



**GLADSTONE SPECIAL ROAD DISTRICT NO. 3
MEETING MINUTES
WEDNESDAY, OCTOBER 17, 2018
4:00 PM
NORTH CONFERENCE ROOM
GLADSTONE CITY HALL
7010 NORTH HOLMES**

PRESENT: Chairman John Houlihan
Clerk Eugene Suter
Commissioner Michael Sosa
Councilman R.D. Mallams
Public Works Director Tim Nebergall
Finance Director Dominic Accurso
City Clerk/Recording Secretary Ruth Bocchino

ABSENT: City Manager Scott Wingerson

Item 1. On the Agenda. ROLL CALL.

Chairman Houlihan called the meeting of the Gladstone Special Road District No. 3 to order at 4:00 pm October 17, 2018, in the North Conference Room of Gladstone City Hall, 7010 North Holmes. All present with the exception of City Manager Scott Wingerson.

**Item 2. On the Agenda. APPROVAL OF THE SEPTEMBER 5, 2017, REGULAR
GLADSTONE SPECIAL ROAD DISTRICT NO. 3 MEETING MINUTES.**

Clerk Suter moved to approve the September 5, 2017, Regular Gladstone Special Road District No. 3 Meeting Minutes as presented. Chairman Houlihan seconded. The vote: all "aye" – Chairman John Houlihan, Clerk Eugene Suter, and Commissioner Michael Sosa. (3-0)

Item 3. On the Agenda. ELECTION OF OFFICERS.

According to State Statutes, the officers for the Road District are Chairman and Clerk, and those are the two offices for consideration. Ruth Bocchino, City Clerk, will remain as Secretary. Clerk Suter moved to elect Chairman Houlihan as Chairman. Commissioner Sosa seconded. The vote: all "aye" – Chairman John Houlihan, Clerk Eugene Suter, and Commissioner Michael Sosa. (3-0). Chairman Houlihan moved to elect Clerk Suter as Clerk. Commissioner Sosa seconded. The vote: all "aye" – Chairman John Houlihan, Clerk Eugene Suter, and Commissioner Michael Sosa. (3-0)

Item 4. On the Agenda. CAPITAL IMPROVEMENTS COMMITTEE APPOINTMENT.

Chairman Houlihan moved to elect Commissioner Sosa as Capital Improvements Committee person. Clerk Suter seconded. The vote: all “aye” – Chairman John Houlihan, Clerk Eugene Suter, and Commissioner Michael Sosa. (3-0)

Item 5. On the Agenda, PROJECT DISCUSSION.

Public Works Director Tim Nebergall distributed a map that showed the 2018 street maintenance program and the preliminary 2019 street maintenance program. He stated that the resurfacing projects funded by the Road District last year would be completed within the next couple of weeks.

Director Nebergall also distributed a list of preliminary 2019 streets with cost estimates. He noted that the resurfacing of North Oak Trafficway remains a high priority; however, it will take some time to develop a project. Director Nebergall noted that a lot of work is needed on residential streets and that some of this work could be completed this calendar year as a change order to the City’s annual mill and overlay contract. Director Nebergall requested the Road District allocate funding to complete this work in the amount of \$320,000.

Clerk Suter noted that the top 5 projects on the list exceeded \$320,000 and asked if the City would help fund the resurfacing of North Bellefontaine. Director Nebergall stated that the City would provide the additional funding to complete the project.

Chairman Houlihan asked if the list represented the worst streets in Gladstone. Director Nebergall stated that it did not represent the worst streets in Gladstone; however, the list represented streets in need of immediate repair and that could be completed this calendar year. Mr. Nebergall explained that the cost to resurface streets can vary widely based upon the amount of concrete replacement done in conjunction with the resurfacing. These streets with the exception of North Bellefontaine could likely still be completed this calendar year.

Commissioner Sosa stated that he was fine with the list and the order the streets were listed.

Councilman R.D. Mallams asked if there was any other funding available for North Oak Trafficway through MARC or other entity. Director Nebergall stated that MARC does not fund resurfacing type work. Perhaps there could be some funding discussion with Shaping Our Future. The City will also receive some funding if the State Fuel Tax is passed.

Director Nebergall also noted that the City awarded a contract to Linaweaver Construction for the completion of Old Pike Road and City Engineer Anthony Sands was working with a consultant to complete the design of NE 76th Street.

Clerk Suter moved to process the first five streets on the list. Commissioner Sosa seconded. The vote: all “aye” – Chairman John Houlihan, Clerk Eugene Suter, and Commissioner Michael Sosa. (3-0)

City Clerk Bocchino stated she will prepare the resolution for approval by the Road District members.

Item 6. On the Agenda. BUDGET DISCUSSION.

Finance Director Accurso discussed the budget in detail. Chairman Houlihan asked that the City review the revenue received from the County to make sure that it was accurate.

Item 7. On the Agenda. SETTLEMENT REPORT.

Commissioner Sosa moved to accept the Annual Settlement Report as presented. Clerk Suter seconded. The vote: all "aye" – Chairman John Houlihan, Clerk Eugene Suter, and Commissioner Sosa. (3-0)

Item 8. On the Agenda. OTHER BUSINESS.

There was no other business to discuss.

Item 9. On the Agenda. ADJOURN.

Chairman John Houlihan adjourned the October 17, 2018, Gladstone Special Road District No. 3 meeting at 4:39 pm.

Respectfully submitted,

Ruth E. Bocchino

Ruth Bocchino
City Chairman/Recording Secretary

Approved as submitted ☒
Approved as amended ☐

John Houlihan
Chairman John Houlihan