coverage levels. To maintain an approximate equal dollar value contribution to all plans by coverage levels, staff recommends an employer contribution of \$148.00 per month for the Employee Only Coverage and \$80.00 per month for the Employee Plus Spouse, Employee Plus Child(ren) coverage level, or Employee Plus Family coverage level.

The proposed contribution strategy gives participants greater financial stake in their health and health care purchasing decisions. Although an increase is noted in the employee contribution amount for some of the health coverage plan options, the budget does propose alternative plan design options. The proposed increases maintain affordable health care options for our employees, yet allow the City to more effectively manage rising health care costs. Additionally, the City continues to work to reduce health plan costs through wellness initiatives, health risk assessments, health status improvement and disease management programs

Additionally, under the ACA, the employer responsibility mandate requires the City to provide affordable health coverage to applicable employees; otherwise, the City must pay a penalty. The ACA presents two potential penalties – 1) a penalty upon employers that choose not to offer healthcare coverage to substantially all eligible employees and 2) a penalty upon employers that offer coverage but the coverage offered is not deemed affordable under the law. Both penalties are triggered when a full-time employee obtains health insurance through the Public Exchange Marketplace and receives a premium tax credit. Therefore, it is important for the City to consider the ACA definition of affordable health insurance while considering the employee/employer health care contribution strategy. The proposed employee only contribution of the OAP 1000 and HDHP plan options meets the ACA affordability requirements. It falls well below the federal poverty line safe harbor under Section 4980H of the ACA.

The FY18 proposed budget recommends maintaining the current provisions of the Missouri Local Government Employees Retirement System (LAGERS) program. Under the LAGERS retirement system, a defined benefit method is used for determining benefits. Monthly Life Benefits are calculated based on the Allowance Factor, Final Average Salary, and the Years of Credited Service. All regular full-time employees continue to contribute 4% of their gross salary to the retirement system. The proposed budget anticipates a one percent increase to both the General and Fire rates. This represents an increase of approximately \$42,000 in comparison to projected FY17.

The FY18 budget reflects no substantial increases in Life, Accidental Death or Dismemberment, or Long-Term Disability insurances. However, projected premiums were not available for review and consideration in conjunction with the City's annual budget process. Overall, the proposed benefits represent a notable commitment by the City to employees, while supporting the City's market-based total compensation system.

Insurance The City of Gladstone, as a founding principal, is a member of the public entity risk pool, Midwest Public Risk (MPR), for Employee Benefits, Workers' Compensation, and Property and Liability programs. Projected premiums for FY18 were not available for evaluation in conjunction with the City's annual budget process. However, the FY18 recommended Budget includes an estimated average 10 percent increase to the casualty/liability coverage and a 11.5 percent increase in the workers compensation coverage. This is an estimated \$64,000 increase over FY17 Expected.

COMBINED WATERWORKS AND SEWERAGE SYSTEM FUND

The proposed budget for FY18 will provide for all operating costs and debt service requirements. Total revenues are estimated at \$10,481,907 and total expenses are estimated at \$10,471,426 resulting in a net income of \$10,481. The Combined Waterworks and Sewerage System Fund - Estimated Statement of Revenues and Expenses, [on page 63](#), itemizes the estimated revenues and expenses for the fund.

REVENUE

Operating revenues for water and sewerage sales is \$10,455,907 for fiscal year FY18, an increase of \$807,661 over FY17 expected operating revenues. The increase is due to increased water and sewer rates. Operating revenues do not include interest revenue (\$26,000). There are no transfers from reserves or equity for FY18. This projection is based on an analysis of current production, usage trends, a water rate increase of \$0.48 per 1000 gallons and \$1.00 water service charge increase.

The CWSS operating revenues are based on the estimated sale of 629 million gallons of water. A three-year average for FY15, FY16 and projected FY17 has been used to project water usage. While the 5 year average, FY12 thru FY16, was 682 million gallons, the most recent two years are continuing much lower water usage and this trend has been factored into FY18 operating revenues.

The water rate charge for production and distribution of potable water is currently \$4.17 per 1,000 gallons. The water service charge is \$8.27 per monthly billing. A water rate increase of \$0.48 per 1000 gallons is recommended for FY18 combined with an increase in the water service charge of \$1.00 per billing. The rate increase will generate \$302,074 based on projected water usage and the service charge will generate an additional \$116,448 for a total of \$418,522. These increases are recommended to continue incrementally funding the water main maintenance and replacement outlined in the recent Water Distribution System Master Plan presented to Council in September of 2015, and increases in operating costs. The increase will allow the CWSS to fund additional water main replacements, water plant improvements, and the purchase of capital equipment.

Water usage appears to have leveled out after large decreases. Water sales were approximately 700 million gallons per year and have declined to approximately 630 million gallons. Salaries and debt expense are classified as readiness to serve, or fixed costs that do not fluctuate with production; they remain a major component of costs and the majority should be funded through a service charge. Consistent with Council and Budget Team goals, the proposed increase in the

water service charge is set to continue stabilization of revenues in the CWSS Fund. It is important to note that Gladstone currently has one of the lowest service charges of the nine area metro municipalities surveyed. Factoring in the proposed service charge increase of \$1.00, Gladstone would be the third lowest in the metro area.

The City's sewer treatment services are provided by Kansas City, Missouri and subject to their rate structure. Collection and treatment of sewerage is currently \$7.84 per 1,000 gallons and the sewer service charge is \$12.50 per monthly bill. Kansas City's new sewer fees have decreased the service charge but have increased the usage rate significantly. The new sewer rate and fee changes to the City of Gladstone are effective as of May 1, 2017 (KCMO Ordinance No. 170152). Additional information on this sewer rate increase will be detailed in a separate memo on the May 22, 2017 City Council General Agenda along with an ordinance that implements the new sewer rate. The Water and Sewer Rates of Metropolitan Cities table, [on page 64](#), compares Gladstone's water and sewer rates to those rates charged in comparable area communities for a monthly bill. A Gladstone monthly average water bill is currently \$29.12 compared to an average water bill of \$35.93 for the metro area. If the recommended water service charge and rate increase are implemented, an average monthly water bill for Gladstone will be \$32.52 compared to an average metro water bill of \$35.03. This is \$2.51 below the average water bill for the listed cities after recommended adjustments. After factoring in the sewer portion, Gladstone total water and sewer bill is slightly above average by \$7.58.

EXPENSES

The Estimated Statement of Revenues and Expenses indicates total operational expenses of \$8,585,826 in FY18 or an increase of \$483,408 over FY17.

The proposed FY18 operating expenses have increased by 6%. Additional details for personnel are provided below. Operational supplies and maintenance decreased by \$41,745 while service operations and maintenance show an overall increase of \$76,295, mainly due to the increase in electricity costs and rebuilding of the well #3.

Non-operating expenses include FY18 debt payments and transfers (\$1,058,600). Debt payments primarily are \$671,275 for the 2010 Bond Series, \$24,950 for the 2011 COPS, \$267,198 for the 2013 COPS, \$28,237 for the 2016 First Bank Lease, and \$65,029 for the 2015 COPS. Capital outlay will total \$827,000, \$650,000 for water line replacement projects, \$42,000 to replace a truck, \$50,000 for water plant improvements, \$50,000 for sewer line improvements, and additional equipment. Additional details are provided in the Supplemental Request section in this memo.

PERSONNEL AND BENEFIT CHANGES

The FY18 proposed budget reflects a minimal net increase in personnel services compared to FY17 Expected. This includes continued support for the Compensation and Classification Plan with a 1% range adjustment, as well as a 2% average merit pay increase which is consistent with the General Fund FY18 Budget. Benefit adjustments are also consistent with the General Fund FY18 Budget.

SUPPLEMENTAL REQUESTS

FY18 Supplemental Requests for CWSS amounting to \$255,000 are listed [on page 86](#). A total of \$162,000 was recommended for funding. These include funding to rebuild well #3 (\$35,000), asphalt roller (\$39,700), new truck (\$42,000), portable sewer video system (\$38,000) and underground utility locator equipment (\$7,300).

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is an important policy document considered by the City Council. Capital project construction is critical to maintaining the quality of life and economic vitality of any community. The City of Gladstone's [2018-2022 CIP](#) was developed to plan effectively for future needs given current resources and City Council Goals.

The CIP document provides the City Council, the Capital Improvement Program Committee, the staff and the public with a framework for planning and scheduling capital projects. The plan presents a clear picture of projects scheduled for the current year. The process of updating the plan annually also provides an opportunity to revise the document based on changing community needs and priorities, economic conditions, revised cost estimates, or alternative funding sources.

The capital funds are comprised primarily of debt service. As in the past several years, minimal discretionary funding is available which impacts the ability to address every concern. The following paragraphs highlight proposed expenditures.

CAPITAL IMPROVEMENT SALES TAX FUND (CIST)

As in previous years, this fund carries a significant amount of debt that has proven to be financially prudent given historically low Interest rates. Parks, storm water, facility, and roadway projects were completed at a pace that was not possible on a pay-as-you-go basis. Highlights of this year's program include:

- A modest sales tax increase of 1% as a result of economic development activities in Downtown and both primary corridors.
- Funding for the Arts Council (\$16,910).
- Parks Trail Replacement program (\$20,000)
- Miscellaneous storm water projects (\$70,000)
- Oak Grove Park Playground Surface (\$50,000)
- City Hall Facility Improvements (\$350,000)

TRANSPORTATION SALES TAX FUND (TST)

This fund is used for transportation related improvements including the street maintenance program, major street projects, sidewalks, and trails. Highlights include:

- As in the CIST Fund, a modest sales tax increase of 1% is being projected.

- Funding for the annual street maintenance program including mill and overlay, intermediate maintenance, curb and gutter, and sidewalks (\$620,000). A new sidewalk is proposed along N.E. 64th Street from N. Indiana to Rock Creek.
- Construction of Pleasant Valley Road (\$400,000). Additional funding of \$400,000 is programmed in FY19 to complete the project.
- Pedestrian signal upgrades at the intersection of N.E. 72nd Street and N. Broadway (\$50,000).
- Construction of the next phase of Shoal Creek Trail from N. Antioch Road through Happy Rock Park to N. Brighton (\$125,000) in partnership with Kansas City, MO. Additional funding of \$100,000 is programmed in FY19 to complete the project.
- \$25,000 to fund potential recommendations of the citizen based strategic plan “Shaping Our Future”
- Right-of-way acquisition will begin for Old Pike Road (\$15,000)
- Construction of the Rock Creek Greenway-Phase 2 from Hidden Hollow Park to Missouri Route 1 is planned in FY20 (\$100,000) and FY21 (\$100,000)

Projects programmed in the FY18 Capital Improvement Budget are funded without altering current property tax structure or existing fiscal policies of the City. Overall, the health of the capital funds is positive. It is important to note that the City continues to be successful in leveraging local dollars with federal funds. The 5 year program includes approximately \$5 million in federal funds.

COMMUNITY CENTER AND CITY PARKS FUND

The proposed Community Center and City Parks Fund (CCPT) FY18 Budget will provide for all operating costs and debt service requirements. Total revenues are estimated at \$4,088,255. Total expenditures are estimated at \$4,088,255. Fund balance is projected to be \$1,198,710 at the end of FY18. Revenue and expenditure projections are in line with estimates used to determine the feasibility of funding the operations of the Community Center as well as paying debt service on the 2015 COPS issuance.

The Community Center and Park Fund - Estimated FY18 Revenues and Expenditures, [on page 48](#), itemizes the estimated revenues and expenditures for the fund. Details are provided in the following narrative.

REVENUE

The proposed revenues for the CCPT Fund are \$4,088,255. Revenue projections are based on past feasibility studies and staff analysis of current operational data. Operating revenues for the Community Center/Natatorium are projected to be \$2,440,875. This is an increase of \$58,570 over FY17 Expected projections. The Municipal Pool has operating revenues estimated at \$205,875. Non-operating revenues total \$1,441,505 and include the NKCSO capital user fee (\$525,000), interest earnings and other miscellaneous revenue (\$11,940), an annual infrastructure

transfer for Community Center from TST Fund (\$100,000) and annual debt transfer from the CIST Fund (\$652,500), as well as an equity transfer of \$152,065.

EXPENDITURES

Total proposed FY18 expenditures for the CCPT Fund amount to \$4,088,255. This is an increase of \$28,073 over FY17 Budget. Total operating expenditures amount to \$2,035,795. Operating expenditures for the Community Center, Natatorium, and Municipal Pool are projected to be \$852,356, \$846,224, and \$220,600 respectively. Non-Departmental expenditures are projected to be \$116,615 or \$4,181 more than FY17. Insurance and miscellaneous costs that are difficult to specifically assign to operating centers are accounted for in Non-Departmental. Bond requirements total \$2,052,460 in FY18.

PERSONNEL AND BENEFITS

The FY18 proposed budget reflects total personnel costs of \$1,054,481: \$469,323 for the Community Center, \$478,492 for the Natatorium, and \$106,666 for the Municipal Pool. This Budget includes continued support of the Compensation and Classification Plan that includes a 1% range adjustment, as well as a 2% average merit pay increase which is consistent with the General Fund FY18 Budget. Benefit adjustments are also consistent with the General Fund FY18 Budget.

SUPPLEMENTAL REQUESTS

FY18 Supplemental Requests for CCPT are listed on page 84. Total requests amounted to \$221,541, and \$55,628 was recommended for funding. In the Community Center Division and Natatorium Division \$48,750 was funded. This includes \$25,000 in new fitness equipment, painting the leisure pool (\$10,638), replacing inverter batteries (\$9,158), and additional training and certification (\$3,954). The Municipal pool will receive funding to replace the shade covers on the umbrellas (\$6,878)

PUBLIC SAFETY SALES TAX FUND

The proposed Public Safety Sales Tax Fund (PSST) FY18 Budget will provide for all operating costs and debt service requirements promised to the voters in 2010. Total revenues are estimated at \$864,738. Total expenditures are estimated at \$863,949. Fund balance is projected to be \$100,407 at the end of FY18. The specific purpose of the PSST Fund was to fund six new law enforcement officers and related equipment expenses, fund two squad cars, and to pay the debt service on the new radio system project. This budget funds these requirements.

REVENUE

Proposed revenues for the PSST Fund amount to \$864,738. Revenue projections for sales tax (\$864,000) are based on expected sales tax collections consistent with all other funds. Miscellaneous revenues are projected to be \$738 for interest earnings.

