



**GLADSTONE SPECIAL ROAD DISTRICT NO. 3
MEETING MINUTES**

Wednesday, April 3, 2024 4:30 pm
Fire Station #2 Community Room
6569 North Prospect Avenue

PRESENT: Chairman John Houlihan
Commissioner/Vice Chair Eugene Suter
Commissioner Michael Sosa
Councilman R.D. Mallams
Public Works Director Tim Nebergall
Finance Director Dominic Accurso
City Clerk/Recording Secretary Kris Keller

Item 1. On the Agenda. Roll Call.

Chairman Houlihan called the meeting of the Gladstone Special Road District No. 3 to order at 4:30 pm Wednesday, April 3, 2024, in the Fire Station #2 Community Room. All present.

Item 2. On the Agenda. Approval of the May 26, 2022, Regular Meeting Minutes.

MOTION: By Chairman John Houlihan, second by Commissioner Michael Sosa to approve the May 26, 2022, Regular Gladstone Special Road District No. 3 Meeting Minutes. All said "aye". The motion carried. (3-0)

Item 3. On the Agenda. Project Discussion.

Downtown Gladstone N. Oak Complete Streets Project – Public Works Director Tim Nebergall discussed that the City received a \$4.3 million grant to approve North Oak from 69th to 72nd Street. He reported that the City has a financing package to complete the North Oak improvements. He stated that the Road District funded Phase 1 of the project design in the amount of \$75,000 which included meetings with property owners along the corridor. He shared that the meetings with the property owners went well, but there remain concerns about the impact construction will have on the businesses. He reported to the Commissioners and Councilman Mallams that an alternate design concept was developed that included a single hybrid roundabout at NE 69th Street, but the City included the second roundabout at 70th Terrace in the design. He discussed that a roundabout at 70th Terrace would be difficult and it have increased costs due to many factors (ex. power lines, right of ways). Additionally, he shared that not doing one at 70th Terrace, would allow the funds to be used for other projects, such as Annual Street Maintenance.

Commissioner Suter inquired about the absence of a traffic light at 70th Terrace, if the 2nd roundabout was not constructed. Director Nebergall confirmed no light, but mentioned there are stop signs on side streets and revised plans still include key goals: a focal point, shared use path, sidewalk, green space, and a crosswalk.

Councilman Mallams emphasized the roundabout at 69th Street would boost property development. Commissioner Houlihan agreed that one roundabout is a good place to start.

Councilman Mallams encouraged additional community engagement, which Director Nebergall agreed to and he supports the revised plan and with the one roundabout at 69th Street.

Proposed FY25 Street Maintenance Program

Director Nebergall provided the information for this year's proposed program that includes approximately 7-lane miles of intermediate maintenance (microsurface) and 9-lane miles of mill and overlay. The proposed funding includes approximately \$1.0 million budgeted in the TST Fund and another \$150,000 from CWSS on streets with water main replacement. In addition to the list of streets presented above, staff has identified another 2-lane miles of mill and overlay at an estimated cost of approximately \$350,000. These projects are currently unfunded.

Old Antioch Road – NE 68th Terrace to NE 72nd Street (FY27) Gladstone was awarded \$1.4 million in federal funds to construct tower, curb and gutter, sidewalks, and bicycle lanes on Old Antioch Road from NE 68th Terrace to NE 72nd Street.

Vivion Road Trail (FY27) – Gladstone and KCMO was awarded \$1.6 million in federal funds to construct a trail on Vivion Road (US 69) from North Mulberry to North Oak Trafficway. The total estimated cost of the project is \$5.8 million with an estimated local match of \$700,000 from Gladstone, \$1.4 million from KCMO, and \$2.1 million from MODOT. Director Nebergall reported that due to the complexity of the project, staff is continuing to work with KCMO and MODOT to fully fund the project.

Chairman Houlihan stated it sounded like there were four (4) different uses for Road District funds. Vice Chair Suter asked if funding was already set up for specific projects. Director Nebergall explained that the Road District can choose what project to use their funds.

Item 4. On the Agenda. Budget Discussion.

Finance Director Dominic Accurso presented the estimated Special Road District #3 Fund Analysis for June 30, 2023. (attached) He shared that the Hancock Amendment does not have any impact on the Special Road District funds calculation and that the funds are in great shape, due to conservative budgeting.

Director Accurso said that the County must stick to the original agreement until a new one is made. He recommends increasing future funds distributions due to the current balance and projected funds. He reported the Road District initially had \$575,000; but \$72,000 was mistakenly given to Claycomo. After returning Claycomo's portion, the balance will be \$506,000.

He shared that although revenues are estimated conservatively, the balance will increase and the FDIC limit is \$250,000. The current balance is \$813,000 in the account, so we are way over the FDIC limit. If the projected FY24 is \$514,000, it still leaves the account over the FDIC insurable limits. It's a big distribution this year, but, it gets us back to insurable limits. We do receive \$250,000 more per year than projected.

The group discussed spending the funds to meet the FDIC guidelines. Chairman Houlihan discussed the proposed spending of \$600,000 for the FY24 year and \$400,000 for FY25. Director Accurso reported and assured the Commissioners that that the money is in a restricted TST fund.

Director Nebergall reported that he gave the list of projects and streets for maintenance that was presented to Council including an extended list, that is currently unfunded, and can be added if there are available funds.

Commissioner Suter discussed the Old Antioch location that was on the list and expressed interest for improvements at that location.

There was a discussion about the Road District being a part of the North Oak project with \$250,000 and then \$350,000 for street maintenance. Director Nebergall reported that the \$350,000 project could potentially be spent this budget year.

It was decided that next year's funds discussion will be placed on hold, until the priorities are in place for FY25. The group reported meeting again in August 2024 to discuss next year's funds and where to allocate them.

MOTION: By Commissioner Eugene Suter, second by Commissioner Michael Sosa to contribute \$350,000 to the FY24 Street Maintenance and \$250,000 to the North Oak Complete Streets Project for a total of \$600,000 for both projects. All said aye. The motion carried. (3-0)

Item 5. On the Agenda. Election of Officers.

MOTION: By Commissioner Eugene Suter, second by Commissioner Michael Sosa to re-elect John Houlihan as Chair. All said aye. The motion carried. (3-0)

MOTION: By Chairman John Houlihan, second by Commissioner Michael Sosa to re-elect Eugene Suter as Vice Chair. The motion carried. (3-0)

Item 6. On the Agenda. Capital Improvements Committee Appointment.

MOTION: By Chairman John Houlihan, second by Commissioner Eugene Suter to re-appoint Michael Sosa as the Road District #3 representative on the Capital Improvements Committee. All said aye. The motion carried. (3-0)

Item 7. On the Agenda. Other Business.

None.

Item 8. On the Agenda. Adjourn.

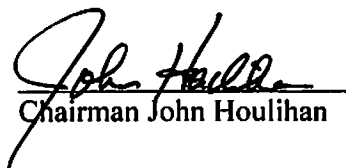
Chairman John Houlihan adjourned the April 3, 2024, Gladstone Special Road District No. 3 meeting at 5:26 pm.

Respectfully submitted,



Kris Keller
City Clerk Recording Secretary

Approved as submitted _____
Approved as amended X


Chairman John Houlihan