



**GLADSTONE SPECIAL ROAD DISTRICT NO. 3
MEETING MINUTES**

Thursday, September 26, 2024

4:00 pm

North Conference Room

Gladstone City Hall

7010 North Holmes

PRESENT: Chairman John Houlihan
Commissioner/Vice Chair Eugene Suter
Commissioner Michael Sosa
Mayor Pro Tem Les Smith
Public Works Director Tim Nebergall
City Manager Bob Baer
Recording Secretary Becky Jarrett

Item 1. On the Agenda. Roll Call.

Chairman John Houlihan called the meeting of the Gladstone Special Road District No. 3 to order at 4:00 pm Thursday, September 26, 2024 in the North Conference Room of Gladstone City Hall, 7010 North Holmes. All members of the Road District were present. Dominic Accurso, Finance Director, was absent.

Item 2. On the Agenda. Approval of the April 3, 2024, Regular Meeting Minutes.

A typographical error was found and corrected in the second paragraph on page two, changing "fun" to "fund."

Commissioner Michael Sosa moved to approve the Amended April 3, 2024, Regular Gladstone Special Road District No. 3 Meeting Minutes. **Commissioner Eugene Suter** seconded the motion. The vote: all "aye" – Chairman John Houlihan, Clerk Eugene Suter, Commissioner Michael Sosa. (3-0).

Item 3. On the Agenda. Project Discussion.

Public Works Director Tim Nebergall discussed the following projects:

(Please see attached Memo)

Item 4. On the Agenda. Budget Discussion.

Director Nebergall discussed the Road District Budget and Fund Analysis (see attached).

Commissioner Eugene Suter moved to fund the projects for the additional street maintenance work listed on page two of the attached memo. **Commissioner Michael Sosa** seconded the motion. The vote: all "aye" – Chairman John Houlihan, Clerk Eugene Suter, Commissioner Michael Sosa. (3-0).

Item 5. On the Agenda. Approval of Annual Settlement Statement.

The Fiscal Year 2024 Annual Settlement statement was discussed, and signatures were obtained from **Chairman John Houlihan, Commissioner Eugene Suter, and Commissioner Michael Sosa.**

Item 6. On the Agenda. Budget Resolution.

Director Nebergall reviewed the proposed Resolution R-24-02, that approves the expenditure of \$400,000 from the Gladstone Special Road District No. 3 for Fiscal Year 2025 projects within the boundaries of Gladstone Special Road District No. 3. The members agreed to allocate the funds for the additional Street Maintenance Work outlined on page two of the attached Memo.

Item 7. On the Agenda. Other Business.

There was a discussion about the improvements completed in the City this year. **Mayor Pro Tem Les Smith** requested updated information, the formula, and any potential changes regarding the Special Road District funds in Clay County. Director Tim Nebergall provided an explanation and City Manager Bob Baer offered additional information.

Item 8. On the Agenda. Adjourn.

Chairman John Houlihan adjourned the September 26, 2024, Gladstone Special Road District No. 3 meeting at 4:25 pm.


Respectfully submitted,



Kris Keller

Recording Secretary

Approved as submitted ☒
Approved as amended ☐


Chairman John Houlihan



Department of Public Works
Memorandum

DATE: September 26, 2024

TO: Gladstone Special Road District No. 3

FROM: Timothy A. Nebergall, Director of Public Works

RE: Project Updates

Downtown Gladstone N. Oak Complete Streets Project

In 2020, Gladstone and Kansas City (KCMO) completed the N. Oak Corridor – Complete Streets Plan, which identified a vision for the corridor from N. Indianola Drive to N. Barry Road. The goal of the project was “...to assess the feasibility and implementation of high-quality pedestrian-oriented infrastructure and successfully integrated transit while maintaining the vehicular needs of the corridor.” The plan was partially funded with a Planning Sustainable Places grant administered through the Mid-America Regional Council (MARC).

The final version of the plan generally recommended no reduction in travel lanes (typical 4-lane configuration) and the construction of a separate shared-use path on the east side of the roadway. Furthermore, hybrid roundabouts were proposed at NE 69th Street and NE 70th Terrace for access management as shown on the attached exhibits.