EXPENDITURES

Total proposed FY18 expenditures for the PSST Fund are \$863,949. Operating expenditures and capital purchases are projected to be \$636,802. Non-Departmental expenditures are projected to be \$227,147. Insurance (\$11,745) and miscellaneous costs (\$24,082) that are difficult to specifically assign to operating centers are accounted for in Non-Departmental along with debt (\$191,320) for the radio system. Capital and Supplemental requests totaled \$88,080 and of that amount \$81,000 was funded. All capital and supplemental requests are detailed below.

PERSONNEL AND BENEFITS

The FY18 proposed budget reflects total personnel costs of \$401,657. This includes funding for an average 3% increase consistent with the General Fund FY18 Budget.

SUPPLEMENTAL REQUESTS

FY18 Supplemental Requests for PSST are listed in [on page 85](#). Total requests amounted to \$88,080 and of this amount \$81,000 was recommended for funding. This includes two patrol vehicles with emergency equipment (\$66,000), replacement of a portion of the Tasers (\$5,000), ballistic helmets for the SWAT team (\$5,000) and tactical pole camera and inspection kit (\$5,000).

Fund Balance at the end of FY18 is projected to be \$100,407.

SPECIAL PARKS AND PLAYGROUND FUND

The “Ordinance Providing for Open Spaces” was enacted by the City Council on October 11, 1965, and amended on January 26, 1970 for the purpose of providing additional parkland, or funds to purchase, develop, and maintain city parks and playgrounds. The sub-divider may dedicate a portion of the land for parks or pay a fee on a lot or acreage basis.

REVENUE

Revenue in the amount of \$765 is projected for FY18.

EXPENDITURES

Expenditures proposed for FY 18 are \$4,300 to provide for additional water fountains not included in the General Fund supplemental request, as well as upgrades to some of the parks monument and rule signs.

The fund balance is projected to be \$876.

CAPITAL EQUIPMENT REPLACEMENT FUND

The Capital Equipment Replacement Fund (CERF) was established in 2001. This fund provides funds for capital purchases and projects.

REVENUE

The Equipment Replacement Fund is projecting total revenue of \$347,339; \$6,798 from interest earnings, and taxes and transfers totaling \$340,601.

EXPENDITURES

Expenditures proposed for FY18 total \$447,500. This amount covers projected land loan pay down (\$300,000), and COPS 2011 Debt Service (\$27,000). Capital equipment for General Fund will be funded by a transfer from CERF (\$120,500).

The estimated ending fund balance for FY18 will be \$1,237,000.

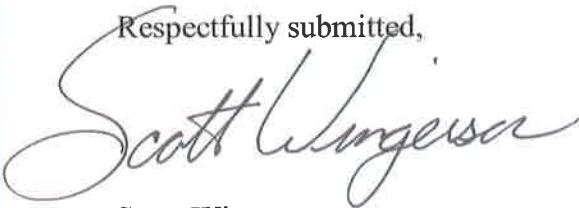
CONCLUSION

In summary, the FY18 Budget continues the emphasis on achievement of Council and Budget Team goals, sustainable budget practices, and continued employee support and funding for the Compensation & Classification Plan.

The FY18 Budget is fiscally responsible and continues to support the provision of outstanding citizen services, programs, and staffing levels necessary to provide enhanced Citizen services. This Budget represents a stable organization that continues to plan for the future, and an organization that believes in providing excellent basic services.

The contents of the fiscal year 2018 Budget are inclusive of various staff committee recommendations, department priorities, and review by the Budget Team comprised of Assistant City Manager Bob Baer, Interim Finance Director Dominic Accurso, Public Works Director Tim Nebergall, Financial Analyst Beth Saluzzi, Human Resource Administrator Charlene Leslie, Assistant to the City Manager Austin Greer, and myself. Thank you for your support and consideration of the proposed fiscal year 2018 Budget.

Respectfully submitted,

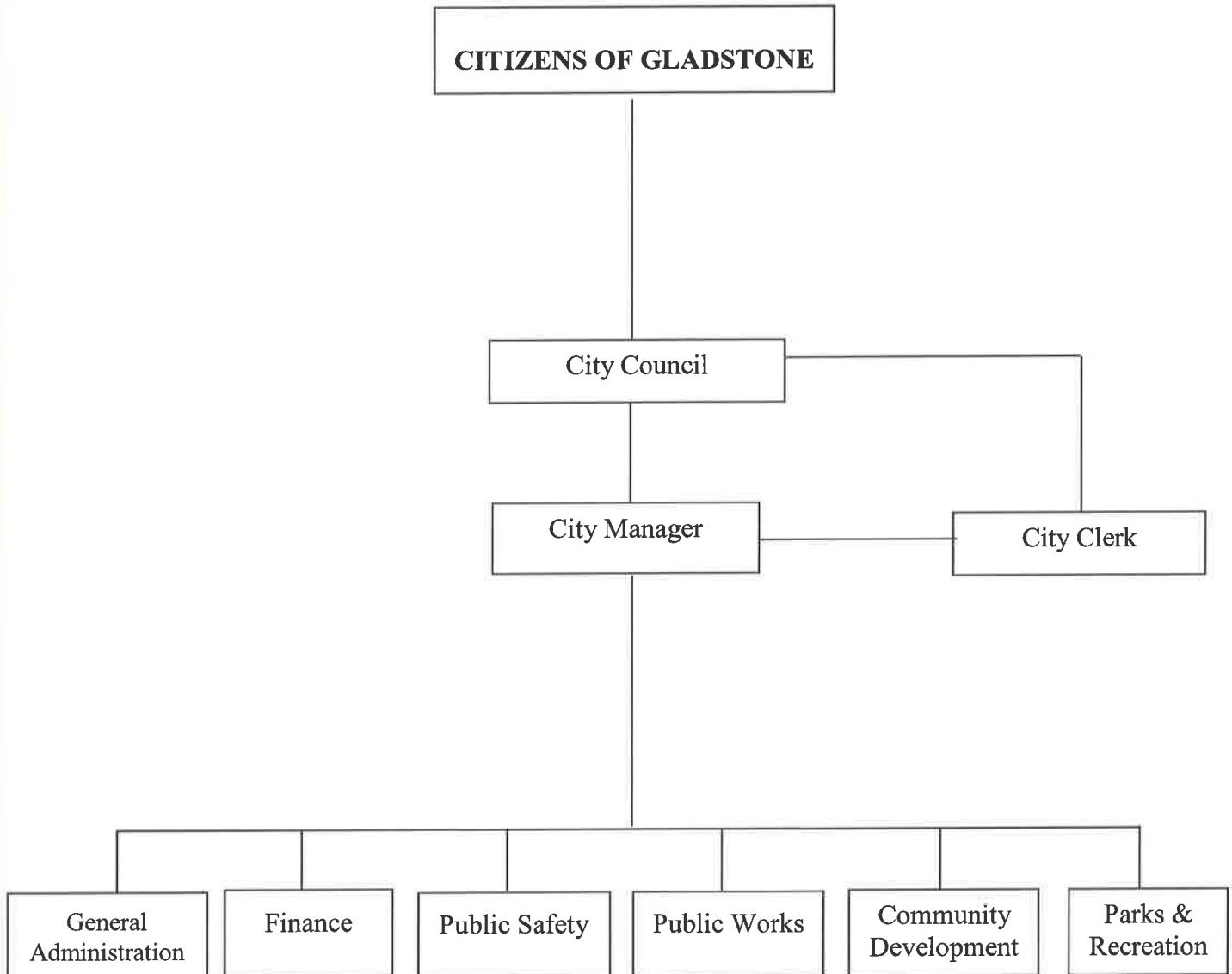
A handwritten signature in cursive script, reading "Scott Wingerson".

Scott Wingerson

City Manager



CITY OF GLADSTONE ORGANIZATION CHART





CITY OF GLADSTONE COUNCIL GOALS

RESOLUTION R-16-73

A RESOLUTION ADOPTING A MISSION STATEMENT AND GOALS FOR THE CITY OF GLADSTONE, MISSOURI FOR 2016-2017.

WHEREAS, the Council of the City of Gladstone believes that developing and implementing goals is a critical component in successfully managing the municipal resources entrusted to them; and

WHEREAS, the Council of the City of Gladstone recognizes that clearly articulated goals provide a valuable communication tool between a City government and its constituents; and

WHEREAS, the Council of the City of Gladstone is committed to implementing policies and allocating resources to promote these goals.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the following Mission Statement and Goals are adopted for the City of Gladstone, Missouri:

MISSION STATEMENT

"The City Council, Boards, Commissions, and city staff are dedicated to enhancing Gladstone's quality of life and sense of community through effective leadership and citizen engagement."


GOALS

- **SEE EXHIBIT A**

INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 14th DAY OF NOVEMBER 2016.


Jean B. Moore, Mayor

ATTEST:


Ruth E. Bocchino, City Clerk



CITY COUNCIL GOALS AND OBJECTIVES 2016-2017

- I. Continue implementation of all Master Plans including: parks; cultural arts; Atkins-Johnson; facilities; streets; sidewalks; stormwater; and potable water.
 - Consider a 2018 Bond Issue to improve Old Pike Road and NE 76th Street
 - Work toward developing a Community Improvement District to fund 72/M-1 improvements
- II. Continue commitment to Gladstone Linden Square (Downtown) and commercial corridors through innovative strategies and partnerships.
 - The Heights retail
 - NIC Phase II
 - Develop a business retention program
 - Develop a plan to promote entrepreneurship
 - Improve the Gladfest experience and enhance the value of Gladstone Chamber services
- III. Define and pursue opportunities for comprehensive community health.
 - Analyze the relative health of neighborhoods
 - Develop housing strategies that include consideration of existing housing stock, provides housing for young families, and anticipates the future real estate market
 - Research potential partnership opportunities to enhance physical, nutritional, social, mental, financial, and environmental health
 - Perform a comprehensive review of property maintenance standards and processes
 - Explore opportunities to positively impact fiscal health and increase revenues
 - Create a Mayor's orientation program
- IV. Receive the Shaping Our Future report and begin implementation while working to develop a clear identity (brand) for the future.
- V. Promote Gladstone as a safe place.
 - Work to increase participation from underrepresented populations
 - Consider an ordinance to regulate on-street parking of boats, trailers, and recreation vehicles
 - Monitor animal control related regulatory trends
 - Analyze cases brought before Municipal Court to minimize processing time
 - Consider the possibility of expanding service area boundaries
- VI. Begin development of an organizational scorecard to measure success and identify opportunity.



FISCAL YEAR 2018
PART I SUMMARIES



CITY OF GLADSTONE, MISSOURI

ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY

LAST FISCAL YEAR

(In 000s)

| Year Ended Jun-30 | Tax Year | Real Property | | Personal Property | | Railroad & Utilities | | Grand Total |
|-------------------------|-------------|-----------------------|--------------------|-----------------------|--------------------|-----------------------|--------------------|-----------------------|
| | | Assessed Value (1) | Estimated Value | Assessed Value (1) | Estimated Value | Assessed Value (1) | Estimated Value | Assessed Value (1) |
| 2008 | 2007 | 309,749 | 1,512,494 | 60,870 | 182,794 | 9,135 | 28,548 | 379,755 |
| 2009 | 2008 | 308,928 | 1,508,484 | 59,704 | 167,236 | 8,634 | 26,980 | 377,265 |
| 2010 | 2009 | 300,966 | 1,469,604 | 51,683 | 155,203 | 6,773 | 21,165 | 359,421 |
| 2011 | 2010 | 300,031 | 1,176,100 | 45,412 | 136,372 | 7,628 | 23,838 | 353,071 |
| 2012 | 2011 | 290,600 | 1,418,988 | 49,032 | 147,244 | 10,696 | 33,424 | 350,328 |
| 2013 | 2012 | 289,815 | 1,415,154 | 50,054 | 150,313 | 10,667 | 33,336 | 350,536 |
| 2014 | 2013 | 273,629 | 1,336,118 | 52,441 | 157,479 | 11,204 | 35,014 | 337,274 |
| 2015 | 2014 | 273,967 | 1,337,773 | 53,947 | 162,002 | 12,315 | 38,486 | 340,230 |
| 2016 | 2015 | 279,533 | 1,364,947 | 58,468 | 175,581 | 12,467 | 38,960 | 350,468 |
| 2017 | 2016 | 279,517 | 1,364,869 | 55,663 | 167,156 | 12,680 | 39,626 | 347,860 |



CITY OF GLADSTONE, MISSOURI

COMBINED BUDGET STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

BUDGETED FOR PERIOD ENDED JUNE 30, 2018

Governmental Fund Types

| | Comm | | | |
|--|---------------------|---------------------|----------------------|-------------------|
| | | Center/ Park | Public Safety | Park & |
| Revenue: | General | Tax | Sales Tax | Playground |
| Taxes | \$ 10,899,018 | \$ 864,000 | \$ 864,000 | \$ 750 |
| Licenses and permits | 574,650 | - | - | - |
| Intergovernmental | 1,332,974 | 700,000 | - | - |
| Charges for services | 3,035,797 | 1,287,825 | - | - |
| Fines and forfeitures | 1,060,000 | - | - | - |
| Interest and Other | 600,576 | 331,865 | 738 | 15 |
| Total Revenues | <u>17,503,015</u> | <u>3,183,690</u> | <u>864,738</u> | <u>765</u> |
| Expenditures: | | | | |
| General Administration | 1,330,816 | - | - | - |
| Finance | 1,500,642 | - | - | - |
| Public Safety | 8,529,580 | - | 586,973 | - |
| Public Works | 2,363,726 | - | - | - |
| Community Development | 837,889 | - | - | - |
| Culture and Recreation | 2,585,291 | 2,003,917 | - | 4,300 |
| Capital Outlay | 133,000 | 31,878 | 66,000 | - |
| Debt Service: | | | | |
| Principal retirement | 180,995 | 1,393,610 | 172,855 | - |
| Interest & fiscal charges | 62,732 | 658,850 | 38,121 | - |
| Total Expenditures | <u>17,524,671</u> | <u>4,088,255</u> | <u>863,949</u> | <u>4,300</u> |
| Excess Revenue o/(u) | | | | |
| Expenditures | (21,656) | (904,565) | 789 | (3,535) |
| Other financing sources (uses): | | | | |
| Operating transfers in | 155,500 | 752,500 | - | - |
| Operating transfers out | (130,000) | - | - | - |
| Use of Water Reserves | - | - | - | - |
| Proceeds from capital lease | - | - | - | - |
| Sale of Fixed Assets | - | - | - | - |
| Excess of rev., other sources o/(u) | | | | |
| expenditures, other uses: | 3,844 | (152,065) | 789 | (3,535) |
| Anticipated Unreserved Fund | | | | |
| Balance, 7/1/17 | <u>3,553,451</u> | <u>1,350,775</u> | <u>99,618</u> | <u>4,411</u> |
| Projected Fund Bal. 6/30/18 | <u>\$ 3,557,295</u> | <u>\$ 1,198,710</u> | <u>\$ 100,407</u> | <u>\$ 876</u> |



