

**RESOLUTION NO. R 24-02**

**A RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH JK DESIGNS, INC. DOING BUSINESS AS THE NATIONAL SCULPTORS' GUILD IN THE AMOUNT OF \$50,000.00 FOR THE COMMISSION OF AN ART SCULPTURE FOR INSTALLATION AT THE NORTHEAST PARKING LOT ENTRANCE TO OAK GROVE PARK.**

**WHEREAS**, the Arts Commission formed an artist selection panel who evaluated eighty-eight applicants and recommended Joe Norman (working with/through JK Designs DBA the National Sculptors' Guild) to the City Council; and

**WHEREAS**, the artist's qualifications were presented to the Council at the Study Session held on January 8, 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, AS FOLLOWS:**

**THAT**, the City Manager of the City of Gladstone, Missouri, is hereby authorized to execute a contract for the commission of a sculpture with JK Designs, Inc. doing business as the National Sculptors' Guild in the amount of \$50,000.00.

**FURTHER, THAT**, funds in the total amount of \$50,000.00 are hereby authorized for such purpose from the Capital Improvement Sales Tax Fund.

**INTRODUCED, READ, PASSED, AND ADOPTED BY THE COUNCIL OF THE CITY OF GLADSTONE, MISSOURI, THIS 22ND DAY OF JANUARY 2024.**

  
Jean B. Moore, Mayor

ATTEST:

  
Kris Keller, City Clerk



## ***Request for Council Action***

**RES** ☒ # **R-24-02**

**BILL** ☐ # City Clerk Only

**ORD** ☐ # City Clerk Only

Date: 1/12/2024

Department: Parks & Recreation

Meeting Date Requested: 1/22/2024

Public Hearing: Yes ☐ Date: [Click here to enter a date.](#)

Subject: Oak Grove Park Art Sculpture

Background: The Arts Commission reviewed 88 artists and is recommending the work by Joe Norman which will be titled "Monarch Girl" that will be placed at the NE entrance to the Oak Grove parking lot. This piece will be a two sided piece featuring a girl on one and a butterfly on the other.

Budget Discussion: Funds are budgeted in the amount of \$ 50,000.00 from the CIST Fund.

Public/Board/Staff Input: The Arts Commission is recommending the artwork and the Parks Board voted in support of the work being placed at Oak Grove Park.

Provide Original Contracts, Leases, Agreements, etc. to: City Clerk and Vendor.

Justin Merkey  
Department Director/Administrator

JM  
City Attorney

BB  
City Manager

# PROFESSIONAL SERVICES AGREEMENT & ART PURCHASE CONTRACT

THIS CONTRACT is made and entered into this 20th day of January, 2024, by and between the City of Gladstone, Missouri, a Missouri statutory city ("City"), and JK Designs, Inc., a Colorado Corporation dba the National Sculptors' Guild and Joe Norman, ("Artist").

In consideration of the payments and mutual agreements contained in this Contract, the City and the Artist agree as follows:

## SECTION 1 – SERVICES TO BE PERFORMED

The Artist shall perform those services to create a Work of Art Titled "Monarch Girl" ("Artwork") for Oak Grove Park ("Site) set forth in the Scope of Services attached hereto and incorporated herein as Exhibit 1. Schedule of Performance attached as Exhibit 3.

## SECTION 2 – RESPONSIBILITIES OF THE CITY

The City shall perform those things set forth in the attached Exhibit 2 which is hereby incorporated herein.

## SECTION 3 – TERM OF CONTRACT

This Contract shall begin upon execution and shall end no later than June 28, 2024. Time is of the essence for the performance of the Artist's services, a dedication of completed Artwork is anticipated on June 29, 2024.

## SECTION 4 – COMPENSATION AND REIMBURSABLE

A. The maximum amount that the City shall pay the Artist under this Contract is Fifty Thousand US Dollars (\$50,000.00).

The City is not liable for any obligation incurred by the Artist except as approved under the provisions of this contract.

B. Upon completion of each task set forth below the Artist shall invoice the City, stating completion of the task and all actual reasonable expenses incurred and allowed under this Contract, and the amount due. The City, upon approving the invoice, shall remit payment to the Artist in accordance with the following schedule:

1. \$10,000.00 20% upon execution of this contract.
2. \$25,000.00 50% upon receipt of engineering.
3. \$10,000.00 upon approval of enlargement, fabrication and painting.
4. \$5,000.00 within thirty (30) days following final acceptance of Artwork.



