

RESOLUTION NO. R-17-50

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH EVERREADY SERVICES, LLC, IN THE TOTAL AMOUNT NOT TO EXCEED \$26,000.00 FOR THE 2017 HOLIDAY LIGHTING.

WHEREAS, EverReady Services, LLC, has installed and maintained the Holiday Lights for four consecutive years without complaint; and

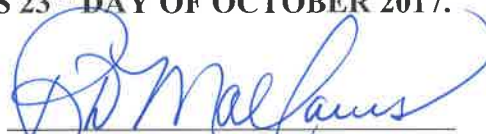
WHEREAS, previous efforts to obtain bids resulted in EverReady Services, LLC, completing the Holiday Lighting project and the proposed 2017 project costs have been negotiated in accordance with the Purchasing Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract with EverReady Services, LLC, for work as outlined in the attached proposal document for a total amount not to exceed \$26,000.00.


FURTHER, THAT funds for such purpose are authorized from the General Fund.

INTRODUCED, READ, PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 23rd DAY OF OCTOBER 2017.



R. D. Mallams, Mayor

ATTEST:



Ruth E. Bocchino, City Clerk



***Department of Finance
Memorandum***

DATE: October 18, 2017
TO: Scott Wingerson, City Manager
THROUGH: Justin Merkey; Director of Parks, Recreation and Cultural Arts
FROM: Glen Whitten; Construction Contracts Administrator
RE: Project No. CD1858; 2017 Holiday Lighting

Two years ago, the City placed an advertisement for bids for the 2015 Holiday Lighting. No bids were received and as a result, staff entered into negotiations with EverReady Services to obtain a price quotation for this work in 2016. EverReady Services had provided this service for the previous three consecutive years, and appeared to be the most qualified party to fulfill this contract, based on their familiarity with the work and their local presence.

In view of the prior lack of interest in providing this service by any other parties, and in accordance with the provision in the Purchasing Policy which allows a service agreement to be renewed based on good workmanship and performance, an agreement was reached with EverReady Services to provide the 2017 Holiday Lighting service for a total sum of \$26,000.00. This amount provides for the re-installation and maintenance of the Downtown Lighting and the Mayor's Holiday Tree. EverReady has also agreed to honor this pricing for the next two additional holiday seasons.

If you have any questions or require additional information, please contact me at your convenience.



Gladstone 2017, 2018 & 2019 Linden Square Holiday Lighting Proposal

Payment Terms requested:

November 15th Payment

50% of Installation, Service and Takedown of existing display & Christmas Tree Maintenance.
\$ 13,000.00

December 15th Payment

25% of Installation, Service and Takedown of existing display, Christmas Tree Maintenance.
\$ 6,500.00

January 15th Payment

25% of Installation, Service and Takedown of existing display, Christmas Tree Maintenance.
\$ 6,500.00

EverReady Services – Robbie Pohl

10/25/17

Gladstone – Scott Wingerson



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Gladstone 2017, 2018, 2019 Linden Square Holiday Lighting Proposal

EverReady Services proposes the following for the 2017, 2018 & 2019 Holiday Lighting Seasons

Re-Install, maintain, repair or replace warrantied product as needed, inventory all replacement product, inspect display 5-6 nights per week, takedown & store product. Replace worn-out, out of warranty product as needed. Inspect the installation of the Mayor's Tree and maintain it thru the season.

By agreeing to the terms listed above, both parties agree to the Service Agreement for the 2017 season and the agreement is renewable for two more consecutive seasons, 2018 & 2019.

\$ 26,000.00 per Holiday Lighting Season

Robbie Pohl – EverReady Services

10/25/17

Scott Wingerson - Gladstone