CITY OF GLADSTONE, MISSOURI

COMBINED BUDGET STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

BUDGETED FOR PERIOD ENDED JUNE 30, 2018 (continued)

| | <u>Governmental Fund Types</u> | | | <u>Business Type Fund</u> | |
|--|--------------------------------|-------------------|---------------------|-------------------------------|---------------------|
| | <u>Capital</u> | | <u>Capital</u> | <u>Combined</u> | |
| | <u>Improv Sales</u> | <u>Transport</u> | <u>Equip</u> | <u>Water/Sewer</u> | <u>Total 2018</u> |
| Revenue: | <u>Tax</u> | <u>Sales Tax</u> | <u>Replace</u> | <u>System</u> | <u>Budgeted</u> |
| Taxes | \$ 1,690,983 | \$ 1,690,983 | \$ 340,601 | \$ - | \$ 16,350,335 |
| Licenses and permits | - | - | - | - | 574,650 |
| Intergovernmental | - | 290,120 | - | 61,823 | 2,384,917 |
| Charges for services | - | - | - | 10,389,084 | 14,712,706 |
| Fines and forfeitures | - | - | - | - | 1,060,000 |
| Interest and Other | 4,750 | 4,750 | 6,798 | 31,000 | 980,492 |
| Total Revenues | <u>1,695,733</u> | <u>1,985,853</u> | <u>347,399</u> | <u>10,481,907</u> | <u>36,063,100</u> |
| Expenditures: | | | | | |
| General Administration | - | - | - | - | 1,330,816 |
| Finance | - | - | - | - | 1,500,642 |
| Public Safety | - | - | - | - | 9,116,553 |
| Public Works | - | - | - | 7,500,826 | 9,864,552 |
| Community Development | - | 109,164 | - | - | 947,053 |
| Culture and Recreation | - | - | - | - | 4,589,208 |
| Capital Outlay | 506,910 | 1,235,000 | 300,000 | 827,000 | 3,099,788 |
| Debt Service: | | | | | |
| Principal retirement | 492,843 | 334,545 | 20,000 | 846,240 | 3,441,088 |
| Interest & fiscal charges | 236,442 | 124,205 | 7,000 | 212,360 | 1,339,710 |
| Total Expenditures | <u>1,236,195</u> | <u>1,802,914</u> | <u>327,000</u> | <u>9,386,426</u> | <u>35,229,410</u> |
| Excess Revenue o/(u) | | | | | |
| Expenditures | 459,538 | 182,939 | 20,399 | 1,095,481 | 833,690 |
| Other financing sources (uses): | | | | | |
| Operating transfers in | 350,000 | 100,000 | - | - | 1,358,000 |
| Operating transfers out | (752,500) | (200,000) | (120,500) | (1,085,000) | (2,288,000) |
| Use of Water Reserves | - | - | - | - | - |
| Proceeds from capital lease | - | - | - | - | - |
| Sale of Fixed Assets | - | - | - | - | - |
| Excess of rev., other sources o/(u) | | | | | |
| expenditures, other uses: | 57,038 | 82,939 | (100,101) | 10,481 | (96,310) |
| Anticipated Unreserved Fund | | | | | |
| Balance, 7/1/15 | <u>386,656</u> | <u>114,366</u> | <u>1,337,101</u> | <u>1,238,562</u> | <u>8,084,940</u> |
| Projected Fund Bal. 6/30/16 | <u>\$ 443,694</u> | <u>\$ 197,305</u> | <u>\$ 1,237,000</u> | <u>\$ 1,249,043</u> | <u>\$ 7,988,630</u> |



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FISCAL YEAR 2018
PART II GENERAL FUND



GENERAL FUND

STATEMENT OF EXPECTED/BUDGETED REVENUES, EXPENDITURES, AND CHANGES IN FUNDS AVAILABLE

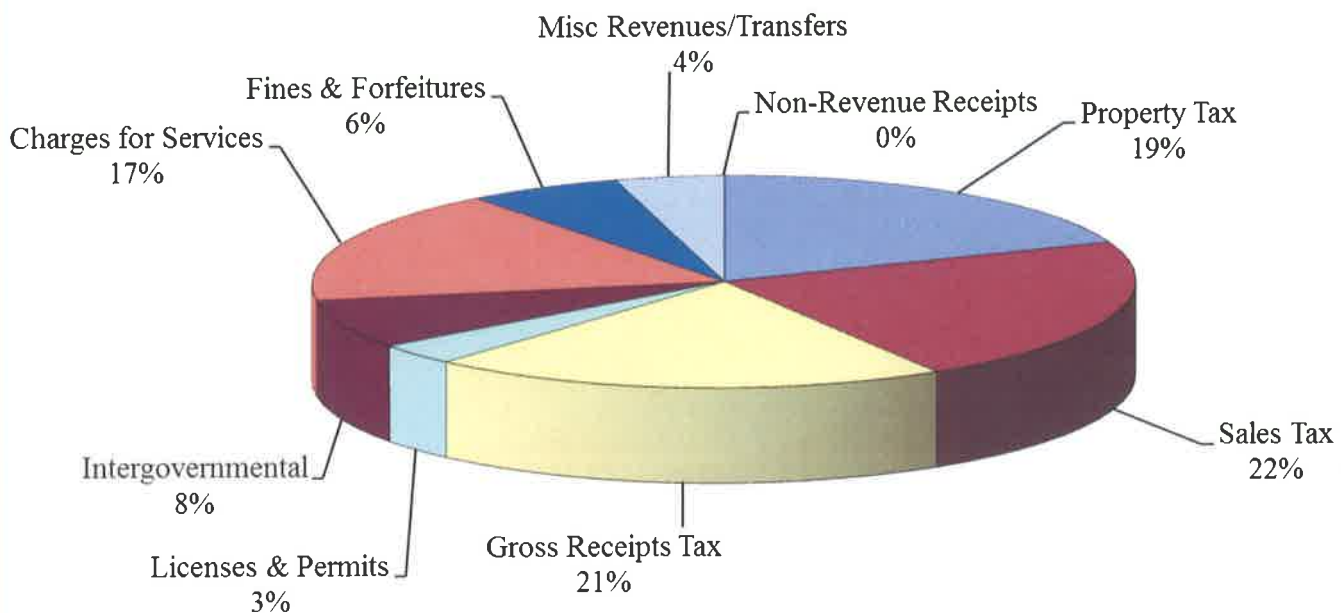
| | <u>Actual</u> <u>2016</u> | <u>Budgeted</u> <u>2017</u> | <u>Expected</u> <u>2017</u> | <u>Budgeted</u> <u>2018</u> |
|-----------------------------------|--|--|--|--|
| Beginning Unreserved Fund Balance | \$3,628,826 | \$3,450,121 | \$4,033,543 | \$3,553,452 |
| Less: Equity Adjustment | 0 | 95,300 | 500,676 | 0 |
| Revenues & Transfers | 17,753,749 | 17,760,617 | 18,330,824 | 17,658,515 |
| Total Funds Available | 21,382,575 | 21,115,438 | 21,863,691 | 21,211,967 |
| Expenditures | 17,349,032 | 17,744,012 | 18,310,240 | 17,654,672 |
| ENDING UNRESERVED FUND BALANCE | \$4,033,543 | \$3,371,426 | \$3,553,452 | \$3,557,295 |



GENERAL FUND

SOURCE OF FUNDS

| | Budgeted 2017 | Expected 2017 | Budgeted 2018 |
|---------------------------------|-----------------------------|-----------------------------|-----------------------------|
| General Property Tax | \$ 3,362,666 | \$ 3,363,674 | \$ 3,399,352 |
| General Sales | 3,836,892 | 3,854,668 | 3,914,545 |
| Gross Receipts Tax | 3,520,000 | 3,579,332 | 3,585,121 |
| Licenses & Permits | 553,850 | 554,150 | 574,650 |
| Intergovernmental Revenue | 1,270,037 | 1,322,873 | 1,332,974 |
| Charges For Services | 3,174,499 | 3,366,733 | 3,035,797 |
| Fines & Forfeitures | 1,024,960 | 863,094 | 1,060,000 |
| Miscellaneous Revenue/Transfers | 922,413 | 925,624 | 756,076 |
| Non-Revenue Receipts | <u>95,300</u> | <u>500,676</u> | <u>-</u> |
| Total Revenue | <u>\$ 17,760,617</u> | <u>\$ 18,330,824</u> | <u>\$ 17,658,515</u> |





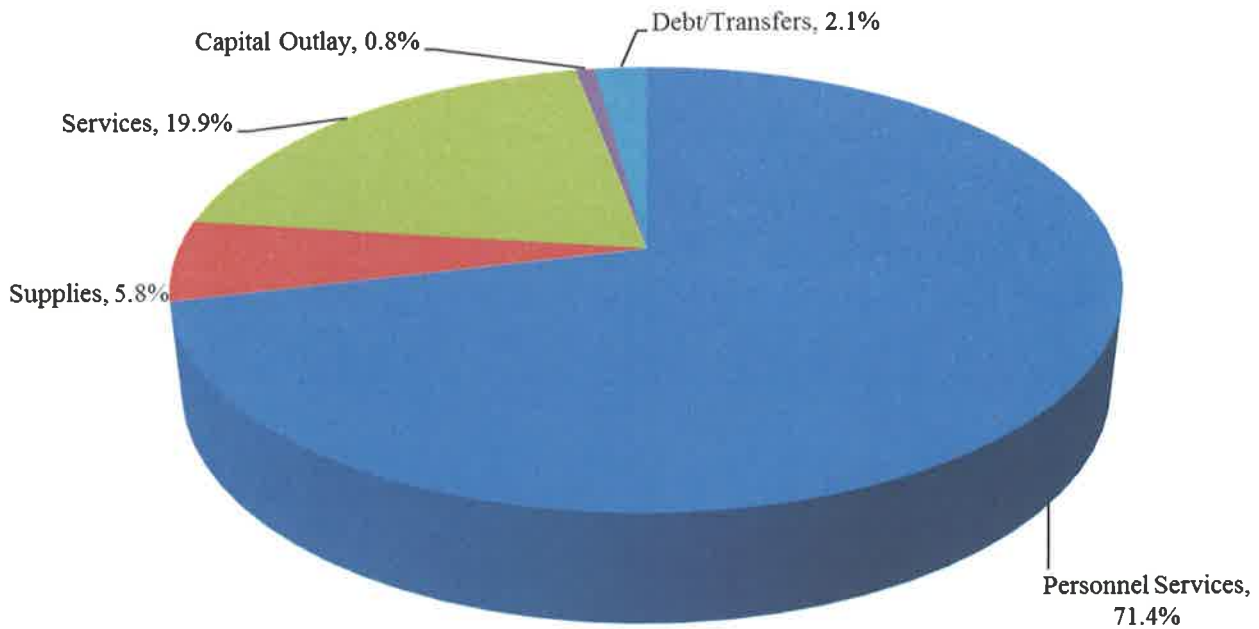
GENERAL FUND

SUMMARY OF EXPENDITURES—DEPARTMENT AND DIVISION CLASSIFICATIONS

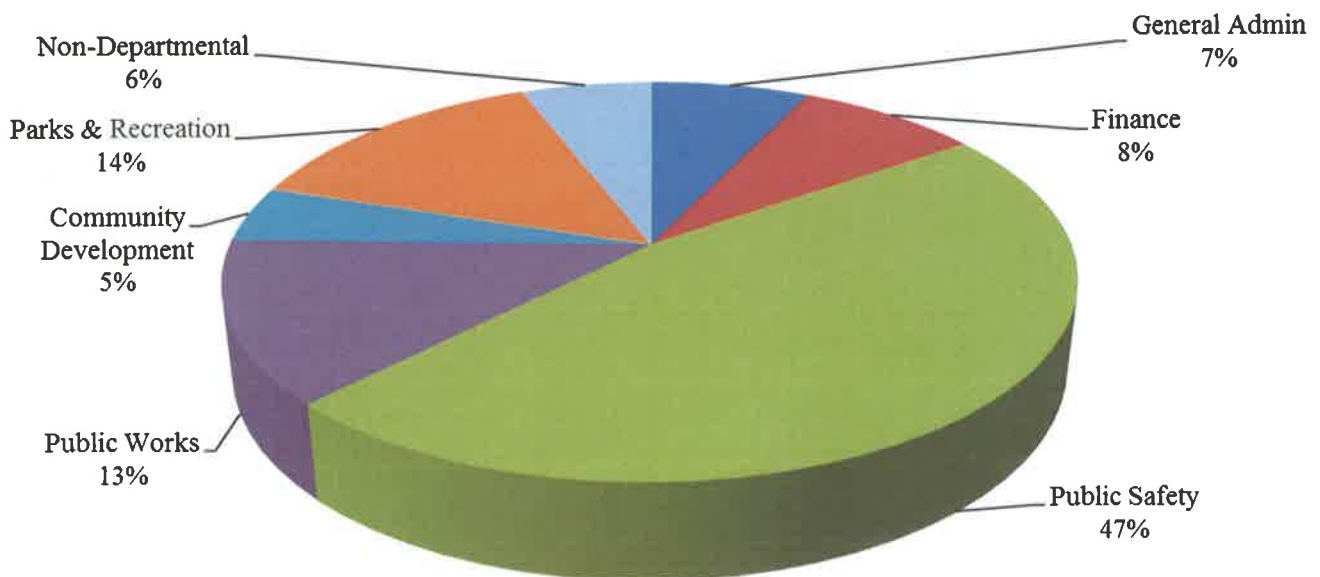
| DEPARTMENT AND DIVISION | BUDGETED 2017 | ESTIMATED 2017 | BUDGETED 2018 |
|-------------------------------------|----------------------|----------------------|----------------------|
| GENERAL ADMINISTRATION | | | |
| Administration | \$ 571,457 | \$ 476,716 | \$ 590,788 |
| Legal | 282,383 | 202,562 | 204,493 |
| Human Resources | 282,054 | 346,477 | 392,715 |
| Public Relations | 107,819 | 217,836 | 85,704 |
| TOTAL GENERAL ADMINISTRATION | 1,243,713 | 1,243,591 | 1,273,700 |
| FINANCE | | | |
| Administration | 395,233 | 408,129 | 367,732 |
| Municipal Court | 185,599 | 198,933 | 202,456 |
| Accounting | 411,684 | 423,916 | 416,831 |
| Information Technology | 479,914 | 496,142 | 461,721 |
| TOTAL FINANCE | 1,472,430 | 1,527,120 | 1,448,740 |
| PUBLIC SAFETY | | | |
| Administration | 215,367 | 227,176 | 237,114 |
| Support | 1,424,567 | 1,503,893 | 2,111,455 |
| Police Field Services | 1,885,050 | 1,982,074 | 2,366,901 |
| Fire and Emergency Services | 3,166,585 | 3,336,090 | 3,386,896 |
| Investigative Services | 904,319 | 1,029,082 | - |
| Animal Control | 212,150 | 199,785 | 197,895 |
| TOTAL PUBLIC SAFETY | 7,808,039 | 8,278,100 | 8,300,261 |
| PUBLIC WORKS | | | |
| Administration | 282,561 | 283,067 | 279,160 |
| Streets/Stormwater | 1,351,329 | 1,539,983 | 1,537,740 |
| Central Garage | 257,241 | 261,249 | 322,018 |
| Engineering | 148,877 | 165,597 | 178,858 |
| TOTAL PUBLIC WORKS | 2,040,007 | 2,249,896 | 2,317,776 |
| COMMUNITY DEVELOPMENT | | | |
| Administration/Planning | 206,735 | 246,305 | 285,450 |
| Economic Development | 266,879 | - | - |
| Code Enforcement | 454,221 | 487,689 | 516,447 |
| TOTAL COMMUNITY DEVELOPMENT | 927,836 | 733,994 | 801,897 |
| PARKS & RECREATION | | | |
| Administration | 113,789 | 118,437 | 122,688 |
| Recreation | 1,267,266 | 582,629 | 619,747 |
| Parks/Public Facilities | 1,059,553 | 1,087,707 | 1,038,167 |
| Senior Activities | - | 768,057 | 436,783 |
| Cultural Arts | - | 273,140 | 261,568 |
| TOTAL PARKS & RECREATION | 2,440,608 | 2,829,970 | 2,478,953 |
| NON-DEPARTMENTAL | 913,351 | 836,253 | 736,028 |
| DEBT SERVICES/TRANSFERS | 503,327 | 611,316 | 297,317 |
| TOTAL BUDGETED EXPENDITURES | \$ 17,349,310 | \$ 18,310,240 | \$ 17,654,672 |