**C. Conditions Precedent to Payment.**

1. Warranties of Title – The Artist represents and warrants that:
  - a) The Artwork is solely the result of the artistic effort of the Artist;
  - b) The Artwork is unique and original and does not infringe upon any copyright;
  - c) The Artwork will not be publicly placed within a 100-mile radius of Gladstone, Missouri and will have a unique coloration/paint finish than any other in the edition.
  - d) The Artwork is free and clear of any liens from any source; and
2. It shall be a condition precedent to payment of any invoice from the Artist that the Artist is in compliance with, and not in breach or default of, all terms, covenants and conditions of this Contract. If damages are sustained by the City as a result of breach or default by the Artist, the City may withhold payment(s) to the Artist for the purpose of set off until such time as the exact amount of damages due the City from the Artist may be determined, and
3. No request for payment will be processed unless the request is in proper form, correctly computed, and is approved as payable under the terms of this Contract.

**SECTION 5 – NOTICES**

All notices required by this Contract shall be in writing sent by regular U.S. mail, postage prepaid, commercial overnight courier, or email to the following:

**CITY:**

Justin Merkey  
Director of Parks, Recreation & Cultural Arts  
6901 N. Holmes, Gladstone, MO 64118  
Phone: 816.423.4090  
Email: [justinm@gladstone.mo.us](mailto:justinm@gladstone.mo.us)

**ARTIST:**

Joe Norman  
c/o The National Sculptors' Guild  
PO Box 848, Loveland, CO 80539  
Phone: 970-667-2015  
Email: [blueboathome@gmail.com](mailto:blueboathome@gmail.com)  
CC: [alyson@columbinensg.com](mailto:alyson@columbinensg.com)

**SECTION 6 – RISK OF LOSS**

The risk of loss or damage to the Artwork shall be borne by the Artist and the Artist shall take such measures as are necessary to protect the Artwork from loss or damage until its final acceptance by the City.

**SECTION 7 – TITLE AND OWNERSHIP**

Upon completion and installation of the Artwork and upon final acceptance and final payment to the Artist by the City, title to the Artwork shall pass to the City.

**SECTION 8 – COPYRIGHT**

- A. The Artist shall retain the ownership of copyrights in and to the Artwork, plans, drawings, schematics, design studies and models prepared by the Artist in connection with this commission, except as limited by this paragraph. The Artist agrees that it will not make any

exact duplicates or three-dimensional reproductions of the exact design dimensions, materials and coloration of the Artwork within a 100-mile radius nor grant others permission to do so, except with the written permission of the City.

- B. The Artist retains Copyright in and to the Artwork under the Copyright Act of 1976, 17 U.S.C., Section 101, et seq. The six-foot (6') monument shall be second in a numbered edition and will be painted in a unique manner from the rest of the edition making it unique to the City. The Artist reserves the right to produce the Artwork at any size. Each edition will be clearly marked. If the City should desire to place the Artwork in a location that is not shown on Exhibit 1, the City shall first notify the Artist consistent with Exhibit 2 herein as to the new location. If the Artist objects to the new location, the only remedy available to the Artist is to request in writing that the City remove the identification plaque referred to in Exhibit 1, Section 10 herein, and that the City not promote the Artwork as that of the Artist. Provided, however, this provision in no way prohibits the City from truthfully responding to inquiries, oral and written, as to the name of the Artist. The Artist shall not unreasonably object to a change of location or alteration of the Site.
- C. The Artist grants the City a license to use photographic reproductions of the Artwork in its website, advertising brochures, media publicity and promotion of its activities, catalogues, site guides, books and publication for noncommercial purposes. If reproductions by either party where the Artwork is the central focus of the reproductions are made, there shall be included credits listing the Artist "Joe Norman and the National Sculptors' Guild" as the creator of the Artwork and owner of its copyright, and the City as the party which owns and commissioned the Artwork, and they agree to use their best efforts to secure credits in any reproduction or public showing of a reproduction or public show of a reproduction by other parties.

#### **SECTION 9 – NO GRATUITIES OR KICKBACKS**

- A. Gratuities – The Artist represents and warrants that it has not and will not offer or give any City elected official, employee, commission or board member a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation or preparation of any part of a contract requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any contract or subcontract, or to any solicitation or proposal therefor.
- B. Kickbacks – The Artist represents and warrants that no payment, gratuity, offer of employment or benefit has been or will be made by or on behalf of or solicited from a subcontractor under a contract with the Artist or higher tier subcontractor or any person associated therewith as an inducement for the award of a subcontract or order.