Upon completion of the plan, the City submitted an application for construction funding to complete the recommended improvements from NE 69th Street to NE 72nd Street. The project was awarded \$4,392,000 in Surface Transportation Program (STP) funds in federal fiscal year 2024. The City has since requested and has been granted a schedule extension to fiscal year 2025 so time is of the essence.

In FY23, the Gladstone Special Road District funded Phase 1 of the project design in the amount of \$75,000 which included meetings with property owners along the corridor. Those meetings are complete and through that process; an alternate design concept was developed that included a single hybrid roundabout at NE 69th Street.

The City recently awarded Phase 2 of the project design in the amount of \$700,000 which includes the design of the both roundabouts, relocation of overhead utilities to a corridor directly west of N. Oak Trafficway, and other improvements recommended in the original plan. The City also secured financing for the construction of the improvements in the total amount of \$4.4M with an annual debt service \$220,000 over 20-years. That debt service reduces the size of the

annual street maintenance program. The Gladstone Special Road District agreed to fund the N. Oak project in the amount of \$250,000 at the last meeting.

Proposed FY25 Street Maintenance Program

This year's proposed program includes approximately 7-lane miles of intermediate maintenance (micro-surface) and 18-lane miles of mill and overlay. The Gladstone Special Road District contributed \$350,000 towards the annual street maintenance program at the last meeting as summarized below. This work is currently under construction.

FY24 Mill & Overlay (Road District Funded)		
Street	From	To
Old Antioch	NE 72nd St	Shoal Creek
N. Norton Pl	NE 57th Pl	N. Jackson
Pointe Drive	N. Belleview	N. Belleview
NE 69th St	N. Bellefontaine	N. Indiana

Following is a list of additional unfunded street maintenance projects:

Additional Street Maintenance Work			
Street	From	To	Estimated Cost
N. Highland	NE 70 th Ter	NE 72 nd St	\$30,000
NE 70 th Ter	N. Troost	N. Highland	\$60,000
NE 68th St	N. Troost	N. Flora	\$60,000
Meadowlane Townhomes/The Woodlands Concrete			\$50,000
Arterial Street Concrete			\$200,000
Total			\$400,000

Old Antioch Road – NE 68th Ter to NE 72nd Street (FY27)

Gladstone was awarded \$1.4M in federal funds to construct curb and gutter, sidewalks, and bicycle lanes on Old Antioch Road from NE 68th Ter to NE 72nd Street. The estimated local match is \$1M.

Vivion Road Trail (FY27)

Gladstone and KCMO were awarded \$1.6M in federal funds to construct a trail on Vivion Road (US 69) from N. Mulberry to N. Oak Trafficway. The total estimated cost of the project is \$5.8M with an estimated local match of \$700,000 from Gladstone, \$1.4M from KCMO, and \$2.1M from MoDOT. Due to the complexity of the project, staff is continuing to work with KCMO and MoDOT to fully fund the project.

Special Road District #3
Fund Analysis
June 30, 2024

Fund Balance Beginning July 1, 2023 \$ 232,205

FY24 Revenue

County Road & Bridge Tax	522,745
Election Refund	-
Interest Income	5,102

Total Revenue	527,847
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FY24 Expenditures

City of Gladstone	79,177
Bank charges/deposit slips	-
Election Charges	-
Road Projects	600,000

Total Expenditures	679,177
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FUND BALANCE AT June 30, 2024 \$ 80,875

<u>Revenue</u>	Projected FY26	Projected FY25	Final FY2024	over/ (under)
County Road & Bridge Tax	500,000	480,000	522,745	(42,745)
Interest Income	3,000	3,500	5,102	(1,602)
Estimated Total Revenue	505,000	490,000	527,847	(37,847)

Expenditures

Misc. Services		-	500	-	500
City of Gladstone		75,750	73,500	79,177	(5,677)
Projects - Reso No.	t/b/d	400,000	400,000	600,000	(200,000)
					-
Estimated Total Expenditures		475,750	474,000	679,177	(205,177)

ESTIMATED FUND BALANCE		<u>\$ 126,125</u>	<u>\$ 96,875</u>	<u>\$ 80,875</u>	
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