GENERAL FUND EXPENDITURES BY OBJECT



EXPENDITURES BY DEPARTMENT





GENERAL ADMINISTRATION DEPARTMENT SUMMARY

Personnel Detail

| GRADE | SALARY RANGE | POSITION | STAFFING ACTUAL 2015-16 | STAFFING ESTIMATED 2016-17 | STAFFING BUDGET 2017-18 |
|-------|-----------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| U/C | \$100/YR | Council Member | 5 | 5 | 5 |
| Y | \$ 109,435 \$ 135,479 | City Manager | 1 | 1 | 1 |
| X | \$ 77,774 \$ 129,028 | City Counselor***** | 1 | 0 | 0 |
| U/C | | City Prosecutor | 84 Sessions | 84 Sessions | 84 Sessions |
| U/C | | Assistant City Prosecutor | 24 Sessions | 24 Sessions | 24 Sessions |
| X | \$ 77,774 \$ 129,028 | Assistant City Manager* | 0.5 | 1 | 1 |
| N | \$ 47,746 \$ 71,847 | Management Analyst*** | 0 | 1 | 1 |
| S | \$ 60,937 \$ 91,697 | Human Resources Administrator | 1 | 1 | 1 |
| N | \$ 47,746 \$ 71,847 | PI Coordinator | 0**** | 0 | 0 |
| | | Economic Development & Public | | | |
| Q | \$ 55,272 \$ 83,172 | Information Administrator***** | 0 | 1 | 0 |
| | \$18/HR | City Management Intern***** | 52 weeks**** | 0 | 0 |
| L | \$ 43,307 \$ 65,168 | City Clerk | 1 | 1 | 1 |
| G | \$ 33,932 \$ 51,060 | Executive Assistant | 1 | 1 | 1 |
| F | \$ 32,316 \$ 48,629 | Human Resources Assistant | 1 | 1 | 1 |
| I | \$ 32,316 \$ 56,294 | Human Resources Coordinator*** | 0 | 1 | 1 |

Comments

*Assistant City Manager split between General Administration and Community Development; Full Position reinstated in FY17

*** Position added in FY17

**** Position eliminated in FY16

***** Position temporarily added in FY16

***** Position reclassified to contract in FY17

***** Position reclassified in FY17

*****Position frozen in FY18

Expenditure Summary

| | Actual 2016 | Estimated 2017 | Budget 2018 |
|--------------------------------|----------------|-------------------|----------------|
| Personnel Services | \$ 1,004,882 | \$ 820,441 | \$ 847,165 |
| Supplies-Operation/Maintenance | 53,854 | 66,497 | 65,297 |
| Services-Operation/Maintenance | 184,977 | 356,653 | 361,238 |
| Capital Outlay | - | - | - |
| Total | \$ 1,243,713 | \$ 1,243,591 | \$ 1,273,700 |



FINANCE DEPARTMENT SUMMARY

Personnel Detail

| GRADE | SALARY RANGE | | POSITION | STAFFING ACTUAL | STAFFING ESTIMATED | STAFFING BUDGET |
|-------|--------------|------------|------------------------------------|--------------------|-----------------------|--------------------|
| | | | | 2015-16 | 2016-17 | 2017-18 |
| X | \$ 77,774 | \$ 129,028 | Finance Director | 1 | 1 | 1 |
| R | \$ 58,036 | \$ 87,331 | IT Manager | 1 | 1 | 1 |
| O | \$ 50,133 | \$ 75,440 | Accounting Manager/City Collector* | 1 | 1 | 1 |
| O | \$ 50,133 | \$ 75,440 | Senior IT Analyst** | 2 | 2 | 1 |
| N | \$ 47,746 | \$ 71,847 | Accountant | 1 | 1 | 1 |
| N | \$ 47,746 | \$ 71,847 | Financial Analyst | 1 | 1 | 1 |
| L | \$ 43,307 | \$ 65,168 | Contract Administrator | 1 | 1 | 1 |
| I | \$ 37,410 | \$ 56,294 | Court Administrator | 1 | 1 | 1 |
| G | \$ 33,932 | \$ 51,060 | Billing Coordinator | 1 | 1 | 1 |
| D | \$ 29,312 | \$ 44,108 | Accounts Payable Clerk | 1 | 1 | 1 |
| C | \$ 27,916 | \$ 42,007 | Finance Clerk | 2 | 2 | 2 |
| B | \$ 26,587 | \$ 40,007 | Assistant Court Clerk | 1.5 | 1.5 | 1.5 |
| B | \$ 26,587 | \$ 40,007 | Customer Service Clerk | 1 | 1 | 1 |
| U/C | | | Municipal Judge | 84 Sessions | 84 Sessions | 84 Sessions |
| U/C | | | Asst. Judge | 24 Sessions | 24 Sessions | 24 Sessions |

Comments

*Position reclassified from Finance Supervisor/City Collector in FY17

** Position frozen in FY18

Expenditure Summary

| | Actual 2016 | Estimated 2017 | Budget 2018 |
|--------------------------------|---------------------|---------------------|---------------------|
| Personnel Services | \$ 1,080,337 | \$ 1,075,473 | \$ 1,005,843 |
| Supplies-Operation/Maintenance | 39,517 | 33,922 | 38,352 |
| Services-Operation/Maintenance | 352,577 | 417,725 | 392,045 |
| Capital Outlay | - | - | 12,500 |
| Total | \$ 1,472,430 | \$ 1,527,120 | \$ 1,448,740 |



PUBLIC SAFETY DEPARTMENT SUMMARY

Personnel Detail

| GRADE | SALARY RANGE | | POSITION | STAFFING ACTUAL | STAFFING ESTIMATED | STAFFING BUDGET |
|-------|--------------|------------|--------------------------------------|--------------------|-----------------------|--------------------|
| | | | | 2015-16 | 2016-17 | 2017-18 |
| X | \$ 77,774 | \$ 129,028 | Public Safety Director | 1 | 1 | 1 |
| W | \$ 74,070 | \$ 111,459 | Deputy PS Director*** | 1 | 1 | 0 |
| V | \$ 70,543 | \$ 106,151 | Police Captain/Division Chief | 3 | 3 | 3 |
| Q | \$ 55,272 | \$ 83,172 | Fire Battalion Chief | 3 | 3 | 3 |
| Q | \$ 55,272 | \$ 83,172 | EMS QA Manager/B. Chief** | 1 | 1 | 1 |
| P | \$ 52,640 | \$ 79,212 | Police Sergeant | 6 | 6 | 6 |
| O | \$ 50,133 | \$ 75,440 | Fire Captain | 7 | 7 | 7 |
| O | \$ 50,133 | \$ 75,440 | Fire Inspector | 1 | 1 | 1 |
| L | \$ 43,307 | \$ 65,168 | Police Corporal | 6 | 6 | 6 |
| L | \$ 43,307 | \$ 65,168 | Firefighter/Paramedic | 21 | 21 | 24 |
| J | \$ 39,281 | \$ 59,109 | Police Officer | 26 | 26 | 26 |
| J | \$ 39,281 | \$ 59,109 | Lead Communications Officer | 1 | 1 | 1 |
| I | \$ 37,410 | \$ 56,294 | Accredit/Records Unit Supervisor | 1 | 1 | 1 |
| I | \$ 37,410 | \$ 56,294 | Animal Control Supervisor | 1 | 1 | 1 |
| I | \$ 37,410 | \$ 56,294 | Crime Analyst | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Firefighter/EMT | 6 | 6 | 3 |
| E | \$ 30,777 | \$ 46,313 | Administrative Assistant | 1 | 1 | 1 |
| E | \$ 30,777 | \$ 46,313 | Communications Officer | 7 | 7 | 7 |
| E | \$ 30,777 | \$ 46,313 | Property/Evidence Officer | 0.5 | 0.5 | 0.5 |
| D | \$ 29,312 | \$ 44,108 | Animal Control Officer* | 2 | 2 | 1 |
| D | \$ 29,312 | \$ 44,108 | Professional Standards Coordinator/F | 1 | 1 | 1 |
| C | \$ 27,916 | \$ 42,007 | Records Clerk | 3 | 3 | 3 |
| B | \$ 26,587 | \$ 40,007 | Administrative Clerk | 0.5 | 0.5 | 0.5 |
| A | \$ 25,320 | \$ 38,102 | PT Kennel Attendant | 0.5 | 0.5 | 0.5 |
| | \$14.80/HR | | Reserve Communications Officers | 1,000 Hours | 1,000 Hours | 1,000 Hours |
| | \$8.00/HR | | Crossing Guard | 1,600 Hours | 1,600 Hours | 1,600 Hours |

Comments:

* Position eliminated in FY17

** As of FY16, a portion of position includes Emergency Management Director responsibilities

*** Position paid from General Administration but maintains Public Safety role

Expenditure Summary

| | Actual 2016 | Estimated 2017 | Budget 2018 |
|--------------------------------|---------------------|---------------------|---------------------|
| Personnel Services | \$ 7,100,475 | \$ 7,552,873 | \$ 7,586,897 |
| Supplies-Operation/Maintenance | 275,226 | 286,981 | 285,981 |
| Services-Operation/Maintenance | 214,824 | 304,118 | 290,603 |
| Capital Outlay | 217,514 | 134,128 | 136,780 |
| Total | <u>\$ 7,808,039</u> | <u>\$ 8,278,100</u> | <u>\$ 8,300,261</u> |



PUBLIC WORKS DEPARTMENT SUMMARY

Personnel Detail

| GRADE | SALARY RANGE | | POSITION | STAFFING ACTUAL | STAFFING ESTIMATED | STAFFING BUDGET |
|-------|--------------|------------|------------------------------|--------------------|-----------------------|--------------------|
| | | | | 2015-16 | 2016-17 | 2017-18 |
| X | \$ 77,774 | \$ 129,028 | Public Works Director | 1 | 1 | 1 |
| O | \$ 50,133 | \$ 75,440 | Public Works Superintendant* | 0.5 | 0.5 | 0.5 |
| L | \$ 43,307 | \$ 65,168 | Engineer-in-Training | 1 | 1 | 1 |
| I | \$ 37,410 | \$ 56,294 | Construction Coordinator | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Fleet Maint Coordinator | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Public Works Crew Leader | 2 | 2 | 2 |
| G | \$ 33,932 | \$ 51,060 | Fleet Mechanic | 1 | 1 | 1 |
| E | \$ 30,777 | \$ 46,313 | Administrative Assistant | 1 | 1 | 1 |
| D | \$ 29,312 | \$ 44,108 | Secretary | 1 | 1 | 1 |
| C | \$ 27,916 | \$ 42,007 | Maintenance Worker | 7 | 7 | 7 |

Comments:

* Position split between Public Works and CWSS

Expenditure Summary

| | Actual 2016 | Estimated 2017 | Budget 2018 |
|--------------------------------|---------------------|---------------------|---------------------|
| Personnel Services | \$ 1,041,557 | \$ 1,209,725 | \$ 1,258,111 |
| Supplies-Operation/Maintenance | 265,412 | 309,990 | 261,250 |
| Services-Operation/Maintenance | 720,486 | 729,210 | 742,940 |
| Capital Outlay | 12,553 | 971 | 55,475 |
| Total | <u>\$ 2,040,007</u> | <u>\$ 2,249,896</u> | <u>\$ 2,317,776</u> |



COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

Personnel Detail

| GRADE | SALARY RANGE | | POSITION | STAFFING ACTUAL | STAFFING ESTIMATED | STAFFING BUDGET |
|-------|--------------|------------|--------------------------------------|--------------------|-----------------------|--------------------|
| | | | | 2015-16 | 2016-17 | 2017-18 |
| X | \$ 77,774 | \$ 129,028 | Asst City Manager/CD Director* | 0.5 | 0 | 0 |
| X | \$ 77,774 | \$ 129,028 | Community Development Director*** | 0 | 1 | 1 |
| Q | \$ 55,272 | \$ 83,172 | Eco Development Administrator**** | 1 | 0 | 0 |
| O | \$ 50,133 | \$ 75,440 | Building Official | 1 | 1 | 1 |
| L | \$ 43,307 | \$ 65,168 | Museum Manager** | 1 | 0 | 0 |
| L | \$ 43,307 | \$ 65,168 | Building Inspection Coordinator | 1 | 1 | 1 |
| J | \$ 39,281 | \$ 59,109 | Planning Specialist**** | 1 | 0 | 0 |
| I | \$ 37,410 | \$ 56,294 | Building Inspector | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Neighborhood Specialist | 1 | 1 | 1 |
| G | \$ 33,932 | \$ 51,060 | Neighborhood Coordinator | 1 | 1 | 1 |
| E | \$ 30,777 | \$ 46,313 | Administrative Assistant | 1 | 1 | 1 |
| D | \$ 29,312 | \$ 44,108 | Secretary/Permit Tech | 1 | 1 | 1 |