## **SECTION 10 – CONFLICTS OF INTEREST**

The provisions of the City ordinances and policies prohibiting City elected officials, employees, board, or commission members from having a financial or personal interest in any contract with the City shall apply to this Contract. The Artist represents and warrants that no elected official, employee, board, or commission member has, or will have a direct or indirect financial or personal interest in the Contract, and that no elected official, employee, board or commission member or member of such person's immediate family, either has negotiated, or has or will have an arrangement, concerning employment to perform services on behalf of the Artist in this Contract.

## **SECTION 11 – ASSIGNMENT AND SUBLETTING**

The Artist shall not subcontract, assign, or transfer any part or all of the Artist's obligations or interests without the City's prior approval. If Artist shall subcontract, assign or transfer any part of the Artist's interests or obligations under this Contract without the prior approval of the City, it shall constitute a material breach of this Contract.

## **SECTION 12 – INDEPENDENT CONTRACTOR**

The Artist is an independent contractor with respect to all services performed under this Contract. The Artist shall furnish all the material and do all work necessary to complete the Artwork according to the Contract specifications. The Artist accepts full and exclusive liability for the payment of any and all premiums, contributions or taxes for workers' compensation, Social Security, unemployment benefits, or other employee benefits now or hereinafter imposed under any state or federal law which are measured by the wages, salaries or other remuneration paid to persons employed by the Artist on work performed under the terms of this Contract. The Artist shall defend, indemnify, and save harmless the City from any claims or liability for such contributions or taxes. Nothing contained in this Contract nor any act of the City, or the Artist, shall be deemed or construed to create any third-party beneficiary or principal and agent association or relationship with the City. The Artist is not the City's agent, and the Artist has no authority to take any action or execute any documents on behalf of the City.

## **SECTION 13 – GENERAL INDEMNIFICATION**

- A. For purposes of this Section only, the following terms shall have the meanings listed:
1. **Claims** means all claims, damages, liability, losses, costs and expenses, court costs and reasonable attorneys' fees, including attorneys incurred by the City in the enforcement of this indemnity obligation.
  2. **Artist's Agents** means JK Designs, Inc's officers, employees, subcontractors, sub-consultants, successors, assigns, invites and other agents.
  3. **City** means the City, its Program Manager/Construction Advisor and any of their agents, officials, officers and employees.

- B. The Artist's obligations under this Section with respect to indemnification for acts or omissions, including negligence, of the City shall be limited to the coverage and limits of General (not Professional) Liability insurance that the Artist is required to procure and maintain under this Contract. The Artist affirms that it has had the opportunity to recover the costs of the liability insurance required in the Contract in its Contract price.
- C. The Artist shall defend, indemnify, and hold harmless the City from and against all Claims arising out of or resulting from all acts or omissions in connection with this Contract caused in whole or in part by the Artist or the Artist's Agents, regardless of whether or not caused in part by an act or omission, including negligence, of the City. The Artist is not obligated under this Section to indemnify the City for the sole negligence of the City.
- D. Nothing in this section shall apply to indemnification for professional negligence which is specified in a separate provision of this Contract.

#### **SECTION 14 – INDEMNIFICATION FOR PROFESSIONAL NEGLIGENCE**

If applicable, the Artist shall indemnify, and hold harmless the City and any of its agencies, officials, officers, or employees from and against all claims, damages, liability, losses, costs and expenses, including court costs and reasonable attorneys' fees, to the extent caused by any negligent acts, errors or omissions of the Artist, its officers, employees, sub-consultants, subcontractors, successors, assigns, invitees and other agents, in the performance of professional services under this Contract. The Artist is not obligated under this Section to indemnify the City for the negligent acts of the City or any of its agencies, officials, officers or employees.

