

RESOLUTION NO. R-20-48

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE NORTHLAND ASSISTANCE CENTER, A MISSOURI NONPROFIT CORPORATION, FOR THE DISTRIBUTION OF CARES ACT FUNDS TO GLADSTONE RESIDENTS WHO HAVE BEEN DIRECTLY IMPACTED BY THE COVID-19 PANDEMIC AND QUALIFY FOR FINANCIAL ASSISTANCE.

WHEREAS, Congress passed and the President signed the Coronavirus Aid, Relief and Economic Security (CARES) Act on March 27, 2020; and

WHEREAS, the City received a portion of the CARES Act funds distributed to Clay County from the State of Missouri; and

WHEREAS, it has been determined that providing emergency financial assistance to Gladstone residents directly impacted by the loss of income due to the COVID-19 public health emergency is an authorized use of CARES Act funds; and

WHEREAS, The Northland Assistance Center has the qualifications, resources, and ability to review and approve applications from Gladstone residents in need of financial assistance for rent or mortgage payments, overdue utility bills, and/or other individual emergency needs; and

WHEREAS, The Northland Assistance Center has agreed to administer the grant program and distribute financial assistance to Gladstone residents who are in need; and

WHEREAS, the City desires to enter into a Memorandum of Understanding with The Northland Assistance Center to administer the grant program and distribute the available funds.


NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI AS FOLLOWS:

THAT, the City Manager of the City of Gladstone, Missouri, is hereby authorized to enter into the proposed Memorandum of Understanding with The Northland Assistance Center, on the terms and conditions set forth in the Memorandum of Understanding (MOU), and to take any other such measures as may be required to ensure the distribution of CARES Act Funds to assist Gladstone residents directly impacted by the COVID-19 pandemic.

INTRODUCED, READ, PASSED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 12TH DAY OF OCTOBER, 2020.



Jean B. Moore, Mayor

ATTEST:


Ruth E. Bocchino, City Clerk



Request for Council Action

RES # R-20-48

BILL # City Clerk Only

ORD # City Clerk Only

Date: 10/5/2020

Department: General Administration

Meeting Date Requested: 10/12/2020

Public Hearing: Yes Date: [Click here to enter a date.](#)

Subject: A Resolution authorizing the City Manager to enter into a Memorandum of Understanding with The Northland Assistance Center to administer a grant program that assists Gladstone residents directly impacted by the COVID-19 pandemic.

Background: On March 27, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which established a funding source that was disbursed to individual States based on population. Missouri, in turn, distributed a certain amount of that funding to individual counties, also based on population. In May, Clay County divided up the funds allocated to them proportionally to each municipality but asked that each municipality be responsible for using their share in accordance to regulations set forth by the United States Treasury Department. It has been determined that the distribution of funds to qualified Gladstone residents impacted by the COVID-19 public health emergency is an authorized use of CARES Act funds. The City of Gladstone is proposing to provide up to \$45,000 (as distributed in up to three (3) \$15,000 disbursements) to The Northland Assistance Center to be used towards grants for Gladstone residents in need of emergency financial assistance due to the COVID-19 pandemic. Such assistance could include overdue rent or mortgage payments to avoid eviction or foreclosure, past due utility bills, or other emergency individual needs caused by a loss of income. The Northland Assistance Center has the resources and ability to review applications and distribute the funds to those truly in need of emergency assistance. This Resolution will allow the City Manager to enter into a Memorandum of Understanding with the Northland Assistance Center to administer the grant program in return for a 5% Administrative Fee of all funds distributed.

Budget Discussion: Funds are budgeted in the amount of \$ \$45,000 from the OTHER Fund. Ongoing costs are estimated to be \$ 0 annually. Previous years' funding was \$0

Public/Board/Staff Input: Staff recommends approval of the proposed Resolution.

Provide Original Contracts, Leases, Memorandum of Understandings, etc. to: City Clerk and Vendor

Bob Baer
Department Director/Administrator

PC
City Attorney

SW
City Manager

Memorandum of Understanding

Between The Northland Assistance Center and The City of Gladstone

This MEMORANDUM OF UNDERSTANDING (this “MOU”) is dated as of October 12, 2020, (“Effective Date”), by and between the City of Gladstone, a municipal corporation duly organized and existing under the laws of the State of Missouri, (the “City”) and The Northland Assistance Center, a Missouri nonprofit corporation (“NAC”).

Recitals

- A. Congress passed and the President signed the Coronavirus Aid, Relief and Economic Security (CARES) Act on March 27, 2020. The CARES Act provides for Federal Stimulus Funds to flow to the State by population and to Counties within the State also by population.
- B. Certain types of grants are indicated in the guidance as eligible, including expenditures related to emergency financial assistance to individuals and families directly impacted by a loss of income due to COVID-19 public health emergency. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs caused by COVID-19. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.
- C. The City staff has neither the capacity nor the qualifications to administer such a program; however, NAC does have the qualifications, capacity, and ability to administer such a program.

Accordingly, the following is agreed to between the City and the NAC:

1. The City commits to making up to three (3) separate contributions of fifteen thousand dollars (\$15,000.00) each. Such contributions shall be used to make grants to qualifying Gladstone families.
2. NAC shall review and approve applications from Gladstone residents for assistance with rent or utilities. All applicants will be required to provide proof of residency, picture identification for all household members over 18 years of age, social security cards for all household members, proof of income, when appropriate, and a letter from the landlord or mortgage company and/or a copy of the utility bill(s).
3. NAC will be responsible for the disbursement of funds directly to the purveyor.
4. NAC will enter all clients into the Mid-America Assistance Center (MAAC) database and will provide reports to the City staff on a monthly basis.

5. In consideration of the services of NAC, the City shall pay NAC an amount equivalent to five percent (5%) of the amount of grant funds that are disbursed to Gladstone individuals or families.
6. NAC shall comply with all federal, state and local laws, rules, regulations and guidelines in carrying out the services described herein.
7. The recitals set forth above are true and correct and are incorporated herein by reference and made a part of this MOU.
8. The persons executing this MOU on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this MOU on behalf of said party, (iii) by so executing this MOU, such party is formally bound to the provisions of this MOU, and (iv) the entering into this MOU does not violate any provisions of any other agreement to which said party is bound.
9. This Memorandum of Understanding will be in place from the Effective Date through December 30, 2020, or until grant funds are exhausted, whichever comes first.

Agreed to this 12th day of October, 2020.

City of Gladstone



Scott Wingerson, City Manager

Date: 10/13/2020

The Northland Assistance Center



Rita Pearce, Executive Director

Date: 10/13/20

Approved as to Form:



City Counselor

Attest:



City Clerk