Comments

*Assistant City Manager split between General Administration and Community Development; Position eliminated in FY17

** Position moved to Parks, Recreation & Cultural Arts in FY17

*** Position reclassified in FY17

**** Position eliminated in FY17

Expenditure Summary

| | Actual 2016 | Estimated 2017 | Budget 2018 |
|--------------------------------|-------------------|-------------------|-------------------|
| Personnel Services | \$ 736,998 | \$ 618,149 | \$ 642,113 |
| Supplies-Operation/Maintenance | 30,589 | 12,474 | 23,774 |
| Services-Operation/Maintenance | 160,249 | 103,371 | 136,010 |
| Capital Outlay | - | - | - |
| Total | <u>\$ 927,836</u> | <u>\$ 733,994</u> | <u>\$ 801,897</u> |



PARKS AND RECREATION DEPARTMENT SUMMARY

Personnel Detail

| GRADE | SALARY RANGE | | POSITION | STAFFING ACTUAL | STAFFING ESTIMATED | STAFFING BUDGET |
|-------|--------------|------------|---------------------------------|--------------------|-----------------------|--------------------|
| | | | | 2015-16 | 2016-17 | 2017-18 |
| X | \$ 77,774 | \$ 129,028 | Parks and Recreation Director | 1 | 1 | 1 |
| P | \$ 52,640 | \$ 79,212 | Parks/Facilities Superintendent | 1 | 1 | 1 |
| K | \$ 41,245 | \$ 62,064 | Recreation Supervisor | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Recreation Specialist | 4 | 4 | 4 |
| H | \$ 35,629 | \$ 53,613 | Parks/Facilities Crew Leader | 2 | 2 | 2 |
| L | \$ 43,307 | \$ 65,168 | Museum Manager** | 0 | 1 | 1 |
| E | \$ 30,777 | \$ 46,313 | Administrative Assistant | 1 | 1 | 1 |
| C | \$ 27,916 | \$ 42,007 | Parks/Facilities Worker*** | 5 | 5 | 4 |
| | \$12/HR | | Tennis Instructor | 400 Hours | 400 Hours | 0 |
| | \$11.00/HR | | Concession Manager | 600 Hours | 600 Hours | 900 Hours |
| | \$8.00/HR | | Softball Suprvsr/League | 1993 Hours | 1049 Hours | 1049 Hours |
| | \$8/HR | | Flag Football | 120 Hours | 120 Hours | 120 Hours |
| | \$8/HR | | Program Supervisors | 2015 Hours | 1645 Hours | 1625 Hours |
| | \$9/HR | | Seasonal Parks/Facilities Staff | 5924 Hours | 5320 Hours | 5760 Hours |
| | \$8.50/HR | | Senior Trip Escort | 800 Hours | 1624 Hours | 763 Hours |
| | \$8.25/HR | | Bus Driver | 800 Hours | 532 Hours | 763 Hours |
| | \$8.00/HR | | Softball Scorekeeper | 1049 Hours | 1993 Hours | 1050 Hours |
| | \$7.75/HR | | Concession Operations | 3500 Hours | 3500 Hours | 3500 Hours |
| | \$10/HR | | TIP | 412 Hours | 412 Hours | 400 Hours |
| | \$8.50/HR | | Skate Park Attendant | 672 Hours | 336 Hours | 672 Hours |
| | \$12/HR | | LS Attendant | 340 Hours | 288 Hours | 288 Hours |
| | \$8.50/HR | | Yoga Assistant | 0 | 12 Hours | 0 |

Comments

* Position eliminated in FY2016

** Position moved to Parks, Recreation & Cultural Arts in FY17

*** Position forzen in FY18

Expenditure Summary

| | Actual 2016 | Estimated 2017 | Budget 2018 |
|--------------------------------|---------------------|---------------------|---------------------|
| Personnel Services | \$ 1,105,975 | \$ 1,284,642 | \$ 1,242,817 |
| Supplies-Operation/Maintenance | 287,166 | 343,741 | 340,887 |
| Services-Operation/Maintenance | 1,012,238 | 1,196,938 | 890,594 |
| Capital Outlay | 35,229 | 4,649 | 4,655 |
| Total | <u>\$ 2,440,608</u> | <u>\$ 2,829,970</u> | <u>\$ 2,478,953</u> |



FISCAL YEAR 2018
PART III SPECIAL REVENUE FUNDS





SPECIAL PARKS & PLAYGROUND FUND
(RESTRICTED USE FUND)

ESTIMATED REVENUE & EXPENDITURES
Established by Ord. No. 1.378—Amended by Ord. No. 1.726
FISCAL YEAR 2018

| | |
|---------------------------------------|---------------|
| Fund Balance, July 1, 2017 (Expected) | \$ 4,411 |
| Budgeted Revenue, FY18 | <u>765</u> |
| Total Funds Available | 5,176 |
| Budgeted Expenditures, FY18 | <u>4,300</u> |
| Projected Fund Balance, June 30, 2018 | <u>\$ 876</u> |

| | Expected | Budgeted |
|-----------------------|-------------------|-------------------|
| | 2017 | 2018 |
| | <u> </u> | <u> </u> |
| <u>Revenue</u> | | |
| Interest Earnings | \$ 15 | \$ 15 |
| Lot Fees | <u>850</u> | <u>750</u> |
| Total Revenue | \$ 865 | \$ 765 |

| | | |
|---|-------------|-----------------|
| | | |
| <u>Expenditures</u> | | |
| Additional water fountains, signage for parks | \$ - | \$ 4,300 |
| | <u>-</u> | <u>-</u> |
| Total Expenditures | <u>\$ -</u> | <u>\$ 4,300</u> |

The "Ordinance for Open Space" was enacted by the City Council on October 11, 1965, and amended on January 26, 1970, for the purpose of providing additional parkland, or funds to purchase, develop, and maintain City parks and playgrounds. The sub-divider may dedicate a portion of his land or pay a fee on a lot or an acreage basis.



**COMMUNITY CENTER AND PARK FUND
(RESTRICTED USE FUND)
ESTIMATED REVENUE & EXPENDITURES**

Established by Ord. No. 3.944
FISCAL YEAR 2018

| | FY 2016 <u>Actual</u> | FY 2017 <u>Expected</u> | FY 2018 <u>Budget</u> |
|---------------------------------------|--------------------------|----------------------------|--------------------------|
| Projected Beginning Fund Balance | \$ 1,674,529 | \$ 1,546,777 | \$ 1,350,775 |
| Revenues | | | |
| Community Center & Natatorium | | | |
| Sales Tax | 836,948 | 837,430 | 864,000 |
| Charges for Services | 1,046,295 | 1,100,950 | 1,100,450 |
| Rents & Royalties - Facility Rental | 244,853 | 265,160 | 272,160 |
| Other Misc Income | 28,110 | 28,765 | 29,265 |
| NKC Operating User Fee | 150,000 | 150,000 | 175,000 |
| Total Comm Ctr/Natatorium | 2,306,206 | 2,382,305 | 2,440,875 |
| Municipal Pool | | | |
| Charges for Services | 178,493 | 187,375 | 187,375 |
| Other Misc Income | 16,954 | 18,500 | 18,500 |
| Total Outdoor Pool | 195,447 | 205,875 | 205,875 |
| Total Operating Revenue | 2,501,653 | 2,588,180 | 2,646,750 |
| NKC Capital User Fee | 53,525 | 525,000 | 525,000 |
| Misc Revenue | 292,443 | 8,000 | 11,940 |
| Infrastructure Transfers | 716,000 | 743,000 | 752,500 |
| Equity Transfers | - | 196,002 | 152,065 |
| Total Non-Operating Revenues | 1,061,968 | 1,472,002 | 1,441,505 |
| Total Revenues | <u>\$ 3,563,621</u> | <u>\$ 4,060,182</u> | <u>\$ 4,088,255</u> |
| Expenses | | | |
| Community Center | \$ 830,756 | \$ 857,770 | \$ 852,356 |
| Natatorium | 813,126 | 845,557 | 846,224 |
| Municipal Pool | 109,799 | 163,085 | 220,600 |
| Non-Departmental | 99,643 | 112,434 | 116,615 |
| Capital Improvements/Capital Projects | 932,328 | 576,520 | - |
| Debt Service | 905,721 | 1,504,816 | 2,052,460 |
| Total Expenses | <u>\$ 3,691,373</u> | <u>\$ 4,060,182</u> | <u>\$ 4,088,255</u> |
| Projected Ending Fund Balance | <u>\$ 1,546,777</u> | <u>\$ 1,350,775</u> | <u>\$ 1,198,710</u> |

An ordinance providing for one-quarter of one percent tax on all retail sales was approved on February 14, 2005, for the purpose of funding the construction and operation of a Community Center.



COMMUNITY CENTER DEPARTMENT SUMMARY

Personnel Detail

| GRADE | SALARY RANGE | | POSITION | STAFFING ACTUAL | STAFFING ESTIMATED | STAFFING BUDGET |
|-------|--------------|-----------|----------------------------------|--------------------|-----------------------|--------------------|
| | | | | 2015-16 | 2016-17 | 2017-18 |
| P | \$ 52,640 | \$ 79,212 | Community Center Administrator | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Community Center Specialist | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Fitness Specialist | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Rental and Marketing Coordinator | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Aquatic Specialist | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Building Operator | 1 | 1 | 1 |
| E | \$ 30,777 | \$ 46,313 | Office Manager | 1 | 1 | 1 |
| D | \$ 29,312 | \$ 44,108 | Assistant Aquatic Specialist | 1 | 1 | 1 |
| | \$7.65/HR | | Fitness Attendants | 5,616 Hours | 5,616 Hours | 5,616 Hours |
| | \$8.75/HR | | Front Desk Attendants | 6832 Hours | 8476 Hours | 8476 Hours |
| | \$7.65/HR | | Childwatch Attendants | 3,068 Hours | 3,068 Hours | 3,068 Hours |
| | \$7.65/HR | | Birthday Attendant | 650 Hours | 650 Hours | 650 Hours |
| | \$12.50/HR | | Maintenance Worker | 1,300 Hours | 1,300 Hours | 1,300 Hours |
| | \$11.50/HR | | Lessons (indoor pool) | 1,178 Hours | 1,178 Hours | 1,178 Hours |
| | \$8.75/HR | | Lifeguards (indoor pool) | 18,876 Hours | 18,876 Hours | 18,876 Hours |
| | \$8.75/HR | | Lifeguard (outdoor pool) | 6696 Hours | 6696 Hours | 6696 Hours |
| | \$8.75/HR | | Lessons (outdoor pool) | 146 Hours | 146 Hours | 146 Hours |
| | \$11.00/HR | | Manager (outdoor pool) | 775 Hours | 775 Hours | 775 Hours |
| | \$11.50/HR | | WSI (outdoor pool) | 1,080 Hours | 1,080 Hours | 1,080 Hours |
| | \$7.65/HR | | Gate Attendants (outdoor pool) | 624 Hours | 624 Hours | 624 Hours |

Expenditure Summary

| | Actual 2016 | Estimated 2017 | Budget 2018 |
|--------------------------------|---------------------|---------------------|---------------------|
| Personnel Services | \$ 899,685 | \$ 1,017,686 | \$ 1,054,481 |
| Supplies-Operation/Maintenance | 103,031 | 93,481 | 93,481 |
| Services-Operation/Maintenance | 751,154 | 790,945 | 739,340 |
| Capital Outlay | - | - | 31,878 |
| Total | <u>\$ 1,753,869</u> | <u>\$ 1,902,112</u> | <u>\$ 1,919,180</u> |



**PUBLIC SAFETY SALES TAX FUND
(RESTRICTED USE FUND)**

ESTIMATED REVENUE & EXPENDITURES

Established by Ord. No. 4.152
FISCAL YEAR 2018

| | 2016 <u>Actual</u> | 2017 <u>Expected</u> | 2018 <u>Budget</u> |
|----------------------------------|-----------------------|-------------------------|-----------------------|
| Projected Beginning Fund Balance | \$ 129,150 | \$ 173,730 | \$ 99,618 |
| Revenues | | | |
| Sales Tax | 839,638 | 837,430 | 864,000 |
| Misc. Revenues & Transfers | 379 | 500 | 738 |
| Lease Proceeds | 129,315 | - | - |
| Equity Transfers | - | 36,425 | - |
| Total Revenues | <u>\$ 969,332</u> | <u>\$ 874,355</u> | <u>\$ 864,738</u> |
| Expenses | | | |
| PSST | \$ 697,661 | \$ 670,845 | \$ 636,802 |
| Non-Departmental | 227,091 | 241,197 | 227,147 |
| Total Expenses | <u>\$ 924,752</u> | <u>\$ 912,042</u> | <u>\$ 863,949</u> |
| Projected Ending Fund Balance | <u>\$ 173,730</u> | <u>\$ 99,618</u> | <u>\$ 100,407</u> |

An ordinance providing for one-quarter of one percent tax on all retail sales was approved on June 8, 2010, for the purpose of improving the public safety of the City.