#### **SECTION 15 – INSURANCE**

- A. The Artist shall procure and maintain in effect throughout the duration of this Contract, and for a period of two (2) years thereafter (except that the Automobile Liability Insurance shall remain in place for 30 days following the completion of the contract), insurance coverage not less than the types and amounts specified below. In the event that additional insurance, not specified herein, is required during the term of this Contract. The artist shall supply such insurance at the City's cost.
  - 1. General Liability Insurance: with limits of \$2,000,000 per occurrence and \$2,000,000 aggregate, written on an "occurrence" basis. The policy shall be written or endorsed to include the following provisions:
    - a. Severability of Interests Coverage applying to Additional Insureds
    - b. Per Project Aggregate Liability Limit or, where not available, the aggregate limit shall be \$2,000,000
    - c. No Contractual Liability Limitation Endorsement
    - d. Additional Insured Endorsement, ISO form CG20 10, or its equivalent

2. **Automobile Liability Insurance:** with a limit of \$2,000,000 written on an “occurrence” basis, covering owned, hired, and non-owned automobiles. If the Artist owns vehicles, coverage shall be provided on an “any auto” basis. If the Artist does not own any vehicles, coverage shall be provided on a “hired autos” and “non-owned autos” basis. The insurance will be written on an Auto form, or an acceptable equivalent, and will protect against claims arising out of the operation of motor vehicles, as to acts done in connection with the Agreement, by the Artist.
  3. **Professional Liability Insurance** with limits Per Claim/Annual Aggregate of \$2,000,000.
- B. The policies listed above may not be cancelled until after thirty (30) days written notice of cancellation to the City, ten (10) days in the event of nonpayment of premium. The Commercial General and Automobile Liability Insurance specified above shall provide that the City and its agencies, officials, officers, and employees, while acting within the scope of their authority, will be named as additional insureds for the services performed under this Contract. The Artist shall provide to the City at execution of this Contract a certificate of insurance showing all required endorsements and additional insureds.
  - C. All insurance coverage must be written by companies that have an A.M. Best’s rating of “B+V” or better and are licensed or approved by the State of Missouri to do business in Missouri.
  - D. Regardless of any approval by the City, it is the responsibility of the Artist to maintain the required insurance coverage in force at all times; its failure to do so will not relieve it of any contractual obligation or responsibility. In the event of the Artist’s failure to maintain the required insurance in effect, the City may order the Artist to immediately stop work, and upon ten (10) days’ notice an opportunity to cure, may pursue its remedies for breach of this Contract as provided for herein and by law.

## **SECTION 16 – GOVERNING LAW**

This Contract shall be construed and governed in accordance with the law of the State of Missouri. Any action in regard to the Contract or arising out of its terms and conditions must be instituted and litigated in the courts of the State of Missouri within Clay County, Missouri, and in no other. The parties submit to the jurisdiction of the courts of the State of Missouri and waive venue.

## **SECTION 17 – COMPLIANCE WITH LAWS**

The Artist shall comply with all federal, state, and local laws, ordinances, and regulations applicable to the Artwork. The Artist, at its own expense, shall secure all occupational and professional licenses and permits from public or private sources necessary for the fulfillment of its obligations under this Contract. All references to “Code” shall mean the City’s Code of Ordinances, including any amendments thereto or recodification thereof.



## **SECTION 18 – TERMINATION OF CONTRACT**

- A. The City may, at any time upon ten (10) days' notice to the Artist specifying the effective date of termination, terminate this Contract, in whole or in part, when it is in the City's best interest. If this Contract is terminated by the City, the City shall be liable under the payment provisions of this Contract only for payment for services rendered before the effective date of termination.
- B. The Artist may terminate this Contract upon ten (10) days' notice to the City if the City is in material breach of this Contract and fails to cure the breach before the end of the ten (10) day notice period.
- C. If this Contract is terminated prior to the Artist's completion of the services to be performed hereunder, then all finished or unfinished documents, including but not limited to data, studies, surveys, drawings, maps, models, photographs, reports, computer programs or other materials prepared or obtained by the Artist pursuant to this Contract shall become the City's property.

## **SECTION 19 – DEFAULTS AND REMEDIES**

- A. The Artist shall be in default of this Contract upon the happening of any of the following events:
  - 1. If the Artist fails to comply with any of the provisions required of the Artist under this Contract, and such failure continues for a period of ten (10) days after written notice thereof is given to the Artist by the City; or
  - 2. If, by operation of law or otherwise, the right, title, or interest of the Artist in this Contract is transferred to, passes to, or devolves upon any other person, firm, or corporation without written consent of the City; or
  - 3. Upon the levy of any attachment or execution of any process of a court of competent jurisdiction which does or will interfere with the Artist's performance under this Contract, and which attachment, execution or other process of such court is not enjoined, vacated, dismissed, or set aside within a period of thirty (30) days; or
  - 4. Upon the suspension, revocation or termination of any power, license, permit, or authority that has the effect of preventing the Artist from performing under this Contract.
- B. Upon the occurrence of any one or more of the events as set forth in sub-paragraphs A1 through A4 of this section, or upon any other default or breach of this Contract, the City may, at the City's option, exercise concurrently or successively, any one or more of the following rights and remedies without waiving such default:
  - 1. Interplead funds to a court or pay any sum required to be paid by the Artist to parties other than the City and which the Artist has incurred in connection with this Contract and failed to pay. Any amount so paid in good faith by the City, together with interest thereon at the maximum rate provided by law from the date of such payment, and all expenses connected therewith shall be repaid by the Artist to the City on demand; or

