



**GLADSTONE SPECIAL ROAD DISTRICT NO. 3  
MEETING MINUTES  
TUESDAY, SEPTEMBER 5, 2017  
5:00 PM  
NORTH CONFERENCE ROOM  
GLADSTONE CITY HALL  
7010 NORTH HOLMES**

**PRESENT:** Chairman John Houlihan  
Clerk Eugene Suter  
Mayor R.D. Mallams  
City Manager Scott Wingerson  
Public Works Director Tim Nebergall  
Interim Finance Director Dominic Accurso  
City Clerk/Recording Secretary Ruth Bocchino

**ABSENT:** Commissioner Michael Sosa

**Item 1. On the Agenda.      ROLL CALL.**

Chairman John Houlihan called the meeting of the Gladstone Special Road District No. 3 to order at 5:09 pm September 5, 2017, in the North Conference Room of Gladstone City Hall, 7010 North Holmes. All present with the exception of Commissioner Michael Sosa.

**Item 2. On the Agenda.      APPROVAL OF THE AUGUST 2, 2016, REGULAR GLADSTONE SPECIAL ROAD DISTRICT NO. 3 MEETING MINUTES.**

Clerk Eugene Suter moved to approve the August 2, 2016, Regular Gladstone Special Road District No. 3 Meeting Minutes as presented. Chairman John Houlihan seconded. The vote: all "aye" – Chairman John Houlihan and Clerk Eugene Suter. (2-0)

**Item 3. On the Agenda.      ELECTION OF OFFICERS.**

City Manager Scott Wingerson explained that according to State Statutes, the officers for the Road District are Chairman and Clerk, and stated those are the two offices for consideration at this meeting. Ruth Bocchino, City Clerk, will remain as Secretary. Clerk Eugene Suter moved to elect Chairman John Houlihan as Chairman. Chairman John Houlihan seconded. The vote: all "aye" – Chairman John Houlihan and Clerk Eugene Suter. (2-0). Chairman Houlihan moved to elect Clerk Eugene Suter as Clerk. Clerk Eugene Suter seconded. The vote: all "aye" – Chairman John Houlihan and Clerk Eugene Suter. (2-0)

**Item 4. On the Agenda.      CAPITAL IMPROVEMENTS COMMITTEE APPOINTMENT.**

Chairman John Houlihan moved to elect Commissioner Michael Sosa as Capital Improvements Committee person. Clerk Eugene Suter seconded. The vote: all “aye” – Chairman John Houlihan and Clerk Eugene Suter. (2-0).

**Item 5. On the Agenda. PROJECT DISCUSSION.**

Public Works Director Tim Nebergall discussed the following:

The Road District funded sidewalk improvements on N. Campbell from NE 70<sup>th</sup> Terrace to NE 72<sup>nd</sup> Streets in 2015 and street resurfacing in 2016. The sidewalk improvements on North Campbell are now complete and are a great addition to the area. Furthermore, the water main was replaced at the same time and paid for by the water fund. Street resurfacing on Claymont Woods Drive, Woodlands Drive West, Clinton Place, Clinton Place/Northeast 57<sup>th</sup> Place, and Northeast 68<sup>th</sup> Place will be completed in the next 30-days.

The City is also exploring options to complete improvements to Old Pike Road from Vivion Road to NW Englewood Road and NE 76<sup>th</sup> Street from N. Oak Trafficway to N. Brooklyn. A local match of \$1.1 million is needed to combine with \$900,000 in Federal Surface Transportation Program (STP) funding to complete Old Pike. An additional \$1.1 million is needed to combine with \$1.2 million in STP funding to complete NE 76<sup>th</sup> Street.

Director Nebergall stated that two options were presented to the Capital Improvements Committee. The first would be to pay for each project using funds currently earmarked for street maintenance as was done with the Pleasant Valley Road project. This obviously delays street maintenance which has an impact City-wide. The other option would be to explore a financing package of approximately \$2.2-million to complete both projects. Debt service would be budgeted in the Transportation Improvement Sales (TST) fund over a maximum of 15-years. Director Nebergall noted that debt service from the 2010 GO bond and 2011 COP was scheduled to drop off in FY23 which provides additional flexibility for the City.

Director Nebergall asked if the Road District would be interested in assisting with street maintenance in the upcoming year. This would significantly help the City as it works to complete Pleasant Valley Road and develops the financing plan for Old Pike Road and NE 76<sup>th</sup> Street. Chairman Houlihan asked if the City is seeking a commitment to bridge the gap between now and FY23. City Manager Wingerson stated that the Road District could technically only budget funds for the upcoming budget year, however, the Road District's assistance in future years would be extremely helpful. Director Nebergall provided a map and list of potential street projects for the upcoming year. Director Nebergall also noted that with the Road District's assistance, the annual street maintenance program would begin to approach \$1 million per year which has a positive impact on the entire community.

Chairman Houlihan asked if the federal STP money had a time frame. Director Nebergall stated that federal funding for Old Pike Road would be available in October 2017 and NE 76<sup>th</sup> Street in October 2019. The City has to complete the MoDOT process within the year the project is budgeted to secure the funding or it can request a one-year extension. City Manager Wingerson noted that the financing package would be presented to Council within the next month and if approved, the City's local match

would be available shortly thereafter to begin Old Pike Road. Commissioner Suter asked when construction of Old Pike Road could start. Director Nebergall stated that it would take approximately one-year from now to begin construction and take approximately one-year to complete. Director Nebergall also noted that right-of-way acquisition had not yet started and impacted 20+ properties. That would take some time; however, the City had some good neighborhood contacts that might be able to help with the process.

The Road District unanimously voted to allocate \$290,000 to the City's street maintenance program to be completed in calendar year 2018. The streets that will be resurfaced include N. Kansas Avenue from NE 63<sup>rd</sup> Street to NE 64<sup>th</sup> Street, N. Bellefontaine Avenue from NE 67<sup>th</sup> Terrace to NE 68<sup>th</sup> Terrace, N. Bellefontaine Circle, N. Wyandotte from NW 59<sup>th</sup> Place to NW 61<sup>st</sup> Street, and NW 74<sup>th</sup> Street from N. Broadway to N. Wyandotte. Chairman Houlihan offered the Road District's support in the event that the City ran into any obstacles in developing the financing package for Old Pike Road and NE 76<sup>th</sup> Street.

City Manager Scott Wingerson stated staff will prepare the resolution for approval by the Road District members.

**Item 6. On the Agenda.      BUDGET DISCUSSION.**

City Manager Scott Wingerson discussed the Road District Budget and the Annual Settlement.

**Item 7. On the Agenda. SETTLEMENT REPORT.**

Clerk Eugene Suter moved to accept the Annual Settlement Report as presented. Chairman John Houlihan seconded. The vote: all "aye" – Chairman John Houlihan and Clerk Eugene Suter. (2-0)

**Item 8. On the Agenda.      OTHER BUSINESS.**

There was no other business to discuss.


**Item 9. On the Agenda.      ADJOURN.**

Chairman John Houlihan adjourned the September 5, 2017, Gladstone Special Road District No. 3 meeting at 5:31 pm.

Respectfully submitted,



Ruth Bocchino  
City Chairman/Recording Secretary

Approved as submitted 

Approved as amended \_\_\_\_\_

  
Chairman John Houlihan