PUBLIC SAFETY SALES TAX DEPARTMENT SUMMARY

Personnel Detail

| <u>GRADE</u> | <u>SALARY RANGE</u> | <u>POSITION</u> | <u>STAFFING ACTUAL 2015-16</u> | <u>STAFFING ESTIMATED 2016-17</u> | <u>STAFFING BUDGET 2017-18</u> |
|--------------|---------------------|-----------------|--|---|--|
| J | \$ 39,281 \$ 59,109 | Police Officer | 6 | 6 | 6 |

Expenditure Summary

| | <u>Actual 2016</u> | <u>Estimated 2017</u> | <u>Budget 2018</u> |
|--------------------------------|------------------------|---------------------------|------------------------|
| Personnel Services | \$ 412,622 | \$ 408,698 | \$ 401,657 |
| Supplies-Operation/Maintenance | 44,043 | 52,366 | 56,786 |
| Services-Operation/Maintenance | 70,720 | 87,703 | 87,703 |
| Capital Outlay | 170,276 | 122,078 | 90,656 |
| Total | <u>\$ 697,661</u> | <u>\$ 670,845</u> | <u>\$ 636,802</u> |



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FISCAL YEAR 2018
PART IV CAPITAL PROJECT FUNDS





CAPITAL IMPROVEMENT SALES TAX FUND ESTIMATED REVENUE & EXPENDITURES

Established by Ord. No. 2.737

FISCAL YEAR 2018

| | |
|--|-------------------|
| Fund Balance, July 1, 2017 (Estimated) | \$ 386,656 |
| Budgeted Revenue, FY 2018 | <u>2,045,733</u> |
| Total Funds Available | 2,432,389 |
| Budgeted Expenditures, FY 2018 | <u>1,988,695</u> |
| PROJECTED FUND BALANCE, June 30, 2018 | <u>\$ 443,694</u> |

BUDGETED 2018

REVENUE

| | |
|--|---------------|
| Sales Tax | 1,690,983 |
| Interest | 4,750 |
| Transf from GF-Facility Improvements | 300,000 |
| Transf from CWSS-Facility Improvements | <u>50,000</u> |

TOTAL REVENUE \$ 2,045,733

EXPENDITURES

| | |
|---------------------------------|-----------|
| Debt Service | 1,381,785 |
| Engineering Division Transfer | 100,000 |
| Arts Council | 16,910 |
| Misc. Storm Projects | 70,000 |
| Parks Trail Replacement Program | 20,000 |

Parks Projects

| | |
|-----------------------------|--------|
| Oak Grove Park Play Surface | 50,000 |
|-----------------------------|--------|

Buildings Projects

| | |
|------------------------|---------|
| City Hall Improvements | 350,000 |
|------------------------|---------|

TOTAL EXPENDITURES \$ 1,988,695

An ordinance providing for one-half of one percent tax on all retail sales was approved on November 3, 1987, for the purpose of funding capital improvements.



TRANSPORTATION SALES TAX FUND ESTIMATED REVENUE & EXPENDITURES

Established by Ord. No. 3.482
FISCAL YEAR 2018

| | |
|--|-------------------|
| Fund Balance, July 1, 2017 (Estimated) | \$ 114,366 |
| Budgeted Revenue, FY 2018 | <u>2,085,853</u> |
| Total Funds Available | 2,200,219 |
| Budgeted Expenditures, FY 2018 | <u>2,002,914</u> |
| PROJECTED FUND BALANCE, June 30, 2018 | <u>\$ 197,305</u> |

BUDGETED 2018

| | |
|---|---------------------|
| REVENUE | |
| Sales Tax | 1,690,983 |
| Property Tax - Local Transit | 50,000 |
| Property Tax - Sidewalks | 50,000 |
| RZB Subsidy | 20,120 |
| Special Road District Funds | 270,000 |
| Interest Income | <u>4,750</u> |
| TOTAL REVENUE | <u>\$ 2,085,853</u> |
| EXPENDITURES | |
| Debt Service | 558,750 |
| Engineering Division Transfer | 100,000 |
| ATA Payment | 50,000 |
| Local Transit | 59,164 |
| Street Maintenance | 350,000 |
| Intermediate Maintenance Program | 100,000 |
| City Intermediate Maintenance | 20,000 |
| New Curb, Gutter, Sidewalk Program | 50,000 |
| ADA/Curbcut Sidewalks | 50,000 |
| Arterial Sidewalk Program | 50,000 |
| Traffic/Ped Signal Upgrade-72nd and Broadway | 50,000 |
| Old Pike Road-ROW Acquisition | 15,000 |
| Shaping Our Future Project TBD | 25,000 |
| Pleasant Valley Road Construction | 400,000 |
| Shoal Creek Greenway Trail-Happy Rock Park to N. Brighton | <u>125,000</u> |
| TOTAL EXPENDITURES | <u>\$ 2,002,914</u> |

An ordinance providing for one-half of one percent tax on all retail sales was approved on November 7, 1995, for the purpose of funding transportation capital improvements.



CITY OF GLADSTONE

CAPITAL IMPROVEMENTS SALES TAX PROJECTS FIVE YEAR PLAN

| | FY18 | FY19 | FY20 | FY21 | FY22 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Est Funds Available at 7/1/ <u> </u> | <u>\$ 386,656</u> | <u>\$ 443,694</u> | <u>\$ 163,223</u> | <u>\$ 170,540</u> | <u>\$ 162,602</u> |
| <u>Budgeted Revenues</u> | | | | | |
| Sales Tax | 1,690,983 | 1,690,983 | 1,690,983 | 1,690,983 | 1,690,983 |
| Interest | 4,750 | 4,750 | 4,750 | 4,750 | 4,750 |
| Transf from GF-Facility Improvements | 300,000 | - | - | - | - |
| Total Budgeted Revenue | <u>2,045,733</u> | <u>1,695,733</u> | <u>1,695,733</u> | <u>1,695,733</u> | <u>1,695,733</u> |
| <u>Budgeted Expenditures</u> | | | | | |
| Debt Service | | | | | |
| 2006 COP (Ends 2031) | 652,500 | 649,500 | 669,900 | 677,700 | 688,300 |
| 2011 COPS (Ends FY23) | 358,260 | 359,560 | 349,810 | 359,610 | 359,610 |
| The Heights (Ends FY30) | 135,960 | 135,101 | 135,066 | 135,030 | 135,030 |
| Hobby Hill (Ends FY30) | 112,115 | 113,883 | 115,481 | 113,171 | 113,171 |
| 2016 Land COP (Ends FY38) | 122,950 | 131,250 | 131,250 | 131,250 | 131,250 |
| Engineering Transfer-GF | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Arts Council | 16,910 | 16,910 | 16,910 | 16,910 | 16,910 |
| Misc. Storm Projects | 70,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| Parks Trail Replacement Prog | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| <u>Storm Water Projects</u> | | | | | |
| Stormwater master plan implement | - | 25,000 | 25,000 | 25,000 | 25,000 |
| <u>Park Projects</u> | | | | | |
| Parks Master Plan Implementation | - | 50,000 | 50,000 | 50,000 | 50,000 |
| Oak Grove Park Play Surface | 50,000 | - | - | - | - |
| <u>Facilities Projects</u> | | | | | |
| City Hall Improvements | 350,000 | 300,000 | - | - | - |
| Total Budgeted Expenditures | <u>1,988,695</u> | <u>1,976,204</u> | <u>1,688,417</u> | <u>1,703,671</u> | <u>1,714,271</u> |
| Est Funds Available at 6-30 | <u>\$ 443,694</u> | <u>\$ 163,223</u> | <u>\$ 170,540</u> | <u>\$ 162,602</u> | <u>\$ 144,064</u> |



CITY OF GLADSTONE

TRANSPORTATION SALES TAX PROJECTS FIVE YEAR PLAN

| | FY18 | FY19 | FY20 | FY21 | FY22 |
|---|-------------------|-------------------|------------------|------------------|------------------|
| Est Funds Available at 7/1/ _____ | \$ 114,366 | \$ 197,305 | \$ 66,023 | \$ 80,196 | \$ 51,588 |
| <u>Budgeted Revenues</u> | | | | | |
| Sales Tax | 1,690,983 | 1,690,983 | 1,690,983 | 1,690,983 | 1,690,983 |
| Interest | 4,750 | 4,750 | 4,750 | 4,750 | 4,750 |
| Transf from GF-Prop Tax (sidewalks) | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Transf from GF-Prop Tax (transit) | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Rock Creek Greenway Trail/CIST | 270,000 | 270,000 | 270,000 | 270,000 | 270,000 |
| RZB Subsidy | 20,120 | 17,347 | 14,324 | 11,053 | 11,053 |
| Total Budgeted Revenue | 2,085,853 | 2,083,080 | 2,080,057 | 2,076,786 | 2,076,786 |
| <u>Budgeted Expenditures</u> | | | | | |
| Debt Service | | | | | |
| 2011 COPS (Ends FY2023) | 61,465 | 59,965 | 63,340 | 61,470 | 61,470 |
| 2010 GO (Ends FY2023) | 248,600 | 241,900 | 234,600 | 226,700 | 226,700 |
| Community Center Debt (Ends FY2020) | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| The Heights (Ends FY2030) | 115,195 | 114,316 | 114,286 | 114,256 | 114,256 |
| Hobby Hill (Ends FY2030, Approx) | 33,490 | 34,017 | 34,494 | 33,804 | 33,804 |
| Engineering Transfer-GF | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Local transit | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| KC ATA & Stop Improvements | 59,164 | 59,164 | 59,164 | 59,164 | 59,164 |
| <u>Transportation Projects</u> | | | | | |
| Street Mill and Overlay Program | 350,000 | 350,000 | 500,000 | 550,000 | 600,000 |
| Intermediate Maintenance | 100,000 | 100,000 | 150,000 | 150,000 | 150,000 |
| City Intermediate Maintenance | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| New Curb, Gutter, Sidewalk | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| ADA/Curbcut Sidewalks | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Arterial Sidewalk Program | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Sidewalk Master Plan | - | 50,000 | 100,000 | 100,000 | 100,000 |
| Traffic/Ped Signal Upgrade-72nd and Broadway | 50,000 | - | - | - | - |
| Old Pike Road-ROW Acquisition | 15,000 | 15,000 | - | - | - |
| Shaping Our Future Project TBD | 25,000 | - | - | - | - |
| Pleasant Valley Road Construction | 400,000 | 400,000 | - | - | - |
| Shoal Creek Greenway Trail-Happy Rock Park to N. Brighton | 125,000 | 100,000 | - | - | - |
| Special Road District Project TBD | - | 270,000 | 270,000 | 270,000 | 270,000 |
| Rock Creek Greenway Trail Phase 2 | - | - | 100,000 | 100,000 | - |
| NE 76th Street-N. Troost to N. Woodland | - | - | 20,000 | 20,000 | - |
| Total Budgeted Expenditures | 2,002,914 | 2,214,362 | 2,065,884 | 2,105,394 | 2,035,394 |
| Est Funds Available at 6-30 | \$ 197,305 | \$ 66,023 | \$ 80,196 | \$ 51,588 | \$ 92,980 |



EQUIPMENT REPLACEMENT FUND

ESTIMATED REVENUE & EXPENDITURES

FISCAL YEAR 2018

| | |
|---------------------------------------|---------------------|
| Fund Balance, July 1, 2017 (Expected) | \$ 1,337,101 |
| Budgeted Revenue, FY18 | <u>347,399</u> |
| Total Funds Available | 1,684,500 |
| Budgeted Expenditures, FY18 | <u>447,500</u> |
| Projected Fund Balance, June 30, 2018 | <u>\$ 1,237,000</u> |

| | <u>Expected</u> <u>2017</u> | <u>Budgeted</u> <u>2018</u> |
|-----------------------------|--------------------------------|--------------------------------|
| <u>Revenue</u> | | |
| Interest Earnings | \$ 10,000 | \$ 6,798 |
| Taxes/Transfer | <u>668,300</u> | <u>340,601</u> |
| Total Revenue | <u>\$ 678,300</u> | <u>\$ 347,399</u> |
| <u>Expenditures</u> | | |
| Capital Expenditures | \$ 300,000 | \$ 300,000 |
| COP Debt Service | 27,000 | 27,000 |
| Transfer Out - General Fund | <u>60,300</u> | <u>120,500</u> |
| Total Expenditures | <u>\$ 387,300</u> | <u>\$ 447,500</u> |

Equipment Replacement Fund was established in FY 2001 to fund the purchase of capital equipment.



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FISCAL YEAR 2018
PART V ENTERPRISE FUND





COMBINED WATERWORKS & SEWERAGE SYSTEM FUND ESTIMATED STATEMENT OF REVENUES & EXPENSES

| | FY 2016 Actual | FY 2017 Expected | FY 2018 Budget |
|--|-------------------|---------------------|-------------------|
| <u>Operating Revenues</u> | | | |
| Water | \$ 3,381,724 | 3,804,781 | \$ 4,194,930 |
| Sanitation | 5,539,555 | 5,765,721 | 6,194,154 |
| Other Income | 88,268 | 77,744 | 66,823 |
| Total Operating Revenues | 9,009,547 | 9,648,246 | 10,455,907 |
| <u>Expenses</u> | | | |
| Water Production | 1,132,327 | 1,227,660 | 1,282,937 |
| Operation & Maintenance | 748,983 | 802,617 | 844,391 |
| Sewer Collections | 327,120 | 416,805 | 354,320 |
| Sewer Service Charge | 1,428,999 | 1,451,560 | 1,327,008 |
| Sewer Commodity Charge | 2,673,177 | 2,828,390 | 3,246,702 |
| Senior Citizens' Discount | 44,958 | 42,100 | 40,000 |
| Administrative Services | 990,000 | 990,000 | 1,085,000 |
| Non-Departmental | 336,186 | 327,586 | 405,468 |
| Total Operating Expenses | 7,681,749 | 8,086,718 | 8,585,826 |
| Net Operating Income (Loss) | 1,327,798 | 1,561,528 | 1,870,081 |
| <u>Non Operating Income</u> | | | |
| Sale of Fixed Assets | - | - | - |
| Equity Adjustments | - | 7,000 | - |
| Reserves Transfers In | - | 158,748 | - |
| Interest Earnings | 12,798 | 21,000 | 26,000 |
| Total NonOperating Income | 12,798 | 186,748 | 26,000 |
| <u>Less Bond Requirements</u> | | | |
| Interest and fiscal charges | 240,493 | 235,478 | 212,360 |
| Principal Retirement | 794,445 | 821,296 | 846,240 |
| Total Bond Requirements | 1,034,938 | 1,056,774 | 1,058,600 |
| <u>Less Capital Outlay/Projects/Reserve Transfers</u> | | | |
| Water Plant Reserves | - | 15,700 | - |
| Capital Outlay/Projects | - | 675,000 | 827,000 |
| Total Capital/Transfers | - | 690,700 | 827,000 |
| TOTAL NET INCOME (LOSS) | \$ 305,658 | \$ 802 | \$ 10,481 |



PROPOSED WATER & SEWER RATES OF METROPOLITAN CITIES

Based on Average Household Usage

As of May 2017

Assumption: Average water and sewer bill based on
5,000 gallons water and 4,000 sewer monthly

| <u>City</u> | <u>Water Amount</u> | <u>Sewer Amount</u> | <u>Total Amount</u> |
|--|-------------------------|-------------------------|-------------------------|
| Kansas City | \$ 45.20 | \$ 61.22 | \$ 106.42 |
| Liberty | 31.44 | 52.24 | 83.68 |
| Raytown | 42.05 | 39.54 | 81.59 |
| Gladstone (proposed 7/01/17) | 32.52 | 47.74 | 80.26 |
| Parkville | 39.02 | 39.81 | 78.83 |
| Gladstone (as of 6/01/17) | 29.12 | 47.74 | 76.86 |
| Gladstone (current as of 7/01/16) | 29.12 | 43.86 | 72.98 |
| Grandview | 49.10 | 23.55 | 72.65 |
| Lee's Summit | 29.98 | 34.23 | 64.21 |
| Independence | 28.02 | 27.84 | 55.86 |
| Blue Springs | 31.45 | 23.95 | 55.40 |
| North Kansas City | 21.58 | 26.37 | 47.95 |