2. Enjoin any breach or threatened breach by the Artist of any covenants, agreements, terms, provisions, or conditions hereof; or
3. Bring suit for the performance of any covenant devolving upon the Artist for performance or damage thereof, all without terminating this Contract; or
4. Terminate this Contract upon ten (10) days written notice to the Artist, specifying date of termination.

**C. CITY DELAY**

If the Artist is delayed from installing the Artwork by the Installation Date as a result of action taken by the City, the City shall reimburse the Artist for actual transportation and storage costs incurred for the period between the Installation date and date on which the Site is available to permit installation of the Artwork, if and only if, the transportation and storage cost are incurred as a direct result of the delay by the City. The City shall not be responsible for any transportation and storage costs that the Artist would have been required to pay in the absence of delay caused by the City.

**D. FORCE MAJEURE**

Except for the City's obligations to make payments following the Payment Schedule neither party shall be considered in default in the performance of its obligations hereunder if such performance is prevented or delayed because of war, hostilities, revolution, civil commotion, strike, lock-out, epidemic, accident, fire, wind, catastrophic event or flood or because of any law, order, proclamation, regulation or ordinance of any government or of any subdivision thereof or because of any act of God or any other cause beyond the reasonable control of the party affected ("Force Majeure Event"); provided that the affected party shall have used its best efforts to avoid such condition and, provided further, that notice of such Force Majeure Event is given by the affected party to the other within five (5) days of said Force Majeure Event. Should one or both of the parties be prevented from fulfilling their contractual obligations because of a Force Majeure Event lasting continuously for a period of at least six (6) months, the parties shall consult with each other regarding the future implementation of this Agreement. The parties agree to use their best efforts to minimize any delays and/or losses, if any, resulting from such Force Majeure Event.

**E. ASSIGNMENT**

In the event of the serious illness or death of the Artist during the construction and/or the installation of the Artwork, his heirs, family and estate will in no way be responsible for the completion of the unfinished Artwork nor shall they be entitled to the compensation for uncompleted Artwork due under this contract. The National Sculptors' Guild shall be responsible for the completion of the Artwork, subject to the written approval of the City.

**SECTION 20 – WAIVER**

Waiver by the City of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or of any other term, covenant, or condition. No term, covenant, or condition of this Contract can be waived except by written consent of the City, and forbearance

or indulgence by the City in any regard whatsoever shall not constitute a waiver of same to be performed by the Artist to which the same may apply and, until complete performance by the Artist or the term, covenant, or condition. The City shall be entitled to invoke any remedy available to it under this Contract or by law despite any such forbearance or indulgence.

#### **SECTION 21 – RIGHTS AND REMEDIES CUMULATIVE AND NOT EXCLUSIVE**

All rights and remedies granted to the City herein and any other rights and remedies which the City may have at law and in equity are hereby declared to be cumulative and not exclusive, and the fact that the City may have exercised any remedy without terminating this Contract shall not impair the City's rights thereafter to terminate or to exercise any other remedy herein granted or to which the City may be otherwise entitled.

#### **SECTION 22 – AUDIT**

- A. The City Finance Director, the City's Human Resources Administrator and the City department administering this Contract shall have the right to audit this Contract and all books, documents and records relating thereto.
- B. The Artist shall maintain all its books, documents and records relating to this Contract during the Contract period and for three (3) years after the date of final payment.
- C. The books, documents, and records of the Artist in connection with this Contract shall be made available to the City Finance Director, the City's Human Resources Administrator and the City department administering this Contract for inspection and audit with ten (10) days after the request is made.

#### **SECTION 23 – HEADINGS; CONSTRUCTION OF CONTRACT**

The headings of each section of this Contract are for reference only. Unless the context of this Contract clearly requires otherwise, all terms and words used herein, regardless of the number and gender in which used, shall be construed to include any other number, singular or plural, or any other gender, masculine, feminine or neuter, the same as if such words had been fully and properly written in that number or gender. In the event of any conflict between this Contract and any incorporated Attachments, the provisions of this Contract shall control.

#### **SECTION 24 – MERGER**

This Contract, including any referenced Attachments, constitutes the entire agreement between the City and the Artist with respect to this subject matter, and supersedes all prior agreements between the City and the Artist with respect to this subject matter, and any such prior agreement shall be void and of no further force or effect as of the date of this Contract.

## **SECTION 25 – MODIFICATION**

- A. Unless stated otherwise in this Contract, no provision of this Contract may be waived, modified, or amended except by written amendment signed by the City and the Artist.
- B. No act, conversation or communication with any officer, agent or employee of the City, either before or after the execution of this Contract, shall affect or modify any term or terminology of this Contract and any such act, conversation or communication shall not be binding upon the City or the Artist.

## **SECTION 26 – SEVERABILITY OF PROVISIONS**

Except as specifically provided herein, all of the provisions of this Contract shall be severable. In the event that any provision of this Contract is found by a court of competent jurisdiction to be unconstitutional or unlawful, the remaining provisions of this Contract shall be valid unless the court finds the valid provisions of this Contract are so essentially and inseparably connected with and so dependent upon the invalid provision(s) that it cannot be presumed that the parties to this Contract could have included the valid provision(s) without the invalid provision(s); or unless the court finds that the valid provision(s), standing alone, are incapable of being performed in accordance with the intentions of the parties.

## **SECTION 27 - PREVAILING WAGE**

If applicable, the Artist, and each of its subcontractors, shall pay not less than the prevailing hourly rate of wages, as determined by the Department of Labor and Industrial Relations of Missouri as set forth in the Annual Wage Order included in this Contract, to each employee of the Artist or subcontractor who is engaged in the construction of public works, exclusive of maintenance work, in performance of the Contract, as required by the Missouri Prevailing Wage Act, Sections 290.220 through 290.340, RSMo. (1994).

## **SECTION 28 – BINDING EFFECT**

This Contract shall be binding upon the City and the Artist and their successors in interest.

## **SECTION 29 – OPEN EXCAVATIONS**

- A. Required Excavations shall be restored to the level of the adjacent surfaces as soon as practicable. Unsupervised open excavations on public properties are discouraged at all times. Every person who for any purpose makes or causes to be made any excavation in, upon, under, through or adjoining any street, sidewalk, alley, park, boulevard, parkway or any other public properties, and shall leave any part or portion thereof open shall provide effective protection to the public.
- B. All excavations in roadways shall be protected and secured in compliance with existing federal, state and local codes and standards, including but not limited to the most current edition of the Manual of Uniform Traffic Control Devices.

- C. All unsupervised excavations not within roadways shall be protected and secured. The use of a protective cover over an excavation shall be installed so that it can sustain the weight of any persons and/or objects placed upon it. The cover shall be fixed to the ground so it cannot be moved. Protective covers shall have no opening(s) or protuberance(s) of sufficient size to cause a fall and/or injury. Advance warning devices shall be installed, as necessary.
- D. Any excavation that is not covered shall be fenced in such a way that it surrounds the entire area under excavation so as to prevent entry by any persons. The fencing shall be a minimum of 42" in height. The fence shall be constructed in such a manner that it is adequately secured and will remain upright at all times under normal site conditions.
- E. All protective coverings and/or fences on excavations shall be inspected at least daily to assure integrity. Protective coverings and/or fences in heavily trafficked areas shall be inspected more often, as necessary.
- F. All necessary and applicable permits shall be secured for any work contemplated on public properties before commencing any activity.

### SECTION 30 – REPRESENTATIONS AND WARRANTIES

The City and the Artist each certify that it has the power and authority to execute and deliver this Contract, to use the funds as contemplated hereby and to perform this Contract in accordance with its terms.