Gladstone Comparison to Average Rate of Metropolitan Cities

| | <u>Water</u> | <u>Sewer</u> | <u>Total</u> |
|----------------------------------|-----------------|-------------------|------------------|
| Average Rate as of 7/1/17 | \$ 35.03 | \$ 37.65 | \$ 72.68 |
| \$ Below/ (Above) Average | \$ 2.51 | \$ (10.09) | \$ (7.58) |
| % Below (Above) Average | 0.07 | (0.27) | (0.10) |
| \$ Below/ (Above) Highest | \$ 12.68 | \$ 13.48 | \$ 26.16 |



WATER DEPARTMENT SUMMARY

Personnel Detail

| GRADE | SALARY RANGE | | POSITION | STAFFING ACTUAL | STAFFING ESTIMATED | STAFFING BUDGET |
|-------|--------------|-----------|-------------------------------------|--------------------|-----------------------|--------------------|
| | | | | 2015-16 | 2016-17 | 2017-18 |
| O | \$ 50,133 | \$ 75,440 | PW Superintendent* | 0.5 | 0.5 | 0.5 |
| N | \$ 47,746 | \$ 71,847 | Water Systems Superintendent | 1 | 1 | 1 |
| L | \$ 43,307 | \$ 65,168 | Water Plant Supervisor | 1 | 1 | 1 |
| H | \$ 35,629 | \$ 53,613 | Crew Leader** | 4 | 3 | 3 |
| G | \$ 33,932 | \$ 51,060 | Water Plant Mechanic | 1 | 1 | 1 |
| F | \$ 32,316 | \$ 48,629 | Water Plant Operator | 4 | 4 | 4 |
| F | \$ 32,316 | \$ 48,629 | Utilities Technician | 1 | 1 | 1 |
| E | \$ 30,777 | \$ 46,313 | Water Services/Utilities Specialist | 1 | 1 | 1 |
| E | \$ 30,777 | \$ 46,313 | Utilities Locate Specialist | 1 | 1 | 1 |
| D | \$ 29,312 | \$ 44,108 | Billing Clerk* | 1 | 1 | 1 |
| C | \$ 27,916 | \$ 42,007 | Maint Worker*** | 5 | 6 | 6 |

Comments

*Position paid from CWSS but reports to Finance

** Position eliminated in FY17

*** Position added in FY17

Expenditure Summary

| | Actual 2016 | Estimated 2017 | Budget 2018 |
|--------------------------------|---------------------|---------------------|---------------------|
| Personnel Services | \$ 1,162,320 | \$ 1,301,772 | \$ 1,301,788 |
| Supplies-Operation/Maintenance | 336,058 | 416,800 | 375,055 |
| Services-Operation/Maintenance | 705,667 | 728,510 | 804,805 |
| Capital Outlay | 4,385 | 615,000 | 827,000 |
| Total | <u>\$ 2,208,429</u> | <u>\$ 3,062,082</u> | <u>\$ 3,308,648</u> |



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FISCAL YEAR 2018
PART VI DEBT SERVICE SCHEDULES





SCHEDULE OF DEBT SERVICE REQUIREMENTS

2010 TAXABLE GENERAL OBLIGATION

STREET IMPROVEMENT BONDS

(BUILD AMERICA RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS)

| FISCAL YEAR | OUTSTANDING BEGINNING OF YEAR | PRINCIPAL PAYMENTS | INTEREST PAYMENTS | SUBSIDY | TOTAL PAYMENTS |
|--------------------|--|-------------------------------|------------------------------|----------------|---------------------------|
| 2018 | 1,200,000 | 200,000 | 48,600 | (21,870) | 226,730 |
| 2019 | 1,000,000 | 200,000 | 41,900 | (18,855) | 223,045 |
| 2020 | 800,000 | 200,000 | 34,600 | (15,570) | 219,030 |
| 2021 | 600,000 | 200,000 | 26,700 | (12,015) | 214,685 |
| 2022 | 400,000 | 200,000 | 17,800 | (8,010) | 209,790 |
| 2023 | 200,000 | 200,000 | 8,900 | (4,005) | 204,895 |

Issue Date:

December 1, 2010

\$2,000,000

9/1 – I

3/1 – P & I



SCHEDULE OF DEBT SERVICE REQUIREMENTS

2011 CERTIFICATES OF PARTICIPATION

| FISCAL YEAR | OUTSTANDING BEGINNING OF YEAR | PRINCIPAL PAYMENTS | INTEREST PAYMENTS | TOTAL PAYMENTS |
|--------------------|--|-------------------------------|------------------------------|---------------------------|
| 2018 | 3,885,000 | 585,000 | 137,300 | 722,300 |
| 2019 | 3,300,000 | 600,000 | 119,750 | 719,750 |
| 2020 | 2,700,000 | 625,000 | 100,250 | 725,250 |
| 2021 | 2,075,000 | 650,000 | 79,000 | 729,000 |
| 2022 | 1,425,000 | 700,000 | 55,600 | 755,600 |
| 2023 | 725,000 | 725,000 | 29,000 | 754,000 |

Issue Date:

March 25, 2011

\$6,075,000

12/1 – I

6/1 – P & I



SCHEDULE OF DEBT SERVICE REQUIREMENTS

2015 CERTIFICATES OF PARTICIPATION

| FISCAL YEAR | OUTSTANDING BEGINNING OF YEAR | PRINCIPAL PAYMENTS | INTEREST PAYMENTS | TOTAL PAYMENTS |
|--------------------|--------------------------------------|---------------------------|--------------------------|-----------------------|
| 2018 | 22,570,000 | 1,410,000 | 690,615 | 2,100,615 |
| 2019 | 21,160,000 | 1,450,000 | 648,090 | 2,098,090 |
| 2020 | 19,710,000 | 1,520,000 | 603,990 | 2,123,990 |
| 2021 | 18,190,000 | 1,570,000 | 558,015 | 2,128,015 |
| 2022 | 16,620,000 | 1,630,000 | 510,540 | 2,140,540 |
| 2023 | 14,990,000 | 1,665,000 | 469,740 | 2,134,740 |
| 2024 | 13,325,000 | 1,765,000 | 420,540 | 2,185,540 |
| 2025 | 11,560,000 | 1,820,000 | 366,765 | 2,186,765 |
| 2026 | 9,740,000 | 1,880,000 | 311,265 | 2,191,265 |
| 2027 | 7,860,000 | 1,465,000 | 259,549 | 1,724,549 |
| 2028 | 6,395,000 | 1,540,000 | 211,009 | 1,751,009 |
| 2029 | 4,855,000 | 1,605,000 | 159,524 | 1,764,524 |
| 2030 | 3,250,000 | 1,685,000 | 103,578 | 1,788,578 |
| 2031 | 1,565,000 | 1,565,000 | 46,420 | 1,611,420 |

Issue Date:

| | | | |
|-----------------|--------------|----------|-------------|
| August 19, 2015 | \$23,510,000 | 12/1 – I | 6/1 – P & I |
|-----------------|--------------|----------|-------------|



SCHEDULE OF DEBT SERVICE REQUIREMENTS

2010 TAXABLE COMBINED WATER AND SEWERAGE SYSTEM REVENUE BONDS

(BUILD AMERICA RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS)

| FISCAL YEAR | OUTSTANDING BEGINNING OF YEAR | PRINCIPAL PAYMENTS | INTEREST PAYMENTS | SUBSIDY | TOTAL PAYMENTS |
|-------------|-------------------------------|--------------------|-------------------|----------|----------------|
| 2018 | 3,325,000 | 525,000 | 146,275 | (65,824) | 605,451 |
| 2019 | 2,800,000 | 525,000 | 126,850 | (57,082) | 594,768 |
| 2020 | 2,275,000 | 550,000 | 105,587 | (47,514) | 608,073 |
| 2021 | 1,725,000 | 565,000 | 81,937 | (36,872) | 610,065 |
| 2022 | 1,160,000 | 575,000 | 55,100 | (24,795) | 605,305 |
| 2023 | 585,000 | 585,000 | 27,787 | (12,504) | 600,283 |

Issue Date:

December 1, 2010

\$5,725,000

12/1 – I

6/1 – P & I



SCHEDULE OF DEBT SERVICE REQUIREMENTS

2013 STATE AND MUNICIPAL LEASE/PURCHASE AGREEMENT

(GF AND CWSS)

| FISCAL YEAR | OUTSTANDING BEGINNING OF YEAR | PRINCIPAL PAYMENTS | INTEREST PAYMENTS | TOTAL PAYMENTS |
|------------------------|--|-------------------------------|------------------------------|---------------------------|
| 2018 | 1,848,463 | 246,026 | 43,439 | 289,465 |
| 2019 | 1,602,437 | 251,807 | 37,657 | 289,465 |
| 2020 | 1,350,630 | 257,725 | 31,740 | 289,465 |
| 2021 | 1,092,905 | 263,781 | 25,683 | 289,465 |
| 2022 | 829,123 | 269,980 | 19,484 | 289,465 |
| 2023 | 559,143 | 276,325 | 13,140 | 289,465 |
| 2024 | 282,818 | 282,818 | 6,646 | 289,465 |

Issue Date:

June 24, 2013

\$2,550,000

7/15 - P&I



SCHEDULE OF DEBT SERVICE REQUIREMENTS
2015 STATE AND MUNICIPAL LEASE/PURCHASE AGREEMENT
(GF AND CWSS)

| FISCAL YEAR | OUTSTANDING BEGINNING OF YEAR | PRINCIPAL PAYMENTS | INTEREST PAYMENTS | TOTAL PAYMENTS |
|------------------------|--|-------------------------------|------------------------------|---------------------------|
| 2017 | 974,063 | 153,834 | 20,942 | 174,777 |
| 2018 | 820,229 | 157,142 | 17,635 | 174,777 |
| 2019 | 663,087 | 160,520 | 14,256 | 174,777 |
| 2020 | 502,567 | 163,972 | 10,805 | 174,777 |
| 2021 | 338,595 | 167,497 | 7,280 | 174,777 |
| 2022 | 171,098 | 171,098 | 3,679 | 174,777 |

Issue Date:

| | | |
|--------------------|-------------|------------|
| September 24, 2014 | \$2,550,000 | 7/15 - P&I |
|--------------------|-------------|------------|



SCHEDULE OF DEBT SERVICE REQUIREMENTS

2016 STATE AND MUNICIPAL LEASE/PURCHASE AGREEMENT

(CIST TST AND CWSS)

| FISCAL YEAR | OUTSTANDING BEGINNING OF YEAR | PRINCIPAL PAYMENTS | INTEREST PAYMENTS | TOTAL PAYMENTS |
|----------------|-------------------------------------|-----------------------|----------------------|-------------------|
| 2018 | 4,163,761 | 154,957 | 122,588 | 277,546 |
| 2019 | 4,008,804 | 159,606 | 117,870 | 277,476 |
| 2020 | 3,849,198 | 164,394 | 113,010 | 277,404 |
| 2021 | 3,684,804 | 169,326 | 108,004 | 277,330 |
| 2022 | 3,515,478 | 174,406 | 102,848 | 277,254 |
| 2023 | 3,341,072 | 179,638 | 97,538 | 277,176 |
| 2024 | 3,161,434 | 185,027 | 92,068 | 277,095 |
| 2025 | 2,976,407 | 190,578 | 86,434 | 277,011 |
| 2026 | 2,785,829 | 196,295 | 80,630 | 276,926 |
| 2027 | 2,589,533 | 202,184 | 74,653 | 276,837 |
| 2028 | 2,387,349 | 208,250 | 68,497 | 276,746 |
| 2029 | 2,179,100 | 214,497 | 62,156 | 276,653 |
| 2030 | 1,964,602 | 220,932 | 55,624 | 276,556 |
| 2031 | 1,743,670 | 227,560 | 48,897 | 276,457 |
| 2032 | 1,516,110 | 234,387 | 41,968 | 276,354 |
| 2033 | 1,281,723 | 241,418 | 34,830 | 276,249 |
| 2034 | 1,040,305 | 248,661 | 27,479 | 276,140 |
| 2035 | 791,644 | 256,121 | 19,908 | 276,028 |
| 2036 | 535,523 | 263,804 | 12,109 | 275,913 |
| 2037 | 271,719 | 271,719 | 4,076 | 275,794 |

Issue Date:

| | | | |
|-----------------|-------------|-----------|-------|
| January 1, 2016 | \$4,383,000 | 7/1 - P&I | 1/1-I |
|-----------------|-------------|-----------|-------|



SCHEDULE OF DEBT SERVICE REQUIREMENTS
2016 STATE AND MUNICIPAL LEASE/PURCHASE AGREEMENT
(GF AND PSST)

| FISCAL YEAR | OUTSTANDING BEGINNING OF YEAR | PRINCIPAL PAYMENTS | INTEREST PAYMENTS | TOTAL PAYMENTS |
|------------------------|--|-------------------------------|------------------------------|---------------------------|
| 2018 | 162,369 | 31,238 | 3,150 | 34,388 |
| 2019 | 131,131 | 31,844 | 2,544 | 34,388 |
| 2020 | 99,287 | 32,462 | 1,926 | 34,388 |
| 2021 | 66,825 | 33,092 | 1,296 | 34,388 |
| 2022 | 33,734 | 33,734 | 654 | 34,388 |

Issue Date:

January 15, 2016

\$226,279

1/15 - P&I



SCHEDULE OF DEBT SERVICE REQUIREMENTS

2016 LAND LEASE

(CIST)

| FISCAL YEAR | OUTSTANDING BEGINNING OF YEAR | PRINCIPAL PAYMENTS | INTEREST PAYMENTS | TOTAL PAYMENTS |
|----------------|-------------------------------------|-----------------------|----------------------|-------------------|
| 2018 | 1,155,000 | 58,050 | 30,207 | 88,257 |
| 2019 | 1,096,950 | 64,103 | 32,431 | 96,534 |
| 2020 | 1,032,848 | 66,040 | 30,494 | 96,534 |
| 2021 | 966,808 | 68,036 | 28,498 | 96,534 |
| 2022 | 898,771 | 70,093 | 26,441 | 96,534 |
| 2023 | 828,679 | 72,211 | 24,323 | 96,534 |
| 2024 | 756,467 | 74,394 | 22,140 | 96,534 |
| 2025 | 682,074 | 76,642 | 19,892 | 96,534 |
| 2026 | 605,431 | 78,959 | 17,575 | 96,534 |
| 2027 | 526,473 | 81,345 | 15,189 | 96,534 |
| 2028 | 445,127 | 83,804 | 12,730 | 96,534 |
| 2029 | 361,323 | 86,337 | 10,197 | 96,534 |
| 2030 | 274,986 | 88,947 | 7,587 | 96,534 |
| 2031 | 186,040 | 91,635 | 4,899 | 96,534 |
| 2032 | 94,405 | 94,405 | 2,129 | 96,534 |