ARTIST:

JK Designs, Inc. dba the National Sculptors' Guild



Alyson Kinkade, President



Joe Norman, Lead Artist

ATTEST:



John W. Kinkade, Secretary

CITY:

City of Gladstone, Missouri



Robert Baer, City Manager

ATTEST:



Kris Keller, City Clerk



## **EXHIBIT 1**

### **SCOPE OF SERVICES**

Joe Norman and the National Sculptors' Guild have been selected by the Gladstone City Council to develop, design and fabricate an exterior, sculptural artwork titled "Monarch Girl" for Oak Grove Park, Gladstone, Missouri. The Artist shall:

1. Design Development:
  - A. Within thirty (30) days of the execution of this Contract, the Artist will prepare and submit to the City detailed working drawings and plans and specifications, including but not limited to foundation plans, connection details, special installation details, calculations of foundation design, calculations of structural design, specifications which clearly outline any special materials or installation methods required (Collectively "Working Drawings") for fabrication and installation of the Artwork for approval by the City.
  - B. The Artist will determine the specific location of the Artwork at the Site and submit to the City for approval.
2. Guarantee that the Artwork shall be constructed without further compensation than that provided for in this Contract.
3. Guarantee to make good at its own expense, and in accordance with the instructions of the City's Director of Parks, Recreation & Cultural Arts, any and all faulty or defective material or workmanship which may appear in the Artist's work within a period of one (1) year from the date of final acceptance.
4. Commence work on the date specified in the "Notice to Proceed" issued by the City and complete the Artwork by the date set forth in Section 3 of the Contract.
5. Fabricate, transport and install Artwork at the Site in accordance with the proposal.
6. Fabricate the Artwork in accordance with the proposed concept. The City shall have the right to inspect the Artwork at reasonable times during the fabrication at the City's expense subject to the appropriation of the City.
7. Be responsible for transportation of all components of the Artwork to the Site and notify the City for final preparation of the Site for installation of the Artwork.
8. Advise, consult, and inspect the completed installation of the Artwork at the Site to ensure that the installation is in conformance with the proposal.

9. Provide consultation to the City for site preparation for installation of the Artwork.
10. The Artist will have an information plaque fabricated and installed in a mutually agreeable location as specified by the Cultural Arts Commission.
11. The Artist is responsible for contracting with a photographer to document the Artwork and will provide digital photographs of a least five (5) mega pixels each to the City for its use in accordance with the Artist's copyright in Section 9 of this agreement.
12. Final Acceptance:
  - A. The Artist will advise the City in writing when all services required under this Scope of Services have been completed.
  - B. The Artist will, prior to final acceptance of the Artwork, provide the City with a description of the methods of cleaning, preserving and maintaining the Artwork.

## **EXHIBIT 2**

### **RESPONSIBILITIES OF THE CITY**

1. The City will conduct reviews of plan and materials and respond to the Artist with comments and/or approval in the times specified in the approved schedule.
2. The City will display the Artist's name, copyright notice, title and date of the Artwork near or on the Artwork in a mutually acceptable location.
3. The City recognizes that maintenance of the Artwork on a regular basis is essential to the integrity of the Artwork. The City, to the extent allowed by law, subject to appropriation, reasonably assures that the Artwork will be properly maintained and protected, taking into account the instructions of the Artist set forth in Exhibit 1 of this Contract, and will to the extent allowed by law, and subject to appropriation, reasonably protect and maintain the Artwork against the ravages of time, vandalism and the elements.
4. Repairs and Restoration:
  - A. The City will have the right to determine, after consultation with a professional conservator, when and if repairs and restorations to the Artwork will be made. During the Artist's lifetime, the Artist will have the right to approve all repairs and restorations; provided however, that the Artist shall not unreasonably withhold approval for any repairs or restoration of the Artwork. If the Artist unreasonably fails to approve any repair or restoration, the City shall have the right to make such repair or restoration. To the extent practical, the Artist, during the Artist's lifetime, will be given the opportunity to make or personally supervise significant repairs or restorations.
  - B. All repairs and restorations will be made in accordance with recognized principles of conversation.
5. Alterations of the Artwork or of the Site. To the extent allowed by law, the City agrees:
  - A. That it will not intentionally damage, alter, modify or change the Artwork without written approval of the Artist.
  - B. The City will notify the Artist of any proposed alteration of the Site that would affect the intended character and appearance of the Artwork and will consult with the Artist in the planning and execution of any Site alteration and will make a reasonable effort to maintain the integrity of the Artwork.
  - C. That it is the City's intent to retain and publicly display the Artwork at the Site for many years. However, the City is also aware that circumstances may arise that would make it prudent for the city to remove the Artwork from public display and/or relocate the Artwork to another Site.

- D. In the event the City desires to remove the Artwork from the Site, and the removal would result in the destruction, distortion, mutilation or other modification of the Artwork, the City will give the Artist notice as provided herein of the City's intended action. The Artist has ninety (90) days after the mailing of such notice either to remove the Artwork or to pay for its removal. If the Artwork is removed at the expense of the Artist, title to the Artwork shall be deemed to be in the Artist. If the Artist fails to remove the Artwork within the ninety (90) day period, the City may proceed to remove the Artwork with no further liability to the Artist.

## **EXHIBIT 3**

### **SCHEDULE OF PERFORMANCE**

**Schedule of Performance.** The services required of the Artist as set forth in this contract will be completed in accordance with the schedule for completion of the Work as outlined in Exhibit 1 Scope of Services, agreed upon with the Artist, and approved in writing by City. No time limits may be extended or modified without written agreement between the Artist and City.

#### **A. Design and Coordination**

1. Artist shall complete City paperwork, licenses, insurances and required documents as outlined in the Contract. (30 days)
2. Artist shall provide detailed Working Drawings and Plans and Specifications to City. (30 days)
3. The City will provide the Artist with comments and recommendations from the Arts Commission and/or Parks Advisory Board about the design. (no later than 30 days from receipt by Artist.)
4. Upon approval by the City Council, the City will review engineered drawings and approval of the design, materials and installation plan with the assistance and input of the Artist.

#### **B. Fabrication**

1. Fabricate the Work Art in accordance with the proposal in accordance with the schedule set forth in See Section E Schedule below.
2. Artist will attend (virtual) check-in meetings with City and/or Parks Advisory Board to track project progress for fabrication milestones.

#### **C. Shipping and Delivery**

1. Artist shall notify City in writing when the Work is complete and ready to deliver and install.

#### **D. Installation**

1. Installation to begin June 2024, See Section E Schedule below.

#### **E. Completion**

1. Artist &/or Artists team shall comply with all safety protocols, insurance requirements, and security access requirements prior to installation.
2. Installation and maintenance details to be submitted to The City by Artist.
3. City agrees to grant reasonable extensions of time to Studio the Artist in the event that there is a delay caused by conditions beyond Artist's control or Acts of God render timely performance of the Artist's services impossible. Failure to fulfill contractual obligations due to conditions beyond the Artist's reasonable control will not be considered a breach of contract; but the obligations will be suspended only for the duration of the conditions.



4. City will notify Artist of final acceptance.

**5. Final Close-Out and Final Payment**

a. Within thirty (30) days of final acceptance of the Work, Artist shall provide City with the Operating & Maintenance Manual description of the methods of cleaning, preserving and maintaining the Work.

b. Upon acceptance of the Operating & Maintenance Manual preservation submittal by City, Artist shall submit final payment invoice.

**F. Inauguration/Dedication**

The Artist will be available at a mutually agreed to time for the inauguration or dedication ceremonies of the work.

**G. Schedule Overview**

1. December 8, 2023: notification to Artist as selected Finalist for Oak Grove Park artwork commission. Selected by the Gladstone Art Commission.

2. December 2023: Artist Proposal presented and recommended to Gladstone Parks and Rec Advisory Board for approval.

3. January 8, 2024: Artist Proposal recommended by Gladstone Parks and Rec Advisory Board and presented to Gladstone City Council for approval.

4. January 2024: Agreement execution: contract signed (30 days).

5. January-June 2024: Artist will attend (virtual) check-in meetings with City and/or Parks Advisory Board to track project progress for fabrication milestones.

6. No later than February 2, 2024. Final artwork design will be delivered by the Artist to the City.

7. No later than February 21, 2024. The City will provide the Artist with comments and recommendations from the Arts Commission and/or Parks Advisory Board about the design.

8. No later than March 1, 2024, City will review engineered drawings and approval of the design, materials and installation plan with the assistance and input of the Artist.

9. March/April 2024 (exact date TBD): Artist attend Oak Grove Park site-visit, meet with City, Gladstone Parks & Rec team (additional site visits to be scheduled as needed).

10. May/June (exact date TBD): City call for locates for preparation of site

11. June 2024: Artwork fabrication complete. Packing and shipping.

12. June 2024 (exact date TBD): ; Schedule delivery of Artwork to Site

13. June 2024 (exact date TBD): ; Last day of install, final walk through with City of Gladstone MO. representatives for final approval. The Artist will complete the installation as soon as possible thereafter but in no event later than August 1, 2024.

14: June 29, 2024: Scheduled inauguration or dedication ceremonies of the artwork onsite.