Issue Date:

| | | | |
|-----------------|-----------|------------|----------|
| January 1, 2017 | 1,155,000 | 7/15 - P&I | 1/15 P&I |
|-----------------|-----------|------------|----------|



FISCAL YEAR 2018

PART VII SUPPLEMENTAL and CAPITAL OUTLAY





GENERAL FUND

PROPOSED 2018 CAPITAL AND SUPPLEMENTAL

| Fund | Dep | Div | Object | Narrative | Justification Amount | Budget Team recommend |
|---------------------------------|-----|-----|--------|---|----------------------|-----------------------|
| 101 | 20 | 21 | 440310 | GFOA national conf in St. Louis, May 2018 | 1,410 | - |
| 101 | 20 | 21 | 440320 | GFOA national conference in St. Louis, May 2018 | 850 | - |
| 101 | 20 | 24 | 420500 | Bluebeam Plan Review Software | 2,000 | - |
| 101 | 20 | 24 | 420500 | Printer for HR office | 2,200 | 2,200 |
| 101 | 20 | 24 | 420500 | Printer for GA Admin | 1,200 | - |
| 101 | 20 | 24 | 420500 | Document Scanners (2) for HR | 300 | 300 |
| 101 | 20 | 24 | 420500 | Monitors for Dispatch | 310 | - |
| 101 | 20 | 24 | 440160 | Innoprise Software Fitness Check | 40,000 | - |
| 101 | 20 | 24 | 450650 | Extended maintenance MDTs in Fire Division, 2 yrs | 1,980 | 1,980 |
| 101 | 20 | 24 | 450650 | Watchguard maintenance | 1,800 | 1,800 |
| 101 | 20 | 24 | 450650 | Annual Maintenance on large-format Copier Scanner | 300 | - |
| 101 | 20 | 24 | 450650 | Annual support for Bluebeam Plan Review Software | 610 | - |
| 101 | 20 | 24 | 460400 | Watchguard Cameras for Fire Vehicles | 26,000 | - |
| 101 | 20 | 24 | 460400 | Plotter/scanner for Public Works | 12,500 | 12,500 |
| 101 | 20 | 24 | 460400 | Large format copier/scanner for Community Development | 10,000 | - |
| Finance Department Total | | | | | 101,460 | 18,780 |
| 101 | 30 | 32 | 450650 | Microfilming increase to catch up old reports | 4,300 | - |
| 101 | 30 | 32 | 460410 | 2 police cars | 66,000 | 33,000 |
| 101 | 30 | 34 | 440160 | Medical Director Honorarium increase | 1,600 | - |
| 101 | 30 | 34 | 460400 | Zoll X Series Manual Monitor/Defibrillator | 33,000 | - |
| 101 | 30 | 34 | 460400 | Knox configured Keysecure | 8,641 | - |
| 101 | 30 | 34 | 460400 | Scott X190 Thermal Imaging Camera | 7,000 | - |
| 101 | 30 | 37 | 440160 | Completely fund the daily cleaning contract for the Animal Control facility | 2,000 | 2,000 |
| 101 | 30 | 37 | 440320 | Increase in Animal Control Training budget | 500 | - |
| 101 | 30 | 37 | 460400 | Therm-Tee model G-12-P Incinerator | 82,784 | - |
| Public Safety Total | | | | | 205,825 | 35,000 |



GENERAL FUND

PROPOSED 2018 CAPITAL AND SUPPLEMENTAL

| Fund | Dep | Div | Object | Narrative | Justification Amount | Budget Team recommend |
|------------------------------------|-----|-----|--------|--|----------------------|-----------------------|
| 101 | 40 | 42 | 420250 | Small tool replacement | 500 | - |
| 101 | 40 | 42 | 420270 | Barricades and PPE | 500 | - |
| 101 | 40 | 42 | 430130 | Dirt, grass seed, and straw for in-house stormwater projects | 4,800 | - |
| 101 | 40 | 42 | 430210 | Rock for in-house stormwater projects | 5,000 | - |
| 101 | 40 | 42 | 430230 | Additional concrete for sidewalk repair/replacements | 5,000 | - |
| 101 | 40 | 42 | 430510 | Supplies for in-house Stormwater projects | 2,500 | - |
| 101 | 40 | 42 | 440541 | Traffic signal repairs LED heads | 15,000 | - |
| 101 | 40 | 43 | 460400 | Mini-Excavator - replace Takeuchi TB153FR | 68,000 | - |
| 101 | 40 | 43 | 460400 | 14,000 Tilt Trailer | 7,500 | 7,500 |
| 101 | 40 | 43 | 460410 | 4x4 DRW Truck - replace 1389 - Streets | 47,000 | 47,000 |
| 101 | 40 | 43 | 460410 | 4x4 DRW Truck - replace 1390 - Streets | 44,000 | - |
| 101 | 40 | 43 | 460410 | 4x2 Truck - replace 1419 - Parks | 19,000 | - |
| 101 | 40 | 43 | 460410 | 4x2 Truck - replace (3) - Com Dev | 52,800 | - |
| 101 | 40 | 43 | 460410 | 4x2 Truck - replace 1415 - Engineering | 18,800 | - |
| 101 | 40 | 44 | 460400 | GPS Survey Equipment | 15,000 | - |
| Public Works Total | | | | | 305,400 | 54,500 |
| 101 | 50 | 51 | 420120 | Vertical file cabinet for construction plans | 4,000 | 4,000 |
| Community Development total | | | | | 4,000 | 4,000 |
| National Recreation and Parks | | | | | | |
| 101 | 60 | 61 | 440320 | Association annual conference for Director | 1,958 | - |
| 101 | 60 | 62 | 420990 | automatic paper folder | 3,300 | - |
| 101 | 60 | 62 | 440310 | MPRA travel for 3 rec employees | 270 | - |
| 101 | 60 | 62 | 440320 | MPRA training | 2,051 | - |
| 101 | 60 | 62 | 440320 | on-line seminar/webinar training | 499 | - |
| 101 | 60 | 62 | 440320 | on-line seminar training | 199 | - |



GENERAL FUND

PROPOSED 2018 CAPITAL AND SUPPLEMENTAL

| Fund | Dep | Div | Object | Narrative | Justification Amount | Budget Team recommend |
|-------------------------------------|-----|-----|--------|--|----------------------|-----------------------|
| 101 | 60 | 63 | 430410 | drinking fountains for Flora, Happy Rock east, Ham Heights and Meadowbrook Parks | 7,170 | 7,170 |
| 101 | 60 | 63 | 430410 | netting over softball playground | 1,922 | - |
| 101 | 60 | 63 | 450110 | Repair windows on front of Station #2 | 4,732 | 4,732 |
| 101 | 60 | 63 | 450110 | records shredding | 2,000 | 2,000 |
| 101 | 60 | 63 | 450110 | Install power and lighting to north pole barn | 9,000 | 9,000 |
| 101 | 60 | 63 | 450110 | gutters for salt barn at PW | 6,500 | - |
| 101 | 60 | 63 | 450110 | Concrete to add parking spaces at Public Works | 1,400 | - |
| 101 | 60 | 63 | 450110 | Carport for Public Safety south lot | 25,000 | - |
| 101 | 60 | 63 | 450220 | Crack filling and color sealing of 72nd st. tennis courts | 17,675 | - |
| 101 | 60 | 63 | 460400 | fountain for Oak Grove park pond-aeration of water | 4,440 | - |
| 101 | 60 | 63 | 460400 | riding striper to mark fields for softball, soccer and football at HR park | 10,495 | - |
| 101 | 60 | 63 | 460400 | generator for city hall | 60,000 | - |
| 101 | 60 | 63 | 460400 | mechanical groomer for HR softball fields. Rakes, drags, levels | 17,750 | - |
| 101 | 60 | 63 | 460400 | Larger tilt bed safer trailer | 6,000 | - |
| Parks & Recreation Total | | | | | 182,361 | 22,902 |
| 101 | 99 | 99 | 440160 | Microfilming of city permanent records (possible grant match) | 10,000 | - |
| 101 | 99 | 99 | 440260 | Cell phone service for Alan N. iPad | 480 | - |
| GF Nondepartmental Total | | | | | 10,480 | - |
| General Fund Total | | | | | \$ 809,526 | \$ 139,182 |



CCPT FUND

PROPOSED 2018 CAPITAL AND SUPPLEMENTAL

| Fund | Dep | Div | Object | Narrative | Justification Amount | Budget Team recommend |
|-------------------------------|-----|-----|--------|---|----------------------|-----------------------|
| 202 | 80 | 82 | 420510 | Mother & Son Superhero Party and Lego Camp | \$ 5,000 | \$ - |
| 202 | 80 | 82 | 440320 | Doniphan Leadership training for Aquatics Supervisor | 950 | 950 |
| 202 | 80 | 82 | 440320 | Athletic Business Conference training for GCC Administrator | 627 | 627 |
| 202 | 80 | 82 | 440320 | Group fitness instructor certification for fitness supervisor | 200 | - |
| 202 | 80 | 82 | 440320 | training for Adobe InDesign CS6 | 439 | - |
| 202 | 80 | 82 | 450110 | Replacing inverter batteries-SAFETY ISSUE | 4,579 | 4,579 |
| 202 | 80 | 82 | 450110 | Replacing worn stained carpet in banquet rooms | 10,415 | - |
| 202 | 80 | 82 | 460400 | Replace Fitness Equipment | 39,950 | 25,000 |
| 202 | 80 | 83 | 420510 | increased costs of Kid's Triathlon | 1,000 | - |
| 202 | 80 | 83 | 440320 | CPO/AFO certification for Asst Aquatics Supervisor | 800 | 800 |
| 202 | 80 | 83 | 440320 | Aquatics supervisor to Doniphan Leadership Institute | 950 | 950 |
| 202 | 80 | 83 | 440320 | GCC Administrator to training at Athletic business conference | 627 | 627 |
| 202 | 80 | 83 | 440320 | AFFA-Group Fitness Instructor certification | 200 | - |
| 202 | 80 | 83 | 440320 | Adobe InDesign CS6 training | 439 | - |
| 202 | 80 | 83 | 450110 | Replacing inverter batteries-SAFETY ISSUE | 4,579 | 4,579 |
| 202 | 80 | 83 | 450110 | Paint leisure pool | 10,638 | 10,638 |
| 202 | 80 | 83 | 450110 | Replace 22 UV bulbs-water cleaning system | 8,429 | - |
| 202 | 80 | 83 | 450110 | Paint competition pool & lap pool | 27,867 | - |
| 202 | 80 | 83 | 450110 | Replacing worn stained carpet in banquet rooms | 10,415 | - |
| 202 | 80 | 83 | 450110 | service agreement to replace and service Daktronics system | 6,000 | - |
| 202 | 80 | 85 | 420510 | End of season Luau and Gators | 2,000 | - |
| 202 | 80 | 85 | 450110 | replace bath house roof | 25,008 | - |
| 202 | 80 | 85 | 450110 | Paint municipal pool | 40,000 | - |
| 202 | 80 | 85 | 450110 | Bath house exterior maintenance | 13,551 | - |
| 202 | 80 | 85 | 460400 | Replace shade covers on umbrella shades in outdoor pool | 6,878 | 6,878 |
| Community Center Total | | | | | 221,541 | 55,628 |
| CCPT Fund Total | | | | | \$ 221,541 | \$ 55,628 |



PSST FUND

PROPOSED 2018 CAPITAL AND SUPPLEMENTAL

| Fund | Dep | Div | Object | Narrative | Justification Amount | Budget Team recommend |
|------------------------|-----|-----|--------|---|----------------------|-----------------------|
| 203 | 39 | 39 | 420500 | (6) Replacement Tasers | \$ 5,580 | \$ 5,000 |
| 203 | 39 | 39 | 420990 | 15 new ballistic helmets for the SWAT team | 7,500 | 5,000 |
| 203 | 39 | 39 | 420990 | 2 replacement scopes and mounting rings for department long rifles | 4,000 | - |
| 203 | 39 | 39 | 460400 | REI VPX-64 Tactical Video 12 foot Pole Camera, Inspection Kit w/6.4 Monitor | 5,000 | 5,000 |
| 203 | 39 | 39 | 460410 | 2 police cars | 66,000 | 66,000 |
| PSST Total | | | | | 88,080 | 81,000 |
| PSST Fund Total | | | | | \$ 88,080 | \$ 81,000 |



CWSS FUND

PROPOSED 2018 CAPITAL AND SUPPLEMENTAL

| Fund | Dep | Div | Object | Narrative | Justification Amount | Budget Team recommend |
|-------------------------|-----|-----|--------|---|--------------------------|--------------------------|
| 501 | 70 | 72 | 450990 | Rebuild Well #3 | \$ 35,000 | \$ 35,000 |
| 501 | 70 | 73 | 420250 | Small tool replacement | 1,500 | - |
| | | | | Water meter pit | | |
| 501 | 70 | 73 | 430530 | repairs/replacements/new construction | 10,000 | - |
| 101 | 40 | 43 | 460400 | Asphalt Roller | 39,700 | 39,700 |
| 501 | 70 | 73 | 460400 | 14,000 lb. Tilt Trailer | 7,500 | - |
| 501 | 70 | 73 | 460400 | Radio detection machine - underground utility locator | 7,300 | 7,300 |
| 501 | 70 | 73 | 460400 | Water valve exercising machine | 32,000 | - |
| 501 | 70 | 73 | 460410 | 4x2 Truck - replace (2) | 84,000 | 42,000 |
| | | | | 1394 and 1395 | | |
| 501 | 70 | 74 | 460400 | Compact portable sewer video system | 38,000 | 38,000 |
| Water Dept Total | | | | | <u>255,000</u> | <u>162,000</u> |
| CWSS Fund Total | | | | | <u>\$ 255,000</u> | <u>\$ 162,000</u> |



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City of Gladstone

7010 N Holmes St.

Gladstone, MO 64118

(816) 436-2200

Fax (816) 436-2228